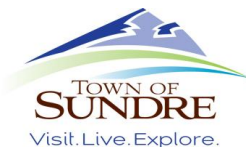




Regular Council Meeting  
Town of Sundre Municipal Council Chambers  
May 11, 2026  
5:00 p.m.

1. **Call to Order**  
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
  - 3.1 May 11, 2026
  - 3.2 Councillor Absence (if applicable)
4. **Adoption of Previous Minutes**
  - 4.1 April 27, 2026 Regular Meeting of Council Minutes Pg. \_\_
5. **Delegation:** None
6. **Bylaws/Policies:** None
7. **Old Business:** None
8. **New Business:**
  - 8.1 RFD Playground Zone Second Avenue NW Pg. \_\_
  - 8.2 RFD Sundre Municipal Library Year-end Financial Report Pg. \_\_
  - 8.3 RFD Cenotaph Chain Link Fence and Archway Pg. \_\_
  - 8.4 RFD Community Disability Services Professional Appreciation Week Proclamation Pg. \_\_
9. **Administration:**
  - 9.1 RFD Grade 2 Visit – CAO Verbal Report Pg. \_\_
  - 9.2 RFD Award Video Pg. \_\_
10. **Council Committee Reports:** April 2026
  - 10.1 RFD Council Committee Reports (written or verbal) Pg. \_\_
    - 10.1a\_Councillor Anderson
    - 10.1b\_Councillor Buchan
    - 10.1c\_Councillor Dalke
    - 10.1d\_Councillor Isaac
    - 10.1e\_Councillor Marr
    - 10.1f\_Councillor Petersen
    - 10.1g\_Mayor Warnock
  - 10.2 RFD Key Messages of Council, April 2026 Pg. \_\_
11. **Council Invitations / Correspondence:** RFD Correspondence/Invitations Pg. \_\_
  - 11.1 2026 Bowden Parade Invitation to Participate Pg. \_\_
  - 11.2 Invitation to Mayor to Attend 2026 Canada Day Car Show Pg. \_\_
  - 11.3 Invitation to events during Seniors Week, June 1-6 Pg. \_\_
12. **Closed Meeting:**
  - 12.1 Advice From Officials, *Access To Information Act*, Section 29
  - 12.2 Advice From Officials, *Access To Information Act*, Section 29
13. **Adjournment**



Regular Council Meeting Minutes  
Town of Sundre  
Municipal Council Chambers  
April 27, 2026

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, April 27, 2026, commencing at 5:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
Councillor Jaime Marr  
Councillor Paul Isaac  
Councillor Connie Anderson  
Councillor Todd Dalke  
Councillor Owen Petersen  
Councillor Cheri Buchan

**ABSENT:** None

**STAFF:** Chief Administrative Officer, Linda Nelson  
Deputy Chief Administrative Officer, Ray MacIntosh  
Director Community Development, Benazir Thaha Valencia  
Legislative Executive Assistant, Betty Ann Formstone

**PUBLIC:** 0

**DELEGATION:** 3, Representatives of KPMG LLP, Colin Mitchell, Samuel Straka and Jada Brisebois

**PRESS:** 1

**CALL TO ORDER:** The meeting was called to order at 5:00 p.m., with a moment of reflection on the business of the evening.

**PUBLIC HEARING:** None

**AGENDA – AMENDMENTS AND ADOPTION:**

*Res. 150-27-04-26* MOVED by Councillor Marr that the agenda be approved as presented.

**CARRIED**

**Councillor Absence:** *Councillor Petersen notified CAO in compliance of s.14.6 of Council's Procedural Bylaw that he would be leaving the meeting early.*

**ADOPTION OF THE PREVIOUS MINUTES:**

*Res. 151-27-04-26* MOVED by Councillor Petersen that the Minutes of the Strategic Advisory Committee Meeting of April 10-12, 2026, be approved as presented.

**CARRIED**

*Res. 152-27-04-26* MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on April 13, 2026 be approved as amended:

*Change Motion No. 144-13-04-26 to read: Moved By Councillor Buchan that the Town of Sundre Council accept Mayor Warnock’s written report for March 2026 as information.*

**CARRIED**

**DELEGATION:**

**Financial Audit, KPMG LLP**

*Deputy CAO MacIntosh introduced the representatives of KPMG LLP present to address Council regarding the forthcoming audit findings to Council.*

**CLOSED MEETING:**

*Res. 153-27-04-26* MOVED by Councillor Buchan that the Town of Sundre Council go into a Closed Meeting at 5:05 p.m.

**CARRIED**

*Mayor Warnock advised the member of the press that he is welcome to remain in the Council Chambers while Council retreats to the Board Room.*

The following, including 7 Council members, retreated to the Board Room for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer

Ray MacIntosh, Deputy Chief Administrative Officer

Public: KPMG LLP representatives Colin Mitchell, Samuel Straka and Jada Brisebois

**Topic of Closed Meeting**

6.1 Management Letter Discussion, *Access to Information Act, Section 29(1)(b).*

*CAO Linda Nelson and Deputy CAO, Ray MacIntosh, left the closed meeting at 5:26 p.m.*

*Mayor Warnock, Council and the representatives of KMPG returned to the Council Chambers at 5:38 p.m.*

**RETURN TO OPEN MEETING:**

*Res. 154-27-04-26* MOVED by Councillor Anderson that Council return to an Open Meeting at 5:39 p.m.

