



REQUEST FOR DECISION

COUNCIL DATE	June 27, 2020
SUBJECT	Supplementary Information Item 7.1
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

Attached is supplementary information for Item 7.1 on the Regular Council Agenda.

TOWN OF SUNDRE ADMINISTRATION

EAST SIDE SERVICING ISSUE

PLAN 4875FQ, BLOCK 1, LOT 3

BACKGROUND

On January 20, 2020, Mr. Hus attended the Council Meeting as a delegation to dispute the charges for connecting to Town Services, as is a requirement under the Towns Connection Fee Bylaw.

DISCUSSION AND SCHEDULES

1. On May 14, 2019 Mr. Hus spoke with the Tax/Utilities Coordinator at the Town Office. He was requesting information on the process of hooking onto the Town's Sewer system as his septic tank is near the end of its useful life. Mr. Hus was provided with the Eastside Information Circular and the Connection Fee Bylaw, attached as Schedules 1 and 2.
2. On June 25, 2019 the Operations Manager requested that Planning & Development staff facilitate a meeting with Mr. Hus to discuss his situation, and options for connecting to Town services.
3. On June 27, 2019 Planning and Development Staff contacted the Operations Manager and the Water/Wastewater Operator requesting that they provide 2 dates to facilitate and coordinate a meeting with Mr. Hus; attached as Schedule 3.
4. Mr. Hus was contacted and a meeting was scheduled for July 9th at 10:00 a.m. in the Town Office meeting room. The Operations Manager was subsequently unavailable to attend this meeting;
5. The Development Officer, Director of Planning & Ec. Development, and Water/Wastewater Operator were in attendance at the July 9th meeting. Mr. and Mrs. Hus were once again provided with a "connection to Water and Sewer Information" sheet at the meeting, which contained the following:
 - fee to connect \$15,000; necessity for qualified contractors;
 - possible requirement for a lift station;
 - costs that could be incurred by the property owner if First AV. E. required excavation;
 - option to connect only to water and possible re-lining of septic tank (based on information obtained from Municipal Affairs).)
 - options were explained and discussed at length. The Water/Wastewater Operator stated that he had been to the site and confirmed that the "service stubs" were inside the property line, therefore, additional costs for excavation of the street were not applicable. The notes from the meeting are attached as Schedule 4.
7. On August 7, 2019 a member of Planning & Development received an email from Mr. Hus; note the staff member was on vacation at the time.
8. On November 27, 2019 Planning and Development staff were informed that Mr. Hus connected to Town services (water & sewer) without paying the required \$15,000 connection fee, and that an invoice was sent to Mr. Hus for the \$15,000 payment.
9. On November 28th, a response from Mr. Hus was received stating the following:
 - Does not owe the water and sewer connect fee of \$15,000;
 - Options were discussed and during discussion Administration said that the \$15,000 fee did not apply to his situation and therefore would not be required to be paid;
 - Decision to connect to Town water and sewer based on this information;

- Contractor hired and excavation and connections made;
- Well and septic tank decommissioned;
- Request for confirmation that connection fee is not required to be paid.

POSITION OF ADMINISTRATION

At no time, did Administration Staff advise that the \$15,000 connect fee was to be waived, as staff are very aware that only Council can waive a fee created under a Bylaw. When Mr. and Mrs. Hus approached the Town, it was on a fact-finding mission in order to make a decision on how to proceed with connecting to Town services. Administration provided options, but no decisions were made at the meeting, nor did the Hus's advise the Town on which option they would proceed with. At the time, staff felt confident that all who attended the July 9th meeting were clear on the requirements to connect to Town services. Mr. and Mrs. Hus were provided with copies of the Connection Fee Bylaw, and the Eastside Circular Information sheet on at least 2 occasions, and were also informed verbally by the Tax/Utility Coordinator on the requirement to pay the hookup fee. The Circular information sheet describes the process for hookup, and the costs for each lot hooking up to the service. Additionally, Section 3.1 and 3.1.1 of the Connection Fee Bylaw clearly state:

3.1 Where the water and wastewater services were installed and paid for by the Town:

3.1.1 A connection fee of \$15,000.00 shall apply for each residential development and/or subdivision.

The FAQ sheet clearly states that step one is to pay the connection fee. Step 3 states that the connection fee allows you to connect to the services, and that the additional cost from the connection to the house is an additional charge at the owner's expense. Step 4 requires the owner to request the connection, and step 5 is to connect.

Our Tax/Utility Coordinator has confirmed that all other landowners who have hooked up to the Town Services have understood that this was a requirement based on the Bylaw and the circular, and have paid the fee without issue, or misunderstanding. In total 12 other landowners have paid the connection fee, based on the Bylaw.

