



Regular Council Meeting  
Town of Sundre Municipal Council Chambers  
February 9, 2026  
**5:00 p.m.**

- 1. Call to Order**  
Moment of Reflection
- 2. Public Hearing:** None
- 3. Agenda – Amendments and Adoption**
  - 3.1 February 9, 2026
  - 3.2 Councillor Absence (if applicable)
- 4. Adoption of Previous Minutes**
  - 4.1 January 26, 2026 Regular Meeting of Council MinutesPg. 1
- 5. Delegation:** None
- 6. Bylaws/Policies:**
  - 6.1 RFD Bylaw 2026-03, Land Use Bylaw AmendmentsPg. 5
- 7. Old Business:** None
- 8. New Business:**
  - 8.1 RFD Appointment to the Visitor Information Centre Research Review Committee (Ad Hoc)
  - 8.2 RFD Request to Extend 2025 Grants to Organizations Funding to 2026Pg. 9  
Pg. 12
- 9. Administration:** None
- 10. Council Committee Reports:**
  - 10.1 RFD Council Committee Reports (written or verbal)
  - 10.1a\_Councillor Anderson
  - 10.1b\_Councillor Buchan
  - 10.1c\_Councillor Dalke
  - 10.1d\_Councillor Isaac
  - 10.1e\_Councillor Marr
  - 10.1f\_Councillor Petersen
  - 10.1g\_Mayor WarnockPg. 15  
Pg. 16  
Pg. 17
- 10.2 RFD Key Messages of Council, January 2026Pg. 20
- 11. Council Invitations / Correspondence:** None
- 12. Closed Meeting:** None
- 13. Adjournment**

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Regular Council Meeting Minutes  
 Town of Sundre  
 Municipal Council Chambers  
 January 26, 2026  
**5:00 P.M.**

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, January 26, 2026, commencing at 5:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
 Councillor Jaime Marr  
 Councillor Connie Anderson  
 Councillor Todd Dalke  
 Councillor Owen Petersen  
 Councillor Cheri Buchan

**ABSENT:** Paul Isaac

**STAFF:** Chief Administrative Officer, Linda Nelson  
 Director Corporate Services, Chris Albert  
 Director Community Development, Benazir Thaha Valencia  
 Legislative Executive Assistant, Betty Ann Formstone

**PUBLIC:** 1

**DELEGATION:** Sundre Rodeo & Race Association; Shane Crouch and Scott Smith  
 Sundre & District Chamber of Commerce; Sarah Kennedy and Josh Hengen

**PRESS:** 1

**CALL TO ORDER:** Mayor Warnock called the meeting to order at 5:00 p.m., with a moment of reflection on the business of the evening.

**AGENDA – AMENDMENTS AND ADOPTION:**

Res. 025-26-01-26 MOVED by Councillor Dalke that the agenda be approved as amended.

*ADD: Supplemental Item to 9.2 Year-End Reports – Legislative Services*

*ADD: Supplemental Item 11.1 Invitation to Mountain View & Neighbours Women in Business Awards Luncheon*

**CARRIED**

**Councillor Absence:** *Councillor Isaac advised the CAO in compliance of s.14.6 of Council's Procedural Bylaw.*

**ADOPTION OF THE PREVIOUS MINUTES:**

Res. 026-26-01-26 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on January 12, 2026 be approved presented.

**CARRIED**

Res. 027-26-01-26

MOVED by Councillor Petersen that the Minutes of the Special Closed Meeting of Council held on January 17, 2026 be approved presented.

**CARRIED**

**DELEGATION:**

Res. 028-26-01-26

**Sundre Rodeo & Race Association**

MOVED by Councillor Petersen that the Town of Sundre Council thank the Sundre Rodeo & Race Association representatives for their presentation and thank the Board and Volunteers for the events they organize for the enjoyment of our citizens and visitors to our community.

**CARRIED**

**Sundre & District Chamber of Commerce**

Res. 029-26-01-26

MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representatives of the Sundre & District Chamber of Commerce as information and thank the Chamber Board for the services and programs they provide to the business community.

**CARRIED**

**BYLAWS/POLICIES:**

Res. 030-26-01-26

**Debenture Borrowing Bylaw 2026-01**

MOVED by Councillor Dalke that the Town of Sundre Council give First Reading of Bylaw No. 2026-01, being a bylaw authorizing the Council of the Town of Sundre to incur indebtedness by the issuance of a debenture in the amount of \$1,400,000 for the purpose of Centre Street North Upgrade.