**IN ATTENDANCE:**

Mayor Richard Warnock  
Councillor Jaime Marr  
Councillor Paul Isaac  
Councillor Connie Anderson  
Councillor Todd Dalke  
Councillor Owen Petersen  
Councillor Cheri Buchan

**ABSENT:** None

**STAFF:** Chief Administrative Officer, Linda Nelson  
 Deputy Chief Administrative Officer, Ray MacIntosh  
 Director Community Development, Benazir Thaha Valencia  
 Legislative Executive Assistant, Betty Ann Formstone

**DELEGATION:** 3, Representatives of KPMG LLP, Colin Mitchell, Samuel Straka and Jada Brisebois

**PUBLIC:** 0

**PRESS:** 1

**2025 Audit Report, the 2025 Audited Financial Statements and the 2025 Financial Information Return (FIR)**

*Res. 155-27-04-26* MOVED by Councillor Dalke that the Town of Sundre Council move to approve the 2025 Auditor’s Report and the 2025 Audited Financial Statements and the 2025 Financial Information Return; and furthermore

*Res. 156-27-04-26* MOVED by Councillor Dalke that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the *Municipal Government Act*.

**CARRIED**

*KPMG Representatives, Colin Mitchell, Samuel Straka and Jada Brisebois left the meeting at 5:42 p.m.*

**BYLAWS / POLICIES:** **Bylaw 2026-05 Committees of Council Bylaw, Amendments to Schedule “D”**

*Res. 157-27-04-26* MOVED by Councillor Buchan that the Town of Sundre Council give Third and Final Reading to Bylaw 2026-05 “Council Committees Bylaw” as presented, by amending Schedule “D” Sundre Community Health Advocacy Committee.

**CARRIED**

*Councillor Petersen left the meeting at 5:45 p.m.*

**OLD BUSINESS:** None

**NEW BUSINESS:** **Action Items – Spring Strategic Planning Workshop**

*Res. 158-27-04-26* MOVED by Councillor Anderson that the Town of Sundre Council provide direction on proceeding with the action items from the 2026 Spring Strategic Advisory Committee workshop, as noted on the Spring Workshop Report to Council.

**CARRIED**

\_\_\_\_\_  
 \_\_\_\_\_  
 Initials

**GBS / CIDP Proclamation**

*Res. 159-27-04-26*                      MOVED by Councillor Marr that the Town of Sundre Council proclaim May 2026 as “GBS/CIDP Awareness Month” in the Town of Sundre, and further that Mayor Warnock sign the proclamation on behalf of Council and the Citizens of Sundre. **CARRIED**

**Update on Recycling Program**

*Res. 160-27-04-26*                      MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal update to the Town’s Recycling Program as information. **CARRIED**

**ADMINISTRATION:**

**Departmental Reports March 2026**

*Res. 161-27-04-26*                      MOVED by Councillor Buchan that the Town of Sundre Council accept the March 2026 Departmental Reports as information. **CARRIED**

**COUNCIL COMMITTEE REPORTS:**

None

**COUNCIL KEY MESSAGE:**

None

**COUNCIL INVITATIONS/ CORRESPONDENCE:**

None

**CLOSED MEETING:**

*Mayor Warnock advised that the member of the press is welcome to stay in the Council Chambers as Council retreats to the Board Room and that the Live-stream is ending. There are no Motions of Council expected.*

*Res. 162-27-04-26*                      MOVED by Councillor Marr that the Town of Sundre Council go into a Closed Meeting at 6:18 p.m.

*Mayor Warnock called a break at 6:18 p.m.  
Mayor Warnock reconvened the closed meeting at 6:23 p.m.*

The following were in attendance for the closed meeting session:  
Staff: Chief Administrative Officer, Linda Nelson

**Topic of Closed Meeting**

- 14.1 Advice from Officials, *Access to Information Act*, Section 29
- 14.2 Advice from Officials, *Access to Information Act*, Section 29

*Res. 163-27-04-26*                      MOVED by Councillor Anderson that Council return to an Open Meeting at 6:40 p.m.

**CARRIED**

**ADJOURNMENT**

*Res. 164-27-04-26*

MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:41 p.m.

**CARRIED**

These Minutes approved this 11<sup>th</sup> day of May 2026



Mayor, Richard Warnock

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Chief Administrative Officer, Linda Nelson

\_\_\_\_\_  
\_\_\_\_\_  
Initials



**REQUEST FOR DECISION**

<b>COUNCIL DATE</b>	<b>May 11, 2026</b>
<b>SUBJECT</b>	<b>RFD Playground Zone Second Avenue NW</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>81</b>

**BACKGROUND/PROPOSAL:**

Councillor Marr has requested a discussion on the possibility of creating a playground zone on Second Avenue NW, from the corner of Centre Street to the Rodeo Grounds.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Discussion to take place at Council meeting.

**ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Council's Strategic Plan Pillar 2 Community Wellbeing and Pillar 5 Sustainable and Responsible Governance.

**ADMINISTRATION RECOMMENDATIONS:**

That Council direct the CAO to bring a report from the CPO to the Fall Strategic Advisory workshop for discussion and further direction.

**COSTS/FUNDING:**

n/a

**MOTION:**

That Council direct the Chief Administrative Officer to bring a report from the Community Peace Officer to the Fall Strategic Advisory workshop for discussion and further direction.

**ATTACHMENTS:**

N/A

Date Reviewed: May <u>7</u> , 2026	CAO: <u>Linda Nelson</u>
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## REQUEST FOR DECISION

**COUNCIL DATE** May 11, 2026  
**SUBJECT** RFD Sundre Municipal Library Year-End Financial Report  
**ORIGINATING DEPARTMENT** Legislative Services  
**AGENDA ITEM** 82

### BACKGROUND/PROPOSAL

The Board of the Sundre Municipal Library have submitted the 2025 year-end financials for Council's review.

### DISCUSSION:

See the attached 2025 Year End Financial Report.

### ALIGNMENT WITH STRATEGIC PLAN

This aligns with Council's Strategic Plan Pillar 2, Community Wellbeing and Pillar 5, Sustainable and Responsible Governance.

### ADMINISTRATION RECOMMENDATIONS

That Council accept the Sundre Municipal Library's 2025 Year End Financial Report as information.

