



**Regular Council Meeting**  
**Town of Sundre Municipal Council Chambers**  
**March 9, 2026**  
**5:00 p.m.**

- 1. Call to Order**  
Moment of Reflection
- 2. Public Hearing: Bylaw 2026-03 Land Use Bylaw Map Amendment**
- 3. Agenda – Amendments and Adoption**
  - 3.1 March 9, 2026
  - 3.2 Councillor Absence (if applicable)
- 4. Adoption of Previous Minutes**
  - 4.1 February 23, 2026 Regular Meeting of Council Minutes Pg. 1
- 5. Delegation:**
  - 5.1 RFD Sundre Seniors Protected & Respected Under Community Engagement (SPRUCE) Pg. 5
  - 5.2 RFD Skating for Olivia Fund-raising Event Pg. 10
- 6. Bylaws/Policies:**
  - 6.1 Bylaw 2026-01, Borrowing Bylaw, Centre Street North Upgrade Pg. 12
  - 6.2 Bylaw 2026-03, Land Use Bylaw Map Amendment Pg. 19
  - 6.3 Bylaw 2026-02, Land Use Bylaw Amendment - Flood Overlay Map Pg. 23
- 7. Old Business: None**
- 8. New Business:**
  - 8.1 RFD Proclamation Purple Day March 26, 2026 Pg. 29
- 9. Administration: None**
- 10. Council Committee Reports: February 2026**
  - 10.1 RFD Council Committee Reports (written or verbal) Pg. 31
    - 10.1a\_ Councillor Anderson
    - 10.1b\_ Councillor Buchan Pg. 32
    - 10.1c\_ Councillor Dalke
    - 10.1d\_ Councillor Isaac Pg. 33
    - 10.1e\_ Councillor Marr Pg. 35
    - 10.1f\_ Councillor Petersen Pg. 37
    - 10.1g\_ Mayor Warnock Pg. 38
  - 10.2 RFD Key Messages of Council, February 2026 Pg. 40
- 11. Council Invitations / Correspondence: RFD Correspondence/Invitations**
  - 11.1 Telling Your Story: A Community History Video Partnership Pg. 43
  - 11.2 Chinook’s Edge Board Update & Meeting Highlights Pg. 45
- 12. Closed Meeting: None**
- 13. Adjournment**

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Regular Council Meeting Minutes  
Town of Sundre  
Municipal Council Chambers  
February 23, 2026  
**5:00 P.M.**

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, February 23, 2026, commencing at 5:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
Councillor Connie Anderson  
Councillor Jaime Marr  
Councillor Paul Isaac  
Councillor Todd Dalke  
Councillor Owen Petersen

**BY PHONE:** Councillor Cheri Buchan  
Operations Manager, Jim Hall

**ABSENT:** None

**STAFF:** Chief Administrative Officer, Linda Nelson  
Director Corporate Services, Chris Albert  
Director Community Development, Benazir Thaha Valencia  
Taxes/Utilities Coordinator, Debbie Hilts  
Legislative Executive Assistant, Betty Ann Formstone

**PUBLIC:** 3

**DELEGATION:** Virtual Presentation by Gas Alberta: Tom Kee, Paul Dunsmore and Kyle Patterson

**PRESS:** 1

**CALL TO ORDER:** Mayor Warnock called the meeting to order at 5:00 p.m., with a moment of reflection on the business of the evening.

**AGENDA – AMENDMENTS AND ADOPTION:**

*Res. 063-23-02-26* MOVED by Councillor Isaac that the agenda be approved amended as follows:

***ADD: Item 12.3 Invitation to March 11, 2026 Rocky Prayer Breakfast***

**CARRIED**

**Councillor By Phone:** *Councillor Buchan advised the CAO that she would attend the meeting by phone in compliance with s.14.6 of Council’s Procedural Bylaw.*

\_\_\_\_\_  
Initials

**ADOPTION OF THE PREVIOUS MINUTES:**

Res. 064-23-02-26                      MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on February 9, 2026 be approved as presented.

**CARRIED**

Res. 065-23-02-26                      MOVED by Councillor Dalke that the Minutes of the Special Closed Meeting of Council held on February 11, 2026 be approved as presented.

**CARRIED**

**CLOSED MEETING:                      Disclosure Harmful to Third Party, Access to Information Act, s.19**

*Mayor Warnock called for a Motion to go into Closed Meeting at 5:05 p.m.*

Res. 066-23-02-26                      MOVED by Councillor Petersen that the Town of Sundre Council go into Closed Meeting at 5:05 p.m.

**CARRIED**

*Mayor Warnock advised the public sitting in the Council Chambers that Council will remain in Chambers and that the member of the press and members of administration will retreat to the Board Room.*

Invited to Attend the Closed Meeting: Darrel Behan, Ron Miller, Chad Dorsett, and  
Director of Corporate Services, Chris Albert

**OPEN MEETING:                      Return to Open Meeting**

Res. 067-23-02-26                      MOVED by Councillor Isaac that the Town of Sundre Council return to Open Meeting at 5:37 p.m.

**CARRIED**

*The member of the press and members of administration were invited to return to the Municipal Council Chambers at 5:38 p.m.*

*Mayor Warnock called a break at 5:39 p.m. to allow Councillor Cheri Buchan, Jim Hall, Operations Manager and representatives of Fed Gas and Gas Alberta to join the Open Meeting virtually at 5:44 p.m.*

**DELEGATION:                      Gas Alberta (Virtual Presentation)**

Res. 068-23-02-26                      MOVED by Councillor Anderson that the Town of Sundre Council thank the representatives of Fed Gas and Gas Alberta Inc. for their presentation and the valuable information pertaining to their provision of services to the Town of Sundre.

**CARRIED**

*The representatives of Fed Gas and Gas Alberta Inc. disconnected from the virtual google meets at 6:25 p.m.*

\_\_\_\_\_

\_\_\_\_\_ Initials

**BYLAWS/POLICIES:** None

**OLD BUSINESS:** None

**NEW BUSINESS:** **Federation of Alberta Natural Gas Co-op Audit Program**

*Res. 069-23-02-26*

MOVED by Councillor Petersen that the Town of Sundre Council approve the Mayor and CAO to sign the attached forms, noting that the Council and the CAO and or Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with this plan.

**CARRIED**

**2026 AGEGA Project Achievement Summit Award**

*Res. 070-23-02-26*

MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO’s report on the 2026 APEGA Project Achievement Summit Award as information.

**CARRIED**

*Mayor Warnock called a break at 6:53 p.m.*

*Mayor Warnock reconvened the meeting at 6:57 p.m.*

**Town of Sundre Strategic Plan**

*Res. 071-23-02-26*

MOVED by Councillor Dalke that the Town of Sundre Council adopt the 2026 – 2029 Municipal Strategic Plan as presented.

**CARRIED**

**ADMINISTRATION:** **Departmental Reports January 2026**

*Res. 072-23-02-26*

MOVED by Councillor Marr that the Town of Sundre Council accept the January 2026 Departmental Reports as information.

**CARRIED**

**COUNCIL COMMITTEE**

**REPORTS:** None

**COUNCIL KEY MESSAGES:** None

**COUNCIL CORRESPONDENCE:** **Council Correspondence**

*Res. 073-23-02-26*

MOVED by Councillor Petersen that the Town of Sundre Council accept the Letter of Condolence to Tumbler Ridge BC as information.

**CARRIED**

\_\_\_\_\_

\_\_\_\_\_  
Initials

Res. 074-23-02-26                      MOVED by Councillor Marr that the Town of Sundre Council accept the 3<sup>rd</sup> Annual Penhold Cares Central Alberta Blood Drive Challenge letter as information.

**CARRIED**

Res. 075-23-02-26                      MOVED by Councillor Anderson that the Town of Sundre Council accepts the invitation to attend the March 11, 2026 Rocky Prayer Breakfast and further, directs administration to advise the organizers that Mayor Warnock and Deputy Mayor Anderson will attend.

**CARRIED**

**CLOSED MEETING:**

Res. 076-23-02-26                      MOVED by Councillor Petersen that the Town of Sundre Council go into a Closed Meeting at 7:48 p.m.

*Councillor Buchan and Jim Hall disconnected from the virtual phone call at 7:48 p.m.*

*Mayor Warnock called a break at 7:49 p.m.*

*Mayor Warnock reconvened the closed meeting at 8:00 p.m.*

The following were in attendance for the Closed Meeting:

Chief Administrative Officer, Linda Nelson

13.1 Advice from Officials, *Access to Information Act*, Section 29

Res. 077-23-02-26                      MOVED by Councillor Anderson that Council return to an open meeting at 8:01 p.m.

**CARRIED**

**ADJOURNMENT**

Res. 078-23-02-26                      MOVED by Councillor Isaac being that the agenda matters having been concluded, the meeting adjourned at 8:01 p.m.

**CARRIED**

These Minutes approved this 9<sup>th</sup> Day of March, 2026.

Mayor, Richard Warnock

\_\_\_\_\_  
Chief Administrative Officer, Linda Nelson



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>March 9, 2026</b>
<b>SUBJECT</b>	<b>RFD Delegation SPRUCE</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>5.1</b>

### **BACKGROUND/PROPOSAL:**

A representative of the Sundre S.P.R.U.C.E. Society (Sundre Protected and Respected Under Community Engagement) has requested to address Council to provide an update on the Society's initiatives and plans for upcoming Seniors Week in June.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Sundre Senior SPRUCE Society serves seniors by providing information, connecting seniors to meaningful activities, services and support programs that reduce isolation and improve wellbeing. The Society supports several initiatives such as Elder Abuse, Healthy Aging Alberta and Intergenerational programs that bring youth and seniors together through shared experiences that build understanding and connections.

In addition, society members and volunteers are integral in organizing and supporting the annual Seniors' Week in June which celebrates seniors and their contributions to our community.

### **ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Council Strategic Plan Pillar 1, Community and Economic Growth and Pillar 2, Community Wellbeing.

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept the presentation by the representative of SPRUCE as information.

### **COSTS/FUNDING:**

n/a

### **MOTION:**

That the Town of Sundre Council accept the presentation by the representative of S.P.R.U.C.E. as information and thank the Society members and volunteers for the programs they provide to our community.

### **ATTACHMENTS:** PowerPoint Presentation

Date Reviewed: March 4, 2026

CAO: Linda Nelson

June 1	AM - Pancake Breakfast at MVSH (town tents, tables/chairs)? - Grand Opening (could change to Community Center if needed)
June 2	Lunch - Pet Value - Promo 15% off Gut Health Presentation??
June 3	possible West Country Center Open House AI presentation Library? ? Evening presentation on Scams open to the public
June 4	PM GNP Event ? Evening workshop on Emergency Preparedness
June 5	Senior Gala - 5-9 pm Celebrate Sundre Seniors
June 6	Senior's Fair 9 - 3 Health and Wellness centered speakers to follow

There are also pool hours for Seniors

Bags with info on supports and local discounts

Committee will meet again in March once we know the outcome of the Co-Host application with the provincial government.

This is a tentative Schedule for Seniors Week only

## **Sundre Senior SPRUCE Society**

### **Seniors Protected and Respected Under Community Engagement**

## **Our Purpose**

Sundre Senior SPRUCE Society strengthens community well-being by protecting, supporting, and meaningfully engaging older adults through coordinated services, prevention initiatives, and intergenerational programming.

We work in collaborate with the Town of Sundre, local organizations, health providers, volunteers, and families to ensure seniors remain safe, connected, and valued members of our rural community.