**CARRIED**

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**Appointment of MVC Councillor to Sundre Library Board**

Res. 031-26-01-26

MOVED by Councillor Buchan that the Town of Sundre Council appoint Mountain View County Councillor Tiffany Nixon to the Sundre Municipal Library Board for a term of one year commencing on October 30, 2025, ending October 29, 2026.

**CARRIED**

**Appointment to Sundre Municipal Library Board**

Res. 032-26-01-26

MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Robert (Rob) Weeks to the Sundre Municipal Library Board for a term of 3 years, beginning on January 27, 2026, ending on January 27, 2029.

**CARRIED**

**Wear Red Canada Day Proclamation****Res. 033-26-01-26**

MOVED by Councillor Buchan that the Town of Sundre Council proclaim February 13, 2026 as Wear Red Canada Day in the Town of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre.

**CARRIED****P3 Agreement****Res. 034-26-01-26**

MOVED by Councillor Petersen that the Town of Sundre Council approve the advisory agreement for a one-year term, at a cost of \$90,000.00, with up to one-half of the costs being the Town's portion of \$45,000.00 coming from the Legislative Services Operating Budget, and further, that the CAO be authorized to sign the agreement on behalf of the Town.

*In Favour: Mayor Warnock, Councillor Marr, Councillor Petersen, Councillor Anderson, Councillor Buchan*

*Opposed: Councillor Dalke*

**CARRIED**

*Mayor Warnock called a break at 6:13 p.m.*

*Mayor Warnock reconvened the meeting at 6:21 p.m.*

**ADMINISTRATION:****Departmental Reports – December 2025****Res. 035-26-01-26**

MOVED by Councillor Marr that the Town of Sundre Council accept the December 2025 Departmental Reports as information.

**CARRIED****Departmental Year-End Reports****Res. 036-26-01-26**

MOVED by Councillor Petersen that the Town of Sundre Council accept the 2025 year-end reports showcasing the successes achieved by each department of the Town of Sundre and congratulate and thank each staff member for their commitment and dedication to our community.

**CARRIED****CAO Scholastic Achievement****Res. 037-26-01-26**

MOVED by Councillor Marr that the Town of Sundre Council congratulate the Chief Administrative Officer for achieving the Advanced Certificate in Tribunal Administration and the designation of ACTAJ™, a significant milestone achievement in her ongoing continuous improvement plan.

**CARRIED****COUNCIL COMMITTEE****REPORTS:**

None

Initials

Regular Council Minutes – January 26, 2026

**COUNCIL KEY MESSAGES:** None

**COUNCIL CORRESPONDENCE:** **Mountain View & Neighbours Women in Business Awards Luncheon**

Res. 038-26-01-26

MOVED by Councillor Petersen that the Town of Sundre accept the invitation to attend the 2026 Mountain View & Neighbours Women in Business Awards Luncheon to be held on March 6, 2026 from 11:00 a.m. to 3:00 p.m. at the Pomeroy Inn, Olds; and further directs administration to purchase 4 tickets at a cost of \$50.00 per person.

*Attending: Mayor Warnock, CAO Nelson, Councillor Marr, Councillor Buchan*

**CLOSED MEETING:**

Res. 039-26-01-26

MOVED by Councillor Dalke that the Town of Sundre Council go into a Closed Meeting at 7:04 p.m.

*Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected.*

*Mayor Warnock called a break at 7:04 p.m.*

*Mayor Warnock reconvened the closed meeting at 7:13 p.m.*

The following were in attendance for the Closed Meeting:

Chief Administrative Officer, Linda Nelson

- 12.1 Advice from Officials, *Access To Information Act, Section 29*
- 12.2 Advice from Officials, *Access To Information Act, Section 29*
- 12.3 Confidential Evaluations, *Access to Information Act, Section 22*

*CAO Nelson left the closed meeting at 7:30 p.m.*

Res. 040-26-01-26

MOVED by Councillor Marr that Council return to an open meeting at 8:08 p.m.

**CARRIED**

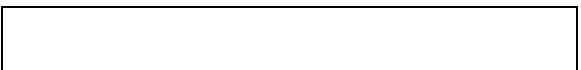
**ADJOURNMENT**

Res. 041-26-01-26

MOVED by Councillor Buchan, being that the agenda matters having been concluded, the meeting adjourned at 8:09 p.m.

**CARRIED**

These Minutes approved this 9<sup>th</sup> Day of February, 2026.