### MOTION

That the Town of Sundre Council accept the Sundre Municipal Library 2025 Year End Financial Report as information.

### ATTACHMENTS

8.2a 2025 Year End Financial Report

Date Reviewed: May 7, 2026

CAO:

*Amide Neba*

The logo graphic for Sunstone Chartered Professional Accountants, featuring a stylized sun or wave pattern on the left side of the header bar.

**SUNSTONE**

CHARTERED PROFESSIONAL  
ACCOUNTANTS

**SUNDRE MUNICIPAL LIBRARY**

**YEAR END DOCUMENTS**

**December 31, 2025**

**SUNDRE MUNICIPAL LIBRARY**  
**Compiled Financial Information**  
**Year Ended December 31, 2025**



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## COMPILATION ENGAGEMENT REPORT

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To the Management of Sundre Municipal Library

On the basis of information provided by management, we have compiled the statement of financial position of Sundre Municipal Library as at December 31, 2025, and the statements of revenues and expenditures and changes in net assets for the year then ended, and Note 1, which describes the basis of accounting applied in the preparation of the compiled financial information ("financial information").

Management is responsible for the accompanying financial information, including the accuracy and completeness of the underlying information used to compile it and the selection of the basis of accounting.

We performed this engagement in accordance with Canadian Standard on Related Services (CSRS) 4200, *Compilation Engagements*, which requires us to comply with relevant ethical requirements. Our responsibility is to assist management in the preparation of the financial information.

We did not perform an audit engagement or a review engagement, nor were we required to perform procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an audit opinion or a review conclusion, or provide any form of assurance on the financial information.

Readers are cautioned that the financial information may not be appropriate for their purposes.

Sundre, Alberta  
April 13, 2026

A stylized, cursive signature of the word "Sunstone" in a dark grey or black ink.

Sunstone Chartered Professional Accountants

**SUNDRE MUNICIPAL LIBRARY**  
**Statement of Financial Position**  
**December 31, 2025**

	2025	2024
<b>ASSETS</b>		
Current		
Cash	\$ 161,112	\$ 138,498
Accounts receivable	-	1,934
Parkland regional fund	390	468
Restricted funds	73,856	76,689
GST recoverable	448	454
	235,806	218,043
Capital assets <i>(Net of accumulated amortization)</i>	23,253	28,614
	\$ 259,059	\$ 246,657
<b>LIABILITIES</b>		
Current		
Accounts payable	\$ 12,853	\$ 18,920
Deferred income	6,909	3,480
	19,762	22,400
<b>NET ASSETS</b>		
General fund	239,297	224,257
	\$ 259,059	\$ 246,657

See notes to financial information

**SUNDRE MUNICIPAL LIBRARY**  
**Statement of Revenues and Expenditures**  
**Year Ended December 31, 2025**

	2025	2024
<b>Revenue</b>		
Municipal funding - Town of Sundre	\$ 112,529	\$ 113,093
Municipal Funding - Mountainview	64,381	62,811
Grants - Alberta Municipal Affairs	24,282	24,282
Grants - Library Services Rural Grant	18,306	18,306
Grants - other	19,613	13,994
Donations and fundraising	9,113	8,334
Fines, fees and sales	4,283	4,171
Other revenue	4,209	4,399
Interest earned	192	218
Parkland allotment	-	6,911
	<b>256,908</b>	<b>256,519</b>
<b>Expenses</b>		
Salaries, wages and benefits	157,241	166,284
SCC operating costs	29,850	28,426
Programs	7,628	4,341
Janitorial	7,558	7,511
Accounting fees	5,828	5,845
Repairs and maintenance	5,302	4,838
Amortization	5,300	5,015
Book purchases	4,884	11,630
Insurance	4,358	4,131
Training	2,233	1,059
Supplies	2,232	2,376
Telecommunications	1,667	1,590
Memberships	1,187	1,760
Advertising and promotion	1,014	1,114
Professional fees	991	-
Interest and bank charges	700	715
Special project	237	2,922
Dues, fees and licenses	185	316
Fundraising	99	1,033
Bad debts	-	24
	<b>238,494</b>	<b>250,930</b>
Excess of revenue over expenses from operations	<b>18,414</b>	<b>5,589</b>
<b>Other income</b>		
Amortization of books	(8,258)	(11,396)
Add-back of capitalized book purchases	4,884	11,630
	<b>(3,374)</b>	<b>234</b>
Excess of revenue over expenses	<b>\$ 15,040</b>	<b>\$ 5,823</b>

See notes to financial information

**SUNDRE MUNICIPAL LIBRARY**  
**Statement of Changes in Net Assets**  
**Year Ended December 31, 2025**

	<b>2025</b>	<b>2024</b>
Net assets - beginning of year	<b>\$ 224,257</b>	<b>\$ 218,434</b>
Excess of revenue over expenses	<b>15,040</b>	<b>5,823</b>
Net assets - end of year	<b>\$ 239,297</b>	<b>\$ 224,257</b>

See notes to financial information

**SUNDRE MUNICIPAL LIBRARY**  
**Notes to Compiled Financial Information**  
**Year Ended December 31, 2025**

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**1. BASIS OF ACCOUNTING**

The basis of accounting applied in the preparation of the statement of financial position of Sundre Municipal Library as at December 31, 2025, and the statements of revenues and expenditures and changes in net assets for the year then ended is the historical cost basis and reflects cash transactions with the addition of:

- Accounts receivable ;
  - Property, plant and equipment, goodwill are amortized over their useful lives;
  - Accounts payable and accrued liabilities
  - Current income taxes payable as at the reporting date
-



**REQUEST FOR DECISION**

<b>COUNCIL DATE</b>	<b>May 11, 2026</b>
<b>SUBJECT</b>	<b>RFD Cenotaph Chain Link Fence and Archway</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>83</b>

**BACKGROUND/PROPOSAL:**

The Royal Canadian Legion Branch 223 Sundre, is requesting Council’s support in the installation of chain link fencing to surround the Cenotaph park for security and the protection of the new Cenotaph. Future plans include an archway to the entrance of the park.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The members of the Cenotaph committee want to implement the installation of the fencing to deter vandalism. This is a 3-year project with a projected completion date in 2027, pending successful fundraising.

**ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Council’s Strategic Plan Pillar 1 Community and Economic Growth, Pillar 2 Community Wellbeing and Pillar 5 Sustainable and Responsible Governance.

**ADMINISTRATION RECOMMENDATIONS:**

That Council support the installation of a chain link fence and future archway at the Cenotaph park.

**COSTS/FUNDING:**

N/A

**MOTION:**

That the Town of Sundre Council support the installation of a chain link fence and future archway at the Cenotaph park.

Date Reviewed: May <u>7</u> , 2026	CAO: <u><i>Amie Nelson</i></u>
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**REQUEST FOR DECISION**

**COUNCIL DATE** May 11, 2026  
**SUBJECT** Community Disability Worker Association Proclamation  
**ORIGINATING DEPARTMENT** Legislative Services  
**AGENDA ITEM** 84

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**BACKGROUND/PROPOSAL:**

The Honourable Jason Nixon, Minister of Assisted Living and Social Services, declared the week commencing on the third Monday of May and concluding on the following Sundre as Community Disability Services Professional Appreciation Week in Alberta (*Ministerial Order 2024-005, March 28, 2024*)

The Executive Director of Padnoma Support Services has written to respectfully request that May 18 – 24, 2026 be declared Community Disability Services Professional Appreciation Week in Sundre.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

See Proclamation attached.

**ALIGNMENT WITH STRATEGIC PLAN**

Aligns with Pillar 2 of the Strategic Plan, Community Wellbeing and Pillar 5 Sustainable and Responsible Governance.

**ADMINISTRATION RECOMMENDATIONS:**

That Council proclaim May 18 - 24, 2026 as “Community Disability Services Professional Appreciation Week” in Sundre.

**MOTION:**

That the Town of Sundre Council proclaim the week of May 18- 24, 2026 as “Community Disability Services Professional Appreciation Week” in the Town of Sundre and that the Mayor be authorized to sign the proclamation on behalf of the Town.

**ATTACHMENTS:**

Proclamation  
Padnoma Support Services Letter

Date Reviewed: May 7, 2026      CAO: Amida Nelson

**Date:** May 5, 2026

**Mayor and Members of Council**

Town of Sundre  
P.O. Box 420  
Sundre, AB T0M 1X0

**Re: Request for Proclamation – Community Disability Services Professionals Appreciation Week (May 18–24, 2026)**

Dear Mayor and Members of Council,

I am writing to respectfully request that the Town of Sundre proclaim **May 18 to May 24** as **Community Disability Services Professionals Appreciation Week**.

Community Disability Services Professionals play a vital role in supporting Albertans with disabilities to live safe, inclusive, and meaningful lives within their communities. According to **Alberta Ministerial Order No. 2024-005**, more than **15,000 individuals are employed in Alberta's Community Disability Services sector**, underscoring both the scale and importance of this workforce.

Living with a disability can often be isolating. Community-based disability services help reduce this isolation by promoting inclusion, independence, and meaningful community connection. The dedicated professionals working in this sector provide daily supports that enable individuals with disabilities to fully participate in community life, while also supporting families and strengthening communities as a whole.

Recognizing Community Disability Services Professionals Appreciation Week would demonstrate the Town of Sundre's commitment to inclusion, accessibility, and community wellbeing. It is also an opportunity to acknowledge and thank the frontline professionals whose often unseen work makes a lasting difference in the lives of so many Albertans. Supporting this sector and its employees is critical to ensuring that every Albertan has the opportunity to live a rich, meaningful life through access to appropriate and responsive services.

Thank you for your time and consideration of this request. I would be pleased to provide any additional information that Council may require.

Respectfully submitted,



Kerri Maetche  
Executive Director



## PROCLAMATION

### “Community Disability Services Professional Appreciation Week” May 18 – 24, 2026

The Alberta Disability Workers Association (ADWA) is the established professional voice and advocate for the 15,000+ professionals employed in Community Disability Services (CDS) across the Province of Alberta. ADWA was formed in 2010, and one of our important roles is to heighten Albertan’s awareness of our essential and valuable workforce by publicly recognizing the positive impact the profession has on the lives of people with disabilities, their families and the overall community.

The Honourable Jason Nixon, Minister of Assisted Living and Social Services declared the week commencing on the third Monday of May and concluding on the following Sundre as Community Disability Services Professional Appreciation Week in Alberta (*Ministerial Order 2024-005, March 28, 2024*)

**WHEREAS:** In perpetuity (3<sup>rd</sup> Monday in May) this declaration is a testament to the unwavering dedication and invaluable contributions made by disability service professionals in our communities.

**WHEREAS:** The ADWA is requesting that Alberta’s communities join in acknowledging this significant occasion, and by doing so, collectively raise awareness about the essential role that CDS professionals play in enhancing the lives of individuals with disabilities who live, work, and play in communities across Alberta.

**DECLARATION:** I, Richard Warnock, on behalf of the Council and Citizens of the Town of Sundre in the Province of Alberta, do hereby declare the week of May 18-24, 2026, Community Disability Services Professional Appreciation Week. Our community respects and honours the dedicated professionals working in service to those members of our community with disabilities.