### **3-Year Vision Roadmap**

#### **Year 1 – Stabilize & Strengthen (2026)**

- Strengthen coordinated community response to elder abuse
- Expand Social Prescribing supports
- Deepen municipal alignment and visibility

**Focus:** Build strong foundations.

#### **Year 2 – Expand & Integrate (2027)**

- Grow intergenerational programming across schools and community partners
- Strengthen cross-sector collaboration (health, housing, recreation, service groups)
- Launch broader community awareness campaigns

**Focus:** Increase reach and measurable impact.

#### **Year 3 – Sustain & Lead (2028–2029)**

- Secure multi-year funding stability
- Position Sundre as a rural leader in Age-Friendly innovation
- Develop a replicable rural model for community-based senior support

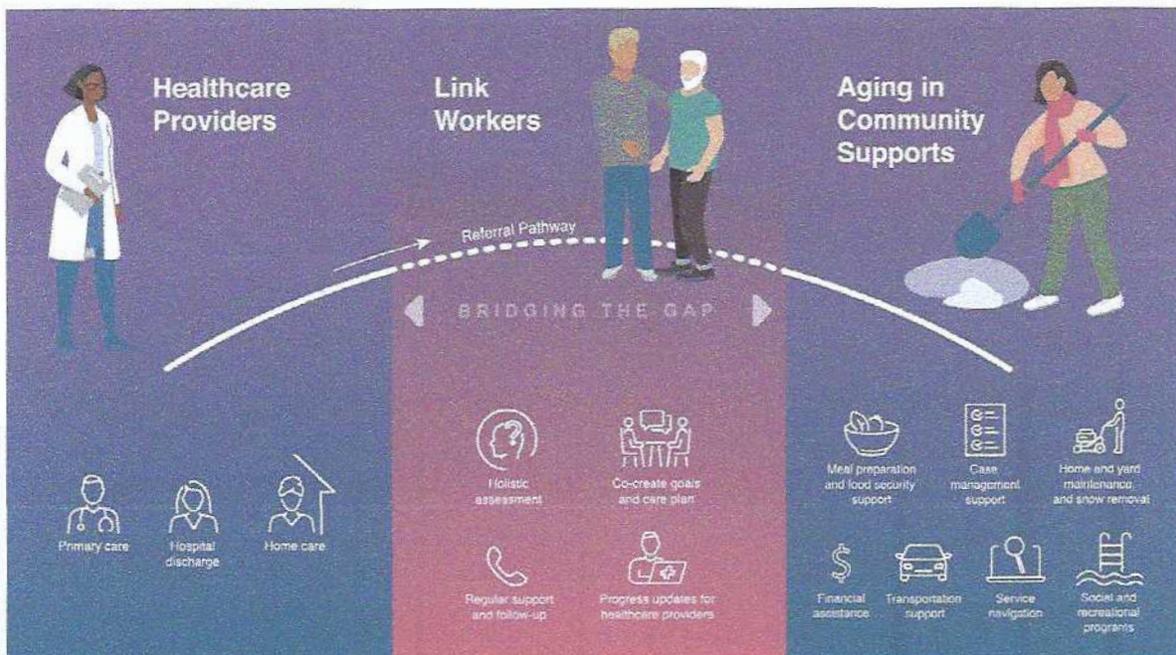
**Focus:** Long-term sustainability and rural leadership.

**Together, we are building a community where seniors are protected, respected, and meaningfully connected — today and for generations to come.**

# WHAT IS SOCIAL PRESCRIBING?

Social prescribing is a holistic approach to healthcare that bridges the gap between medical and social care services. Through this approach, healthcare providers refer clients to community-based programs to improve their health and enhance their quality of life.

## How it Works



### STEP 1 Social Prescription

A primary healthcare provider identifies a non-medical need that is affecting the health and well-being of their client. After obtaining consent from the client, the healthcare provider fills out a form to make a social prescription (referral to a Link Worker).

### STEP 2 Link Worker

A Link Worker\* receives the referral and partners with the older adult to develop key health and social goals through community resources.

*\*A Link Worker is a non-clinical professional employed by a community-based, senior-serving organization. This individual builds relationships with older adults under their care and monitors their progress.*

### STEP 3 Support

The older adult gains access to community-based supports to improve their health and well-being.

## 8 Principles of Social Prescribing

### 1) Social prescribing requires a formal pathway to connect medical care to community-based services.

- The formal pathway supports evidence-building for the role of community-based services in supporting health outcomes.

### 2) Social prescribing begins with an identifier.

- A healthcare professional identifies a client with non-medical, health-related social needs and makes the social prescription.
- A Link Worker (or equivalent), who is a non-clinical professional, receives the social prescription from the healthcare professional. This individual can then partner with the client to develop key health and social goals.

### 3) Social prescribing is a holistic, person-centred approach.

- Clients have complex needs, but they also have unique goals, passions and gifts.

### 4) Social prescribing is strength-based.

- Clients are encouraged and supported to share their strengths through peer groups, volunteering with community partners, and even leading group classes. Social prescribing empowers clients to take a more active role in managing their own health.

### 5) Social prescribing is co-creative.

- Clients work in partnership with providers and Link Workers to design a social care plan that meets their needs and utilizes their gifts.

### 6) Social prescribing is community-led.

- Supporting clients to become more connected to their communities and peers builds resilience.

### 7) Social prescribing is not a one-size-fits-all approach.

- Some clients may require more support from a Link Worker to address multiple goals.

### 8) Social prescribing is rooted in health equity.

- Effective social prescribing includes working with clients to remove the barriers they face to health and well-being.



**REQUEST FOR DECISION**

**COUNCIL DATE** March 9, 2026  
**SUBJECT** RFD Delegation: Arena Ice-time Fee Waiver for Fund-raising Event  
**ORIGINATING DEPARTMENT** Legislative Services  
**AGENDA ITEM** 5.2

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**BACKGROUND/PROPOSAL:**

The organizers of a fund-raising event on March 21, 2026 to benefit a local family have requested to address Council.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

A grassroots community fund-raising event has been planned to benefit a local youth and her family who are experiencing significant medical challenges. The goal is to host a hockey-based fundraising event to help ease the financial burden and support them during this difficult time. The event will take place at the Sundre Arena on March 21, 2026 from 1:30 p.m. to 5:30 p.m. The event includes a drop-in public skate, a skills competition and a silent auction.

The organizers are requesting that the ice-time rental fee be waived in order to maximize the amount of funds raised for the family.

**ALIGNMENT WITH STRATEGIC PLAN**

Aligns with Council's Strategic Plan Pillar 2, Community Wellbeing and Pillar 5, Sustainable and Responsible Governance.

**COSTS/FUNDING:**

The ice-time rental fee for the Arena, March 21<sup>st</sup>, is as follows:  
\$425.25

**ADMINISTRATION RECOMMENDATIONS:**

At Council's discretion.

**MOTION:**

That the Town of Sundre Council approve the fee waiver for the ice-time rental fee for the Sundre Arena in an amount not to exceed \$425.25, to be funded from the Council Discretionary Contributions to Local Organizations, for the Skating for Olivia Fund-raising event March 21, 2026.

OR

That the Town of Sundre Council deny the request for a fee waiver for the Skating for Olivia Fund-raising event March 21, 2026.

Attachment: Copy of Emailed Request and Event Poster

Date Reviewed: March 4, 2026

CAO: Linda Nelson

# SKATING FOR OLIVIA

5.2a

## Community Fun Skate & Silent Auction

### Supporting the Zloty Family on their Journey to a Lung Transplant

Olivia has been fighting Idiopathic Pulmonary Arterial Hypertension for 10 years. Now, she is facing her biggest challenge yet: a **double lung transplant** and a long relocation to Edmonton for her and her mom, Heather.

Let's show this 4-H and Sundre Hockey family that they aren't fighting alone.

## JOIN US AT THE SUNDRE ARENA

Saturday, March 21, 2026 - 1:30 PM – 5:30 PM

- Drop-in Public Skating (By Donation)
- Skills Competition (For the competitive hearts!)
- Silent Auction (Bidding ends at 5:00 PM)

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## HOW YOU CAN HELP

We are currently seeking **Silent Auction Items** and **Monetary Donations** to help the family cover travel, Edmonton accommodations, and medical costs.

**Donation Deadline:** March 18, 2026 **Contact Amanda Adair:** 403-896-0722 **Email:** [amandaadair9@gmail.com](mailto:amandaadair9@gmail.com)

**All proceeds go directly to the Zloty Family. *Let's help Olivia get back to the mountains, the farm, and the life she loves.***





## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>March 9, 2026</b>
<b>SUBJECT</b>	<b>RFD Debenture Borrowing Bylaw 2026-01</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Corporate Services</b>
<b>AGENDA ITEM</b>	<b>6.1</b>

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### **BACKGROUND/PROPOSAL**

First reading of Debenture Borrowing Bylaw 2026-01 took place on January 26, 2026. As per Section 262(4) of the *Municipal Government Act*, advertisements were placed in the local newspaper and on Town's website.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES**

See attached updated report for details.

### **ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Council's Strategic Plan Pillar 4 Reliable and Supportive Infrastructure and Pillar 5 Sustainable and Responsible Governance.

### **COSTS/SOURCE OF FUNDING**

See the attached report for details.

### **ADMINISTRATION RECOMMENDATIONS**

That Council give Second and Third readings to Bylaw 2026-01.

### **MOTION**

That the Town of Sundre Council give Second reading to Bylaw 2026-01, being a bylaw authorizing the Council of the Town of Sundre to incur indebtedness by the issuance of a debenture in the amount of \$1,400,000 for the purpose of Centre Street North Upgrade.

That the Town of Sundre Council give Third and Final reading to Bylaw 2026-01, being a bylaw authorizing the Council of the Town of Sundre to incur indebtedness by the issuance of a debenture in the amount of \$1,400,000 for the purpose of Centre Street North Upgrade.

Date Reviewed: March 4, 2026

CAO: Linda Nelson



## REPORT TO COUNCIL

<b>COUNCIL DATE</b>	<b>March 9, 2026</b>
<b>SUBJECT</b>	<b>Debenture Borrowing Bylaw 2026-01</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Corporate Services</b>
<b>AGENDA ITEM</b>	<b>6.1a</b>

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### **BACKGROUND:**

Council passed by Motion 437-22-12-25 the Four-Year Operating and Ten-Year Capital Plan at the Regular Council meeting held on December 22, 2025.

A portion of the Ten-Year Capital Plan included the Centre Street North Upgrade project. In addition to the \$800,000 Restricted Surplus allocation, \$200,000 CCBF Grant funding and \$1,000,000 MSI / LGFF – Capital funding, is the requirement to borrow \$1,400,000.

Whenever a municipality is going to borrow funds it must adhere to the requirement laid out in the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 Section 251 – 263.

Section 251 sets out the requirements of a borrowing bylaw. It must include the following:

- the amount of money to be borrowed;
- the purpose for the borrowing;
- maximum rate of interest;
- the term of the borrowings;
- the terms of repayment;
- the sources of monies to be used to repay the principal and interest;
- the borrowing bylaw must be advertised.

Section 258(1) states “this section applies to a borrowing made for the purpose of financing a capital property when the term of the borrowing exceeds 5 years”.

Section 606 requires the borrowing bylaw to be advertised at least once a week for two consecutive weeks in at least one newspaper circulating within the Town of Sundre. Such advertising must include the following:

- a statement of the general purpose of the proposed bylaw;
- address where a copy of the proposed bylaw can be inspected;
- the procedures for anyone wishing to file a petition;
- the date, time and place when it will be approved.

Finally, Section 273 recognizes the borrowing bylaw as being valid after receiving all three readings provided “no application has been made to the Court of King’s Bench to have the bylaw declared invalid within 30 days after the bylaw has been passed”.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

In consideration of cash flow purposes, the anticipated project start date may precede the receipt of the debenture funding. This cash flow planning is accepted under the current regulations.

During the 2026 Fiscal Year, no existing debentures will be retiring. The effect of retiring debts on the 2026 cash requirements of the municipality, as well as the resulting increased payment costs of the new debenture, have been incorporated into the 2026 budget year of the Four-Year Operating Budget.

The following updated schedule ensures that Council meets all the requirements as laid out in the MGA.

- January 26, 2026 Council gave First Reading to Bylaw No. 2026-01, Motion 030-26-01-26;
- Copy Attached: February 3, 2026 Proposed borrowing bylaw was advertised in the local Sundre newspaper;
- Copy Attached: February 10, 2026 Proposed borrowing bylaw was advertised in the local Sundre newspaper;
- February 25, 2026 Completion of the 15-day period elector can petition to have a vote on the bylaw; No Petitions filed or correspondence received.
- March 9, 2026 Council gives Second and Third readings of Bylaw 2026-01;
- April 9, 2026 Thirty-day period expired;

Currently, the Alberta Treasury Board interest rates for 20-year debentures is 4.30%.

