



Regular Council Meeting
Town of Sundre Municipal Council Chambers
September 26, 2022
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:**
3. **Agenda – Amendments and Adoption**
 - 3.1 September 26, 2022 Regular Council Meeting
4. **Adoption of Previous Minutes**
 - 4.1 September 12, 2022 Regular Council Meeting Pg. 1
5. **Delegation:**
 - 5.1 Bike 'n Ski Club Pg. 6
6. **Bylaws/Policies:** None
7. **Old Business:** None
8. **New Business**
 - 8.1 RFD Fire Prevention Week Proclamation Pg. 15
 - 8.2 RFD Grants to Organization-Request to Amend Use of Funds Pg. 17
9. **Administration**
 - 9.1 RFD CAO Administrative Report – Council Open House Pg. 20
 - 9.2 RFD CAO Administrative Report – Sikh Annual Motorcycle Ride Pg. 21
 - 9.3 RFD New Business Recognition Initiative Pg. 24
 - 9.4 RFD Environmental Award Pg. 25
 - 9.5 Departmental Reports Pg. 28
10. **Municipal Area Partnership (MAP):** None
11. **Council Committee Reports:**
 - 11.1 Councillor Jaime Marr Pg. 79
12. **Council Invitations / Correspondence:** None
13. **Closed Meeting**
 - 13.1 Advice from Officials, *FOIPP Act Section 24*
14. **Adjournment**

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 or email: townmail@sundre.com



Regular Council Meeting
Minutes
Town of Sundre Municipal Council Chambers
September 12, 2022

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, September 12, 2022 commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen, by telephone
Councillor Todd Dalke, by telephone
Councillor Jaime Marr
Councillor Paul Isaac

ABSENT: Councillor Chris Vardas
Director Infrastructure, Justin Caslor

Staff: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Manager Planning & Economic Development, Benazir Thaha Valencia
Administrative Support, Betty Ann Fountain
Community Peace Officer, Sam Zhao

PUBLIC There were 5 members of the public in attendance and 1 member of the press.

CALL TO ORDER The meeting was called to order at 6:01 p.m., by Mayor Warnock followed by a moment of reflection on the business of the evening.

PUBLIC HEARING **20220912 Brookside Redesignation & Outline Plan, Bylaw 2022-05**
The Public Hearing was held in the Town of Sundre Municipal Council Chambers and pursuant to the *Municipal Government Act, RSA 2000 Chapter M-26 and amendments* thereto.

The Mayor declared Public Hearing 20220912 relating to Bylaw 2022-05 now open at 6:03 p.m.

Purpose of Bylaw 2022-05

The purpose of Bylaw 2022-05 is to amend the Land Use District Map by redesignating parts of Block 1, Plan 9411097 of NE-33-32-05-W5M from Urban Reserve District (UR) to General Residential District (R-2) and Public Service District (PS) as shown on attached Schedule "A" of Bylaw 2022-05 and furthermore, adoption of the Brookside Estates Phase 4 and 5 Outline Plan.

Order of Presentations:

- Confirmation of Notices;
- Development Authority's report and recommendations;
- Questions from Council to the Development Authority;
- Public Communication (letters/emails) read into the minutes;

- Presentation(s) by those in Favour of the Bylaw (max. of 5 minutes);
- Presentation(s) by those in Opposition of the Bylaw (max. of 5 minutes);
- Any other person(s) deemed affected by the Bylaw;
- Closing statement of the Development Authority;
- Further questions for the Development Authority;
- Adjournment of the Public Hearing.

CAO – Public Notifications

Notification of the Public Hearing for Bylaw 2022-05 was published in the local newspaper on August 23rd, 30th, and September 6th and on the Town's website from August 23rd to September 6th. Adjacent Landowner Notifications were mailed via Canada Post on August 18th. Previous to the public hearing notices, Bylaw 2022-05 and the Brookside Outline Plan and applicable studies were circulated to external agencies for comment, and written notification was sent to Adjacent Landowners on July 7, 2022.

Development Authority's Report:

Benazir Thaha Valencia, Manager of Planning & Economic Development delivered a report and recommendation.

Public Communications:

The Sr. Development Officer/Administrative Support Betty Ann Fountain read into the minutes 5 communications:

1. Alberta Transportation;
2. Alberta Transportation;
3. Alberta Transportation;
4. Mr. Darwyn Findlay;
5. Supplemental to the Public Hearing – Mountain View Seniors Housing.

Those in Favour of the Bylaw: Mr. Daniel McGregor of B&A Planning Group on behalf of the Client, Mr. Steve Bouchet of Everblue Nursery;

Those in Opposition to the Bylaw: Mr. Darwyn Findlay, of 706 – 5 ST SW, Plan 0712085, Block 3, Lot 1.

Closing Statements: Benazir Thaha Valencia, Manager of Planning & Economic Development provided a brief closing statement.

Call for a Motion: the Mayor called for a motion to close the Public Hearing at 6:42 p.m.

Res. 244-12-09-22 That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2022-05, being a Bylaw to Amend Schedule "A", the Land Use Bylaw District Map of Land Use Bylaw 2022-10, from Urban Reserve to General Residential District and Public Service District, and furthermore to adopt the Brookside Estates Outline Plan.

CARRIED

AGENDA – AMENDMENTS AND ADOPTION

Res. 245-12-09-22 MOVED by Councillor Isaac that the Agenda be approved as amended as follows:

1. 2. Supplemental letter to Public Hearing 20220912.

2. 6.1 Bylaw 2022-05: Amend Background/Proposal to read: Bylaw 2022-05, and under

Motion: that Council give Second Reading to Bylaw 2022-05, and furthermore;

that Council give Third and Final Reading to Bylaw 2022-05.

CARRIED**ADOPTION OF THE PREVIOUS MINUTES**

Res. 246-12-09-22 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 27, 2022 be approved as presented.

CARRIED

Res. 247-12-09-22 MOVED by Councillor Marr that the Minutes of the Special Council Meeting held on August 9, 2022 be approved as presented.

CARRIED

DELEGATION: **None**

BYLAWS & POLICIES: **Bylaw 2022-05**

Res. 248-12-09-22 MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.

CARRIED

Res. 249-12-09-22 MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.

CARRIED

OLD BUSINESS None

The Mayor called a 5 minutes recess at 6:51

The Mayor resumed the meeting to order at 6:59

NEW BUSINESS **2022 Q2 Financial Reports**

Res. 250-12-09-22 MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2022 Quarterly Financial Reports as information.

CARRIED

7:29 p.m. Councillor Dalke disconnected from phone

Res. 251-12-09-22 2022 Auditor Appointment

MOVED by Councillor Petersen that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2022 fiscal year.

CARRIED

Res. 252-12-09-22 Proclamation – Development Officer's Week

MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 18th to 24th, 2022 as Alberta Development Officers Week in the Town of Sundre.

CARRIED

ADMINISTRATION: None

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS: None

7:39 Councillor Dalke rejoined the meeting by phone

COUNCIL INVITATIONS/CORRESPONDENCE

Res. 253-12-09-22 MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to the Town of Didsbury, Bylaw 2022-11 Heavy Vehicle Truck Route as information.

CARRIED

Res. 254-12-09-22 MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Town of Tofield to Minister Shandro as information.

CARRIED

Res. 255-12-09-22 MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from Minister Shandro to the Town of Tofield as information.

CARRIED

Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.

Mayor Warnock called a 5 minute recess at 7:42 p.m.

CLOSED MEETING

Res. 256-12-09-22 MOVED by Councillor Anderson that Council go into closed meeting at 7:47 p.m.

CARRIED

Initials

Topic of Closed Meeting**13.1 Advice from Officials, FOIPP Act Section 24**

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO

Chris Albert, Director of Corporate Services

Chris Albert, Director of Corporate Services left the meeting at 8:03 p.m.

13.2 Advice from Officials, FOIPP Act Section 24

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, CAO

Res. 257-12-09-22 MOVED by Councillor Isaac that Council return to an open meeting at 8:40 p.m.

CARRIED

ADJOURNMENT

Res. 258-12-09-22 MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:41 p.m.

CARRIED

Initials

These Minutes approved this 26th Day of September 2022.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE	September 26, 2022
SUBJECT	Delegation – Sundre Bike 'n Ski Club
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL

On June 27, 2022 a delegation from the Bike 'n Ski Club presented a proposal to Council regarding a “pump track” for Sundre. The proposal outlined the Club’s plan to build a cycling facility.

Representatives of the Sundre Bike 'n Ski Club have requested an audience with Council with a proposal for a location for the “Pump Track” (cycling facility) project.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

See attached documentation from the Bike 'n Ski Club.

Council may wish to include a condition to solicit input from adjacent landowners, as it is a process that is typically followed for projects of this type. It may also be prudent to request information related to liability and ongoing required and mandatory maintenance of the proposed cycling facility.

ALIGNMENT WITH STRATEGIC PLAN

This aligns Council’s strategic priorities of Pillars 2, Community Wellness and Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS

At Council’s discretion.

MOTION

At Council’s discretion.

Date Reviewed: September 23, 2022

CAO:

Linda Nelson

Pump Track Proposal

Executive Summary

The cycling community in Sundre would benefit from a safe, fun, and challenging place to congregate and practice bike handling skills. A pump track is a versatile recreation option for riders of all ages and abilities. It is a closed loop consisting of rollers (a series of small hills) and berms (banked turns) that can be ridden using body movement in a pumping action or by pedalling. As well as adding to Sundre's recreation opportunities, a pump track will take some of the pressure off of the skate park with a facility more appropriate to bicycles.

Construction cost will be kept to a minimum by utilizing an off-the-shelf design, locally sourced donated materials, and equipment and volunteer labour. Signage, sheltering foliage, and some special material will need to be purchased. The combined resources of the Club, local donations, and a contribution from the Town that falls well within its budget that supports community organizations make the project easily achievable.

Since 2015, the Sundre Bike'nSki Club has undertaken mountain-bike trail building and maintenance, groomed trails for cross-country skiing and fat biking, and cross-country ski lessons for children and youth. A growing cadre of volunteers has enabled the Club to undertake new initiatives such as the recent successful mountain-bike race and partnering with another club from the region for a cyclocross race.

Description

Goals and Objectives

1. To provide another recreational opportunity for Sundre and area residents
 - a. Promote healthy outdoor physical activity.
 - b. Create a gathering area for the cycling community.
 - c. Provide an affordable and accessible venue.
2. To contribute to the diversification of Sundre's outdoor recreation marketing.
 - a. Help promote the town as a community of donors and volunteers.
 - b. Create a facility for great family fun.
3. To develop a sustainable recreation facility with minimal environmental impact.
 - a. Low initial cost through locally sourced material and volunteer labour.
 - b. Low maintenance cost from utilizing sturdy materials and simple design.
 - c. Lessen (or hopefully eliminate) casual development in unsafe areas.

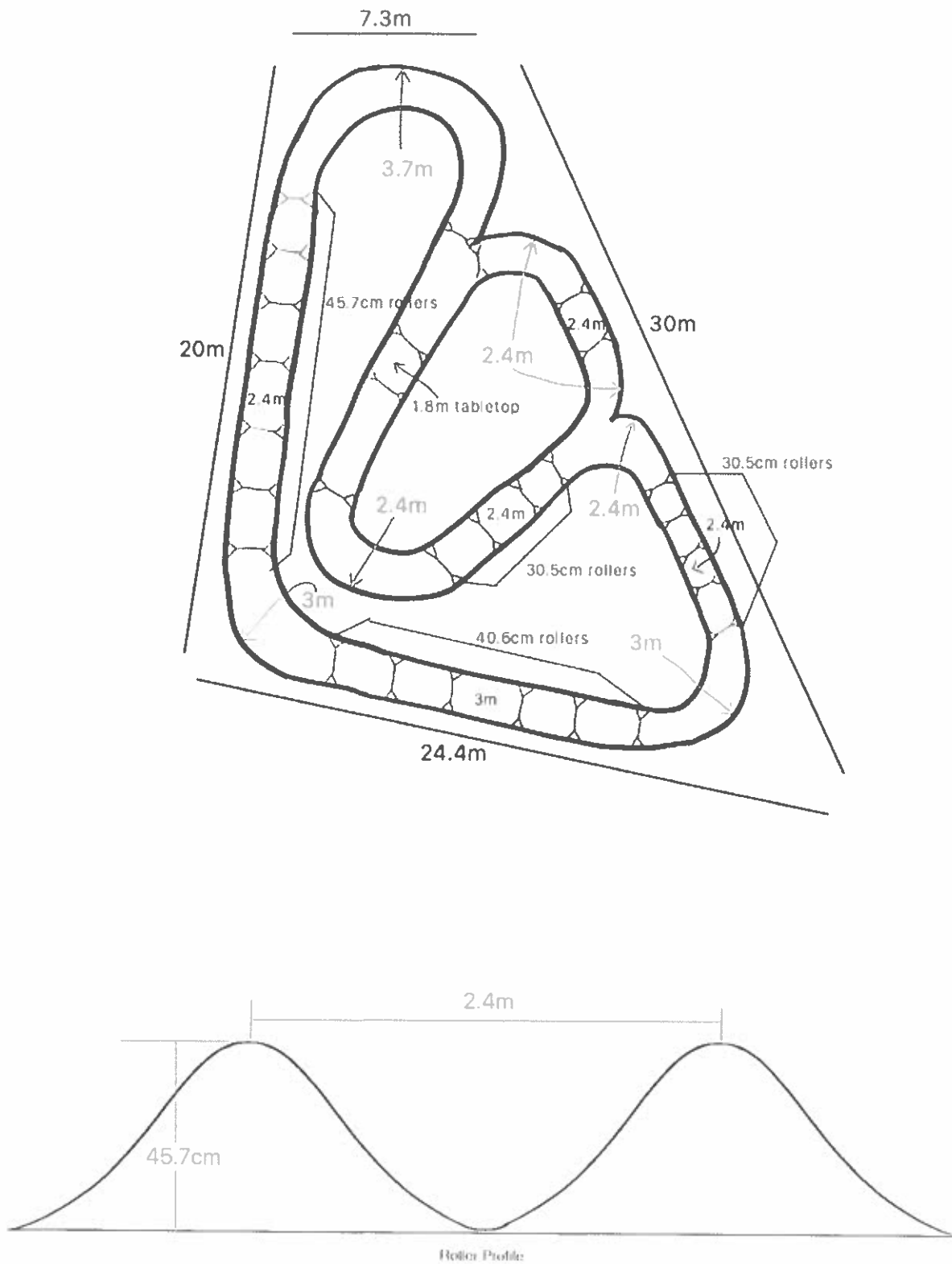
Sundre is home to many cyclists of all ages, abilities and interests. Some are casual riders seen on the quiet side streets or young children on strider bikes or daring mountain bikers on the Snake Hill and river valley single tracks. The Administration promotes the town as a cycling destination.