Dated this 11<sup>th</sup> Day of May, 2026

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Richard Warnock, Mayor



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	May 11, 2026
<b>SUBJECT</b>	RFD CAO's Report on Grade 2 Visit
<b>ORIGINATING DEPARTMENT</b>	Legislative Services
<b>AGENDA ITEM</b>	9.1

### **BACKGROUND/PROPOSAL:**

On April 16, 2026, the Town hosted the Grade 2 Students from the Sundre River Valley School. The new social studies curriculum covers the 3 levels of government in Grade 2, and the teachers reached out to the Town to request a tour of the Council Chambers and to hear a brief overview of roles in our local government.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Discussion to take place at Council Meeting.

### **ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Council's Strategic Plan Pillar 2 Community Wellbeing and Pillar 5 Sustainable and Responsible Governance.

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept the CAO' report on the Grade 2 Students tour as information.

### **COSTS/FUNDING:**

n/a

### **MOTION:**

That the Town of Sundre Council accept the Chief Administrative Officer's report on the Grade 2 Students tour as information.

Date Reviewed: May 7, 2026

CAO: Linda Nelson



**REQUEST FOR DECISION**

<b>COUNCIL DATE</b>	May 11, 2026
<b>SUBJECT</b>	RFD Video Award Ceremony Sundre Wastewater Technology
<b>ORIGINATING DEPARTMENT</b>	Legislative Services
<b>AGENDA ITEM</b>	9.2

**BACKGROUND/PROPOSAL:**

In March 2026, the CAO reported that the Town of Sundre Wastewater Treatment Project has been recognized as the recipient of the 2026 APEGA Project Achievement Summit Award. The Town has received a copy of the Video taken of the Summit Awards Ceremony for Council's information.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Video to be presented at Council meeting.

**ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Council's Strategic Plan Pillar 4 Reliable and Supportive Infrastructure and Pillar 5 Sustainable and Responsible Governance.

**ADMINISTRATION RECOMMENDATIONS:**

That Council accept the Video of the 2026 APEGA Project Achievement Summit Award as information.

**COSTS/FUNDING:**

n/a

**MOTION:**

That Council accept the Video of the 2026 APEGA Project Achievement Summit Award as information.

**ATTACHMENTS:**

N/A

Date Reviewed: May 7, 2026

CAO: Donida Nelson



**REQUEST FOR DECISION**

**COUNCIL DATE** May 11, 2026  
**SUBJECT** RFD Council Committee Reports, April 2026  
**ORIGINATING DEPARTMENT** Legislative Services  
**AGENDA ITEM** 1Q1

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**BACKGROUND/PROPOSAL:**

Council committed to providing monthly committee reports, either verbally or in writing at the first meeting of each month under Motion of Council 426-08-12-25 at the Regular Council Meeting held on December 8, 2025.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

See attached reports.

**ALIGNMENT WITH STRATEGIC PLAN**

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

**ADMINISTRATION RECOMMENDATIONS:**

That Council accept the written or verbal reports as submitted as information.

**MOTIONS:**

That the Town of Sundre Council accept Deputy Mayor Anderson's verbal report for April 2026, as information.

That the Town of Sundre Council accept Councillor Buchan's written report for April 2026, as information.

That the Town of Sundre Council accept Councillor Dalke's verbal report for April 2026, as information.

That the Town of Sundre Council accept Councillor Isaac's written report for April 2026, as information.

That the Town of Sundre Council accept Councillor Marr's written report for April 2026, as information.

That the Town of Sundre Council accept Councillor Petersen's verbal report for April 2026, as information.

That the Town of Sundre Council accept Mayor Warnock's written report for April 2026, as information.

**ATTACHMENTS:** Councillor Buchan, Councillor Marr, Councillor Isaac, Mayor Warnock

Date Reviewed: May 7 \_\_\_\_, 2026

CAO: Linda Nelson

COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR BUCHAN



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of **March/April** 2026

Bylaw Policy Review Committee

Date of Meeting:

No Meeting

Emergency Management Advisory Committee

Date of Meeting:

Waiting on Meeting

Naming Committee

Date of Meeting:

Waiting On Meeting

Wellness Advocacy Committee

Date of Meeting:

March 9 – Committee discussed the terms of reference, changes to be brought back to council for discussion.

ICC

Date of Meeting:

No Meeting

Other:

Date of Meeting:

March 6 - Mountain View & Neighbors Women in Business Awards, great networking opportunity with many women in Mountain View County.  
March 9 – Regular Council Meeting  
March 21 - Skating for Olivia Fundraiser, a wonderful turn out the Community really showed up to support the family.  
March 23 – Regular Council Meeting  
April 10-12 – Council Spring Workshop  
April 13 – Regular Council Meeting  
April 14 – ABMunis Draft Analysis of Bill 28 Webinar  
April 15 – ABMunis Grants and your Community Webinar  
April 24 – Volunteer Appreciation – Thank you to GNP and everyone that put on this event to celebrate all our amazing volunteers!  
April 27 – ABMunis Guide to Water Conservation Webinar



**COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR MARR**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

**For the Month of MARCH**

**Bylaw Policy Review Committee**

**Date of Meeting:** TBD

No meeting scheduled

**Emergency Management Advisory Committee**

**Date of Meeting:** TBD

No meeting scheduled

**Grants Committee**

**Date of Meeting:** March 20, 2026

A very large profile of applicants. Very robust discussion and pride in our community groups and volunteers.

**GNP / FCSS (Alternative)**

**Date of Meeting:** TBD

See designated councillor for report.

**SDHS & Museum**

**Date of Meeting:** March 19, 2026

Museum ED is back to work from a leave. Village cleanup scheduled for May 2<sup>nd</sup> – come out and help clean if you are able. Strategic plan is being planned for May 7<sup>th</sup>. AGM scheduled for October and museum bylaws and policies to be drafted and ready for review in September.