This may change as final rates are normally set within a couple of weeks of the drawdown date. Using the current rate of 4.30%, the semi-annual payments will be approximately \$55,000 or \$110,000 annually. The annual cost is the approximate equivalent of 0.30 mills and was incorporated into the 2026 forecast year of the Four-Year Operating Budget. The semi-annual debenture payments will most likely begin in October 2026.

**ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Council's Strategic Plan Pillar 4 Supportive Infrastructure and Pillar 5 Sustainable and Responsible Governance.

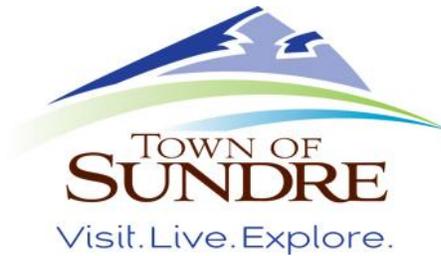
**ADMINISTRATION RECOMMENDATIONS:**

To ensure timely access to qualified contractors and adequate funding, Council should complete Second and Third Readings of Bylaw No. 2026-01.

**COST/SOURCE OF FUNDING**

Any cost for the two weeks of advertisements to be funded utilizing the Corporate Services operational budget.

**ATTACHMENTS:** Bylaw 2026-01



**BYLAW NO. 2026-01**

**A BYLAW OF THE TOWN OF SUNDRE TO INCUR INDEBTEDNESS BY THE ISSUANCE OF DEBENTURE(S) IN THE AMOUNT OF \$1,400,000 FOR THE PURPOSE OF CENTRE STREET NORTH UPGRADE.**

**WHEREAS** the Council of the Municipality has decided to issue a bylaw pursuant to Section 258 (*Capital Property – Long Term Borrowing*) of the *Municipal Government Act* to authorize the financing, undertaking and completion of the Centre Street North Upgrade.

Plans and specifications have been prepared, and the total cost of the project is estimated to be \$3,400,000 and the Municipality estimates the following grants and contributions will be applied to the project:

Capital Reserves	\$800,000
Provincial Grants ( <i>if applicable</i> )	\$1,200,000
Debenture(s)	\$1,400,000
Total Cost	\$3,400,000

In order to complete the project, it will be necessary for the Municipality to borrow the sum of \$1,400,000, for a period not to exceed 20 years, through the Province of Alberta Local Authority Loans program or another authorized financial institution, by the issuance of debentures and on the terms and conditions referred to in this bylaw.

The estimated lifetime of the project financed under this bylaw is equal to, or in excess of 20 years.

The principal amount of the outstanding debt of the Municipality at December 31, 2024 is \$4,345,454 and no part of the principal or interest is in arrears.

All required approvals for the project have been obtained, and the project is in compliance with all *Acts* and *Regulations* of the Province of Alberta

**NOW, THEREFORE, THE COUNCIL OF THE MUNICIPALITY DULY ASSEMBLED, ENACTS AS FOLLOWS:**

1. That for the purpose of constructing the Centre Street North Upgrade the sum of ONE MILLION, FOUR HUNDRED THOUSAND DOLLARS (\$1,400,000) be borrowed, through the Province of Alberta Local Authority Loans program or another authorized financial institution by way of debenture on the credit and security of the Municipality at large, of which amount the full sum of ONE MILLION, FOUR HUNDRED THOUSAND DOLLARS (\$1,400,000) is to be paid by the Municipality at large.
2. The proper officers of the Municipality are hereby authorized to issue debenture(s) on behalf of the Municipality for the amount and purpose as authorized by this bylaw, namely the Centre Street North Upgrade.

- 3. The Municipality shall repay the indebtedness according to the repayment structure in effect, namely semi-annual or annual equal payments of combined principal and interest instalments not to exceed TWENTY (20) years calculated at a rate of interest fixed by the Alberta Treasury Board or another authorized financial institution on the date of the borrowing, and not to exceed EIGHT (8) percent.
- 4. The Municipality shall levy and raise in each year municipal taxes sufficient to pay the indebtedness.
- 5. The indebtedness shall be contracted on the credit and security of the Municipality.
- 6. The net amount borrowed under the bylaw shall be applied only to the project specified by this bylaw.
- 7. This bylaw comes into force on the date it is passed.

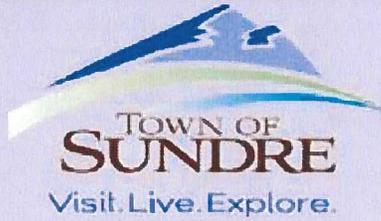
Read for a First time on this 26<sup>th</sup> day of January, 2026; Motion No. 030-26-01-26

Read for the Second time on this \_\_\_\_\_ day of \_\_\_\_\_, 2026; Motion No. \_\_\_\_\_;

Read for the Third time on this \_\_\_\_\_ day of \_\_\_\_\_, 2026; Motion No. \_\_\_\_\_.

\_\_\_\_\_  
Mayor, Richard Warnock

\_\_\_\_\_  
Chief Administrative Officer, Linda Nelson



403.638.3551

717 Main Avenue West

E-mail: [townmail@sundre.com](mailto:townmail@sundre.com) • Web site: [www.sundre.com](http://www.sundre.com)

**AFTER-HOUR EMERGENCIES, INVOLVING GAS, WATER & SEWER PLEASE CALL 403.638.7350**

<p><b>Fax 403.638.2100</b></p> <p><b>Arena 403.638.3177</b></p> <p><b>AquaPlex 403.638.9370</b></p> <p><b>GNP/FCSS 403.638.1011</b></p> <p>Sundre Library 403.638.4000</p>	<p><b>COUNCIL MEETINGS</b></p> <p><b>Monday, Feb 9 • 5 pm</b></p> <p><b>Monday, Feb 23 • 5 pm</b></p> <p><b>Monday, March 9 • 5 pm</b></p>
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**2026 IMPORTANT COUNCIL DATES**

- March 9, 2026: Q4 (2025) Financial Reporting
- June 8, 2026: Q1 (2026) Financial Reporting
- September 14, 2026: Q2 (2026) Financial Reporting
- November 23, 2026: Q3 (2026) Financial Reporting
- November 23, 2026: Budget Deliberations
- December 7, 2026: Budget Decision



**ALL REGULAR MEETINGS OF COUNCIL COMMENCE AT 5:00 P.M.**  
The public is invited to attend all Regular Meetings of Council (in-person or by Live-Stream)

**MEET AND GREET WITH THE MAYOR**

Mayor Warnock invites you to meet with him to discuss any matters of concern or ideas you may have for the Town of Sundre.  
Appointments will be available for individual, one-on-one, discussion.  
Please call Legislative Services at 403-638-3551, or email at [townmail@sundre.com](mailto:townmail@sundre.com) to schedule an appointment.

**2026 BUSINESS LICENCE RENEWALS**

All businesses operating in the Town of Sundre require a business licence.  
It only takes a minute to quickly renew your business licence information by visiting: [Sundre.com/p/business-licensing](http://Sundre.com/p/business-licensing)  
To make your payment, either come into the Town Office, mail in a cheque, or call in your credit card number.  
Rates can be found online at the link above.  
Please note that payments, either online, cheque or at the Town Office cannot be accepted until after January 2, 2026.

**PUBLIC NOTICE TO ELECTORS OF THE TOWN OF SUNDRE**

**BYLAW 2026-01**

**SECTION 251 - THE MUNICIPAL GOVERNMENT ACT**

**TAKE NOTICE** that the Council of the Town of Sundre, in the Province of Alberta, has given first reading to borrowing Bylaw No. 2026-01 which will, upon final passage and approval, authorize the proper officer of the said Town to borrow monies from a qualified lender by way of debenture issue, to pay for the cost of the following municipal purpose, namely Centre Street North Upgrade in Sundre;

The total estimated cost of the aforesaid project amounts to \$3,400,000. After deducting from this cost the amount of \$1,200,000 to be received by way of grants from the Alberta Government and \$800,000 from Municipal Restricted Surplus Accounts, the new amount to be borrowed on the credit and security of the municipality at large by the issue of debentures is \$1,400,000. The debentures are to be repayable in forty (40) equal consecutive semi-annual installments of combined principal and interest, the annual interest not to exceed eight per centum (8%), or the interest rate as fixed from time to time by a qualified lender;

**NOW THEREFORE NOTICE** is hereby given by the Council of the Town of Sundre that, unless a petition of the owners for a vote on By-law No. 2026-01 is demanded, as provided for by the terms of Section 231 of the *Municipal Government Act*, the said Council may pass the said borrowing bylaw at the Council meeting held on March 9, 2026 at 5:00 p.m. in the Town of Sundre Municipal Council Chambers, located at 717 Main Avenue West.

All persons interested are hereby notified and they are required to govern themselves accordingly.

A copy of Bylaw No. 2026-01 can be inspected by the public at the Town Office, 717 Main Avenue West, Sundre, Alberta. DATED at the Town of Sundre, in the Province of Alberta, this 27<sup>th</sup> day of January, 2026.

**INFORMATION FOR ELECTORS**

Pursuant to Section 1(1) of the *Municipal Government Act* an "elector" means:

A person who is eligible to vote at an election for a councillor under the *Local Authorities Election Act*.

Pursuant to section 47(1) of the *Local Authorities Election Act* a person is eligible to vote in an election if he:

- a) is at least 18 years old, b) is a Canadian citizen, and c) resides in Alberta and person's place of residence is located in the local jurisdiction on election day.

A poll may be demanded in the Town of Sundre by electors equal in number to at least

- a) In the case of a municipality other than a summer village, by electors of the municipality equal in number to at least 10% of the population,

in accordance with the provisions of section 223 of the *Municipal Government Act* and in accordance with the provisions of section 251 of the *Municipal Government Act*.

The petition for a vote must be received by the Chief Administrative Officer within 15 days of the last publication of this notice and shall contain on each page "an accurate and identical statement of the purpose of the petition". (Further requirements of the petition are provided in section 224 of the *Municipal Government Act*)

DATE of the last publication of this notice is the 10<sup>th</sup> day of February, 2026.

**RECYCLE      GARBAGE      COMPOST**

**FEBRUARY 5      FEBRUARY 12      FEBRUARY 19**

Check out our web site [www.sundre.com](http://www.sundre.com) for current information

**CAREER OPPORTUNITY**

The Town of Sundre is a progressive and community driven municipality that delivers essential services while supporting sustainable growth and financial responsibility. With a year-round population of over 2,700 residents and a thriving seasonal economy, Sundre offers an engaging and stable work environment for professionals who want to make a direct impact.  
We are hiring for the following position:

**Competition # 2602  
Utility Operator**

The Utility Operator is responsible for a wide range of operational duties supporting the water, wastewater, and gas utilities. This role requires a strong ability to multitask, cross train, and adapt to changing operational needs. Key responsibilities include daily inspections and data collection, installation, repair and reading of water and gas meters including AMR systems, maintenance of utility infrastructure such as valves, hydrants, and generators, and completion of seasonal utility tasks. The successful candidate will maintain all required certifications and training and participate in a rotational on call program, with

availability to work additional hours as needed.

Please note that the successful candidate will be required to undergo a criminal records check  
Learn more about our position and municipality by visiting our website [www.sundre.com](http://www.sundre.com).

For a full job ad, please visit the "Careers" section of our website.

Please submit your resumé and a cover letter quoting Competition Number 2602 to:

**Human Resources**  
Town of Sundre  
717 Main Avenue West  
PO Box 420, Sundre, AB. T0M 1X0  
Email: [hr@sundre.com](mailto:hr@sundre.com) | Fax: 403.638.2100

While we appreciate your interest, only those candidates selected for an interview will be contacted. Personal information will be used to determine eligibility for potential employment and is pursuant to the *Municipal Freedom of Information and Protection of Privacy Act*. This posting will remain open until a suitable candidate is found.