The August 7th email mis-states the following: "that no excavation of the 1st Avenue NE roadway would be required so a connection fee of \$15,000 would not be applicable". The discussion that did occur at the July 9th meeting was that since the service stubs were located inside the property line, excavation of 1st AV NE would not be necessary, and additional costs of \$7,000 to \$10,000 would not be required, as the Town had already done the work, and again, the Bylaw clearly states that **"Where the water and wastewater services were installed and paid for by the Town:**

3.1.1 A connection fee of \$15,000.00 shall apply for each residential development and/or subdivision. "

During Mr. Hus's presentation to Council on January 20th he stated that he presented himself several times at the Town office asking to meet with Administration. Planning & Development Staff are always available to meet with the public at any time during business hours, including over the lunch hour. The front desk staff are always aware of who is available to assist the public.

Mr. Hus also mentioned that a contractor presented himself to inquire about the connection to Town services. Administration has no information on which contractor Mr. Hus hired, nor is there record of any contractor coming into the office to make inquiries, or to obtain permission to connect to the services.

Experienced staff members of Corporate Services, Operations and Planning & Development are aware of what is required for property owners to connect to Town services, options available to the property owner, and options for decommissioning wells and septic tanks.

CONCLUSION

In conclusion, the Hus's were provided with clear information on costs via the Circular FAQ sheet, and the Connection Fee Bylaw on at least two occasions, and they were told verbally that the connection fee was required in order to connect to Town Services. It is unfortunate that the August 7, 2019 e-mail from Mr. Hus was sent to a staff member who was at the time on vacation, and he did not receive a response, however, he did not try to contact another staff member, and proceeded based on that, rather than the information he was provided with in the Circular and in accordance with the Connection Fee Bylaw, which does not offer any exemptions.

Regards,

Betty Ann Fountain
Development Officer

Town of Sundre

Minimum Specifications for Water and Wastewater Connection to Residence

From the service valve on the property line:

1. Water service line shall be $\frac{3}{4}$ or 1 inch diameter Series 160 Municipal water line and Wastewater service line shall be 4" diameter Series SDR 28 or 35.
2. Two inch thick by four-foot wide Styrofoam insulation must be placed in ditch above the water and wastewater lines after backfilling .6 to 1 metre below grade.
3. Water and wastewater lines shall be inspected by the Town of Sundre Operation: Department prior to the ditch being backfilled. Contact the Town Shop at 403-638-4707 ext. 111 to arrange an inspection. Water will not be turned on until such time as an inspection has been completed.
4. The plumber shall make provisions for the installation of a water meter, supplied by the Town of Sundre. Notify the Town Shop to arrange for a meter.
5. The Town advises using $\frac{3}{4}$ " crushed gravel or something comparable for backfill for Water and Wastewater lines.
6. Recommend backwater valve on septic. 4" clean out required; if it's below street level no backwater is required.
7. Please remember to call Alberta One Call at 1-800-242-3447 for utility locates prior to any excavation work.

Items to Note based on December 12th, 2012 Meeting

- Contractors will have to work closely with the Town and the Plumbing Inspector; if there is anything out of the ordinary, please contact the Town Shop at 403.638.4707
- No allowance for dual systems, prior to tying into Municipal systems, wells must be abandoned and cannot be used for watering grass etc. as there is too high a risk for cross connection
- To abandon septic tanks - they need to be sucked out, crushed in and filled with dirt
- Plumbing Permits are only required if there will be changes to the sewer connection in the house. This includes the installation of a backwater valve. Otherwise, a plumbing permit is not required



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East Side Servicing Frequently Asked Questions

Q: What is the process for connecting?

A: The process for connecting is as follows:

- 1) Pay the connection fee at the Town Office;
- 2) **Obtain a Plumbing Permit at the Town Office;*
- 3) Lay the pipe (the connection fee allows you to connect to the service, however it is your responsibility to lay the pipe and pay the cost to bring the service from your property line to your house);
- 4) Request Connection at the Town Office;
- 5) Get Connected – Have your plumber contact the Town Shop to request a water meter be issued; and
- 6) Pay for water and wastewater – Each month, along with your gas and garbage bill, you will receive a billing with your water and wastewater meter readings listed.

**Plumbing Permits are only required if there will be any changes to the sewer connection in the house. This includes the installation of a backwater valve in the house.*

Q: Am I required to connect?

A: You are only required to connect if

- Future provincial or federal legislation mandates the connection;
- If the owner of a property applies for, and is approved for a change of the land use zoning designation;
- If redevelopment of 75% or more of the property occurs;
- If the owner of a property applies to have a new septic system installed; or
- If the owner of a property applies to have a new water well installed.

