



Regular Council Meeting
VIA TELECONFERENCING
October 26, 2020
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 October 26, 2020 Regular Council Meeting
4. **Adoption of Previous Minutes**
 - 4.1 October 13, 2020 Regular Council Meeting Pg. 1
5. **Delegation:** None
6. **Bylaws/Policies:** None
7. **Old Business:** None
8. **New Business**
 - 8.1 Compost Pg. 4
9. **Administration**
 - 9.1 Departmental Reports – September Pg. 6
 - 9.2 2019 Municipal Indicators Report Pg. 45
10. **Municipal Area Partnership (MAP):** None
11. **Council Committee Reports:** None
12. **Council Invitations / Correspondence**
 - 12.1 MHV Seniors Letter of Support Pg. 47
13. **Closed Meeting**
 - 13.1 Advice from Officials, *FOIPP Act Section 24*
14. **Return to Open Meeting**
15. **Adjournment**

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 ext. 114.



Regular Council Meeting
Via Teleconferencing
Minutes
October 13, 2020

The regular meeting of Council of the Municipality of Sundre was held in Via Teleconferencing on Tuesday, October 13, 2020 commencing at 6:00 p.m.

IN ATTENDANCE

Mayor Terry Leslie
Councillor Todd Dalke
Councillor Cheri Funke
Councillor Paul Isaac
Councillor Charlene Preston
Councillor Richard Warnock
Councillor Rob Wolfe

STAFF

Chief Administrative Officer, Linda Nelson
Director of Corporate Services, Chris Albert
Administrative Support, Betty Ann Fountain

ABSENT

PUBLIC

There were 1 members of the public who dialed-in by phone to the meeting.

CALL TO ORDER

The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING: *None*

AGENDA – AMENDMENTS AND ADOPTION

Res. 222-13-10-20 MOVED by Councillor Isaac that the Agenda be approved as presented.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Res. 223-13-10-20 MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on September 28, 2020 be approved as presented.

CARRIED

DELEGATION: *None*

BYLAWS & POLICIES: *None*

OLD BUSINESS: *None*

NEW BUSINESS:

2020 Q1 & Q2 Financial Reports

Res. 224-13-10-20 MOVED by Councillor Warnock that the Town of Sundre Council accept the 2020 Quarterly Financial Reports as information.

CARRIED

Initials

Fortis Alberta Franchise Fee

Res. 225-13-10-20 MOVED by Councillor Preston that the Town of Sundre Council maintains the Fortis Alberta Franchise Fee At 10% effective January 1, 2021.

CARRIED**Alberta Development Officers Week**

MOVED by Councillor Wolfe that the Town of Sundre Council proclaim the week of October 26-30, 2020 as Alberta Development Officers Week in the Town of Sundre.

CARRIED**ADMINISTRATION:** *None***MUNICIPAL AREA PARTNERSHIP:** *None***COUNCIL REPORTS:****Res. 227-13-10-20 Mayor Leslie**

MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Terry Leslie's report for September 2020 as information.

CARRIED**Res. 228-13-10-20 Councillor Warnock**

MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Richard Warnock's report for September 2020 as information.

CARRIED**Res. 229-13-10-20 Councillor Funke**

MOVED by Councillor Warnock that the Town of Sundre Council accept Councillor Cheri Funke's report for September 2020 as information.

CARRIED**COUNCIL INVITATIONS/CORRESPONDENCE:****Honourable Jason Nixon**

Res. 230-13-10-20 MOVED by Councillor Preston that the Town of Sundre Council accept the correspondence from the Honourable Jason Nixon as information.

CARRIED**Focus Group Invitation**

Res. 231-13-10-20 MOVED by Councillor Wolfe that the Town of Sundre Council accept the invitation to attend in Olds on October 29th 2020 a Focus Group in regard to Sustainable, Affordable and Accessible Transportation as information.

CARRIED**West Country Seniors (50+ Centre)**

Res. 232-13-10-20 MOVED by Councillor Funke that the Town of Sundre Council accept the letter to the West Country Seniors (50+ Centre) as information.

CARRIED

Parkland Regional Library

Res. 233-13-10-20 MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from Parkland Regional Library Board as information.

CARRIED**CLOSED MEETINGS – NOTICE TO PUBLIC**

Mayor Leslie excused all public members and staff at 6:36 p.m. and advised that they are welcome to wait on the line to rejoin the council meeting after the closed meeting session concludes.

Mayor Leslie called a recess at 6:37 p.m.

The following, including 7 Council members were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer

Public: None

CLOSED MEETING**Topic of Closed Meeting**

13.1 Advice from Officials, FOIPP Act Section 24

Res. 234-13-10-20 MOVED by Councillor Wolfe that Council go into closed meeting at 6:40 p.m.

CARRIED**RETURN TO OPEN MEETING**

Res. 235-13-10-20 MOVED by Councillor Warnock that Council return to open meeting at 6:55 p.m.

CARRIED**ADJOURNMENT**

Res.236-13-10-20 MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 6:56 p.m.

CARRIED

These Minutes approved this 26th day of October 2020

Mayor, Terry Leslie

Chief Administrative Officer, Linda
Nelson



REQUEST FOR DECISION

COUNCIL DATE	October 26, 2020
SUBJECT	Compost
ORIGINATING DEPARTMENT	Operations
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

On October 13, 2020, E360s Environmental notified the Town that the Stoney Soils / Olds College composting facility is closing effective November 1, 2020. Several options for the disposal of organics / compost from the Town of Sundre are available.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached.

Supplementary report forthcoming.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Sustainable Governance

Goal 1.1 Improve communication and transparency with our stakeholders.

ALTERNATIVES:

Option #1: transport the organics from the Town of Sundre to Stickland Farms in Penhold. This service will cost the Town \$115 extra per pick-up due to additional travel time to deliver to this facility, and the disposal rate will also increase as Stickland Farm charges \$60/MT, an amount \$12.75/MT higher than our current rate.

Option #2: cease the organics collection from November 1, 2020 to February 28, 2021, with a re-start date of March 1, 2021.

MOTION:

At Council's discretion.

ATTACHMENTS:

Copy of October 13, 2020 email

Date Reviewed: October 22, 2020

CAO: *Linda Nelson*

Re: Organic Waste Collection

3 messages

Leanne Bertram <lbertram@e360s.ca>
To: "bettyann.f@sundre.com" <bettyann.f@sundre.com>

Tue, Oct 13, 2020 at 10:28 AM

Good Morning Bettyann,

As you may know Stoney Soils/Olds College is shutting down their composting facility on Nov 1. We currently take your organics to Stoney Soil for disposal. I am sending this email today as we need to figure out what you would like to do regarding organics collection.

Option# 1 – Start taking the organics to Stickland Farms in Penhold. This service will cost you \$115 extra a pick up do to the extra hour it takes to deliver to this facility. The disposal rate will also increase as Stickland Farm charges us \$60/MT which is \$12.75/MT higher than what your currently paying.

Option#2 – We stop the organics collection from Nov 1 – Feb 28 and re-start March 1

Please give me a call @ 403-596-6904 to discuss.

Regards,

Leanne Bertram | Municipal Relations

Environmental 360 Solutions Ltd.

8339 Chiles Industrial Ave., Red Deer, AB, T4P 1H2

T (403) 341-9300 | C (403) 596-6904 | lbertram@e360s.ca | www.e360s.ca



Betty Ann Fountain <bettyann.f@sundre.com>
To: Linda Nelson <linda.n@sundre.com>, Chris Albert <chris.a@sundre.com>

Tue, Oct 13, 2020 at 10:37 AM



REQUEST FOR DECISION

COUNCIL DATE	October 26, 2020
SUBJECT	Departmental Reports – September
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for September 2020 are provided to Council for their review and information:

- Linda Nelson, Chief Administrative Officer
- Chris Albert, Director of Corporate Services
- Betty Ann Fountain, Planning & Development
- Jim Hall, Operations Manager
- Sue Nelson, Community Services Manager
- Kevin Heerema, Emergency Management/Peace Officer
- Jon Allen, Economic Development Officer
- Alex Clews, Acting Fire Chief

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Plan Priority 1. Sustainable Governance

- 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for September 2020 as information.

ATTACHMENTS:

Department Reports

Date Reviewed: October 22, 2020

CAO: Linda Nelson



DEPARTMENTAL REPORT

DEPARTMENT	Chief Administrative Officer / Legislative Services
SUBMITTED BY	Linda Nelson & Betty Ann Fountain
DATE	October 26, 2020
FOR MONTH OF	September 2020

TOPIC #1	Council Expense Reports
ISSUES:	
RESOLUTIONS/SUCCESSSES:	Council expenses are recorded after expense sheet(s) have been signed off and entered into the attached document noted as Schedule “1” to the CAO Monthly Report.
TOPIC #2	Council Resolution Motion Log
ISSUES:	None
RESOLUTIONS/SUCCESSSES:	Provided are Council Motions from the following: Special Council Meetings: Regular Council Meeting June 22, Special Council Meeting July 9, Special Council Meeting July 28, Special Council Meeting August 13, Special Council Meeting August 21, and Regular Council Meeting August 24, attached as Schedule “2”.
TOPIC # 3:	Correspondence
ISSUES:	Letters of Support
RESOLUTIONS/SUCCESSSES:	Council Transparency

LIST & PROVIDE ATTACHMENTS:

(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)

Attachment #1	Council To-Date Expense Reports
Attachment #2	Resolution/Motion Log 2020
Attachment #3	Letters of Support