**REGISTER YOUR TEAM FOR THE MOUNTAIN SURVIVALIST COMPETITION**

Take on the challenge at Sundre Winterfest on February 16 from 11 a.m. to 4 p.m. Teams of two will test their survival skills in a judged outdoor competition for a chance to win a pair of knives/axes and Calgary Flames tickets!  
Entry is \$50 per team. Register at [SundreWinterfest.com](http://SundreWinterfest.com).

**BROOMBALL TOURNAMENT**

**WE NEED 6 TEAMS OF 6**  
**\$50.00 PER TEAM ENTRY**  
**18 YEARS AND UP TEAMS**

**SATURDAY, FEB. 14TH- SUNDAY 15TH**

**SUNDRE OUTDOOR RINK**  
**WINNING TEAM RECEIVES TROPHY AND BEVERAGES**

**TO REGISTER AND MORE INFO**  
**CALL OR EMAIL MOE**  
[moe.f@sundre.com](mailto:moe.f@sundre.com)  
403-638-1024

**"Flushable" Wipes Aren't Flushable**

Protect Your Home. Protect Our Sewers.  
Protect the Environment.

Many products marketed as "flushable wipes" promise convenience — but the truth is far messier. Unlike toilet paper, these wipes do not break down in water. Once they enter the plumbing system, they can cause serious and costly problems for homeowners, municipalities, and the environment.

**Why "Flushable" Wipes Are a Real Hazard**

1. They clog household plumbing
  - Wipes stay intact for days, weeks, or even months.
  - They snag on bends and joints in pipes, creating blockages.
  - Homeowners often face expensive repairs, sewer backups, and flooded basements.
2. They damage municipal sewer systems
  - Wipes combine with grease and debris to form massive blockages known as fatbergs.
  - These clogs strain pumps, jam equipment, and increase maintenance costs for utilities.
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3. They harm the environment
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**What You Can Do**

- Only flush the 3 Ps:  
Pee, Poop, and (toilet) Paper.

Everything else belongs in the trash — even if the package says "flushable."

**Dispose of wipes properly**

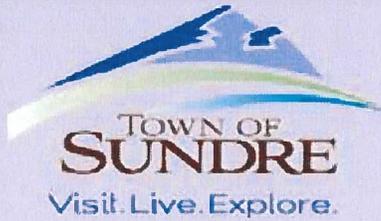
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- Spread the word  
Help friends, family, and neighbours understand the impact. A small change in habits makes a big difference for everyone.

**SUNDRE ARENA**

Please check out our website at <https://www.sundre.com/p/arena> for the most up-to-date public skating and sticks n' pucks schedule.

If you have questions about scheduling, please call 403-638-2042 or email [facilitybookings@sundre.com](mailto:facilitybookings@sundre.com)



403.638.3551

717 Main Avenue West

E-mail: [townmail@sundre.com](mailto:townmail@sundre.com) • Web site: [www.sundre.com](http://www.sundre.com)

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Fax 403.638.2100  
 Arena 403.638.3177  
 AquaPlex 403.638.9370  
 GNP/FCSS 403.638.1011  
 Sundre Library  
 403.638.4000

**COUNCIL MEETINGS**

Monday, Feb 23 • 5 pm

Monday, March 9 • 5 pm

Monday, March 23 • 5 pm

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- a) In the case of a municipality other than a summer village, by electors of the municipality equal in number to at least 10% of the population,

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DATE of the last publication of this notice is the 10<sup>th</sup> day of February, 2026.

**GARBAGE COMPOST RECYCLE**

**FEBRUARY 12 FEBRUARY 19 FEBRUARY 26**

Check out our web site [www.sundre.com](http://www.sundre.com) for current information

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Take on the challenge at Sundre Winterfest on February 16 from 11 a.m. to 4 p.m. Teams of two will test their survival skills in a judged outdoor competition for a chance to win a pair of knives/axes and Calgary Flames tickets! Entry is \$50 per team. Register at [SundreWinterfest.com](http://SundreWinterfest.com).

**"Flushable" Wipes Aren't Flushable**  
 Protect Your Home. Protect Our Sewers. Protect the Environment.  
 Many products marketed as "flushable wipes" promise convenience — but the truth is far messier. Unlike toilet paper, these wipes do not break down in water. Once they enter the plumbing system, they can cause serious and costly problems for homeowners, municipalities, and the environment.

**Why "Flushable" Wipes Are a Real Hazard**

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**What You Can Do**

- Only flush the 3 Ps: Pee, Poop, and (toilet) Paper. Everything else belongs in the trash — even if the package says "flushable."
- Dispose of wipes properly

Place all wipes — baby wipes, cleaning wipes, makeup wipes, and "flushable" wipes — in a garbage bin.

- Spread the word

Help friends, family, and neighbours understand the impact. A small change in habits makes a big difference for everyone.

**THE TOWN OF SUNDRE ROADS DEPARTMENT WOULD LIKE TO REMIND MOTORISTS OF THE FREEZE-THAW CONDITIONS RESULTING FROM THE RECENT WARMER TEMPERATURES.**

Pedestrians are also advised to use proper footwear or ice cleats for safety. To report icy conditions, please contact the office at 403-638-3551.

**MEET AND GREET WITH THE MAYOR**

Mayor Warnock invites you to meet with him to discuss any matters of concern or ideas you may have for the Town of Sundre. Appointments will be available for individual, one-on-one, discussion.

Please call Legislative Services at 403-638-3551, or email at [townmail@sundre.com](mailto:townmail@sundre.com) to schedule an appointment.

**UPCOMING EVENTS**

**Sundre Winter Fest**  
 Family Day, February 16 from 11am—4pm  
 For more information visit: [sundrewinterfest.com](http://sundrewinterfest.com)

**Kids Carnival at the Elks Hall**  
 Family Day, February 16, 11am—2pm  
 A variety of free games and prizes for kids!!

Family Day, February 16, 2:30pm to 4:30pm Movie Matinee  
 Free Movie treats—Popcorn, cotton candy, Smores, hot chocolate & fruit juice!!  
 Bring your own comfy pillow or blanket to get cozy watching the movie (movie to be determined)

**Sundre's 2nd Annual Bridal & Grad Consignment Fair**  
 2026 Senior Sundre Grads are partnering with the Town of Sundre.  
 All proceeds from this event will be awarded to 2026 Grad Committee.  
 Saturday March 7, 1 pm—5 pm  
 Admission \$5.00 per person  
 Fashion Show starts at 2 pm  
 All formal wear will be accepted!  
 Accepting a variety of vendors.  
 Event vendors \$25.00 per table (pre-register) Call 403-638-1024 or email [moe.f@sundre.com](mailto:moe.f@sundre.com)  
 To register consignment formal wear call Connie: 403-638-1391

**TOWN OF SUNDRE NOTICE OF DEVELOPMENT**

The Town of Sundre, has made a Development Decision, subject to the right of appeal to the Subdivision & Development Appeal Board. The following has been conditionally approved for development:

Application: **2026-009**

Civic Address: **1005 MAIN AVE** Legal Description: **Lot 4, Block 2, Plan 30796P**

Proposed Development: **Eating & Drinking Establishment- Major (Drive Thru Coffee Kiosk)**

Land Use District: **Light Industrial District (I-1)**

The file as noted above can be viewed at the Town Office during regular business hours. The Development Permit will be issued at the end of the appeal period, provided no appeals are filed prior to the appeal deadline.

**Any person wishing to appeal this decision must submit their appeal no later than 4:00 pm on February 26, 2026.**

Appeals must be in writing, accompanied by the \$200 fee and submitted to the Clerk, Subdivision and Development Appeal Board, Town of Sundre, PO Box 420, 717 Main Avenue West, Sundre AB T0M 1X0.

Date of Decision: February 4, 2026  
 Date of Publication: February 10th & February 17th, 2026



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**COUNCIL DATE:** March 9, 2026  
**SUBJECT:** Bylaw 2026-03 Land Use Bylaw Map Amendment  
**ORIGINATING DEPARTMENT:** Community Development - Planning & Development  
**AGENDA ITEM:** 6.2

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**BACKGROUND/PROPOSAL:**

The Town of Sundre's Land Use Bylaw 2018-10 is a 'living' document designed to evolve alongside municipal growth. It establishes the rules and regulations for development within the Town and guides decisions on development permits and subdivisions, and from time to time, the modernization of Use Definitions may be considered.

An application has been received to redesignate three parcels currently located within the Flood Plain Industrial and Light Industrial Districts. The application proposes to redesignate these parcels to Highway Commercial.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

A Public Hearing was held pertaining to Bylaw 2026-03, which proposed to redesignate the following parcels:

1. Flood Plain Industrial (I-2) lot, legally described as NE 34-32-5-5 (Civic Address 915 Main Ave E);
2. Light Industrial (I-1) lot, legally described as 3079GP, Block 2, Lot 4 (Civic Address 1005 Main Ave E); and
3. Light Industrial (I-1) lot, legally described as 3079GP, Block 2, Lot 3 (Civic Address 1004 1 Ave SE); and further

Bylaw 2026-03 originally proposed a textual amendment to the Land Use Bylaw regarding a change to a definition. This textual amendment has been removed from Bylaw 2026-03 and will come forward to Council at a later date.

**ALIGNMENT WITH STRATEGIC PLAN:**

This matter aligns with Council's Strategic Plan under Pillar 1, Community and Economic Growth and Pillar 5, Sustainable & Responsible Governance.

**ADMINISTRATION RECOMMENDATIONS:**

Administration recommends that Council give Second and Third Reading to 2026-03.

**MOTION:**

That the Town of Sundre Council give Second Reading to Bylaw 2026-03 being a Bylaw to amend the Land Use Bylaw Map by redesignating three parcels legally described as NE 34-32-5-5, Flood Plain Industrial (I-2); Plan 3079GP, Block 2, Lot 4, Light Industrial (I-1); and Plan 3079GP, Block 2, Lot 3, Light Industrial (I-1), to Highway Commercial (C-2).

That the Town of Sundre Council give Third and Final Reading to Bylaw 2026-03 being a Bylaw to amend the Land Use Bylaw Map by redesignating three parcels legally described as NE 34-32-5-5, Flood Plain Industrial (I-2); Plan 3079GP, Block 2, Lot 4, Light Industrial (I-1); and Plan 3079GP, Block 2, Lot 3, Light Industrial (I-1), to Highway Commercial (C-2).

Attachments: Bylaw 2026-03 and Schedule A

Date Reviewed: March 4, 2026

CAO: *Linda Nelson*

**REPORT TO COUNCIL**

**COUNCIL DATE:** March 9, 2026  
**SUBJECT:** Bylaw 2026-03 Land Use Bylaw Map Amendment  
**REPORT WRITER:** Community Development- Planning & Development

**BACKGROUND/PROPOSAL:**

The Town of Sundre's Land Use Bylaw 2018-10 is a 'living' document designed to evolve alongside municipal growth. It establishes the rules and regulations for development within the Town and guides decisions on development permits and subdivisions, and from time to time, the modernization of Use Definitions may be considered.

An application has been received to redesignate three parcels currently located within the Flood Plain Industrial and Light Industrial Districts. The application proposes to redesignate these parcels to Highway Commercial.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Land Use Redesignations are formal applications to change the land use district of a property to accommodate a specific type of development. This process involves amending the Land Use Bylaw-specifically, the Land Use Bylaw map. Council serves as the approving authority for all land use redesignation requests.

The Municipal Development Plan (MDP) is committed to responsible growth management, where the objectives are to oversee growth pressures in a manner that is environmentally, socially and fiscally responsible and sustainable, while preserving Sundre's small town character.

The proposed redesignation aligns with the MDP's vision for commercial development. In particular, Policy 5.3 (Commercial Development) identifies the following goals and objectives:

- Support the retention and expansion of existing local businesses, while attracting new commercial opportunities.
- Encourage vibrant commercial developments that service the needs of Sundre's residents, our rural neighbours, and the travelling public.

In addition, the proposed redesignation from Industrial to Highway Commercial is consistent with the MDP's Land Use Concept Map, which contemplates commercial development adjacent to Highway 27.

Bylaw 2026-03 originally proposed a textual amendment to the Land Use Bylaw regarding a change to a definition. This textual amendment has been removed from Bylaw 2026-03 and will come forward to Council at a later date.