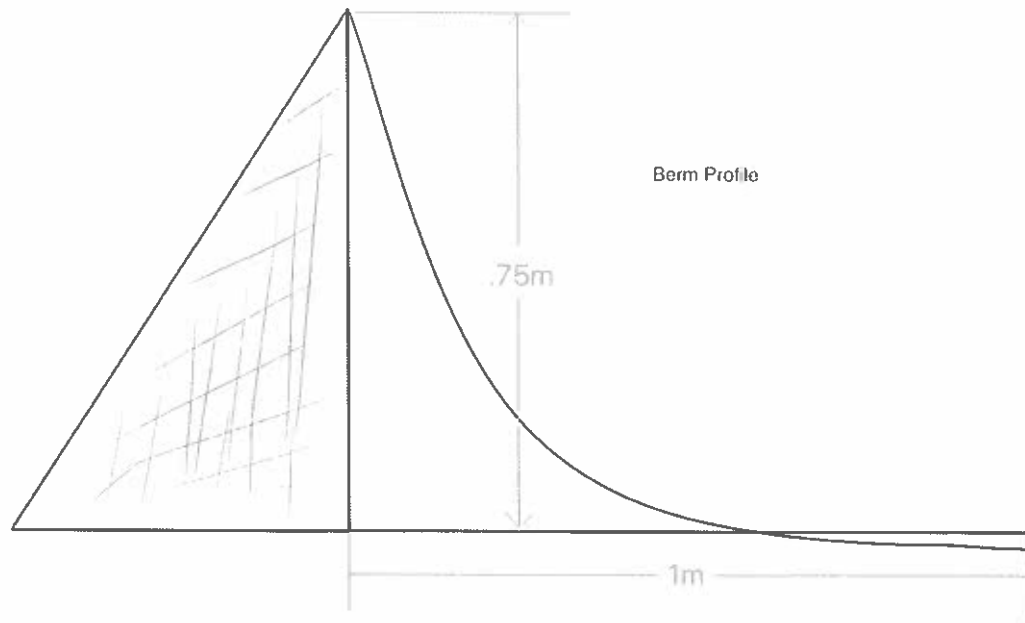
What is lacking is a gathering or focal point for this community of two-wheel enthusiasts - a place to meet, practice skills and appreciate the shared experience. A pump track can be the starting point for a complex that includes a skills park, a jump track and information kiosks.

Work Plan

1. Consult with appropriate Town staff to clarify approval steps and determine an appropriate location.
2. Contract an experienced professional to design a suitable pump track for the selected location. The design will be overlaid on the Town map and used to calculate the amount of building material required: compacted clay and sand overlaid with street treated with a soil binder laid over drainage pipes.
3. Approach potential donors of material and equipment, presenting them with a detailed design and material estimates
4. Schedule the build.
 - a. Site preparation:
 - i. Erect a sign notifying the public of impending build.
 - ii. Measure and mark the build area.
 - iii. Clear any debris, obstacles and remove sod.
 - iv. Install security fencing (if required).
 - b. Select work dates and notify volunteers.
 - c. Receive and secure build materials on site.
5. The build!
 - a. Locate contractor's equipment on site.
 - b. Assemble the volunteers and their tools.
 - c. Assign tasks commensurate with abilities and age.
6. Post build.
 - a. Remove excess material.
 - b. Remove security fencing (if installed).

Sample Pump Track Design





Budget

Expenses

Item	Description	Amount
Design/Consultation	Site measurement; prepare architectural/engineering plans	\$3000.00
Signage	Project description installed before build	\$300
Fill	Clay and sand used to form the track	\$50,000
Drainage	Perforated perimeter drain pipe	\$3,000
Soil binder	A chemical that assures the long-term integrity of the track	\$800
Foliage	A visual and sound barrier for nearby homes	\$3000
Security fence	Protect the build until it's safe to use	\$1200
Construction	Contracted labour, equipment and project management	\$20,000
Fuel	Fuel for contractor's equipment	\$2,000
Portable toilette	For construction day(s) only	\$300
Volunteer Labour	180-person hours for preparation and construction	Donated
Total:		\$83,600

Revenue

Bike'nSki Club	funds on hand	\$5,000
Town of Sundre	Grants to community organizations budget	\$6,000
Govt of Alberta	Community Enhancement Grant	\$20,000
Benevity	Benevity managed grants and other donors	\$52,600
Total:		\$83,600

Organization details – Sundre Bike'nSki Club

Troy Fee, President

Katie Jo Munro, Secretary

Katie Yalte, Treasurer

Josh Rozenhart, Project Manager

Bryan McBain, Logistics Coordinator

Conclusion

Sundre's natural setting lends itself to people seeking an active outdoor lifestyle and its marketability as a recreation destination. Successful implementation of this project will add to the arsenal of attractions. Although the expected primary users will be children and youth, it will be a facility suitable for all ages of cyclists.



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2022

Sundre Bike'n Ski Club
PO Box 2389
Sundre, AB T0M 1X0
Attn: Ms. Katie Yaltie

RE: Support for Pump Track Construction

Dear Members of the Sundre Bike'n Ski Club,

Town of Sundre Council received a very informative presentation from members of the Sundre Bike'n Ski Club regarding a proposal to construct a "pump track" in the Town of Sundre at its meeting on June 27th, 2022. The presentation gave examples of several pump track variations, and the benefits for recreation and tourism opportunities.

Council has endorsed past Sundre Bike'n Ski Club initiatives and recognizes their very active participation in our community with volunteer hours, donations, programming, instruction and construction efforts enhancing our recreation infrastructure. The efforts of the Club have provided opportunities for residents and visitors to participate in programming not typically provided in smaller municipalities. The volunteers of the Sundre Bike'n Ski Club continually go above and beyond in their efforts, and this commitment shows in the programming and construction efforts to date.

The Club's newest initiative, the construction of a "pump track" is fully supported by Council, and when possible, the Town will provide administrative assistance to the project. In addition, Council provides this letter of support to the Club's efforts to obtain funding from local resources, and through various grant applications to the province and federal agencies.

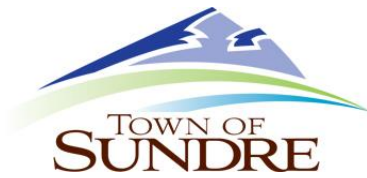
We look forward to hearing of the successes achieved to reach your goals to construct the pump track, a valuable addition to our community, and biking experience for all age groups, citizens and visitors.

Yours Truly,

Richard Warnock, Mayor

/file

cc: Council



REQUEST FOR DECISION

COUNCIL DATE	September 26, 2022
SUBJECT	Proclamation – Fire Prevention Week
ORIGINATING DEPARTMENT	Sundre Fire Department
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

This year marks the 100th Anniversary of “Fire Prevention Week”. The National Fire Protection Association (NFPA) is requesting that all communities join together to celebrate the 100th anniversary of “Fire Prevention Week,” from October 9 – 15, 2022.

This years FPW campaign, “*Fire won’t wait. Plan Your Escape,*” strives to educate all people about simple but important actions they can take to keep themselves and those around them safer from home fires.

Today’s homes burn faster than ever. You may have as little as two minutes (or even less time) to safely escape a home fire from the time the smoke alarm sounds. Your ability to get out of a home during a fire depends on early warning from smoke alarms and advance planning.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See Fire Prevention Week Proclamation attached.

ALIGNMENT WITH STRATEGIC PLAN

This aligns Council’s strategic priorities of Pillar 2, Community Wellness.

ADMINISTRATION RECOMMENDATIONS:

That the Council of the Town Sundre proclaim October 9 – 15, 2022 as Fire Prevention Week in Sundre.

MOTION:

That the Council of the Town of Sundre proclaim October 9 – 15, 2022 as Fire Prevention Week, and urge all the citizens of Sundre to develop a Family Action Plan for Home Escape Plan and to support the many public safety activities and efforts of Sundre’s fire and emergency services.

Attachment: Fire Prevention Week Proclamation

Date Reviewed: September 23, 2022

CAO: *Linda Nelson*



8.1a

***Fire Prevention Week
October 9 – 15, 2022***

PROCLAMATION

WHEREAS, the Town of Sundre is committed to ensuring the safety and security of all those living in and visiting Sundre; and

WHEREAS, fire is a serious public safety concern both locally and nationally, and homes are the locations where people are at greatest risk from fire; and

WHEREAS, Sundre residents who have planned and practiced a home fire escape plan are more prepared and will therefore be more likely to survive a fire; and

WHEREAS, Sundre residents should ensure that all members of a household, visitor and those with physical and sensory disabilities know how to respond to an alarm, who to notify and initiate the escape plan; and

WHEREAS, Sundre residents should ensure that all alarms are in good working condition, test twice a year and that everyone in the home understands the sounds of the smoke alarms and carbon monoxide alarms and knows how to respond; and

WHEREAS, Sundre first responders are dedicated to reducing the occurrence of home fires and home fire injuries through prevention and protection education; and

WHEREAS, Sundre residents that are responsive to public education measures are better able to take personal steps to increase their safety from fire, especially in their homes; and

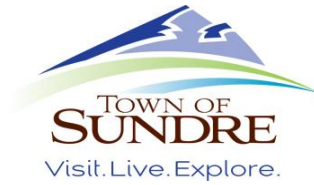
WHEREAS, the 2022 Fire Prevention Week™ theme, “Fire won’t wait. Plan your escape.™,” effectively serves to remind Sundre it is important to have a home fire escape plan.

THEREFORE, I Richard Warnock, Mayor on behalf of Council, Administration and the Town of Sundre Fire Department do hereby proclaim October 9-15, 2022, as Fire Prevention Week, and I urge all the people of Sundre to plan and practice a home fire escape for Fire Prevention Week 2022 and to support the many public safety activities and efforts of Sundre’s fire and emergency services.

Mayor, Richard Warnock



For More Information Visit
www.nfpa.org



REQUEST FOR DECISION

COUNCIL DATE	September 26, 2022
SUBJECT	RFD Grants to Organization Request to Amend Use of Funds
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL

At the February 7, 2022 Regular Council Meeting, Council approved an application for funding for the Sundre & District Allied Arts Society. The funding was to be used to purchase and install permanent flooring in the theatre seating area of the Arts Centre the amount of \$4,000.00.

Recently the Arts Society has discovered extensive damage to the building addition that serves as a storage facility, which requires immediate rehabilitation.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Society is requesting an amendment to the previously granted funds to assist in the cost of the emergent repairs to the storage facility,

See attached funding letter and email request from Society.

ALIGNMENT WITH STRATEGIC PLAN

This aligns Council's strategic priorities of Pillars 2, Community Wellness and Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS

That Council grant the amendment to the Sundre Arts Society grant funding to enable the use of the Grants to Organization funding to rehabilitate the Arts Centre storage facility.

MOTION

That the Town of Sundre Council grant the request to amend to the Sundre Arts Society grant funding to enable the use of the Grants to Organization funding to rehabilitate the Arts Centre storage facility.

Or

That the Town of Sundre Council refuse the request to amend to the Sundre Arts Society grant funding to enable the use of the Grants to Organization funding to rehabilitate the Arts Centre storage facility.

Date Reviewed: September 23, 2022

CAO: *Linda Nelson*

Sundre Arts Centre - Building Permit

Mon, Sep 19, 2022 at 9:40 AM

Good Morning Betty Ann,

I have a question and wondering if you are able to help or can redirect me to whomever may be able to help.

We had applied for a grant to install new flooring in our theatre/performance area and then shortly thereafter found the issue with our storage addition. We weren't able to start work to repair the damage until our bookings were finished with the school year and the damage that we thought was localized to a particular area is actually the entire addition.

We were wondering if the grant money that we were awarded for the theatre flooring may be reallocated to use for the storage addition? Or if we should apply again with a new application to assist with the work?

Thanks again for your help,

[Quoted text hidden]



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

February 16, 2022

Sundre & District Allied Arts Society
PO Box 1506
Sundre, AB T0M 1X0
Attn: Cindy Orr

Re: Town of Sundre Grants to Organizations Program

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the February 7, 2022 Regular Council Meeting, Council approved your application for funding to be used to purchase and install permanent flooring in the theatre seating area of the Arts Centre the amount of \$4,000.00.

It was very difficult for the Committee and Council to decide where the budgeted funds should be applied. During their deliberations, all criteria is considered with an emphasis on local organizations, benefit to the whole of the community, a demonstrated need, and if grants have been provided to an organization in previous years. They also had to take into consideration the 2022 budget of \$25,000 for the 1st intake of applications. The Town received a total of twelve (12) applications with a total of \$45,495.00 in requested funds.

With confirmation that a project has been completed or items purchased (*copies of invoices*), a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

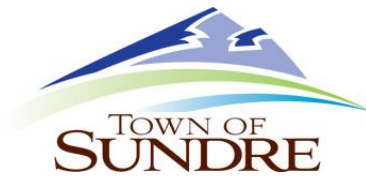
The Town of Sundre requires that the funds be used for your project specific to your application no later than December 31, 2022. If your project cannot be completed in this timeline, you will be required to apply in writing for an extension for the use of the funds. Additionally, if your project has not been completed or the project/event did not take place, you will be asked to return the funds.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



REQUEST FOR DECISION

COUNCIL DATE	September 26, 2022
SUBJECT	Administrative Report – Council Open House
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

On September 15th, Council and Administration hosted an open house from 4 p.m. to 7 p.m. at the Sundre Community Centre. The dates and times for the Open House were advertised on the Town Website, on the Town Facebook page, in the Utility Newsletter, and in the Albertan.

A total of eight (8) people attended the open house.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal report by CAO.

ALIGNMENT WITH STRATEGIC PLAN

This aligns Council's strategic priorities of Pillars 2, Community Wellness and Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

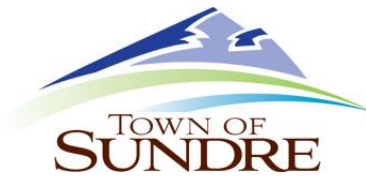
That Council accept the CAO's report as information.