Q: What does the connection fee pay for?

A: The connection fee is the fee required to bring the water and sewer lines from the middle of the road to the property line. It does not pay to bring water and sewer from your property line to your house.

Q: Will there be other costs?

A: The connection fee does not cover the costs to bring the water and sewer from your property line to the house. The cost for the plumbing permit, the cost to lay the pipe from the property line to your house and the cost to have the service installed in your house, including the water meter, is your responsibility. In addition, you will be responsible to pay for the water and sewer consumption fees along with your gas bill each month.

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**TOWN OF SUNDRE
BYLAW NO. 10.13**

**BEING A BYLAW OF THE TOWN OF SUNDRE TO ESTABLISH A CONNECTION FEE
WITH RESPECT TO THE CONNECTION OF MUNICIPAL WATER AND
WASTEWATER SERVICES**

WHEREAS pursuant to the Municipal Government Act, R.S.A. 2000, Chapter M26, Municipal Council has broad authority to govern, including authority to pass bylaws respecting rates, fees and charges levied for goods and services provided by or on behalf of the Municipality;

AND WHEREAS Council of the Town of Sundre deems it desirable and fiscally responsible to establish rates, fees and charges for municipal services;

NOW THEREFORE, the Council of the Town of Sundre, in the Province of Alberta, in open meeting hereby enacts as follows:

1. CITATION

- 1.1 This Bylaw may be cited as the "Town of Sundre Connection Fee Bylaw".

2. DEFINITIONS

2.1 In this Bylaw:

- 2.1.1 Council shall mean Council of the Town of Sundre
- 2.1.2 Commercial shall mean where land is zoned as commercial and/or the land is used as a business. Home businesses shall be excluded
- 2.1.3 Connection Fee shall mean the monies due to the Town for the connection to Water and Wastewater Services
- 2.1.4 Industrial shall mean where land is zoned as industrial
- 2.1.5 Residential shall mean where the land is zoned as residential

3. CONNECTION FEE

- 3.1 To connect to the water and wastewater services, a connection fee of \$15,000 will apply for each residential development and/or subdivision

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- 3.2 To connect to the water and wastewater services, a connection fee of \$25,000 will apply for each commercial/industrial development and/or subdivision
- 3.3 This fee is reflective of the current costs associated with the services provided which includes administration, contingency, engineering, and GST
- 3.4 The owner of a property connecting shall be responsible for all costs associated with the connection from the service to the property line and the property line to their building
- 3.5 The Town of Sundre will not require the Town properties on the east side of the Red Deer River adjacent to the services to connect to water and wastewater infrastructure immediately. The requirement to connect to infrastructure and pay the connection fee will occur if:
- 3.5.1 Future provincial or federal legislation mandates the connection to an available municipal infrastructure;
 - 3.5.2 If the owner of a property applies for, and is approved, a change of the land use zoning designation;
 - 3.5.3 If redevelopment of 75% of more of the buildings occurs;
 - 3.5.4 If the owner of a property applies to have a new septic system installed; or
 - 3.5.5 If the owner of a property applies to have a new water well installed
- 3.6 Should a lot be subdivided after the service has been provided, a new service must be installed and the connection fee will apply to the newly titled lot
- 3.7 Each connection shall include both water and wastewater services
- 3.8 Lot 3, Block 3, Plan 132xxx, as created by subdivision application SD13-04 shall be excluded from the connection fee

4. THAT this bylaw shall be passed and become effective when it received third reading and is signed by the Mayor and Chief Administrative Officer.

READ A FIRST TIME IN OPEN COUNCIL THIS 16th DAY OF SEPTEMBER, 2013

READ A SECOND TIME IN OPEN COUNCIL THE 16TH OF SEPTEMBER, 2013

READ A THIRD TIME WITH THE UNANIMOUS CONSENT OF THE COUNCIL MEMBERS PRESENT AND FINALLY PASSED THIS 16TH DAY OF SEPTEMBER 2013


Mayor


Chief Administrative Officer

COPY

**TOWN OF SUNDRE
BYLAW NO. 01.14**

BEING A BYLAW OF THE TOWN OF SUNDRE TO AMEND BYLAW 10.13

WHEREAS, Section 63(1) of the Municipal Government Act, R.S.A., 2000, C.M-26 and amendments thereto authorizes Council to revise all or any of the bylaws of the municipality;

NOW THEREFORE, the Council of the Town of Sundre, in the Province of Alberta hereby enacts as follows:

1. **THAT** Bylaw No. 10.13 is hereby amended by amending section 3.1 to read:

3.1 Where the water and wastewater services were installed and paid for by the Town;

3.1.1 A connection fee of \$15,000 will apply for each residential development and/or subdivision;

3.1.2 A connection fee of \$25,000 will apply for each commercial/industrial development and/or subdivision

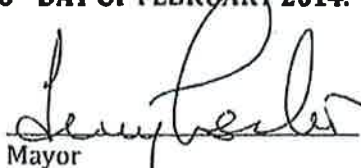
2. **THAT** Bylaw No. 10.13 is hereby amended by adding section 3.8 to read:

3.8 This bylaw shall apply to properties within Town of Sundre boundaries only.

3. **THAT** Bylaw No. 10.13 is hereby amended by repealing section 3.2.