**CONCLUSION:**

Administration is confident that the amendment aligns with the Municipal Development Plan, offers clarity and understanding for administration and the public for the future use of areas designated for residential development.

**RECOMMENDED ACTION:**

That the Town of Sundre Council give Second and Third Reading to Bylaw 2026-03 being a Bylaw to amend the Land Use Bylaw Map by redesignating three parcels legally described as NE34-32-5-5, Flood Plain Industrial (I-2); Plan 3079GP, Block 2, Lot 4, Light Industrial (I-1); and Plan 3079GP, Block 2, Lot 3, Light Industrial (I-1), to Highway Commercial District (C-2).

Date Reviewed: March 4, 2026

CAO: Aminda Nelson



**TOWN OF SUNDRE**

**BYLAW 2026-03**

**BEING A BYLAW OF THE TOWN OF SUNDRE TO AMEND LAND USE BYLAW 2018-10**

**WHEREAS**, Section 639 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and amendments thereto requires council to enact a Land Use Bylaw;

**AND WHEREAS**, Section 191 (1) of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26 and amendments thereto authorizes Council to adopt a bylaw to amend a Land Use Bylaw;

**NOW THEREFORE**, the Council of the Town of Sundre, in the Province of Alberta hereby enacts as follows:

Schedule 'A', the Land Use District Map in Land Use Bylaw 2018-10 is amended by changing the land use designation of the following parcels:

1. Legal address of NE34-32-5-5, (Civic Address of 915 Main Ave E), from Flood Plain Industrial (I-2) to Highway Commercial (C-2);
2. Legal address of Plan 3079GP, Lot 4, Block 2 (Civic Address of 1005 Main Ave E), from Light Industrial (I-1) to Highway Commercial (C-2); and
3. Legal address of Plan 3079GP, Lot 3, Block 2 (Civic Address of 1004 - 1 Ave SE), from Light Industrial (I-1) to Highway Commercial (C-2), as shown on Schedule 'A'; and further

This Bylaw shall come into full force and effect upon the date of the third and final reading.

**READ A FIRST TIME** this 9<sup>th</sup> day of February, 2026 Motion No. 044-09-02-26;

**PUBLIC HEARING HELD** this \_\_\_\_ day of \_\_\_\_\_ 2026 Motion No. \_\_\_\_\_;

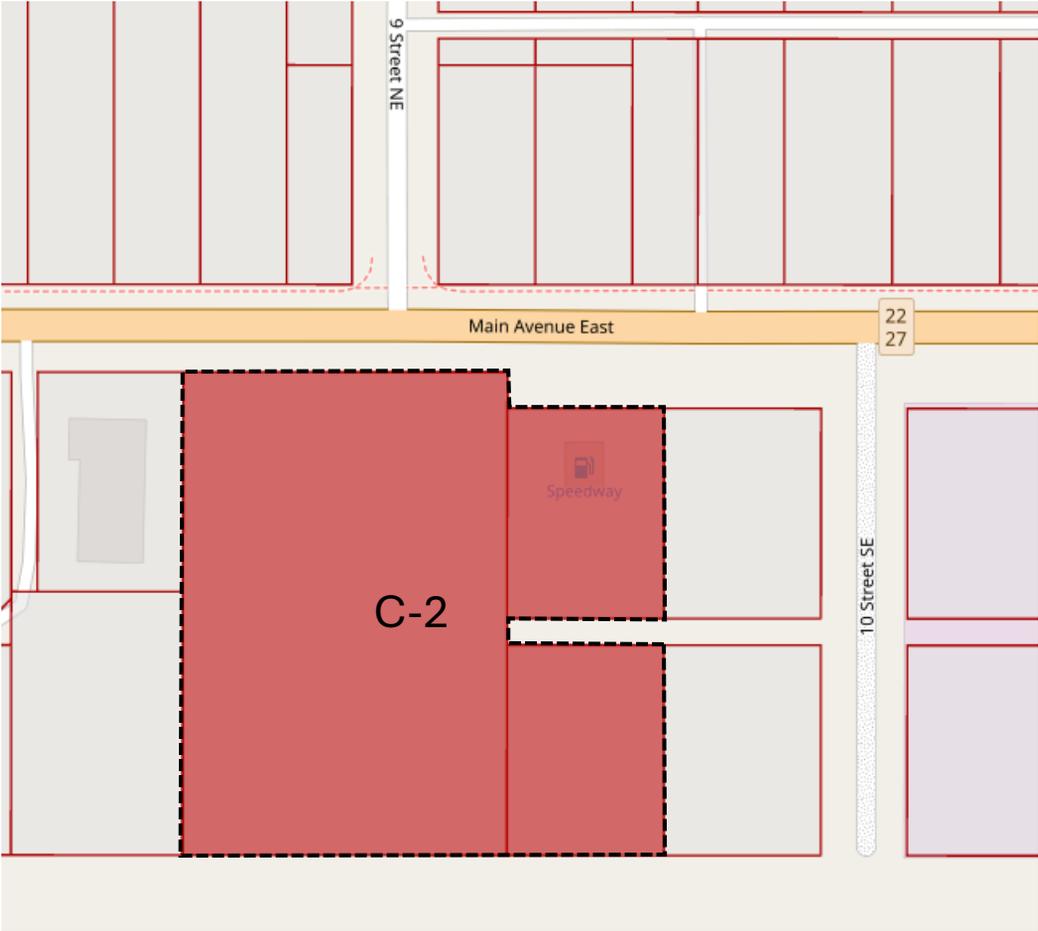
**READ A SECOND TIME** this \_\_\_\_ day of \_\_\_\_\_ 2026 Motion No. \_\_\_\_\_;

**READ A THIRD AND FINAL TIME** this \_\_\_\_ day of \_\_\_\_\_, 2026 Motion No. \_\_\_\_\_;

\_\_\_\_\_  
Mayor, Richard Warnock

\_\_\_\_\_  
Chief Administrative Officer, Linda Nelson

**Schedule "A"**  
**Bylaw 2026 -03**  
**Land Use Bylaw Amendment**



**Legend**

Subject Lands



Highway Commercial (C-2)





## REQUEST FOR DECISION

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<b>COUNCIL DATE:</b>	<b>March 9, 2026</b>
<b>SUBJECT:</b>	<b>Bylaw 2026-02 Land Use Bylaw Amendment - Flood Mapping</b>
<b>ORIGINATING DEPARTMENT:</b>	<b>Community Development - Planning &amp; Development</b>
<b>AGENDA ITEM:</b>	<b>6.3</b>

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### **BACKGROUND/PROPOSAL:**

Bylaw 2026-02 are text amendments to Land Use Bylaw 2018-10 to enhance the Town of Sundre's flood risk management framework by clarifying and updating flood-related definitions and more clearly identifying varying levels of flood risk within the Flood Risk Overlay Map.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The proposed amendments strengthen the Town's flood risk management framework by clearly distinguishing between flood risk areas, prohibiting new buildings within the floodway, and requiring flood-proofing and professional engineering certification within flood fringe areas in alignment with the 1:100-year flood standard. These changes improve public safety, reduce the risk of property damage, and provide clearer regulatory guidance.

### **ALIGNMENT WITH STRATEGIC PLAN:**

This matter aligns with Council's Strategic Plan under Pillar 1, Community Development and Pillar 5 Sustainable & Responsible Governance.

### **ADMINISTRATION RECOMMENDATIONS:**

Administration recommends that Council give First Reading to 2026-02 and set a Public Hearing date for May 11, 2026.

### **MOTION:**

That the Town of Sundre Council give First reading to Bylaw 2026-02 being a bylaw to amend Land Use Bylaw 2018-10; and further

That the Town of Sundre Council set Monday, May 11, 2026, at 5:00 PM for a Public Hearing to Bylaw 2026-02 Land Use Bylaw Amendment.

Attachments: Bylaw 2026-02

Date Reviewed: March 4, 2026

CAO: *Linda Nelson*



**TOWN OF  
SUNDRE BYLAW**

**2026-02**

**BEING A BYLAW OF THE TOWN OF SUNDRE TO AMEND LAND USE BYLAW 2018-10**

**WHEREAS**, Section 639 of the *Municipal Government Act*, R.S.A. 2000, Chapter M-26 and amendments thereto requires Council to enact a Land Use Bylaw;

**AND WHEREAS**, Section 191 (1) of the *Municipal Government Act*, R.S.A. 2000 Chapter M-26 and amendments thereto authorizes Council to adopt a Bylaw to amend a Land Use Bylaw;

**NOW THEREFORE**, the Council of the Town of Sundre, in the Province of Alberta hereby enacts the following amendments to Land Use Bylaw 2018-10.

Portions of Land Use Bylaw 2018-10 to be amended as follows:

**PART TWO: DEFINITIONS**

**1. GENERAL DEFINITIONS**

**ADD: Flood hazard area** is the area of land that will be flooded during the 1:100 design flood. The flood hazard area is typically divided into two main zones, the floodway and the flood fringe, and may include additional flood fringe sub-zones.

**ADD: Floodway** typically represents the area of highest hazard where design flood flows are deepest, fastest, and most destructive. The floodway typically includes the main channel of a stream and a portion of the adjacent overbank area.

~~**DELETE: Flood Fringe** means the outer portion of the flood risk area, adjacent to the floodway. The water in the flood fringe is generally shallower and flows more slowly than in the floodway. Conditions are generally less hazardous than in the floodway.~~

**ADD: Flood fringe** is the part of the flood hazard area outside of the floodway. When flood hazard maps are produced for the first time, water in the flood fringe is typically shallower and flows more slowly than in the floodway.

**ADD: High hazard flood fringe** identifies areas within the flood fringe with deeper or faster moving water than the rest of the flood fringe.

**ADD: Overland flow (flood fringe)** is a legacy flood fringe sub-zone that identifies areas where flooding is expected but where there is uncertainty about flood levels and water depths.

**ADD: Protected flood fringe** identifies areas that could be flooded if dedicated flood berms fail or do not work as designed during the 1:100 design flood. These areas are not expected to be flooded but reflect areas of residual risk. Protected areas can be different for floods smaller or larger than the design flood.

**PART THREE: GENERAL REGULATIONS**

**8. FLOOD RISK DEVELOPMENT**

**8.1 Flood Risk Overlays**

a) **General Purpose of Overlays**

**Delete:** To provide for the safe and efficient use of lands within the defined floodway and flood fringe of the Bearberry Creek and of the Red Deer River by way of prohibiting the construction of new buildings or structures in the floodway and allowing development and redevelopment of buildings or structures in the flood fringe, only if these facilities are satisfactorily flood proofed or constructed so that the main floor is above the 1:100-year flood level.

**Add:** To provide for the safe and efficient development of land within the designated flood hazard areas of Bearberry Creek and the Red Deer River. New buildings or structures will be prohibited in the floodway. Development or redevelopment of buildings or structures in the flood fringe will be permitted only if they are adequately floodproofed or constructed with the main floor elevated above the 1:100-year flood level.

**b) Floodway Uses**

**Delete:** (iv) Existing uses, buildings and structures if they are listed as a permitted or discretionary use in the Land Use District for which the site is designated, and the use already approved by the Development Authority prior to the passing of this By Law.

**Add:** (v) No new buildings will be allowed in the floodway.

**Add:** (vi) Roads, bridges, flood and erosion infrastructure as part of public works, services and utilities carried out on behalf of the Federal, Provincial or Municipal Authorities on land that is publicly owned or controlled.

**Add:** (vii) walkways and paths that are constructed level with the existing natural grades.

**c) Flood Fringe Uses**

**Add:** In the flood fringe area, the permitted and discretionary uses listed in the underlying Land Use District shall continue to apply. Where the provisions of this overlay appear to be in conflict with the regulations of any underlying District, the provisions of the overlay shall take precedence and be applied in addition to the regulations of the underlying District.