**ICC**

**Date of Meeting:** TBD

No meeting scheduled

**Other:**

**Date of Meeting:**

March 6, 2026 – 2026 Women in Business Awards Luncheon 10am – 3pm  
March 9, 2026 – Regular Council Meeting 5pm  
March 10, 2026 – Sundre Youth Justice Meeting (personal)  
March 21, 2026 – Trappers Ball (Grad Fundraiser – Parent to grad)  
March 23, 2026 – Regular Council Meeting  
March 25, 2026 – Cemetery Meeting (personal)  
March 26, 2026 – I wore purple all day, did you?  
March 31, 2026 – Sundre Youth Justice Online Training (personal)

**COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

**For the Month of **APRIL****

**Bylaw Policy Review Committee**

**Date of Meeting:** TBD

No meeting scheduled

**Emergency Management Advisory Committee**

**Date of Meeting:** TBD

No meeting scheduled

**Grants Committee**

**Date of Meeting:** TBD

No meeting scheduled

**GNP / FCSS (Alternative)**

**Date of Meeting:** TBD

See designated councilor for report.

**SDHS & Museum**

**Date of Meeting:** April 16, 2026

Was unable to attend this meeting due to another event. Alternate councilor was asked but also unable to attend. Will review minutes and report next month.

**ICC**

**Date of Meeting:** TBD

No meeting scheduled

**Other:**

**Date of Meeting:**

April 7, 2026 – 2026 Youth Justice Training 6pm – 7pm (personal)  
April 9, 2026 – Water not Coal Meeting – Unable to attend this information session  
April 10 - 12, 2026 – Spring Workshop (Red Deer)  
April 13, 2026 – Regular Council Meeting  
April 16, 2026 – Grade 10 orientation at high school (personal)  
April 21, 2026 – RCMP Info night – Unable to attend  
April 27, 2026 – Regular Council Meeting



**COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF MAYOR RICHARD WARNOCK**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com  
**For the Month of APRIL 2026**

**Bylaw Policy Review Committee  
Date of Meeting: No Meeting**

**Emergency Management Advisory Committee  
Date of Meeting: No Meeting**

**Intermunicipal Collaboration Committee  
Date of Meeting: No Meeting**

**Mountain View Senior’s Housing  
Date of Meeting: April 23**

**Attended a full day Strategic planning meeting to discuss the 2026 plan and what updates are needed for 2027 and beyond. This day included all future requirements for operations and maintenance.**

**Sundre & District Chamber of Commerce  
Date of Meeting: April 15 & 16th**

**Apr.15 Attended the Chamber’s first breakfast introduction meeting for members. Apr.16 attended the regular monthly meeting with agenda items of: Financial report, membership update, upcoming webinars, career day, bylaws and VIC options.**

**Intermunicipal Planning Commission  
Date of Meeting: No Meeting**

**Red Deer River Municipal Users Group  
Date of Meeting: No Meeting**

**Red Deer River Watershed Alliance  
Date of Meeting: No Meeting**

**Greenwood Neighborhood Place  
Date of Meeting: April 28**

**Attended the regular board meeting for GNP that had agenda items of: Executive Director report, Quarterly financial report, GNP year to date financial report, FCSS quarterly review with financial approvals, discussion on operations of The Den, and committee reports.**

**Sundre Wellness Advocacy Committee  
Date of Meeting: No Meeting**

**Other: April 2026 Meetings**

**April 08 – Attended the Sundre Ministerial meeting that discussed the upcoming May 01 Mayor’s prayer breakfast being held at the Sundre Golf Club.**

**April 08 – Attended a zoom meeting with Minister LaGrange to discuss options for Primary Health to participate in a future New Hospital & Campus of Care in Sundre.**

**April 09,10,11 – Attended Council Spring Strategic budget workshop to bring forward resident’s requests for service and future development that will effectively impact 2027 and future budget development.**

**April 13 – Regular Council Meeting – Agenda&Minutes-[www.sundre.com](http://www.sundre.com)**

**April 16 – Sundre Grade 2 class visited Council chambers to learn about municipal government and elections Alberta. There was over 50 students and they had a robust 45-minute question period the was answered by administration and me.**

**April 21 – Attended by invitation the pre liminary meeting held by Morton Burke to discuss an upcoming annual Arts Festival event in Sundre.**

**April 21 – Attended the Sundre Hospital Futures “VIP” dinner that gave a huge thank you to the many sponsors of their long term commitment to improving health care in Sundre.**

**April 22 – Attended the monthly coffee with the Mayor at the Sundre Seniors Supportive Living facility to update the seniors that call this their home on all the past monthly activities I was aware of in Sundre.**

**Other 2026 meetings cont’d**

**April 24 – Attended the GNP Volunteer appreciation dinner held at the Sundre Legion. This event is so valuable to our community that’s give recognition to the many, many volunteers that support GNP and our entire community each and every day.**



**REQUEST FOR DECISION**

**COUNCIL DATE** May 11, 2026  
**SUBJECT** RFD Council Key Messages April 2026  
**ORIGINATING DEPARTMENT** Legislative Services  
**AGENDA ITEM**

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**BACKGROUND/PROPOSAL:**

Each month the key messages from the Office of Council is included in the mailing of the Town of Sundre's Utility bills, posted on the Town's website, and an electronic version of the message is posted to the website and the Town's social media site.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The Key Messages will be incorporated monthly into the Town of Sundre Regular Council Meeting Agenda at the first meeting of Council of each month to ensure we reach as many residents as possible.

**ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

**MOTION:**

That the Town of Sundre Council accept the Key Messages of Council for the month of April 2026 as information.

**ATTACHMENTS:**

Key Messages from the Office of Council for April 2026.

Date Reviewed: May \_\_\_\_\_, 2026

CAO: *Donida Nelson*



**FROM THE OFFICE OF THE COUNCIL**

**For the Month of April 2026**

April 13, 2026

Council gave all three Readings to the Mill Rate Tax Bylaw.

Council approved the Tender Award for the Centre Street Capital Roads project, which will include new road surface, sidewalks, bridge repair, and small sections of underground utilities.