2020 COUNCIL MOTION LOG

#/D/M/Y January 6, 2020 Regular Council Meeting			
Res. #	Council Motion	Action	Status
01-06-01-20	MOVED by Councillor Wolfe that the agenda be adopted as presented.		
02-06-01-20	MOVED by Councillor Dalke that the Minutes of the Regular Meeting of Council held on December 15, 2019 be approved as presented.		
03-06-01-20	MOVED by Councillor Warnock that the Town of Sundre Council give third and final reading to Bylaw 2019-23 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "E" Terms of Reference for the Emergency Management Advisory Committee.		
04-06-01-20	MOVED by Councillor Funke that the Town of Sundre Council give first reading to Bylaw 2020-01, a bylaw to rescind outdated and extraneous bylaws.		
05-06-01-20	MOVED by Councillor Preston that the Town of Sundre Council give second reading to Bylaw 2020-01, a bylaw to rescind outdated and extraneous bylaws.		
06-06-01-20	MOVED by Councillor Warnock that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-01, a bylaw to rescind outdated and extraneous bylaws.		
07-06-01-20	MOVED by Councillor Wolfe that the Town of Sundre Council give third and final reading to Bylaw 2020-01, a bylaw to rescind outdated and extraneous bylaws.		
08-06-01-20	MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence and November 7, 2019 minutes from Parkland Regional Library Board, as information.		
09-06-01-20	MOVED by Councillor Warnock that Council go into closed meeting at 6:18 p.m.		
10-06-01-20	MOVED by Councillor Dalke that Council return to open meeting at 7:51 p.m.		
11-06-01-20	MOVED by Councillor Dalke that Council direct Administration to write a letter of support for the grant application to the CRTC for Broadband.	JA/LS write letter	Completed Appendix "1"
12-06-01-20	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 8:52 p.m.		
#/D/M/Y January 20, 2020 Regular Council Meeting			
Res. #	Council Motion	Action	Status
13-20-01-20	MOVED by Councillor Isaac that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2019-17, being a Bylaw to amend a portion of Land Use Bylaw 2018-10.		
14-20-01-20	MOVED by Councillor Dalke that the Agenda be approved as amended with the following changes: Add item 13.2 Advice from Official Section 24 of the FOIP Act Item 6.2 Municipal Emergency Management Bylaw 2020-02 add the word "emergency" following the words "state of local"		
15-20-01-20	MOVED by Councillor Funke that the Minutes of the Regular Meeting of Council held on January 6, 2020 be approved as presented.		

2020 COUNCIL MOTION LOG

16-20-01-20	MOVED by Councillor Isaac that the Town of Sundre Council table this item until further information from Administration can be presented.		
17-20-01-20	MOVED by Councillor Funke that the Town of Sundre Council give second reading to Bylaw 2019-17 being a Bylaw to amend Land Use Bylaw 2018-10.		
18-20-01-20	MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2019-17 being a Bylaw to amend Land Use Bylaw 2018-10.		
19-20-01-20	Moved by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2020-02, a bylaw to establish regulations and procedures to meet the obligations of the municipality under the Emergency Management Act.	<i>LS/LN bring bylaw back to future council meeting.</i>	<i>Completed March 9, 2020</i>
20-20-01-20	Moved by Councillor Isaac that the Town of Sundre Council approve the draft letter and direct Administration to send the letter to Mr. Smalldon.	<i>CA/LS to send letter</i>	<i>Completed Appendix "2"</i>
21-20-01-20	Moved by Councillor Isaac that the Town of Sundre Council support the Town of Olds in the application for funding for the 2020 Parks, Recreation and Culture Master Plan Update for the six municipalities within the region, including Mountain View County, under the Intermunicipal Collaboration component of the Alberta Community Partnership Grant, and the Town of Olds will be the managing partner for the grant application.	<i>LS to send letter to Olds with Resolution</i>	<i>Completed Appendix "3"</i>
22-20-01-20	Moved by Councillor Dalke that the Town of Sundre Council accept the Department Year-end Reports for 2019, as information.		
23-20-01-20	Moved by Councillor Dalke that the Town of Sundre Council accept the Mayor's Report from November 15, 2019 to January 15, 2020, as information.		
24-20-01-20	Moved by Councillor Isaac that the Town of Sundre Council accept the correspondence from Brad Schultz, Director of Operations Alberta Recycling Management Authority awarding the 2020 Municipal Demonstration Grant Program to the Town of Sundre for the Sundre Royal Purple Park.		
25-20-01-20	MOVED by Councillor Isaac that Council go into closed meeting at 7:14 p.m.		
26-20-01-20	MOVED by Councillor Dalke that Council return to open meeting at 8:55 p.m.		
27-20-01-20	MOVED by Councillor Dalke that the Town of Sundre Council is committed to working with the Aquaplex to keep the facility open.		
28-20-01-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 9:10 p.m.		
#/D/M/Y February 3, 2020 Special Council Meeting			
Res. #	Council Motion	Action	Status
29-03-02-20	MOVED by Councillor Preston that Council go into closed meeting at 5:30 p.m.		
30-03-02-20	MOVED by Councillor Isaac that Council return to open meeting at 6:30 p.m.		
31-03-02-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:30 p.m.		
#/D/M/Y February 10, 2020 Regular Council Meeting			

2020 COUNCIL MOTION LOG

Res. #	Council Motion	Action	Status
32-10-02-20	MOVED by Councillor Isaac that Council go into closed meeting at 5:30 p.m.		
33-10-02-20	MOVED by Councillor Isaac that Council return to open meeting at 6:00 p.m.		
34-10-02-20	MOVED by Councillor Wolfe that the Agenda be approved as presented.		
35-10-02-20	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on January 20, 2020 be approved as presented.		
36-10-02-20	MOVED by Councillor Dalke that the Minutes of the Special Council Meeting held on February 3, 2020 be approved as presented.		
37-10-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council thank Sgt. Achtymichuk for attending the Council meeting and accept the Sundre RCMP Detachment 4th Quarter Report for 2019, as information.		
38-10-02-20	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2020-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "F" Terms of Reference for the Events & Festivals Committee, and Schedule "G" Terms of Reference for the Fundraising Committee.		
39-10-02-20	MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2020-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "F" Terms of Reference for the Events & Festivals Committee, and Schedule "G" Terms of Reference for the Fundraising Committee.		
40-10-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "F" Terms of Reference for the Events & Festivals Committee, and Schedule "G" Terms of Reference for the Fundraising Committee.		
41-10-02-20	MOVED by Councillor Warnock that the Town of Sundre Council give third and final reading to Bylaw 2020-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by adding Schedule "F" Terms of Reference for the Events & Festivals Committee, and Schedule "G" Terms of Reference for the Fundraising Committee.		
42-10-02-20	MOVED by Councillor Funke that the Town of Sundre Council grant first reading to Bylaw 2020-04 being a bylaw to establish a joint assessment review board.		
43-10-02-20	MOVED by Councillor Isaac that the Town of Sundre Council grant second reading to Bylaw 2020-04 being a bylaw to establish a joint assessment review board.		
44-10-02-20	MOVED by Councillor Preston that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-04 being a bylaw to establish a joint assessment review board.		

2020 COUNCIL MOTION LOG

45-10-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council grant third and final reading to Bylaw 2020-04 being a bylaw to establish a joint assessment review board.		
46-10-02-20	MOVED by Councillor Funke that the Town of Sundre Council directs Administration to research costs for a consultant to review the costs for operating an Aquaplex, and that Administration continue discussions with the Aquaplex, with a focus on determining the possibility of entering into a temporary operating lease agreement for up to one year to determine the actual costs of operating an Aquaplex, and that the results of both be brought back to Council prior to making a decision. Further, that Council direct Administration to ensure the public are kept informed on the process as information becomes available, through open houses, and other forms of extensive communication to solicit feedback.	<i>LN to provide updates on Aquaplex as information is available. CA/LS to work on RFQ for consultant.</i>	<i>On-going</i>
47-10-02-20	MOVED by Councillor Isaac that the Town of Sundre Council approve the following requests from Sundre Minor Hockey in support of the 2020 Bantam Tier 4 Hockey Alberta Provincial Championships March 19-22, 2020: Host Pancake Breakfast; Provide in-kind support by providing ice, community centre and board room; Provide Town of Sundre Swag: pins, bags, etc. for approximately 150 players; Council be part of Opening Ceremonies and Banquet, and Town to have single point of contact with Sundre Minor Hockey.	<i>JA/LS write Mayor Greeting. JA to provide swag for 150 players</i>	<i>Completed, See Appendix "4"</i>
48-10-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve purchasing a new sewer line camera at a cost of \$10,715 plus GST with funds to come from the Utilities Life Cycling RSA.		
49-10-02-20	MOVED by Councillor Warnock that the Town of Sundre Council approve the Grants to Organizations funding for the first in-take for 2020 in the amount of \$28,371.40.		
50-10-02-20	MOVED by Councillor Dalke that the Town of Sundre Council accepts Mr. Jim Eklund's resignation from the Vision for Sundre Committee with regret and thanks for his volunteer service to the community.	<i>Letter provided to mr. Eklund</i>	<i>Completed, See Appendix "5"</i>
51-10-02-20	MOVED by Councillor Dalke that Council go into closed meeting at 7:15 p.m.		
52-10-02-20	MOVED by Councillor Wolfe that Council return to open meeting at 8:15 p.m.		
53-10-02-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:15 p.m.		
#/D/M/Y	February 24, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
54-24-02-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes: Move items 8.7 before 8.6 and Items 8.2 and 8.3 will be presented as one item with two separate		
55-24-02-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on February 10, 2020 be approved as presented.		

2020 COUNCIL MOTION LOG

56-24-02-20	MOVED by Councillor Dalke that the Town of Sundre Council thank Mr. Karsten Heuer and for attending the Council meeting and accept his presentation on the Banff National Park Buffalo Re-introduction Project, as information.		
57-24-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council appoint Moe Fahey and Councillor Preston to the Events and Festival Committee.	<i>LS/LN send letter to Moe Fahey</i>	<i>Completed Appendix "6"</i>
58-24-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council appoint Jacquie Bargholz and Councillor Dalke to the Fundraising Committee.	<i>LS/LN send letter to Jacquie Bargholz</i>	<i>Completed Appendix "7"</i>
59-24-02-20	MOVED by Councillor Warnock that the Town of Sundre Council acknowledge that the Quality Management Plan highlights the safety related components of the Town of Sundre gas utility's design, construction, operation, and maintenance programs. The distributor's Council, with the Chief Administrative Officer and/or the Gas Utility Manager have reviewed the QMP in its entirety and hereby accepts the responsibility for compliance of their distribution system with this plan.		
60-24-02-20	MOVED by Councillor Dalke that the Town of Sundre Council endorse Federation of Alberta Natural Gas Co-op's Integrity Management Plan for the Town of Sundre that the Mayor and CAO be authorized on behalf of the Town of Sundre to sign the document.		
61-24-02-20	MOVED by Councillor Wolfe be it resolved that the Town of Sundre Council authorize the Town of Sundre to participate in an application for the 2020 Oldman River Regional GIS Enhancement Project submitted by the Town of Coaldale under the Intermunicipal Collaboration component Alberta Community Partnership Grant, further, that the Town of Sundre, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purposes and use of the grant funds.		
62-24-02-20	MOVED by Councillor Warnock that the Town of Sundre Council direct Administration to notify the Minister of Municipal Affairs that the Intermunicipal Collaboration Framework Agreement between the Town of Sundre and Mountain View County is completed.	<i>LS/LN send letter to MVC and Municipal Affairs.</i>	<i>Completed, See Appendix "8"</i>
63-24-02-20	MOVED by Councillor Funke the discussion on Alberta Health Services be accepted as information		
64-24-02-20	MOVED by Councillor Dalke that the Town of Sundre Council approve the fee waiver for the Community Centre in the amount of \$169.10 for a forum on Alberta Health Services on February 23, 2020 from the Council discretionary budget.		
65-24-02-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve to the hold the Spring Workshop April 3-5, 2020 in Red Deer at a cost not to exceed \$3000.00 with accommodation for Council members coming out of their individual budgets.	<i>LS/LN to book site and rooms for Spring Workshop in Red Deer.</i>	<i>Completed</i>
66-24-02-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for January 2020, as information.		