**Delete:** d) **Regulations**

~~(i) No new buildings will be allowed in the floodway.~~

**Add:** (i) Before a Development Permit is issued for the construction of any development within the Flood Fringe, the Development Authority may require that the applicant submit a certificate from a qualified, registered Professional Engineer that the following factors have been incorporated in the building and lot:

**Delete:** Canadian Mortgage and Housing Corporation guidelines for building in flood susceptible areas;

~~a. The flood proofing of habitable rooms and openable windows.~~

~~b. Basement drainage and site drainage; and~~

~~c. Information on grade elevation in relation to the 1:100-year flood elevation.~~

(xi) Exceptions:

**Delete:** a. The Development Authority shall permit minor renovations or repairs to an

~~existing building (whether structural or not) in the flood fringe without requiring the flood proofing of a building.~~

**Add:** a. Minor renovations or non-structural repairs to an existing building within the Flood Fringe may be permitted without requiring full flood-proofing upgrades to the entire building.

~~b. The Development Authority may allow additions to an existing building in the flood fringe, providing such additions are adequately flood proofed, without requiring the flood proofing of the existing building(s).~~

**Add:** b. Additions to an existing building may be permitted, provided the addition is flood-proofed in accordance with this Overlay. The Development Authority may waive the requirement to retrofit the existing structure.

**Delete:** ~~c. The Development Authority may allow aboveground fuel storage tanks within the flood fringe at service stations provided that the Development Authority is satisfied that the tanks are anchored, and flood proofed to the extent that they will not create a hazard or contamination as a result of flooding.~~

**Add:** c. Above-ground fuel storage tanks within the Flood Fringe may be permitted where the Development Authority is satisfied that the tanks are properly anchored and designed to prevent flotation, rupture, or contamination during a flood event and the application must be accompanied by a certificate of compliance issued by the Alberta Safety Codes Council.

**Add: c) High Hazard Flood Uses**

No development shall take place in areas prone to flooding or subsidence unless:

- (i) The Applicant demonstrates through a Flood Risk Assessment to the satisfaction of the Approving Authority that no development will occur in the floodway of the 1 in 100-year design flood.
- (ii) The Applicant demonstrates to the satisfaction of the Approving Authority that development in the flood fringe of the 1 in 100-year design.
- (ii) If subsidence is a concern, the Applicant may be required to submit a slope stability assessment completed by a licensed geotechnical engineer or a person qualified to perform such work.

**Add: d) Protected Flood Fringe**

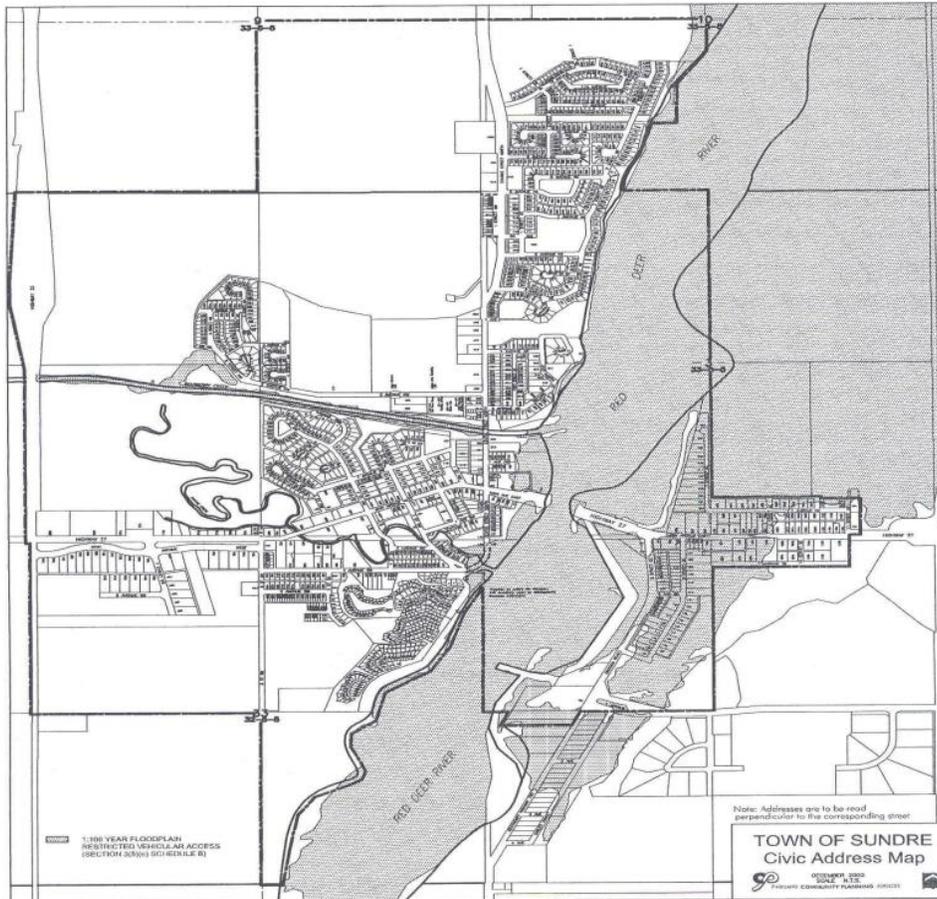
In the flood fringe area, the permitted and discretionary uses listed in the underlying Land Use District shall continue to apply. Where the provisions of this overlay appear to be in conflict with the regulations:

- (i) Appropriate engineering and technical studies supporting development safely within the Flood Hazard Protection Overlay area will be required at the time of development permit application;

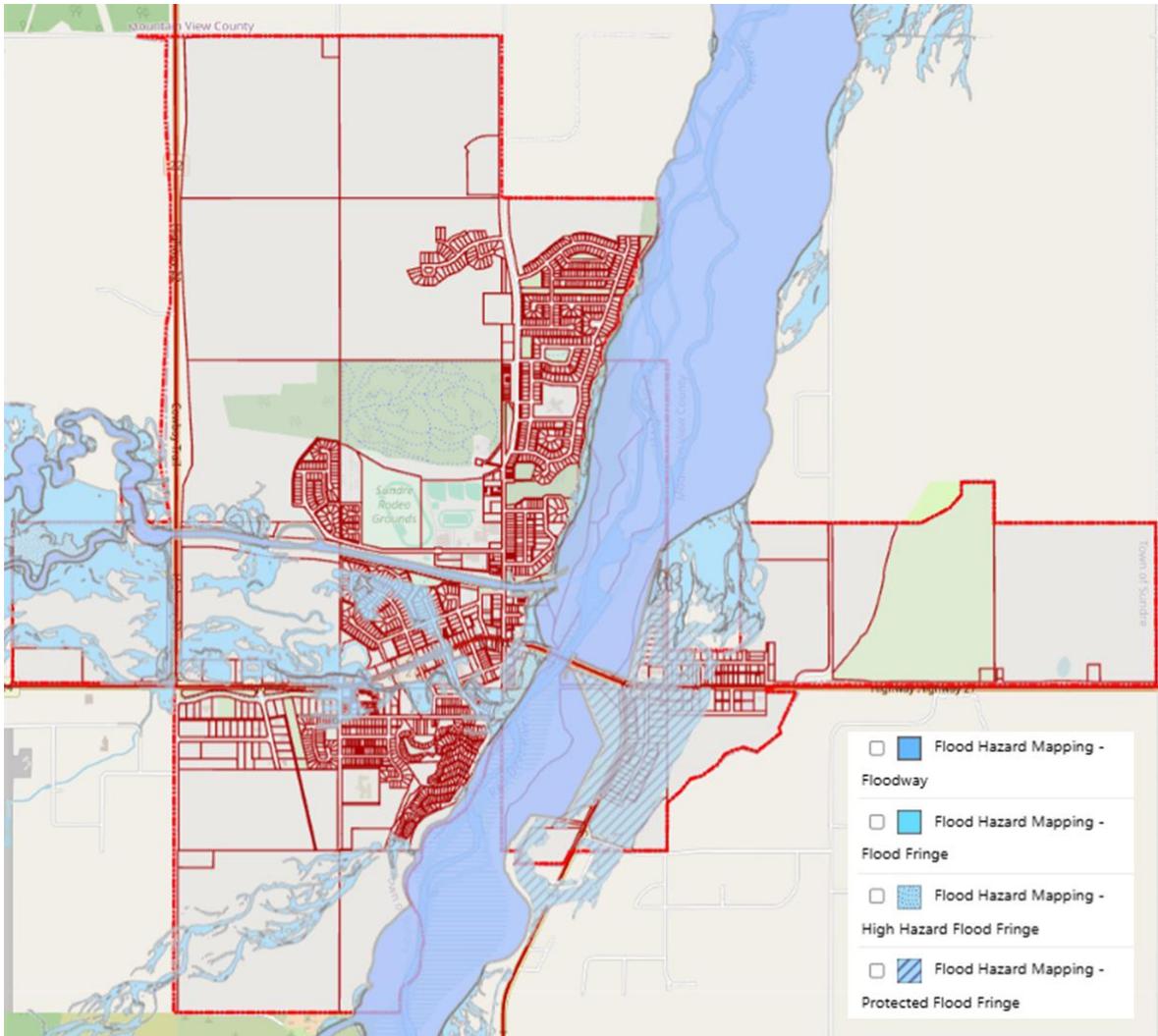
- (ii) An application for a development permit, accompanied by detailed drainage studies and plans drawn to metric scale showing the nature, location, dimensions, elevation of the site and the location of existing or proposed structures, fill, storage of materials, and drainage facilities;
- (iii) Any structure proposed including habitable rooms, electrical panels and heating units and operable windows will be flood-proofed where required, as specified in Alberta Building Code.

## 8.2 Flood Risk Overlay Map

Delete:



**Add:**



**This Bylaw shall come into full force and effect upon the date of the third and final reading.**

**READ A FIRST TIME** this \_\_\_ day of March 2026 Motion No. \_\_\_\_\_;

**PUBLIC HEARING HELD** this \_\_\_ day of \_\_\_\_\_ 2026;

**READ A SECOND TIME** this \_\_\_ day of \_\_\_\_\_ 2026 Motion No. \_\_\_\_\_;

**READ A THIRD AND FINAL TIME** this \_\_\_ day of \_\_\_\_\_ 2026 Motion No. \_\_\_\_\_.

\_\_\_\_\_  
Mayor, Richard Warnock

\_\_\_\_\_  
Chief Administrative Officer, Linda Nelson



**REQUEST FOR DECISION**

<b>COUNCIL DATE</b>	<b>February 10, 2025</b>
<b>SUBJECT</b>	<b>Purple Day, March 26, 2025 Proclamation</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>8.1</b>

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**BACKGROUND/PROPOSAL:**

Epilepsy is a neurological disorder characterized by recurring seizures that can significantly impact an individual’s physical, psychological, and social well-being.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Currently, one in one-hundred Albertans are living with epilepsy. It can affect people of all ages, race and backgrounds. By learning about epilepsy, people can assist someone with epilepsy and offer seizure first aid and support.

Since 2024, Council has supported the Epilepsy Association of Calgary’s initiative by declaring one-day in March as “Purple Day” in Sundre.

**ALIGNMENT WITH STRATEGIC PLAN**

Aligns with Council’s Strategic Plan under Pillar 2, Community Wellbeing.

**ADMINISTRATION RECOMMENDATIONS:**

That the Council of the Town of Sundre proclaim March 26, 2026 as “Purple Day” in the Town of Sundre.

**MOTION:**

That the Council of the Town of Sundre proclaim March 26, 2026 as “Purple Day” in the Town of Sundre, and further that Deputy Mayor Anderson sign the proclamation on behalf of Council and the Citizens of Sundre.

**ATTACHMENTS:** Purple Day Poster and Proclamation.

Date Reviewed: March 4, 2026

CAO: *Linda Nelson*



#120, 6835 Railway Street SE Calgary, AB T2H 2V6  
 Telephone: (403) 230-2764 | Toll-Free: 1-866-EPILEPSY (1-866-374-5377)  
 Email: info@epilepsycalgary.com | epilepsycalgary.com  
 Charitable Registration Number: 11890 0778 RR0001

Epilepsy is a neurological disorder characterized by recurring seizures that can significantly impact an individual’s physical, psychological, and social well-being. These seizures can occur at any time or place. Epilepsy awareness can increase the understanding of living with this condition and help those with epilepsy feel less alone.

