



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
September 14, 2026
5:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, September 14, 2026, commencing at 5:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Cheri Buchan

ABSENT: Councillor Todd Dalke

STAFF: Chief Administrative Officer, Linda Nelson
Deputy Chief Administrative Officer, Ray MacIntosh
Director of Community Development, Benazir Thaha Valencia
Economic Development Officer, Jon Allan
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 3

DELEGATION: Sundre & District Chamber of Commerce, President Nicci Doyle and Vice-President Chris Vardas.
Cochrane Tourism Association, Executive Director Explore Cochrane, Callandra Caufield.

PRESS: 1

CALL TO ORDER: The meeting was called to order at 5:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: None

AGENDA – AMENDMENTS AND ADOPTION:

Res. 277-14-09-26 MOVED by Councillor Isaac that the agenda be approved as amended.
ADD: Item 8.4, RFD Land for Hospital Site
ADD: Item 8.5, RFD Request for Proposals Campus of Care Partnership
REVISE ORDER OF AGENDA ITEMS: Move 8.4 and 8.5 ahead of 8.1.

CARRIED

LN
Initials

Councillor Absence: *Councillor Dalke notified the CAO that he would not attend the meeting per Council Procedural Bylaw, s.14.6.*

ADOPTION OF THE PREVIOUS MINUTES:

Res. 278-14-09-26 MOVED by Councillor Marr that the Minutes of the Special Meeting of Council held on July 23, 2026 be approved as presented.

CARRIED

DELEGATION:

Sundre & District Chamber of Commerce

Res. 279-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council accept the presentation from the representatives of the Sundre & District Chamber of Commerce as information and thank the Sundre & District Chamber of Commerce for the services and programs they provide to our community, and their support of area businesses.

CARRIED

Cochrane Tourism Association

Res. 280-14-09-26 MOVED by Councillor Petersen that the Town of Sundre Council support the request from the representative of the Cochrane Tourism Association to investigate a regional Destination Management Organization (DMO).

CARRIED

Councillor Isaac left the Chambers at 5:45 p.m.

Councillor Isaac returned at 5:46 p.m.

BYLAWS/POLICIES:

Bylaw 2026-12, Utility Bylaw

Res. 281-14-09-26 MOVED by Councillor Marr that the Town of Sundre Council repeal Bylaws: 755 (2001 Water Utility Bylaw); Bylaw No. 756 (2001 Sewer Rate Bylaw); Bylaw No. 757 (2001 Gas Utility Operations & Rate Bylaw); and Bylaw No. 2019-05 (Water Conservation Amended 2024 Bylaw) and all or any amendments thereto.

CARRIED

Res. 282-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council give first reading to Bylaw 2026-12, being the "Utility Bylaw" to regulate and control water, sewer and gas systems in the Town of Sundre.

CARRIED

Res. 283-14-09-26 MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2026-12, being the "Utility Bylaw" to regulate and control water, sewer and gas systems in the Town of Sundre.

CARRIED



 Initials

Res. 284-14-09-26 MOVED by Councillor Isaac that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2026-12, being the “Utility Bylaw” to regulate and control water, sewer and gas systems in the Town of Sundre.

CARRIED

Res. 285-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council give third and final reading to Bylaw 2026-12, being the “Utility Bylaw” to regulate and control water, sewer and gas systems in the Town of Sundre.

CARRIED

Bylaw 2026-13, Backyard Chicken Bylaw

Res. 286-14-09-26 MOVED by Councillor Marr that the Town of Sundre Council repeal Bylaw 2023-10 Backyard Chicken Pilot Program Bylaw.

CARRIED

Res. 287-14-09-26 MOVED by Councillor Marr that the Town of Sundre Council give first reading to Bylaw 2026-13, being the “Backyard Chicken Bylaw”, to regulate and control the keeping of chickens and related activities in residential districts.

CARRIED

Res. 288-14-09-26 MOVED by Councillor Petersen that the Town of Sundre Council give second reading to Bylaw 2026-13, being the “Backyard Chicken Bylaw”, to regulate and control the keeping of chickens and related activities in residential districts.

CARRIED

Res. 289-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2026-13, being the “Backyard Chicken Bylaw”, to regulate and control the keeping of chickens and related activities in residential districts.

CARRIED

Res. 290-14-09-26 MOVED by Councillor Anderson that the Town of Sundre Council give third and final reading to Bylaw 2026-13, being the “Backyard Chicken Bylaw”, to regulate and control the keeping of chickens and related activities in residential districts.

CARRIED

Bylaw 2026-14, Truck Route and Dangerous Goods Transportation Bylaw

Res. 291-14-09-26 MOVED by Councillor Marr that the Town of Sundre Council give first reading to Bylaw 2026-14, being the “Truck Route and Dangerous Goods Transportation Bylaw” to identify the heavy vehicle (truck) routes and the dangerous goods routes in the Town of Sundre

CARRIED



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Initials

Res. 292-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council give second reading to Bylaw 2026-14, being the “Truck Route and Dangerous Goods Transportation Bylaw” to identify the heavy vehicle (truck) routes and the dangerous goods routes in the Town of Sundre

CARRIED

Res. 293-14-09-26 MOVED by Councillor Petersen that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2026-14, being the “Truck Route and Dangerous Goods Transportation Bylaw” to identify the heavy vehicle (truck) routes and the dangerous goods routes in the Town of Sundre

CARRIED

Res. 294-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council give third and final reading to Bylaw 2026-14, being the “Truck Route and Dangerous Goods Transportation Bylaw” to identify the heavy vehicle (truck) routes and the dangerous goods routes in the Town of Sundre

CARRIED

Bylaw 2026-15, Council Committees Bylaw (amendment)

Res. 295-14-09-26 MOVED by Councillor Anderson that the Town of Sundre Council repeal Bylaw 2026-05 “Council Committee Bylaw”.