4. **THAT** this bylaw shall be passed and become effective when it receives third reading and is signed by the Mayor and the Chief Administrative Officer.

READ A FIRST TIME IN OPEN COUNCIL THIS 18th DAY OF FEBRUARY 2014.



Mayor

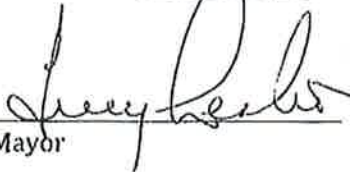


Chief Administrative Officer

*Bylaw 01.14
Page 1 of 1*

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READ A SECOND TIME IN OPEN COUNCIL THE 17th DAY OF MARCH 2014

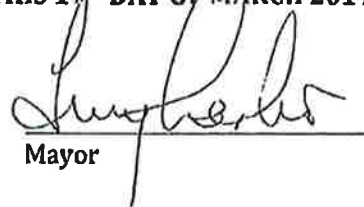


Mayor




Chief Administrative Officer

**READ A THIRD TIME WITH THE UNANIMOUS CONSENT OF THE COUNCIL
MEMBERS PRESENT AND FINALLY PASSED THIS 17th DAY OF MARCH 2014**



Mayor



Chief Administrative Officer



Betty Ann Fountain <bettyann.f@sundre.com>

SCHEDULE "3"

FACILITATING MEETING WITH PROPERTY OWNER

2 messages

Betty Ann Fountain <bettyann.f@sundre.com>

Thu, Jun 27, 2019 at 3:29 PM

To: Jim Hall <jim.h@sundre.com>, Shane Vollett <shane.v@sundre.com>

Cc: Mike Marko <mike.m@sundre.com>, Chelsea Mather <chelsea.m@sundre.com>, Debbie Hilts <debbie.h@sundre.com>

Good Afternoon Jim and Shane,

I have been asked to facilitate at meeting between Operations, Planning & Development and the property owner of 950 Main AV E., Mr Tim Hus. A Development Permit is not required for this work. This department is only facilitating the meeting.

Please provide 2 days and times when you are available, so that I can coordinate mine and Mike's schedule, and then contact Mr. Hus to see if he is available.

This meeting is not to provide a solution to Mr. Hus in regard to his private septic system, but to offer options available to him. Ultimately, it will be Mr. Hus's responsibility and at his cost to choose the best option available at this time.

Regards,
Betty Ann

**Betty Ann Fountain**

Special Projects Administrator

Development Officer

T. 403-638-3551

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

Jim Hall <jim.h@sundre.com>

Wed, Jul 3, 2019 at 7:52 AM

To: Betty Ann Fountain <bettyann.f@sundre.com>, Shane Vollett <shane.v@sundre.com>

Betty we are available before wednesday 10th

cheers jim

[Quoted text hidden]

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Meeting with Tim Hus

Created by: bettyann.f@sundre.com · Your response: ✓ Yes, I'm going

Time

10am - 11am (Mountain Time -
Edmonton)

Date

Tue Jul 9, 2019

Rooms, etc.

✓ Meeting Room - Sundre

Guests

✓ Betty Ann Fountain

✓ Mike Marko

✓ Shane Vollett

⊗ Jim Hall

timhus@timhus.ca

Where

Town Of Sundre, 717 Main Ave W,
Sundre, AB T0M 1X0, Canada, Meeting
Room - Sundre

Description

to discuss options available

RE: Septic situation

My Notes

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SCHEDULE "4"

Connection to Water and Sewer Information

Mr. Tim Hus

950 Main AV E

Plan 4875FQ, Block 1, Lot 3

The water, sewer / septic situation for 950 Main AV E, Sundre to be discussed at a meeting on July 9, with Mr. Hus, and members of Town Administration from Planning & Development, and Operations.

Concern: the septic tank currently on site is failing. The house on the property was built in 1948. No information regarding the age of the septic tank is available.

Connection to the Town's water and sewer mains is required at a cost of \$15,000 (owner's cost).

