

Regular Council Meeting
Minutes
Town of Sundre Municipal Council Chambers
September 5, 2023

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Tuesday, September 5, 2023 commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT: Councillor Todd Dalke

Staff: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Manager Planning & Economic Development, Benazir Thaha Valencia
Administrative Support, Betty Ann Fountain

PUBLIC 7

PRESS 1

CALL TO ORDER The meeting was called to order at 6:00 p.m., by Mayor Warnock followed by a moment of reflection on the business of the evening.

PUBLIC HEARING **20230905 Land Use Bylaw Map Amendment, Bylaw 2023-05**
The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments thereto*.

The Mayor declared Public Hearing 20230905 relating to Bylaw 2023-05 now open at 6:00 p.m.

Purpose of Bylaw 2023-05

The purpose of Bylaw No. 2023-05 is to amend Schedule "A", the Land Use District Map in Land Use Bylaw 2018-10 by changing the land use designation for a parcel legally described as Plan 1347GF, Block 7, Lots 8-12 (Civic Address of 124 – 1 Street N.W.), from General Residential (R-2) to Central Commercial District (C-1).

Order of Presentations:

- Confirmation of Notices;
- Development Authority's report and recommendations;



Initials

- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;
- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

CAO – Public Notifications

Notification of the Public Hearing for Bylaw 2023-05 was published in the local newspaper on August 15th and August 22nd and on the Town's website from August 10th to September 1st. Adjacent Landowner Notifications were mailed via Canada Post on August 10th.

Development Authority's Report:

Benazir Thaha Valencia, Manager of Planning & Economic Development delivered a report and recommendation.

Public Communications: None

Those in Favour of the Bylaw: Mr. Joel Bond, Developer and General Manager of Mayfair & Glamorgan Care Centres

Those in Opposition to the Bylaw: None

Closing Statements: Benazir Thaha Valencia, Manager of Planning & Economic Development provided a brief closing statement.

Call for a Motion: the Mayor called for a motion to close the Public Hearing at 6:13 p.m.

Res. 220-05-09-23 MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-05, being an amendment to the Land Use Bylaw Map.

CARRIED

AGENDA – AMENDMENTS AND ADOPTION

Res. 221-05-09-23 MOVED by Councillor Vardas that the Agenda be approved amended as follows:

1. Addition of 4 Items under FOIPP 24 Advice from Officials

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Res. 222-05-09-23 MOVED by Councillor Marr that the Minutes of the Special Open Meeting of Council held on August 14, 2023 be approved as presented.

CARRIED



 Initials

DELEGATION: **Hope 4 MVC Kids Society**

Res. 223-05-09-23 MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Lisa Nicholson for the Hope 4 MVC Kids Society presentation and accept the presentation as information.

BYLAWS & POLICIES: **Bylaw 2023-05 Land Use District Map Amendment**

Res. 224-05-09-23 MOVED by Councillor Vardas that the Town of Sundre Council give Second Reading to Bylaw 2023-05, being a Bylaw to amend the Land Use Bylaw Map by redesignating a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).

CARRIED

Res. 225-05-09-23 MOVED by Councillor Isaac that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-05, being a Bylaw to amend the Land Use Bylaw Map by redesignating a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).

CARRIED**Bylaw 2023-06 Temporary Borrowing**

Res. 226-05-09-23 MOVED by Councillor Anderson that the Town of Sundre give First Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.

CARRIED

Res. 227-05-09-23 MOVED by Councillor Petersen that the Town of Sundre give Second Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.

CARRIED

Res. 228-05-09-23 MOVED by Councillor Anderson that the Town of Sundre give Unanimous Consent to proceed to third reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.

CARRIED

Res. 229-05-09-23 MOVED by Councillor Marr that the Town of Sundre give Third and Final Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.

CARRIED**OLD BUSINESS** None**NEW BUSINESS** **2023 Q2 Financial Reports**

Res. 230-05-09-23 MOVED by Councillor Vardas that the Town of Sundre Council accept the Q2 2023 Quarterly Financial Reports as information.

CARRIED

 Initials

Res. 231-05-09-23 Proclamation – Development Officer's Week

MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 19th to 22nd, 2023 as Alberta Development Officers Week in the Town of Sundre.

CARRIED

Res. 232-05-09-23 1st Quarter 2023 Sundre RCMP Report

MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP Detachment 1st Quarter 2023 Statistics Report as information.

CARRIED

ADMINISTRATION: None

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS: None

COUNCIL INVITATIONS/CORRESPONDENCE

Res. 233-05-09-23 MOVED by Councillor Anderson that the Town of Sundre Council accept the update from Sundre & District Museum as information.

CARRIED

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.

CLOSED MEETING

Res. 234-05-09-23 MOVED by Councillor Marr that Council go into closed meeting at 7:33 p.m.

CARRIED

Mayor Warnock called a 5 minute recess at 7:33 p.m.

Topic of Closed Meeting

13.1 Advice from Officials, FOIPP Act Section 24

13.2 Advice from Officials, FOIPP Act Section 24

13.3 Advice from Officials, FOIPP Act Section 24

13.4 Advice from Officials, FOIPP Act Section 24

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO


Initials

Res. 235-05-09-23 MOVED by Councillor Vardas that Council return to an open meeting at 8:34 p.m.

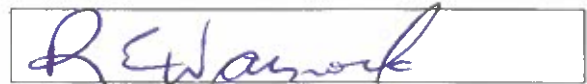
CARRIED

ADJOURNMENT

Res. 236-05-09-23 MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:34 p.m.

CARRIED

These Minutes approved this 18th Day of September 2023.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson



TOWN OF SUNDRE ALBERTA DEVELOPMENT OFFICERS WEEK PROCLAMATION

The Alberta Development Officers consists primarily of Development Officers from both urban and rural municipalities in Alberta. As well, there are members from the private sector and others including municipal planners, independent planners, surveyors, and engineers. An “active” member must be a person performing the duties of a Development Officer (DO) in the Province of Alberta or supports the local Municipal Planning Commission.

WHEREAS, A Development Officer is a current planning and development specialist with knowledge in current legislation, policy and bylaws, systems and technical requirements for physical development within communities in the Province of Alberta. A Development Officer enforces and administers land use regulations and policies on behalf of a municipality and is designated to the position of Development Authority by the municipality as defined by the Municipal Government Act, RSA 2000, Chapter M-26.

WHEREAS the Alberta Development Officers Association, representing professional Development Officers in Alberta, endorses Alberta Development Officers Week to recognize sound development and planning practices and the contribution made by Development Officers to the quality of development within our communities and environment; and,

WHEREAS Alberta Development Officers Week helps us to publicly recognize the work of our municipal colleagues in planning and development for the improvement of the Town of Sundre; and,

WHEREAS we recognize Development Officers and their commitment to public service; and,

THEREFORE, I, Mayor Richard Warnock, on behalf of the Council and Citizens of the Town of Sundre, from this day forth, proclaim the week of September 19th to September 22nd, 2023, to be designated as Alberta Development Officers Week in the Town of Sundre.

Mayor Richard Warnock

September 5th, 2023