MOTION:

The Town of Sundre Council accept the CAO's report as information.

Date Reviewed: September 23, 2022

CAO: *Amida Nelson*



REQUEST FOR DECISION

COUNCIL DATE	September 26, 2022
SUBJECT	Sikh Motorcycle Club Ride & Community Donations
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.2

BACKGROUND/PROPOSAL:

On September 10th, 2022, approximately 100 members of the Sikh Motorcycle Club and distinguished members of the Dashmesh Cultural Centre in Calgary travelled to the Town of Sundre to spread their message for Unity and Love for Humanity.

The Motorcycle Club and the Cultural Center fundraised for a number of weeks prior to the visit, and presented two (2) of our vital community organizations, the McDougal Chapel - Plus One Food Bank and Greenwood Neighbourhood Place with cheques for \$11,000 each.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal report by CAO

ALIGNMENT WITH STRATEGIC PLAN

This aligns Council's strategic priority of Pillar 2, Community Wellness.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the CAO's report as information.

MOTION:

The Town of Sundre Council accept the CAO's report as information.

Date Reviewed: September 23, 2022

CAO: *Linda Nelson*

SIKH ANNUAL MOTORCYCLE RIDE

FOR UNITY AND LOVE FOR HUMANITY



2022 RIDE



**ON SEPTEMBER 10TH FROM
DASHMESH CULTURE CENTRE (DCC)
TO TOWN OF SUNDRE**

**RIDERS DEPART DCC 10 AM AND
ARRIVE TO SUNDRE FOR 12 PM**

**THIS RIDE WILL SUPPORT THE FOLLOWING
GREAT ORGANIZATIONS WITH DONATIONS
UPON ARRIVAL TO SUNDRE:**

PLUS 1

EMERGENCY FOOD HAMPER SERVICES

AND

GREENWOOD

NEIGHBORHOOD PLACE SOCIETY



Town of
SUNDRE
WELCOMES YOU



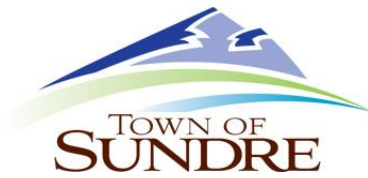
Mayor Warnock welcoming members of the Dashmesh Cultural Centre and Sikh Motorcycle Club



Greenwood Neighbourhood Place Plaque



Plus One Plaque



REQUEST FOR DECISION

COUNCIL DATE	September 26, 2022
SUBJECT	Administrative Report – New Business Recognition Initiative
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.3

BACKGROUND/PROPOSAL:

On September 16th, Mayor Warnock and CAO Linda Nelson visited four (4) new businesses to Sundre. Each business was presented with, with a small gift basket, letter from the Mayor and Council, and an information package, to welcome the new businesses, and to thank them for selecting Sundre as their community of choice.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This was an initiative of Council, resulting from discussions and directives coming out of the Spring Workshop. There were a total of 12 new business that opened in 2022, and over the next few weeks, each of the new 2022 businesses will receive a welcome package from the Town.

The businesses seemed pleased with the initiative, and many mentioned that they truly felt welcome in our community. This is an initiative that will continue over this term of Council each time we license a new business in the Town.

ALIGNMENT WITH STRATEGIC PLAN

This aligns Council's strategic priorities of Pillars 2, Community Wellness and Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

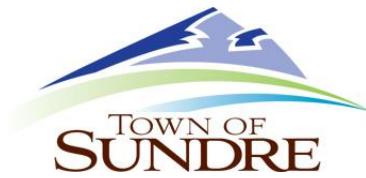
That Council accept the CAO's report as information.

MOTION:

The Town of Sundre Council accept the CAO's report as information.

Date Reviewed: September 23, 2022

CAO: *Linda Nelson*



REQUEST FOR DECISION

COUNCIL DATE	September 26, 2022
SUBJECT	Administrative Report – Environmental Award
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.4

BACKGROUND/PROPOSAL:

The Town of Sundre received the 2022 Environmental Award from Alberta Municipalities at the Convention last week. This award recognizes Alberta municipalities that have demonstrated excellence in environmental practices in their municipal operations, administration, and governance. The Municipal Environmental Award is presented each year to a Regular Member of Alberta Municipalities with a population of 2,500 or less; a Regular Member of Alberta Municipalities with a population of 2,500 to 10,000; and a Regular Member of Alberta Municipalities with a population of 10,000 and above.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached report.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with of Pillar 2, Community Wellness, and Pillar 5, Sustainable and Responsible Governance in Council's strategic priorities.

ADMINISTRATION RECOMMENDATIONS:

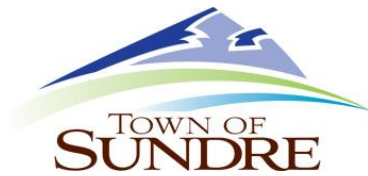
That Council accept the CAO's report as information.

MOTION:

The Town of Sundre Council accept the CAO's report as information.

Date Reviewed: September 23, 2022

CAO: *Arinda Nelson*



REPORT TO COUNCIL

COUNCIL DATE	September 26, 2022
SUBJECT	Environmental Award
ORIGINATING DEPARTMENT	Administration
AGENDA ITEM	9.4a

BACKGROUND:

The Town of Sundre received the 2022 Environmental Award from Alberta Municipalities at the Convention last week. This award recognizes Alberta municipalities that have demonstrated excellence in environmental practices in their municipal operations, administration, and governance. The Municipal Environmental Award is presented each year to a Regular Member of Alberta Municipalities with a population of 2,500 or less; a Regular Member of Alberta Municipalities with a population of 2,500 to 10,000; and a Regular Member of Alberta Municipalities with a population of 10,000 and above.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The award was based information the Town supplied to Alberta Municipalities, with regard to the new wastewater technology and the process Town Administration followed in gaining approvals and funding to proceed with this project.

We discussed that the Town of Sundre is interested in being a role model for communities facing limits to growth and environmental issues on a broader scale, and that it is our desire to continue to show leadership in the treatment of wastewater, and ongoing environmental stewardship in all areas of water protection and conservation.

Numerous municipalities are in the same position with regard to requirement for upgrades to their lagoon system, based on new approvals from Alberta Environment and Parks, as well as ambitions to grow. The Town of Sundre has been approached by many of these municipalities, who are also interested in the technology, based on the lower capital and operating costs, and because of the high-quality effluent produced as a result of the new treatment technology, and they are eagerly anticipating positive results and Alberta Environment's approval of this exciting technology. The Town has committed to sharing all information with a number of municipalities who are also looking at upgrades to existing lagoon facilities based on regulatory and capacity requirements, including hosting site visits throughout the testing period. Pending positive results of the technology, it is expected that many municipalities will choose this technology based on lower capital and operating costs, and more importantly, based on good environmental stewardship.

Mayor Warnock and CAO Nelson were presented with the Award on September 20th at the awards dinner.

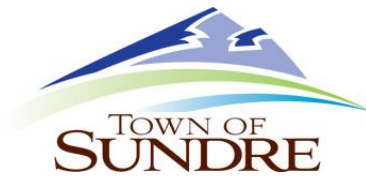
ALIGNMENT WITH STRATEGIC PLAN

1.1 Improve communication and transparency with our stakeholders.

4.0 Financial Stability

ADMINISTRATION RECOMMENDATIONS:

That the Town of Sundre Council accept the Cao report as information.



REQUEST FOR DECISION

COUNCIL DATE	September 26, 2022
SUBJECT	Departmental Reports – July and August 2022
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.5

BACKGROUND/PROPOSAL:

The following Departmental Reports for May / June 2022 are provided to Council for their review and information:

- a) Linda Nelson, Chief Administrative Officer
- b) Chris Albert, Director Corporate Services
- c) Ross Clews, Fire Chief
- d) Benazir Thaha Valencia, Senior Planner
- e) Sam Zhao, Community Peace/Bylaw Officer
- f) Jon Allan, Economic Development Officer
- g) Karen Tubb, Sundre Municipal Library

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for May 2022 as information.

ATTACHMENTS:

Department Reports

Date Reviewed: September 23, 2022

CAO

Linda Nelson

#/D/M/Y	January 10, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
001-10-01-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
002-10-01-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 20, 2021, be approved as presented.		
003-10-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mountain View Regional Parks, Recreation, and Culture Master Plan and presentation as information.		
004-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Council Orientation Public Participation Policy review as presented for information.		
005-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council waive the whole fee of the assessed penalties on Roll 909000 in the amount of \$3,014.76.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	2	5
			DEFEATED
006-10-01-22	MOVED by Councillor Dalke that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of \$1908.00.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke	√	
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	3	4
			DEFEATED
007-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of \$1,008.00.		
	MEMBER	IN FAVOUR	OPPOSED

	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac	√	
	Councillor Chris Vardas	√	
	TOTAL VOTES	5	2
			CARRIED
008-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the National Police Federation as presented, as information.		
009-10-01-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:31 p.m.		
010-10-01-22	MOVED by Councillor Dalke that Council return to an open meeting at 8:34 p.m.		
011-10-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:35 p.m.		
#/D/M/Y	January 24, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	CAO, Linda Nelson introduced to Council, Benazir Thaha Valencia, Senior Planner, welcoming Benazir to the Team.		
012-24-01-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
013-24-01-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 10, 2022, be approved as presented.		
014-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the amendment to Schedule "H", the Terms of Reference for the Sundre Wellness Advocacy Committee. Opposed: Councillor Marr		
015-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. Gerald Ingeveld and Mrs. Joyce Wicks to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.	Leg. Serv. Completed	Appendix 1 & 2
016-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the enclosed documents on the Regional Rail for passenger rail services between Edmonton and Calgary as information.		
017-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to draft a letter of support for the proposed Regional Rail service between Edmonton and Calgary.	Leg. Serv. Completed	Appendix 3
018-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council directs Administration to compose a letter of support for the "Origins" project.	Leg. Serv. Completed	Appendix 4

019-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council reaffirm support for a facilitated strategic planning session for the Town of Sundre on April 9th and 10th, 2022.		
020-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the 2021 Year End Departmental Reports as information.		
021-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
022-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
023-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
024-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Petersen's report as information.		
025-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept Councillor Vardas's report as information.		
026-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
027-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence from Mountain View Senior's Housing as presented, as information.		
028-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence to Didsbury Mayor Rhonda Hunter regarding a Regional Chili Cook-Off, as information.	Leg. Serv. Complete	Appendix 5
029-24-01-22	MOVED by Councillor Marr that Council go into closed meeting at 6:49 p.m.		
030-24-01-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:58 p.m.		
031-24-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:58 p.m.		
#/D/M/Y	February 7, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	CAO, Linda Nelson introduced to Council, Justin Caslor, Director of Infrastructure, welcoming Justin to the Team.		
032-07-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
	CAO, Linda Nelson, acknowledged that Councillor Isaac adhered to the MGA and notified the CAO earlier of his absence this evening.		
033-07-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 24, 2022, be approved as presented.		
034-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Citizens on Patrol in the amount of \$1,000.		
035-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Olds and District Music Festival in the amount of \$500.		

036-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Seniors Walking Club in the amount of \$1,136.		
037-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Municipal Library in the amount of \$270.		
038-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Shady Grove Bluegrass Festival in the amount of \$1,500.		
039-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for 2022 Sundre Pro Rodeo Parade Committee in the amount of \$3,000.		
040-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Historical Society and Chamber of Commerce Winterfest in the amount of \$2,825.		
041-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Greenwood Neighbourhood Place – The Den Youth Centre in the amount of \$2,250.		
042-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Arts Society in the amount of \$4,000.		
043-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre West Country Centre in the amount of \$1,000.		
044-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of \$3,000 in kind.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	3	3
		DEFEATED	
045-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of \$1653 in kind.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	

	Councillor Connie Anderson	√	
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	4	3
			CARRIED
046-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Pickleball Group in the amount of \$0.00.		
047-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the QMP for the Sundre Gas Utility and that the Mayor and CAO be authorized to sign on behalf of Council.	Leg Serv. Complete	Appendix 6
048-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim the week of May 9 to 13, 2022 as "Economic Development Week" in Sundre.	Leg. Serv. Complete	Appendix 7
049-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation by staff as information.		
050-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the Town of Gibbons as presented, as information.		
051-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the correspondence to Alberta Regional Rail in Support of Regional Rail in MVC as presented as information.		
052-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence to Enhanced Energy Inc. in support of CCU as presented as information.		
053-07-02-22	MOVED by Councillor Dalke that Council go into closed meeting at 7:21 p.m.		
054-07-02-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:10 p.m.		
055-07-02-22	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
#/D/M/Y	February 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
056-28-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
057-28-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 7, 2022, be approved as presented.		
058-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP presentation, as information.		

059-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council extends their gratitude to the former mayor and councillors for their years of service to this community.		
060-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the broadband report as information.		
061-28-02-22	MOVED by Councillor Marr that the Town of Sundre accept update on the Wastewater Treatment Facility Pilot project as information.		
062-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Councillor Marr to the Sundre Communities in Bloom Ad hoc Committee.	Leg Serv. Complete	Appendix 8
063-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the report on the Regional Film Production and Tech Information Database and Website as information.		
Councillor Dalke out of meeting at 6:49 p.m. Councillor Dalke returned to meeting at 6:50 p.m.			
064-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim March 8, 2022, as International Women's Day in the Town of Sundre.	Leg Serv. Complete	Appendix 9
065-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for January 2022 as information.		
Councillor Isaac out of meeting at 6:54 p.m.			
066-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report as information.		
067-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
068-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
Councillor Isaac returned to meeting 6:57 p.m.			
069-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to contact our neighbouring municipalities and to discuss the viability of hosting one of the two Alberta Games events.		Report given at March 14, 2022 RCM
070-28-02-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:12 p.m.		
Chris Albert and Third-Party attendee left the closed meeting at 8:00 p.m.			
071-28-02-22	MOVED by Councillor Isaac that Council return to an open meeting at 9:24 p.m.		
072-28-02-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:24 p.m.		
#/D/M/Y	March 14, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
073-14-03-22	MOVED by Councillor Anderson that Council go into closed meeting at 5:28 p.m.		