The Fire Smart Community Project Committee presented their plans for 2026 and 2027 Fire Smart Projects that will be paid for by Grants. The Committee will attend Council in the future with updates and plans for future Fire Smart projects.

April 27, 2026

KPMG LLP, (the Town's Auditors) presented the 2025 Audited Financial Reports, Financial Statements, and the 2025 Financial Information Return (FIR) for Council's review. The Town once again received a clean audit, and the statements and return were unanimously approved.

Each year the Strategic Advisory Committee meets in the Spring to review draft documents for further administrative research, and subsequent review at the fall strategic advisory meeting. That Council provided direction to administration on proceeding with the action items from the 2026 Spring Strategic Advisory Committee workshop, for review at the 2026 Fall Workshop.

Council heard a report on the Provincial regulations that create an Extended Producer Responsibility for recycling. This moves the cost and responsibility of recycled materials from the consumer (resident) to the producer. A public awareness campaign will be conducted by the new contractor for recycling during the summer months, to inform the residents of the changes to the program.

Dear Residents of Sundre:

You may notice changes on your upcoming property tax notice this year, and I want to take a moment to explain two key factors that are outside of Town of Sundre control, but do affect your overall tax bill.

First, the Government of Alberta has increased the **provincial education property tax requisition by 12% in 2025 and 15% in 2026**. This portion of your tax bill is collected by the Town on behalf of the province and is directed entirely to fund Alberta's education system, including the cost of running the schools. While it appears on your municipal tax notice, these funds do not stay with the Town and are not used for local municipal services.

Second, the newly amended province of Alberta "Police Funding Model" is effective April 01, 2026, and introduces key changes designed to improve fairness, transparency and sustainability in how frontline policing costs are shared. Under this model, communities are required to contribute a greater cost share toward frontline policing costs, which increases from 22% in 2026, to 30% over a five-year period. This represents an additional financial pressure on the Town's operating budget.

Council carefully considers these external cost increases during our budgeting process. While we strive to keep municipal taxes as stable and predictable as possible, provincial requisitions and mandated cost-sharing programs result in increases that are beyond our control.

We remain committed to responsible financial management, transparency, and advocating on behalf of our residents. If you have questions about your tax notice or how these changes affect you, please reach out to the Town Office.

Sincerely,

Mayor Warnock



**REQUEST FOR DECISION**

**COUNCIL DATE** May 11, 2026  
**SUBJECT** RFD Correspondence / Invitations  
**ORIGINATING DEPARTMENT** Legislative Services  
**AGENDA ITEM** 11.

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Correspondence and invitations received by, and/or sent by Legislative Services.

**ADMINISTRATION RECOMMENDATIONS:**

That Council accept the attached correspondence as information by separate motion.

**11.1 Invitation for Mayor to Attend 2026 Canada Day Car Show**

**Motion:** That the Town of Sundre Council accept the invitation for Mayor Warnock or designated representative to participate and present the “Mayor’s Choice Award” for Best in Show at the 7<sup>th</sup> Annual Sundre Canada Day Car Show to be held at the Sundre Rodeo Grounds on June 28, 2026 at 3:00 p.m.

**11.2 Bowden Parade Participation**

**Motion:** That the Town of Sundre Council accept the invitation to participate in the Town of Bowden Daze Rodeo Parade on Saturday, July 11, 2026.

**11.3 Sundre Senior SPRUCE**

**Motion:** That the Town of Sundre Council accept the invitation from SPRUCE to attend Seniors Week events, June 1 - 6, with Mayor Warnock or designate attending the opening of Seniors Week on June 1 at 5:30 p.m. at the Sundre Allied Arts Centre and/or the Gala scheduled for June 5, 2026 at 5:00 p.m. at the Sundre Community Centre.

**ATTACHMENTS:**

- 11.1 West Country Cruisers Invitation to Mayor Warnock
- 11.2 Bowden Parade Letter and Application
- 11.3 Invitation from SPRUCE

Date Reviewed: May \_\_\_\_, 2026

CAO *Amida Nelson*



Town of Bowden  
Box 338, 2101 20<sup>th</sup> Ave  
Bowden, Alberta, T0M 0K0  
403 224 3395  
[www.bowden.ca](http://www.bowden.ca)

April 27, 2026.

## Bowden Daze Rodeo Parade 2026

Get ready to roll back the clock!

On behalf of Mayor Laurie Miller and Town Council, we invite dignitaries, businesses, organizations and cultural groups to join us for the Town of Bowden Daze Rodeo Parade on Saturday, July 11, 2026.

This year's theme is "**The Fabulous 50s & 60s,**" and we're bringing all the retro vibes—classic cars, bicycles, rock 'n' roll, bright colours, and a whole lot of fun. Whether you go all out with a themed entry or simply add your own creative flair, we'd love to have you be part of the celebration.

You are also invited to take in the Bowden Agricultural Society Annual Rodeo, happening all weekend at the rodeo grounds just south of Town.

The parade staging area will once again be at Bowden Grandview School on 21st Avenue. Please arrive from 9:30 a.m. onwards for an 11:00 a.m. start.

And don't forget to swing by the pancake breakfast at the Igloo Arena starting at 8:30 a.m.—a perfect way to fuel up before the festivities begin! Fortis Alberta will also host a smokies lunch at 1:00 pm.

To help us plan, please complete the attached registration form and return it to the Town Administration Office by mail, in person, or by email to [info@bowden.ca](mailto:info@bowden.ca).

We can't wait to see what you bring to the parade—let's make it a day full of energy, community spirit, and a little rock 'n' roll.

Warm regards,

Bowden Daze Parade Committee



Please complete and return the completed registration form no later than Monday, July 6, 2026.