  
Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



## REQUEST FOR DECISION

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<b>COUNCIL DATE:</b>	<b>February 9, 2026</b>
<b>SUBJECT:</b>	<b>Bylaw 2026-03 Land Use Bylaw Map Amendment</b>
<b>ORIGINATING DEPARTMENT:</b>	<b>Community Development - Planning &amp; Development</b>
<b>AGENDA ITEM:</b>	<b>6.1</b>

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### **BACKGROUND/PROPOSAL:**

The Town of Sundre's Land Use Bylaw 2018-10 is a 'living' document designed to evolve alongside municipal growth. It establishes the rules and regulations for development within the Town and guides decisions on development permits and subdivisions, and from time to time, the modernization of Use Definitions may be considered.

An application has been received to redesignate three parcels currently located within the Flood Plain Industrial and Light Industrial Districts. The application proposes to redesignate these parcels to Highway Commercial.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Bylaw 2026-03 proposes to redesignate the following parcels:

1. Flood Plain Industrial (I-2) lot, legally described as NE34-32-5-5 (Civic Address 915 Main Ave E);
2. Light Industrial (I-1) lot, legally described as 3079GP, Block 2, Lot 4 (Civic Address 1005 Main Ave E); and
3. Light Industrial (I-2) lot, legally described as 3079GP, Block 2, Lot 3 (Civic Address 1004 1Ave SE); and further

Bylaw 2026-03 proposes to amend a Discretionary Use in the Central Commercial District (C-1) and Highway Commercial District (C-2), by amending the definition for Hotel / Motel to Visitor Accommodation.

### **ALIGNMENT WITH STRATEGIC PLAN:**

This matter aligns with Council's Strategic Plan under Pillar 1, Community Development and Pillar 5 Sustainable & Responsible Governance.

### **ADMINISTRATION RECOMMENDATIONS:**

Administration recommends that Council give First Reading to 2026-03 and set a Public Hearing date for March 9, 2026.

### **MOTION:**

That the Town of Sundre Council give First reading to Bylaw 2026-03 being a bylaw to amend Land Use Bylaw 2018-10; and further

That the Town of Sundre Council set Monday, March 9, 2026 at 5:00 p.m. for a Public Hearing to Bylaw 2026-03 Land Use Bylaw Amendment.

Attachments: Bylaw 2026-03



## TOWN OF SUNDRE

### BYLAW 2026-03

#### **BEING A BYLAW OF THE TOWN OF SUNDRE TO AMEND LAND USE BYLAW 2018-10**

**WHEREAS**, Section 639 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and amendments thereto requires council to enact a Land Use Bylaw;

**AND WHEREAS**, Section 191 (1) of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26 and amendments thereto authorizes Council to adopt a bylaw to amend a Land Use Bylaw;

**NOW THEREFORE**, the Council of the Town of Sundre, in the Province of Alberta hereby enacts as follows:

Schedule 'A', the Land Use District Map in Land Use Bylaw 2018-10 is amended by changing the land use designation of the following parcels:

1. Legal address of NE34-32-5-5, (Civic Address of 915 Main Ave E), from Flood Plain Industrial (I-2) to Highway Commercial (C-2);
2. Legal address of Plan 3079GP, Lot 4, Block 2 (Civic Address of 1005 Main Ave E), from Light Industrial (I-1) to Highway Commercial (C-2); and
3. Legal address of Plan 3079GP, Lot 3, Block 2 (Civic Address of 1004 Main Ave E), from Light Industrial (I-1) to Highway Commercial (C-2), as shown on Schedule 'A'; and further
4. Amend portions of Land Use Bylaw 2018-10 as follows:

#### **PART TWO: DEFINITIONS**

##### **2. USE DEFINITIONS**

**ADD: Visitor Accommodation** means a building or group of buildings designed to provide accommodation to the travelling or recreational public for commercial, short-term lodging purposes and not intended for residential use. This includes hotels, motels, resorts, rental cottages or cabins, and tent/trailer sites.

#### **PART FOUR: LAND USE DISTRICT REGULATIONS**

##### **Central Commercial District (C-1)**

###### **Discretionary Uses:**

**Add:** Visitor Accommodation  
**Delete:** Hotel  
 Motel

##### **Highway Commercial District (C-2)**

###### **Discretionary Uses:**

**Add:** Visitor Accommodation  
**Delete:** Hotel  
 Motel

This Bylaw shall come into full force and effect upon the date of the third and final reading.

