



Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
September 22, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, September 22, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac
Councillor Chris Vardas

ABSENT:

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 21

DELEGATION: Ms. Beverley Hallett
Mr. Clancy Adams

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 288-22-09-25 MOVED by Councillor Dalke that the agenda be approved as amended:
1. **ADD** 5.2 Delegation: History of Knot Family and Land Donation

CARRIED

Councillor Absence: None

ADOPTION OF THE PREVIOUS MINUTES:

Res. 289-22-09-25 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on September 8, 2025 be approved as presented.

CARRIED


Initials

DELEGATION:

Res. 290-22-09-25

Knot's Glen Memorial Garden

MOVED by Councillor Marr that the Town of Sundre Council accept the information pertaining to Knot's Glen Memorial Park as information, and further;

That the Town of Sundre Council direct administration to place this item on the next Naming Committee meeting agenda.

CARRIED

Res. 291-22-09-25

History of Knot Family and Land Donation

MOVED by Councillor Isaac that the Town of Sundre Council accept the information regarding the history pertaining to the land that was donated to the Town by the Knot Family, and further;

That the Town of Sundre Council direct administration to bring this information forward to the next Naming Committee meeting agenda.

CARRIED

BYLAWS/POLICIES:

None

OLD BUSINESS:

None

NEW BUSINESS:

Res 292-22-09-25

FortisAlberta Franchise Fee for 2026

MOVED by Councillor Anderson that the Town of Sundre Council maintain the Fortis Franchise Fee at 12% effective January 1, 2026.

CARRIED

Res. 293-22-09-25

Request to Digitize Town's History Book

MOVED by Councillor Petersen that the Town of Sundre Council grant permission to the University of Alberta Library to digitize the Town's history book "The Little Town that Could", under an Attribution-NonCommercial-No Derivatives License (CC By-NC-ND); and further that Council authorizes the Chief Administrative Officer to sign and submit the required documents to the University of Alberta Library.

CARRIED

Mayor Warnock called a break at 4:48 p.m.

Mayor Warnock reconvened the meeting at 4:53 p.m.

ADMINISTRATION:

Departmental Reports: June, July and August 2025

Res. 294-22-09-25

MOVED by Councillor Isaac that the Town of Sundre Council accept the June, July and August 2025 Departmental Reports as information.

CARRIED

WasteWater Technology Update

Res. 295-22-09-25

MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's verbal report for further discussion.

CARRIED



LN
Initials

COUNCIL COMMITTEE

REPORTS:

COUNCIL KEY MESSAGE:

Council Committee Reports: May, June, July and August 2025

Res. 296-22-09-25

MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report for June and July 2025 as information.

CARRIED

Res. 297-22-09-25

MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for May, June, July and August as information.

CARRIED

Council Key Messages: June, July and August 2025

Res. 298-22-09-25

MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the months of June, July and August 2025 as information.

CARRIED

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

Mountain View County: Bill 50 and ICF Impacts

Res. 299-22-09-25

MOVED by Councillor Marr that the Town of Sundre Council accept the letter from Mountain View County dated September 12, 2025 pertaining to Bill 50 and ICF impacts, as information.

CARRIED

APEGA Summit Awards Committee

Res. 300-22-09-25

MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to APEGA Summit Awards Committee dated September 12, 2025 as information.

CARRIED

CLOSED MEETING:

Res. 301-22-09-25

MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 5:47 p.m.

CARRIED

Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected, and that at this time the Live Stream is ending.

Mayor Warnock called a break at 5:47 p.m.

Mayor Warnock reconvened the Closed Meeting at 5:52 p.m.

IN
Initials

The following were in attendance for the Closed Meeting:
Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

- 12.1 Advice from Officials, *Access To Information Act, Section 29*
- 12.2 Advice from Officials, *Access To Information Act, Section 29*

Res. 302-22-09-25 MOVED by Councillor Dalke that Council return to an open meeting at 6:15 p.m.

CARRIED

ADJOURNMENT

Res. 303-22-09-25 MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 6:16 p.m.

CARRIED

These Minutes approved this 6th Day of October 2025.



Mayor, Richard Warnock



Chief Administrative Officer, Linda Nelson