Under normal circumstances, should the water well and/or septic tank, currently on site, be compromised or fail, the Town would not allow the well or septic tank to be replaced, alternatively a connection to Town Services (water and sewer) would be required per the Town of Sundre's Municipal Development Plan and the Town's Utility Bylaw.

Options:

1. Confirmation is required to ensure the grade of the property will allow for connection to the mains (water & sewer). If the foundation is lower than the mains located in Main AV E or 1st AV E, a lift station vault for the sewer line inside the properties boundary will need to be installed in order to connect to the sewer main in the street; installed and maintained at property owner cost (approx. \$1200 - \$2500). A plumbing contractor can advise.

Should a lift station be installed, the Town would have our qualified contractor or a contractor approved by the Operations Department, expose the sewer main in the street and provide to the inside of the property a connection so that a plumber can connect the sewer line to the lift station and ultimately to the plumbing works inside the home. This, all at property owner cost, approx. \$7000 - \$10,000. The contractor would also be responsible to remediate the street.

When the water and sewer connections are made, tested and operational, the water well and septic tank will have to be decommissioned (emptied and filled with aggregate). More information regarding the decommissioning of water wells and septic tanks can be found on the province's Municipal Affairs website: www.municipalaffairs.alberta.ca

All internal work inside the primary structure (house) by the plumber would be regulated under a plumbing permit issued by the Town and inspected by a Safety Codes Officer from Superior Safety Codes.

All work in the street, and before the trench inside the property line is filled, to be inspected by Town Operations personnel.

2. Alternatively, the property owner could connect to the water main only. The Town would have our qualified contractor, or a contractor approved by the Operations Department, expose the water main in the street and provide to the inside of the property a connection so that a plumber can connect the water line to the plumbing works inside the home. The well would have to be decommissioned. boundary.

The septic tank would be "re-lined" which would not require the property owner to connect to the Town's sewer main. Consultation with a septic specialist is required, and all costs associated with this practice are the property owner's responsibility. Confirmation that the that the septic tank was re-lined and is sustainable is required for the property file at the Town.

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REQUEST FOR DECISION

COUNCIL DATE	June 22, 2020
SUBJECT	Supplementary Information Item 8.3
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.3

BACKGROUND/PROPOSAL:

Councillor Funke requested this item on the Agenda.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

It has been brought to the attention of some of Council that since the increase of spring runoff there have been additional deposits of trees in the river that may impact navigation of the river, which could impact users of the river. As Council is aware, river matters are outside the Town's jurisdiction. Normally I would wait for a discussion at workshop, but once the trees have established habitat, they are much more difficult to remove without disturbing fish habitat.

It may be advantageous to contact our MLA for a discussion on this matter.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1. Risk Management

ADMINISTRATION RECOMMENDATIONS:

That Council accept the information on the trees in the river as information.

That Council direct administration to contact our MLA to arrange for a meeting with Council to discuss options on tree removal in the Red Deer River.

MOTION:

At Council's Discretion.



REQUEST FOR DECISION

COUNCIL DATE	June 27, 2020
SUBJECT	Supplementary Information Item 9.2
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.2

Attached is supplementary information for Item 9.2 on the Regular Council Agenda.

TOWN OF SUNDRE ADMINISTRATION MEMORIAL GARDEN/PARK

BACKGROUND

Council has requested historical information on the Memorial Garden that was meant to begin last year. As mentioned in the September 2019 Department Report to Council, included in the Agenda at the October 21 Council Meeting, this project was delayed due to rain, and is now coming forward this year. This item was also brought forward at the May 27, 2019 Regular Council Meeting under the Departmental Report. Both reports are attached as information, as Schedules "1" and "2".

DISCUSSION

This land has an interesting History. The land was owned by Betty Knott and Ed Knott in the 1950's. Ed passed in 1958, and Betty subsequently donated the land to the Town of Sundre for the enjoyment of the community of Sundre. The condition was that the land could not be developed. In 1970, the Town registered a Restrictive Covenant on the Land, which restricted the use of the Land to a Park, Recreation, or for a School Site. This is attached as Schedule "3". In 1990 the Restrictive Covenant was removed by a Judge's Order, as it was deemed to be unenforceable. This is attached as Schedule "4". The land is now designated as Public Service District, (Schedule "5"), which allows for the following uses:

Permitted Uses:	Accessory Buildings
	Cemeteries
	Community Recreation Services
	Education Services
	Government Services, General
	Government Services, Retail
Bylaw 2019-14	Indoor Recreation Facility
	Natural Habitat Areas
Bylaw 2019-14	Outdoor Recreation Facility
Bylaw 2019-14	Public Parks
	Parking, non-accessory
	Protective and Emergency Services
	Religious Assembly
	Utility Services, Minor Impact
Discretionary Uses:	Alternate Energy Systems
	Exhibition and Convention Services
	Extended Medical Treatment Services
	Libraries and Cultural Exhibits
	Public and quasi-public uses
	Utility Services, Major Impact
	Signs
	Tourist Campsite
	Any use that is similar, in the opinion of the Development Authority, to their permitted or discretionary uses described above.