CARRIED

Res. 296-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council give first reading to Bylaw 2026-15 being the “Council Committee Bylaw”.

CARRIED

Res. 297-14-09-26 MOVED by Councillor Petersen that the Town of Sundre Council give second reading to Bylaw 2026-15 being the “Council Committee Bylaw”.

CARRIED

Res. 298-14-09-26 MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent to proceed to third reading to Bylaw 2026-15 being the “Council Committee Bylaw”.

CARRIED

Res. 299-14-09-26 MOVED by Councillor Isaac that the Town of Sundre Council give third and final reading to Bylaw 2026-15 being the “Council Committee Bylaw”.

CARRIED

OLD BUSINESS:

None

NEW BUSINESS:

Land for Hospital Site

Res. 300-14-09-26 MOVED by Councillor Isaac that the Town of Sundre Council authorize the CAO to continue negotiations on land for the new Campus of Care.

CARRIED


Initials

Request for Partnership

Res. 301-14-09-26

MOVED by Councillor Isaac that the Town of Sundre Council authorize the CAO to proceed with the Request for Proposals for a Public Private Partnership between the Town of Sundre and a Preferred Partner for the Sundre Campus of Care.

CARRIED

Mayor Warnock called a recess at 6:23 p.m.

Mayor Warnock reconvened the meeting at 6:31 p.m.

2026 Q2 Financial Reports

Res. 302-14-09-26

MOVED by Councillor Buchan that the Town of Sundre Council accept the Q2 2026 Quarterly Financial Reports, as information.

CARRIED

Proclamation – Development Officer's Week

Res. 303-14-09-26

MOVED by Councillor Marr that the Town of Sundre Council proclaim the week of September 14th to 18th, 2026 as Alberta Development Officers Week in the Town of Sundre, and further, that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre.

CARRIED

Council Discussion 2026 Hospital Futures Gala

Res. 304-14-09-26

MOVED by Councillor Anderson that the Town of Sundre Council support the Hospital Futures request for the fee waiver for the rental of the Community Centre, November 12-15, 2026 and that the funds be drawn from Council's Discretionary Fund to Local Organizations in an amount not to exceed \$577.50.

CARRIED

ADMINISTRATION:

None

**COUNCIL COMMITTEE
REPORTS:**

Council Committee Reports June – August 2026

Res. 305-14-09-26

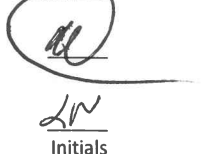
MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Anderson's verbal report for June – August 2026 as information.

CARRIED

Res. 306-14-09-26

MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Buchan's verbal report for June – August 2026 as information.

CARRIED


Initials

Res. 307-14-09-26 MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Isaac's written report for June – August 2026 as information.
CARRIED

Res. 308-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council accept Councillor Marr's verbal report for June 2026 as information.
CARRIED

Res. 309-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council accept Councillor Petersen's verbal report for June – August 2026 as information.
CARRIED

Res. 310-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council accept Mayor Warnock's written and verbal report for June – August 2026 as information.
CARRIED

COUNCIL KEY MESSAGE:

Council Key Messages June – August 2026

Res. 311-14-09-26 MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the months of June – August, 2026 as information.
CARRIED

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

2026 Hospital Futures Legacy Gala

Res. 312-14-09-26 MOVED by Councillor Marr that the Town of Sundre Council accept the invitation to attend the 2026 Hospital Futures Legacy Gala on November 14 at the Sundre Community Centre, and that Mayor Warnock provide a short video greeting (30 seconds) for inclusion in the opening video for the event;

and further, that Council direct administration to provide information regarding the cost of purchasing a table(s) at the next Council meeting September 28th.
CARRIED

CLOSED MEETING:

Res. 313-14-09-26 MOVED by Councillor Buchan that the Town of Sundre Council go into a Closed Meeting at 7:17 p.m.

*Mayor Warnock called a break at 7:17 p.m.
Mayor Warnock reconvened the closed meeting at 7:25 p.m.*

The following were in attendance for the Closed Meeting:



Initials

Chief Administrative Officer, Linda Nelson

Deputy CAO, Ray MacIntosh

12.1 Advice From Officials, *Access to Information Act, Section 29*

12.2 Advice From Officials, *Access to Information Act, Section 29*

Deputy CAO left the Closed Meeting at 7:40 p.m.

12.3 Advice From Officials, *Access to Information Act, Section 29*

12.4 Advice From Officials, *Access to Information Act, Section 29*

Res. 314-14-09-26

MOVED by Councillor Isaac that Council return to an open meeting at 8:08 p.m.

CARRIED

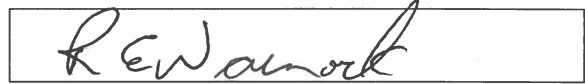
ADJOURNMENT

Res. 315-14-09-26

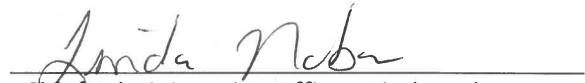
MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:09 p.m.

CARRIED

These Minutes approved this 28th Day of September 2026.

A rectangular box containing a handwritten signature in dark ink, which appears to read "R. Warnock".

Mayor, Richard Warnock

A handwritten signature in dark ink, which appears to read "Linda Nelson", written over a horizontal line.

Chief Administrative Officer, Linda Nelson