**READ A FIRST TIME** this \_\_\_\_ day of \_\_\_\_\_ 2026 Motion No. \_\_\_\_\_

**PUBLIC HEARING HELD** this \_\_\_\_ day of \_\_\_\_\_ 2026 Motion No. \_\_\_\_\_

**READ A SECOND TIME** this \_\_\_\_ day of \_\_\_\_\_ 2026 Motion No. \_\_\_\_\_

**READ A THIRD AND FINAL TIME** this \_\_\_\_ day of \_\_\_\_\_, 2026 Motion No. \_\_\_\_\_

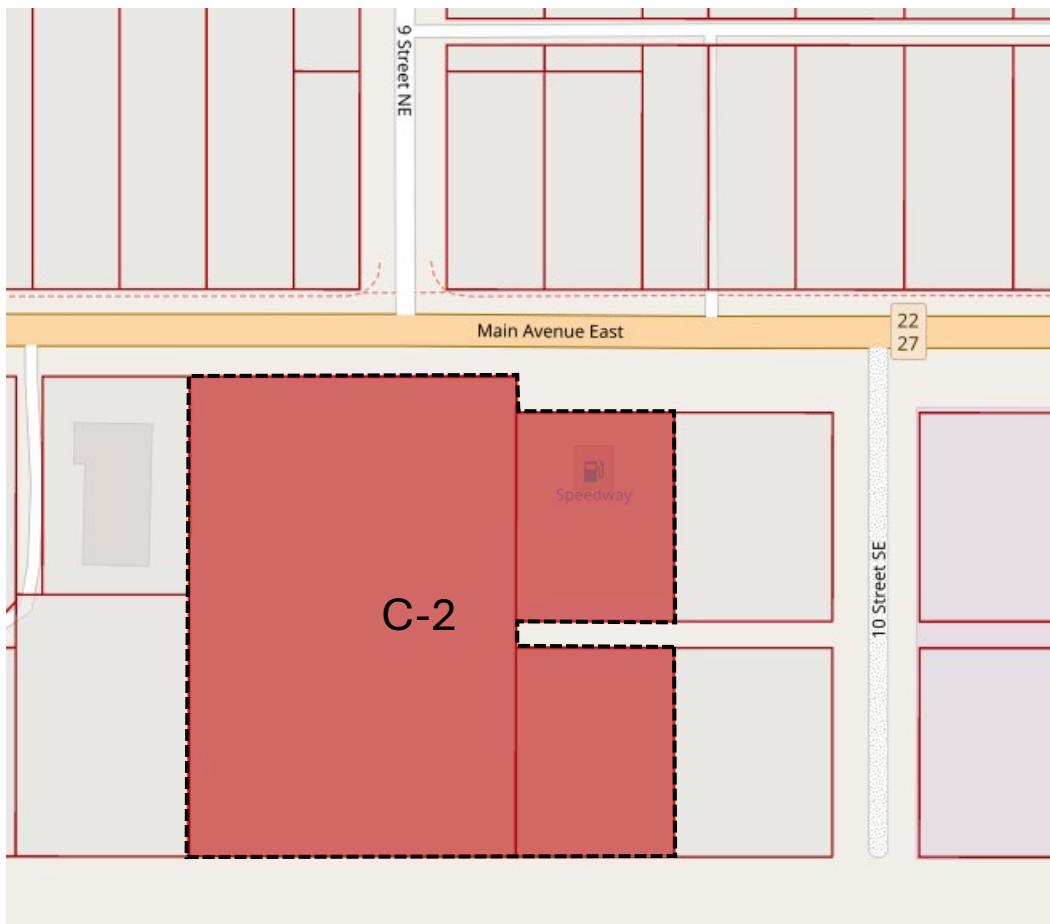
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Mayor, Richard Warnock

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Chief Administrative Officer, Linda Nelson

**Schedule “A”**  
**Bylaw 2026 -03**  
**Land Use Bylaw Amendment**



**Legend**

Subject Lands



Highway Commercial (C-2)





## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 9, 2026</b>
<b>SUBJECT</b>	<b>RFD Council Committee Appointments</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>8.1</b>

### **BACKGROUND/PROPOSAL:**

Council may pass Bylaws in relation to the establishment and functions of council committees and other bodies, pursuant to Section 145(a) of the *Municipal Government Act*.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Council approved Bylaw 2025-12 "Council Committees Bylaw" with Schedule "K", Visitor Information Centre Research Review Committee (Ad Hoc). As per Schedule "K", the following representatives are to be appointed by Council to the committee: President of the Sundre & District Chamber of Commerce and two (2) Chamber of Commerce Board Members. The committee is an ad hoc committee and shall disband once discussions have concluded.

### **ALIGNMENT WITH STRATEGIC PLAN**

This aligns with Council's Strategic Plan Pillar 5 Sustainable & Responsible Governance.