2020 COUNCIL MOTION LOG

67-24-02-20	MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to send a letter to the Minister of Environment and Climate Change requesting the Federal Government to honour the Government of Alberta's request for \$60 million in pine beetle mitigation funding over the next 3 years; and ask the Chamber of Commerce to send a letter as well.	LS/LN/TL to send letter to Minister of Environment and send letter to Chamber to asking if they would do the same.	Completed, See Appendix "9"
68-24-02-20	MOVED by Councillor Dalke that Council go into closed meeting at 7:38 p.m.		
69-24-02-20	MOVED by Councillor Isaac that Council return to open meeting at 8:46 p.m.		
70-24-02-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:46 p.m.		
#/D/M/Y March 9, 2020 Regular Council Meeting			
Res. #	Council Motion	Action	Status
71-09-03-20	MOVED by Councillor Isaac that the Agenda be approved as per amended with the following changes: add item 13.1 Advice from Officials Section 24(1) of the FOIP Act.		
72-09-03-20	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on February 24, 2020 be approved as presented.		
73-09-03-20	MOVED by Councillor Wolfe that the Town of Sundre Council rescind resolution 263/11 East Side Servicing Policy 415.		
74-09-03-20	MOVED by Councillor Dalke that the Town of Sundre Council give second reading to Bylaw 2020-02, a bylaw to establish regulations and procedures to meet the obligations of the municipality under the Emergency Management Act.		
75-09-03-20	MOVED by Councillor Warnock that the Town of Council give third and final reading to Bylaw 2020-02, a bylaw to establish regulations and procedures to meet the obligations of the municipality under the Emergency Management Act.		
76-09-03-20	MOVED by Councillor Dalke that the Town of Sundre Council further support the deployment of broadband fibre optics within the Town by ensuring an amount of \$1 million is retained within the existing Restricted Surplus Accounts until December 31, 2021. These funds may be utilized to assist a company wishing to deploy fibre optics, subject to negotiation of a suitable agreement that complies with all regulations under the Municipal Government Act, satisfactory to the Town and approved by resolution of Council.	JA/LS & CA work on this over the next year	On-going until Dec. 2021
77-09-03-20	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Richard Warnock's report for January and February 2020, as information.		
78-09-03-20	MOVED by Councillor Preston that the Town of Sundre Council go into closed meeting at 6:35 p.m.		
79-09-03-20	MOVED by Councillor Dalke that the Town of Sundre Council return to open meeting at 7:20 p.m.		
80-09-03-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at p.m.		
#/D/M/Y March 20, 2020 Special Council Meeting (COVID-19)			

2020 COUNCIL MOTION LOG

Res. #	Council Motion	Action	Status
81-20-03-20	MOVED by Councillor Wolfe that the Town of Sundre Council Cancel the Regular Council Meetings for March 23, April 6 and April 20, 2020		
Recorded Vote:			
	MEMBER	IN FAVOUR	NOT FAVOUR
	Mayor Terry Leslie	✓	
	Councillor Richard Warnock	✓	
	Councillor Rob Wolfe	✓	
	Councillor Charlene Preston		✓
	Councillor Cheri Funke	✓	
	TOTAL VOTES	4	1
82-20-03-20	MOVED by Councillor Funke that being the agenda matters have been concluded the meeting adjourned at 3:12 p.m.		
#/D/M/Y	CANCELLED - March 23, 2020 Regular Council Meeting (COVID-19)		
#/D/M/Y	April 1, 2020 Special Council Meeting (COVID-19, held by teleconferencing)		
Res. #	Council Motion	Action	Status
83-20-03-20	MOVED by Councillor Wolfe that the Minutes of the Special Meeting of Council held on March 20, 2020 be approved as presented.		
84-20-03-20	MOVED by Councillor Warnock that the Town of Sundre Council approve the proposed Option "B" grinder replacement with costs not to exceed \$161, 642 with funding to be drawn from the Infrastructure Lifecycling Restricted Surplus Account.		
85-20-03-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve the proposed Well 5 replacement and installation at a cost of \$65,000 with funding to be drawn from the Infrastructure Lifecycling Restricted Surplus Account.		
86-20-03-20	MOVED by Councillor Isaac that the Town of Sundre Council approve a deferral of utility payments for the months of April, May and June 2020, with no penalties being applied for those months, for those financially affected by COVID-19 and that participants be required to contact the Town to arrange for a deferral agreement.		
87-20-03-20	MOVED by Councillor Dalke that the Town of Sundre Council approve a deferral of Tax Installment Payments (TIPP) for the months of April, May and June 2020, with no penalties being applied for those months, for those financially affected by COVID-19 and that participants be required to contact the Town to arrange for a deferral agreement.		
88-20-03-20	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 3:43 p.m.		
#/D/M/Y	CANCELLED - April 6, 2020 Regular Council Meeting (COVID-19)		
#/D/M/Y	CANCELLED - April 20, 2020 Regular Council Meeting (COVID-19)		
#/D/M/Y	May 4, 2020 Regular Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status
89-04-05-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes: Add 8.7 RFD National Preparedness Week and 8.7a Proclamation National Preparedness Week		

2020 COUNCIL MOTION LOG

90-04-05-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on March 9, 2020 be approved as presented.		
91-04-05-20	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on April 1, 2020 be approved as presented.		
92-04-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council give first reading to Bylaw 2020-05, an amendment to Bylaw 2019-01 "Council Procedural Bylaw"; being a Bylaw Amendment to establish the participation of Councillors to attend a Closed Meeting of Council by Electronic means during an Emergency Situation.		
93-04-05-20	MOVED by Councillor Preston that the Town of Sundre Council give second reading to Bylaw 2020-05, an amendment to Bylaw 2019-01 "Council Procedural Bylaw"; being a Bylaw Amendment to establish the participation of Councillors to attend a Closed Meeting of Council by Electronic means during an Emergency Situation.		
94-04-05-20	MOVED by Councillor Isaac that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2020-05, an amendment to Bylaw 2019-01 "Council Procedural Bylaw"; being a Bylaw Amendment to establish the participation of Councillors to attend a Closed Meeting of Council by Electronic means during an Emergency Situation.		
95-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2020-05, an amendment to Bylaw 2019-01 "Council Procedural Bylaw"; being a Bylaw Amendment to establish the participation of Councillors to attend a Closed Meeting of Council by Electronic means during an Emergency Situation.		
96-04-05-20	MOVED by Councillor Isaac that the Town of Sundre Council give first reading to Bylaw 2020-06, being a Bylaw to establish the 2020 Tax Rate.		
97-04-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council give second reading to Bylaw 2020-06, being a Bylaw to establish the 2020 Tax Rate.		
98-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2020-06, being a Bylaw to establish the 2020 Tax Rate.		
99-04-05-20	MOVED by Councillor Funke that the Town of Sundre Council give third and final reading to Bylaw 2020-06, being a Bylaw to establish the 2020 Tax Rate.		
100-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council appoint Mr. Jason Bird to the Events and Festival Committee for a term of eighteen (18) months ending at the Organizational Meeting in 2021.	BaF-write letter of appointment	Completed Appendix "10"
101-04-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council appoint Ms. Maria Gamelin to the Vision for Sundre Committee for a term of eighteen (18) months ending at the Organizational Meeting in 2021.	BaF-write letter of appointment	Completed Appendix "11"

2020 COUNCIL MOTION LOG

102-04-05-20	MOVED by Councillor Warnock that the Town of Sundre Council proclaim the week of May 17-23, 2020 as "Public Works Week" on behalf of the citizens of Sundre.	BaF-post proclamation on Town website, send copy of proclamation to Operations & Comm. Services.	Completed Appendix "12"
103-04-05-20	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of April 19-25, 2020 (retroactively) as "National Volunteer Week" on behalf of the citizens of Sundre.	BaF-post proclamation on Town website, send copy of proclamation to Comm. Services and GNP.	Proclamation Completed Appendix "13" Date of Appreciation Event - Pending
104-04-05-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Q4 2019 Pro-Forma Financial Report as information.		
105-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council approve the waiver of the penalties on the full amount of outstanding property tax accounts to be applied on July 1, 2020 for all properties.		
106-04-05-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the Financial Scenario presentation as information.		
107-04-05-20	MOVED by Councillor Preston that the Town of Sundre Council proclaim the week of May 3-9, 2020 as "National Preparedness Week" on behalf of the citizens of Sundre.	BaF-post proclamation on Town website, send copy of proclamation to DEM and post EM info on website	Completed Appendix "14"
108-04-05-20	MOVED by Councillor Isaac that the Town of Sundre Council direct the Chief Administrative Officer to draft a letter to the Minister of Municipal Affairs, detailing the Town of Sundre's proposed "list of shovel ready" projects.	LN-draft amendment to Minister's letter to add: Broadband deployment as a "shovel ready" project	Completed Appendix "15"
109-04-05-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the verbal update from Emergency Management as information.		