074-14-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 6:00 p.m.		
075-14-03-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
076-14-03-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on February 28, 2022, be approved as presented.		
077-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation on the current mental health and wellness climate in Sundre as information.		
078-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation from the SPOG representative as information.		
079-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the update as information.		
080-14-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Q4 2021 Quarterly Financial reports as information.		
081-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council table this topic to the March 28 regular council meeting.	Form 26 Local Authorities Election Act - Tabled & Moved to March 28	See Motion: 094-28-03-22
082-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council support the request to enter into an Engineering Services Agreement with McElhanney Inc. for a period of two years (2), with two options to renew for two years for each term, and that the CAO be authorized to sign the Agreement on behalf of the Town.		
083-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Alberta Municipalities (formerly AUMA) on the pending resolution entitled "Cannabis Assessment and Taxation" as information.		
084-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from the Minister of Municipal Affairs on Budget 2022 as presented as information.		
085-14-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from the Mayor of Red Deer, letter of gratitude, as presented as information.		
086-14-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:35 p.m.		
087-14-02-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:50 p.m.		
088-14-03-22	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:50 p.m.		
#/D/M/Y	March 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

089-28-03-22	MOVED by Councillor Petersen that the agenda be approved as amended as follows: 1) Change to Item 5.4; the delegation for Sundre Strong had to cancel due to illness and will reschedule for another date.		
090-28-03-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on March 14, 2022, be approved as presented.		
091-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre SPRUCE will take the challenge and choose a date to meet with SPRUCE.		
092-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from the Sundre & District Historical Society representative as information.		
093-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre Aquaplex representative as information.		
094-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council does not choose to pursue collection of the monies at this time, but that we set a date that it be paid in a year from today.		
095-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council approve the increase in the Capital Budget to \$85,000 for the installation of lighting along the Lions Park and Prairie Creek Pathways, with funding to be drawn from the Gas Tax and the Community Revitalization Fund.		
096-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the verbal presentation as information.		
097-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for February 2022 as information.		
098-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
099-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas' report as information.		
100-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
101-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Petersen's report as information.		
102-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council participate in the Bowden Daze Parade.	Leg. Serv. To advise # of attendees	Appendix 10
103-28-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:20 p.m.		
104-28-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 7:40 p.m.		
105-28-03-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:40 p.m.		
#/D/M/Y	April 11, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

106-11-04-22	MOVED by Councillor Isaac that the agenda be approved as presented or amended as follows: 1. Remove Item 5 Delegation - Sundre Strong unable to attend meeting.		
107-11-04-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on March 28, 2022, be approved as presented.		
108-11-04-22	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
109-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent for Third and Final Reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
111-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
112-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 12 to 21, 2022 as "National Public Works Week" in Sundre.		
113-11-04-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the pancake breakfast for Aggie Days on May 14, 2022, and in gratitude proclaim May 14, 2022, as "Thank a Farmer Day" in the Town of Sundre.	Leg. Serv. to advise MVC # of attendees	
114-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Fire Discipline as information.		
115-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report delivered by the Chief Administrative Officer regarding the Provincial U13 Hockey Tournament held at the Sundre Arena, March 31 to April 3, 2022, as information.		
116-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Town of Fox Creek as information and that Administration prepare a letter in support of the Town of Fox Creek to the Alberta Utilities Commission.	Leg. Serv. Complete	Appendix 11
117-11-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 6:50 p.m.		
118-11-04-22	MOVED by Councillor Anderson that Council return to an open meeting at 7:20 p.m.		
119-11-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:20 p.m.		
#/D/M/Y	April 25, 2022 Regular Council Meeting		

Res. #	Council Motion	Action	Status
120-25-04-22	MOVED by Councillor Isaac that the agenda be approved as presented.		
121-25-04-22	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on April 11, 2022, be approved as presented.		
122-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the Sundre Strong representative as information.		
	<i>Councillor Isaac left the meeting at 6:23 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 6:25 p.m.</i>		
123-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Price Waterhouse Cooper, LLP and accept their presentation as information.		
	Mayor Warnock excused all public members at 6:36 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
	<i>Mayor Warnock called a 5 minute recess at 6:36 p.m.</i>		
	The following, including 7 Council members, were in attendance for the closed meeting session:		
	Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director of Corporate Services		
	Public: PriceWaterhouseCoopers LLP Representatives - Angela Loo, and Joy Dutta		
CLOSED MEETING	Topic of Closed Meeting - Advise from Officials FOIPP Act Section 24		
124-25-04-22	MOVED by Council 6:36 p.m. that Council go into closed meeting at 6:41 p.m.		
	<i>Linda Nelson, CAO and Chris Albert left the closed meeting at 6:45 p.m.</i>		
125-25-04-22	MOVED by Councillor Anderson that Council return to open meeting at 6:52 p.m.		
126-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council move to accept the 2021 Auditor's Report and 2021 Audited Financial Statements; and		
127-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council move to accept the 2021 Financial Information Return as presented by Price Waterhouse Cooper LLP; and furthermore		
128-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i> .	Corporate Services Completed	
129-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council supports the selection of Wild Rose Assessment Services Inc. for a three-year term from May 1, 2022 - April 30, 2025 with (2) optional two-year renewal terms; and furthermore		
	That the Town of Sundre appoints Kevin Bohlken of Wildrose Assessment Inc. as the Town's designated officer to perform the Town of Sundre's assessment duties.		
130-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim June 19, 2022 as the Longest Day of SMILES® in Sundre	Leg. Service Post to Website on June 1	Appendix 12

	<i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Marr, Councillor Isaac</i> <i>Objection: Councillor Dalke</i>		
131-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim May 30 to June 3, 2022 as Alberta Rural Health Week in Sundre.	Leg. Service Post to Website on May 24	Appendix 13
132-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for March 2022 as information.		
	<i>Councillor Isaac left the meeting at 7:11 p.m.</i>		
	<i>Councillor Isaac returned to the meeting at 7:13 p.m.</i>		
133-25-04-22	Mayor Warnock's report as information.		
134-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
135-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Petersen's report as information.		
136-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Isaac's report as information.		
137-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
	<i>Mayor Warnock called a recess at 7:17 p.m.</i>		
138-25-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:17 p.m.		
139-25-04-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:49 p.m.		
140-25-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:50 p.m.		
#/D/M/Y	May 16, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
141-16-05-22	MOVED by Councillor Dalke that the agenda be approved as amended as follows:		
	1. Add 8.4_Draft Strategic Plan;		
	2. Add 11.4_Councillor Anderson's Report - April.		
142-16-05-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on April 14, 2022 be approved as presented.		
	<i>Councillor Vardas joined the meeting at 6:10 p.m.</i>		
143-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Doolaege of Sage Analytics and accept the presentation as information.		
144-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2021-05, being a Bylaw to adopt the Sundre Hills Area Structure Plan and that the Town of Sundre Council schedule a Public Hearing for Bylaw 2021-05 on June 27, 2022.		
145-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of \$31,543 to the Utilities Lifecycling RSA in unspent funding for the Lagoon Critical Equipment Upgrade capital project.		
146-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of \$5,235 to the Municipal Lifecycling RSA in unspent funding for the Bearberry Creek Bridge Upgrade capital project.		
147-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$2,683 to the Utilities Lifecycling RSA in unspent funding for the Gas Piping Change Out capital project.		

148-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$6,390 to the Utilities Lifecycling RSA in unspent funding for the Electrofusion Welder capital project.		
149-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of \$20,000 to the Municipal Lifecycling RSA in unspent funding for the Tree Planting Program capital project.		
150-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$100,000 to the Municipal Lifecycling RSA in unspent funding for the Upgrade to Greenwood Campground Power Services capital project.		
151-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$284,722 to the Municipal Lifecycling RSA in unspent funding for the Replacement of the Arena Ice Plant capital project.		
152-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$2,468 to the Utilities Lifecycling RSA in unspent funding for the Main Lift Station Controls capital project.		
153-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Building, Electrical, Gas and Plumbing Disciplines as information.		
154-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the report on the Community Centre gym floor as information.		
155-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council adopt the Town of Sundre 2022-2026 Strategic Plan as presented by Sage Analytics.		
156-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brochure regarding the MVSH Foundation's Rustic Family Fair as information. In Favour: Councillor Marr, Councillor Dalke. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Isaac, Councillor Vardas. DEFEATED		
157-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council sponsor the MVSH Foundation's Rustic Family Fair at Gold Level in the amount of \$1,500 with funds to be taken from Council's Discretionary Fund for Grants. In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Against: Councillor Marr CARRIED		
158-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 6 - 12, 2022 as "Senior's Week" on behalf of the citizens of Sundre.		
159-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim June 15, 2022 as World Elder Abuse Awareness Day in the Town of Sundre. In Favour: Councillor Marr. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. DEFEATED		

160-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council proclaim June 15, 2022, as World Elder Abuse Awareness Day in the Town of Sundre and permit the committee to fly the Elder Abuse Day Flag at the Town of Sundre office that day. In Favour: Mayor Warnock, Councillor Anderson, Councillor Isaac, Councillor Vardas. Against: Councillor Petersen, Councillor Dalke, Councillor Marr CARRIED		
161-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of appointment for Benazir Thaha Valencia, Sr. Planner as a Development and Subdivision Authority for the Town of Sundre as information.		
162-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for April 2022 as information.		
163-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council accepts Mayor Warnock's report as information.		
164-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council accepts Councillor Marr's report as information.		
165-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council accepts Councillor Isaac's report as information.		
166-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accepts Councillor Anderson's report as information.		
167-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the April 21, 2022, letter from the Honourable Jason Nixon, MLA as information.		
168-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Coaldale as information.		
169-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Mundare as information.		
170-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to draft a letter of support of the Village of Caroline's seniors housing project to be signed on behalf of Council by Mayor Warnock.	Leg. Services	Appendix 14
171-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the May 12, 2022, letter to the Sundre & District Historical Society in support of a grant application for Alberta Culture Days 2022 as information.	Leg. Services	Appendix 15
<i>Mayor Warnock called a recess at 7:13 p.m.</i>			
172-16-05-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:26 p.m.		
173-16-05-22	MOVED by Councillor Dalke that Council return to an open meeting at 9:37 p.m.		
174-16-05-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
#/D/M/Y	June 13, 2022 Closed Council Meeting		
Res. #	Council Motion	Action	Status
175-13-06-22	MOVED by Councillor Petersen that Council go into closed meeting at 5:30 p.m.		
176-13-06-22	MOVED by Councillor Vardas that Council come out of the closed meeting at 5:55 p.m.		
#/D/M/Y	June 13, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

177-13-06-22	MOVED by Councillor Dalke that the agenda be approved as amended as follows: 1. 7.3 correction to RFD subject, to read Policy B012-001-POL and Motion to be corrected to read "Policy B012-001-POL Multi-Year Business Planning and Budgeting; 2. 9.11 Supplemental - Grants to Organizations.		
178-13-06-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on May 16, 2022, be approved as amended as follows: 1. Amend header to read "regular" meeting.		
179-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Quarterly Report as information.		
180-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
181-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council give Second Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meeting.		
182-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw, being a bylaw to establish procedures for Council and Council Committees meetings.		
183-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
184-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
185-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
186-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
187-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
188-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve Policy B012-001-POL Multi-Year Business Planning and Budgeting.		
189-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council approve Policy A-012-00-POL Grants to Organizations.		
190-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council postpone the Public Hearing scheduled for June 27, 2022 for Bylaw 2021-05, the Sundre Hills Area Structure Plan to a future date.		

191-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q1 2022 Quarterly Financial Reports as information.		
<i>Mayor Warnock called a 5-minute break at 6:50 p.m.</i>			
<i>Mayor Warnock called the meeting to order to 6:55 p.m.</i>			
192-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director Corporate Services as information.		
193-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council set a reserve bid of \$675,000 for Portion of Lot 14, Block -, Plan 268GV, Sundre AB and furthermore,		
	The Property identified by Roll No. 114000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
194-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of \$270,000 for Lot 24, Block 10, Plan 7611274, Sundre AB and furthermore,		
	The Property identified by Roll No. 1359000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
195-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of \$160,000 for Lot 51, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1650000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
196-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council set a reserve bid of \$165,000 for Lot 56, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1655000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		

	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
197-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council set a reserve bid of \$120,000 for Lot 23, Block 6, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1731000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
198-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of \$2,000,000 for Lot 1, Block 1, Plan 1410559, Sundre AB and furthermore,		
	The Property identified by Roll No. 2426000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.		
199-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the request for the 2022 Sundre Rodeo and Parade Events by the relaxation of Noise Bylaw 818 s.16(b), and Use of Firearms, Weapons and Fireworks Bylaw 763 s3.01 for period not to exceed June 24 - 26, 2022.	Leg. Services	Appendix 16
201-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre & District Cemetery in the amount of \$1,000.00.		
202-13-06-22	MOVED By Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for the Sling Shot Garage in the amount of \$1,500.00.		
203-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Rodeo & Race Association in the amount of \$5,000.00.		
204-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the grants to Organizations Funding for Sundre Pickleball in the amount of \$2,200.00.		
205-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Fundind for Sundre Bulls & Wagons in the amount of \$3,000.00.		
206-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bike n Ski Club in the amount of \$4,050.00.		