### **ADMINISTRATION RECOMMENDATIONS:**

That Council appoint Sundre & District Chamber of Commerce President, Nicci Doyle and Chamber of Commerce Board Members, Chris Vardas and Josh Hengen, to sit on the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have concluded.

### **MOTIONS:**

That the Town of Sundre Council appoint Sundre & District Chamber of Commerce President, Nicci Doyle to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded,

That the Town of Sundre Council appoint Chamber of Commerce Board Member, Chris Vardas to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded.

That the Town of Sundre Council appoint Chamber of Commerce Board Member, Josh Hengen to the Visitor Information Centre Research Review Committee (Ad Hoc) until such time as discussions have been concluded and the Ad Hoc Committee is disbanded.

### **ATTACHMENTS:**

Schedule "K": Terms of Reference, Visitor Information Centre Research Review Committee (Ad Hoc)

Date Reviewed: February 03, 2026

CAO: Linda Nibm

**Schedule "K"**  
**TERMS OF REFERENCE**  
**VISITOR INFORMATION CENTRE RESEARCH REVIEW COMMITTEE (Ad Hoc)**

**I. STATEMENT OF PURPOSE**

The Council of the Town of Sundre has directed the Chief Administrative Officer to research questions resulting from a Chamber of Commerce Board meeting. The Visitor Information Centre Research Review Committee (the "committee") is an Ad Hoc committee and has been formed to review and provide feedback on the results of the research. The intent is to discuss and negotiate the working arrangement between the Town of Sundre and the Sundre and District Chamber of Commerce as it pertains to the operation of the Visitor Information Centre.

**II. COMPOSITION OF COMMITTEE**

The committee shall be made up of a core group of five (5) individuals:

- Town of Sundre Mayor;
- Two (2) Town of Sundre Councillors;
- President of the Sundre and District Chamber of Commerce;
- Two (2) Chamber of Commerce Board Members;
- Chief Administrative Officer(non-voting).
- 1 Town of Sundre employee acting as Recording Secretary (non-voting).

**III. DUTIES AND POWERS**

- The Committee has no delegation decision making power from Council.

**IV. ROLES AND RESPONSIBILITIES**

The Committee shall:

- Appoint the Mayor as Chair;
- Review and provide feedback on the research conducted by the CAO;
- Discuss the operation on the Visitor Information Centre going forward;
- Abide by the Town of Sundre Committees Bylaw.

The CAO shall:

- Research and prepare a report containing facts on the following three (3) questions, and present the findings to the committee:
  - Is the Visitor Information Centre located on Crown lands, or is the building on a separate title;
  - What can the building legally be used for;
  - Who has legal ownership of the building.

The Recording Secretary Shall:

- Prepare an agenda and topics for discussion at each committee meeting;
- Record the minutes from each committee meeting.

The Council shall:

- Approve the Terms of Reference for the Visitor Information Centre Research Review Committee;
- Appoint members to the Visitor Information Centre Research Review Committee.

**V. FREQUENCY OF MEETINGS**

The Committee will meet as needed for the duration of the discussions.

**VI. CONFLICT OF INTEREST**

Committee members must declare any conflicts of interest and absent themselves from any discussions in which they have a real or perceived conflict.

**VII. TERM**

The Committee is Ad Hoc in nature and shall disband once discussions have concluded.



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 9, 2026</b>
<b>SUBJECT</b>	<b>RFD Grants to Organization Request to Extend Use of Funds</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>8.2</b>

### **BACKGROUND/PROPOSAL**

Council approved an application for Grants to Organizations funding for Hope4mvckids at the October 6, 2025, Regular Council Meeting in the amount of \$3,000 in support of renovation costs associated with their Home for Hope project. Due to circumstances brought forward by the Board of Directors of Hope4mvckids, a decision was made to not move forward with the original leased space. At this time, the Board of Directors is exploring alternative leased spaces and are requesting that Council consider their request for the use of the 2025 funds to a date to be determined in 2026.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

See attached letter from Hope4mvckids dated January 28, 2026.

### **ALIGNMENT WITH STRATEGIC PLAN**

This aligns Council's strategic priorities of Pillar 5, Sustainable and Responsible Governance.

### **ADMINISTRATION RECOMMENDATIONS**

That Council grant the extension for the use of the Grants to Organizations funding to a date to be determined in 2026.

### **MOTION:**

That Council grant the extension for the use of the 2025 Grants to Organization funding in the amount of \$3,000 to a date to be determined in 2026.