2020 COUNCIL MOTION LOG

110-04-05-20	MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence from Alberta Justice and Solicitor General, Office of the Minister response from letter dated October 8, 2019 regarding polic funding model, as information.		
111-04-05-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
#/D/M/Y May 25, 2020 Regular Council Meeting (teleconference)			
Res. #	Council Motion	Action	Status
112-25-05-20	MOVED by Councillor Dalke that the Agenda be approved as presented.		
113-25-05-20	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on May 4, 2020 be approved as presented		
114-25-05-20	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from Ms. Karen Tubb of the Sundre Municipal Library as information.		
115-25-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council proclaim the week of June 1 - 7, 2020 as "Seniors Week" on behalf of the citizens of Sundre.	Proclamation will be posted to Town's website and Facebook page	Completed, Appendix "16"
116-25-05-20	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of May 24 - 31, 2020 as "National Tourism Week" on behalf of the citizens of Sundre.	Proclamation will be posted to Town's website and Facebook page	Completed, Appendix "17"
117-25-05-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the Departmental Reports for February, March and April 2020 as information.		
118-25-05-20	MOVED by Councillor Warnok that the Town of Sundre Council accept the Chief Administrative Officer's veral update as information.		
119-25-05-20	MOVED by Councillor Isaac that the Town of Sundre Council accept the correspondence from the Honourable Seamus O'Regan, Minister of Natural Resources date may 6, 2020 regarding the Mountain Pine Beetle as information.		
120-25-05-20	MOVED by Councillor Dalke that Council go into closed meetig at 6:43 p.m.		
121-25-05-20	MOVED by Councillor Wolfe that Council return to open meeting at 6:58 p.m.		
122-25-05-20	MOVED by Councillor Preston being that the agenda matters have been concluded the meeting adjourned at 6:58 p.m.		
#/D/M/Y June 8, 2020 Regular Council Meeting (teleconference)			
Res. #	Council Motion	Action	Status
123-08-06-20	MOVED by Councillor Isaac that the Agenda be approved as presented		
124-08-06-20	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on May 25, 2020 be approved as presented.		

2020 COUNCIL MOTION LOG

125-08-06-20	MOVED by Council Wolfe that the Council of the Town of Sundre direct Administration to research alternatives to taxation, including pros, cons and financial implications	Admin to research and report to Council	Pending
126-08-06-20	MOVED by Councillor Preston that the Town of Sundre Council proclaim June 15, 2020 as "World Elder Abuse Awareness Day" on behalf of the citizens of Sundre.	Proclamation will be posted to Town's website and Facebook page	Completed, Appendix "18"
127-08-06-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the 2019 Safety Codes Council Annual Internal Review as information.		
128-08-06-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from Parkland Regional Library as information.		
129-08-06-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the correspondence from the Honorable Josephine Pon, Minister of Seniors and Housing as information		
130-08-06-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:31 p.m.		
131-08-06-20	MOVED by Councillor Wolfe that Council return to open meeting at 6:45 p.m.		
132-08-06-20	MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 6:46 p.m.		
#/D/M/Y June 22, 2020 Regular Council Meeting (teleconference)			
Res. #	Council Motion	Action	Status
133-22-06-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes:		
	1. Addition of Supplemental to Item 7.1 - Report To Council; Hus		
	2. Addition of Item 8.3 - RFD to Council, Trees in the River		
	3. Addition of Supplemental to Item 9.2 - Report to Council, Memorial Garden		
	4. Remove Item 13.2 - recorded in error		
134-22-06-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on June 8, 2020 be approved as presented.		
135-22-06-20	MOVED by Councillor Preston that the Town of Sundre Council accept the presentation from Pat Toone, board member of the Parkland Regional Library Board as information.		
136-22-06-20	MOVED by Councillor Funke that the Town of Sundre Council waive no portion of the connection fee.	BaF / CA Letter to Mr. Hus	Completed
137-22-06-20	MOVED by Councillor Warnock that the Town of Sundre Council approve the grant request from the Sundre & District Curling Club in the amount of \$10,000 as recommended by the Grant Review Committee	BaF/CAO Letter to Curling Club w/payment of funding	Completed

2020 COUNCIL MOTION LOG

138-22-06-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve the extension for Grants to Organizations application deadline to July 31, 2020 for any group wishing to host an event to stimulate the community spirit after the Phase-2 relaunch, and that the Council allow the Sundre & District Curling Club to apply for the balance of the costs for repairing the roof, subject to the Curling Club applying for matching grants, as available.	Baf/CAO website posting of information, letter to Curling Club	Completed
139-22-06-20	MOVED by Councillor Funke that the Town of Sundre Council direct Administration to send correspondence to MLA Jason Nixon, and with a copy to MP Earl Dreeshen to inform the department of the concerns regarding the trees in the Red Deer River.	Baf / CAO write letter	Completed
140-22-06-20	MOVED by Councillor Warnock that the Town of Sundre Council support the initiative to hire Grade 8 Sailing Trip students to assist with the landscaping project of Main Avenue West.	Baf / CAO write	Completed
141-22-06-20	MOVED by Councillor Funke that the Town of Sundre Council accept the Departmental Reports for May 2020 as information	CAO to provide answer to Council questions & post on Town website	Completed
142-22-06-20	MOVED by Councillor Preston that the Town of Sundre Council provide continual support for the Memorial Park.		
143-22-06-20	MOVED by Councillor Isaac that the Town of Sundre Council accept Administration's verbal report in regard to 2020 High School Graduation as information.		
144-22-06-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Report to Council on Office Protective Barriers as information.		
145-22-06-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from the Honourable Jonathan Wilkinson, Minister of Environment & Climate Change as information.		
146-22-06-20	MOVED by Councillor Wolfe that the Town of Sundre accept the correspondence from the Honourable Josephine Pon, Minister of Seniors and Housing as information.		
147-22-06-20	MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence from Mountain View County in regard to the extension of operations for Sundre Contracting as information.		
148-22-06-20	MOVED by Councillor Funke that Council go into closed meeting at 7:50 p.m.		
	Michael Solowan, QC Brownlee Law joined the meeting at 7:50 p.m.		
	CAO left the meeting at 8:20 p.m.		
149-22-06-20	MOVED by Councillor Wolfe that Council return to open meeting at 10:00 p.m.		
150-22-06-20	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 10:25 p.m.		

2020 COUNCIL MOTION LOG

#/D/M/Y	July 9, 2020 Special Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status
151-09-07-20	MOVED by Councillor Warnock that the Agenda be approved as presented.		
152-09-07-20	MOVED by Councillor Wolfe that the Town of Sundre Council approve costs not to exceed \$95, 100.00 plus GST for the purchase and installation of the Lift Station Emergency Generator, and that the funds be drawn from the Utilities Life Cycling Restricted Surplus account.		
	The Chief Administrative Officer left the meeting at 6:05 p.m.		
	The Director of Corporate Services left the meeting at 6:5 p.m.		
153-09-07-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:06 p.m.		
	J. Butler of Brownlee Law joined the closed meeting at 6:06 p.m.		
154-09-07-20	MOVED by Councillor Wolfe that Council return to open meeting at 7:18 p.m.		
155-09-07-20	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:18 p.m.		
#/D/M/Y	July 28, 2020 Special Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status
156-28-07-20	MOVED by Councillor Dalke that the Minutes of the Special Meeting of Council held on July 9, 2020 be approved as presented.		
157-28-07-20	MOVED by Councillor Warnock that the Town of Sundre Council support Administration's application for the asset management cohort opportunity from the RMA, AUMA, and IAMA, and that the Town of Sundre commits staff and other personnel in the asset management cohort program to advance our asset management.	CA / CAO	Completed
158-28-07-20	MOVED by Councillor Wolfe that the Town of Sundre Council support Councillor Funke's participation as a member of the Alberta Water Council's "ad hoc" group project.		
159-28-07-20	MOVED by Councillor Preston that the Town of Sundre Council accept the verbal Overview of Spring Workshop Items as information.		
160-28-07-20	MOVED by Councillor Funke that the Town of Sundre Council send a letter to Sundre citizens on behalf of Mayor and Council in regard to the use of masks in response to the escalation of Covid-19 cases in the Central Zone.	Mayor/Council	Completed
161-28-07-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from the Mayor of Cold Lake as information.		
162-28-07-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:10 p.m.		
	The Chief Administrative Officer left the meeting at 9:15 p.m.		
163-28-07-20	MOVED by Councillor Wolfe that Council return to open meeting at 10:05 p.m.		
164-28-07-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 10:05 p.m.		
#/D/M/Y	August 13, 2020 Special Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status

2020 COUNCIL MOTION LOG

165-13-08-20	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on July 28, 2020 be approved as presented		
166-13-08-20	MOVED by Councillor Funke that the Town of Sundre Council direct administration to proceed with an application to pave Centre Street from the bridge, south to Greenwood Campground and for phase one of the Camping / Recreation project	CAO	Completed
167-13-08-20	MOVED by Councillor Dalke that the Town of Sundre Council approve the grant requests from the third intake of applications as recommended by the Grant Committee	BaF send letters to recipients	Complete
	Mayor called a 15 minute recess at _____ p.m.		
168-13-08-20	MOVED by Councillor _____ that Council go into closed meeting at _____ p.m.		
169-13-08-20	MOVED by Councillor _____ that Council return to open meeting at _____ p.m.		
170-13-08-20	MOVED by Councillor _____ being that the agenda matters have been concluded the meeting adjourned at _____ p.m.		
#/D/M/Y	August 21, 2020 Special Council Meeting (teleconference)		
Res. #	Council Motion	Action	Status
171-21-08-20	MOVED by Council Funke that Council go into closed meeting at 6:32 p.m.		
172-21-08-20	MOVED by Councillor Funke that Council return to open meeting at 8:45 p.m.		
173-21-08-20	MOVED by Councillor Warnock that the Town of Sundre Council that Administration gather the information and the requests from the Fire Department and bring these to Council on Monday night to ensure there is an effective and functional Fire Department	LN	Complete
174-21-08-20	MOVED by Mayor Leslie being that the agenda matters have been concluded the meeting adjourned at 9:04 p.m.		
#/D/M/Y	August 24, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
175-24-08-20	MOVED by Councillor Preston that the Agenda be approved as amended with the following changes: Addition Item 4.2 August 21, 2020 Special Council Meeting Minutes; Addition Item 7.1 Business arising from August 21, 2020 Motion of Council		
176-24-08-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on June 22, 2020 be approved as presented		
177-24-08-20	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on August 21, 2020 be approved as presented		
178-24-08-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the verbal report from the Chief Administrative Officer as information		
179-24-08-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the Sundre RCMP Detachment 2nd Quarter 2020 Statistics Report as information		