207-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for the Sundre Curling Club in the amount of \$11,616.00 pending successful allocation of \$50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Programs through the Province		
208-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Daycae in the amount of \$2,000.00.		
209-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Play 4 Sundre Kidz in the amount of \$500.00.		
210-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council remove the appointment of Councillor Isaac as an alternate to the Library Board.		
211-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council rescind motion number 234-07-09-21 to appoint Anton Walker and Wendy Murphy to the Library Board for a 3-year term ending on October 31, 2024.		
212-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council rescind motion number 261-20-09-2021 to appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board for a 3-year term ending on October 31, 2024.		
213-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Anton Walker and Wendy Murphy to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services	
214-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services Completed	Appendix 17
215-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Parkland Regional Library Board reports as information.		
216-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the letters to the Mayor and the CAO from the Shadow Minister for Rural Economic Development as information.		
<i>Mayor Warnock called a 5-minute recess at 7:40 p.m.</i>			
217-13-06-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:40 p.m.		
218-13-06-22	MOVED by Councillor Petersen that Council return to an open meeting at 9:02 p.m.		
219-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve one-time funding for the Sundre Curling Club in the amount of \$18,384.00 for the emergent roof repair of the facility, pending successful allocation of \$50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Program through the Province, and that the funding be drawn from the General Corporate Stabilization Restricted Surplus Account.	Leg. Services	Appendix 18
220-13-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 9:05 p.m.		
#/D/M/Y	June 27, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	The meeting was called to order, with Mayor Warnock delivering a Message to the Public:		

	<p><i>"The Town of Sundre Council does not condone racism in its community of any kind. We are extremely disappointed to learn an unauthorized float, and their attempt at a Political Statement, had gained access this past weekend to an event our community has celebrated for years. We are proud of our Town and the volunteers that put together such a fantastic annual event for our Sundre and District Businesses, residents, and visitors to enjoy. We feel confident that the Parade Committee will review their procedures and make the needed changes to prevent issues like this from happening in the future. We encourage people to come to visit Sundre to enjoy our community, its landscape, businesses, and people. We will not let this 1 bad apple spoil what we are; which is an amazing place to visit, live and explore."</i></p>		
221-27-06-22	MOVED by Councillor Dalke that the Agenda be approved as amended as follows: 1. 5.2 Supplemental information sheet to eSIM Lab presentation; 2. 6.1 Supplemental-Correction to Bylaw Number - RFD for Bylaw 2022-05.		
222-27-06-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on June 13, 2022 be approved as presented.		
223-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the presentation by Sundre Car Wash representative as information and declines to reduce the amount payable in 2022 for Tax Roll # 420000. In Favour: Councillor Petersen, Councillor Vardas, Mayor Warnock, Councillor Isaac. Opposed: Councillor Dalke, Councillor Marr, Councillor Anderson.		
224-27-06-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation by the representatives of the Joint Simulation Operation Committee as information.		
225-27-06-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of the Sundre Bike'n Ski Club for attending the Council meeting and accept the proposal for the construction of a "pump track" as information and directs administration draft an endorsement letter and to work with the club in their efforts to procure funding for the construction of a "pump track".	Leg. Services Completed	Appendix 19
226-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation, and further that the Town of Sundre Council schedule a Public Hearing for Bylaw 2022-05 on September 12, 2022.		
227-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council direct Administration to commence discussion with Mountain View County regarding the use of 10th Street S.W. as trucking route from the Airport Pit location SW of Sundre.		
228-27-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Sr. Planner Benazir Thaha Valencia as information.		
229-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for May/June as information.		
230-27-06-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report as information.		
231-27-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Marr's report as information.		

Mayor Warnock called a 5 minute recess at 7:32 p.m.			
232-27-06-22	MOVED by Councillor Marr that Council go into closed meeting at 7:42 p.m.		
233-27-06-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:52 p.m.		
234-27-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:52 p.m.		
Council Summer Hiatus - July / August			
#/D/M/Y	July 19, 2022 Special Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	In Chambers: Mayor Warnock, Councillor Anderson, Councillor Vardas. Connected by Phone: Councillor Dalke, Councillor Marr, Councillor Isaac Absent: Councillor Petersen		
235-19-07-22	MOVED by Councillor Anderson that the Council of the Town of Sundre direct Administration to submit the required nomination form for the Town of Sundre's application to Alberta Municipalities for the Municipal Environmental Award.	Legislative Serv. Completed	Appendix 20
236-19-07-22	MOVED by Councillor Vardas that being the agenda matters have been concluded the meeting adjourned at 1:14 p.m.		
#/D/M/Y	August 9, 2022 Special Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	In Chambers: Mayor Warnock, Councillor Anderson, Councillor Petersen Connected by Phone: Councillor Isaac, Councillor Vardas Absent: Councillor Marr, Councillor Dalke		
237-09-08-22	MOVED by Councillor Petersen that the agenda be approved as presented		
238-09-08-22	MOVED by Councillor Anderson that the Minutes of the Special Council Meeting held on July 19, 2022 be approved as presented		
239-09-08-22	MOVED by Councillor Anderson that the Council of the Town of Sundre approves the request for the 2022 Sundre Bulls and Wagons Event by the relaxation of Noise Bylaw 818 s.5 General Prohibition, for a period not to exceed August 26th to 28th, 2022		
240-09-08-22	MOVED by Councillor Petersen that Council go into closed meeting at 10:04 a.m.		
241-09-08-22	MOVED by Councillor Anderson that Council return to open Special Meeting at 10:28 a.m.		
242-09-08-22	MOVED by Councillor Petersen that the Council of the Town of Sundre direct Administration to write a letter to the Town of Didsbury to request 2nd and 3rd reading of Bylaw 2022-11 Heavy Vehicle Truck Route, to restrict truck traffic on 23 Street be postponed until further information is available.	Leg. Services Completed	Appendix #21
243-09-08-22	MOVED by Councillor Anderson that being the agenda matters have been concluded the meeting adjourned at 10:28 a.m.		

July 4, 2022

Sundre Bike'n Ski Club
PO Box 2389
Sundre, AB T0M 1X0
Attn: Ms. Katie Yaltie

RE: Support for Pump Track Construction

Dear Members of the Sundre Bike'n Ski Club,

Town of Sundre Council received a very informative presentation from members of the Sundre Bike'n Ski Club regarding a proposal to construct a "pump track" in the Town of Sundre at its meeting on June 27th, 2022. The presentation gave examples of several pump track variations, and the benefits for recreation and tourism opportunities.

Council has endorsed past Sundre Bike'n Ski Club initiatives and recognizes their very active participation in our community with volunteer hours, donations, programming, instruction and construction efforts enhancing our recreation infrastructure. The efforts of the Club have provided opportunities for residents and visitors to participate in programming not typically provided in smaller municipalities. The volunteers of the Sundre Bike'n Ski Club continually go above and beyond in their efforts, and this commitment shows in the programming and construction efforts to date.

The Club's newest initiative, the construction of a "pump track" is fully supported by Council, and when possible, the Town will provide administrative assistance to the project. In addition, Council provides this letter of support to the Club's efforts to obtain funding from local resources, and through various grant applications to the province and federal agencies.

We look forward to hearing of the successes achieved to reach your goals to construct the pump track, a valuable addition to our community, and biking experience for all age groups, citizens and visitors.

Yours Truly,



Richard Warnock, Mayor

/file

cc: Council



August 29, 2022

His Worship Mayor Richard Warnock
P.O. Box 420
Sundre, AB T0M 1X0

Dear Mayor Warnock:

Re: Alberta Municipalities Municipal Environmental Award – Municipalities with populations of 2,500 to 10,000

Congratulations on behalf of the Alberta Municipalities Board of Directors! I am pleased to advise that the Town of Sundre has been chosen to receive the prestigious Alberta Municipalities Municipal Environmental Award in the category of municipalities with populations of 2,500 to 10,000.

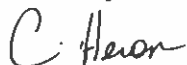
The Town of Sundre was selected for recognition for the commitment to Innovation in Wastewater Treatment that promotes exploring and implementing innovative programs and policies.

We invite you to join us for the President's Dinner as we bring together past leaders of our association and celebrate this year's Alberta Municipalities Award Winners.

When: Tuesday, September 20 starting at 6:00 pm
Where: Oak Room, Fairmont Palliser, Calgary

If you have any questions, please contact Anita Sookar at Anita@abmunis.ca or by telephone at 780-989-7406.

Sincerely,



Mayor Cathy Heron
Alberta Municipalities President

cc: Her Worship Mayor Cathy Heron, Alberta Municipalities President
Linda Nelson, CAO, Town of Sundre



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

August 10, 2022

Mayor Rhonda Hunter
PO Box 790, 1606 – 14 Street
Didsbury, AB T0M 0W0

RE: Bylaw 2022-11 Heavy Vehicle Truck Route

Dear Mayor Hunter,

On August 9th, Council discussed the Town of Didsbury Bylaw 2022-11, to restrict heavy truck use of 23 Street.

The Town has received information from Mountain View Waste Commission that suggests that restricting the use of 23 Street for heavy trucks may have an unanticipated economic impact on waste disposal fees for regional members of the commission.

The Council of the Town of Sundre is respectfully requesting that the Council of the Town of Didsbury postpone Second and Third Readings of Bylaw 2022- 11, Heavy Vehicle Truck Route until further information regarding the impact of the Bylaw is available.

Sincerely,

Richard Warnock,
Mayor, Town of Sundre

RW/aj

SCHEDULE A - 2022

Mayor Richard Warnock

\$ 21,500.00

Date	Description	Expense	Cost	Balance
01-20-2022	Red Deer River Municipal Users Group Regular Meeting	Per Diem	\$ 100.00	\$ 21,400.00
01-05-2022	ABMunis EPR Municipal Workshop	Per Diem	\$ 80.00	\$ 21,320.00
01-17-2022	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00	\$ 21,240.00
01-18-2022	Mayors South Central Alberta Committee	Per Diem	\$ 80.00	\$ 21,160.00
01-19-2022	ABMunis Alberta Provincial Police Service	Per Diem	\$ 80.00	\$ 21,080.00
02-23-2022	SPOG - Meeting Olds	Per Diem	\$ 100.00	\$ 20,980.00
02-02-2022	Keep Alberta RCMP Engagement Meeting - Olds	Per Diem	\$ 120.00	\$ 20,860.00
02-10-2022	AB Provincial Police Transition Study Meeting - Olds	Per Diem	\$ 120.00	\$ 20,740.00
02-14-2022	Sundre Wellness Advocacy Committee - Sundre	Per Diem	\$ 80.00	\$ 20,660.00
02-17-2022	Brownlee LLP Emerging Trends in Municipal Law - Zoom Meeting	Per Diem	\$ 240.00	\$ 20,420.00
02-02-2022	Keep AB RCMP, Provincial Police Study Meeting, MVSH Chair , Succession Meeting, SPOG, CAEP	Mileage/Meals	\$ 337.00	\$ 20,083.00
02-03-2022	Mayor's Meeting	Food	\$ 28.19	\$ 20,054.81
03-09-2022	ABMunis - Leadership Caucus	Mileage	\$ 311.10	\$ 19,743.71
03-09-2022	ABMunis - Leadership Caucus	Meals	\$ 23.15	\$ 19,720.56
03-10-2022	ABMunis - Leadership Caucus	Hotel	\$ 535.99	\$ 19,184.57
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Mileage	\$ 64.05	\$ 19,120.52
03-17-2022	Red deer River Municipal Users Group Regular Meeting - Drumheller	Mileage	\$ 197.03	\$ 18,923.49
03-23-2022	Sunpine Fores Products Mtg. - Caroline	Mileage	\$ 48.80	\$ 18,874.69
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Per Diem	\$ 140.00	\$ 18,734.69
03-17-2022	Red Deer River MUG Drumheller	Per Diem	\$ 280.00	\$ 18,454.69
03-23-2022	Sunpine SPRIT Meeting - Caroline	Per Diem	\$ 140.00	\$ 18,314.69
03-09-2022	ABMunis Municipal Leadership Caucus Edmonton	Per Diem	\$ 600.00	\$ 17,714.69
03-15-2022	Mayor's South Central Alberta Meeting	Per Diem	\$ 80.00	\$ 17,634.69
03-16-2022	Red Deer Municipal Users Group Reg Meeting - Drumheller	Hotel	\$ 161.32	\$ 17,473.37
9-Apr-22	Council Strategic Planning Session	Per Diem	\$ 280.00	\$ 17,193.37
14-Apr-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00	\$ 17,073.37
14-Apr-22	Sundre Wellness Advocacy Meeting	Per Diem	\$ 80.00	\$ 16,993.37
23-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 280.00	\$ 16,713.37
24-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 240.00	\$ 16,473.37
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00	\$ 16,453.37
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00	\$ 16,433.37
22-Apr-22	ABMunis - Sustainability & Environment	Mileage	\$ 129.23	\$ 16,304.14
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 15,988.02
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 53.50	\$ 15,934.52
26-May-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00	\$ 15,814.52
June 2 - 6	FCM Annual Conference - Regina SK	Per Diem	\$ 1,000.00	\$ 14,814.52

5-Jun-22	FCM Annual Conference - Regina SK	Per Diem	\$ 280.00	\$ 14,534.52
13-Jun-22	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00	\$ 14,454.52
13-Jun-22	Sundre Grant Review Committee	Per Diem	\$ 80.00	\$ 14,374.52
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Per Diem	\$ 110.00	\$ 14,264.52
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Mileage	\$ 61.00	\$ 14,203.52
16-Jun-22	MAP Meeting @ MVC	Mileage	\$ 61.00	\$ 14,142.52
16-Jun-22	MAP Meeting @	Per Diem	\$ 110.00	\$ 14,032.52
22-Jun-22	MA Summer Leaders Caucus	Per Diem	\$ 270.00	\$ 13,762.52
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 13,162.52
July 11 - 13	MVC Meetings - Joint ICC, S. McDougal ASP, Sundre Wellness Presentation	Per Diem	\$ 370.00	\$ 12,792.52
July 18 - 20	RDRMUG & Fortis Emerging Electricity Needs	Per Diem	\$ 220.00	\$ 12,572.52
13-Jul-22	MVC Wellness Resolution Presentation	Mileage	\$ 61.00	\$ 12,511.52
15-Jul-22	AB Munis Sustainability & Enviro Committee	Accommodations	\$ 147.71	\$ 12,363.81
16-Jul-22	Bowden Parade Candy	Misc	\$ 212.36	\$ 12,151.45
18-Jul-22	RDRMUG Dickson Dam Tour	Mileage	\$ 73.20	\$ 12,078.25
20-Jul-22	Fortis AB Emerging Electricity Needs	Mileage	\$ 128.10	\$ 11,950.15
9-Aug-22	MVC ASP - S. McDougall	Per Diem	\$ 120.00	\$ 11,830.15
9-Aug-22	MVC ASP - S. McDougall	Mileage	\$ 30.00	\$ 11,800.15
22-Aug-22	Sundre Wellness Advocacy Mtg	Per Diem	\$ 80.00	\$ 11,720.15
9-Sep-22	Westject - Penticton / Calgary Return (For Sept 30 Lagoon Ground Breaking)	Expense	\$ 444.00	\$ 11,276.15
19-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,260.00	\$ 10,016.15
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00	\$ 9,621.15
			\$ 11,878.85	\$ 9,621.15
			Spent	Remaining

Councillor Todd Dalke

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 12,333.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 71.00	\$ 12,262.88
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 11,662.88
19-Sep-22	AB Muni's Convention Sept 20-23 Calgary	Accommodations	\$ 945.00	\$ 10,717.88
			\$ 1,932.12	\$ 10,717.88
			Spent	Remaining