CONCLUSION

In the case of the Memorial Park/Garden, this space will be used as a public park, for the use and enjoyment of the community. The intent is that the Tax Payers will not pay anything towards this park, it is entirely funded through donations in partnership with community groups and citizens. The park will be low maintenance so that there will be minimal costs in maintaining the area.

SCHEDULE "1"



DEPARTMENTAL REPORT

DEPARTMENT	Community Service
SUBMITTED BY	Sue Nelson
DATE	June 4 th , 2019
FOR MONTH OF	May

TOPIC #1	Community Centre Rentals
ISSUES:	
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> – The Community Centre was quite quiet this month except for a few of the regular rentals Pickle ball, Indoor walking, Parentlink, basketball. – There were 3 larger events, House Call Event, Funeral Service and a Fundraiser for Deanna Lyle. All 3 events were well attended
TOPIC #2	Parks
ISSUES	<ul style="list-style-type: none"> – Minor Ball called asking if we could do something about because Kids were climbing up on Snake hill.
REOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> – The staff went out and put up fence across all the pathways going up snake hill also put up signs stating the pathways were closed do to hazards. – Minor Baseball and Soccer are running full force. Doug made minor repairs on the back stops – Staff was busy mowing and weed whipping the parks, boulevard and Green spaces. – Staff did a spring cleanup at all the playgrounds. – The planters and flowerbeds were prepped and are ready for planting in June. – Dean and Brad took out the old slide and teeter-totters in the royal purple park that <u>were not CSA approved</u>. And landscaped the area. – They also took out 4 old benches on the east side of Royal Purple Park that were never being used. They did an awesome job at clean up the area's and landscaping – Dean, Jim, Cody and the Summer students did some cleaning up and Tree pruning, so the fire department could come and do a controlled burning in the area where the memorial park is going. – Kick It To The Curb Was on May 11th, no issues – May 31st Christine and Sue planted the 12 beautiful planters that were donated by Mike Beukeboom and the flowers were donated by Home hardware

TOPIC # 3:	Greenwood Campground
ISSUES: Weather	<ul style="list-style-type: none"> – This month has been a quieter May then past years for campers, as the weather did not cooperate these years. There were quite a few cancellations duo to the weather.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> – Opened may 13th – Near the end of the month the campground started to pick up with bookings as the weather stared to warm up. – Moe Fayhey has been working hard on the gazebo getting contractors out to work on the Gazebo .The weather was an issue.
TOPIC # 4:	Arena
ISSUES	
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> – There were a few events in the arena: – May 21 Bike Rodeo – The numbers were down this year from last year. – May 17th High School leadership group put on a car wash with the assistance from the fire department, it was as a fundraiser for the fire department. – May 27th Sundre- Bergen 4H Sale. Was well attended. There were no issues.

TOPIC # 4:	Administrative.
ISSUES:	
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> – Finished the Service Level Report and sent it to Linda May 23rd. – Met with Bev Hallett and discussed the future memorial garden , She was very excited to see it happening. And also met with Jim Hall and discussed what needed to be done. – Preparing for Rodeo weekend and Canada day. – Working with Jon Jim and Mike, drew up a landscaping plan for the old hotel parking lot. For trees and planters – May 30th attended CIB Meeting – May 31st met with Linda, Jon and Jim at the old hotel parking lot. – Barb has been working on and attending Canada Day meetings, preparing for Canada Day. Which is going to be awesome this year!! – – Most of all working with all the community groups so they can enjoy, have fun and have an enjoyable experience.

SCHEDULE "2"



DEPARTMENTAL REPORT

DEPARTMENT	Community Service
SUBMITTED BY	Sue Nelson
DATE	October
FOR MONTH OF	September 2019