2020 COUNCIL MOTION LOG

180-24-08-20	MOVED by Councillor Wolfe that the Town of Sudre Council accept the correspondence from the Honourable Doug Schweitzer, Q.C., Minister of Justice and Solicitor General as information		
181-24-08-20	MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence from Westlock County as information	LN	ICC topic
182-24-08-20	MOVED by Councillor Dalke that Council go into closed meeting at 6:15 p.m.		
183-24-08-20	MOVED by Councillor Preston that Council return to open meeting at 6:25 p.m.		
184-24-08-20	MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 6:26 p.m.		
#/D/M/Y	September 14, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
185-14-09-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes: Item 5.1 Change Peter Seier of TC Engery to Preston Seier; Item 13.1 Change Counill to Councillor		
186-14-09-20	MOVED by Councillor Wolfe that the Minutes of the Special Meeting of Council held on July 9, 2020 be approved as presented		
187-14-09-20	MOVED by Councillor Preston that the Minutes of the Special Meeting of Council held on July 28, 2020 be approved as presented		
188-14-09-20	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on August 13, 2020 be approved as presented		
189-14-09-20	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on August 24, 2020 be approved as presented		
190-14-09-20	MOVED by Councillor Dalke that the Town of Sundre Council accept the presentation from TC Energy as information		
191-14-09-20	MOVED by Councillor Wolfe that the Town of Sundre thank the representatives of Price Waterhouse Cooper, LLP and accept the presentation as information		
	<i>Mayor Leslies excused all public member and staff at 6:41 p.m. and advised that they are welcome to wate on the line to rejoin the council meeting after the closed meeting session concludes. The following were in attendance for the closed meeting: Mayor Terry Leslie, Councillor Paul Isaac, Councillor Richard Warnock, Councillor Rob Wolfe, Councillor Charlene Preston, Councillor Todd Dalke, Councillor Cheri Funke, Linda Nelson CAO, Chris Albert Director of Corporate Services, Angela Loo and Jasmine Kwong of Price Waterhouse Cooper LLP</i>		
192-14-09-20	MOVED by Councillor Warnock that Council go into closed meeting at 6:42 p.m.		
	<i>CAO, Linda Nelson and Director of Corporate Services, Chris Albert left the meeting at 6:52 p.m.</i>		
193-14-09-20	MOVEDby Councillor Wolfe that Council return to open meeting at 6:59 p.m.		
	<i>Mayor Leslie called a recess at 7:00 p.m.</i>		

2020 COUNCIL MOTION LOG

	Mayor Leslie called the meeting to order at 7:05 p.m.		
194-14-09-20	MOVED by Councillor Warnock that the Town of Sundre Council move to accept the 2019 Auditor's Report and the 2019 Audited Financial Statements and the 2019 Financial Information Return as presented by Price Waterhouse Cooper LLP; and Furthermore, direct Administration to forward said documents tot he Minister as prescribed by Section 278 of the <i>Municipal Government Act</i>	Corp. Serv.	Completed
195-14-09-20	MOVED by Councillor Dalke that the Town of Sundre Council TABLE the awarding of a firm to conduct a Compensation and Benefit Review until the next meeting of Council, to allow Administration to provide additional information	Corp. Serv.	Pending
196-14-09-20	MOVED by Councillor Dalke that the Council of the Town of Sundre proclaim October 4 -10, 2020 as Fire Prevention Week, and urge all the people of Sundre to check their homes, especially their kitchens for fire hazards and to support the many public safety activities and efforts of Sundre's fire and emergency services	BAF	Firehall, Website, Facebook, Newspaper posting
197-14-09-20	MOVED by Councillor Preston that the Council of the Town of Sundre proclaim October 1, 2020 as International Day of Older Persons, to celebrate and recognize the valuable contributions of older adults in Sundre	BAF	GNP, Website, Facebook, Newspaper posting
198-14-09-20	MOVEDby Councillor Funke that the Town of Sundre Council rescind Motion @22/11 made at the Regular Meeting of Council January 17, 2011	Leg. Serv.	Completed
199-14-09-20	MOVED by Councillor Funke that the Town of Sundre Council accept Councillor Cheri Funke's report for June to August 2020 as information		
200-14-09-20	MOVED by Councillor Isaac that the Town of Sundre Council accept the 100th Birthday Certificate for Mr. Wilhelm Moser as information		
201-14-09-20	MOVED by Councillor Funke that Council go into closed meeting at 7:36 p.m.		
202-14-09-20	MOVED by Councillor Wolfe that the Council return to open meeting at 8:45 p.m.		
203-14-09-20	MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 8:45 p.m.		
#/D/M/Y	September 28, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
204-28-09-20	MOVED by Councillor Isaac that the Agenda be approved as amended with the following changes: <div style="display: flex; justify-content: space-between;"><div>Old Business:</div><div>1.</div></div> Addition of 7.1 RFD_Compensation RFP, and <div style="display: flex; justify-content: space-between;"><div>2.</div><div>Under</div></div> Addition of 7.1a Report to Council Compensation <div style="display: flex; justify-content: space-between;"><div>New Business:</div><div>1.</div></div> Addition of 8.1.8 Tas Sale Properties		
205-28-09-20	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on September 14, 2020 be approved as presented.		

2020 COUNCIL MOTION LOG

206-28-09-20	MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to research and bring back a report in regard to regulations and bylaw amendments required for the allowance of urban chickens for residential property owners.	Legislative / Planning & Development	Pending
207-28-09-20	MOVED by Councillor Dalke that the Town of Sundre Council approve the selection of Salopek & Associates to conduct a Compensation and Benefit Review at a cost not to exceed \$40,000 including incidentals, with funding to be drawn from the General Corporate Stabilization RSA.		
208-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council set a reserve bid of \$72,000 for Lot 1, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3201.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
209-28-09-20	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of \$70,000 for Lot 2, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3202.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
210-28-09-20	MOVED by Councillor Wolfe that the Town of Sundre Council set a reserve bid of \$70,000 for Lot 3, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3203.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		

2020 COUNCIL MOTION LOG

211-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council set a reserve bid of \$70,000 for Lot 4, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3204.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
212-28-09-20	MOVED by Councillor Wolfe that the Town of Sundre Council set a reserve bid of \$74,000 for Lot 6, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3206.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
213-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council set a reserve bid of \$209,000 for Lot 30, Block 1, Plan 0613469, Sundre AB and furthermore;		
	The property identified by Roll No. 4028.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
214-28-09-20	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of \$186,000 for Lot 9, Block 2, Plan 0312972, Sundre AB and furthermore;		
	The property identified by Roll No. 4040.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		

2020 COUNCIL MOTION LOG

	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
215-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council set a reserve bid of \$70000 for Lot 5, Block 18, Plan 9912954, Sundre AB and furthermore;		
	The property identified by Roll No. 3205.000 will be offered for sale by public auction at the Town Office on Thursday, November 26th, 2020 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore;		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due withing thirty (30) days from the date of the auction or the deposit will be forfeited and the Town will consider the next bid.		
216-28-09-20	MOVED by Councillor Prestion that the Town of Sundre Council appoints Price Waterhouse Coopers LLP as the Town's auditors for the 2020 fiscal year.		
217-28-09-20	MOVED by Councillor Dalke that the Town of Sundre Council support Councillor Funke's request to continue to participate as a member of the Water Council's Working Group.		
218-28-09-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for June to August 2020 as information.		
	<i>Mayor Leslie called a recess at 7:02 p.m.</i>		
219-28-09-20	MOVED by Councillor Wolfe that the Council go into closed meeting at 7:14 p.m.		
220-28-09-20	MOVED by Councillor Wolfe that Council return to open meeting at 8:40 p.m.		
221-28-09-20	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:40 p.m.		
#/D/M/Y	October 13, 2020 Regular Council Meeting		
Res. #	Council Motion	Action	Status
222-13-10-20	MOVED by Councillor Isaac that the Agenda be approved as presented.		
223-13-10-20	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on September 28, 2020 be approved as presented.		
224-13-10-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the 2020 Quarterly Financial Reports as information.		
225-13-10-20	MOVED by Councillor Preston that the Town of Sundre Council maintains the Fortis Alberta Franchise Fee at 10% effective January 1, 2021.		
226-13-10-20	MOVED by Councillor Wolfe that the Town of Sundre Council proclaim the week of October 26-30, 2020 as Alberta Development Officers Week in the Town of Sundre.		

2020 COUNCIL MOTION LOG

227-13-10-20	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Terry Leslie's report for September 2020 as information.		
228-13-10-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Richard Warnock's report for September 2020 as information.		
229-13-10-20	MOVED by Councillor Warnock that the Town of Sundre Council accept Councillor Cheri Funke's report for September 2020 as information.		
230-13-10-20	MOVED by Councillor Preston that the Town of Sundre Council accept the correspondence from the Honourable Jason Nixon as information.		
231-13-10-20	MOVED by Councillor Wolfe that the Town of Sundre Council accept the invitation to attend in Olds on October 29th, 2020 a Focus Group in regard to Sustainable, Affordable and Accessible Transportation as information.		
232-13-10-20	MOVED by Councillor Funke that the Town of Sundre Council accept the letter to the West Country Seniors (50+ Centre) as information.		
233-13-10-20	MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from Parkland Regional Library Board as information.		
234-13-10-20	MOVED by Councillor Wolfe that Council go into closed meeting at 6:40 p.m.		
235-13-10-20	MOVED by Councillor Warnock that Council return to open meeting at 6:55 p.m.		
236-13-10-20	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 6:56 p.m.		