- Approximately 1 in 100 Albertans are currently living with a diagnosis of epilepsy
- People of all ages, races and backgrounds can develop epilepsy at any point in their life.
- Citizens of Sundre are encouraged to learn more about epilepsy to raise awareness, reduce stigma, and empower those who live with epilepsy to participate fully in their communities.

The Town of Sundre commends the work of Epilepsy Southern Alberta (formerly known as The Epilepsy Association of Calgary) in raising awareness and understanding of epilepsy, reducing stigma and empowering those who live with epilepsy to participate fully in their community.

On behalf of the Town of Sundre and its citizens, I Deputy Mayor Connie Anderson hereby proclaim on behalf of the Citizens of Sundre, March 26, 2026 as “Purple Day” in Sundre.

Dated: March 10, 2026

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Deputy Mayor Connie Anderson



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>March 9, 2026</b>
<b>SUBJECT</b>	<b>RFD Council Committee Reports, February 2026</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>10.1</b>

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### **BACKGROUND/PROPOSAL:**

Council committed to providing monthly committee reports, either verbally or in writing at the first meeting of each month under Motion of Council 426-08-12-25 at the Regular Council Meeting held on December 8, 2025.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

See attached reports.

### **ALIGNMENT WITH STRATEGIC PLAN**

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept the verbal or written reports as submitted as information.

### **MOTIONS:**

That the Town of Sundre Council accept Deputy Mayor Anderson's verbal report for February 2026, as information.

That the Town of Sundre Council accept Councillor Buchan's written report for February 2026, as information.

That the Town of Sundre Council accept Councillor Dalke's verbal report for February 2026, as information.

That the Town of Sundre Council accept Councillor Isaac's written report for February 2026, as information.

That the Town of Sundre Council accept Councillor Marr's written report for February 2026, as information.

That the Town of Sundre Council accept Councillor Petersen's written report for February 2026, as information.

That the Town of Sundre Council accept Mayor Warnock's written report for February 2026, as information.

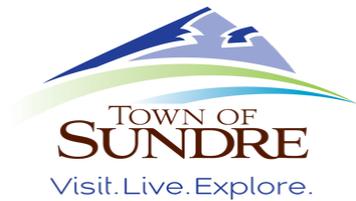
### **ATTACHMENTS:**

- 10.1b Councillor Buchan's report
- 10.1d Councillor Isaac's report
- 10.1e Councillor Marr's report
- 10.1f Councillor Petersen's report
- 10.1g Mayor Warnock's report

Date Reviewed: March 5, 2026

CAO: Linda Nelson

*COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR BUCHAN*



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of February 2026

Bylaw and Policy Review Committee

Date of Meeting:

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled

Naming Committee

Date of Meeting:

No meeting scheduled

Wellness Advocacy Committee

Date of Meeting:

Meeting postponed to March 9

ICC

Date of Meeting:

February 26 – All Council ICC Meeting with Mountain View County. Orientation meeting to give both Councils the opportunity to understand the purpose and processes of ICF.

Other:

Date of Meeting:

February 4 – Eastern Slopes Watershed Assembly – the Land Lovers Network created this series of public engagement opportunities – They are looking to create a water charter, a high-level vision for the future of the eastern slopes' watershed. They are hoping it can help shape government policy. They are engaging communities that are in the watershed and getting their insight and fears for the future of the watershed.

February 9 – Regular Council Meeting

February 12 - Brownlee Emerging Trends, virtual webinar

February 23 – Regular Council Meeting (attended via telephone)



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of February 2026

**Bylaw Policy Review Committee**

**Date of Meeting:**

No meeting scheduled.

**Emergency Management Advisory Committee**

**Date of Meeting:**

No meeting scheduled.

**Bylaw and Policy Review Committee**

**Date of Meeting:**

No Meeting Scheduled.

**Naming Committee**

**Date of Meeting:**

No meeting scheduled.

**Sundre & District Aquatic Society**

**Date of Meeting:**

No meeting scheduled. Pool Closed for Maintenance.

**Sundre & District Chamber of Commerce (Alternate)**

**Date of Meeting:** February

Mayor Warnock attended.

**Visitor Information Research Review Committee (Ad Hoc)**

**Date of Meeting:**

No meeting scheduled.

**Sundre Forest Products/West Fraser**

**Date of Meeting:**

No meeting scheduled.

**Other:**

**Date of Meeting:**

February 5: completed online course “Local Authority Elected Official”;  
February 9: Regular Council Meeting;  
February 11: meeting to review Council’s Strategic Plan 2026-2029;  
February 16-19: attended the 2026 International Indigenous Tourism Conference in Edmonton.  
Theme “Come Walk with Us”;  
Highlights:  
- approximately 1,000 people from around the globe in attendance;  
- many group sessions with leaders from across Alberta, Canada and other countries discussing Indigenous initiatives;  
- 79% of Canadians are embracing Indigenous Tourism;  
- People are interested in hearing the stories directly from Indigenous people;

- International Tourists are choosing Canada, as a result Canadian Indigenous Tourism is growing;
- 69% of tourism with Destination Canada is booking Indigenous Tourism;
- 50% of US travellers are AI for planning trips & vacations;
- 2 out of 3 International Tourists are coming to Alberta to experience Indigenous tourism;
- \$293 million this year into Alberta. The largest province with Indigenous Tourism in Canada;
- Opportunity for 4,000 jobs in 2026;
- Had the opportunity to meet Terry Goertzen of Tourism Alberta. He is very aware of Sundre, he is very excited for Sundre and the future of Tourism here. Extended an invitation to meet with us.

February 23 Regular Council Meeting;

February 26 All Council ICC Meeting with Mountain View County.



**COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR MARR**

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

**For the Month of FEBRUARY**

**Bylaw Policy Review Committee**

**Date of Meeting:** TBD

No meeting scheduled.

**Emergency Management Advisory Committee**

**Date of Meeting:** TBD

No meeting scheduled.

**Grants Committee**

**Date of Meeting:** TBD

No meeting scheduled.

**GNP / FCSS (Alternative)**

**Date of Meeting:** TBD

See designated councilor for report.

**SDHS & Museum**

**Date of Meeting:** February 26, 2026

Museum is getting some great data for various decisions made by ED and board. Looking at more training for data entry to ensure continuity of process. Auction items are coming in and everyone looking forward to event scheduled in April. Board has ratified separating Memberships and Admissions. They have also amended the artisan rates to better reflect things. Online survey is available and everyone encouraged to submit. (papers copies at museum). Board is organizing a strategic planning session and planning on participating in this year’s Rodeo Parade – theme is “pioneer”.

**ICC**

**Date of Meeting:** February 26, 2026

A really great networking opportunity. Received a copy of the ICC agreement with encouragement to review and submit any suggestions of change to CAO/Mayor. Encouraged with the relationship between our town and county elected officials and residents. Much emphasis is placed on the consumer price index when debating cost divisions. A strong desire to celebrate our individual and mutual partnership successes.

**Other:**

**Date of Meeting:**

February 5, 2026 – Calgary Emerging Trends 9am-4pm

- Reviewed governance risks and the importance of council and staff separation, discussed AI and data centers – found this very interesting and clarified many questions I had. Looked at strategic planning, documents, fees, agreements and the importance of privacy management programs.
- Discussed off duty misconduct and the contract law and tort associated with that (duty of care).
- Looked at the role of the auditor the difference between a Court of Justice (Provincial), the Court of Kings bench (Federal) and the AB Court of Appeal (Federal)
- Discussed emerging case law that may affect future MGA

February 9, 2026 – Regular Council Meeting 5pm

February 11, 2026 – Council Strategic Advisory Meeting 4:30pm – 6:30pm

February 12, 2026 – River Valley School Science Fair Judge 8:30am – 12:30pm (see attached)

- Really enjoyed this role and would like to encourage others to reach out and participate in future events.

February 13, 2026 – Wear Red Day (women’s cardiovascular health)

February 23, 2026 – Regular Council Meeting 5pm

*COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR PETERSEN*



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

**For the Month of February 2026**

**Bylaw Policy Review Committee**

**Date of Meeting:**

No meeting scheduled.

**Emergency Management Advisory Committee**

**Date of Meeting:**

No meeting scheduled.

**Bylaw and Policy Review Committee**

**Date of Meeting:**

No Meeting Scheduled.

**Naming Committee**

**Date of Meeting:**

No meeting scheduled.

**Sundre Hospital Steering Committee (Ad Hoc)**

**Date of Meeting:**

No meeting scheduled.

**Sundre Hospital Futures Advisory Committee**

**Date of Meeting:** February

Unable to attend

**Visitor Information Research Review Committee (Ad Hoc)**

**Date of Meeting:**

No meeting scheduled.

**Other:**

**Date of Meeting:**

February 2: EPN Webinar. Phase 2 of the roll out will happen in October. They have come a long way in the implementation of the EPR legislation. Our administration is already working on this and I look forward to cost savings to our residents once Sundre is on board.

February 9 – Regular Council Meeting

February 11 – Council Strategic Planning

February 17-19 – International Indigenous Tourism Conference in Edmonton. Alberta is the only province that specifically financially supports Indigenous tourism. It is a very important part of the tourism industry in our area and across the province.

February 23 – Regular Council Meeting

February 26 – Joint ICC meeting with Mountain View County.

*COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF MAYOR RICHARD WARNOCK*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com  
For the Month of February 2026

**Bylaw Policy Review Committee**

**Date of Meeting:**

No meeting scheduled.

**Emergency Management Advisory Committee**

**Date of Meeting:**

No meeting scheduled.

**Intermunicipal Collaboration Committee**

**Date of Meeting:** February 26

Mandatory ICF Joint Council meeting to discuss orientation and future collaboration

**Mountain View Senior's Housing**

**Date of Meeting:** February 03 & February 19

Feb 03 – MVSH Foundation Board regular meeting – Golf Tournament 2026 – Carstairs Golf Club to be held on September 10,2026.

Feb 19 – MVSH Regular Board meeting with agenda items: Report from Director of Operations, Report from Director of Facilities, Capital budget variances, MVSH policies that needed review and updates, President & CAO reports, and a review of asset transfers.

**Sundre & District Chamber of Commerce**

**Date of Meeting:** February 12

Attended the regular chamber board meeting that included agenda items: President's report, Treasurer report, Secretary report, Executive Director report, and new business items of Travel Association report, Governance of Non Profit, App maintenance, and traffic re directs for the spring centre street project.

**Intermunicipal Planning Commission**

**Date of Meeting:**

No meeting scheduled.

**Red Deer River Municipal Users Group**

**Date of Meeting:**

No meeting scheduled.

**Red Deer River Watershed Alliance**

**Date of Meeting:** February 09

Board Executive Committee meeting to discuss current activities and preparation for the Spring Forum on March 04,2026.

**Greenwood Neighborhood Place**

**Date of Meeting:** February 17

Attended the regular monthly board meeting via Zoom with agenda items: Sundre Response to Board questions, Reserve funds, upcoming fund raising events and the Board Chair Report.

## **Sundre Wellness Advocacy Committee**

### **Date of Meeting:**

February meeting/Work shop was postponed until March 09

### **Other Meetings:**

#### **In the Month of February 2026**

Feb 04 – Attended the Brownlee Law Emerging Trends seminar in Calgary – This event covers what is new in Municipal Law, actual case studies and a bear pit session to ask local question.

Feb 06 – Attended the Chinook Edge School Division meeting with Minister Nixon.

Feb 06 – Attended the MTMC (Mid Sized Towns Mayors Caucus) online meeting with the President, Vice President Towns and CAO of Alberta Municipalities.

Feb 09-10 – Attended the Tourism Industry Association of Alberta conference that gave an overview of where Municipalities play a part in the expanding revenue stream that Tourism is bringing to Alberta.

Feb 09 – Regular Council Meeting – Agenda & Minutes at [www.sundre.com](http://www.sundre.com)

Feb 11 – Attending the Committee of Council Strategic Plan Review – to be completed and presented to Council for approval.

Feb 12 – Attended as one of the many dedicated volunteer judges – what a great event for our school children to create present their science projects.

Feb 13 – Attended the MVSH (Mountain View Seniors Housing) site tours to highlight the work that has been done to all the facilities and to review future maintenance requirements that will be coming to the Board for approvals.