All fields must be completed:

<b>Contact Name:</b>		<b>Phone (cell):</b>	
<b>Organization Name:</b>		<b>Email:</b>	
		<b>Address:</b>	
<b>Declaration:</b>	I / we assume all liability relating to or arising from our involvement in the Bowden Daze Rodeo Parade. I / we have read and agreed to the Parade Rules & Regulations (on the reverse of this document).	<b>Signature:</b>	

<b>Category:</b>	<b>Business</b> <input type="checkbox"/>	<b>Type of Entry:</b>	<b>Car / Truck</b> <input type="checkbox"/>
	<b>Community Group</b> <input type="checkbox"/>		<b>Walking</b> <input type="checkbox"/>
	<b>Dignitary</b> <input type="checkbox"/>		<b>Horses</b> <input type="checkbox"/>
	<b>Individual</b> <input type="checkbox"/>		<b>Float</b> <input type="checkbox"/>
	<b>Resident</b> <input type="checkbox"/>		<b>Music</b> <input type="checkbox"/>
			<b>Bicycle / motorcycle</b> <input type="checkbox"/>
			<b>Other</b> <input type="checkbox"/>

Please complete the attached registration form and return it to the Town Administration Office by mail / in person / or by email to: [info@bowden.ca](mailto:info@bowden.ca).



## **Bowden Daze Rodeo Parade Rules & Regulations**

- 1  
All drivers of any vehicle must have a valid driver's license and insurance. It is the responsibility of the driver to ensure that their vehicle is roadworthy and complies with the Alberta Road Traffic Safety Act and regulations.
- 2  
It is the responsibility of the driver (or assistant/supervisor) to ensure that the activities on parade floats are conducted in a safe and orderly manner.
- 3  
Riders of horses, bikes, scooters, ATVs or any other vehicle must ensure that they wear adequate protective equipment, especially helmets.
- 4  
All participants must obey the instructions of the Parade Organizer or any Town representative responsible for traffic management and safety.
- 5  
The Parade Organizer may remove any entry from the parade for any reason, including but not limited to, a safety matter, or by reason of an unsuitable themes /, political statements/advertising.
- 6  
For safety reasons, candy or advertising items may only be handed out along the parade route. Under no circumstances will throwing items from vehicles or floats be allowed. To ensure the comfort and safety of all spectators viewing the parade, water guns or apparatus that shoot water or other material are strictly prohibited.
- 7  
Children and youth (as participants) must be supervised at all times during the parade by a responsible parent, supervisor or adult.
- 8  
The Town of Bowden will not extend liability insurance coverage to participants. Participants must assume full responsibility for any losses or liabilities arising from their involvement in the Bowden Daze Parade.
- 9  
All participants must assume all liability relating to or arising from their involvement in the Bowden Daze Parade. All participants will hold the Town of Bowden and its volunteers and staff harmless from all claims, actions, or causes of action arising from their participation or involvement.
- 10  
By actively engaging in the parade, you are deemed to have agreed to comply with all the rules and regulations.



PO Box 1082  
Sundre, AB T0M1X0  
[westcountrycruisers.sundre@gmail.com](mailto:westcountrycruisers.sundre@gmail.com)  
[www.westcountrycruisers.ca](http://www.westcountrycruisers.ca)  
Erin: 403.559.4526  
Tomas: 403.559.6388

April 25, 2026

Dear Sir/Madam:

On behalf of the West Country Cruisers, we are writing to invite His Worship Richard Warnock, Mayor of Sundre to the 7th Annual Sundre Canada Day Car Show. We are hosting a Car Show and Artisan Market to raise funds in Sundre to support various local Sundre Charities.

We ask that Mayor Richard Warnock join us again this year to walk around, admire the Participants Vehicles and once again choose the winner of the Mayor's Choice Award. Our Car Show Awards will take place on June 28, 2026 at 3:00 PM at Sundre Rodeo Grounds. If Mayor Richard Warnock is not available, we would like to invite one or more of the Town of Sundre Councillors to take part in the activities of the Car Show.

Please email us with any questions or comments you may have about this event at [westcountrycruisers.sundre@gmail.com](mailto:westcountrycruisers.sundre@gmail.com). We will email your office next week to follow up.

Thank you again for your support. We look forward to hearing from you soon.

Sincerely,

Erin Erickson  
Secretary/Treasurer

Tomas Knecht  
President



Box 1129 Sundre, AB T0M 1X0  
403-638-6715  
[Sundrespruce26@gmail.com](mailto:Sundrespruce26@gmail.com)  
[Sundrespruce.ca](http://Sundrespruce.ca)

May 5, 2026

Sundre Town Council  
Mayor Richard Warnock  
Councillor Jaime Marr  
Councillor Owen Petersen  
Councillor Todd Dalke  
Councillor Connie Anderson  
Councillor Cheri Buchan  
Councillor Paul Isaac

Dear Members of Council,

As the Co-Chair of Sundre SPRUCE, I would like to extend an invitation to Mayor Warnock and Council to attend events during Seniors Week. We request that Mayor Warnock attend and welcome everyone to the Gala on June 5.

Highlights of the week include:

1. June 1 - Intergenerational Play – Connections, which is World Intergenerational Day and the start of Seniors Week. Come and enjoy how Ageism can affect young and old and how we are all connected. Sundre Allied Arts Center – Doors open at 5:30
2. June 4 - Emergency Preparedness – How can we be ready – open to the entire community Sundre Community Centre – 6 – 8 pm
3. June 5 - Seniors Gala – Celebrating 40 years of Seniors Week in Alberta and Celebrating Sundre Seniors. Sundre Community Centre - Doors open at 5:00 pm
4. June 6 - Seniors Aging Well Fair – Sundre Community Centre 9 am to 3 pm.

Please let us know if you will be attending on June 1 and/or June 5 so we can include you in numbers needed for food and seating.

Respectfully,

Jane Atkins  
Co-Chair Sundre SPRUCE