SCHEDULE A**Mayor Terry Leslie****\$ 15,000.00**

Date	Description	Expense	Cost	Balance
2020-01-16	Red Deer River Municipal Users Group	Per Diem	\$ 175.00	\$ 14,825.00
2020-01-22	AUMA President's Summit - Edmonton	Per Diem	\$ 175.00	\$ 14,650.00
2020-01-23	AUMA President's Summit - Edmonton	Accommodation	\$ 154.60	\$ 14,495.40
2020-01-23	AUMA President's Summit - Edmonton	Per Diem	\$ 175.00	\$ 14,320.40
2020-01-23	AUMA President's Summit - Edmonton	Registration	\$ 50.00	\$ 14,270.40
2020-01-30	MAP Meeting - MVC	Per Diem	\$ 175.00	\$ 14,095.40
2020-01-22	Jan. 22/23 Edmonton President's Summit	Mileage	\$ 282.08	\$ 13,813.32
2020-01-16	Red Deer River Municipal Users Group	Mileage	\$ 202.29	\$ 13,611.03
2020-01-30	MAP Meeting - MVC	Mileage	\$ 56.19	\$ 13,554.84
2020-01-21	FCM Conference Toronto	Accommodation	\$ 336.43	\$ 13,218.41
2020-02-06	Brownlee Emerging Trends	Registration	\$ 90.00	\$ 13,128.41
2020-02-20	Red Deer River Municipal Users Group	Per Diem	\$ 175.00	\$ 12,953.41
2020-02-28	Work Calgary Home & Garden Show	Per Diem	\$ 175.00	\$ 12,778.41
2020-02-28	Parking at Home & Garden Show	Parking	\$ 14.29	\$ 12,764.12
2020-02-28	Event Entrance Charge	Entrance	\$ 15.20	\$ 12,748.92
2020-02-29	Red Deer River Municipal Users Group	Mileage	\$ 129.24	\$ 12,619.68
2020-02-28	Calgary Home & Garden Show	Mileage	\$ 153.96	\$ 12,465.72
2020-03-11	Central AB Mayors & Reeves Red Deer	Per Diem	\$ 175.00	\$ 12,290.72
2020-03-11	Mayor's Prayer Breakfast Red Deer	Registration	\$ 35.00	\$ 12,255.72
2020-04-06	Refund Credit for Cancellation	Registration	-\$ 35.00	\$ 12,290.72
2020-03-25	AUMA Municipal Leader's Caucus	Registration	\$ 165.00	\$ 12,125.72
2020-03-25	AUMA Municipal Leader's Caucus	Accommodation	\$ 446.84	\$ 11,678.88
2020-03-16	RMA Convention	Registration	\$ 550.00	\$ 11,128.88
2020-03-16	RMA Convention	Accommodation	\$ 392.00	\$ 10,736.88
2020-04-06	Reeves & Mayors Mtg Red Deer	Mileage	\$ 126.26	\$ 10,610.62
2020-04-30	Refund - RMA	Registration	-\$ 550.00	\$ 11,160.62
2020-04-30	Refund - AUMA Caucus	Accommodation	-\$ 165.00	\$ 11,325.62
2020-04-30	Refund - FCM	Accommodation	-\$ 336.43	\$ 11,662.05
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 11,562.05
2020-09-17	RDRMUG regular meeting	Per Diem	\$ 175.00	\$ 11,387.05
2020-09-17	RDRMUG mileage to Drumheller	Mileage	\$ 191.05	\$ 11,196.00
			\$ 3,804.00	\$ 11,196.00
			Spent	Remaining

Councillor Todd Dalke

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,900.00
				\$ 5,900.00
			\$ 100.00	\$ 5,900.00
			Spent	Remaining

Councillor Cheri Funke

\$ 6,000.00

Date	Description	Expense	Cost	Balance
17-Jan-20	RDRWA Board Meeting	Per Diem	\$ 112.50	\$ 5,887.50
2020-01-21	Keep Alberta Rolling, Didsbury	Per Diem	\$ 45.00	\$ 5,842.50
2020-01-21	Travel to Didsbury	Per Diem	\$ 22.50	\$ 5,820.00
21-Jan-20	Travel to Didsbury	Mileage	\$ 58.44	\$ 5,761.56
2020-01-25	Council Governance Workshop	Per Diem	\$ 175.00	\$ 5,586.56
2020-07-14	WaterCanada Online	Registration	\$ 149.00	\$ 5,437.56
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,337.56
2020-07-10	RDRWA Virtual AGM	Per Diem	\$ 56.25	\$ 5,281.31
2020-07-11	Spring Workshop	Per Diem	\$ 175.00	\$ 5,106.31
2020-07-17	RDRWA Board Meeting	Per Diem	\$ 67.50	\$ 5,038.81
2020-08-20	Future Water Mgmnt Ad Hoc Comm.	Per Diem	\$ 33.75	\$ 5,005.06
2020-08-28	RDRWA Board Meeting	Per Diem	\$ 56.25	\$ 4,948.81
2020-08-28	Future Water Mgmnt Ad Hoc Comm.	Per Diem	\$ 33.75	\$ 4,915.06
2020-07-29	Window on Water	Per Diem	\$ 56.25	\$ 4,858.81
2020-08-26	Window on Water	Per Diem	\$ 56.25	\$ 4,802.56
2020-09-10	Future Water Mgmnt Ad Hoc Comm.	Per Diem	\$ 33.75	\$ 4,768.81
2020-09-16	Window on Water	Per Diem	\$ 56.25	\$ 4,712.56
2020-09-18	RDRWA Board Meeting	Per Diem	\$ 67.50	\$ 4,645.06
2020-09-21	AUMA Ed. Session-Healthy Comm.	Per Diem	\$ 33.75	\$ 4,611.31
2020-09-22	AUMA Ed. Session-World Policing	Per Diem	\$ 22.50	\$ 4,588.81
2020-09-22	AUMA Ed. Session-Unlocking AB Potential	Per Diem	\$ 22.50	\$ 4,566.31
2020-09-23	Future Water Mgmnt Ad Hoc Comm.	Per Diem	\$ 33.75	\$ 4,532.56
2020-09-23	AUMA Ed. Session-Muni Mash Up	Per Diem	\$ 22.50	\$ 4,510.06
2020-09-24	AUMA Convention - Day 1	Per Diem	\$ 168.75	\$ 4,341.31
2020-09-25	AUMA Convention - Day 2	Per Diem	\$ 90.00	\$ 4,251.31
				\$ 5,437.56
			\$ 1,748.69	\$ 4,251.31
			Spent	Remaining

Councillor Paul Isaac

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-01-25	Council Governance Workshop	Per Diem	\$ 175.00	\$ 5,825.00
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,725.00
2020-08-31	Refund of AUMA Virtual Registration	Registration	-\$ 100.00	\$ 5,825.00
			\$ 175.00	\$ 5,825.00
			Spent	Remaining

Councillor Charlene Preston

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,900.00
2020-01-24	Governance Workshop	Per Diem	\$ 175.00	\$ 5,725.00
2020-07-11	Spring Workshop	Per Diem	\$ 175.00	\$ 5,550.00
			\$ 450.00	\$ 5,550.00
			Spent	Remaining

Councillor Richard Warnock

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-01-25	Council Governance Workshop	Per Diem	\$ 175.00	\$ 5,825.00
2020-02-15	Brownlee Emerging Trends - Calgary	Per Diem	\$ 175.00	\$ 5,650.00
2020-03-25	AUMA Municipal Leader's Caucus	Registration	\$ 165.00	\$ 5,485.00
2020-03-25	AUMA Municipal Leader's Caucus	Accommodation	\$ 446.84	\$ 5,038.16
2020-04-30	Refund - AUMA Caucus	Registration	-\$ 165.00	\$ 5,203.16
2020-04-30	Refund - AUMA Caucus	Accommodation	-\$ 336.43	\$ 5,539.59
2020-07-11	Spring Workshop	Per Diem	\$ 175.00	\$ 5,364.59
2020-07-28	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,264.59
2020-09-23	Virtual AUMA Sept 24-25, 2020	Per Diem	\$440.00	\$ 4,824.59
			\$ 1,175.41	\$ 4,824.59
			Spent	Remaining

Councillor Robert Wolfe

\$ 6,000.00

Date	Description	Expense	Cost	Balance
2020-01-09	Chamber of Commerce Meeting	Per Diem	\$ 45.00	\$ 5,955.00
2020-02-05	Sundre Search & Rescue	Per Diem	\$ 45.00	\$ 5,910.00
2020-02-13	Chamber of Commerce Meeting	Per Diem	\$ 45.00	\$ 5,865.00
2020-02-19	Greenwood Neighbourhood Place	Per Diem	\$ 45.00	\$ 5,820.00
2020-07-11	Spring Workshop	Per Diem	\$ 175.00	\$ 5,645.00
2020-07-27	Virtual AUMA Sept 24-25	Registration	\$ 100.00	\$ 5,545.00
			\$ 455.00	\$ 5,545.00
			Spent	Remaining



DEPARTMENTAL REPORT

DEPARTMENT	Corporate Services
SUBMITTED BY	Chris Albert
DATE	October 26, 2020
FOR MONTH OF	September 2020

TOPIC #1	2019 Audit
ISSUES:	
RESOLUTIONS/SUCCESSIONS:	Council approved the 2019 Audit / Financial reports as presented at the Regular meeting of Council on September 14, 2020.
TOPIC #2	Fall Workshop
ISSUES:	
RESOLUTIONS/SUCCESSIONS:	Preparations ongoing for the Fall Workshop scheduled for Oct 23-25 in Red Deer. Coordinating and assisting with report writing for all department managers
TOPIC # 3:	Asset Management
ISSUES:	
RESOLUTIONS/SUCCESSIONS:	The Asset Management Cohort project is proceeding in conjunction with our partner, the Town of Didsbury.
TOPIC # 4:	Covid / Office
ISSUES:	
RESOLUTIONS/SUCCESSIONS:	A partition and door were installed in the reception area allowing for public entry to the Town Office; Staff continue to meet monthly deadlines, complete tasks in a timely manner, deliver assistance to citizens in regard to utility and tax billings, and ensure our suppliers are paid in a timely fashion.