Councillor Paul Isaac

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Mar-08	Meeting with Minister Hornier	Per Diem	\$ 80.00	\$ 12,570.00
22-Mar-09	Municipal Leadership Caucus - Edmonton	Per Diem	\$ 640.00	\$ 11,930.00
4-Apr-22	Spring Workshop Red Deer	Per Diem	\$ 640.00	\$ 11,290.00
22-Mar-08	Municipal Leadership Caucus - Edmonton	Mileage	\$ 328.18	\$ 10,961.82
22-Mar-08	Municipal Leadership Caucus - Edmonton	Meal	\$ 63.46	\$ 10,898.36
22-Mar-08	Municipal Leadership Caucus - Edmonton	Cab ride	\$ 16.20	\$ 10,882.16
22-Apr-22	Spring Workshop Red Deer	Mileage	\$ 134.20	\$ 10,747.96
22-Apr-22	Spring Workshop Red Deer	Meal	\$ 14.09	\$ 10,733.87
9-Apr-22	2022 Strategic Planning	Per Diem	\$ 280.00	\$ 12,370.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 12,053.88
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 55.00	\$ 11,998.88
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 11,398.88
2022-07-08	Alberta Recreation & Parks Conference (Jasper)	Registration	\$ 695.00	\$ 10,703.88
19-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,260.00	\$ 9,443.88
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00	\$ 9,048.88
			\$ 5,517.25	\$ 7,132.75
			Spent	Remaining

Councillor Jaime Marr

\$ 12,650.00

Date	Description	Expense	Cost	Balance
01-19-2022	Library Monthly Meeting	Per Diem	\$ 80.00	\$ 12,570.00
01-18-2022	Aquaplex Monthly Meeting	Per Diem	\$ 80.00	\$ 12,490.00
02-03-2022	ITAC Calgary Conference Registration	Registration	\$ 299.00	\$ 12,191.00

2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 11,874.88
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 50.00	\$ 11,824.88
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 11,224.88
19-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,260.00	\$ 9,964.88
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00	\$ 9,569.88
			\$ 3,080.12	\$ 9,569.88
			Spent	Remaining

Councillor Owen Peterson

\$ 12,650.00

Date	Description	Expense	Cost	Balance
01-18-2022	Museum Board Meeting	Per Diem	\$ 80.00	\$ 12,570.00
02-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 12,490.00
03-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 12,410.00
04-23-2022	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 610.00	\$ 11,800.00
04-19-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 11,720.00
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 11,403.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.50	\$ 11,352.38
22-Mar-22	SAR Meeting	Per Diem	\$ 80.00	\$ 11,272.38
21-Jun-22	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 11,192.38
22-Jun-22	AM Summer Leaders Caucus	Per Diem	\$ 270.00	\$ 10,922.38
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 10,322.38
11-Jul-22	Joint Council Meeting with MVC	Per Diem	\$ 150.00	\$ 10,172.38
19-Jul-22	SDHS Regular Meeting	Per Diem	\$ 100.00	\$ 10,072.38
23-Aug-22	SDHS Regular Meeting	Per Diem	\$ 80.00	\$ 9,992.38
19-Sep-22	AB Muni's Convention Sept 20-23 Calgary	Accommodations	\$ 945.00	\$ 9,047.38
			\$ 3,602.62	\$ 9,047.38
			Spent	Remaining

Councillor Chris Vardas

\$ 12,650.00

Date	Description	Expense	Cost	Balance
02-17-2022	Sundre to Nexsource Sylvan/CAEP Meeting Red Deer	Mileage	\$ 341.18	\$ 12,308.82
02-17-22	CAEP Nexsource Feb 17 - 23, 2022	Per Diem	\$ 600.00	\$ 11,708.82
02-03-2022	ITAC - Calgary - Conference Registration	Registration	\$ 299.00	\$ 11,409.82
2022-03-07	ITAC Calgary - March 7 - 9, 2022	Per Diem	\$ 680.00	\$ 10,729.82
2022-04-09	2022 Strategic Planning	Per Diem	\$ 280.00	\$ 10,449.82
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 10,133.70
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 65.00	\$ 10,068.70
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 640.00	\$ 9,428.70
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 8,828.70
2022-07-08	Alberta Recreation & Parks Conference (Jasper)	Registration	\$ 695.00	\$ 8,133.70
19-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	\$ 1,260.00	
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00	
			\$ 6,171.30	\$ 6,478.70
			Spent	Remaining

Councillor Connie Anderson

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 12,333.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.00	\$ 12,282.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 640.00	\$ 11,642.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Mileage	\$ 134.51	\$ 11,508.37
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 10,908.37
			\$ 1,741.63	\$ 10,908.37
			Spent	Remaining

SCHEDULE A - 2022

Mayor Richard Warnock

\$ 21,500.00

Date	Description	Expense	Cost	Balance
01-20-2022	Red Deer River Municipal Users Group Regular Meeting	Per Diem	\$ 100.00	\$ 21,400.00
01-05-2022	ABMunis EPR Municipal Workshop	Per Diem	\$ 80.00	\$ 21,320.00
01-17-2022	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00	\$ 21,240.00
01-18-2022	Mayors South Central Alberta Committee	Per Diem	\$ 80.00	\$ 21,160.00
01-19-2022	ABMunis Alberta Provincial Police Service	Per Diem	\$ 80.00	\$ 21,080.00
02-23-2022	SPOG - Meeting Olds	Per Diem	\$ 100.00	\$ 20,980.00
02-02-2022	Keep Alberta RCMP Engagement Meeting - Olds	Per Diem	\$ 120.00	\$ 20,860.00
02-10-2022	AB Provincial Police Transition Study Meeting - Olds	Per Diem	\$ 120.00	\$ 20,740.00
02-14-2022	Sundre Wellness Advocacy Committee - Sundre	Per Diem	\$ 80.00	\$ 20,660.00
02-17-2022	Brownlee LLP Emerging Trends in Municipal Law - Zoom Meeting	Per Diem	\$ 240.00	\$ 20,420.00
02-02-2022	Keep AB RCMP, Provincial Police Study Meeting, MVSH Chair , Succession Meeting, SPOG, CAEP	Mileage/Meals	\$ 337.00	\$ 20,083.00
02-03-2022	Mayor's Meeting	Food	\$ 28.19	\$ 20,054.81
03-09-2022	ABMunis - Leadership Caucus	Mileage	\$ 311.10	\$ 19,743.71
03-09-2022	ABMunis - Leadership Caucus	Meals	\$ 23.15	\$ 19,720.56
03-10-2022	ABMunis - Leadership Caucus	Hotel	\$ 535.99	\$ 19,184.57
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Mileage	\$ 64.05	\$ 19,120.52
03-17-2022	Red deer River Municipal Users Group Regular Meeting - Drumheller	Mileage	\$ 197.03	\$ 18,923.49
03-23-2022	Sunpine Fores Products Mtg. - Caroline	Mileage	\$ 48.80	\$ 18,874.69
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Per Diem	\$ 140.00	\$ 18,734.69
03-17-2022	Red Deer River MUG Drumheller	Per Diem	\$ 280.00	\$ 18,454.69
03-23-2022	Sunpine SPRIT Meeting - Caroline	Per Diem	\$ 140.00	\$ 18,314.69
03-09-2022	ABMunis Municipal Leadership Caucus Edmonton	Per Diem	\$ 600.00	\$ 17,714.69
03-15-2022	Mayor's South Central Alberta Meeting	Per Diem	\$ 80.00	\$ 17,634.69
03-16-2022	Red Deer Municipal Users Group Reg Meeting - Drumheller	Hotel	\$ 161.32	\$ 17,473.37
9-Apr-22	Council Strategic Planning Session	Per Diem	\$ 280.00	\$ 17,193.37
14-Apr-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00	\$ 17,073.37
14-Apr-22	Sundre Wellness Advocacy Meeting	Per Diem	\$ 80.00	\$ 16,993.37
23-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 280.00	\$ 16,713.37
24-Apr-22	Council Spring Workshop - Red Deer	Per Diem	\$ 240.00	\$ 16,473.37
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00	\$ 16,453.37
22-Apr-22	Council Spring Workshop - Travel	Per Diem	\$ 20.00	\$ 16,433.37
22-Apr-22	ABMunis - Sustainability & Environment	Mileage	\$ 129.23	\$ 16,304.14
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 15,988.02
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 53.50	\$ 15,934.52
26-May-22	ICC Meeting - Sundre/MVC	Per Diem	\$ 120.00	\$ 15,814.52
June 2 - 6	FCM Annual Conference - Regina SK	Per Diem	\$ 1,000.00	\$ 14,814.52

5-Jun-22	FCM Annual Conference - Regina SK	Per Diem	\$ 280.00	\$ 14,534.52
13-Jun-22	Sundre Wellness Advocacy Committee	Per Diem	\$ 80.00	\$ 14,454.52
13-Jun-22	Sundre Grant Review Committee	Per Diem	\$ 80.00	\$ 14,374.52
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Per Diem	\$ 110.00	\$ 14,264.52
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Mileage	\$ 61.00	\$ 14,203.52
16-Jun-22	MAP Meeting @ MVC	Mileage	\$ 61.00	\$ 14,142.52
16-Jun-22	MAP Meeting @	Per Diem	\$ 110.00	\$ 14,032.52
22-Jun-22	MA Summer Leaders Caucus	Per Diem	\$ 270.00	\$ 13,762.52
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 13,162.52
July 11 - 13	MVC Meetings - Joint ICC, S. McDougal ASP, Sundre Wellness Presentation	Per Diem	\$ 370.00	\$ 12,792.52
July 18 - 20	RDRMUG & Fortis Emerging Electricity Needs	Per Diem	\$ 220.00	\$ 12,572.52
13-Jul-22	MVC Wellness Resolution Presentation	Mileage	\$ 61.00	\$ 12,511.52
15-Jul-22	AB Munis Sustainability & Enviro Committee	Accommodations	\$ 147.71	\$ 12,363.81
16-Jul-22	Bowden Parade Candy	Misc	\$ 212.36	\$ 12,151.45
18-Jul-22	RDRMUG Dickson Dam Tour	Mileage	\$ 73.20	\$ 12,078.25
20-Jul-22	Fortis AB Emerging Electricity Needs	Mileage	\$ 128.10	\$ 11,950.15
9-Aug-22	MVC ASP - S. McDougall	Per Diem	\$ 120.00	\$ 11,830.15
9-Aug-22	MVC ASP - S. McDougall	Mileage	\$ 30.00	\$ 11,800.15
22-Aug-22	Sundre Wellness Advocacy Mtg	Per Diem	\$ 80.00	\$ 11,720.15
9-Sep-22	Westject - Penticton / Calgary Return (For Sept 30 Lagoon Ground Breaking)	Expense	\$ 444.00	\$ 11,276.15
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00	\$ 10,881.15
			\$ 10,618.85	\$ 10,881.15
			Spent	Remaining

Councillor Todd Dalke

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 12,333.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 71.00	\$ 12,262.88
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 11,662.88
			\$ 987.12	\$ 11,662.88
			Spent	Remaining

Councillor Paul Isaac

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Mar-08	Meeting with Minister Hornier	Per Diem	\$ 80.00	\$ 12,570.00
22-Mar-09	Municipal Leadership Caucus - Edmonton	Per Diem	\$ 640.00	\$ 11,930.00
4-Apr-22	Spring Workshop Red Deer	Per Diem	\$ 640.00	\$ 11,290.00
22-Mar-08	Municipal Leadership Caucus - Edmonton	Mileage	\$ 328.18	\$ 10,961.82
22-Mar-08	Municipal Leadership Caucus - Edmonton	Meal	\$ 63.46	\$ 10,898.36
22-Mar-08	Municipal Leadership Caucus - Edmonton	Cab ride	\$ 16.20	\$ 10,882.16
22-Apr-22	Spring Workshop Red Deer	Mileage	\$ 134.20	\$ 10,747.96
22-Apr-22	Spring Workshop Red Deer	Meal	\$ 14.09	\$ 10,733.87
9-Apr-22	2022 Strategic Planning	Per Diem	\$ 280.00	\$ 12,370.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 12,053.88
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 55.00	\$ 11,998.88
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 11,398.88
2022-07-08	Alberta Recreation & Parks Conference (Jasper)	Registration	\$ 695.00	\$ 10,703.88
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00	\$ 10,308.88
			\$ 4,257.25	\$ 8,392.75
			Spent	Remaining

Councillor Jaime Marr

\$ 12,650.00

Date	Description	Expense	Cost	Balance
01-19-2022	Library Monthly Meeting	Per Diem	\$ 80.00	\$ 12,570.00
01-18-2022	Aquaplex Monthly Meeting	Per Diem	\$ 80.00	\$ 12,490.00
02-03-2022	ITAC Calgary Conference Registration	Registration	\$ 299.00	\$ 12,191.00
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 11,874.88
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 50.00	\$ 11,824.88

6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 11,224.88
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00	\$ 10,829.88
			\$ 1,820.12	\$ 10,829.88
			Spent	Remaining

Councillor Owen Peterson

\$ 12,650.00

Date	Description	Expense	Cost	Balance
01-18-2022	Museum Board Meeting	Per Diem	\$ 80.00	\$ 12,570.00
02-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 12,490.00
03-15-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 12,410.00
04-23-2022	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 610.00	\$ 11,800.00
04-19-2022	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 11,720.00
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodation	\$ 316.12	\$ 11,403.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.50	\$ 11,352.38
22-Mar-22	SAR Meeting	Per Diem	\$ 80.00	\$ 11,272.38
21-Jun-22	SDHS Monthly Meeting	Per Diem	\$ 80.00	\$ 11,192.38
22-Jun-22	AM Summer Leaders Caucus	Per Diem	\$ 270.00	\$ 10,922.38
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 10,322.38
11-Jul-22	Joint Council Meeting with MVC	Per Diem	\$ 150.00	\$ 10,172.38
19-Jul-22	SDHS Regular Meeting	Per Diem	\$ 100.00	\$ 10,072.38
23-Aug-22	SDHS Regular Meeting	Per Diem	\$ 80.00	\$ 9,992.38
			\$ 2,657.62	\$ 9,992.38
			Spent	Remaining