TOPIC #1	Community Service Centre
ISSUES:	None
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> To start off the month we had the annual Welcome back BBQ. Barb and I were there to everyone and welcomed him or her back. We again this year had a draw for approximant \$100 Value that they can redeem by choosing a hour rental either at the Arena or at the gym. 100 entered the draw and a young local girl won the draw. With school back in so are some of our regular gym rentals, MVTKD, gymnastics and Pickle ball. Things are pickup in October with the rest of our regular users. The regular users that book the conference meeting room are back. There were a few private functions happening also.
TOPIC #2	Parks - Cenotaph
ISSUES:	none
RESOLUTIONS/SUCCESSES:	<ul style="list-style-type: none"> I'm happy to announce that Ever Blue nurseries partnered with the Town to open up an area by the cenotaph, by clearing out bunch of small poplar trees and leveling it out and adding top soil and seeding the area for an added picnic spot. Next year we will be adding a few picnic tables and a couple of ornamental trees to finish off the landscaping. We did bring in the planters from the Hi-Way at the end of the month, do to the warning of heavy snowfall on the last weekend of the month. Which turned out to be the right decision in taking them away
TOPIC # 3:	Parks Memorial Garden
ISSUES:	The new memorial Garden was delayed most of the summer do to too much rain and lining up a contractor to come and till the area. Then when the contractor came, he did 1 round and it was so full of rocks. the decided then was made that we would have to go another route .
RESOLUTIONS/SUCCESSES:	I Met with Bev Hallett and discussed the issue and the discussion was made that we spray the area and then bring in soil and level it out and then seed it next spring
TOPIC # 4:	Greenwood Campground
ISSUES:	A slow start in May, do the all the rain we received.
RESOLUTIONS/SUCCESSES:	Greenwood campground closed the season on Sept 30 th this year. I had started off slow this spring do to all the rain, bookings were down. I believe that we would have exceeded this year's goal if we did not have such a bad spring this year.

SCHEDULE "3"

**ALBERTA GOVERNMENT SERVICES
LAND TITLES OFFICE**

IMAGE OF DOCUMENT REGISTERED AS:

2938KT .

ORDER NUMBER: 39538873

ADVISORY

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Please contact the Land Titles Office at (780) 422-7874 if the image of the document is not legible.

2938 K.T.

3-4

Restoration
Commenced

Reinstated
160A159

AUG 20 1910

CALGARY

REG. FEE	500
LOTS	
MILES W/W	
EX. * * * CENTS	
NEW TITLE	
CERT. COPY	
TOTAL FEES	500
CLEAR * * * D.D.	80
CHARGE TO	

Woolley - Land &
Phone Commenced
Surveyors Ltd.
JK

I certify that the within instrument is duly Entered and Registered in the Land Titles Office for the South Alberta Land Registration District at Calgary, in the 48 Province of Alberta, at _____ day of _____ M., on the 20 A.D., 1910 as number 2938 Book K.T. Folio 86
Woolley Registrar
SALRD

RESTRICTIVE COVENANT
THE MOST SOUTHERLY PORTION OF

Parcel B, Plan 5908 E0
BOUNDED ON THE NORTH BY REGISTERED PLAN NUMBER

In the matter of the Land Titles Act being chapter 170 of the Revised Statutes of Alberta, 1955 and in the matter of Section 52, registration of a restrictive covenant.

The Town of Sundre being registered owners of Parcel B, Plan Number 5908 E.O., in the Town of Sundre, in fee simple, set out the conditions and covenant of the said land to be used for public reserve as stated in the Planning Act being Chapter 43 of the Statutes of Alberta 1963, with amendments up to and including 1968, "reserve" means a parcel of land reserved for use as a park, recreation area or school site.

The above mentioned covenant is to run with the land for infinity.

Dated at the Town of Sundre in the Province of Alberta
 this Seventh day of July A.D. 1970.

Mayor

[Signature]

Secretary-Treasurer

[Signature]

Seal

*OK'd by
 Per Letter
 attached 1-4
 MS.*

SCHEDULE "4"

**ALBERTA GOVERNMENT SERVICES
LAND TITLES OFFICE**

IMAGE OF DOCUMENT REGISTERED AS:

921041713

ORDER NUMBER: 39538873

ADVISORY

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No. 9201 02856

A.D. 1992

IN THE COURT OF QUEEN'S BENCH
OF ALBERTA
JUDICIAL DISTRICT OF CALGARY

IN THE MATTER OF RULE 410(e)(i) OF
THE ALBERTA RULES OF COURT

AND IN THE MATTER OF AN APPLICATION
BY THE TOWN OF SUNDRE FOR THE
DISCHARGE OF A RESTRICTIVE COVENANT
REGISTERED AGAINST THAT PORTION OF
THE PARCEL ENCLOSED BY BROWN BORDER
ON PLAN 5908EO WHICH LIES SOUTH OF
RIGHT OF WAY ON PLAN 7910215 NORTH
AND EAST OF SUBDIVISION PLAN 4834GD
AND NORTH OF PARCEL ON PLAN 5906EO

ORDER

CODE HUNTER
Barristers and Solicitor
1900, 736 - 6th Ave. S.W.
Calgary, Alberta
T2P 3W1