DEPARTMENTAL REPORT

DEPARTMENT	Planning and Development
SUBMITTED BY	Betty Ann Fountain, Development Officer
DATE	October 26, 2020
FOR MONTH OF	September 2020

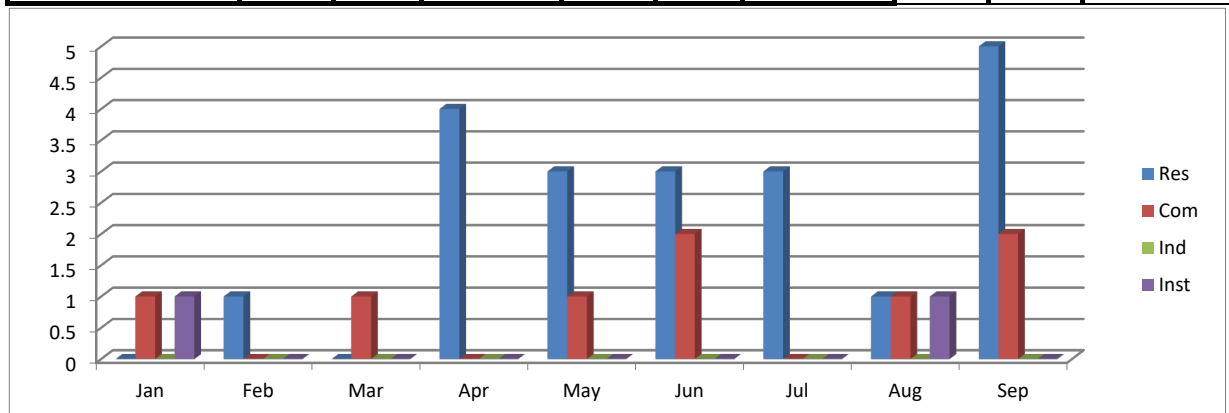
TOPIC #1	Development and Building Permits
ISSUES:	<ul style="list-style-type: none"> • <i>Development Permits: 7</i> • <i>Building Permits: 6</i> • <i>Electrical Permits: 5</i> • <i>Gas Permits: 2</i> • <i>Plumbing Permits: 0</i>
RESOLUTIONS/SUCCESSSES:	<ul style="list-style-type: none"> • Development Permits issued for: Retail Signage, a Manufactured Home, Semi-Detached Residential Project, Minor Residential Projects – Roof over Deck, Accessory Buildings; • Building Permits for: Commercial Fire Alarm upgrade, home improvement projects (shed, detached garage, deck expansion, hot tub), commercial pylon sign; • Electrical Permits issued for a variety of residential projects; • Gas Permits issued for a variety of residential projects.
TOPIC #2	Real Property Reports (RPRs)
ISSUES:	<ul style="list-style-type: none"> • RPRs – 2
RESOLUTIONS/SUCCESSSES:	<ul style="list-style-type: none"> • RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of property. Role of Administration is to assist property owners to solve non-compliant issues.
TOPIC #3:	Area Structure Plan
ISSUES:	<ul style="list-style-type: none"> • Sundre Hills Area Structure Plan, ongoing.
RESOLUTIONS/SUCCESSSES:	<ul style="list-style-type: none"> • Revisions to the Area Structure Plan by the Developer and his Planning Consultant required before putting the draft ASP into formal circulation.
ISSUES:	<ul style="list-style-type: none"> • Eagle Ridge ASP
RESOLUTIONS/SUCCESSSES:	<ul style="list-style-type: none"> • Meeting with Developer, revisions to ASP required.
TOPIC #4:	Subdivision
ISSUES:	<ul style="list-style-type: none"> • Meeting with Developer for potential residential development in NW;
RESOLUTIONS/SUCCESSSES:	<ul style="list-style-type: none"> • Amendments to Eagle Ridge ASP required before subdivision application can be considered for residential development; • Administration continues to track the Developer's (Sundre Hills) progress to meet conditions of 2018 and 2019 subdivision approvals;
TOPIC #5:	Re-designations (amendments to the Land Use Bylaw Map)
RESOLUTIONS/SUCCESSSES:	<ul style="list-style-type: none"> • No Public Hearings were scheduled in September 2020 for re-designations; • Anticipate redesignation and subdivision application in conjunction with Eagle Ridge ASP amendment once developers have developed a strategy to proceed.
TOPIC #6:	Land Use Bylaw

ISSUES:	<ul style="list-style-type: none"> • Research and community consultation required for the allowance of residential property owners to acquire and maintain Urban Hens; • Amendment to the Land Use Bylaw may be warranted to amend Accessory Building regulations.
TOPIC #7:	Intermunicipal
ISSUES:	<ul style="list-style-type: none"> • IDP update ongoing;
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Administration provided input for revisions to County Administration amendments and is of the opinion that a consensus for finalizing an updated IDP will be forthcoming by late fall 2020. Two outstanding amendments will be brought forward to the ICC. Review and update to IDP continues to build and improve transparency and improve our relationship with MVC.
TOPIC # 8:	Administrative
ISSUES:	<ul style="list-style-type: none"> • Preparations for Fall Workshop commenced; • Staff continue to adhere to COVID-19 regulations: small meetings held with developers and local property owners maintaining social distancing; • Filing Project – ongoing; • Succession Planning – staff recruitment continues.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Goal is to remain healthy and provide continued services to the community, and developers through alternative methods of communication; small 2 – 3 person meetings have been hosted in the Council Chambers which allows for social distancing. Face to face meetings are at times preferable to online communications; • Improved departmental efficiencies, knowledge, and team building; • Improves overall departmental performance, transparency, and stakeholder engagement; • Succession planning underway to building capacity within the department;

Attachments	September 2020 Building Permit Statistics; and CAO's Project Report
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MONTHLY BUILDING REPORT FOR THE MONTH OF SEPTEMBER 2020

	Sep-20			2020 Year To Date			2019 Year to Date		
	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows	0	0	\$ -	0	0	\$ -	3	3	\$ 583,000
Bi-Level				0	0	\$ -	0	0	\$ -
Duplex/Semi Det.				0	0	\$ -	0	0	\$ -
Multi-Family				0	0	\$ -	0	0	\$ -
Mobile Homes	1	1	\$ 200,000	1	1	\$ 200,000	0	0	\$ -
Accessory Buildings		2	\$ 34,000	0	8	\$ 64,300		6	\$ 74,000
Renovation/Addition	0	2	\$ 13,000	0	8	\$ 114,000	0	13	\$ 107,350
Sub-Total	1	5	\$ 247,000	1	17	\$ 378,300	3	22	\$ 764,350
COMMERCIAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		1	\$ 26,000		2	\$ 58,070		1	\$ 1,400,000
		1	\$ 3,500		4	\$ 1,773,500		1	\$ 5,000
		2	\$ 29,500		8	\$ 1,831,570		2	\$ 1,405,000
INDUSTRIAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		2	\$ 1,430,000
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		2	\$ 1,430,000
INSTITUTIONAL									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		3	\$ 175,000
		0	\$ -		2	\$ 495,000		0	\$ -
		0	\$ -		2	\$ 495,000		3	\$ 175,000
TOTAL	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
	1	7	\$ 276,500	1	30	\$ 2,991,870	3	29	\$ 3,774,350





MEMO

TO: Linda Nelson, CAO
 FROM: Betty Ann Fountain, Development Officer
 RE: September 2020 Commercial, Industrial, Institutional Projects

COMMERCIAL

<u>Permitted or Discretionary Use</u>	<u>District</u>	<u>Civic Address</u>	<u>Project</u>	<u>Value</u>
Permitted	C-1	Unit 1, 841 Main AV. W.	Pylon Sign (McDonald's)	\$26,000
Permitted	C-1	101 - 3 ST SW	Fire Alarm Panel (hotel)	\$3,500

INDUSTRIAL

<u>Permitted or Discretionary Use</u>	<u>District</u>	<u>Civic Address</u>	<u>Project</u>	<u>Value</u>

INSTITUTIONAL

<u>Permitted or Discretionary Use</u>	<u>District</u>	<u>Civic Address</u>	<u>Project</u>	<u>Value</u>

Legend:

C-1 Central Commercial
 C-2 Highway Commercial
 C-3 Neighbourhood Commercial
 I-1 Light Industrial
 I-2 Flood Plain Industrial
 PS Public Service

DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
DATE	October 21, 2020
FOR MONTHS OF	September

TOPIC #1	Septage Receiving Station
Progress	The station continues to work with minimal issues. Operations has designed a locked bypass system to mitigate user fraud and spills. As of September 20, 2020, meter recorded 19,000+/- cubic meters of wastewater from the region.
Next steps	<ul style="list-style-type: none"> Continue to monitor the station and report final year receivables. Will investigate a future upgrade to detect contaminants and provide shut down if detected
TOPIC #2	Annual Gas Leak Survey
Progress	Staff completed the annual survey.
Next Steps	<ul style="list-style-type: none"> No major leaks found, continue to monitor system.
TOPIC #3	Hydrants
Progress	Operations staff repaired and tested 2 critical hydrants in downtown commercial district.
Next Steps	<ul style="list-style-type: none"> Coordinating with Fire Department for a testing schedule for all hydrants in all districts.
TOPIC # 4:	Lagoon Critical Upgrade
Progress	Upgrade completed and operational
Next Steps	<ul style="list-style-type: none"> Monitoring system on an ongoing basis.
TOPIC # 5:	Standby Emergency Generator
Progress	Installation and commissioning completed at main lift station.
Next Steps	<ul style="list-style-type: none"> Generator available in emergency situations.
TOPIC # 6:	Sidewalk repairs
Progress	Several small damaged sidewalks have been repaired (locally). A 20-meter section on Centre street North was also rebuilt

Additional Information:

- Operations staff preparing for Environment Canada on site inspection of lagoon system;
- Coordinating public notices for Hwy 27 road repairs;
- Preparations completed for test platform at lagoon site in anticipation of installation of new technology;
- Staff installed security fencing around the new standby generator sites to mitigate vandalism;
- Gas department staff completed installation of gas service to Main Ave. West commercial site.

DEPARTMENTAL REPORT

DEPARTMENT	Sundre Community Services
SUBMITTED BY	Sue Nelson
DATE	October ,2020
FOR MONTH OF	September ,2020

TOPIC #1	Parks, Pathways, Trails and Green Spaces
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Staff are to be congratulated for all their hard work keeping our public areas across Town looking great over the spring, summer and fall. Many positive community and visitor comments received in regard to the flower planters, hanging baskets, campground, gazebo, and the well maintained grass, trees and shrubs; • The Main AV. West Boulevard project has been successfully completed. Eastside rest area of the boulevard to commence in the spring; • Royal purple park project was completed, including the recycle tire surfacing, and disability playground equipment and opened to the public on September 16th with very positive response from the community; • Discussions continue in regard to the use of the tennis courts.
TOPIC #2	Arena
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • The new ice plant project is progressing. Improvements to the design were done to accommodate access for dumping inside the building; • As the arena is closed to the public at this time, Staff are able to complete maintenance tasks easily and safely.
TOPIC # 3:	Community Centre
ISSUES:	Plans for Reopening of the Community Centre and Arena
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> • Protocols for the re-opening of the Community Centre and the Arena to the public are being developed; more information forthcoming.