Councillor Chris Vardas

\$ 12,650.00

Date	Description	Expense	Cost	Balance
02-17-2022	Sundre to Nexsource Sylvan/CAEP Meeting Red Deer	Mileage	\$ 341.18	\$ 12,308.82
02-17-22	CAEP Nexsource Feb 17 - 23, 2022	Per Diem	\$ 600.00	\$ 11,708.82
02-03-2022	ITAC - Calgary - Conference Registration	Registration	\$ 299.00	\$ 11,409.82
2022-03-07	ITAC Calgary - March 7 - 9, 2022	Per Diem	\$ 680.00	\$ 10,729.82
2022-04-09	2022 Strategic Planning	Per Diem	\$ 280.00	\$ 10,449.82
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 10,133.70
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 65.00	\$ 10,068.70
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 640.00	\$ 9,428.70
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	\$ 600.00	\$ 8,828.70
2022-07-08	Alberta Recreation & Parks Conference (Jasper)	Registration	\$ 695.00	\$ 8,133.70
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	\$ 395.00	\$ 7,738.70
			\$ 4,911.30	\$ 7,738.70
			Spent	Remaining

Councillor Connie Anderson

\$ 12,650.00

Date	Description	Expense	Cost	Balance
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Accommodations	\$ 316.12	\$ 12,333.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Meals	\$ 51.00	\$ 12,282.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	\$ 640.00	\$ 11,642.88
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Mileage	\$ 134.51	\$ 11,508.37
6-Jul-22	Alberta Muni's Conf, Sept 21-23/22 (<i>did not attend, no refund notification past refund window</i>)	Registration	\$ 600.00	\$ 10,908.37
			\$ 1,741.63	\$ 10,908.37
			Spent	Remaining

DEPARTMENTAL REPORT

DEPARTMENT	Corporate Services
SUBMITTED BY	Chris Albert
DATE	September 22, 2022
FOR MONTH OF	Q3 2022

TOPIC #1	Financial Reporting to Council
RESOLUTIONS/SUCCESES:	On September 12 th , the Q2 2022 Financial Reports were presented to Council. Utility and fuel related pressures have increased costs so far this year, as well as other unexpected expenditures, but are anticipated to have only a small overall impact on the remainder of 2022. The Town is in a healthy cash position to end Q2 with the receipt of the 2022 property tax payments
TOPIC # 2	Year-End and 2022 Audit
RESOLUTIONS/SUCCESES:	As part of best practices, a Request for Proposals was issued regarding auditing services. Our current provider, PWC, choose not to submit a proposal. After reviewing all submissions, it was determined KPMG would have the experience and staffing to meet our needs and deadlines. Audits are an important oversight of the finances of an organization, as they provide an independent, professional and knowledgeable review which provides credibility to our financial information. On September 12 th , Council appointed KPMG as the auditors for 2022.
TOPIC #3	Financial Framework and Policy updating
RESOLUTIONS/SUCCESES:	The Financial Framework and various financial policies were recently reviewed with Council. Remaining policies and the updated Financial Framework will be presented at future Council Meetings for adoption.
TOPIC #4	Asset Management
RESOLUTIONS/SUCCESES:	An Asset Management policy was approved by Council in June 2021. This is a multi-year project and throughout 2022 participation of all departments and Council will be solicited. Initial discussions have been initiated by the new Director of Infrastructure highlighting the importance of the long-term success and use of the project.
TOPIC #5	2023 – 2026 Budget
RESOLUTIONS/SUCCESES:	Preparations have begun for the 2023 – 2026 budget cycle. Departments have been compiling Information over the summer based on the priorities identified during Council’s Spring Workshop. The open house on Sept 15 th to gather further public input had minimal attendance. Council’s Fall Workshop is scheduled for Oct 21 st to 23 rd to discuss options for each priority.

DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	September 20, 2022
FOR MONTHS OF	July – August 2022

911 DISPATCHES:	
	Emergency Response Numbers, 257 Total Calls Year to Date July – August 2022, Responses – 73 Total
Response Types:	<ul style="list-style-type: none"> ➤ Medical Assist - 38 ➤ Alarms - 10 ➤ Structure Fire - 4 ➤ Motor Vehicle Collisions - 8 ➤ Outside/Vegetation fire – 5 ➤ Weather/Disaster – 1 ➤ Gas Leak - 1 ➤ Smoke Investigation – 1 ➤ Vehicle Fire - 2 ➤ Electrical Hazard – 1 ➤ Explosion – 1 ➤ Citizen assist - 1
Results:	<ul style="list-style-type: none"> ➤ All incidents Responded, Managed and Resolved by SFD Members
TRAINING & ACTIVITIES	
In-Hall/Weekly:	<p><u>July August in House Training consisted of the following:</u></p> <ul style="list-style-type: none"> ➤ Medical first response training, Cardiac Arrest, naloxone administration ➤ Motor Vehicle Extrication and stabilization techniques ➤ Pump operations, hose handling, Tender drafting ➤ Technical Rope Rescue, low/medium slope rescue ➤ Wildland interface firefighting practices ➤ Swift water rescue techniques ➤ River boat rescue operations <p><u>Community/Public Relations Events</u></p> <ul style="list-style-type: none"> ➤ SPOG Neighbors Day Vehicle Extrication Demonstration ➤ Aqua-plex Junior lifeguard program; Dry chemical fire extinguisher usage/training, and water spray demonstrations on their completion of the program ➤ Hosted 2day in person ICS-200 course for SFD, town employees, and responders 24 in total participated ➤ Alberta Health Sim-lab grand opening ➤ Sundre public open-House Information Sessions ➤ Canada Day fireworks

	<ul style="list-style-type: none"> ➤ Sundre Public Library; Summer kickoff celebration ➤ Playschool/Daycare/public Fire Hall tours Equipment demonstrations ➤ Playschool/Daycare Fire safety presentations at their locations ➤ Alberta Emergency Service Medal Presentation (12-Year medal 22-Year Bar) for Qualified Members Date TBD
<u>Formal Courses in-Progress/Upcoming:</u>	<ul style="list-style-type: none"> ➤ NFPA 1001 Level I for New Recruits and High School Junior Firefighters November course start theoretical and practical testing April 2023 ➤ Plains-Midstream training/information session Date TBD ➤ Trans Canada Pipeline Information/training session Date TBD ➤ ICS-300 course Date TBD ➤ West Fraser Mill Tour/Hazard Identification/facility layout Date TBD
<u>Fire Hall:</u>	
<u>AHS/E-Sim Lab:</u>	<ul style="list-style-type: none"> ➤ Complete, Up and running
<u>Building/Maintenance:</u>	<ul style="list-style-type: none"> ➤ EMS Side Furnace repair/replacement RFD Required
<u>SFD Units - Equipment</u>	
<u>Units:</u>	<ul style="list-style-type: none"> ➤ All Unit and Equipment issues repaired and Inservice
<u>Equipment:</u>	<ul style="list-style-type: none"> ➤ 3 Sets of Bunker gear ordered Delivery mid-October
<u>Safety Codes:</u>	
<u>Inspections -Occupancies</u>	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis
<u>Status:</u>	<ul style="list-style-type: none"> ➤ Safety Codes Officer training 3 Members - 60% completed

DEPARTMENTAL REPORT

DEPARTMENT	Planning and Economic Development
SUBMITTED BY	Benazir Thaha Valencia, Manager of Planning & Economic Development
DATE	September 15, 2022
FOR MONTH OF	July and August, 2022

TOPIC #1	Development and Building Permits
ISSUES:	<p>Month: July</p> <p>Development Permits – 2</p> <ul style="list-style-type: none"> • Building Permits – 5 • Electrical Permits – 3 • Gas Permits – 1 • Plumbing Permits – 1 <p>August</p> <p>Development Permits - 4</p> <p>Building Permits - 8</p> <p>Electrical Permits - 8</p> <p>Gas Permits - 0</p> <p>Plumbing Permits - 1</p>
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Permitted Development Permits included: <ul style="list-style-type: none"> • Expansion of Outdoor Patio local eating & drinking establishment, minor residential projects, home business permit, relaxation of a yard setback, and commercial change of use permit. • Building Permits issued include renovation to existing building to accommodate retail portion of GTI Petroleum Fuel Station, expansion of Outdoor Patio, minor residential projects (sheds, roof over decks, relocation of an entrance door, hot tub, wood burning appliance), and new manufactured home. • Electrical & Gas Permits issued for a variety of residential projects.
TOPIC #2	Real Property Reports (RPRs)
ISSUES:	<ul style="list-style-type: none"> • RPRs - 9
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of the property. The role of Administration is to assist property owners to solve non-compliant issues.
TOPIC #3	Area Structure Plans (ASP)
ISSUES:	<ul style="list-style-type: none"> • Review of two (2) Area Structure Plans ongoing for NW quarter sections (Mountain Spring and Sundre Hills)
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Mountain Spring: Planning and Engineering comments shared with Developer's Consultants providing opportunity to amend the ASP for Mountain Spring before formal external circulation and first reading of bylaw. • Sundre Hills: Planning and Engineering comments shared with Developer's Consultant prior to public hearing
TOPIC #4:	Re-designations (amendments to the Land Use Bylaw Map)
ISSUES:	<ul style="list-style-type: none"> • Brookside Outline Plan and Redesignation for Phase 4 (Land Use Bylaw Map Amendment) reviewed by internal departments,

	circulated to external agencies and adjacent landowners for comment
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> 1 Public Hearing is scheduled for September 12 (Brookside)
	2 nd & 3 rd reading of Redesignation Bylaw anticipated.
TOPIC #5:	Subdivision
ISSUES:	<ul style="list-style-type: none"> 1 consolidation of residential property received, reviewed and consent forms returned to surveyor.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Consolidation of 2 partial residential lots to create 1 residential lot on east side.
TOPIC #5:	Land Use Bylaw
ISSUES:	<ul style="list-style-type: none"> Staff continue to review land use bylaw to ensure clarity in language and regulations for applicants.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Administration is reviewing the Land Use Bylaw and “housekeeping” amendments will be forthcoming.
TOPIC #6	Municipal Development Plan (MDP)
ISSUES:	<ul style="list-style-type: none"> The Town’s Municipal Plan was drafted and approved by Council in 2013. A comprehensive review of Municipal Development Plan is required to bring it current standards.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Administration has commenced on the project management plan for the MDP rewrite.
TOPIC # 8:	Administrative
ISSUES:	<ul style="list-style-type: none"> Filing Project – ongoing.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Improved departmental efficiencies, knowledge, and team building. Improves overall departmental performance, transparency, and stakeholder engagement. Succession planning underway to build capacity within the department.

Attachments	July / August 2022 Building Permit Statistics CAO’s Development Permit Report (July and August) CAO’s Home Occupation Report (July and August)
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MEMO

TO: Linda Nelson, CAO
FROM: Betty Ann Fountain, Sr. Development Officer
RE: July and August 2022 Commercial, Industrial, Institutional Projects

COMMERCIAL

<u>Development / Building Permit</u>	<u>District</u>	<u>Civic Address</u>	<u>Project</u>	<u>Value</u>
2022-D				
2022-D25 & B 0027	C-1	401 Main Ave W.	Expansion Outdoor Patio	\$25,000
2022-D29	C-1	101 Centre St. N.	Change of Use, Retail (Red Apple)	\$40,000

Legend:

C-1 Central Commercial
C-2 Highway Commercial
C-3 Neighbourhood Commercial
I-1 Light Industrial
I-2 Flood Plain Industrial
PS Public Service

Value: n/a = no building permit required



MEMO

TO: Linda Nelson, CAO
FROM: Betty Ann Fountain, Development Officer
RE: July and August Home Occupation Permits (Minor / Major)

HOME OCCUPATION:

<u>Minor /Major</u>	<u>Permitted or Discretionary</u>	<u>Civic Address</u>	<u>Business to be Conducted</u>
2022-D27 Minor	Permitted	629 – 5 AVE SW	Online Sales – Women’s Fashions

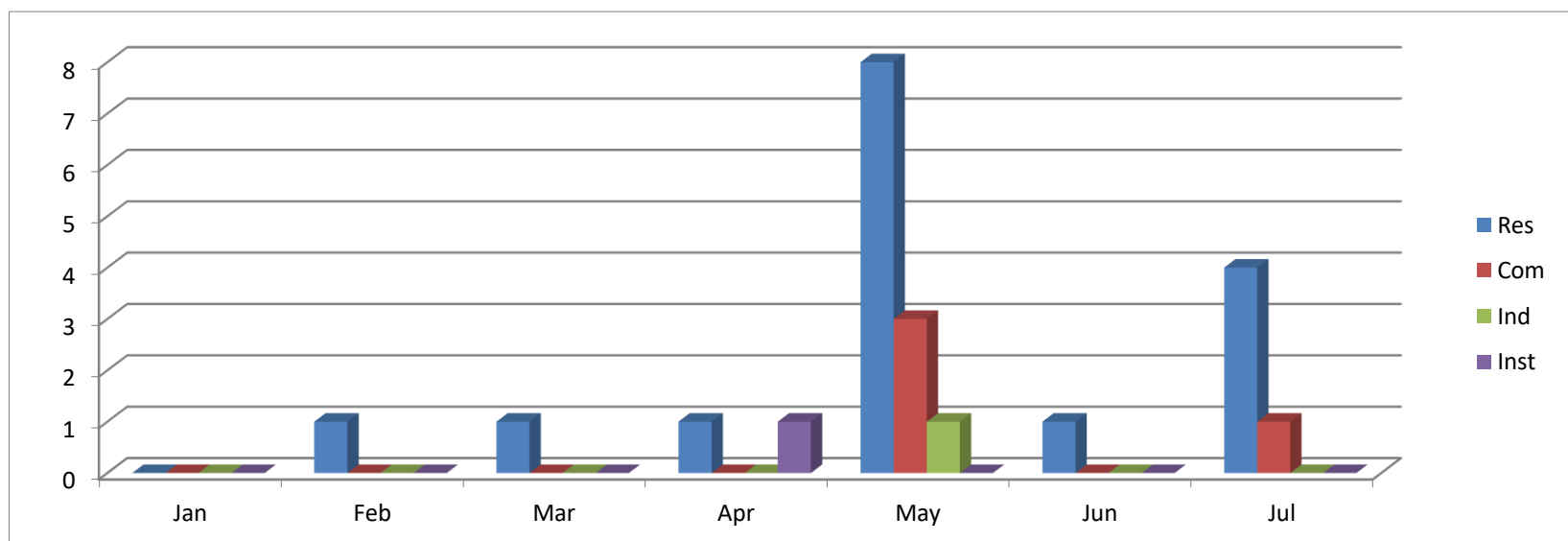
Home Occupation Development Permits are issued for business conducted in residential districts, and each applicant requires a Town of Sundre Business License.