File No.: 50059

921041713 REGISTERED 1992 02 26
ORDER - ORDER - ENDORSEMENT
DOC 2 OF 2 DREF: AG67490 ADR/SGAFOS
KINC/S: 0019539403 0019539411

ORDER - RESTRICTING COVENANT 29591KT

Is this a Restrictive Covenant?
Yes
No
SALRD

CLERK OF THE COURT
FEB 21 1992
CALGARY, ALBERTA

* See 921 041676
for original
document
* Should have been
a ~~ORDER~~ NOT
AMEND

Schedule 4

I hereby certify this to be a true copy of
the original Order
Dated this 14th day of Feb. 1992.
For Clerk of the Court

IN THE COURT OF QUEEN'S BENCH OF ALBERTA
JUDICIAL DISTRICT OF CALGARY

IN THE MATTER OF RULE 410(e)(1) OF THE ALBERTA
RULES OF COURT

AND IN THE MATTER OF AN APPLICATION BY THE
TOWN OF SUNDRE FOR THE DISCHARGE OF A
RESTRICTIVE COVENANT REGISTERED AGAINST THAT
PORTION OF THE PARCEL ENCLOSED BY BROWN BORDER
ON PLAN 5908EO WHICH LIES SOUTH OF RIGHT OF
WAY ON PLAN 7910216 NORTH AND EAST OF
SUBDIVISION PLAN 4834GD AND NORTH OF PARCEL ON
PLAN 5906EO

BEFORE
MASTER L. ALBERSTAT
IN CHAMBERS

) AT THE COURT HOUSE, IN THE CITY
) OF CALGARY, IN THE PROVINCE OF
) ALBERTA, ON February THE 14th DAY
) OF FEBRUARY, 1992.

ORDER

UPON THE APPLICATION of the Town of Sundre; AND UPON
hearing read the Affidavit of Harvey Doering, filed; AND UPON being
advised that the adjoining property owners have consented to the
Restrictive Covenant being discharged; AND UPON hearing counsel for
the Town of Sundre; IT IS HEREBY ORDERED THAT:

1. Service of the Originating Notice and Affidavit in
support is hereby dispensed with.
2. ☒ The Restrictive Covenant registered as Instrument No.
2938KT on Certificate of Title 911 192 229 + 1 be and is hereby
declared unenforceable and invalid with respect to that portion of
the parcel enclosed by brown border on plan 5908EO which lies south
of right of way on plan 7910216 north and east of subdivision plan
4834GD and north of parcel on plan 5906EO;

Schedule 4

- 2 -

3. The Restrictive Covenant registered as Instrument No. 2938KT on Certificate of Title 911 192 229 + 1 be and is hereby discharged with respect to that portion of the parcel enclosed by brown border on plan 5908EO which lies south of right of way on plan 7910216 north and east of subdivision plan 4834GD and north of parcel on plan 5906EO;

4. The Registrar of the South Alberta Land Registration District shall, notwithstanding the requirements of section 180.1(1) of the Land Titles Act, R.S.A. 1980, c. L-5, register the within Order; and

5. Service of the within Order is hereby dispensed with.


MASTER IN CHAMBERS

ENTERED THIS 21 DAY OF
Feb, 1992.

JAMES M. L. S. J.

CLERK OF THE COURT

S.K.S/74413

Schedule 4

Pg 4

SCHEDULE "5"

PUBLIC SERVICE DISTRICT (PS)

General Purpose: To provide an area for the development of public land for major multi-use recreational facilities, the preservation of public land in its natural state, or other uses, herein listed, which are compatible with the area.

Permitted Uses:

- Accessory Buildings
- Cemeteries
- Community Recreation Services
- Education Services
- Government Services, General
- Government Services, Retail
- Indoor Recreation Facility
- Natural Habitat Areas
- Outdoor Recreation Facility
- Public Parks
- Parking, non-accessory
- Protective and Emergency Services
- Religious Assembly
- Utility Services, Minor Impact

Bylaw 2019-14

Bylaw 2019-14

Bylaw 2019-14

Discretionary Uses:

- Alternate Energy Systems
- Exhibition and Convention Services
- Extended Medical Treatment Services
- Libraries and Cultural Exhibits
- Public and quasi-public uses
- Utility Services, Major Impact
- Signs
- Tourist Campsite
- Any use that is similar, in the opinion of the Development Authority, to their permitted or discretionary uses described above.

Bylaw 2019-14 In addition to the regulations contained in Part Three of this Bylaw, the following regulations apply to this District.

Minimum Front Yard: 9.0 m.

Minimum Side Yard: 3.0 m.

Minimum Rear Yard: 6.0 m.