DEPARTMENTAL REPORT

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	Kevin Heerema
DATE	Oct 2020
FOR MONTH OF	Sept 2020

TOPIC #1	Bill 21
ISSUES:	Bill 21 has introduced some changes that will affect the department. Staff is aware and monitoring possible solutions and issues.



DEPARTMENTAL REPORT

DEPARTMENT	Emergency Management
SUBMITTED BY	Kevin Heerema
DATE	October 2020
FOR MONTH OF	September 2020

TOPIC #1	COVID 19
ISSUES:	
RESOLUTIONS/SUCCESSSES:	While we continue to monitor the situation daily, our resources have shifted back to regular duties
TOPIC #2	Information Officer Job Aid
ISSUES:	
RESOLUTIONS/SUCCESSSES:	Staff are preparing the Job Aid for the Information Officer in our EM go kits.

LIST & PROVIDE ATTACHMENTS:

(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)

Attachment #1	COVID update
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October 5, 2020

EM update for Council

COVID update:

To date COVID-19 has killed more than 1 million people worldwide. However the number of cases in the Sundre area remains VERY low. There has been one case in the area so far and that was in the 1st couple months of the pandemic. On Sept 29 Mountain View County had 19 reported cases: 9 active, 8 of them in the Didsbury and Carstairs area.

Information is readily available through the provincial news release on the province's and AHS websites as well as local news media. Funding was just announced to assist municipalities with COVID related costs such as safety measures like the glass partition at the town office.

We continue to monitor the latest information. With everyone well aware of the protocols in place and guidelines required by businesses and individuals there has been very little need for intervention or further guidance from the town or Emergency Management.

Alberta is once again shifting to [targeted COVID-19 testing](#) to reduce testing wait times, speed up access to results and support Albertans during influenza season and the winter months.

Hand sanitizer pumps have been purchased for all of our publicly accessible facilities.

A need for a mandatory mask bylaw in Sundre given our current situation is not warranted. Many people that feel they need a mask wearing them freely and some business in the area (Olds) are implementing the rule.

The best and most important means of protecting oneself remains hand washing and not touching your face.

Also, during the Spring and Summer months the Municipal ERP was completed, and the Business Continuity Plan was updated, and will be made available to the EM Committee soon.

In June staff volunteered and delivered the EM flip books to every residence in Sundre.

DEPARTMENTAL REPORT

DEPARTMENT	Economic Development and Communications
SUBMITTED BY	Jonathan Allan
DATE	October 21, 2020
FOR MONTH OF	September 2020

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<p>VACANCY RATES</p> <ul style="list-style-type: none"> In September, the C1 district was estimated at 6.2% vacant by total square footage area and estimated 11.9% by number of units vacant.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Hosted a free Pandemic Business Resilience Workshop attended by several businesses at Sundre Golf Club; event was completely sponsored by the speakers who attended. Attended investor networking event in Didsbury. Made contact with Immigrant Investor brokerage firm while there. The firm came to visit Sundre; toured them around and introduced to numerous commercial landlords. Extensive conversations ongoing to facilitate potential investment by several of their immigrant investor clients. Met with local restaurateur to discuss a) competing with McDonalds and upgrades possible; and b) paving of public parking lot for the purpose of beautification and accommodation of use. Began planning with CAEP and consultation firm for 2021 FDI investment attraction and business visitation program; began work on Trade Commissioner CanExport grant application to help make this project bigger and better. Took photo of local business for Proprietors' Series campaign. Spoke with two investors interested in opening outdoor sports and activity businesses in Sundre; one invested and will be opening in November, the other is still doing business planning and hoping for 2021 opening.
TOPIC #2	Tourism Development
ISSUES:	
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Continued omnichannel multi-media ad campaign management. Helped promote Shady Grove Mini Music Festival, held this month.
TOPIC # 3:	Broadband Fibre Optic Development
ISSUES:	
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> CCI sold to Xplornet; any potential future partnership with CCI would now be with Xplornet. It is too early to say what the P3 would look like, since all private discussions and behind the scenes planning may now be subject to change.

TOPIC # 4:	Other Projects
ISSUES:	
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Continuing to extensively promote RDC Health Care Aide program. Met with RDC and Campus Alberta Central about courses coming forward and to discuss any that could come to Sundre. Began costing and future planning (2021-2022) for potential light garden at Main Ave West pergola, pathway lighting in Lions Park, and asphaltting of public parking lot
TOPIC # 5:	Committees, Meetings, Conferences and Professional Development
ISSUES:	
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Met with Bike n Ski Club to discuss plan moving forward to remedy certain trail issues; communicated with Community Services department regarding requests. Met with Museum board member to begin discussions on whether a Winterfest Survivalist competition will happen in 2021.
TOPIC # 6:	Communications
ISSUES:	
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Updated website(s) as necessary. Received substantial publicity about Travel Alberta grant.



DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Alex Clews, Acting Fire Chief
DATE	October 26, 2020
FOR MONTH OF	September 2020

TOPIC #1	Fire Hall
ISSUES:	Fire Department adapting change.
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> • Kudo's to the firefighters actively providing services to the Town of Sundre and area; • Internal appointments Deputy Chief and Training Officer completed; • Several applications for new recruits received.
TOPIC #2	Equipment
RESOLUTIONS/SUCCESSES:	Crews preparing equipment for seasonal (fall & winter) weather.
TOPIC # 3:	Training
ISSUES:	Fire Fighters continue to train and participate in regional training programs.
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> • Three (3) firefighters in process of completing the 1051 training hosted by regional partner; • Coordinating Safety Code Officer training with Safety Codes Council, several firefighters have indicated interest in receiving the training.
TOPIC # 5:	Monthly Statistics
ISSUES:	Sundre Fire Department responded to a number of fire/emergency calls.
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> • List of calls, type of call: • 2- EMS assist calls • 6- Alarms calls • 2- Motor Vehicle Collisions • Total of 10 calls from September 1 – 30, 2020



REQUEST FOR DECISION

COUNCIL DATE	October 26, 2020
SUBJECT	2019 Municipal Indicators Report
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.2

BACKGROUND/PROPOSAL:

Beginning in 2017, the ministry started reporting on a new performance measure, which identified the percentage of municipalities that were deemed to be “not at risk” based on financial and governance risk indicators. This performance measure was developed in consultation with stakeholders and will be used as a benchmark for measuring the ministry’s efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached letter;
Verbal report to be provided;
Supplementary information forthcoming.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Sustainable Governance

Goal 1.1 Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the letter from Assistant Deputy Minister, Gary Sandberg, the verbal report and supplementary information provided by Administration as information.

MOTION:

That the Town of Sundre Council accept the letter from Assistant Deputy Minister, Gary Sandberg, the verbal and supplementary report provided by Administration as information.

ATTACHMENTS:

Letter from ADM Sandberg
Supplementary Information

Date Reviewed: October 22, 2020

CAO: *Linda Nelson*

Subject: 2019 Municipal Indicators Results

Dear Chief Administrative Officer

Beginning in 2017, the ministry started reporting on a new performance measure, which identified the percentage of municipalities that were deemed to be “not at risk” based on financial and governance risk indicators. This performance measure was developed in consultation with stakeholders, and will be used as a benchmark for measuring the ministry’s efforts to ensure Albertans live in viable municipalities and communities with responsible, collaborative and accountable local governments.

Each of the thirteen indicators has a defined benchmark, and a municipality will be deemed “not at risk” as long as it does not trigger a critical indicator (Indicators 1 and 2) or three or more non-critical indicators (Indicators 3 to 13). Municipal Affairs will publish the 2019 Municipal Indicator Results report for municipalities that are deemed “at risk” on the open government portal in early 2021.

The ministry has compiled and verified the data collected from Alberta’s municipalities for the 2019 financial year and is pleased to inform you that your municipality did not trigger the required number of indicators to appear in this year’s Municipal Indicator Results report.

The municipal indicator results from 2016 to 2019 for all municipalities are now available on the online Municipal Indicator Dashboard on the Municipal Indicators webpage (www.alberta.ca/municipal-indicators.aspx).

If you would like to discuss your results or the potential future release of these results on the Municipal Affairs website, please contact the Municipal Services Division at toll-free 310-0000, then 780-427-2225, or via email at lgsmail@gov.ab.ca.

Yours truly,

Gary Sandberg
Assistant Deputy Minister



REQUEST FOR DECISION

COUNCIL DATE	October 26, 2020
SUBJECT	Correspondence
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	12

BACKGROUND/PROPOSAL:

Correspondence received by, and/or sent by Legislative Services during the period of October 14 to October 22, 2020.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence as information.

MOTION:

12.1 That the Town of Sundre Council accept the letter to Mountain View Seniors' Housing as information.

ATTACHMENTS:

12.1

Date Reviewed: October 22, 2020

CAO: *Linda Nelson*

October 19, 2020

Mountain View Seniors' Housing
301, 6501 – 51 ST
Olds, AB T4H 1Y6
Attn: April Mattson, Volunteer Coordinator

Via Email: april.mattson@mvsh.ca

RE: New Horizon's for Seniors Grant Program

Dear Ms. Mattson,

On behalf of Council and the Citizens of the Town of Sundre, I am very pleased to offer this letter of support to Mountain View Seniors' Housing's grant application to New Horizon for Senior's Program.

"Social & Safe Outdoor Space" is an initiative under development to provide four outdoor shelters, with one (1) to be constructed at Mountain View's Seniors' Sundre location. The Covid pandemic and resulting restrictions have caused hardship for seniors to engage in social interactions. Mountain View's goal is to provide for the residents a safe and covered space from environmental elements to enjoy the outdoors. Utilizing the shelter, seniors will have the ability to access fresh air, engage in walking, and experience the emotional and spiritual wellbeing of safe visits with friends, family, and with others in their community.

Mountain View Seniors' Housing is a valuable resource in our community providing safe, reliable housing to those entering their twilight years. Staff and volunteers have been instrumental in developing programs that ensure the residents have a sense of well-being and remain important members of our community. We hope this letter of support will assist them in obtaining much needed funding for this innovative project.

Yours Truly,



Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

cc: Council
/file