Feb 17 – 19 – Attended the International Indigenous Tourism Conference, which provided valuable insight into reconciliation and the impressive work being done by Indigenous tourism providers to attract visitors to Alberta. This was a highly informative event attended by Indigenous representatives from around the globe. It offered opportunities to network with other municipal leaders, Government of Alberta Ministers, and CAOs regarding Indigenous tourism opportunities that will drive positive economic results for mid-sized towns in Alberta.

Feb 23 – Regular Council Meeting – Agenda & Minutes at [www.sundre.com](http://www.sundre.com)

Feb 27 – Attended via Zoom the Alberta Municipalities report on the 2026 GOA Budget.



**REQUEST FOR DECISION**

<b>COUNCIL DATE</b>	<b>March 9, 2026</b>
<b>SUBJECT</b>	<b>RFD Council Key Messages February 2026</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>10.2</b>

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**BACKGROUND/PROPOSAL:**

Each month the key messages from the Office of Council is included in the mailing of the Town of Sundre's Utility bills, posted on the Town's website, and an electronic version of the message is posted to the website and the Town's social media site.

**DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

The Key Messages will be incorporated monthly into the Town of Sundre Regular Council Meeting Agenda at the first meeting of Council of each month to ensure we reach as many residents as possible.

**ALIGNMENT WITH STRATEGIC PLAN**

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

**MOTION:**

That the Town of Sundre Council accept the Key Messages of Council for the month of February 2026 as information.

**ATTACHMENTS:**

Key Messages from the Office of Council for February 2026.

Date Reviewed: March 4, 2026

CAO:

Linda Nelson

**FROM THE OFFICE OF THE COUNCIL**

**For the Month of February 2026**

February 9, 2026

Council members reported on the committees and boards that they are appointed to. This is a new process that the new term of Council put into practise to ensure accountability to our electors.

Council passed First Reading for Bylaw 2026-03, which redesignates land along Highway 27, on the east side, to Highway Commercial, in alignment with the Town's Municipal Development Plan.

February 23, 2026

Council and administration participated in a workshop to create a strategic plan, which provides strategic direction and identifies key strategies to be taken over the next four years. It is informed by research from staff, information from the community, discussion with other local governments, desktop research and evaluation of best practice in leading government authorities. The plan was adopted by Council and is available for review on the Town's website.

Administration reported that the Town of Sundre Wastewater Treatment Project has been selected as the recipient of the 2026 APEGA Project Achievement Summit Award. This Award acknowledges engineering projects that demonstrate leadership, innovation and tangible contributions to the improvement of society.

Council approved the Gas Quality Management Plan, which is a document outlining the codes, and the standard operating practises required by the Rural Utilities Branch. This is a document that requires signing annually.

Dear Residents:

This past month, Council held two productive meetings focused on both the future growth of our community and the day-to-day services residents rely on.

At our first regular Council meeting, Council gave **first reading to a proposed amendment to the Land Use Bylaw**. This is an important step in ensuring that development in our community continues to be well-planned, orderly, and reflective of community values. First reading allows the bylaw to move forward for further consideration, public engagement, and refinement before any final decisions are made.

Council also received **Councillor Committee Reports**, providing updates from the many boards, committees, and regional organizations that Councillors participate in on behalf of the Town. These reports are an important part of Council's work, as they ensure information is shared openly and that Council remains informed about regional collaboration, community initiatives, and emerging issues.

The second Council meeting focused on operations and long-term direction. Council received a **comprehensive operational report from our utility supplier, Alberta Gas Inc.**, outlining system performance, reliability, safety practices, and future planning. Council appreciates these detailed updates, which help ensure essential services are delivered safely, efficiently, and sustainably.

Council approved the **Sundre Strategic Plan**, a key document that will guide decision-making and priorities for the coming years. The Strategic Plan reflects Council's commitment to responsible growth, strong services, fiscal sustainability, and maintaining the quality of life that makes **Sundre** a great place to live, work, and visit.

In addition to our regular council meetings, we are constantly working with partners, volunteers and the Government of Alberta on three future enhancements to our town, the new technology wastewater treatment facility, supplemental funding for aging infrastructure for mid sized towns and a future new hospital (Campus of Care).

As always, Council remains committed to transparency, thoughtful planning, and listening to our community.

Respectfully

Mayor Warnock



**REQUEST FOR DECISION**

**COUNCIL DATE** March 9, 2026  
**SUBJECT** RFD Correspondence / Invitations  
**ORIGINATING DEPARTMENT** Legislative Services  
**AGENDA ITEM** 11.

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Correspondence and invitations received by, and/or sent by Legislative Services.

**ADMINISTRATION RECOMMENDATIONS:**

That Council accept the attached correspondence and invitation as information by separate motion.

**Motion: Telling Your Story: A Community History Video Partnership**

That the Town of Sundre Council accept the correspondence from Mr. Craig Baird of Canadian History Ehx as information.

**Alternative:** At Council's Discretion.

**Motion: Chinook's Edge Board Update & Meeting Highlights**

That the Town of Sundre Council accept Chinook's Edge Board Update and Meeting Highlights as information.

**ATTACHMENTS:**

- 11.1 Telling Your Story: A Community History Video Partnership
- 11.2 Chinook's Edge Board Update & Meeting Highlights

Date Reviewed: March 4, 2026

CAO

*Linda Nelson*

## Telling Your Story: A Community History Video Partnership

Dear Council Members,

My name is Craig Baird, and I am the creator and host of *Canadian History Ehx*, one of Canada's leading history podcasts and radio programs.

I launched *Canadian History Ehx* in 2019 with the goal of exploring and sharing Canada's rich past. What began as a small podcast has grown into one of the most-listened-to history shows in the country, now reaching over one million downloads per year and airing nationally on the Corus Radio Network. Alongside the show, I manage social media channels with a combined audience of more than 300,000 followers, and I am the author of the best-selling book *Canada's Main Street: The Epic Story of the Trans-Canada Highway*.

This year, I am embarking on an ambitious coast-to-coast-to-coast journey across Canada to document our country's past and present. The stories, interviews, and experiences from this trip will become a series of videos and a future book focused on the people, places, and communities that shape Canada.

With my background in journalism and video production, my goal is to visit communities like yours to tell your story—highlighting your history, heritage, and the ways you preserve it for future generations. These videos are designed not only to celebrate local history, but also to serve as lasting, shareable promotional pieces for your community.

To help fund this journey, I am offering communities the opportunity to partner with me for the creation of a dedicated feature video about their history and heritage.

What I'm offering:

- A 10–20 minute professionally produced video focused on your community's history, heritage, and preservation efforts
- Distribution across my social media platforms, YouTube channel, and TikTok, reaching hundreds of thousands of history-interested viewers. My follower count is as follows:
  - Twitter (65,000): <https://x.com/CraigBaird>
  - Instagram (48,000): @cdnhistoryehx
  - Threads (40,000): <https://www.threads.com/@cdnhistoryehx>
  - Bluesky (25,000): <https://bsky.app/profile/cdnhistoryehx.bsky.social>
  - TikTok (35,000): @cdnhistoryehx
  - YouTube (6,800): <https://www.youtube.com/@CanadianHistoryEhx>
  - Facebook (106,000): <https://www.facebook.com/CanadianHistoryEhx>
- A collaborative process: no video will be published without your approval after review
- A two-week turnaround: all videos will be delivered for review within two weeks of filming

- Filming will take place during my journey between June and September (although some can be done earlier than June due to proximity to my location of Stony Plain, Alberta).

Cost:

- \$500 total
- \$250 upon acceptance
- \$250 once the video has been delivered for your review

My aim is to create something that your community can be proud of—an engaging, accurate, and accessible story that showcases what makes your town unique, while also introducing it to a large, Canada-wide audience interested in history, travel, and heritage.

Thank you very much for considering this proposal. I would be happy to answer any questions or discuss how we can tailor this project to best serve your community.

Sincerely,  
Craig Baird  
*Canadian History Ehx*



# Chinook's Edge Board Update

February 25th, 2026

## News for Communities

The board met in a strategic retreat and revisited their priorities as part of their ongoing strategic plan. They have identified the following priorities for 2026-2028. First, address classroom complexity and Inclusion by redefining inclusion practices to balance equity with sustainability, aligning resources to reduce teacher pressure, and exploring innovative support models for students with complex needs. Second, strengthen workplace culture and staff engagement by taking a bold and comprehensive approach to enhancing staff wellness, recognition, and professional growth to ensure CESD remains an employer of choice and sustains organizational stability. Third, expand flexible learning opportunities and choice in public education by broadening program offerings and exploring specialized programs.

The Government of Alberta and the Government of Canada have finalized the Year 2 and Year 3 action plan. Under the agreement, 100 per cent of funding for the 2024/25 fiscal year has been rolled into the 2025/26 fiscal year, resulting in more than \$25 million in federal funding being added to Alberta's annual contribution to support school nutrition for the 2025/26 school year. This funding will flow through Alberta's existing School Nutrition Grant funding processes. The nutrition grant for the 25/26 school year consists of a base allocation of \$306,325.80 (allocated at \$25,527.16 per month), plus an additional \$215,260.06 in one-time funding received on January 15.

At a January 27th meeting, the Board was presented with plans for introducing new curricula to Chinook's Edge classrooms. Anticipated next steps for the new math curriculum are mindful of students transitioning into high school. To begin, Grade 7 students will be taught the new curriculum, Grade 8 students will be taught a hybrid of old and new curriculum, and grade 9 students will be taught the old curriculum, setting kids up for success in high school. The plan empowers administrators to make choices about implementation of changes in social studies, physical education/wellness, and Career Education and Financial Literacy curricula, with the goal of providing better outcomes for students.

In February, the board was pleased to receive news of the Government of Alberta's measures to place Complexity Teams in Alberta schools, including two at Chinook's Edge schools (announced in a government [news release](#)). Resources will be directed on the basis of need as identified by Alberta Education through a classroom complexity survey. According to the government release, the highest need schools will be assigned Complexity Teams comprising one teacher and two educational assistants.

The Board congratulates teacher Alex Hutcheon, who has been recognized for his work directing Cremona School's music program. [Mr. Hutcheon is one of five nominees nation-wide for the 2026 MusiCounts Teacher of the Year Award](#), honouring exceptional music educators who make innovative strides to sustain music education in their schools and communities. The winner will be announced at the 2026 JUNO Awards on March 29th. Learn more about MusiCounts grants for schools in your community at [musiccounts.ca](https://musiccounts.ca).



*Trustees front row L to R: Linda Wagers, Kelly Anne Jobs, Kathy Kemmere, De Anne Hutchison - Vice Chair. Middle / back rows L to R: Janine Waldo, Kathy Williams, Terry Leslie, Holly Bilton - Chair, Melissa Copley*

# Board Highlights

February 24, 2026

## Chinook's Edge Health & Wellness

A presentation from People Services updated the board on the measures Chinook's Edge is taking to improve overall staff health and wellness. A Staff Health and Wellness Coordinator (part-time), Steering Committee, and Health and Wellness champions from each school ensure staff are being empowered to reach their self-directed health and wellness goals using the resources provided by Chinook's Edge.

## Celebrations

On March 5th, valued staff members will walk the stage at the Chinook's Edge Celebrations banquet. The board is looking forward to celebrating Chinook's Edge staff who are being inducted into the Alberta Teachers' Association, have achieved milestone years of service, are being awarded special recognition, or are retiring from Chinook's Edge. All staff who have sent an RSVP will enjoy a dinner and recognition program.

## Complexity

Under Phase One of the changes implemented by the Class Size and Complexity Cabinet Committee, \$143 million will be allocated to 476 complexity teams in school authorities across the province to address highest priority classrooms. During this initial phase, Alberta Education assigned Chinook's Edge two complexity teams, identifying schools based on data from the November complexity survey. Positions have been posted and the division is working to get these teams in place as soon as possible. As identified in key board priorities, addressing complexity remains a focus for our Administration.

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**The next meeting of the Board of the Chinook's Edge School Division will be:**

March 24, 2026

**MEDIA - For more information, please contact:**

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