Date Reviewed: February 03, 2026

CAO



PO Box 4102 Olds Stn Main, AB T4H 1P7

[info@hope4mvckids.org](mailto:info@hope4mvckids.org)

Tel: 403-507-2299

[hope4mvckids.org](http://hope4mvckids.org)

28th January 2026

Dear Town of Sundre Mayor and Council

I am writing on behalf of Hope 4 MVC Kids Society regarding the \$3,000 in funding previously approved by the Town of Sundre in October 2025 in support of renovation costs associated with our Home for Hope project. As outlined in our original application, the funding was intended for use during the 2025 calendar year.

The Home for Hope project was developed in response to a clearly identified community and regional need for a centralized, accessible space to support families of children with medical complexity. The vision for the Home for Hope remains unchanged: to create a welcoming, functional environment that supports programming, family connection, and access to essential resources for families navigating significant medical and caregiving challenges.

Following careful review and discussion, our Board of Directors recently made the decision to not move forward with the leased space from the Town of Olds where the Home for Hope was originally planned. This decision was based on sustainability considerations, organizational capacity, and the need to ensure the project can move forward in a financially responsible and accessible manner. While the project did not proceed as planned in 2025, our commitment to establishing the Home for Hope has not changed.

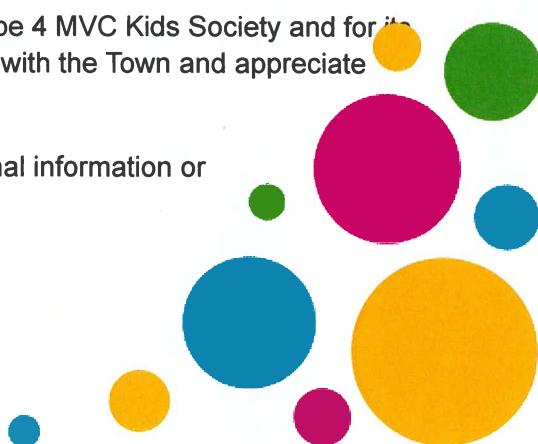
We are currently exploring alternative leased spaces that better align with the long-term viability of the project and our organization's ability to operate the Home for Hope alongside our existing programs. Once a suitable space is secured, the funding would continue to be used for its intended purpose—supporting readiness, accessibility, and program needs.

Given the timing of these changes, we are respectfully requesting guidance on two points. First, whether the previously approved funding may be applied to the Home for Hope at a new location once confirmed, or whether the Town would prefer that we submit a new application at that time. Second, as the funding was approved for use in 2025 and the project did not move forward within that year, we are kindly asking whether the Town would consider permitting the funds to be used in 2026 instead. If approved, the funding would support items such as sensory toys, program equipment, or other readiness needs for the leased space once it is secured.

We remain sincerely grateful for the Town of Sundre's support of Hope 4 MVC Kids Society and for its commitment to families across the region. We value our relationship with the Town and appreciate your guidance on how best to proceed.

Please do not hesitate to contact me should you require any additional information or clarification.

Kind regards,  
 Lisa Nicholson Founder  
[info@hope4mvckids.org](mailto:info@hope4mvckids.org)





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

October 7, 2025

Hope 4 MVC Kids Society  
PO Box 4102  
Olds, AB T4H 1P7  
Attn: Lisa Nicholson

Email: [founder@hope4mvckids.org](mailto:founder@hope4mvckids.org)

**Re: Town of Sundre Grants to Organizations Program**

Dear Lisa,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding, by Resolution No. 314-06-10-25, in the amount of \$3,000.00 for the renovations to the Hope 4 MVC Kids Hub in Olds, at the Regular Meeting of Council held on October 6, 2025.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2025 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of seven (7) applications for the 2<sup>nd</sup> Intake of 2025 with a total of \$25,660.00 in funding requests, which is more than was allocated for the 2<sup>nd</sup> intake of applications.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (*copies of invoices or bookings*). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR  
Chief Administrative Officer

/file  
cc: Council

**COPY**



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 9, 2026</b>
<b>SUBJECT</b>	<b>RFD Council Committee Reports, January 2026</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>10.1</b>

### **BACKGROUND/PROPOSAL:**

Council committed to providing monthly committee reports, either verbally or in writing at the first meeting of each month under Motion of Council 426-08-12-25 at the Regular Council Meeting held on December 8, 2025.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

See attached reports.

### **ALIGNMENT WITH STRATEGIC PLAN**

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept the verbal or written reports as submitted as information.

### **MOTIONS:**

That the Town of Sundre Council accept Councillor Anderson's verbal report for January 2026, as information.

That the Town of Sundre Council accept Councillor Buchan's written report for January 2026, as information.

That the Town of Sundre Council accept Councillor Dalke's verbal report for January 2026, as information.

That the Town of Sundre Council accept Councillor Isaac's verbal report for January 2026, as information.

That the Town of Sundre Council accept Councillor Marr's verbal report for January 2026, as information.

That the Town of Sundre Council accept Councillor Petersen's verbal report for January 2026, as information.

That the Town of Sundre Council accept Mayor Warnock's written report for January 2026, as information.

### **ATTACHMENTS:**

10.1b\_Councillor Buchan's written report

10.1g\_Mayor Warnock's written report

Date Reviewed: February 4, 2026

CAO: *Dinda Nelson*



**COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR BUCHAN**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

**For the Month of JANUARY 2026**

**Bylaw Policy Review Committee**

Date of Meeting:

No Meeting Scheduled

**Emergency Management Advisory Committee**

Date of Meeting:

No Meeting Scheduled

**Bylaw and Policy Review Committee**

Date of Meeting:

No Meeting Scheduled

**Naming Committee**

Date of Meeting:

No Meeting Scheduled

**Wellness Advocacy Committee**

Date of Meeting: January 12

January 12 – Received information from a delegation, discussed key messages and ‘briefing notes’ on key community wellness topics. Next meeting March 9

**ICC**

Date of Meeting:

No Meeting Scheduled

**Other:**

Date of Meeting:

Jan 17 – Council Strategic Planning Meeting to discuss the Councils direction for the 2025-2029 Council term.

Jan 22 – RhPAP Rural Health Webinar.

Jan 22 – Munis 101 EOEP Course, Part 1

Jan 29 – Munis 101 EOEP Course, Part 2 (This leaves 3 courses left to complete the EOEP Municipal Elected Leaders Certificate.)

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. [townmail@sundre.com](mailto:townmail@sundre.com)  
**For the Month of January 2026**

**Bylaw Policy Review Committee**

**Date of Meeting:**

No Meeting Scheduled

**Emergency Management Advisory Committee**

**Date of Meeting:**

No Meeting Scheduled

**Intermunicipal Collaboration Committee**

**Date of Meeting:**

No Meeting Scheduled

**Mountain View Senior's Housing**

**Date of Meeting:**

No Meeting Scheduled

**Mountain View Regional Waste Management Committee**

**Date of Meeting:**

No Meeting Scheduled

**Intermunicipal Planning Commission**

**Date of Meeting:**

No Meeting Scheduled

**Red Deer River Municipal Users Group**

**Date of Meeting:** Jan 15

AGM Meeting preceded the Regular Board Meeting of RDRMUG held in Drumheller with agenda items: AGM, Minutes of last AGM, election of Officers and Financials. Regular Meeting, Overview for new board members on role and impacts of RDRMUG including South Saskatchewan River Operating Model and the Ardley Dam.

**Red Deer River Watershed Alliance**

**Date of Meeting:** Jan 16

Regular Board Meeting held via Zoom with agenda items: Round table for new members, ED report, Executive committee report, Financials, Committee updates and completed with the RDRWA state of the watershed update.

**Sundre Wellness Advocacy Committee**

**Date of Meeting:** Jan 12

Committee meeting held at Council Chambers with agenda items: Adult Long-Term Outreach, outstanding action items, key messages, and setting up future workshop.

**Other:** January 2026

Date of Meeting:

Jan 06 – RAC10 – Planning meeting to review draft agenda for upcoming in person RAC10 Workshop.

Jan 08 – Mid Sized Towns Mayors' Caucus meeting - Key Messages are attached.

Jan 12 – Sundre Regular Council Meeting – Agenda and Minutes at - [www.sundre.com](http://www.sundre.com)

Jan 14 – Town of Sundre Mayor submission to the Electoral Boundaries Commission in Calgary that presented our issues on the proposed boundary changes that would include Town of Sundre in the new proposed Mountain View County-Kneehill County riding.

Jan 17 – Sundre Council Strategic Planning session – full day of discussion and planning by reviewing the existing plan and working together to build the new pillars moving forward.

Jan 19 – Mid Sized Towns Mayors' Caucus meeting with Mayor Harris at Crossfield to discuss the presentation to the Minister of Municipal Affairs working group on the supplemental funding model.

Jan 21 – Coffee with the Mayor held at Sundre Supportive Living – monthly gathering to discuss items of interest to seniors in Sundre.

Jan 26 – RAC10 – Closed session held at Red Deer Polytechnic with presentations by Minister of Primary and Preventive Health Services, President of RDP, Alberta Capital Planning and Rural Health Professions Action Plan.

Jan 26 – Sundre Regular Council Meeting – Agenda and Minutes at – [www.sundre.com](http://www.sundre.com)

Jan 28 – Sundre and District AGM held at the VIC – Minutes, Election of Officers and Reports.

Jan 29 – Red Deer Polytechnic annual Impact Meeting held in Red Deer that reviewed 2025 in detail and plans moving into 2026.

Jan 29 – Red Deer River Watershed Alliance meeting with ED to discuss grants, state of the watershed, upcoming casino and RDRWA Spring forum.



## Key Messages

**January 8, 2026**

- Proposed changes to electoral boundaries a common concern for Mid-sized Towns;
- Membership looking forward to receiving information package / key messages pertaining to Mid-sized Towns Mayors Caucus to share with Councils;
- Meeting to be set up with representatives of Alberta Municipalities to discuss common goals. Briefing notes to be shared with Mid-sized Towns Mayors Caucus membership.
- Meeting to be set up with Minister Williams of Municipal Affairs. Briefing notes of meeting to be shared with Mid-sized Towns Mayors Caucus membership.



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>February 9, 2026</b>
<b>SUBJECT</b>	<b>RFD Council Key Messages January 2026</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>10.2</b>

### **BACKGROUND/PROPOSAL:**

Each month the key messages from the Office of Council is included in the mailing of the Town of Sundre's Utility bills, posted on the Town's website, and an electronic version of the message is posted to the website and the Town's social media site.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The Key Messages will be incorporated monthly into the Town of Sundre Regular Council Meeting Agenda at the first meeting of Council of each month to ensure we reach as many residents as possible.

### **ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

### **MOTION:**

That the Town of Sundre Council accept the Key Messages of Council for the month of January 2026 as information.

### **ATTACHMENTS:**

10.2a\_ Key Messages from the Office of Council for January 2026.

Date Reviewed: February 03, 2026

CAO: Amber Nelson

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**FROM THE OFFICE OF THE COUNCIL**
**For the Month of January 2026**
January 12, 2026

The Curling Club presented their financial statement and annual report. One of the notable highlights in the report was the more than doubling of the Junior Curling membership (24 in 2024/2025 to 44 in 2025/2026).

The Sundre Health Professions Attraction and Retention Committee reported on their activities for 2025. The work this committee does in recruitment and retention of health care professionals, and promoting for the full use and eventual replacement of the Sundre health care facilities is commendable.

Council received a report from the Economic Development Officer on the results of a survey conducted by the Central Alberta Economic Resilience Taskforce to understand how tariffs and other economic conditions are affecting businesses.

January 26, 2026

The Sundre Rodeo and Race Association presented their plans for the 2026 Rodeo. This is one of the most prominent events for the Town of Sundre, and this year's plans are spectacular! Council was impressed with the work the association completed in 2025, which will enhance future rodeo events.

Council received a report for the Sundre & District Chamber of Commerce on 2025 activities. Council was impressed with the increase to membership from the previous year.

Council gave 1<sup>st</sup> Reading to the Bylaw for borrowing for 2026 upgrades to Centre Street North.

Dear Residents:

This month was a productive and forward-looking one for Council, with two regular Council meetings and an additional full-day strategic planning session focused on the future of our community.

At our first regular Council meeting, Council received an important procedural improvement: the addition of a standing agenda item at the first regular meeting each month for Councillors' committee reports. These reports allow Councillors to share updates from the regional boards, committees, and organizations they represent on behalf of the Town. This new format also includes discussion, giving Council the opportunity to ask questions and ensuring greater transparency and awareness of the work being done outside the Council chamber on behalf of residents.

At our second regular Council meeting, Administration presented a detailed report on the Centre Street North 2026 Capital Project. This major infrastructure project is necessary to address aging infrastructure and to support long-term community needs. As part of this discussion, Council considered the financial implications and approved first reading of the debenture borrowing bylaw required to move the project forward. This is an important step in a process that will continue to involve careful review and public communication.

In addition to our regular meetings, Council held an all-day strategic planning session. During this session, Council reviewed the Town's existing Strategic Plan and examined how Sundre has changed over the past four years. This was a valuable exercise that confirmed many elements of the current plan remain strong and relevant. Council also had thoughtful discussions around refining and strengthening the plan's pillars to ensure they reflect today's realities and provide clear guiding principles for both Council and Administration over the next four years.

Council remains committed to good governance, long-term planning, and open communication with residents. Thank you for staying engaged and informed as we continue working together to build a strong future for Sundre.

Respectfully  
 Mayor Warnock