



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
April 27, 2026

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, April 27, 2026, commencing at 5:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Connie Anderson
Councillor Todd Dalke
Councillor Owen Petersen
Councillor Cheri Buchan

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
Deputy Chief Administrative Officer, Ray MacIntosh
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 0

DELEGATION: 3, Representatives of KPMG LLP, Colin Mitchell, Samuel Straka and Jada Brisebois

PRESS: 1

CALL TO ORDER: The meeting was called to order at 5:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 150-27-04-26 MOVED by Councillor Marr that the agenda be approved as presented.

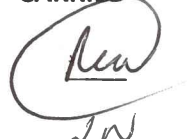
CARRIED

Councillor Absence: *Councillor Petersen notified CAO in compliance of s.14.6 of Council's Procedural Bylaw that he would be leaving the meeting early.*

ADOPTION OF THE PREVIOUS MINUTES:

Res. 151-27-04-26 MOVED by Councillor Petersen that the Minutes of the Strategic Advisory Committee Meeting of April 10-12, 2026, be approved as presented.

CARRIED


Initials

Res. 152-27-04-26 MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on April 13, 2026 be approved as amended:

Change Motion No. 144-13-04-26 to read: Moved By Councillor Buchan that the Town of Sundre Council accept Mayor Warnock’s written report for March 2026 as information.

CARRIED

DELEGATION:

Financial Audit, KPMG LLP

Deputy CAO MacIntosh introduced the representatives of KPMG LLP present to address Council regarding the forthcoming audit findings to Council.

CLOSED MEETING:

Res. 153-27-04-26 MOVED by Councillor Buchan that the Town of Sundre Council go into a Closed Meeting at 5:05 p.m.

CARRIED

Mayor Warnock advised the member of the press that he is welcome to remain in the Council Chambers while Council retreats to the Board Room.

The following, including 7 Council members, retreated to the Board Room for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer

Ray MacIntosh, Deputy Chief Administrative Officer

Public: KPMG LLP representatives Colin Mitchell, Samuel Straka and Jada Brisebois

Topic of Closed Meeting

6.1 Management Letter Discussion, Access to Information Act, Section 29(1)(b).

CAO Linda Nelson and Deputy CAO, Ray MacIntosh, left the closed meeting at 5:26 p.m.

Mayor Warnock, Council and the representatives of KPMG returned to the Council Chambers at 5:38 p.m.

RETURN TO OPEN MEETING:

Res. 154-27-04-26 MOVED by Councillor Anderson that Council return to an Open Meeting at 5:39 p.m.

IN ATTENDANCE:

Mayor Richard Warnock
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Connie Anderson
Councillor Todd Dalke
Councillor Owen Petersen
Councillor Cheri Buchan



LN
Initials

ABSENT: None

STAFF: Chief Administrative Officer, Linda Nelson
 Deputy Chief Administrative Officer, Ray MacIntosh
 Director Community Development, Benazir Thaha Valencia
 Legislative Executive Assistant, Betty Ann Formstone

DELAGATION: 3, Representatives of KPMG LLP, Colin Mitchell, Samuel Straka and Jada Brisebois

PUBLIC: 0

PRESS: 1

2025 Audit Report, the 2025 Audited Financial Statements and the 2025 Financial Information Return (FIR)

Res. 155-27-04-26 MOVED by Councillor Dalke that the Town of Sundre Council move to approve the 2025 Auditor’s Report and the 2025 Audited Financial Statements and the 2025 Financial Information Return; and furthermore

Res. 156-27-04-26 MOVED by Councillor Dalke that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the *Municipal Government Act*.

CARRIED

KPMG Representatives, Colin Mitchell, Samuel Straka and Jada Brisebois left the meeting at 5:42 p.m.

BYLAWS / POLICIES: **Bylaw 2026-05 Committees of Council Bylaw, Amendments to Schedule “D”**

Res. 157-27-04-26 MOVED by Councillor Buchan that the Town of Sundre Council give Third and Final Reading to Bylaw 2026-05 “Council Committees Bylaw” as presented, by amending Schedule “D” Sundre Community Health Advocacy Committee.

CARRIED

Councillor Petersen left the meeting at 5:45 p.m.

OLD BUSINESS: None

NEW BUSINESS: **Action Items – Spring Strategic Planning Workshop**

Res. 158-27-04-26 MOVED by Councillor Anderson that the Town of Sundre Council provide direction on proceeding with the action items from the 2026 Spring Strategic Advisory Committee workshop, as noted on the Spring Workshop Report to Council.

CARRIED

 LN
 Initials

GBS / CIDP Proclamation
Res. 159-27-04-26 MOVED by Councillor Marr that the Town of Sundre Council proclaim May 2026 as “GBS/CIDP Awareness Month” in the Town of Sundre, and further that Mayor Warnock sign the proclamation on behalf of Council and the Citizens of Sundre.
CARRIED

Update on Recycling Program
Res. 160-27-04-26 MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal update to the Town’s Recycling Program as information.
CARRIED

ADMINISTRATION: **Departmental Reports March 2026**
Res. 161-27-04-26 MOVED by Councillor Buchan that the Town of Sundre Council accept the March 2026 Departmental Reports as information.
CARRIED

COUNCIL COMMITTEE REPORTS: None

COUNCIL KEY MESSAGE: None

COUNCIL INVITATIONS/ CORRESPONDENCE: None

CLOSED MEETING:
Mayor Warnock advised that the member of the press is welcome to stay in the Council Chambers as Council retreats to the Board Room and that the Live-stream is ending. There are no Motions of Council expected.

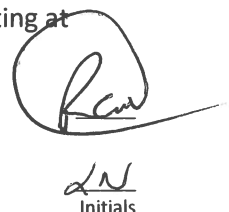
Res. 162-27-04-26 MOVED by Councillor Marr that the Town of Sundre Council go into a Closed Meeting at 6:18 p.m.

*Mayor Warnock called a break at 6:18 p.m.
 Mayor Warnock reconvened the closed meeting at 6:23 p.m.*

The following were in attendance for the closed meeting session:
 Staff: Chief Administrative Officer, Linda Nelson

- Topic of Closed Meeting**
 14.1 Advice from Officials, *Access to Information Act*, Section 29
 14.2 Advice from Officials, *Access to Information Act*, Section 29

Res. 163-27-04-26 MOVED by Councillor Anderson that Council return to an Open Meeting at 6:40 p.m.



Initials

CARRIED

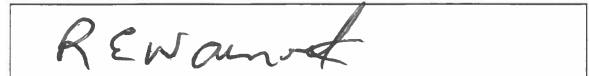
ADJOURNMENT

Res. 164-27-04-26

MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:41 p.m.

CARRIED

These Minutes approved this 11th day of May 2026



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson

Initials