Home Occupation – Minor business is a less intensive home-based business, usually a “desk, computer and telephone” business that requires no deliveries, no storage of products, generally does not generate any non—essential traffic, has no walk-in clientele and are essentially “invisible” within a residential neighbourhood. For example, web design, document transcription, contractor services (electrician, plumber).

Home Occupation – Major business is a more intensive home-based business which may generate additional traffic, may have clients attending the home, and offer services that require the storage of products. For example, hair dressing, seamstress, massage therapy, esthetics, and day homes.

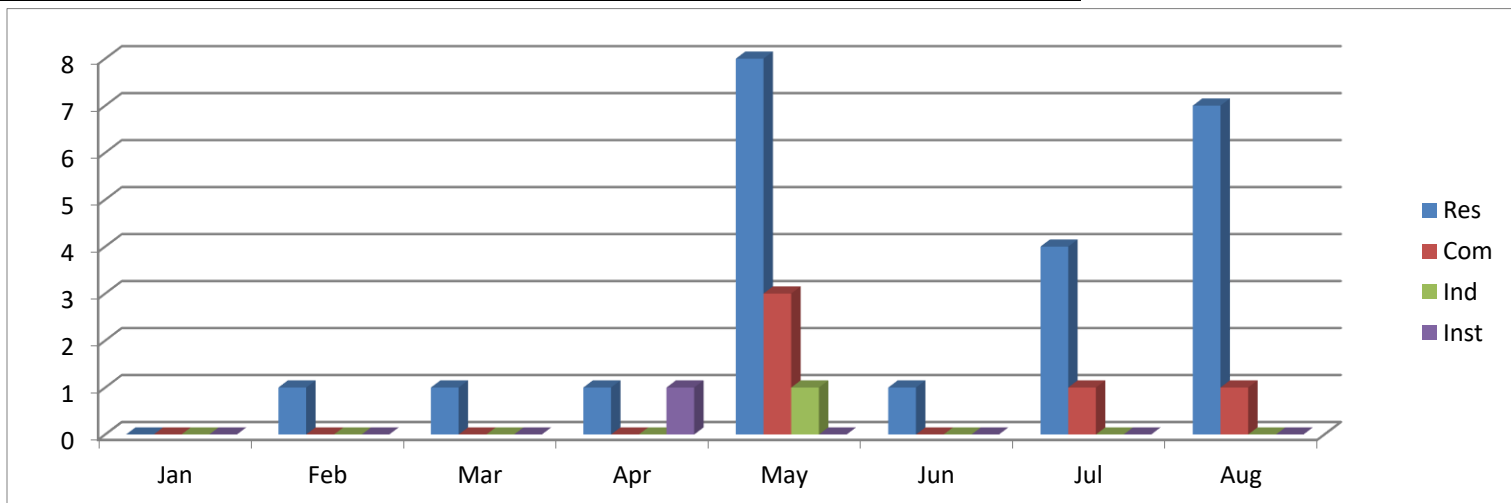
MONTHLY BUILDING REPORT FOR THE MONTH OF JULY 2022

	Dwelling Units	Jul. 2022		2022 Year To Date			2021 Year to Date		
		No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows	0	0	\$ -	0	0	\$ -	1	1	\$ 335,000
Bi-Level				0	0	\$ -	0	0	\$ -
				0	0	\$ -	0	0	\$ -
Duplex/Semi Det.	2	2	\$ 500,000	4	4	\$ 950,000	0	0	\$ -
Multi-Family				0	0	\$ -	0	0	\$ -
Mobile Homes				1	1	\$ 350,000	1	1	\$ 200,000
Accessory Buildings		0	\$ -	1	3	\$ 45,000		3	\$ 14,000
Renovation/Addition	0	2	\$ 30,400	0	8	\$ 108,885	0	15	\$ 142,850
				0	0				
Sub-Total	2	4	\$ 530,400	6	16	\$ 1,453,885	2	20	\$ 691,850
COMMERCIAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0			0	\$ -		0	\$ -
		1	\$ 80,000		1	\$ 108,000		5	\$ 303,619
		1	\$ 80,000		4	\$ 108,000		5	\$ 303,619
INDUSTRIAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		2	\$ 27,000		0	\$ -
		0	\$ -		2	\$ 27,000		0	\$ -
INSTITUTIONAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		2	\$ 118,575
		0	\$ -		0	\$ -		2	\$ 118,575
TOTAL	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
	2	5	\$ 610,400	5	22	\$ 1,588,885	2	27	\$ 1,114,044



**MONTHLY BUILDING REPORT
FOR THE MONTH OF AUGUST 2022**

	Aug. 2022			2022 Year To Date			2021 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows				1	0	\$ -	1	1	\$ 335,000
Bi-Level				0	0	\$ -	0	0	\$ -
	0	0	\$ -	0	0	\$ -	0	0	\$ -
Duplex/Semi Det.			\$ -	2	4	\$ 950,000	0	0	\$ -
Multi-Family			\$ -	0	0	\$ -	0	0	\$ -
Mobile Homes	1	1	\$ 250,000	2	2	\$ 600,000	1	1	\$ 200,000
Accessory Buildings		0	\$ -	1	3	\$ 45,000		5	\$ 127,000
Renovation/Addition	0	6	\$ 34,500	0	14	\$ 143,385	0	15	\$ 142,850
			\$ -	0	0	\$ -			
Sub-Total	1	7	\$ 284,500	5	23	\$ 1,738,385	2	22	\$ 804,850
COMMERCIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		1	\$ 25,000		2	\$ 133,000		5	\$ 303,619
		1	\$ 25,000		5	\$ 133,000		5	\$ 303,619
INDUSTRIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		2	\$ 27,000		0	\$ -
		0	\$ -		2	\$ 27,000		0	\$ -
									0
INSTITUTIONAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		2	\$ 118,575
		0	\$ -		0	\$ -		2	\$ 118,575
TOTAL	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
	1	8	\$ 309,500	6	30	\$ 1,898,385	2	29	\$ 1,227,044



DEPARTMENTAL REPORT

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	CPO Sam Zhao
DATE	2022/09/26
FOR MONTH OF	JULY 2022

TOPIC #1	Calls for Service
ISSUES:	n/a
RESOLUTIONS/SUCCESES:	Assist Other Agency – 1 Assist RCMP – 1 Assist Resident – 4 Assist Town Dept – 4 Bylaw Violation – 7 Community Engagement – 5 Community Outreach – 1 Crime Management Meeting – 1 Directed Patrol – 1 Other - 1

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	CPO Sam Zhao
DATE	2022/09/26
FOR MONTH OF	AUGUST 2022

TOPIC #1	Calls for Service
ISSUES:	n/a
RESOLUTIONS/SUCCESES:	Abandoned Vehicle – 1 Assist Fire – 5 Assist RCMP – 2 Assist Resident – 6 Assist Town Dept- 4 Bylaw Violation – 9 Community Engagement – 2 Community Outreach – 2 Damage to Property – 1 Mischief – 1 Other - 1

DEPARTMENTAL REPORT

DEPARTMENT	Economic Development and Communications
SUBMITTED BY	Jonathan Allan, Economic Development Officer
DATE	September 21, 2022
FOR MONTH OF	Summer 2022

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<ul style="list-style-type: none"> VACANCY RATES <ul style="list-style-type: none"> August vacancy rate was estimated at 5.6% as a proportion of square footage available in the C1 district downtown.
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Continued work with Town of Disbury and Mountain View County on Film Promotion FDI project. Completed updates to economy and industry spotlight booklet and ordered revised version. Sundre was approved as a participating community in the Rural Entrepreneur Stream of the Alberta Advantage Immigration Program; met with several immigration consultants and hosted video meetings with several interested international investors. Attended SPOG Neighbours Day. Attended AgSmart in Olds at Olds College. Continued coordinating with Athabasca U about planning for Community Renewal Charrette.
TOPIC #2	Tourism Development
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Continued management and coordination of Explore Sundre tourism advertising campaign; \$80,000 advertising grant was approved by Travel Alberta in late summer, which will be used to fund a winter ad campaign (instead of summer), and to produce more video and photo content. Development of a new campaign plan and strategy for the winter is underway. Toured Travel Alberta managers around Sundre area to highlight key points of interest in our town and region. Coordinated with travel writers about articles and visits to Sundre.
TOPIC # 3:	Broadband Fibre Optic Development
ISSUES:	<ul style="list-style-type: none"> N/A
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Xplornet Communications fibre optic deployment ongoing. Met with new manager of government relations to discuss changes at XCI offices and deployment issues,
TOPIC # 4:	Other Projects
ISSUES:	N/A
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Lion's Park pathway lighting project was installed.
TOPIC # 5:	Committees, Meetings, Conferences and Professional Development
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Attended CAEP investor opportunity meeting in Red Deer County.
TOPIC # 6:	Communications
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> Updated website(s) as necessary.
Attachments	<ul style="list-style-type: none"> N/A

DEPARTMENTAL REPORT

DEPARTMENT	Sundre Municipal Library
SUBMITTED BY	Karen Tubb
DATE	September 26, 2022
FOR MONTH OF	July, 2022

TOPIC #1	Literacy Skills
ISSUES:	How to maintain children's reading skills over the summer holidays.
RESOLUTIONS/SUCSESSES:	<p>Because literacy is one of the main components of our Plan of Service, a key part of our summer programming is our Summer Reading Club. This year we are offering in-person programs, with crafts, activities, and lots of reading, for ages 4 to 7 and 8 to 11.</p> <p>The library is also hosting a reading challenge, with families keeping track of minutes read. Our goal is a combined total of 40,075 minutes, matching the distance in km around the earth's circumference!</p> <p>The program is organized around weekly themes. In early July, as part of a week celebrating superheroes, we had a visit from an RCMP officer and the children created Random Acts of Kindness Kits for the police detachment and firehall.</p>
TOPIC #2	Youth and Family Summer Programs
ISSUES:	Developing programs for youth and families
RESOLUTIONS/SUCSESSES:	<p>Once again our partnership with Mountain View Family Resource Network has, through sharing staff and facilities, enabled us to offer new programs for youth and families at the library. We are hosting two "Youth Takeover" nights at the library, with staff from both the library and MVFRN coordinating the events. MVFRN has also used the library as a back-up location for their outdoor programming when inclement weather strikes. This partnership enriches children and youth in our community by providing resources and programs one organization would be challenged to offer on its own.</p>

TOPIC # 3:	Tough Topics
ISSUES:	Providing our community with up-to-date resources
RESOLUTIONS/SUCCESES:	As mentioned in our April report, we have been intentionally adding current resources to our collection on a wide variety of mental and physical health related topics. We have appreciated the assistance of the PCN in curating a list of helpful books on topics like relationships body image, addictions, and depression. Recently we have also connected the Central Alberta Sexual Assault Support Center. Through their assistance we will be adding further resources on consent, teen dating relationships, setting personal boundaries, bullying and cyber bullying.

Attachment #1	Read Around the World
Attachment #2	Storytime
Attachment #3	Crafts

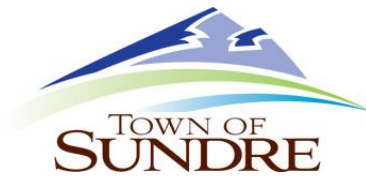
READ AROUND THE WORLD



GOAL
40,075
MINUTES







REQUEST FOR DECISION

COUNCIL DATE September 26, 2022
SUBJECT Council Committee Reports
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 11.

BACKGROUND/PROPOSAL:

Councillors have provided reports for Council's review and information for July / August 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan

ADMINISTRATION RECOMMENDATIONS:

That Council accept Councillor Marr's report as presented.

MOTION:

That the Town of Sundre Council accept Councillor Marr's report as information.

Attachments: 11.1 Councillor Marr's report

Date Reviewed: September 23, 2022

CAO: *Linda Nelson*

*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR JAIME MARR*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Communities in Bloom Committee

Date of Meeting: TBD

No meeting in June.

Events and Festivals Committee

Date of Meeting: TBD

No meeting in June.

FCSS (Greenwood Neighbourhood Place) Board (ALTERNATE)

Date of Meeting: TBD

Nothing to report.

Grant Review Committee

Date of Meeting: TBD

No meeting in June.

Sundre Municipal Library Board (TRUSTEE)

Date of Meeting: TBD

No meeting in June

May 12, 18, 24, 30, 2022 – Board Basics (Training) I did NOT attend this training.

June 7, 14, 2022 – Board Basics (Training) I did NOT attend this training.

June 11, 2022 – 10:00am Zoom AGM for the AB Library Trustees Association. I did NOT attend this virtual event

Sundre & District Aquatic Society

Date of Meeting: TBD

Nothing to report.

Sundre & District Historical Society (ALTERNATE)

Date of Meeting: TBD

Nothing to report.

Sundre Petroleum Operators Group

Date of Meeting: TBD

No meeting in June.

June 2, 2022 – 2:00 to 4:00pm Final class 4 “Land Use and Development Approvals” for Elected Officials Education Program (EOEP)

June 13, 2022 - 1:00pm to 4:00pm Grant Committee Meeting at Town Office

June 13, 2022 – 6:00pm Regular Council Meeting at Town Office

June 24, 2022 – 7:00am Breakfast at hospital *CANCELLED*

June 25, 2022 – 9:00am Sundre Pro Rodeo Parade – Participant

June 27, 2022 – 6:00pm Regular Council Meeting at Town Office

June 19, 2022 – Longest Day of Smiles (Recognized)

June 21, 2022 – Indigenous Peoples Day (Recognized)

*COUNCIL COMMITTEE MEETING REPORT
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Date of Meeting: TBD

No meeting in July.

Other

July 1, 2022 – Canada Day Celebration – I did NOT attend this event.
July, 2022 – University of Alberta – Online Survey for elected officials
July 6, 2022 - 9:00am to 1:00pm Tour of West Fraser Facility
July 11, 2022 12:30pm to 3:30pm ICC meeting at MVC Office
July 16, 2022 – Participated in the Bowden Days Parade alongside Richard and Owen
July 19, 2022 – 1:00pm to 1:30pm Special Council Meeting via phone conference