



Organizational Council Meeting Minutes
Town of Sundre Municipal Council Chambers
October 27, 2025
4:00 p.m.

The Organizational Meeting of Council of the Municipality of Sundre was held on Monday, October 27, 2025, commencing at 4:00 p.m.

IN ATTENDANCE Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Cheri Buchan

ABSENT: None

STAFF Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC 8

PRESS 1

Chief Administrative Officer, Linda Nelson, will conduct the October 27, 2025 Council Organizational Meeting until all Elected Officials are sworn in and have signed the Oath of Office Certificate.

CALL TO ORDER Chief Administrative Officer called the Organizational Meeting to order at 4:00 p.m.
Mayor Warnock, having taken the Oath of Office, will conduct the Organizational Meeting from this point forward.

AGENDA ITEM **ADOPTION OF AGENDA**
Res. 323-27-10-25 MOVED by Councillor Anderson that the Town of Sundre Council adopt the Organizational Meeting of Council agenda as presented.

CARRIED

AGENDA ITEM **REVIEW OF COUNCIL PROCEDURAL BYLAW**
Res. 324-27-10-25 MOVED by Councillor Marr that the Town of Sundre Council accept the review by the CAO of Council Procedural Bylaw 2025-08 as information.

CARRIED


Initials

Agenda Item 5.1, Assignment of Seating, deferred for decision until the Deputy Mayor appointment(s) confirmed

DEPUTY MAYOR APPOINTMENT

Res. 325-27-10-25 MOVED by Councillor Marr that the Town of Sundre Council appoint a Deputy Mayor for the full 4-year term.
Opposed: Unanimous

DEFEATED

Res. 326-27-10-25 MOVED by Mayor Warnock that the Town of Sundre Council adopt the Deputy Mayor appointments as follows and further, that the Deputy Mayor sit to the right of the Mayor.
In Favour: Mayor Warnock, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Petersen, Councillor Buchan,
Opposed: Councillor Anderson

CARRIED

The Deputy Mayor Appointments for the 2025-2029 term of Council are as follows:

That Council appoint Councillor Anderson as the Deputy Mayor for the months of October 2025 to June 2026.
CARRIED

That Council appoint Councillor Dalke as the Deputy Mayor for the months of July 2026 to February 2027.
CARRIED

That Council appoint Councillor Isaac as the Deputy Mayor for the months of March 2027 to October 2027.
CARRIED

That Council appoint Councillor Marr as the Deputy Mayor for the months of November 2027 to June 2028.
CARRIED

That Council appoint Councillor Petersen as the Deputy Mayor for the months of July 2028 to February 2029.
CARRIED

That Council appoint Councillor Buchan as the Deputy Mayor for the months of March 2029 to October 2029.
CARRIED

ASSIGNMENT OF SEATING

Res. 327-27-10-25 MOVED by Councillor Warnock that the Town of Sundre Council adopt the seating arrangement for the period of October 2025 to October 2026 as seen from the public gallery as follows: Councillor Marr, Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor Dalke, Councillor Petersen, Councillor Buchan

CARRIED



Initials

AGENDA ITEM

SIGNING AUTHORITY

Res. 328-27-10-25

MOVED by Councillor Isaac that the Town of Sundre Council designate the following individuals to have signing authority for the Town of Sundre: Mayor Richard Warnock, Councillor Todd Dalke, Councillor, Owen Petersen, Councillor Connie Anderson, Councillor Jaime Marr, Councillor Paul Isaac, Councillor Cheri Buchan, Chief Administrative Officer Linda Nelson, Director of Corporate Services Chris Albert.

CARRIED

RELATED PARTY IDENTIFICATION AND DISCLOSURES

Res. 329-27-10-25

MOVED by Councillor Marr that the Town of Sundre Council accepts Administration’s verbal presentation for information.

CARRIED

SCHEDULE OF MEETINGS

Res. 330-27-10-25

MOVED by Councillor Buchan that the Town of Sundre Council approve the 2026 Meeting Calendar as presented.

In Favour: Mayor Warnock, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen, Councillor Buchan.

Opposed: Councillor Marr

CARRIED

REVIEW OF COMMITTEES

Res. 331-27-10-25

MOVED by Mayor Warnock that the Town of Sundre Council defer the appointments to Council Committees to the Regular Meeting of Council to be held on November 10, 2025.

CARRIED

AGENDA ITEM

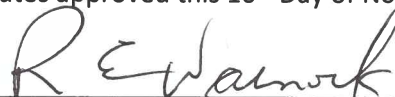
ADJOURNMENT OF ORGANIZATIONAL MEETING

Res. 332-27-10-25

MOVED by Councillor Petersen to adjourn the October 27, 2025, Organizational Meeting of Council at 5:13 p.m.

CARRIED

These Minutes approved this 10th Day of November 2025



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson