

Regular Council Meeting Town of Sundre Municipal Council Chambers November 24, 2025 4:00 p.m.

1.	Call	to	Order

Moment of Reflection

	2.	Public Hearing:	None
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3. Agenda – Amendments and Adopti	3.	Agenda –	Amendments	and Ado	ption
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- 3.1 November 24, 2025
- 3.2 Councillor Absence (if applicable)

RED Undate on Arena Renovations Project

4. Adoption of Previous Minutes

4.1	November 1 & 2, 2025 Strategic Advisory Committee Minutes	Pg. 1
4.2	November 10, 2025 Regular Meeting of Council Minutes	Pg. 3

5. Delegation:

CMP Detachment Commander	Pg. 10
CIVIP Detachment Commander	rg. 1

6. Bylaws/Policies: None

7. Old Business:

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8. New Business:

8.1	RFD Q3 Financial Report	Pg. 26
8.2	RFD Budget Deliberations	Pg. 60
8.3	RFD Expression of Interest – Campus of Care	Pg. 106
8.4	RFD Council Meeting Time	Pg. 107
8.5	RFD Proposed Changes to Provincial Electoral Boundary	Pg. 108

9. Administration:

9.1	RFD Departmental	l Reports, Septem	ber & Octo	ber 2025	Р	g. :	1(ე9

10. Council Committee Reports:

10.1	RFD Council Key Messages, September & October 2025	Pg. 170
10.2	RFD Meeting Date for Council Strategic Plan	Pg. 173

11. Council Invitations / Correspondence: RFD Correspondence/Invitations Pg. 175

11.1 Alberta Museum Association Letter Pg. 176

12. Closed Meeting:

- 12.1 Advice From Officials, Access To Information Act, Section 29
- 12.2 Advice From Officials, Access To Information Act, Section 29
- 12.3 Advice From Officials, Access To Information Act, Section 29

13. Adjournment

Personal information heard in this meeting is being collected under the authority of Section 4 of the Protection of Privacy Act (POPA).

Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes, and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the POPA Coordinator at 403-638-3551 or email: townmail@sundre.com



Strategic Advisory Committee Meeting Minutes November 1 and November 2, 2025

The Strategic Advisory Committee Meeting of Council of the Municipality of Sundre was held on November 1st and November 2nd, 2025 commencing at 9:00 a.m. at 3310 – 50 Avenue, Red Deer, Alberta, Canada.

IN ATTENDANCE: Mayor Warnock

Councillor Anderson Councillor Petersen Councillor Dalke Councillor Marr Councillor Isaac Councillor Buchan

STAFF IN ATTENDANCE Chief Administrative Officer, Linda Nelson

Director Corporate Services, Chris Albert

Legislative Executive Assistant, Betty Ann Formstone

ABSENT: None PUBLIC None

CALL TO ORDER Mayor Warnock called the November 1, 2025 Strategic Advisory Committee Meeting

to order at 9:00 a.m.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 333-01-11-25 MOVED by Councillor Buchan that the agenda be approved as presented.

CARRIED

CLOSED MEETING

Res. 334-01-11-25 MOVED by Councillor Anderson that Council go into closed meeting at 9:02 a.m. on

November 1, 2025.

CARRIED

Councillor Isaac left the meeting at 9:55 a.m.

Councillor Isaac returned to the meeting at 10:01

Mayor Warnock called a break at 10:11 a.m.

Mayor Warnock reconvened the meeting at 10:31 a.m.

Councillor Petersen left the meeting at 11:24 a.m.

Councillor Petersen returned to the meeting at 11:27 a.m.

Councillor Isaac left the meeting at 11:40 a.m.

Councillor Isaac returned to the meeting at 11:44 a.m.

Mayor Warnock called a break in the meeting for lunch at 12:10 p.m.

Mayor Warnock reconvened the meeting at 12:45 p.m.

Mayor Warnock called a break at 2:00 p.m.

Mayor Warnock reconvened the meeting at 2:15 p.m.

Mayor Warnock called a break at 3:00 p.m.

Mayor Warnock reconvened the meeting at 3:15 p.m.

Councillor Isaac left the meeting at 3:37 p.m.

Councillor Isaac returned to the meeting at 3:46 p.m.

Strategic Advisory Committee Meeting Minutes - November 1 and November 2, 2025

Mayor Warnock called for a motion that Council come out of closed meeting at 4:36 p.m.

Res. 335-01-11-25 MOVED by Councillor Petersen that Council come out of closed meeting at 4:37 p.m.

CARRIED

Res. 336-01-11-25 MOVED by Councillor Buchan that the meeting be adjourned at 4:38 p.m.

CARRIED

November 2, 2025

Mayor Warnock called the November 2, 2025 Strategic Advisory Committee Meeting to order at 9:00 a.m. Mayor Warnock called for a motion for Council to go back into closed meeting on November 2, 2025.

Res. 337-02-11-25 MOVED by Councillor Anderson that Council to go into closed meeting at 9:00 a.m.

CARRIED

Mayor Warnock called a break at 10:00 a.m.

Mayor Warnock reconvened the meeting at 10:15 a.m.

Mayor Warnock called a break at 11:00 a.m.

Mayor Warnock reconvened the meeting at 11:15 a.m.

Mayor Warnock called a break for lunch at 12:00 p.m.

Mayor Warnock reconvened the meeting at 12:45 p.m.

Mayor Warnock called a break at 2:00 p.m.

Mayor Warnock reconvened the meeting at 2:15 p.m.

Mayor Warnock called a break at 3:00 p.m.

Mayor Warnock reconvened the meeting at 3:15 p.m.

Mayor Warnock called for a motion of Council to come out of closed meeting at 4:40 p.m.

Res. 338-02-11-25 MOVED by Councillor Isaac that Council come out of closed meeting at 4:41 p.m.

CARRIED

ADJOURNMENT

Res. 339-02-11-25 MOVED by Councillor Petersen being that the agenda matters have been concluded

the meeting adjourned at 4:42 p.m. on November 2, 2025.

CARRIED

These Minut	tes approved this 24" day of November, 2025
	Mayor Richard Warnock
	Chief Administrative Officer, Linda Nelson



Regular Council Meeting Minutes Town of Sundre Municipal Council Chambers November 10, 2025

4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, November 10, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock

Councillor Connie Anderson Councillor Owen Petersen Councillor Jaime Marr Councillor Paul Isaac Councillor Chris Vardas

ABSENT: Councillor Todd Dalke

STAFF: Chief Administrative Officer, Linda Nelson

Director Community Development, Benazir Thaha Valencia Legislative Executive Assistant, Betty Ann Formstone

PUBLIC: 1

<u>DELEGATION:</u> Sundre & District Aquatic Society Representatives, Society President Blair Rushka &

Aquaplex Manager Kari McQuaid

<u>PRESS:</u> <u>1</u>

<u>CALL TO ORDER:</u> The meeting was called to order at 4:00 p.m., with a moment of reflection on the

business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 340-10-11-25 MOVED by Councillor Petersen that the agenda be approved as amended as

follows:

ADD: 12.2 Advice to Officials, Access to Information Act, Section 29;

REVISE: 12.2 as 12.3 Confidential Evaluations, Access to Information Act, Section 22

CARRIED

Councillor Absence: Councillor Dalke did not advise the Chief Administrative Officer of his absence in

compliance of s.14.6 of Council's Procedural Bylaw.

ADOPTION OF THE PREVIOUS MINUTES:

Res. 341-10-11-25 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of

Council held on October 6, 2025 be approved as presented.

CARRIED

CARRIED

Res. 342-10-11-25

MOVED by Councillor Marr that the Minutes of the Organizational Meeting of Council held on October 27, 2025 be approved as presented.

DELEGATION:

Sundre and District Aquatic Society

Res. 343-10-11-25

MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the representatives of the Sundre & District Aquatic Society as information and thank the Society and Aquatic Centre staff for the services and programs they provide to our community.

CARRIED

BYLAWS/POLICIES:

Bylaw 2025-12 "Council Committees Bylaw", Addition of Schedules "I", "J" & "K"

Res. 344-10-11-25

MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2025-12 "Council Committees Bylaw", by adding Schedule "I", the Terms of Reference for the Wastewater Facility Construction Oversight Committee (Ad Hoc); Schedule "J", the Terms of Reference for the Wastewater Facility Technology Oversight Committee (Ad Hoc); and Schedule "K" the Terms of Reference for Visitor Information Centre Research Review Committee (Ad Hoc).

CARRIED

Res. 345-10-11-25

MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2025-12 "Council Committees Bylaw", by adding Schedule "I", the Terms of Reference for the Wastewater Facility Construction Oversight Committee (Ad Hoc); Schedule "J", the Terms of Reference for the Wastewater Facility Technology Oversight Committee (Ad Hoc); and Schedule "K" the Terms of Reference for Visitor Information Centre Research Review Committee (Ad Hoc).

CARRIED

Res. 346-10-11-25

MOVED by Councillor Anderson that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2025-12 "Council Committees Bylaw", by adding Schedule "I", the Terms of Reference for the Wastewater Facility Construction Oversight Committee (Ad Hoc); Schedule "J", the Terms of Reference for the Wastewater Facility Technology Oversight Committee (Ad Hoc); and Schedule "K" the Terms of Reference for Visitor Information Centre Research Review Committee (Ad Hoc).

CARRIED

Res. 347-10-11-25

MOVED by Councillor Marr that the Town of Sundre Council gives Third and Final Reading to Bylaw 2025-12 "Council Committees Bylaw", by adding Schedule "I", the Terms of Reference for the Wastewater Facility Construction Oversight Committee (Ad Hoc); Schedule "J", the Terms of Reference for the Wastewater Facility Technology Oversight Committee (Ad Hoc); and Schedule "K" the Terms of Reference for Visitor Information Centre Research Review Committee (Ad Hoc).

CARRIED

Initials

OLD BUSINESS: None

<u>NEW BUSINESS:</u> <u>Eagle Ridge Subdivision – Deferral of Tax Recovery</u>

Res 348-10-11-25 MOVED by Councillor Marr that the Town of Sundre Council direct

Administration to defer recovery of tax arrears on the 49 lots designated as Eagle Ridge until such time as the properties are developable or the end of this Council

Term, whichever occurs first.

CARRIED

Report on Tax Recovery Sale of Property

Res. 349-10-11-25 MOVED by Councillor Buchan that the Town of Sundre Council accept the report

from the CAO for Lot 74, Block 2, Plan 8010730, as information.

CARRIED

Grants to Organizations Request to Extend Use of Funds

Res. 350-10-11-25 MOVED by Councillor Petersen that the Town of Sundre Council grant the

extension for the use of the 2025 Grants to Organizations funding in the amounts

of \$420.00 and \$1,000.00 to the spring of 2026 for Rockit Vocal Studios.

CARRIED

<u>Action Items – Fall Strategic Planning Workshop</u>

Res. 351-10-11-25 MOVED by Councillor Marr that the Town of Sundre Council provide direction on

proceeding with the action items from the 2025 Fall Strategic Advisory

Committee workshop.

CARRIED

ADMINISTRATION: None

COUNCIL COMMITTEES: Council Appointments to Committees, Boards and Commissions

Res. 352-10-11-25 MOVED by Councillor Petersen that the Town of Sundre Council appoint to the

Bylaw & Policy Review Committee Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen and Councillor

Buchan, for a one-year term, 2025-2026.

CARRIED

Res. 353-10-11-25 MOVED by Councillor Isaac that the Town of Sundre Council appoint to the

Sundre Emergency Advisory Committee, Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen and

Councillor Buchan, for a one-year term, 2025-2026.

CARRIED

Res. 354-10-11-25 MOVED by Councillor Anderson that the Town of Sundre Council appoint to the

Sundre Strategic Advisory Committee, Mayor Warnock, Councillor Marr,

Initials

Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen and Councillor Buchan, for a one-year term, 2025-2026. **CARRIED** Res. 355-10-11-25 MOVED by Councillor Buchan that the Town of Sundre Council appoint to the Naming Committee, Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Anderson, Councillor Dalke, Councillor Petersen and Councillor Buchan, for a one-year term, 2025-2026. **CARRIED** Res. 356-10-11-25 MOVED by Councillor Isaac that the Town of Sundre Council appoint to the **Grant** Review Committee, Mayor Warnock, Councillor Isaac, Councillor Marr and Councillor Dalke for a one-year term, 2025-2026. **CARRIED** Res. 357-10-11-25 MOVED by Councillor Anderson that the Town of Sundre Council appoint to the Sundre Wellness Advocacy Committee, Mayor Warnock and Councillor Buchan for a one-year term, 2025-2026. **CARRIED** Res. 358-10-11-25 MOVED by Councillor Marr that the Town of Sundre Council appoint to the Sundre Hospital Steering Committee, Mayor Warnock and Councillor Petersen for a one-year term, 2025-2026. Res. 359-10-11-25 MOVED by Councillor Anderson that the Town of Sundre Council appoint to the FCSS (Greenwood Neighbourhood Place) Committee, Mayor Warnock and Councillor Marr as Alternate, for a one-year term, 2025-2026. **CARRIED** Res. 360-10-11-25 MOVED by Councillor Petersen that the Town of Sundre Council appoint to the Sundre Municipal Library Board, Councillor Dalke for a one-year term, 2025-2026. CARRIED Res. 361-10-11-25 MOVED by Councillor Marr that the Town of Sundre Council appoint to the Intermunicipal Collaboration Committee, Mayor Warnock, Councillor Marr and Councillor Buchan for a one-year term, 2025-2026. **CARRIED** Res. 362-10-11-25 MOVED by Councillor Petersen that the Town of Sundre Council appoint to the Mountain View Regional Waste Management Committee, Councillor Dalke and Mayor Warnock as Alternate, for a one-year term, 2025-2026. CARRIED Res. 363-10-11-25 MOVED by Councillor Isaac that the Town of Sundre Council appoint to the

Designate for a one-year term, 2025-2026.

Intermunicipal Planning Commission, Mayor Warnock and Deputy Mayor

Initials

CARRIED

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Res. 374-10-11-25 MOVED by Councillor Petersen that the Town of Sundre Council appoint to the Sundre & District Chamber of Commerce, Mayor Warnock and Councillor Isaac as Alternate, for a one-year term, 2025-2026. **CARRIED** Res. 375-10-11-25 MOVED by Councillor Isaac that the Town of Sundre Council appoint to the Sundre & District Historical Society, Councillor Marr and Councillor Anderson as Alternate, for a one-year term, 2025-2026. **CARRIED** Res. 376-10-11-25 MOVED by Councillor Petersen that the Town of Sundre Council appoint to **Sundre Forest Products / West Fraser**, Councillor Isaac for a one-year term, 2025-2026. **CARRIED** Res. 377-10-11-25 MOVED by Councillor Marr that the Town of Sundre Council appoint to the Parkland Regional Library Board, Councillor Dalke for a one-year term, 2025-2026. **CARRIED COUNCIL INVITATIONS / CORRESPONDENCE:** Letter and Annual Report – Red Deer River Watershed Alliance Res. 378-10-11-25 MOVED by Councillor Buchan that the Town of Sundre Council accept the letter and Annual Report from the Red Deer River Watershed Alliance as information; and further: Res. 379-10-11-25 MOVED by Councillor Marr that the Town of Sundre Council directs administration to invite representatives of the Red Deer River Watershed Alliance as a delegation to Council in the spring of 2026. **CARRIED Mountain View County Council Appointment to Committees and Boards** Res. 380-10-11-25 MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from Mountain View County as information. **CARRIED** Town of Carstairs Council Appointments to Committees and Boards Res. 381-10-11-25 MOVED by Councillor Buchan that the Town of Sundre Council accept the letter from the Town of Carstairs as information. **CARRIED** Minister William's Letter of Congratulations Res. 382-10-11-25 MOVED by Councillor Marr that the Town of Sundre Council accept the letter of congratulations from the Honourable Dan Williams, Minister of Municipal Affairs, as information. **CARRIED**

CLC	SFD	MEET	ING:
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Res. 383-10-11-25 MOVED by Councillor Buchan that the Town of Sundre Council go into a closed

meeting at 523 p.m.

CARRIED

Councillor Dalke arrived at 5:22 p.m.

Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected.

Mayor Warnock called a break at 5:23 p.m.

Mayor Warnock reconvened the Closed Meeting at 5:30 p.m.

The following were in attendance for the Closed Meeting: Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

- 12.1 Advice from Officials, Access To Information Act, Section 29
- 12.2 Advice from Officials, Access To Information Act, Section 29

CAO, Linda Nelson, left the Closed Meeting at 5:55 p.m.

Mayor Warnock called a recess at 5:55 p.m.

Mayor Warnock reconvened the closed meeting at 6:00 p.m.

12.3 Confidential Evaluations, Access To Information Act, Section 22

Res. 384-10-11-25 MOVED by Councillor Buchan that Council return to an open meeting at

6:12 p.m.

CARRIED

ADJOURNMENT

Res. 385-10-11-25 MOVED by Councillor Isaac being that the agenda matters have been concluded

the meeting adjourned at 6:13 p.m.

CARRIED

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Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE

November 24, 2025

SUBJECT

Delegation: Sundre RCMP Detachment Commander

ORIGINATING DEPARTMENT

Legislative Services

AGENDA ITEM

5.1

BACKGROUND/PROPOSAL:

The Detachment Commander is appearing before Council to present the quarterly Policing Report. This report provides a snapshot of Community Priorities, Community Consultations, Service Composition, and Crime Statistic for the Sundre Detachment.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal discussion and presentation of report.

ALIGNMENT WITH STRATEGIC PLAN

Item aligns with Council's Strategic Plan Pillar 2, Community Wellness and Pillar 5, Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council thank the Detachment Commander for attending Council and accepts the Sundre quarterly Policing Report and Crime Statistics as information.

MOTION:

That the Town of Sundre Council thank the Detachment Commander for attending Council and accepts the Sundre quarterly Policing Report and Crime Statistics as information.

ATTACHMENTS:

5.1a October 27, 2025 Letter to Mayor Warnock;

5.1b Community Priorities and Consultations;

5.1c Provincial Service Composition;

5.1d Crime Statistics

Date Reviewed: November 19, 2025 Director Corporate Services for CAO: Chio allest

October 27, 2025

Mr. Richard Warnock Mayor Sundre, AB

Dear Mayor Warnock,

Please find attached the quarterly Community Policing Report covering the period from July 1st to September 30th, 2025. This report provides a snapshot of human resources, financial data, and crime statistics for the Sundre Detachment.

In the past few months, Alberta RCMP has observed significant changes to our senior management team that I want to highlight in this quarter's update. In addition to our new Commanding Officer, Deputy Commissioner Trevor Daroux, we are pleased to welcome a new Criminal Operations Officer, Assistant Commissioner Wayne Nichols. Since entering his new role, the Commanding Officer and other members of the senior management team have been taking time to meet with community and elected officials throughout the province. The team is also looking forward to meeting with representatives from several communities during the upcoming meetings at Alberta Municipalities and Rural Municipalities of Alberta convention this November.

Deputy Commissioner Daroux is focused on prioritizing meeting opportunities between the senior management team and all communities that we serve. These meetings serve as an opportunity to further strengthen our relationship and allow us the chance to listen to the needs and concerns of our communities. If you are interested in meeting with our senior management team, please do not hesitate to reach out so that we can coordinate a time that is convenient for you.

Thank you for your ongoing support and engagement. As your Chief of Police for your community, please do not hesitate to contact me with any other questions or concerns.

Best regards,

Sgt. Courtney Harding (NCO/ic)

Sundre RCMP Detachment

C. Yang







Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Sundre Detachment

Detachment Commander

Sgt. Courtney Harding

Report Date	Fiscal Year	Quarter
October 27, 2025	2025-26	Q2 (July - September)

Community Priorities

Priority #1: Enhancing Road Safety with concentration in Impaired Driving and Road Safety-Education

Updates and Comments:

Members held 1 joint force Checkstop operation with the Alberta Sheriffs, Town of Sundre Peace Officers and Conservation Officers.

2 Immediate Roadside sanctions for Impaired Operation were issued. RCMP members continue to proactively patrol the Town of Sundre and surrounding counties, conducting approximately 200 vehicle stops where 60 charges were laid, 58 warnings given and 10 Immediate Roadside Sanctions were issued for Impaired driving (alcohol/drug). RCMP members focus efforts on the prevention of Impaired Driving by conducting proactive patrols in licenced establishment/liquor store areas as well as bar walk-throughs.

Priority #2: Crime Reduction – Awareness and Operations

Updates and Comments:

RCMP members continue to work with clients on crime reduction strategies and prevention, with a focus on rural areas and oil lease sites. Members of the public have been encouraged to report suspicious activities, vehicles, persons and criminal activity to RCMP or via Crimestoppers if they wish to remain anonymous. RCMP members also continue to advocate for programs and educate the public on crime reduction initiatives such as those through the Safe Communities and Neighborhoods (SCAN) to report problem properties. Sundre RCMP is currently focusing efforts on projects designed to capture prolific offenders and problem clients in the community.







ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Members monitored clients on release orders or curfew by conducting random curfew checks (30) to ensure compliance.

Priority #3: Mental Health and Substance Abuse

Updates and Comments:

Members attended 23 calls for service in Q2. RPACT referrals were completed 3 times, 2 apprehensions were made by members under the Mental Health Act.

Members continue to advocate for clients experiencing continued repeat episodes of mental health crisis by completing appropriate community/RPACT referrals as well as educating clients and their families on how best to proceed through the Courts for appropriate apprehension orders. Members also provide guidance to clients and their families on how to access appropriate medical supports and interventions during periods of mental health crisis.

Priority #4: Police and Community Relations

Updates and Comments:

Sundre RCMP attended a number of community events over Q2 including Canada Day festivities, flag raising, Tim Horton's Camp Day, SPOG Good Neighbor's trade show, Detachment Tour and reading to youth library group. RCMP members continue to engage with local communities as much as possible.





ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Community Consultations

Consultation #1

Date

August 22, 2025

Community Connection

Topics Discussed

Recruiting and Community Interaction

Notes/Comments:

RCMP Recruiting and Sundre RCMP attended SPOG Good Neighbor's Day Trade Fair.

Consultation #2

Date	Meeting Type
September 13, 2025	Meeting with Elected Officials
Tonics Discussed	

Topics Discussed

Rural Crime Reduction – Crown Prosecutor Presentation

Notes/Comments:

Sundre Detachment Commander attended a Council meeting hosted by Mountain View County, with Crown Prosecutor's Office and Didsbury Detachment present to discuss rural crime issues and prosecutions.

Consultation #3

Date	Meeting Type
September 19, 2025	Meeting with Stakeholders
Topics Discussed	

Discussion on local 'unhoused' population

Notes/Comments:

Sundre RCMP attended an "unhoused" community agency action plan interagency meeting hosted by Greenwood Neighbourhood Place. Purpose of the meeting was to collaborate on ideas/initiatives for local homeless population.





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registered in the Sundre Library summer youth group.

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Consultation #4

Date	Meeting Type					
August 20, 2025	Community Connection					
Topics Discussed						
Children's Group Tour						
Notes/Comments:						
Sundre RCMP provided a tour of the Detachment and read stories to local youth and their parents						

Consultation #5

Date	Meeting Type					
June 20, 2025	Community Connection					
Topics Discussed						
Sundre Pro-Rodeo						
Notes/Comments:						
Sundre RCMP attended the Sundre Pro Rodeo in Red Serge to engage with members of the public.						

Consultation #6

Date	Meeting Type					
June 11, 2025	Meeting with Elected Officials					
Topics Discussed						
Mountain View County Delegation						
Notes/Comments:						
Detachment Commander attended a delegation at the Mountain View County office with Olds Detachment.						





ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Consultation #7

Date	Meeting Type					
June 9, 2025	Meeting with Elected Officials					
Topics Discussed						
Town of Sundre Delegation						
Notes/Comments:						
Detachment Commander attended the Sundre Town Council Meeting to present on Q4 activities and statistics.						

Consultation #8

Date	Meeting Type					
June 12, 2025	Meeting with Stakeholders					
Topics Discussed						
Crime Reduction						
Notes/Comments:						
Sundre RCMP attended a Sundre Citizens on Patrol Meeting.						





Provincial Service Composition

Staffing Category	Established Positions		Soft Vacancies	Hard Vacancies	
Regular Members	8	8	0	0	
Detachment Support	2	2	0	0	

Notes:

- 1. Data extracted on September 29, 2025 and is subject to change.
- 2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
- 3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the eight established positions, eight are working. There is no hard or soft vacancies currently.

Detachment Support: Of the two established positions, two resources are currently working. There are no hard or soft vacancies currently.





Sundre Provincial Detachment Crime Statistics (Actual) July - September: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

October 7, 2025

CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Offences Related to Death	^	0	1	0	2	1	N/A	-50%	0.3
Robbery		0	0	0	0	0	N/A	N/A	0.0
Sexual Assaults	~	4	3	5	1	2	-50%	100%	-0.6
Other Sexual Offences	\wedge	0	4	0	3	0	N/A	-100%	-0.1
Assault	<u> </u>	21	18	20	25	19	-10%	-24%	0.3
Kidnapping/Hostage/Abduction	_/_	0	0	2	0	0	N/A	N/A	0.0
Extortion		0	0	0	1	1	N/A	0%	0.3
Criminal Harassment	\	8	3	11	10	8	0%	-20%	0.7
Uttering Threats	<u> </u>	8	5	10	9	8	0%	-11%	0.4
TOTAL PERSONS		41	34	48	51	39	-5%	-24%	1.3
Break & Enter	~	16	21	12	14	17	6%	21%	-0.5
Theft of Motor Vehicle	~	15	19	6	8	3	-80%	-63%	-3.5
Theft Over \$5,000	~	5	3	6	5	6	20%	20%	0.4
Theft Under \$5,000		30	30	22	19	23	-23%	21%	-2.5
Possn Stn Goods		20	27	10	4	2	-90%	-50%	-5.9
Fraud	~	10	11	16	14	22	120%	57%	2.7
Arson	/ √√	1	5	2	4	0	-100%	-100%	-0.3
Mischief - Damage To Property	~	25	34	16	14	17	-32%	21%	-3.6
Mischief - Other	~~	20	21	17	27	18	-10%	-33%	0.2
TOTAL PROPERTY	_	142	171	107	109	108	-24%	-1%	-13.0
Offensive Weapons	_	7	7	7	6	8	14%	33%	0.1
Disturbing the peace		9	9	13	11	8	-11%	-27%	0.0
Fail to Comply & Breaches	\	20	14	14	10	17	-15%	70%	-1.0
OTHER CRIMINAL CODE	\	8	11	7	7	10	25%	43%	0.0
TOTAL OTHER CRIMINAL CODE	\	44	41	41	34	43	-2%	26%	-0.9
TOTAL CRIMINAL CODE		227	246	196	194	190	-16%	-2%	-12.6



Sundre Provincial Detachment Crime Statistics (Actual) July - September: 2021 - 2025

All categories contain "Attempted" and/or "Completed"

October 7, 2025

All categories contain "Attempted" and/or "Co	ompleted"		October 7, 202						ctober 7, 2025
CATEGORY	Trend	2021	2022	2023	2024	2025	% Change 2021 - 2025	% Change 2024 - 2025	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	3	2	2	3	50%	50%	0.1
Drug Enforcement - Trafficking		0	1	0	1	4	N/A	300%	0.8
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs	~	2	4	2	3	7	250%	133%	0.9
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General	/	1	4	2	1	4	300%	300%	0.3
TOTAL FEDERAL	~	3	8	4	4	11	267%	175%	1.2
Liquor Act	-\	2	2	5	0	6	200%	N/A	0.6
Cannabis Act		0	0	3	0	0	N/A	N/A	0.0
Mental Health Act		30	13	17	33	27	-10%	-18%	1.4
Other Provincial Stats	~	36	33	37	23	36	0%	57%	-1.0
Total Provincial Stats	~	68	48	62	56	69	1%	23%	1.0
Municipal By-laws Traffic		0	2	0	0	0	N/A	N/A	-0.2
Municipal By-laws	\	16	5	5	1	2	-88%	100%	-3.2
Total Municipal		16	7	5	1	2	-88%	100%	-3.4
Fatals	\bigvee	1	0	1	1	0	-100%	-100%	-0.1
Injury MVC	~	10	10	13	8	11	10%	38%	0.0
Property Damage MVC (Reportable)		52	55	53	40	33	-37%	-18%	-5.3
Property Damage MVC (Non Reportable)	~	12	12	9	15	4	-67%	-73%	-1.3
TOTAL MVC		75	77	76	64	48	-36%	-25%	-6.7
Roadside Suspension - Alcohol (Prov)	<u> </u>	9	5	10	8	5	-44%	-38%	-0.5
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		166	144	133	145	154	-7%	6%	-2.3
Other Traffic		0	0	0	1	0	N/A	-100%	0.1
Criminal Code Traffic	~	15	10	16	16	17	13%	6%	1.0
Common Police Activities								•	
False Alarms	^	7	15	9	6	4	-43%	-33%	-1.5
False/Abandoned 911 Call and 911 Act	1	8	14	3	5	8	0%	60%	-0.9
Suspicious Person/Vehicle/Property	-	33	24	34	34	40	21%	18%	2.4
Persons Reported Missing		5	7	8	16	3	-40%	-81%	0.5
Search Warrants		1	1	0	0	0	-100%	N/A	-0.3
Spousal Abuse - Survey Code (Reported)	~	22	15	29	23	11	-50%	-52%	-1.4
Form 10 (MHA) (Reported)		1	0	2	5	1	0%	-80%	0.5



REQUEST FOR DECISION

COUNCIL DATE	November 24, 2025
SUBJECT	RFD Update on Arena Renovations Project
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

A Request for Decision to proceed with four (4) in-scope areas of renovations to the arena at a total cost of \$240,000 was presented to Council.

Council approved a contribution not to exceed \$115,000 to be drawn from the Municipal Infrastructure Lifecycling Restricted Surplus Account for scoped projects, contingent on appropriate funding from Mountain View County for capital funding under their Policy #8006, by Motion 187-12-05-25 at the Regular Meeting of Council held on May 12, 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Refer to Director of Corporate Services report attached.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council Strategic Plan Pillar 1, Community Development, Pillar 4, Supportive Infrastructure and Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That the Town of Sundre Council accept the report from the Director of Corporate Services as information.

MOTION:

That the Town of Sundre Council accept the Director of Corporate Services update on the Arena Renovations Project as information and directs Administration to share a copy of the report with Mountain View County.

ATTACHMENTS:

7.1a Report

Date Reviewed: November 20, 2025 Director Corporate Services for CAO: Chis allest

7.1a

TOWN ARENA CAPITAL UPGRADE PROJECT UPDATE

INTRODUCTION

The Town Arena Capital Upgrade Project is a key initiative that reflects the Town of Sundre's ongoing commitment to improving regional recreation infrastructure. As a vital community hub, the Town Arena serves as a gathering place for residents and visitors alike, playing a central role in hosting sports, recreational activities, and local events. Its continued enhancement ensures it remains a welcoming, functional, and inclusive space that brings people together from across the region.

BACKGROUND

In 2020, the Town of Sundre commissioned a professional building envelope study for the Sundre Arena to identify improvements needed to keep the facility functional for the next 10 to 15 years. Although several upgrades have already been completed in recent years, some recommended work remained unfinished.

To complete the short-term improvements, the Town estimated \$240,000 for critical arena upgrades. Mountain View County indicated its willingness to contribute up to \$125,000 towards the Town of Sundre's Arena Capital Upgrade Project. This funding is based on a cost-sharing model reflecting population distribution of 44% from the Town and 56% from the County, as per Mountain View County's Policy #8006.

FUNDING

Project Funding Breakdown		
Scope	Estimated Costs	Actual Costs
Scope 1, Arena Compressor	\$25,000	\$20,049.04
Scope 2, Arena Heating	\$65,000	\$51,732.72
Scope 3, Concession Stand	\$80,000	\$76,674.44
Scope 4, Flooring	\$70,000	\$56,692.00
Total:	\$240,000.00	\$205,148.20

PROJECT OUTCOMES

The following outlines the outcomes for each scope of the project. Construction for all components began in Q2 and was completed by Q3 of 2025.

SCOPE 1	COMMENTS
Arena Compressor Overhaul - Ice Plant Compressor Overhaul should be completed every 5 Years.	The overhaul is performed to ensure that all compressor components remain in optimal condition. This proactive maintenance helps prevent unexpected failures or interruptions during the operating season. This maintenance also extends the life of the compressor.
Plant Room - Heaters Addition of heaters in plant room to prevent pipes from freezing / and furnace for mechanical room	New Heaters prevent freezing from occurring, allowing the plant to operate more efficiently.

SCOPE 2 **COMMENTS Heaters for bleachers** New heaters are engineered to provide even heat throughout the stands. - Addition of relief air in mechanical room to allow for uniform heating in bleachers. SCOPE 3 **COMMENTS Upgrade Concession** Utilized Staff resources for the installation of the stainless-steel panels to save on costs. Grill - Provide stainless steel wall panels for grill. Painted walls were noted as a safety concern Make up Air Unit Replacement make up air unit is more efficient and up to code. - Replace outdated make up air unit for the kitchen hood.

SCOPE 4	Сомментѕ
Replace shower floors - Replace shower floors to provide proper drainage and prevent cross contamination of water between shower units.	New Tiles installed with proper water flow to the drains.
Replace all matting - Floor mats are worn out to the concrete. Replace matting in the building including the changerooms, hallways, player benches, etc	New matting is all uniform and provides skate protection.

CONCLUSION

Overall, community feedback on the arena upgrades has been overwhelmingly positive (Appendix A). Residents consistently highlighted the enhanced comfort in the stands, noting that the new heating system has transformed the experience—from eliminating cold spots to creating a warm, family-friendly environment that makes events enjoyable throughout the season. People also praised the flooring and improved dressing rooms, emphasizing that the updates make the facility feel cleaner, safer, and better maintained. Upgrades to the showers, including new tiles and better drainage, were especially well received, with many commenting that the space now feels more modern and functional. Altogether, the improvements have significantly improved the quality and comfort of the arena.

Appendix A Comments from Arena Users

Arena Heaters

- "The arena is so much more comfortable now— no more freezing in the stands!"
- "It's great to finally enjoy the game without shivering the whole time, the old heaters only
- provided heat at the ends of the bleachers."
- "The new heaters make such a difference"
- "I used to bundle up in layers, now I can actually relax and enjoy the event."
- "Huge improvement! The temperature feels just right."
- "This makes a big difference for families and kids—way more enjoyable now."
- "We noticed the warmer stands right away—great job!"
- "This will make coming here more enjoyable all season long!"

Flooring

- "The new flooring looks great, nice to get rid of the holes down to the concrete."
- "Big improvement! The dressing rooms feel much better and cleaner."
- "Nice upgrade—feels like the arena is better maintained now."

Showers

- "The showers look so much cleaner now."
- "Really nice upgrade."
- "The new tiles make a huge difference—much better than the old ones."
- "The showers drain better now, no more standing water."
- "Feels like we're in a real locker room, not an old rink."



REQUEST FOR DECISION

COUNCIL DATE

November 24, 2025

SUBJECT

2025 Q3 Financial Reports

ORIGINATING DEPARTMENT

Corporate Services

AGENDA ITEM

8.1

BACKGROUND/PROPOSAL:

Included are the four quarterly schedules outlining the revenues and expenses for each department, cash balances, Restricted Surplus provisions, and capital expenditures as at September 30, 2025

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Revenue and Expenses: The presented information was combined on a pro-forma basis and includes comparison data for the same time frame in 2024, as well as corresponding budget information.

Cash Balances: As at September 30, 2025, there is approximately \$9.0M in the operating account. There is also almost \$2.7M in Restricted Surplus identified accounts, for total holdings of approximately \$11.7M.

Restricted Surplus Accounts: These accounts are a mechanism to track resources allocated by Council towards specific projects or for future life-cycling expenditures and emergent issues. The resources identified are not intended to reflect a specific bank account balance, as they may incorporate various accounts or investments.

Capital Expenditures: project specific comments are included in the schedule.

ALIGNMENT WITH STRATEGIC PLAN

Pillar 5: Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Q3 2025 Quarterly Financial Reports, as information.

MOTION:

That the Town of Sundre Council accept the Q3 2025 Quarterly Financial Reports, as information.

Attachments:

Q3 2025, Proforma Report

Q3 2025, Cash Report

Q3 2025, RSA Report

Q3 2025, Capital Project Listing

Date Reviewed: November 20, 2025 Director Corporate Services for CAO: Chin Collection

Town of Sundre
2025 Quarterly Pro-Forma Statement of Revenue and Expenses

SUMMARY

					2025	2024	YTD	Variance (Budget V. Actual)
	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>YTD</u>	<u>YTD</u>	<u>Budget</u>	(Over) / Under Budget
Taxes and Other Revenue								
Municipal Taxes	-	5,221,800	(4,252)	-	5,217,548	5,078,548	3,717,066	1,500,482
Tax Penalties	51,575	-	34,653	-	86,228	148,583	75,000	11,228
Investment Income	60,019	63,038	75,851	-	198,908	320,099	168,750	30,158
FortisAlberta Franchise Fee	56,739	74,113	76,551	-	207,403	202,772	240,000	(32,597)
MSI - Operating	-	-	-	-	-	-	-	-
Total Taxes and Other Revenue	168,333	5,358,951	182,803	-	5,710,087	5,750,002	4,200,816	
Less Interest, Requisitions and Transfers								
ASFF & MVSH Requisitions	(345,405)	(345,405)	(440,731)	-	(1,131,541)	(687,866)	-	(1,131,541)
Interest on Long-Term Debt	(24,030)	(27,198)	(45,589)	-	(96,817)	(105,963)	(110,250)	13,433
Provincial Police Funding Model	(154,815)	(1,467)	-	_	(156,282)	(157,399)	(170,000)	13,718
FortisAlberta Infrastructure Reserve Transfer	-	-	_	_	-	-	-	-
Total Taxes and Other Revenue for Operations	(355,917)	4,984,881	(303,517)	-	4,325,447	4,798,774	3,920,566	
Net Operational Excess/(Shortfall)								
11 - Legislative	(78,414)	(143,558)	(86,259)	_	(308,231)	(277,865)	(396,030)	87,799
12 - Corporate Services	(136,718)	(164,077)	(155,500)	_	(456,295)	(332,406)	(419,473)	(36,822)
17 - Census	-	-	-	_	-	-	-	-
18 - Elections	_	_	(47)	_	(47)	_	_	(47)
21 - Municipal Enforcement	(44,306)	(48,571)	(49,611)	_	(142,488)	(129,302)	(145,002)	2,514
23 - Fire	(111,304)	179,722	(48,631)	_	19,787	255,979	(48,551)	68,338
24 - Emergency Management	254	(2,191)	(2,015)	_	(3,952)	(999)	(12,840)	8,888
26 - Animal Control	6,573	412	(303)	_	6,682	6,247	(8,413)	15,095
32 - Roads	(79,051)	(293,354)	(211,100)	_	(583,505)	(394,161)	(425,834)	(157,671)
35 - Shop	(93,717)	(72,580)	(73,068)	_	(239,365)	(196,830)	(186,923)	(52,442)
41 - Water	115,621	145,517	71,154	_	332,292	457,401	357,841	(25,549)
42 - WasteWater	64,727	84,992	112,138	_	261,857	287,473	249,901	11,956
43 - Solid Waste	44,580	26,343	27,985	_	98,908	90,213	46,767	52,141
51 - FCSS	(1)	1	(33,574)	_	(33,574)	(33,575)	(33,575)	1
61 - Planning & Development	(18,606)	(27,168)	(12,685)	_	(58,459)	(111,123)	(218,396)	159,937
63 - Economic Development	(23,595)	33,148	(76,355)	_	(66,802)	(171,349)	(211,523)	144,721
75 - Library	(34,685)	(34,686)	(34,685)	_	(104,056)	(101,076)	(104,625)	569
77 - Sundre Community Centre	(26,558)	(23,622)	19,206	_	(30,974)	(30,762)	(65,284)	34,310
80 - Arena	(61,216)	(89,592)	(71,096)	_	(221,904)	(125,177)	(155,731)	(66,173)
82 - Greenwood Campground	(6,938)	19,920	12,565	_	25,547	12,462	(20,193)	45,740
84 - Parks	(39,593)	(83,642)	3,591	_	(119,644)	(127,486)	(134,491)	14,847
85 - Recreation & Culture	(75,298)	608,247	(520,405)	_	12,544	21,663	8,750	3,794
86 - Community Services	(49,298)	(61,759)	(61,008)	_	(172,065)	(47,799)	(85,183)	(86,882)
87 - Trails	(10,988)	(15,632)	11,533	-	(172,003)	(17,697)	(29,490)	14,403
89 - Outdoor Recreation		(22,663)	16,608	-	, , ,	(17,697)		(596)
91 - Gas	(9,001)		•	-	(15,056)		(14,460)	• • •
Total Net Operational Excess/(Shortfall)	185,650 (481,882)	(20,818) (5,611)	23,508 (1,138,054)		188,340 (1,625,547)	173,113 (819,651)	242,231 (1,810,527)	(53,891)
Total Net Operational Excess/(Silortiall)	(401,002)	(2,011)	(1,136,034)	-	(1,023,347)	(013,031)	(1,010,327)	
Year End Surplus/(Deficit)	(837,799)	4,979,270	(1,441,571)	-	2,699,900	3,979,123	2,110,039	

00 - General Services / Taxation

					2025	2024	YTD	Variance (Budget V. Actual)
	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	YTD	<u>YTD</u>	<u>Budget</u>	Over / Under Budget
Revenues								
Municipal Taxes	-	5,221,800	(4,252)	-	5,217,548	5,078,548	3,717,066	1,500,482
Tax Penalties	51,575	-	34,653	-	86,228	148,583	75,000	11,228
Investment Income	60,019	63,038	75,851	-	198,908	320,099	168,750	30,158
FortisAlberta Franchise Fee	56,739	74,113	76,551	-	207,403	202,772	240,000	(32,597)
MSI - Operating	-	-	-	-	-	-	-	-
Expenses								
Requisitions	(345,405)	(345,405)	(440,731)	_	(1,131,541)	(687,866)	_	(1,131,541)
Interest on Long-Term Debt	(24,030)	(27,198)	(45,589)	_	(96,817)	(105,963)	(110,250)	13,433
Provincial Police Funding Model	(154,815)	(1,467)	(43,363)	_	(156,282)	(157,399)	(170,000)	13,718
FortisAlberta Infrastructure Reserve Transfer	-	-	-	-	-	-	-	-
Surplus (Deficit)	(355,917)	4,984,881	(303,517)	-	4,325,447	4,798,774	3,920,566	

11 - Legislative Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	15,000	-	15,000	1,960	-	15,000
Expenses								
Salaries & Wages	(28,013)	(96,251)	(67,276)	-	(191,540)	(202,308)	(273,291)	81,751
Contracted Services	(13,328)	(20,368)	(15,295)	-	(48,991)	(12,000)	(23,075)	(25,916)
Materials & Supplies	(37,073)	(26,939)	(18,688)	-	(82,700)	(65,517)	(99,664)	16,964
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(78,414)	(143,558)	(86,259)	-	(308,231)	(277,865)	(396,030)	

12 - Corporate Services

				HIDE		2025	2024	YTD	Variance (Budget V. Actual)
	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	Q4 Totals	<u>Q4</u>	<u>YTD</u>	<u>YTD</u>	<u>Budget</u>	Over / Under Budget
Revenues	1,713	5,834	2,776		-	10,323	91,047	10,500	(177)
Expenses									
Salaries & Wages	(32,483)	(60,897)	(58,254)		-	(151,634)	(145,602)	(171,077)	19,443
Contracted Services	(39,286)	(60,057)	(45,439)		-	(144,782)	(132,365)	(112,125)	(32,657)
Materials & Supplies	(59,779)	(44,674)	(50,968)		-	(155,421)	(129,046)	(127,889)	(27,532)
Utilities	(6,883)	(4,283)	(3,615)		-	(14,781)	(16,440)	(18,882)	4,101
Transfers to Local Organizations	-	-	-		-	-	-	-	-
Surplus (Deficit)	(136,718)	(164,077)	(155,500)		-	(456,295)	(332,406)	(419,473)	

18 - Elections

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	(47)	-	(47)	-	-	(47)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	-	-	(47)	-	(47)	-	-	

21 - Municipal Enforcement

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	2,407	6,006	3,835	-	12,248	368	9,375	2,873
Expenses								
Salaries & Wages	(31,507)	(51,447)	(44,368)	-	(127,322)	(90,958)	(125,188)	(2,134)
Contracted Services	(4,860)	-	(4,700)	-	(9,560)	(5,118)	(2,600)	(6,960)
Materials & Supplies	(10,346)	(3,130)	(4,378)	-	(17,854)	(33,594)	(26,589)	8,735
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(44,306)	(48,571)	(49,611)	-	(142,488)	(129,302)	(145,002)	

23 - Fire Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD Budget	Variance (Budget V. Actual) Over / Under Budget
Revenues	26,701	327,834	64,956	-	419,491	689,759	379,250	40,241
Expenses								
Salaries & Wages	(53,659)	(94,183)	(67,078)	-	(214,920)	(222,037)	(235,498)	20,578
Contracted Services	(11,677)	(4,922)	(6,706)	-	(23,305)	(23,394)	(30,325)	7,020
Materials & Supplies	(69,254)	(46,324)	(37,384)	-	(152,962)	(177,489)	(147,089)	(5,873)
Utilities	(3,415)	(2,683)	(2,419)	-	(8,517)	(10,860)	(14,889)	6,372
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(111,304)	179,722	(48,631)	-	19,787	255,979	(48,551)	

24 - Emergency Management

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	864	(1,324)	(938)	-	(1,398)	1,382	(3,640)	2,242
Contracted Services	-	-	(500)	-	(500)	-	-	(500)
Materials & Supplies	(610)	(867)	(577)	-	(2,054)	(2,381)	(9,200)	7,146
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	254	(2,191)	(2,015)	-	(3,952)	(999)	(12,840)	

26 - Animal Control

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	6,826	666	240	-	7,732	7,480	7,000	732
Expenses								
Salaries & Wages	-	-	-	-	-	-	(13,488)	13,488
Contracted Services	-	-	-	-	-	-	(750)	750
Materials & Supplies	(253)	(254)	(543)	-	(1,050)	(1,233)	(1,175)	125
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	6,573	412	(303)	-	6,682	6,247	(8,413)	

32 - Roads

<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
21,369	21,359	21,420	-	64,148	63,615	63,750	398
(56,336)	(106,481)	(95,378)	-	(258,195)	(256,253)	(283,709)	25,514
(3,587)	(156,052)	(80,394)	-	(240,033)	(46,575)	(56,500)	(183,533)
(7,422)	(1,779)	(5,604)	-	(14,805)	(21,317)	(18,125)	3,320
(33,075)	(50,401)	(51,144)	-	(134,620)	(133,631)	(131,250)	(3,370)
-	-	-	-	-	-	-	- -
(79,051)	(293,354)	(211,100)	-	(583,505)	(394,161)	(425,834)	
	21,369 (56,336) (3,587) (7,422) (33,075)	21,369 21,359 (56,336) (106,481) (3,587) (156,052) (7,422) (1,779) (33,075) (50,401)	21,369 21,359 21,420 (56,336) (106,481) (95,378) (3,587) (156,052) (80,394) (7,422) (1,779) (5,604) (33,075) (50,401) (51,144)	21,369 21,359 21,420 - (56,336) (106,481) (95,378) - (3,587) (156,052) (80,394) - (7,422) (1,779) (5,604) - (33,075) (50,401) (51,144)	21,369 21,359 21,420 - 64,148 (56,336) (106,481) (95,378) - (258,195) (3,587) (156,052) (80,394) - (240,033) (7,422) (1,779) (5,604) - (14,805) (33,075) (50,401) (51,144) - (134,620) - - - - -	21,369 21,359 21,420 - 64,148 63,615 (56,336) (106,481) (95,378) - (258,195) (256,253) (3,587) (156,052) (80,394) - (240,033) (46,575) (7,422) (1,779) (5,604) - (14,805) (21,317) (33,075) (50,401) (51,144) - (134,620) (133,631) - - - - - - (79,051) (293,354) (211,100) - (583,505) (394,161)	21,369 21,359 21,420 - 64,148 63,615 63,750 (56,336) (106,481) (95,378) - (258,195) (256,253) (283,709) (3,587) (156,052) (80,394) - (240,033) (46,575) (56,500) (7,422) (1,779) (5,604) - (14,805) (21,317) (18,125) (33,075) (50,401) (51,144) - (134,620) (133,631) (131,250) - - - - - - - - (79,051) (293,354) (211,100) - (583,505) (394,161) (425,834)

35 - Shop

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	(7,866)	(11,377)	(8,769)	-	(28,012)	(23,907)	(37,594)	9,582
Contracted Services	(8,991)	(12,323)	(15,378)	-	(36,692)	(32,605)	(23,625)	(13,067)
Materials & Supplies	(74,318)	(47,201)	(48,015)	-	(169,534)	(134,759)	(119,704)	(49,830)
Utilities	(2,542)	(1,679)	(906)	-	(5,127)	(5,559)	(6,000)	873
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(93,717)	(72,580)	(73,068)	-	(239,365)	(196,830)	(186,923)	

41 - Water

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	234,652	272,744	291,831	-	799,227	814,961	806,750	(7,523)
Expenses								
Salaries & Wages	(41,492)	(72,886)	(60,494)	-	(174,872)	(181,165)	(210,270)	35,398
Contracted Services	(28,210)	(6,102)	(134,780)	-	(169,092)	(33,261)	(84,375)	(84,717)
Materials & Supplies	(34,026)	(28,573)	(3,799)	-	(66,398)	(73,841)	(62,389)	(4,009)
Utilities	(15,303)	(19,666)	(21,604)	-	(56,573)	(69,293)	(91,875)	35,302
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	115,621	145,517	71,154	-	332,292	457,401	357,841	

42 - WasteWater

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	164,663	196,401	241,330	-	602,394	609,305	645,000	(42,606)
Expenses								
Salaries & Wages	(38,906)	(68,516)	(56,681)	-	(164,103)	(166,712)	(200,585)	36,482
Contracted Services	(17,973)	(22,061)	(51,215)	-	(91,249)	(72,787)	(84,750)	(6,499)
Materials & Supplies	(31,211)	(7,497)	(8,244)	-	(46,952)	(28,279)	(28,950)	(18,002)
Utilities	(11,846)	(13,335)	(13,052)	-	(38,233)	(54,054)	(80,814)	42,581
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	64,727	84,992	112,138	-	261,857	287,473	249,901	

43 - Solid Waste

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	81,021	80,986	81,060	-	243,067	242,571	242,750	317
Expenses								
Salaries & Wages	(6,721)	(9,382)	(7,476)	-	(23,579)	(34,884)	(43,383)	19,804
Contracted Services	(22,309)	(38,011)	(38,370)	-	(98,690)	(93,718)	(99,100)	410
Materials & Supplies	(344)	(182)	(162)	-	(688)	(790)	(1,000)	312
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(7,067)	(7,068)	(7,067)	-	(21,202)	(22,966)	(52,500)	31,298
Surplus (Deficit)	44,580	26,343	27,985	-	98,908	90,213	46,767	

51 - FCSS

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD Budget	Variance (Budget V. Actual) Over / Under Budget
Revenues	21,937	81,152	18,674	-	121,763	121,762	-	121,763
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	(3,264)	-	-	-	(3,264)	(3,264)	-	(3,264)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(18,674)	(81,151)	(52,248)	-	(152,073)	(152,073)	(33,575)	(118,498)
Surplus (Deficit)	(1)	1	(33,574)	-	(33,574)	(33,575)	(33,575)	

61 - Planning & Development

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	18,046	36,439	41,745	-	96,230	45,823	39,975	56,255
Expenses								
Salaries & Wages	(33,645)	(60,299)	(48,917)	-	(142,861)	(138,553)	(219,085)	76,224
Contracted Services	(90)	(2,641)	(5,063)	-	(7,794)	(9,814)	(32,611)	24,817
Materials & Supplies	(2,917)	(667)	(450)	-	(4,034)	(8,579)	(6,675)	2,641
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(18,606)	(27,168)	(12,685)	-	(58,459)	(111,123)	(218,396)	

63 - Economic Development

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	37,426	105,535	1,770	-	144,731	55,329	33,000	111,731
Expenses								
Salaries & Wages	(19,006)	(53,575)	(43,463)	-	(116,044)	(115,622)	(148,198)	32,154
Contracted Services	(6,928)	-	-	-	(6,928)	(28,104)	(8,875)	1,947
Materials & Supplies	(20,718)	(18,812)	(28,784)	-	(68,314)	(63,399)	(76,450)	8,136
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(14,369)	-	(5,878)	-	(20,247)	(19,553)	(11,000)	(9,247)
Surplus (Deficit)	(23,595)	33,148	(76,355)	-	(66,802)	(171,349)	(211,523)	

75 - Library

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	64,381	-	-	64,381	62,811	-	64,381
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(34,685)	(99,067)	(34,685)	-	(168,437)	(163,887)	(104,625)	(63,812)
Surplus (Deficit)	(34,685)	(34,686)	(34,685)	-	(104,056)	(101,076)	(104,625)	

77 - Sundre Community Centre

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	31,103	25,007	69,344	-	125,454	122,875	115,750	9,704
Expenses								
Salaries & Wages	(23,454)	(35,629)	(31,405)	-	(90,488)	(74,240)	(99,020)	8,532
Contracted Services	(15)	(441)	-	-	(456)	(1,340)	(3,375)	2,919
Materials & Supplies	(22,295)	(4,376)	(10,524)	-	(37,195)	(44,000)	(38,889)	1,694
Utilities	(11,897)	(8,183)	(8,209)	-	(28,289)	(34,057)	(39,750)	11,461
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(26,558)	(23,622)	19,206	-	(30,974)	(30,762)	(65,284)	

80 - Arena

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD Budget	Variance (Budget V. Actual) Over / Under Budget
Revenues	43,443	17,104	147,925	-	208,472	204,948	207,500	972
Expenses								
Salaries & Wages	(48,893)	(88,823)	(74,880)	-	(212,596)	(205,404)	(244,881)	32,285
Contracted Services	(3,421)	(7,293)	(13,404)	-	(24,118)	(21,245)	(20,575)	(3,543)
Materials & Supplies	(32,735)	(1,677)	(124,479)	-	(158,891)	(60,746)	(50,525)	(108,366)
Utilities	(19,610)	(8,903)	(6,258)	-	(34,771)	(42,730)	(47,250)	12,479
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(61,216)	(89,592)	(71,096)	-	(221,904)	(125,177)	(155,731)	

82 - Greenwood Campground

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	2,392	38,402	41,601	-	82,395	63,963	54,500	27,895
Expenses								
Salaries & Wages	(3,824)	(7,499)	(6,427)	-	(17,750)	(16,579)	(26,232)	8,482
Contracted Services	(320)	(3,838)	(14,245)	-	(18,403)	(16,852)	(23,500)	5,097
Materials & Supplies	(3,827)	(4,841)	(4,014)	-	(12,682)	(10,056)	(14,761)	2,079
Utilities	(1,359)	(2,304)	(4,350)	-	(8,013)	(8,014)	(10,200)	2,187
Transfers to Local Organizations	-	-	-	-	-	-		-
Surplus (Deficit)	(6,938)	19,920	12,565	-	25,547	12,462	(20,193)	

84 - Parks

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	3,600	78,750	-	82,350	68,250	68,250	14,100
Expenses								
Salaries & Wages	(28,349)	(55,580)	(48,882)	-	(132,811)	(150,314)	(143,591)	10,780
Contracted Services	(3,175)	(8,513)	(8,479)	-	(20,167)	(11,665)	(20,500)	333
Materials & Supplies	(8,069)	(23,149)	(17,798)	-	(49,016)	(33,757)	(38,650)	(10,366)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(39,593)	(83,642)	3,591	-	(119,644)	(127,486)	(134,491)	

85 - Recreation & Culture

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	680,495	(426,000)	-	254,495	252,890	255,000	(505)
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(75,298)	(72,248)	(94,405)	-	(241,951)	(231,227)	(246,250)	4,299
Surplus (Deficit)	(75,298)	608,247	(520,405)	-	12,544	21,663	8,750	

86 - Community Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	500	96,521	-	97,021	81,250	81,500	15,521
Expenses								
Salaries & Wages	(28,896)	(41,874)	(35,866)	-	(106,636)	(50,302)	(62,333)	(44,303)
Contracted Services	(2,680)	(4,580)	(5,179)	-	(12,439)	(14,288)	(15,750)	3,311
Materials & Supplies	(15,747)	(15,805)	(72,485)	-	(104,037)	(40,759)	(33,100)	(70,937)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(1,975)	-	(43,999)	-	(45,974)	(23,700)	(55,500)	9,526
Surplus (Deficit)	(49,298)	(61,759)	(61,008)	-	(172,065)	(47,799)	(85,183)	

87 - Trails

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD Budget	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	26,000	-	26,000	21,631	25,000	1,000
Expenses								
Salaries & Wages	(5,235)	(12,224)	(10,803)	-	(28,262)	(27,136)	(33,290)	5,028
Contracted Services	(2,080)	(3,408)	(3,664)	-	(9,152)	(7,544)	(14,250)	5,098
Materials & Supplies	(3,673)	-	-	-	(3,673)	(4,648)	(6,950)	3,277
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(10,988)	(15,632)	11,533	-	(15,087)	(17,697)	(29,490)	

89 - Outdoor Recreation

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD Budget	Variance (Budget V. Actual) Over / Under Budget
Revenues	1,231	-	40,000	-	41,231	41,398	40,975	256
Expenses								
Salaries & Wages	(4,647)	(16,751)	(16,089)	-	(37,487)	(49,681)	(31,810)	(5,677)
Contracted Services	(2,298)	(4,294)	(7,043)	-	(13,635)	(10,340)	(13,125)	(510)
Materials & Supplies	(3,287)	(1,618)	(260)	-	(5,165)	(7,972)	(10,500)	5,335
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(9,001)	(22,663)	16,608	-	(15,056)	(26,595)	(14,460)	

91 - Gas

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	2025 <u>YTD</u>	2024 <u>YTD</u>	YTD Budget	Variance (Budget V. Actual) Over / Under Budget
Revenues	444,164	267,662	176,349	-	888,175	929,126	1,120,000	(231,825)
Expenses								
Salaries & Wages	(61,157)	(95,258)	(79,053)	-	(235,468)	(271,590)	(267,519)	32,051
Contracted Services	(15,792)	(12,163)	(21,268)	-	(49,223)	(72,126)	(64,500)	15,277
Materials & Supplies	(179,376)	(153,706)	(51,766)	-	(384,848)	(381,068)	(515,875)	131,027
Utilities	(2,189)	(27,353)	(754)	-	(30,296)	(31,229)	(29,875)	(421)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	185,650	(20,818)	23,508	-	188,340	173,113	242,231	

TOWN OF SUNDRE CASH STATEMENT Month Ending September 30, 2025

ATB Operating	632,632.28				
CIBC Operating	8,410,758.91				
		Q2 2025	Q1 2025	Q4 2024	Q3 2024
TOTAL OPERATING	9,043,391.19	9,431,624.94	6,336,975.75	6,336,975.75	7,324,704.85

Account Name	Amount			
ATB Acct MUSH-04	0.00			
CIBC Acct 1687107	1,017,234.48			
CIBC Acct 1686909 (Off-site Levy)	360,823.60			
CIBC Acct 1686801 (Mun Cash-in-lieu)	73,482.48			
TOTAL TOWN RESTRICTED SURPLUS	1,451,540.56			
CIBC Acct 1686305 (MSI Capital)	733,136.66			
CIBC Acct 1686607 (CCBF)	514,986.91			
CIBC Acct 1686704 (FRIAA)	25.86			
CIBC Acct 1686402 (MSI Operating)	2,971.49			
CIBC Acct 22-39205 (Restricted Grant Funding)	21.88			
TOTAL GRANT RESTRICTED SURPLUS	1,251,142.80			
		Q2 2025	Q1 2025	
TOTAL RESTRICTED SURPLUS	2,702,683.36	2,682,017.78	2,710,638.41	

		TOTAL IN	VESTMENTS &	RESTRICTED S	URPLUS
		Q2 2025	Q1 2025	Q4 2024	Q3 2024
TOTAL INVESTMENTS & RESTRICTED SURPLUS	2,702,683.36	2,682,017.78	2,710,638.41	4,584,513.00	3,980,531.64

TOWN OF SUNDRE 2025 Restricted Surplus Continuity Schedule As at September 30, 2025

RSA Designation	Resticted Surplus Account Name	Opening <u>Balance</u>	<u>Interest</u>	<u>Increase</u>	<u>Decrease</u>	Intra-Fund <u>Transfer</u>	Ending <u>Balance</u>
A.1	General Corporate Stabilization	1,920,418.95	7,647.49	2,156.00	(122,500.00)	-	1,807,722.44
A.2	Corporate Services Stabilization	93,056.19	380.50	-	-	-	93,436.69
A.3	Protective Services Stabilization	29,164.32	119.25	-	-	-	29,283.57
A.4	Municipal Operations Stabilization	39,659.30	162.17	-	-	-	39,821.47
A.5	Utilities Stabilization	-	-	-	-	-	-
A.6	Development Stabilization	119,843.27	490.02	-	-	-	120,333.29
A.7	Community Services Stabilization	220,314.90	880.32	-	(24,999.00)	-	196,196.22
B.1	Municipal "New" Projects	119,911.46	561.41	158,080.00	(120,500.00)	-	158,052.87
B.2	Utility "New" Projects	-	-	-	-	-	-
C.1	Municipal Infrastructure Lifecycling	527,024.48	2,232.89	237,833.00	(310,000.00)	-	457,090.37
C.2	Utility Infrastructure Lifecycling	1,512,556.39	7,692.76	995,089.00	(101,693.00)	-	2,413,645.15
D.1	Municipal Cash-in-Lieu	71,731.50	1,750.98	-	-	-	73,482.48
D.2	Shared Fire - Capital	678,784.62	3,024.41	123,286.00	-	-	805,095.03
D.3	Shared Fire - Operating	132,862.26	543.27	-	-	-	133,405.53
D.4	Sundre Golf Society	-	-	-	-	-	-
D.5	Transportation Off-Site Levy	1,041.30	289.25	1,609.79	-	-	2,940.34
D.6	Water Off-Site Levy	361,050.15	10,512.37	13,824.38	-	-	385,386.90
D.7	Wastewater Off-Site Levy	5,658.27	1,573.26	8,756.91	-	-	15,988.44
D.8	Storm Drainage Off-Site Levy	-	-	-	-	-	-
	Totals	5,833,077.36	37,860.35	1,540,635.08	(679,692.00)	-	6,731,880.79

^{*} May differ slightly from Notes to Financial Statements due to rounding

3 Capital P			l Project Listing September 30, 2025			
Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent Status Comments as of NOVEMBER 19, 2025 to Date
19-Mar-2019 124	-18-03-19	OP19-01	Old Town Shop Remediation	Municipal Lifecycling RSA	105,000.00	Site will be utilized in 2024 and 2025 by AB Transportation for a temporary roadway in conjunction with the Highway 27 paving project. Monitoring of the site will continue in 2024 and 2025 wifinal remediation after AB Transportation no longer needs the si Testing to resume Spring of 2026
19-Mar-2019 124	-18-03-19	OP19-02	Main Avenue (phase 2)	Municipal Lifecycling RSA MSI Capital MSI Capital Debentures	400,065.00 280,000.00 151,456.00 1,307,200.00 2,138,721.00	280,000.00 anticipated on budget. 151,456.00 1,307,200.00
					, ,	
16-Dec-2019 422 28-Jun-21 198 28-Jun-21 201 28-Jun-21 202 28-Jun-21 200	-28-06-21 -28-06-21 -28-06-21	OP19-08	Sewer Lagoon Upgrade/Expansion	Utilities Lifecycling RSA MSI Capital/LGFF Federal Gas Tax Fund Provisional Utilities Lifecycling Provincial Funding AMWWP	2,100,000.00 800,000.00 150,000.00 950,000.00 200,000.00 7,500,000.00 11,700,000.00	0.00 0.00 0.00 0.00 0.00 0.00 0.00 Provincial & Municipal approvals have been issued, awaiting
					,	
05-Dec-22 348	-05-12-22	CS23-04	Boardwalk	CCBF	80,000.00	Phase 1 is complete and on budget. Additional work to complet 66,095.71 2025

Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent to Date	Status Comments as of NOVEMBER 19, 2025
05-Dec-22	2 348-05-12-22	CS23-05	Passive Use/Campground	CCBF Other Funding	100,000.00 200,000.00 300,000.00	6,833.20 6,833.20	Public Engagement was held at the Library June 27, 2023, Envelop Study complete. McElhanney submitted a proposed servicing budget for the site on March 5, 2024, proposal is under review.
05-Dec-22	2 348-05-12-22 263-02-10-23	FD23-01	Replace Command Truck Unit 510 (2010 Chev 2500)	Fire RSA MVC Fire	84,000.00 84,000.00 168,000.00		Res# 263-02-10-23 Budget increase of \$38,000, Town's portion of \$19,000 to be drawn from Fire RSA. Vehicle received and inservice. MVC invoiced for their portion. Project complete, costs finalized
05-Dec-22	348-05-12-22	OPS23-01	Water Treatment Plant Software Upgrade	Utility Lifecycling RSA	30,000.00	27,003.51	Project Complete, costs finalized.
04-Dec-23	3 337-04-12-23	OP24-02	Spray Patching Unit	Municipal New Project RSA	165,000.00	176,692.52	Project Complete, costs finalized. Over budget due to cost increa from quote of previous year.
04-Dec-23	3 337-04-12-23	OP24-03	2nd Ave NW Undergrounds & Roadway	Municipal Lifecycling RSA Utility Life Cycling MSI Capital CCBF	375,000.00 225,000.00 1,175,000.00 225,000.00 2,000,000.00		
04-Dec-23	3 337-04-12-23	FD24-01	Unit 560 replace 2009 Freightliner	MVC	100,000.00		In progress with Rocky Mtn Pheonix and MVC. County will be paying vendor directly. Factory inspection & acceptance test scheduled week of Nov 24, 2025 with anticipated delivery by end 2025.

Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent to Date	Status Comments as of NOVEMBER 19, 2025
04-Dec-23	337-04-12-23	FD24-02	Unit 591 - Replace Rhino side x side	MVC 80% Fire RSA	24,000.00 6,000.00 30,000.00		On Hold pending discussion with MVC
29-Apr-24	144-29-04-24 431-16-12-24	OP24-06	Vertical In-Line Pump & Motor	Utility Life Cycling	16,000.00	14,833.03	Project Complete, costs finalized.
02-Dec-24	410-02-12-24	CS25-01	Replace Unit 149 - CS truck	Municipal Lifecycling RSA	65,000.00	65,010.00	- Project Complete, costs finalized.
02-Dec-24	410-02-12-24	CS25-02	Community Services Digital Sign Display	Muni New - RSA	12,000.00	14,200.00	- Project Complete, costs finalized.
02-Dec-24	410-02-12-24	CS25-03	CS Floor Scrubber	Muni New - RSA	8,500.00	8,698.00	Project Complete, costs finalized.
02-Dec-24	410-02-12-24	CS25-04	Arena Compressor Overhall & Valve Replacement	Municipal Lifecycling RSA	20,000.00		Project Complete - invoice submitted for payment
02-Dec-24	410-02-12-24	CS25-05	Replace Lawn Mower Unit 1162	Municipal Lifecycling RSA	110,000.00	121,395.00	Project Complete, costs finalized.
02-Dec-24	410-02-12-24	CS25-06	MV Senior Trail (Linear Park) connection to 6 Ave W	CCBF	15,000.00	13,900.00	Project Complete, costs finalized.
02-Dec-24	410-02-12-24	CS25-07	Eyebrow Park Trail Connections	CCBF	15,000.00	11,400.00	Project Complete, costs finalized.

Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent to Date	Status Comments as of NOVEMBER 19, 2025
							Pumps and motors are in Calgary, awaiting installation date from
02-Dec-24	410-02-12-24	OP25-01	Lift Stn 5 Upgrades to pumps & piping	Utility Life Cycling MSI	100,000.00 180,000.00		Contractor.
					280,000.00	38,222.00	
02-Dec-24	410-02-12-24	OP25-02	Asphalt & Concrete Material Crushing	Muni New - RSA	100,000.00	109 707 20	Project Complete, costs to be finalized, anticipated on budget.
	161-28-04-25	OP25-03	Lagoon Materials (transport)	General Corporate RSA	100,000.00	49,038.45	
					200,000.00	158,745.65	



COUNCIL DATE: November 24, 2025

SUBJECT: 2023 – 2026 Four-Year Operating Budget and Ten-Year Capital Plan (2026 Version)

ORIGINATING DEPARTMENT: Corporate Services

AGENDA ITEM: 8.2

BACKGROUND/PROPOSAL:

See Report to Council for further details

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See Report to Council for further details

ALIGNMENT WITH STRATEGIC PRIORITIES:

See Report to Council for further details

ADMINISTRATION RECOMMENDATIONS:

Administration recommends Council review the proposed 2023 – 2026 Four-Year Operating Budget and 2026 – 2035 Ten-Year Capital Plan in its entirety as presented.

Councilors may put forward additional motions, prior to the motion recommended below, directing Administration to include or exclude specific items in the final proposed operating budget or capital plan to be presented for approval. Motions must be debatable by Council, and as such should include specific project identification and details, as well as proposed funding amount and implementation year. Adjustments affecting the operating budget will be assumed to be continuous to future years, unless specified otherwise in the motion.

MOTION:

The Town of Sundre Council directs Administration to present the final proposed budget documents to Council on December 8, 2025.

Attachments:

Report to Council: Four-Year Operating Budget and Ten-Year Capital Plan (2026 Version) 2026 Four-Year Operating Budget 2026 Ten-Year Capital Plan

Date Reviewed: November 20, 2025 Director Corporate Services for CAO: Chris allect



COUNCIL DATE: November 24, 2025

SUBJECT: 2023 - 2026 Four-Year Operating Budget and Ten-Year Capital Plan (2026 Version)

ORIGINATING DEPARTMENT: Corporate Services

AGENDA ITEM: 8.2.1

BACKGROUND/PROPOSAL

On December 5, 2022 Council adopted the Four-Year Operating Budget for 2023 through 2026, as well as the Ten-Year Capital Plan. Annually, Council is requested to re-affirm the adoption for the remaining years of the operating budget which has been updated based on new information.

Town of Sundre Policy No. B-012 Multi-Year Business Planning and Budgeting sets out the following purpose and policy statement:

Purpose

The purpose of this policy is to establish a multi-year budget and business-planning process that incorporates all legal obligations required of municipalities in the Province of Alberta and that directs the effective management of the Town of Sundre financial resources.

Policy Statement

The Town of Sundre will establish a multi-year approach to planning and budgeting. Benefits expected include the following:

- **Provide a longer-term funding plan so that strategic goals** can be identified and achieved.
- Provide residents and businesses with more certainty about the direction of Council,
 Town services, finances, and tax levels.
- Create the opportunity for Council and Administration to be more strategically focused during the budget process.
- Ensure spending plan changes are adequately identified and managed.

Throughout the last number of months, Administration and Council have been working towards identifying any changes required to the remaining years of the operating budget and capital plans. During this time, there were two Council Workshops for Administration to provide updates on business plans and high priority change requests, as well as various further discussions with Council. From public input, there were very few indications that increases to

the current Levels of Services were required. With this in mind, Administration attempted to remain within the current funding requirements and minimized the increases to those costs identified as being significantly affected by inflationary factors.

Updates to 2026 from the previously approved 4-Year Operating Budget incorporate municipal employee grid escalations and revised borrowing costs associated with the Centre Street capital project. In a prudent methodology to minimize large fluctuations in required property tax revenues, the funds previously collected from expired debenture requirements should be reclassified as an additional contribution to an appropriate Restricted Surplus Account.

The Capital Plan has been updated for changes in projected costs for previously approved 2026 projects and moving projects to alternate years.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Items for Council's consideration when deliberating the Four-Year Operating Budget and Ten-Year Capital Plan include the following:

- The direction of Council has been to maintain a budget cost increase consistent with the CPI rates provided by Statistics Canada for the period of October to October as specified for Alberta. Administration agrees with this position as a guideline to ensure financial stability, with the further understanding that this may not always be possible in a progressive and competitive environment or to promote long-term planning.
- Cost increases versus tax rate increases Administration is presenting the budget in a format which highlights the cost increases identified by departments in each year. A cost increase percentage is not completely indicative of a tax rate increase, pending unknown factors such as additional revenue sources, cost sharing alternatives, and increased new development. Therefore, Administration believes approving cost increases separate from tax rate determinations is a prudent approach to financial stability and transparency.
- Assumptions Administration has incorporated some assumptions when determining future amounts in the operating budget. We have determined that a 2.50% inflationary increase is a reasonable factor to apply to certain budgeted amounts affected by inflation. In addition, as Council has approved the use of a multi-year COLA rate of 2.00%, that is the factor applied to estimate salaries for this budget cycle.
- Effect of changes on subsequent years the percentage cost increases presented as part
 of the summary schedule are a result of the costs in the year immediately preceding.
 Therefore, a cost reduction in a specific year that is not also reflected in future years will
 increase the percentage change in those subsequent years.
- Due to a projected decline in investment income, the funds required to be raised through taxation is anticipated to outpace the cost increase requirements.

- Based on the assumption that to create a sustainable funding model for aging
 infrastructure contributing a minimum of 50% of annual amortization is optimal, the
 current contribution level to the Municipal Lifecycling Restricted Surplus Account is
 deficient by approximately \$200,000 annually.
- The Municipal New Projects Restricted Surplus Account is used to facilitate the building
 of community enhancing amenities and non-replacement capital purchases. Based on
 the 2026 allocation, there are insufficient regular contributions established to realize
 the full potential of this type of account.
- Councilors may put forward additional motions, directing Administration to include or exclude specific items in the final proposed operating budget or capital plan to be presented for approval. Motions must be debatable by Council, and as such should include specific project identification and details, as well as proposed funding amount and implementation year.
 Adjustments affecting the operating budget will be assumed to be continuous to future years, unless specified otherwise in the motion
- Requests from outside organizations or separate proposals, which have not been included in the proposed operating budget, include the following which may have supporting documentation enclosed.
 - Operational Mapping Updates
 - Personal Gas Monitor Replacements
 - Formalizing Festival & Events Coordinator position
 - Increasing Part-Time Administrator Position to Full-Time
- New requests which have been included in the proposed capital plan, include the following which have supporting documentation enclosed.
 - Exchange backhoe for mini-excavator
 - Laneway rehabilitation south of Riverside Plaza
 - o Bulk water station refurbishment
 - Gas pipe reels

ALIGNMENT WITH STRATEGIC PLAN

Pillar #5 – Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS

Administration recommends Council review the proposed 2023 – 2026 Four-Year Operating Budget and 2025 – 2034 Ten-Year Capital Plan in its entirety as presented.

SUMMARY

	202	3	2024	1	2025	;	2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
11 - Legislative	(415,692)	(455,470)	(457,374)	(513,399)	(448,231)	(520,094)	(496,761)
12 - Corporate Services	(654,709)	(606,531)	(578,265)	(618,461)	(676,857)	(635,801)	(623,985)
17 - Census	-	-	-	-	-		-
18 - Elections	-	-	-	-	(1,047)	(4,000)	
21 - Municipal Enforcement	(152,925)	(126,172)	(196,118)	(125,456)	(175,488)	(179,098)	(200,513)
23 - Fire	(231,995) (21,236)	(188,001) (25,355)	(102,939) (4,820)	(198,158) (14,447)	(84,199) (4,452)	(144,318)	(160,325) (14,734)
24 - Emergency Management 26 - Animal Control	(25,607)	(23,500)	6,104	(22,500)	(8,518)	(14,614) (10,919)	(15,680)
32 - Roads	(568,226)	(535,730)	(597,505)	(544,192)	(552,122)	(551,999)	(562,966)
35 - Shop	(80,202)	(54,208)	(104,430)	(57,301)	(119,365)	(75,011)	(73,927)
41 - Water	254,045	354,659	510,347	468,721	371,701	431,506	415,978
42 - WasteWater	235,973	227,734	298,565	256,913	297,655	283,986	268,694
43 - Solid Waste	66,314	56,891	97,223	63,608	118,430	60,819	66,196
61 - Planning & Development	(283,922)	(301,878)	(210,160)	(214,466)	(180,459)	(299,499)	(249,997)
63 - Economic Development	(259,559)	(263,974)	(266,805)	(264,430)	(264,302)	(268,861)	(275,394)
77 - Sundre Community Centre 80 - Arena	(46,496) (149,084)	(45,966)	(73,888)	(82,642)	(71,474) (199,904)	(99,431)	(105,479)
82 - Greenwood Campground	(13,753)	(163,338) (33,119)	(228,310) (7,081)	(243,931) (29,818)	14,547	(227,245) (29,866)	(243,469) (31,754)
84 - Parks	(190,088)	(178,468)	(203,045)	(195,918)	(172,644)	(195,284)	(204,961)
85 - Recreation & Culture	(90,281)	(70,000)	(57,085)	(70,000)	(66,456)	(70,000)	(70,000)
86 - Community Services	(105,840)	(136,931)	(114,853)	(149,074)	(216,565)	(120,983)	(104,707)
87 - Trails	(25,051)	(38,638)	(30,936)	(45,793)	(29,087)	(44,561)	(46,363)
89 - Outdoor Recreation	(59,859)	(39,457)	(48,389)	(35,221)	(36,056)	(31,234)	(34,955)
91 - Gas	178,726	251,845	186,489	289,785	143,398	284,516	275,254
	(2,639,467)	(2,395,607)	(2,183,275)	(2,346,180)	(2,361,495)	(2,461,991)	(2,489,848)
Funding Required by Outside Organizations							
51 - FCSS	(33,372)	(32,770)	(33,574)	(33,373)	(33,574)	(33,575)	(33,575)
75 - Library	(133,205)	(136,500)	(134,769)	(139,000)	(138,806)	(139,500)	(142,500)
00 - Provincial Police Funding Model	(109,668)	(115,000)	(157,399)	(170,000)	(156,282)	(170,000)	(170,000)
Debenture Payment Requirements							
Principal portion	(341,895)	(342,000)	(354,819)	(356,000)	(368,255)	(370,000)	(423,000)
Interest portion	(171,142)	(175,000)	(158,128)	(161,000)	(147,091)	(147,000)	(234,000)
Transfers to Restricted Surplus Accounts							
Municipal - New Projects	(82,144)	(67,500)	(300,000)	(300,000)	(150,000)	(150,000)	(50,000)
Utilities - New Projects	-	-	-	-	-	-	-
Municipal - Lifecycling	(166,191)	(100,000)	(190,000)	(190,000)	(225,000)	(225,000)	(225,000)
Utilities - Lifecycling	(590,558)	(475,000)	(580,000)	(580,000)	(590,000)	(590,000)	(600,000)
Fire Services	(154,420)	(115,000)	(115,000)	(115,000)	(115,000)	(115,000)	(115,000)
Code Possilianiana	(4.422.002)	(2.054.277)	(4.205.054)	(4 200 552)	(4.205.502)	(4 402 055)	(4 402 022)
Cash Requirements	(4,422,062)	(3,954,377)	(4,206,964)	(4,390,553)	(4,285,503)	(4,402,066)	(4,482,923)
percentage increase (over previous budget year)				11.03%		0.26%	1.84%
Non-Operating Revenues							
Property Taxes	3,507,046	3,514,377	3,701,486	3,710,553	3,689,642	3,717,066	3,862,923
Tax Penalties	146,385	115,000	170,269	100,000	113,228	90,000	90,000
Investment Income	494,791	50,000	402,263	250,000	243,057	225,000	150,000
Fortis Francise Fee	240,027	245,000	304,197	300,000	303,403	320,000	330,000
LGFF Operating	66,181	30,000	62,972	30,000	65,000	50,000	50,000
	4,454,430	3,954,377	4,641,187	4,390,553	4,414,330	4,402,066	4,482,923
Budget Surplus (Deficit)	32,368	-	434,223	-	128,827	-	-
Other Budget information:							
Non-Cash Budget Items							
Amortization	(2,082,968)	(2,422,100)	(2,169,739)	(2,422,100)	(2,300,000)	(2,422,100)	(2,422,100)
Total Cash Expenditures		(9,067,227)		(9,735,903)		(9,856,416)	(9,963,273)
Total Cash Revenues		5,112,850		5,345,350		5,454,350	5,480,350
Total Cash Requirements		(3,954,377)		(4,390,553)		(4,402,066)	(4,482,923)

11 - Legislative Services

	2023		2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	25	-	2,160	-	15,000	-	-
Expenses							
Salaries	(311,125)	(327,470)	(350,138)	(345,399)	(261,540)	(352,094)	(328,761)
Contracted Services	(3,626)	(34,100)	(14,907)	(34,100)	(73,991)	(34,100)	(34,100)
Materials & Supplies	(100,966)	(93,900)	(94,489)	(133,900)	(127,700)	(133,900)	(133,900)
Utilities	-	-	-	-	-	-	-
Surplus (Deficit)	(415,692)	(455,470)	(457,374)	(513,399)	(448,231)	(520,094)	(496,761)
Expenditures		(455,470)		(513,399)		(520,094)	(496,761)
Revenues		-		-		-	-

12 - Corporate Services

·	2023		2024	.	2025	2026	
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	28,683	14,000	94,494	14,000	12,573	14,000	14,000
Expenses							
Salaries	(217,135)	(198,506)	(230,616)	(210,436)	(211,634)	(227,776)	(215,960)
Contracted Services	(245,677)	(209,500)	(245,868)	(209,500)	(226,547)	(209,500)	(209,500)
Materials & Supplies	(192,944)	(187,350)	(172,559)	(187,350)	(230,468)	(187,350)	(187,350)
Utilities	(27,636)	(25,175)	(23,716)	(25,175)	(20,781)	(25,175)	(25,175)
Surplus (Deficit)	(654,709)	(606,531)	(578,265)	(618,461)	(676,857)	(635,801)	(623,985)
Expenditures		(620,531)		(632,461)		(649,801)	(637,985)
Revenues		14,000		14,000		14,000	14,000

18 - Elections

	2023		20	2024		5	2026	
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget	
Revenues	-	-	-	-	-	-	-	
Expenses								
Salaries	-	-	-	-	-	-	-	
Contracted Services	-	-	-	-	-	(2,500)	-	
Materials & Supplies	-	-	-	-	(1,047)	(1,500)	-	
Utilities	-	-	-	-	-	-	-	
Surplus (Deficit)	-	-	-	-	(1,047)	(4,000)	-	
Expenditures		-		-		(4,000)	-	
Revenues		-		-		-	-	

21 - Municipal Enforcement

	2023		2024	2024		2025	
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	6,567	4,000	3,755	10,000	12,248	12,500	15,000
Expenses							
Salaries	(108,176)	(106,372)	(140,395)	(106,506)	(157,322)	(158,898)	(182,663)
Contracted Services	(2,268)	(2,000)	(11,033)	(2,000)	(9,560)	(2,600)	(10,100)
Materials & Supplies	(49,048)	(21,800)	(48,445)	(26,950)	(20,854)	(30,100)	(22,750)
Utilities		-	-	-	-	-	-
Surplus (Deficit)	(152,925)	(126,172)	(196,118)	(125,456)	(175,488)	(179,098)	(200,513)
Expenditures		(130,172)		(135,456)		(191,598)	(215,513)
Revenues		4,000		10,000		12,500	15,000

23 - Fire Services

	2023		2024	1	2025	2026	
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	347,733	348,000	487,548	353,500	466,005	414,000	414,500
Expenses							
Salaries	(291,796)	(288,801)	(324,146)	(304,358)	(314,920)	(310,918)	(327,325)
Contracted Services	(32,602)	(40,100)	(38,154)	(40,100)	(35,305)	(40,100)	(40,100)
Materials & Supplies	(219,340)	(187,450)	(212,943)	(187,450)	(182,962)	(187,450)	(187,450)
Utilities	(20,578)	(19,650)	(15,244)	(19,750)	(17,017)	(19,850)	(19,950)
Transfers to Local Organizations	(15,412)	-	-	-	-	-	-
Surplus (Deficit)	(231,995)	(188,001)	(102,939)	(198,158)	(84,199)	(144,318)	(160,325)
Expenditures		(536,001)		(551,658)		(558,318)	(574,825)
Revenues		348,000		353,500		414,000	414,500

24 - Emergency Management

	2023	3	2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	(6,193)	-	-	-	-	-	-
Expenses							
Salaries	(12,355)	(15,555)	(1,850)	(4,647)	(1,898)	(4,814)	(4,934)
Contracted Services	-	-	-	-	(500)	-	-
Materials & Supplies	(2,688)	(9,800)	(2,970)	(9,800)	(2,054)	(9,800)	(9,800)
Utilities		-	-	-	-	-	-
Surplus (Deficit)	(21,236)	(25,355)	(4,820)	(14,447)	(4,452)	(14,614)	(14,734)
Expenditures		(25,355)		(14,447)		(14,614)	(14,734)
Revenues		-		-		-	-

26 - Animal Control

	2023 2024			2025	;	2026	
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	4,867	6,000	7,590	7,000	7,732	7,000	7,000
Expenses							
Salaries	(270)	-	-	-	(15,000)	(15,519)	(20,280)
Contracted Services	(28,170)	(28,500)	-	(28,500)	-	(1,000)	(1,000)
Materials & Supplies	(2,034)	(1,000)	(1,486)	(1,000)	(1,250)	(1,400)	(1,400)
Utilities	-	-	-	-	-	-	-
Surplus (Deficit)	(25,607)	(23,500)	6,104	(22,500)	(8,518)	(10,919)	(15,680)
Expenditures		(29,500)		(29,500)		(17,919)	(22,680)
Revenues		6,000		7,000		7,000	7,000

32 - Roads

	2023	3	2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	83,621	85,000	84,957	85,000	85,531	85,000	85,000
Expenses							
Salaries	(349,436)	(374,730)	(387,119)	(383,192)	(348,195)	(375,999)	(386,966)
Contracted Services	(81,515)	(47,000)	(68,095)	(47,000)	(60,033)	(62,000)	(62,000)
Materials & Supplies	(30,654)	(24,000)	(27,694)	(24,000)	(19,805)	(24,000)	(24,000)
Utilities	(190,242)	(175,000)	(199,554)	(175,000)	(209,620)	(175,000)	(175,000)
Surplus (Deficit)	(568,226)	(535,730)	(597,505)	(544,192)	(552,122)	(551,999)	(562,966)
Expenditures		(620,730)		(629,192)		(636,999)	(647,966)
Revenues		85,000		85,000		85,000	85,000

35 - Shop

	2023	3	2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	165,000	165,000	165,000	165,000	165,000	165,000	165,000
Expenses							
Salaries	(29,699)	(32,938)	(36,646)	(34,031)	(51,012)	(49,741)	(46,657)
Contracted Services	(39,216)	(31,500)	(47,061)	(31,500)	(46,692)	(31,500)	(31,500)
Materials & Supplies	(166,356)	(146,770)	(177,075)	(148,770)	(179,534)	(150,770)	(152,770)
Utilities	(9,931)	(8,000)	(8,648)	(8,000)	(7,127)	(8,000)	(8,000)
Surplus (Deficit)	(80,202)	(54,208)	(104,430)	(57,301)	(119,365)	(75,011)	(73,927)
Expenditures		(219,208)		(222,301)		(240,011)	(238,927)
Revenues		165,000		165,000		165,000	165,000

41 - Water

	2023	3	2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	915,141	950,500	1,089,089	1,075,500	1,065,636	1,075,500	1,075,500
Expenses							
Salaries	(249,267)	(275,491)	(276,413)	(286,429)	(234,872)	(276,644)	(292,172)
Contracted Services	(231,484)	(152,500)	(123,412)	(152,500)	(284,092)	(167,500)	(167,500)
Materials & Supplies	(55,752)	(77,350)	(83,489)	(77,350)	(73,398)	(77,350)	(77,350)
Utilities	(124,593)	(90,500)	(95,428)	(90,500)	(101,573)	(122,500)	(122,500)
Surplus (Deficit)	254,045	354,659	510,347	468,721	371,701	431,506	415,978
Expenditures		(595,841)		(606,779)		(643,994)	(659,522)
Revenues		950,500		1,075,500		1,075,500	1,075,500

42 - WasteWater

	2023	3	2024	2024		;	2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	773,700	820,000	817,210	860,000	803,192	860,000	860,000
Expenses							
Salaries	(239,515)	(263,166)	(256,687)	(273,987)	(224,103)	(263,914)	(279,206)
Contracted Services	(154,373)	(153,000)	(143,939)	(153,000)	(156,249)	(168,000)	(168,000)
Materials & Supplies	(32,894)	(36,350)	(42,233)	(36,350)	(46,952)	(36,350)	(36,350)
Utilities	(110,945)	(139,750)	(75,786)	(139,750)	(78,233)	(107,750)	(107,750)
Surplus (Deficit)	235,973	227,734	298,565	256,913	297,655	283,986	268,694
		·		·		·	·
Expenditures		(592,266)		(603,087)		(576,014)	(591,306)
Revenues		820,000		860,000		860,000	860,000

43 - Solid Waste

	2023	3	2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	323,476	323,500	323,611	323,500	324,089	323,500	323,500
Expenses							
Salaries	(60,300)	(63,509)	(57,712)	(56,792)	(32,579)	(59,581)	(54,204)
Contracted Services	(138,589)	(132,100)	(136,937)	(132,100)	(143,690)	(132,100)	(132,100)
Materials & Supplies	(1,192)	(1,000)	(1,118)	(1,000)	(688)	(1,000)	(1,000)
Utilities	-	-	-	-	-	-	-
Transfers to Local Organizations	(57,081)	(70,000)	(30,621)	(70,000)	(28,702)	(70,000)	(70,000)
Surplus (Deficit)	66,314	56,891	97,223	63,608	118,430	60,819	66,196
Expenditures		(266,609)		(259,892)		(262,681)	(257,304)
Revenues		323,500		323,500		323,500	323,500

51 - FCSS

	2023	3	2024	·	2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	140,071	-	140,436	-	121,763	-	-
Expenses							
Salaries		-	-	-	-	-	-
Contracted Services		-	-	-	-	-	-
Materials & Supplies	(3,702)	-	(3,264)	-	(3,264)	-	-
Utilities		-	-	-	-	-	-
Transfer to Local Organizations	(169,741)	(32,770)	(170,746)	(33,373)	(152,073)	(33,575)	(33,575)
Surplus (Deficit)	(33,372)	(32,770)	(33,574)	(33,373)	(33,574)	(33,575)	(33,575)
Expenditures		(32,770)		(33,373)		(33,575)	(33,575)
Revenues		-		-		-	-

61 - Planning & Development

	2023		2024	1	2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	62,618	53,300	53,865	53,300	96,230	53,300	53,300
Expenses							
Salaries	(278,842)	(306,628)	(218,530)	(219,216)	(192,861)	(304,249)	(254,747)
Contracted Services	(57,537)	(40,150)	(35,796)	(40,150)	(77,794)	(40,150)	(40,150)
Materials & Supplies Utilities	(10,161)	(8,400)	(9,699)	(8,400)	(6,034)	(8,400)	(8,400)
Otilities	-	-	-	-	-	-	-
Surplus (Deficit)	(283,922)	(301,878)	(210,160)	(214,466)	(180,459)	(299,499)	(249,997)
Expenditures		(355,178)		(267,766)		(352,799)	(303,297)
Revenues		53,300		53,300		53,300	53,300

63 - Economic Development

	2023	3	2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	113,058	33,500	107,558	33,500	94,731	33,500	33,500
Expenses							
Salaries	(183,581)	(190,274)	(191,499)	(190,730)	(156,044)	(195,161)	(201,694)
Contracted Services	(7,186)	(9,000)	(80,167)	(9,000)	(14,428)	(9,000)	(9,000)
Materials & Supplies	(165,461)	(87,200)	(83,144)	(87,200)	(168,314)	(87,200)	(87,200)
Utilities	-	-	-	-	-	-	-
Transfers to Local Organizations	(16,389)	(11,000)	(19,553)	(11,000)	(20,247)	(11,000)	(11,000)
Surplus (Deficit)	(259,559)	(263,974)	(266,805)	(264,430)	(264,302)	(268,861)	(275,394)
Expenditures		(297,474)		(297,930)		(302,361)	(308,894)
Revenues		33,500		33,500		33,500	33,500

75 - Library

	2023	3	2024	.	2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	60,973	-	62,811	-	64,381	-	-
Expenses							
Salaries	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-
Transfers to Local Organizations	(194,178)	(136,500)	(197,580)	(139,000)	(203,187)	(139,500)	(142,500)
Surplus (Deficit)	(133,205)	(136,500)	(134,769)	(139,000)	(138,806)	(139,500)	(142,500)
Expenditures		(136,500)		(139,000)		(139,500)	(142,500)
Revenues		-		-		-	-

77 - Sundre Community Centre

	2023		2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	131,824	127,000	139,661	127,000	140,454	137,000	137,000
Expenses							
Salaries	(71,533)	(68,116)	(117,170)	(104,792)	(125,488)	(131,581)	(137,629)
Contracted Services	(2,118)	(4,500)	(1,340)	(4,500)	(1,456)	(4,500)	(4,500)
Materials & Supplies	(45,467)	(47,350)	(47,309)	(47,350)	(44,695)	(47,350)	(47,350)
Utilities	(59,202)	(53,000)	(47,730)	(53,000)	(40,289)	(53,000)	(53,000)
Surplus (Deficit)	(46,496)	(45,966)	(73,888)	(82,642)	(71,474)	(99,431)	(105,479)
Expenditures		(172,966)		(209,642)		(236,431)	(242,479)
Revenues		127,000		127,000		137,000	137,000

80 - Arena

	2023	3	2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	244,070	247,500	266,804	247,500	348,472	257,500	257,500
Expenses							
Salaries	(252,395)	(265,488)	(317,367)	(346,081)	(287,596)	(324,395)	(340,619)
Contracted Services	(8,231)	(13,650)	(26,635)	(13,650)	(27,118)	(28,650)	(28,650)
Materials & Supplies	(58,206)	(68,700)	(79,418)	(68,700)	(173,891)	(68,700)	(68,700)
Utilities	(74,322)	(63,000)	(71,694)	(63,000)	(59,771)	(63,000)	(63,000)
Surplus (Deficit)	(149,084)	(163,338)	(228,310)	(243,931)	(199,904)	(227,245)	(243,469)
Expenditures		(410,838)		(491,431)		(484,745)	(500,969)
Revenues		247,500		247,500		257,500	257,500

82 - Greenwood Campground

	2023	: [2024	.	2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	61,715	54,500	66,581	54,500	82,395	54,500	54,500
Expenses							
Salaries	(31,267)	(37,969)	(26,471)	(34,668)	(23,750)	(34,716)	(36,604)
Contracted Services	(22,464)	(23,500)	(24,272)	(23,500)	(20,403)	(23,500)	(23,500)
Materials & Supplies	(11,223)	(15,950)	(12,093)	(15,950)	(14,682)	(15,950)	(15,950)
Utilities	(10,514)	(10,200)	(10,826)	(10,200)	(9,013)	(10,200)	(10,200)
Surplus (Deficit)	(13,753)	(33,119)	(7,081)	(29,818)	14,547	(29,866)	(31,754)
Expenditures		(87,619)		(84,318)		(84,366)	(86,254)
Revenues		54,500		54,500		54,500	54,500

84 - Parks

	2023		2024	.	2025	;	2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	71,817	67,250	68,250	67,250	82,350	68,250	68,250
Expenses							
Salaries	(199,961)	(187,518)	(216,360)	(204,968)	(177,811)	(190,334)	(200,011)
Contracted Services	(19,411)	(12,000)	(16,726)	(12,000)	(23,167)	(27,000)	(27,000)
Materials & Supplies	(42,533)	(46,200)	(38,209)	(46,200)	(54,016)	(46,200)	(46,200)
Utilities	-	-	-	-	-	-	-
Surplus (Deficit)	(190,088)	(178,468)	(203,045)	(195,918)	(172,644)	(195,284)	(204,961)
Expenditures		(245,718)		(263,168)		(263,534)	(273,211)
Revenues		67,250		67,250		68,250	68,250

85 - Recreation & Culture

	2023	3	2024	1	2025	5	2026	
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget	ĺ
Revenues	260,546	230,000	252,890	235,000	270,495	255,000	260,000	
Expenses								ĺ
Salaries	-	-	-	-	-	-	-	ĺ
Contracted Services	-	-	-	-	-	-	-	ĺ
Materials & Supplies	-	-	-	-	-	-	-	ĺ
Utilities	-	-	-	-	-	-	-	ĺ
Transfers to Local Organizations	(350,827)	(300,000)	(309,975)	(305,000)	(336,951)	(325,000)	(330,000)	
Surplus (Deficit)	(90,281)	(70,000)	(57,085)	(70,000)	(66,456)	(70,000)	(70,000)	
Expenditures		(300,000)		(305,000)		(325,000)	(330,000)	
Revenues		230,000		235,000		255,000	260,000	

86 - Community Services

·	2023	3	2024	.	2025	5	2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	76,850	76,500	81,250	76,500	132,021	81,500	98,500
Expenses							
Salaries	(71,720)	(111,331)	(92,472)	(120,974)	(146,636)	(81,883)	(82,607)
Contracted Services	(5,000)	(6,000)	(17,908)	(6,000)	(19,439)	(21,000)	(21,000)
Materials & Supplies	(34,729)	(44,100)	(50,809)	(44,100)	(129,037)	(44,100)	(44,100)
Utilities	-	-	-	-	-	-	-
Transfers to Local Organizations	(71,241)	(52,000)	(34,914)	(54,500)	(53,474)	(55,500)	(55,500)
Surplus (Deficit)	(105,840)	(136,931)	(114,853)	(149,074)	(216,565)	(120,983)	(104,707)
Expenditures		(213,431)		(225,574)		(202,483)	(203,207)
Revenues		76,500		76,500		81,500	98,500

87 - Trails

	2023	: [2024		2025		2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	25,000	25,000	26,000	25,000	25,000	25,000	26,000
Expenses							
Salaries	(45,902)	(52,938)	(41,254)	(60,093)	(37,262)	(43,861)	(46,663)
Contracted Services	-	(3,000)	(10,564)	(3,000)	(12,152)	(18,000)	(18,000)
Materials & Supplies	(4,149)	(7,700)	(5,118)	(7,700)	(4,673)	(7,700)	(7,700)
Utilities	-	-	-	-	-	-	-
Surplus (Deficit)	(25,051)	(38,638)	(30,936)	(45,793)	(29,087)	(44,561)	(46,363)
Expenditures		(63,638)		(70,793)		(69,561)	(72,363)
Revenues		25,000		25,000		25,000	26,000

89 - Outdoor Recreation

	2023		2024	.	2025	;	2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	41,454	41,300	41,398	41,300	41,231	41,300	41,300
Expenses							
Salaries	(92,818)	(65,257)	(67,943)	(61,021)	(50,487)	(42,034)	(45,755)
Contracted Services	(2,872)	(2,500)	(13,689)	(2,500)	(16,635)	(17,500)	(17,500)
Materials & Supplies	(5,623)	(13,000)	(8,155)	(13,000)	(10,165)	(13,000)	(13,000)
Utilities	-	-	-	-	-	-	-
Surplus (Deficit)	(59,859)	(39,457)	(48,389)	(35,221)	(36,056)	(31,234)	(34,955)
Expenditures		(80,757)		(76,521)		(72,534)	(76,255)
Revenues		41,300		41,300		41,300	41,300

91 - Gas

	2023	3	2024	1	2025	5	2026
	Actual	Budget	Actual	Budget	Actual (Est.)	Budget	Budget
Revenues	1,508,700	1,441,000	1,318,793	1,491,000	1,184,233	1,491,000	1,491,000
Expenses							
Salaries	(348,200)	(364,155)	(396,226)	(366,215)	(315,468)	(356,484)	(365,746)
Contracted Services	(156,447)	(124,000)	(151,781)	(124,000)	(119,223)	(139,000)	(139,000)
Materials & Supplies	(793,935)	(669,500)	(550,265)	(679,500)	(574,848)	(679,500)	(679,500)
Utilities	(31,392)	(31,500)	(34,032)	(31,500)	(31,296)	(31,500)	(31,500)
Surplus (Deficit)	178,726	251,845	186,489	289,785	143,398	284,516	275,254
Expenditures		(1,189,155)		(1,201,215)		(1,206,484)	(1,215,746)
Revenues		1,441,000		1,491,000		1,491,000	1,491,000

	Projected Cost	Debenture Borrowings (maintain \$4M)	RSA Muni - New	RSA Muni - Life	RSA Util - New	RSA Util - Life	RSA Fire	LGFF - Capital Funding	CCBF Grant	Other Funding TBD	MVC Fire
2026											
Opening Balance / Funds Available		10,800,000	154,500	570,000	-	810,000	790,000	900,000	250,000	-	-
Additions per Operating Budget		380,000	50,000	225,000	-	600,000	115,000	500,000	200,000	-	-
Unit No. 148 - 2011 Chev for use by CS	65,000			(65,000)							
Unit No. 146 - 2010 Chev for use by Water Dept	65,000			(65,000)							
exchange backhoe for mini-excavator	-			-							
2nd Municipal Enforcement vehicle	100,000			(100,000)							
IT infrastructure (servers, switches, connectivity) (moved from 2027)	70,000		(70,000)								
Centre Street (lights to Hospital road)	3,400,000	(1,400,000)	(50,000)	(200,000)		(550,000)		(1,000,000)	(200,000)		
Centre Street (bridge to Hospital Rd - undergrounds & roadway)	-	-		-		-		-	-		
Laneway rehabilitation - south of Riverside Plaza	90,000			(90,000)							
Hwy 27 trail connection (bridge to Cenotaph Park)	40,000								(40,000)		
upgrade Greenwood washrooms to accomodate four-season use	15,000		(15,000)								
Underground Lift Station Upgrades (pumps, electrical, panels)	34,000					(34,000)					
_											
2026 Totals / Reamining Balances	3,879,000	9,780,000	69,500	275,000	-	826,000	905,000	400,000	210,000	-	-

	Projected Cost	Debenture Borrowings (maintain \$4M)	RSA Muni - New	RSA Muni - Life	RSA Util - New	RSA Util - Life	RSA Fire	LGFF - Capital Funding	CCBF Grant	Other Funding TBD	MVC Fire
2027											
Opening Balance / Funds Available		9,780,000	69,500	275,000	-	826,000	905,000	400,000	210,000	-	-
Additions per Operating Budget		500,000	50,000	225,000	-	600,000	115,000	450,000	150,000	-	-
Unit No. 151 - 2015 Ford Supercab for use by Roads Dept	80,000			(80,000)							
Blue, Green, Black Bin Replacements	40,000					(40,000)					
Bulk water station refurbisment	24,000					(24,000)					
Gas pipe reels	20,000					(20,000)					
5th Ave NE - undergrounds & roadway (priority 4 on infrastructure rpt)	1,900,000	(900,000)		(50,000)		(350,000)		(500,000)	(100,000)		
Hwy 27 trail connection (at Prairie Creek Boardwalk) - removed											
_											
2027 Totals / Reamining Balances _	2,064,000	9,380,000	119,500	370,000	-	992,000	1,020,000	350,000	260,000	-	-

	Projected Cost	Debenture Borrowings (maintain \$4M)	RSA Muni - New	RSA Muni - Life	RSA Util - New	RSA Util - Life	RSA Fire	LGFF - Capital Funding	CCBF Grant	Other Funding TBD	MVC Fire
2028											
Opening Balance / Funds Available		9,380,000	119,500	370,000	-	992,000	1,020,000	350,000	260,000	-	-
Additions per Operating Budget		600,000	50,000	225,000	-	600,000	115,000	450,000	150,000	-	-
Unit No. 152 - 2015 Ford F150XL for use by Gas Dept	80,000			(80,000)							
replace loader w/ snow blower attachments (moved from 2033)	200,000			(200,000)							
2008 Chev C5500 Duramax 4x4 Unit 530	1,000,000						(500,000)				(500,000)
2nd St NE - undergrounds & roadway (priority 5 on infrastructure rpt)	2,100,000	(1,000,000)		(50,000)		(650,000)		(300,000)	(100,000)		
Nobelfern trail connection to TC R.O.W.	19,000								(19,000)		
2028 Totals / Reamining Balances	3,399,000	8,980,000	169,500	265,000	-	942,000	635,000	500,000	291,000	-	(500,000)

	Projected Cost	Debenture Borrowings (maintain \$4M)	RSA Muni - New	RSA Muni - Life	RSA Util - New	RSA Util - Life	RSA Fire	LGFF - Capital Funding	CCBF Grant	Other Funding TBD	MVC Fire
2029											
Opening Balance / Funds Available		8,980,000	169,500	265,000	-	942,000	635,000	500,000	291,000	-	-
Additions per Operating Budget		600,000	50,000	225,000	-	600,000	115,000	450,000	150,000	-	-
Unit No. 153 - 2015 Ford Supercab for use by CS	65,000			(65,000)							
Replace Unit No. 1125 (Kabota mower)	100,000			(100,000)							
Replace Unit No. 1139 (2009 Volvo grader)	275,000			(275,000)							
technology for new Council Term	18,000		(18,000)								
Infrastructure Report Priority 6 (4th St NW)	3,200,000	(1,250,000)				(1,000,000)		(750,000)	(200,000)		
install Noblefern playground equipment	82,000								(82,000)		
Community Centre full roof restoration	80,000								(80,000)		
re-surface tennis courts (remove)	-								-		
2029 Totals / Reamining Balances	3,820,000	8,330,000	201,500	50,000	-	542,000	750,000	200,000	79,000	-	-

2030	Projected Cost	Debenture Borrowings (maintain \$4M)	RSA Muni - New	RSA Muni - Life	RSA Util - New	RSA Util - Life	RSA Fire	LGFF - Capital Funding	CCBF Grant	Other Funding TBD	MVC Fire
Opening Balance / Funds Available		8,330,000	201,500	50,000	-	542,000	750,000	200,000	79,000	-	-
Additions per Operating Budget		600,000	50,000	225,000	-	600,000	115,000	450,000	150,000	-	-
replace unit 133 - 2003 GMC sander truck	150,000			(150,000)							
Infrastructure Report Priority 7 (3rd Street NW)	1,500,000	(500,000)				(500,000)		(500,000)			
Southside Trail connection (Riverside; Brookside; MVSH)	65,000								(65,000)		
2029 Totals / Reamining Balances	1,715,000	8,430,000	251,500	125,000	-	642,000	865,000	150,000	164,000	-	-

*** leave \$4M for 75% reason

Debenture Projected **Borrowings** RSA RSA RSA RSA RSA LGFF - Capital CCBF Other MVC Cost (maintain \$4M) Muni - New Muni - Life Util - New Util - Life Fire Funding Grant **Funding TBD** Fire

2031 to 2035

2031

Replace Golf Cart used at campground (moved from 2030)

Unit 154 - 2018 Ford F150 for use by Water Dept

Peace Officer vehicle (7 yr life)

Fire Dept Command Truck (50% County)

Infrastructure Report Priority 8 (6th Ave NE)

RMO Gas Piping Change

permanent Dog Park (moved from 2030)

Trail Signage (moved from 2030)

Planning for Bi-Services Bldg

2012 Compressor & 12 SCBA (1504)

replace 3 Thermal Imaging Cameras (moved from 2030)

replace Jaws of Life (moved from 2030)

2032

Unit 155 - 2019 Ram for use as auxillary vehicle

Fire Dept 2012 Pierce Pumper (50% County)

Infrastructure Report Priority 9 (2nd Street NW)

Swale Trail connection

arena compressor overhall and valve replacement

replace way-finding signage

2033

replace CS tractor

replace ice resurfacer

Municipal Enforcement vehicle (7yr life)

LiDAR Gun (10yr life)

Infrastructure Report Priority 10 (1st Ave NW)

2034

Infrastructure Report Priority 12 (1st Street NE South)

	Debenture									
Projected	Borrowings	RSA	RSA	RSA	RSA	RSA	LGFF - Capital	CCBF	Other	MVC
Cost	(maintain \$4M)	Muni - New	Muni - Life	Util - New	Util - Life	Fire	Funding	Grant	Funding TBD	Fire

2035

replace mini-excavator or backhoe (moved from 2031 & 2033)
Rapid Response Unit #540 (100% MVC) (replaced by insurance in 2026)
IT infrastructure replacement

Infrastructure Report Priority 13 (1st Street NE north)

Infrastructure Report Priority 14 (3rd Ave NE)

Infrastructure Report Priority 15 (2nd Street NE)

Infrastructure Report Priority 16 (8th Ave NE)

Infrastructure Report Priority 17 (Aspen Crescent)

Infrastructure Report Priority 18 (Tamarack Crescent)

Infrastructure Report Priority 19 (2nd Ave NE)

Infrastructure Report Priority 20 (Centre Street South)

Infrastructure Report Priority 21 (6A Ave NE)

Infrastructure Report Priority 22 (2nd Street SW)

Infrastructure Report Priority 23 (1st Ave NE south)

New Sportsplex



OPERATING

PROJECT: Mapping Updates

PROJECT YEAR: 2026

ORIGINATING DEPARTMENT: Operations Department

PRIORITY: 3

- 1 = very high / severe risk (change in legislation; impending failure; risk to community)
- 2 = high / major risk (Council directive benefiting whole community; large savings for Town; can be moved 1 year)
- 3 = medium / moderate risk (Council directive benefiting only select groups; moderate savings; will be required in future; timing can be moved 2 3 years)
- 4 = low / minor risk (not required, will help with future service delivery; can be moved)
- 5 = very low / insignificant risk (staff / department initiative; placeholder only)

(All initiatives brought forward have been deemed important and to have benefit, limited funding necessitates the priority ranking to further identify the required need)

<u>BACKGROUND / REQUEST:</u> The Town of Sundre has had several projects completed and subdivision constructed since 2013. The infrastructure for the subdivisions and projects has not been digitally recorded. The operations staff rely on digital drawing when completing first calls for contractors and residents. The proposal is to update the Town digital drawings to ensure accurate information is available for staff, contractors and the residents.

RISK ASSESSMENT:

Possible outcomes: Not having up to date and accurate drawings has and will continue to result in costly delays and expensive repairs to infrastructure.

Likelihood of negative occurrence (very low; low; medium; high; very high): medium

Impact of negative occurrence (very low; low; medium; high; very high): medium

ALTERNATIVE SOLUTIONS CONSIDERED: None

ALIGNMENT WITH STRATEGIC PRIORITIES:

Pillar 4: Supportive Infrastructure

Pillar 5: Sustainable & Responsible Governance

ESTIMATED COST: \$15,000 additional per year



OPERATING

PROJECT: Personal Gas Monitor Replacement

PROJECT YEAR: 2026

ORIGINATING DEPARTMENT: Operations Department

PRIORITY: 2

- 1 = very high / severe risk (change in legislation; impending failure; risk to community)
- 2 = high / major risk (Council directive benefiting whole community; large savings for Town; can be moved 1 year)
- 3 = medium / moderate risk (Council directive benefiting only select groups; moderate savings; will be required in future; timing can be moved 2 3 years)
- 4 = low / minor risk (not required, will help with future service delivery; can be moved)
- 5 = very low / insignificant risk (staff / department initiative; placeholder only)

(All initiatives brought forward have been deemed important and to have benefit, limited funding necessitates the priority ranking to further identify the required need)

BACKGROUND / REQUEST: The Operation Department is requesting to purchase eight personal gas detectors over the course of the next 3 to 4 years. The staff are required to enter sites that have the potential of dangerous gases present. The proposal is to replace the current personal gas detectors with new units.

RISK ASSESSMENT:

Possible outcomes:

Likelihood of negative occurrence (very low; low; medium; high; very high): very low

Impact of negative occurrence (very low; low; medium; high; very high): Very High

ALTERNATIVE SOLUTIONS CONSIDERED:

ALIGNMENT WITH STRATEGIC PRIORITIES:

ESTIMATED COST: \$6,000 per year



REPORT TO COUNCIL

CENTRE STREET PROJECT

OVERVIEW

In general terms the project includes the replacement of concrete curb, gutter, sidewalks, pathways, and asphalt milling and overlay of the roadway on Center Street between Highway 27 to 6A Street NE.

THE OBJECTIVES

- Objective #1: Improve the road surface on Centre Street North and on the portion of 1st
 Avenue NW between Centre Street North and Myron Thompson Way
- Objective #2: Improve walkability and reduce tripping hazards for pedestrians.
- Objective #3: Improve the intersections along Centre Street North from Highway 27 to 6A Street NE

SCOPE OF WORK

Centre Street North has been a project that Council, Administration, and the public have been anticipating for the past four years. With the redevelopment of Highway 27 through the Town of Sundre by Alberta Transportation, the Town focused on replacing water and sanitary lines prior to the surface work being completed by Alberta Transportation in 2025. In 2024 the Town also replaced the water line on Centre Street North from Highway 27 to 1st Street NW. Due to the detour of west bound traffic on Highway 27 to Myron Thompson Way in 2025, we were unable to complete any surface work on Centre Street. The Operations Department focused their efforts in 2025 on locating and fixing water leaks. Repairs that were completed included the replacement of a fire hydrant, three valves, two main line repairs and seventeen service line repairs. The repairs have reduced the amount of water treatment and loss by 19,366,160 gallons of water and 6,800,420 gallons of sanitary infiltration over the past six months. With the reduction of water loss combined with recent testing on Centre Street North, the Operations Department is recommending not replacing the water lines from 2nd Avenue NE to 6th Avenue NE at this time. The proposal is to proceed with the surface work listed below.

- Block 1 Highway 27 to Bearberry Bridge
 - Full sidewalk replacement, including Curb & Gutter (C&G) replacement on the east and west side.
 - Asphalt milling and overlay (including level course) for entire road surface.
 - Tie in alleys with 3m asphalt
 - Sidewalks to match door elevations for handicap accessibility.
 - Remove depressed sidewalk south of the church.
 - Wheelchair ramps at each intersection
 - Curb extension (bulb out) south side of 1st Steet NE
 - Tie in 1st Street NE with 3m apron
 - Tie in 203 Centre Steet N 3m apron
 - Electrical conduit on west side
- Block 2 Centre Street to Myron Thompson Way
 - Asphalt milling and overlay (including level course) for entire road surface.
 - Partial C&G replacement as required.
- **Block 3** Section from Bridge to 2nd Ave NE, including:
 - Hydrant replacement
 - Full sidewalk replacement (including C&G) replacement on the east and west side.
 - Asphalt milling and overlay (including level course) for entire road surface.
- Block 4 Section from 2nd Ave NE to 2nd Ave NW, including:
 - Full sidewalk replacement (including C&G) replacement on the east and west side.
 - Asphalt milling and overlay (including level course) for entire road surface.
 - Concrete swale crossing supply and installation on 2nd Ave NW
 - Wheelchair ramps at each intersection
- **Block 5** Sections from 2nd Ave NW to 3rd Ave NE, including:
 - Full sidewalk replacement (including C&G) replacement on the east side.
 - 2m asphalt pathway and curb and gutter replacement on west side
 - Asphalt milling and overlay (including level course) for entire road surface.
 - Wheelchair ramps at each intersection
- Block 6 Section from 3rd Ave NE to 4th Ave NW, including:
 - Full sidewalk replacement (including C&G) replacement on the east side.
 - 2m asphalt pathway and curb and gutter replacement on west side
 - Asphalt milling and overlay (including level course) for entire road surface.
 - Wheelchair ramps at each intersection
 - Install sanitary manhole to connect an access point from Centre Street to Mountain View Estates.

- Block 7 Section from 4th Ave NW to 5th Ave NE, including:
 - 2m asphalt pathway and curb and gutter replacement on east side
 - Asphalt milling and overlay (including level course) for entire road surface.
 - Wheelchair ramps at each intersection
- Block 8 Section from 5th Ave NW to 6th Ave NE, including:
 - 2m asphalt pathway and curb and gutter replacement on east side
 - Asphalt milling and overlay (including level course) for entire road surface.
 - Wheelchair ramps at each intersection
- Block 9 Section from 6th Ave NW to 6A Ave NE, including:
 - 2m asphalt pathway and curb and gutter replacement on east side
 - Asphalt milling and overlay (including level course) for entire road surface.
 - Wheelchair ramps at each intersection
- Block 10 Section from 6A Ave NE North 50m
 - Install taper lane on west side of roadway for turning lanes into 6A NE.

Tendering and awarding of the project will occur in Spring 2026 and construction completion by September 1, 2026.

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BUDGET REQUEST

CAPITAL

PROJECT: Unit #1133 (Backhoe) exchange for mini-excavator

PROJECT YEAR: 2026

ORIGINATING DEPARTMENT:

PRIORITY: 4

- 1 = very high / severe risk (change in legislation; impending failure; risk to community)
- 2 = high / major risk (Council directive benefiting whole community; large savings for Town; can be moved 1 year)
- 3= medium / moderate risk (Council directive benefiting only select groups; moderate savings; will be required in future; timing can be moved 2-3 years)
- 4 = low / minor risk (not required, will help with future service delivery; can be moved)
- 5 = very low / insignificant risk (staff / department initiative; placeholder only)

(All initiatives brought forward have been deemed important and to have benefit, limited funding necessitates the priority ranking to further identify the required need)

BACKGROUND / REQUEST: The Operations Department is proposing to trade Unit #1133 (backhoe) for a mini-excavator. In 2025 the operations department rented a mini-excavator for 15 days and only used the backhoe for 18 hours. The need to get into tight areas (residential lots and stormwater outlets) has increased the need for the mini-excavator. The Gas Department maintains a gas distribution system with 42 kilometers of gas lines that service approximately 1400 customers. A challenge that the Department has is the installation and maintenance of service mains in residential areas. Historically a local rental business has provided the smaller equipment required for the service installation or repair. The business has relocated to a neighboring municipality requiring the staff to spend time and additional expenses obtaining the equipment.

The Roads Department, that is responsible for stormwater management, will use the unit for clearing and maintaining stormwater outlets. The unit can also be used to place riprap material at outlets in confined areas.

The proposal would only be executed if a suitable piece of equipment could be acquired for the same value as received for the disposal of the existing equipment, resulting in no additional purchase costs.

RISK ASSESSMENT:

Possible outcomes: This proposal does not change the risk assessment but is intended to reduce operating costs and better utilize town equipment.

Likelihood of negative occurrence (very low; low; medium; high; very high): low

Impact of negative occurrence (very low; low; medium; high; very high): low

ALTERNATIVE SOLUTIONS CONSIDERED: none

ALIGNMENT WITH STRATEGIC PRIORITIES:

Pillar 5: Sustainable & Responsible Governance

ESTIMATED COST: No expense



BUDGET REQUEST

CAPITAL

PROJECT: Laneway Rehabilitation – south of Riverside Plaza

PROJECT YEAR: 2026

ORIGINATING DEPARTMENT: Operations Department

PRIORITY: 3

- 1 = very high / severe risk (change in legislation; impending failure; risk to community)
- 2 = high / major risk (Council directive benefiting whole community; large savings for Town; can be moved 1 year)
- 3 = medium / moderate risk (Council directive benefiting only select groups; moderate savings; will be required in future; timing can be moved 2 3 years)
- 4 = low / minor risk (not required, will help with future service delivery; can be moved)
- 5 = very low / insignificant risk (staff / department initiative; placeholder only)

(All initiatives brought forward have been deemed important and to have benefit, limited funding necessitates the priority ranking to further identify the required need)

BACKGROUND / REQUEST: The laneway south of Riverside Plaza is a critical part of the SW stormwater system. Stormwater from portions of 1st Ave NW, 2nd Street SW and Centre Street South is conveyed overground to the laneway between Riverside Plaza and 123 Centre Street South. The stormwater runs to the eastern edge of the laneway, then north towards Fas Gas and ties into the underground system at the campground. After each heavy rainstorm, occurring 3 or 4 times per year, stormwater flows significantly deteriorate the laneway and create large holes requiring repairs estimated at \$10,000 per occurrence. The landowners adjacent to the laneway have sent in concern forms in the past to have the issue resolved. The proposal is to install a concrete swale with asphalt aprons from the tie in point on Centre Street to the campground storm line inlet

RISK ASSESSMENT:

Possible outcomes: stormwater will continue to degrade laneway

Likelihood of negative occurrence (very low; low; medium; high; very high): Very High

Impact of negative occurrence (very low; low; medium; high; very high): low

ALTERNATIVE SOLUTIONS CONSIDERED: none

ALIGNMENT WITH STRATEGIC PRIORITIES:

- Pillar 4: Supportive Infrastructure
- Pillar 5: Sustainable & Responsible Governance

ESTIMATED COST: \$90,000.00

8.2i

CAPITAL

PROJECT: Bulk Water Meter Replacement

PROJECT YEAR: 2027

ORIGINATING DEPARTMENT: Operations Department

PRIORITY: 4

- 1 = very high / severe risk (change in legislation; impending failure; risk to community)
- 2 = high / major risk (Council directive benefiting whole community; large savings for Town; can be moved 1 year)
- 3 = medium / moderate risk (Council directive benefiting only select groups; moderate savings; will be required in future; timing can be moved 2 3 years)
- 4 = low / minor risk (not required, will help with future service delivery; can be moved)
- 5 = very low / insignificant risk (staff / department initiative; placeholder only)

(All initiatives brought forward have been deemed important and to have benefit, limited funding necessitates the priority ranking to further identify the required need)

BACKGROUND / REQUEST: The Town of Sundre operates a bulk water station located at the town office. In the past nine months staff have noticed two occasions when the metering system has reset and has not provided accurate water usage, requiring additional verification from the utility clerk. A separate issue identified the last time a rate increase occurred, the coin payment system can no longer be updated. The request is to replace the meter and control panel at the bulk water station.

RISK ASSESSMENT:

Possible outcomes: The Town does not record accurate water usage for the bulk water system.

Likelihood of negative occurrence (very low; low; medium; high; very high): low

Impact of negative occurrence (very low; low; medium; high; very high): very low

ALTERNATIVE SOLUTIONS CONSIDERED:

ALIGNMENT WITH STRATEGIC PRIORITIES:

Pillar 5: Sustainable & Responsible Governance

ESTIMATED COST: \$24,000



8.2j

BUDGET REQUEST

CAPITAL

PROJECT: Gas Pipe Reels

PROJECT YEAR: 2027

ORIGINATING DEPARTMENT: Operation Department

PRIORITY: 2

- 1 = very high / severe risk (change in legislation; impending failure; risk to community)
- 2 = high / major risk (Council directive benefiting whole community; large savings for Town; can be moved 1 year)
- 3 = medium / moderate risk (Council directive benefiting only select groups; moderate savings; will be required in future; timing can be moved 2 3 years)
- 4 = low / minor risk (not required, will help with future service delivery; can be moved)
- 5 = very low / insignificant risk (staff / department initiative; placeholder only)

(All initiatives brought forward have been deemed important and to have benefit, limited funding necessitates the priority ranking to further identify the required need)

BACKGROUND / REQUEST: The Town of Sundre had an Occupational Health and Safety inspection in 2025. As part of the inspection, noncertified equipment was identified and taken out of service. A trailer, utilized by the gas department, to transport pipe is homemade and is not certified. The proposal is to purchase hose reels for the gas department and use an existing trailer to transport the hose to job sites.

RISK ASSESSMENT:

Possible outcomes:

Likelihood of negative occurrence (very low; low; medium; high; very high): medium

Impact of negative occurrence (very low; low; medium; high; very high): low

ALTERNATIVE SOLUTIONS CONSIDERED: none

ALIGNMENT WITH STRATEGIC PRIORITIES:

Pillar 5: Sustainable & Responsible Governance

ESTIMATED COST: \$20,000.00



REQUEST FOR DECISION

COUNCIL DATE

November 24, 2025

SUBJECT

Expression of Interest-Campus of Care

ORIGINATING DEPARTMENT

Legislative Services

AGENDA ITEM

8.3

BACKGROUND/PROPOSAL:

The Town of Sundre and our community partners are exploring the viability of creating a campus of care with outside partners. The intent of the Request for Expression of Interest is to identify potential parties willing to work with the Town in order to seize on an opportunity to harness the power of a public-private-partnership, which could have multiple components.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

To take place at Council meeting

ALIGNMENT WITH STRATEGIC PLAN

Pillar #2 - Community Wellness and Pillar #5 - Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council direct Administration to proceed with posting the Request for Expression of Interest on the Alberta Purchasing Connection.

MOTION:

That Council direct administration to proceed with posting the Request for Expression of Interest on the Alberta Purchasing Connection.

Date Reviewed: November 19, 2025 Director Corporate Services for CAO: Chis askert



REQUEST FOR DECISION

COUNCIL DATE

November 24, 2025

SUBJECT

Council Meeting Time

ORIGINATING DEPARTMENT

Legislative Services

AGENDA ITEM

8.4

BACKGROUND/PROPOSAL:

Councillor Buchan has requested a discussion on Council Meeting Times.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

To take place at Council meeting

ALIGNMENT WITH STRATEGIC PLAN

Pillar #5 – Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

At Council's Discretion.

MOTION:

At Council's discretion.

Date Reviewed: November 19, 2025 Director Corporate Services for CAO: Chir allest



REQUEST FOR DECISION

COUNCIL DATE	November 24, 2025
SUBJECT	RFD Proposed Changes to Provincial Electoral Boundary
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.5

BACKGROUND/PROPOSAL:

The Alberta Electoral Boundaries Commission is recommending a number of changes in the district, including the elimination of the Rimbey-Rocky Mountain House-Sundre electoral division.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The commission is recommending that six divisions in the western and central non-urban areas of the province, including Rimbey-Rocky Mountain House-Sundre, Olds-Didsbury-Three Hills, and Innisfail-Sylvan Lake, be consolidated into five divisions. It is recommended that all portions of Red Deer County presently in Rimbey-Rocky Mountain House-Sundre be moved to Sylvan Lake-Innisfail. This enables the elimination of Rimbey-Rocky Mountain House-Sundre and unites all of Red Deer County (excluding Red Deer) in a single electoral division.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Mayor Warnock write a letter of concern to the Alberta Electoral Boundaries Commission pertaining to the proposed changes to the Rimbey-Rocky Mountain House-Sundre electoral boundary; and further, that the Chief Administrative Officer write a letter of concern to the Alberta Electoral Boundaries Commission pertaining to the proposed changes to the Rimbey-Rocky Mountain House-Sundre electoral boundary.

MOTION:

That Council give approval to Mayor Warnock to write a letter of concern to the Alberta Electoral Boundaries Commission pertaining to the proposed changes to the Rimbey-Rocky Mountain House-Sundre electoral boundary; and further

That Council direct the Chief Administrative Officer to write a letter of concern to the Alberta Electoral Boundaries Commission pertaining to the proposed changes to the Rimbey-Rocky Mountain House-Sundre electoral boundary.

Date Reviewed: November 19, 2025 Director Corporate Services for CAO: Chis albert



REQUEST FOR DECISION

COUNCIL DATE

November 24, 2025

SUBJECT

RFD Departmental Reports - September & October 2025

ORIGINATING DEPARTMENT

Legislative Services

AGENDA ITEM

9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for September and October 2025 are provided to Council for their review and information:

- a) Chief Administrative Officer
- b) Fire Chief (Supplemental Report will be provided)
- c) Community Development (Planning & Development / Community Services)
- d) Community Peace Officer
- e) Operations
- f) Economic Development

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by Acting CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the September and October 2025 Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the September and October 2025 Departmental Reports as information.

ATTACHMENTS:

September and October 2025 Departmental Reports

Date Reviewed: November 19, 2025 Director Corporate Services for CAO:

	#/D/M/Y	January 06, 2025 Regular Council Meeting			# of Public Attending Council		
Res. #	Date	Council Motion	Action	Status	2		
001	06-01-25	MOVED by Councillor Anderson that the agenda be approved as					
presented							
002 06-01-25 MOVED by Councillor Vardas that the Minutes of the Regular							
002	00 01 23	Council Meeting of Council held on December 16, 2024 be approved as presented					
003	06-01-25	MOVED by Councillor Petersen that the Town of Sundre Council thank Mr. Stevenson for attending Council and accept his presentation as information					
004	06-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Services Department and congratulate and thank each member of the team for their commitment and dedication to our community					
005	06-01-25	MOVED by Councillor Marr that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Planning and Development Department and congratulate and thank ecah member of the team for their commitment and dedication to our commmunity			7		
006	06-01-25	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 2 - 8, 2025 as "Senior Week" in the Town of Sundre and that the Mayor be authorized to sign the			_		
		declaration on behalf of Council and the citizens of Sundre	Legislative Services	Completed Appendix #1	un a a		
007	06-01-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the partnership between the Town of Sundre and the Hospital Futures Committee, in collaboration with P3 Capital Partners to further the efforts of the Town of Sundre in seeking avenues for the construction of a new hospital/campus of care in the Town of Sundre, and further, that Council approve funding in the amount of \$22,500.00 in support of this initiative, with funds to be drawn from the General Corporate Stabilization Restricted Surplus Account					
008	06-01-25	MOVED by Councillor Isaac that the Town of Sundre Council authorize the CAO to sign the agreement with the Sundre Hospital Futures Committee and P3 Capital Partners					
009		MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 4:52 p.m.	1 100				
		all public members and advised that they are welcome to return to the	ne Regular Council meetin	g at the conclusion of			
		e are no Motions of Council expected break at 4:52 p.m.			1		
		ned the closed meeting at 4:57 p.m.]		
	T	Services left the Closed Meeting at 5:25 p.m.			1		
010	06-01-25	MOVED by Councillor Anderson that Council return to an open		2.2			
011	06-01-25	meeting at 6;07 p.m. MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:08 p.m.		-			
	#/D/M/Y	January 20, 2025 Regular Council Meeting	-		# of Public Attending Council		
Res. #	Date	Council Motion	Action	Status	10		
012	20-01-25	MOVED by Councillor Marr that the agenda be approved as amended as follows: 1. Replace Pg. 3 of January 20th Agenda, due to error in Minutes of January 6, 2025					
013	20-01-25	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 6, 2025 be approved as amended: 1. Revise Motion Number Res. 007-06-01-25 to reflect the correct amount of funding for P3 Partnership from \$25,000.00 to \$22,500.00	· ,				

	20-01-25		2		
		MOVED by Councillor Isaac that the Town of Sundre Council accept		1247 - 12	
		the year-end report from the CAO on the successes achieved by			
		the Sundre Fire Department, and congratulate and thank each			
		member of the department for putting your lives on hold to respond at a moment's notice to an emergency, for putting			
		yourself in danger on a continuous basis, for participating in			
		community events and educating the public on fire safety, and for			
		your committment and dedication to our community			
015	20-01-25	MOVED by Councillor Anderson that the Town of Sundre Council			
		accept the year-end report from the CAO on the successes			
		achieved by the Community Peace Officer / Bylaw Officer, and congratulate and thank each member of the team for their			
		commitment and dedication to our community, and for ensuring			
		our community is a safe and secure place where we can live, work,		A SECULIAR SECTION	
		play and raise our families			
016	20-01-25				
		MOVED by Councillor Dalke that the Town of Sundre Council			
017	20-01-25	accept the December 2024 Departmental Reports as information			
017	20-01-23	MOVED by Councillor Vardas that the Town of Sundre Council give first reading to Bylaw 2025-02 being a bylaw to amend the Land			
		Use Bylaw and further;			
018	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council set	10		
		Monday, February 24, 2025 at 4:00 p.m. for a Public Hearing to			
04.5	20.04.55	Bylaw 2025-02 Land Use Bylaw Amendment			
019	20-01-25	MOVED by Councillor Petersen that the Town of Sundre Council			
		support the application to Alberta Seniors, Community and Social Services for the Town to co-host the Seniors' Week launch on June			
		2, 2025			
020	20-01-25	MOVED by Councillor Vardas that the Town of Sundre Council			
		accept the report from the Director of Corporate Services as			
		information			
021	20-01-25			2 14 2 2 2 2 2 2 2 2 3	
		MOVED by Mayor Warnock that the Town of Sundre Council			
		directs administration to bring the existing Social Media Policy to		Donding, Committee Meeting	
		the Bylaw Policy Review Committee for review for the purpose of clarification to information that has come forward	Legislative Services	Pending: Committee Meeting Date to be set	
022	20-01-25				
		MOVED by Councillor Anderson that the Town of Sundre Council			
				1 1	
		accept Mayor Warnock's report for December 2024 as information			
023	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept			
023	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December			
		MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information			
023	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information MOVED by Councillor Isaac that the Town of Sundre Council accept			
		MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information			
		MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report for November and December 2024 as information MOVED by Councillor Anderson that the Town of Sundre Council			
024	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report for November and December 2024 as information MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as			
024	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report for November and December 2024 as information MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information			
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024 025 026 Gayor Wo	20-01-25 20-01-25 20-01-25 arnock excused There are no Ma arnock called a arnock reconver 20-01-25 20-01-25 #/D/M/Y	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report for November and December 2024 as information MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information MOVED by Councillor Petersen that the Town of Sundre Council go all public members and advised that they are welcome to return to the options of Council expected break at 5:05 p.m. med the closed meeting at 5:12 p.m. ing at 5:45 p.m. MOVED by Councillor Anderson that Council return to an open meeting at 6:28 p.m. MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:29 p.m. February 10, 2025 Regular Council Meeting	ne Regular Council meetir	ng at the conclusion of the closed	Attending Council
024 025 026 ayor Watering. It is a series of the series	20-01-25 20-01-25 20-01-25 arnock excused There are no Mo arnock called a arnock reconver the Closed Meet 20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report for November and December 2024 as information MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information MOVED by Councillor Petersen that the Town of Sundre Council go all public members and advised that they are welcome to return to the options of Council expected break at 5:05 p.m. med the closed meeting at 5:12 p.m. ing at 5:45 p.m. MOVED by Councillor Anderson that Council return to an open meeting at 6:28 p.m. MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:29 p.m.			# of Public Attending Council

030	10-02-25	MOVED by Councillor Isaac that the Minutes of the Regular Council			
		Meeting of Council held on January 20, 2025 be approved as			
		presented			
031	10-02-25	MOVED by Councillor Dalke that the Town of Sundre Council thank			
		the representatives of West Fraser for the very informative			
		presentation and to continue to work together to maintain our			
022	10.03.35	good neighbour relationship			
032	10-02-25	MOVED by Couuncillor Marr that the Town of Sundre Council			
		proclaim February 13, 2025 as Wear Red Canada Day in the Town			
		of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre	Lagislative Convices	Amandiu #3	
033	10-02-25	benair of Council and the citizens of Sundre	Legislative Services	Appendix #2	
033	10-02-23	MOVED by Councillor Marr that the Town of Syndro Council			
		MOVED by Councillor Marr that the Town of Sundre Council approve the acounting firm of Sunstone Chartered Professional			
		Accountants as the Sundre Municipal Library's financial reviewers			
034	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council			
		proclaim March 26, 2025 as "Purple Day" in the Town of Sundre,			
		and further that the Mayor sign the proclamation on behalf of			
		Council and the citizens of Sundre	Legislative Services	Appendix #3	
035	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council			
		approve the request for a relaxation to the Community Standards			
		Bylaw 2023-09, Part 2 Noise, on certain days to be determined, to		-	
		enable the Highway 27 construction contractor to work before	-		
		7:00 a.m. and after 10:00 p.m. during concrete pours and asphalt			
		work			
036	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council			
		support the grant application for the Forest Resource			
		Improvement Association of Alberta (FRIAA) FireSmart Program,			
		for the purpose of developing a wildfire management plan /			
		preparedness guide			
037	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council to			
		fund the rental fee of \$367.50 for the use of the Sundre			
		Community Centre for a Celebration of Life for Mr. Marty Butts on			
		March 15, 2025, withh funds to be drawn from Council's			
038	10-02-25	Discretionary Contributions to Local Organizations			
030	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council accept			
		the thank-you card from the Sundre & District Historical Society as			
039	10-02-25	information and appreciation			
033	10 02 23	AACU/ED by Councillor Many that the Town of Country Council			
		MOVED by Councillor Marr that the Town of Sundre Council accepts the invitation for Mayor Warnock and members of Council	_	m = x2	
		to attend the Annual Women in Business Awards Luncheon on			
		March 7, 2025 and requests that administration purchase the			
		required number of tickets for the Councillors who wish to attend.		= -	
		Individual Councillor to advise administration of their availability			
	5	to attend. Opposed: Councillor Isaac	Legislative Services		
040	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council go			
		into a closed meeting at 5:16 p.m.			
Mayor Wai	rnock excused	all members of the public and advised that they are welcome to retu	rn to the Regular Council i	meeting at the conclusion of the	
losed mee	ting. There are	not Motions of Council expected			
Aayor Wai	rnock called a	break at 5:16 p.m.			
		ned the closed meeting at 5:22 p.m.			
		endace for the closed meeting session: Acting Chief Administrative O	fficer Chris Albert and Dire	ector of Community Development,	
Benazir Tho	aha Valencia				
irector of	Community D	evelopment left the closed meeting at 5:41 p.m.			
Acting Chie	f Administrati	ve Officer left the Closed Meeting at 6:05 p.m.			
041	10-02-25	MOVED by Councillor Petersen that Council return to an open			
		meeting at 6:37 p.m.			
042	10-02-25	MOVED by Councillor Dalke being that the agenda matters have			
		been concluded the meeting adjourned at 6:38 p.m.			
					# of Publ
	#/D/M/Y	February 24, 2025 Regular Council Meeting			Attendin
		, , ,			Council
0 "	0.11	Council Mante	A	Chatur	
Res. #	Date	Council Motion	Action	Status	9
043	24-02-25	MOVED by Councillor Anderson that the Council of the Town of			
		Sundre has received sufficient information to close Public Hearing			
		No. 20250224 pertaining to Bylaw 2025-02 being a bylaw to			
044	24.02.25	amend Land Use Bylaw 2018-10			
044	24-02-25	MOVED by Councillor Petersen that the agenda be approved			
		amended as follow: ADD 3.3 CAO introduction of new staff			
	1	member: Finance & Grants Coordinator, Pam Bewick			

		ncillor Dalke notified CAO that he would be attending the meeting by p	none (googie meets) in compliance
	's Procedural I		
		wick, Finance and Grants Coordinator to Council	
045	24-02-25	MOVED by Councillor Vardas that the Minutes of the Regular	
		Meeting of Council held on February 10, 2025 be approved as	the contract of the contract o
046	24.02.25	presented	
046	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give	
		Second Reading to Bylaw 2025-02 being a bylaw to amend the	
		Land Use Bylaw 2018-10	
047	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council	
		give Third Reading to Bylaw 2025-02 being a bylaw to amend Land	
		Use Bylaw 2018-10	
048	24-02-25		
		MOVED by Councillor Marr that the Town of Sundre Council give	
		First Reading to Bylaw 2025-01 "Council Committees Bylaw" by	
		adding Schedule "G", the Ad Hoc Downtown ARP Committee	
049	24-02-25	adding selection of the Nation Southern in Committee	
015	12.02.23	MOVED by Councillor Various that the Town of Syndro Council size	
		MOVED by Councillor Vardas that the Town of Sundre Council give	
		Second Reading to Bylaw 2025-01 "Council Committees Bylaw" by	
	24.52.55	adding Schedule "G", the Ad Hoc Downtown ARP Committee	
050	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council	The second secon
		give Unanimous Consent for Third and Final Reading to Bylaw 2025-	
		01 "Council Committees Bylaw" by adding Schedule "G", the Ad	The state of the s
		Hoc Downtown ARP Committee	
051	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council	
		give Third and Final Reading to Bylaw 2025-01 "Council	
	1	Committees Bylaw" by adding Schedule "G", the Ad Hoc	
		Downtown ARP Committee	
052	24-02-25		
032	24-02-23	MOVED by Councillor Vardas that the Town of Sundre approve	
		Policy A-013-00-POL, Naming Policy a recommended by the Bylaw	
		& Policy Review Committee as presented. Opposed: Councillor	
		Dalke	
053	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give	
		First Reading to Bylaw 2025-03, being the Wildlife Feeding and	
		Attractant Management Bylaw, a bylaw that supports the	
		prevention and implementation of corrective measures to reduce	
		the risks related to Human-Wildlife conflict.	
054	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give	
		Second Reading to Bylaw 2025-03, being the Wildlife Feeding and	
		Attractant Management Bylaw, a bylaw that supports the	
		prevention and implementation of corrective measures to reduce	
		the risks related to Human-Wildlife conflict.	
055	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give	
		Unanimous Consent to proceed to third reading to Bylaw 2025-03,	
		being the Wildlife Feeding and Attractant Management Bylaw, a	
		bylaw that supports the prevention and implementation of	
	P-1	corrective measures to reduce the risks related to Human-Wildlife	
		conflict.	
055	24.02.55		
056	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give	
		Third and Final Reading to Bylaw 2025-03, being the Wildlife	g a state of the s
		Feeding and Attractant Management Bylaw, a bylaw that supports	T; 2 2'6
		the prevention and implementation of corrective measures to	
		reduce the risks related to Human-Wildlife conflict.	
ouncillor	Isaac left the	meeting at 5:19 p.m.	
		ed to the meeting at 5:21 p.m.	
057	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council	
	1	approve the amendments to Policy A-008-POL, Flag Policy, as	
		amended, as recommended by the Bylaw & Policy Review	
		Committee	
058	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council	
		approve the amendments to Policy A-007-01-POL, Social Media	
		Policy as recommended by the Bylaw and Policy Review	
		Committee	
059	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council give	
039	24-02-23		
		First Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a	
		bylaw to establish consistent civic addressing and street naming	
	1	system, and to regulate the display of civic addresses in order to	
	1	identify properties and to accommodate the delivery of municipal	
	1		

060	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Coumncil give Second Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the disply of civic addresses in order to identify properties and to accommodate delivery of municipal and emergency services		
061	24-02-25	Indificipal and emergency services		
061		MOVED by Councillor Marr that the Town of Sundre Council give Unanimous Consent to proceed to third reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services break at 5:43 p.m. in order to re-connect with Councillor Dalke via pl		
			ione	
	Υ	ned the Council Meeting at 5:49 p.m.		
062	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services		
063	24-02-25	MOVED by Councillor Anderson that the Town of Sundre approve the Grants to Organizations funding for The Sundre Men's Shed in the amount of \$1000. Opposed: Councillor Dalke	Legislative Services	Appendix #'s 4-21
064	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Olds & District Kiwanis Music Festival in the amount of \$500	SERVINE SELVICES	перспин п з Т-64
065	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers in the amount of \$1,000		
066	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Greenwood Neighbourhood Place (Sundre Senior's Connection) in the amount of \$1,000	* 10 ft	
067	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for GNP The Den S.Y.C. in the amount of \$2,000		
068	24-02-25	MOVED by Councillor Anderson that the Town of sundre Council approve the Grants to Organizations funding for Sundre Royal Canadian Legion in the amount of \$5,000	1 1967 1	
069	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Aquaplex in the amount of \$1,000 to be used for the cost of EMS and Lifeguards for the Triathlon. <i>Opposed: Councillor Dalke</i>		
070	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$420 for one-weekend rental fee of the Community Centre. Opposed: Councillor Marr		
071	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$0.00. In Favour: Mayor Warnock, Councillor Anderson, Councillor Vardas. Opposed: Councillor Marr, Councillor Dlake, Councillor Petersen, Councillor Isaac. DEFEATED		
072	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$1,000 to be awarded at the discretion of Council. In Favour: Councillor Marr, Councillor Petersen, Councillor Isaac, Councillor Dalke. Opposed: Mayor Warnock, Councillor Vardas, Councillor Anderson. CARRIED		
073	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Historical Society in the amount of \$4,000. Opposed: Councillor Petersen		6- 11-2
074	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Broncs, Bulls & Wagons in the amunt of \$3,000		

075	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$500. <i>Opposed: Councillor Dalke</i>		
076	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir in te amount of \$0.00. Opposed: Councillor Petersen		
077	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Rodeo & Race Association in the amount of \$5,000		
078	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Volunteer Search & Rescue in the amount of \$0.00. Opposed: Councillor Dalke		
079	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Bluegrass Music Festival in the amount of \$1,500		H.
080	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Slingshot Garage in the amount of \$0.00. Opposed: Councillor Petersen, Councillor Marr, Councillor Dalke		
081	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors SPRUCE in the amount of \$500. Opposed: Councillor Marr		
082	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for sundre Citizens on Patrol in the amount of \$500		
083	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Council approve the fee waiver for the Arena in an amount not to exceed \$1,706.25 (GST included), to be funded from Council's Discretionary Contributions to Local Organizations, for the 2025 Grad Class Celebratin, June 23-28, 2025. In Favour: Mayor Warnock, Councillor Vardas, Councillor Anderson, Councillor Isaac, Councillor Dalke. Opposed: Councillor Petersen, Councillor Marr.		
		CARRIED	Legislative Services	Appendix #22
084	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Council accept		
085	24-02-25	the January 2025 Departmental Reports as information MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report for January 2025 as information		
Councillor	Vardas raqua	sted that the Chair approve the inclusion of a verbal report. Accepted		
086	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for January 2025 as information		4
087	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas's verbal report for January 2025 as information		
088	24-02-25	MOVED by Councilor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of January 2025 as information		
089	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the thank you card from the U9 Huskie Howl Black and White Squads with appreciation and as information		
090	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council accept the thank you letter from the Sundre Municipal Library with appreciation and as information		
091	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:54 p.m. Sected (Google Meets) from the meeting at 7:54 p.m.		in the second of the second
Mayor W	arnock excused eting. There a	d all members of the public and advised that they are welcome to retu re not Motions of Council expected	rn to the Regular Council	meeting at the conclusion of the
A.A	urnock called a	a break at 7:55 p.m.	and the second s	
	arnock reconve	ened the Closed Meeting at 8:00 p.m.		
Mayor W		ened the Closed Meeting at 8:00 p.m. ficer left the Closed Meeting at 8:09 p.m.		
Mayor W				

	#/D/M/Y	March 10, 2025 Regular Council Meeting	e ·		# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
094	10-03-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: ADD Item 8.2, Verbal Report, Survey by Minister of Jobs for the Childcare Needs Assessment			
095	10-03-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on February 24, 2025 be approved as presented			
096	10-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q4 2024 Sundre Provincial Community Report as information			
097	10-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Acting CAO's verbal report as information			
		break at 5:22 p.m.			
098	10-03-25	ned the meeting at 5:27 p.m.			
038	10-03-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q4 (2024) Quarterly Financial Report as information		* *1 *1 *2 **	
099	10-03-25	MOVED by Councillor Marr that the Town of Sundre Council suppot Councillor Marr's active role in completing the Childcare		* * * * * * * * * * * * * * * * * * * *	
100	10-03-25	Assessment Survey MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of concern as information		1-, -	
101	10-03-25	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 5:56 p.m.		N	
•		all members of the public and advised that they are welcome to return	n to the Regular Council n	neeting at the conclusion of the	
		e no Motions of Council expected			
		break at 5:56 p.m. ned the Closed Meeting at 6:03 p.m.			
102	10-03-25	MOVED by Councillor Isaac that Council return to an open meeting			
103	10-03-25	at 6:29 p.m. MOVED by Councillor Isaac being that the agenda matters have			
		been concluded the meeting adjourned at 6:30 p.m.		1 - 1 - 1 - 1 - 1 - 1 - 1 - 1	
	#/D/M/Y	March 24, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	9
104	24-03-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: REPLACE: Under Item 9.2, Pages 81-99, Emergency Preparedness and Response Program; Safety and Loss Management System (SLMS); and 2022 Integrity Management Program (IMP) with the 2025 Integrity Management Program.			
105	24-03-25	MOVED by Councillor Petersen that the Minutes of the Regular Meeting of Council held on March 10, 2025 be approved as presented			
106	24-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Legislative Department, Economic Development and Corporate Services, and congratulate and thank each member of the departments for their professionalism, committment and dediction to our community			
107	24-03-25	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representative of Wild Rose Assessment			
lavor Wa	rnock called a	Services as information break at 5:22 p.m.			
		nced the meeting at 5:29 p.m.			
108	24-03-25	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to make provisions for the portable toilet to remain in place at the ball diamonds to the end of September 2025, with the funding for the additional costs to be drawn from	7 - 1 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2		
		the Community Services Stabiizatin Restrictive Surplus Account, in an amount up to \$1,530.37 (GST included) and the \$85.00 fee for delivery and pick up. <i>Opposed: Councillor Dalke</i>			

		and that the Mayor sign the letter addressed to the Premier on behalf of Council and the citizens of Sundre. TABLED			
		the presentation as information and further, support the proactive steps by the Alberta Forest Products Association to ensure the resilience and long-term sustainability of Sundre's forestry sector,			
123	07-04-25	MOVED by Councillor Marr that the Town of Sundre Council accept			
	- 43	Council meeting and accept their presentations as information nd wish each member much success in their future endeavours			
122	07-04-25	MOVED by Councillor Vardas that the Town of Sundre Council thank the members of the Cowboy Trail 4-H Club for attending the			
122	07-04-25	Meeting of Council held on March 24, 2025 be approved as presented			
121	07-04-25	Volunteer Appreciation Dinner MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on March 24, 2025 he approved as			
120	07-04-25	MOVED by Councillor Marr that the agenda be approved as amended as follows: ADD Item 11.1 RFD Invitation to Mayor for			
Res. #	Date	Council Motion	Action	Status	1
	#/D/M/Y	April 7, 2025 Regular Council Meeting			# of Public Attending Council
119	24-03-25	at 7:15 p.m. MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:16 p.m.			
118	24-03-25	MOVED by Councillor Dalke that Council return to an open meeting			
		break at 6:53 p.m. ned the Closed Meeting at 6:59 p.m.			
		all members of the public and advised that they are welcome to retue no Motions of Council expected	rn to the Regular Council r	meeting at the conclusion of the	
117	24-03-25	MOVED by Councillor Marr that the Town of Sundre Council go inot a closed meeting at 6:52 p.m.			
116	24-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of February 2025 as information		a writing	
116	24-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for February 2025 as information			
115	24-03-25	Mayor Warnock's report for February 2025 as information			
114	24-03-25	accept the February 2025 Departmental Reports as information MOVED by Councillor Isaac that the Town of Sundre Council accept			
113	24-03-25	MOVED by Councillor Anderson that the Town of Sundre Council		Physician 23-23	
		MOVED by Councillor Dalke that the Town of Sundre Council approve the selection of Superior Safety Codes Inc. as the Town of Sundre's Accrediated Safety Codes Agency, for a term of three years, ending on march 31, 2028, and that the CAO be authorized to the sign the contract on behalf of the Town of Sundre	Legislative Services, P&	Appendix 23-25	
112	24-03-25	ned the meeting at 6:43 p.m.			
		break at 6:38 p.m.	1.		
		(QMP) and the 2025 Integrity Management Plan (IMP), noting that Council, the CAO and the Operations Manager have reviewed the QMP and the IMP in their entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with these plans			
111	24-03-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Mayor abd CAO to sign the Quality Management Plan			
		MOVED by Councillor Anderson that the Town of Sundre Council provide direction on proceeding with the annexation process in partnership with Mountain View County for parcels within NW 10-33-5-W5M, the parcel within NE 10-33-5-W5M and adjacent roads.			
110	24-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from Greenwood Neighbourhood Place as information with appreciation for the contributions of GNP to our community			

124	07-04-25			-1 - 1
		MOVED by Councillor Petersen that the Town of Sundre Council		
		table Motion Number 123-07-04-25 until the Mayor and Chief	and the second of the second)
		Administrative Officer have had an opportunity to meet with a		
		representative of Sundre's West Fraser facility, and futher, to bring		
		back the Alberta Forest Products Association letter to the Premier,	17.50	
		at the April 28 Regular Council Meeting. CARRIED	11 11 11	Take the second
125	07-04-25			
		MOVED by Councillor Marr that the Town of Sundre Council give		La Talente de La Sancia
		First Reading to Bylaw 2025-04 being the 2025 Tax Rate Bylaw		
126	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council		
		give Second Reading to Bylaw 2025-04, being the 2025 Tax Rate		
		Bylaw		3-5-1
127	07-04-25	MOVED by Councillor Anderson that the Town of Sundre Council		
		give Unanimous Consent for third and final reading to Bylaw 2025-		LE AME LE L'ALLEY TO
120	07.04.35	04, being the 2025 Tax Rate Bylaw		
128	07-04-25	MOVED by Councillor Vardas that the Town of Sundre Council give		and the second second
		Third and Final Reading to Bylaw 2025-04, being the 2025 Tax Rate		2.5
129	07-04-25	Bylaw, as presented MOVED by Councillor Dalke that the Town of Sundre Council		
123	07-04-25	accept the Sundre Municipal Library Year-End Financial Report as		1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
		information		
130	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council		
	F	direct administration to bring forward to the next Regular Council	and a great state of the state	200
		meeting a Bylaw establishing the 2025 Municipal Tax Levy and		
		Mountain View Seniors Tax Levy for properties designated as	teath or a	rp 1 - 10.21 - 20. 1
		Affordable Housing the Minister of Seniors, Community and Social		
		Services at 100% of the levies established under Bylaw 2025-04.		2.5 (2) (2)
		Opposed: Unanimous		
131	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council		
		accept the report from the Director of Corporate Services as		
		information. Opposed: Councillor Dalke	le le	art of many to a many to a first
132	07-04-25	MOVED by Councillor Marr that the Town of Sundre accept the		4 1 5 5 To 10 To 1
		invitation from Greenwood Neighbourhood Place for Mayor		
	5.	Warnock or designate, to participate and give opening remarks at	a Addigon - No	
		the Friday, April 25, 2025 at 6:00 p.m., Volunteer Event at the	19.02 (6.1)	a was said to
		Sundre Legion		
133	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:47 p.m.		
Mayor Wa	rnock excused	all members of the public and advised that they are welcome to retu	rn to the Regular Council r	neeting at the conclusion of the
closed mee	eting. There are	not Motion of Council expected		
Mayor Wa	rnock called a	break at 5:47 p.m.		Table and a contract
	1	ned the Closed Meeting at 6:00 p.m.		
134	07-04-25	MOVED by Councillor Isaac that Council return to an open meeting		
		at 6:05 p.m.		
135	07-04-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:06 p.m.		
	u. 45 - 5	April 12, 2025 Strategic Advisory Committee		
	#/D/M/Y	Meeting		ay ay by the
- "			A-41-1	CATALLE
Res. #	Date	Council Motion	Action	Status
136	12-04-25	MOVED by Councillor Petersen that he agenda be approved as presented		7 4
137	12-04-25	MOVED by Councillor Anderson that Council go into a closed meeting at 9:03 a.m.		
Mayor Wa	rnock called a	break at 10:03 a.m.		
		ned the closed meeting at 10:16 a.m.		
		break at 11:10 a.m.		
		ned the closed meeting at 11:18 a.m.		· , , ., .,
Mayor Wa	rnock called a	break for lunch at 11:57 p.m.		
Mayor Wa	ırnock reconvei	ned the closed meeting at 12:41 p.m.		
Mayor Wa	rnock called a	break at 2:10 p.m.		· · · · · · · · · · · · · · · · · · ·
		ned the closed meeting at 2:20 p.m.		At unity (
_ ´		break at 3:40 p.m.		
Mayor Wa	rnock reconve	ned the closed meeting at 3:50 p.m.		
iviayor vva	rnock called fo	r a motion to come out of closed meeting at 4:37 p.m.		
138	12-04-25	or a motion to come out of closed meeting at 4:37 p.m. MOVED by Councillor Marr that the Town of Sundre Council come out of Closed Meeting at 4:37 p.m.	j 2 1:	

139	12-04-25	MOVED by Councillor Anderson to ajourn the meeting at 4:38 p.m.			
	#/D/M/Y	April 13, 2025 Strategic Advisory Committee Meeting			
Res. #	Date	Council Motion	Action	Status	
1ayor Wa	rnock called th	e April 13 Strategic Advisory Committee Meeting to order at 9:10 a.n	n.		
1ayor Wa	rnock called fo	r a motion to go into Closed Meeting			
140	12-04-25	MOVED by Councillor Isaac that Council go into Closed Meeting at 9:10 a.m.			
1ayor Wa	rnock called a	break for lunch at 12:01 p.m.			
		ned the closed meeting at 12:45 p.m.			
141	12-04-25	mover a motion to come out of closed meeting MOVED by Councillor Isaac that Council come out of Closed Meeting at 1:40 p.m.			
142	12-04-25	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 1:43 p.m.			
	#/D/M/Y	April 28, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
143	28-04-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: 1. ADD under Old Business, 9.1 RFD Letter of Support			
Councillor	Absense: Coun	cillor Petersen notified CAO in compliance of s. 14.6 of Council's Proce	edural Bylaw		
144	28-04-25	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on April 7, 2025, be approved as presented			
145	28-04-25	MOVED by Councillor Dalke that the Minutes of the Stategic Advisory Committee Meeting of April 12-13, 2025, be approved as presented			an 454
146	28-04-25	Moved by Councillor Isaac that the Town of Sundre Council thank the representatives of KPMG LLP and accept the Audited Financial Statements and Financial Information Return for 2024 as			
CLOSED M	- IEETING: Mavo	information r Warnock advised the public that they are welcome to remain in the	Council Chambers until Cou	ncil returns from the Board	
Room					
147	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council go inoto a closed meeting at 4:08 p.m.			
The follow	ing were in att	endance for the Closed Meeting: 7 Council members, CAO, Director C	orporate Services, 2 represe	ntatives of KPMG LLP	
Topic of th	he Closed Meet	ting: Management Letter Discussion, FOIPP Act Section 24(1)(b)	2		
CAO and L	Director Corpor	ate Services left the closed meeting, returning to the Council Chambe	rs at 4:32 p.m.		
		and representatives of KPMG returned to the Council Chambers at 4:	44 p.m.		
148	28-04-25	MOVED by Councillor Anderson that Council return to an open meeting at 4:45 p.m.			The state of the state of
149	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council move to approve the 2024 Auditor's Report and the 2024 Audited Financial States and the 2024 Financial Information Return; and	1,401		
150	28-04-25	furthermore MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to forward said documents to the Minister as			
		prescribed by Section 278 of the Municipal Government Act			
(PMG Re <u>r</u> 151	28-04-25	Colin Mitchell and Samuel Straka, left the meeting at 5:06 p.m. MOVED by Councillor Marr that the Town of Sundre Council give Frist Reading to Bylaw 2025-08, being the Council Procedural			
152	28-04-25	Bylaw MOVED by Councillor Anderson that the Town of Sundre Council			
153	28-04-25	give Second Reading to Bylaw 2025-08, being the Council Procedural Bylaw MOVED by Councillor Vardas that the Town of Sundre give			
154	28-04-25	Unanimous Consent for Third and Final Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
154	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
155	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council rescind Bylaw 2023-01; and			

156	28-04-25	MOVED by Councillor Vardas that the Town of Sundre Council give			
		First Reading to Bylaw 2025-07, being a Bylaw to adopt the			
157	28-04-25	Mountain Springs Area Structure Plan, and furthermore			
157	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council set Monday, June 9, 2025 at 4:00 p.m. for Public Hearing to Bylaw			
		2025-07			
158	28-04-25	MOVED By Councillor marr that the Town of Sundre Council that	15 THE 11		
		Council supports the signing of the Alberta Forest Products		76 10 10 10 10	
		Association's letter to the Premier by Mayor Warnock on behalf of			
		Council and the citizens of Sundre	Leg. Services	Complete Appendix # 26	
		break at 5:21 p.m.			
		ned the meeting at 5:27 p.m.			
159	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council			
		supports and is committed to safe worksplaces by observing the National Day of Mourning, and by promoting safe work			
		environments for all members of our community			
160	28-04-25	MOVED by Councillor Vardas that the Town of Sundre Council			
		proclaim the week of May 19 - 23, 2025 as "Alberta Disability			
		Services Professionals Appreciation Week" in the Town of Sundre			
		and that the Mayor be authorized to sign the proclamation on			
		behalf of Council and the citizens of Sundre			
161	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council			
		approve funding not to exceed \$100,000.00, which includes the			
		budget overrun for the crushing and rehabilitation of a number of laneways, with funds to be withdrawn from the General Corporate			
		Stabilization Restricted Surplus Account. Opposed: Councillor			
		Anderson			
162	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council			
		support the submission of a resolution for "Rural Participation on			
		the Integration Council for Refocusing Alberta's Health Care			
		System" to the 2025 Alberta Municipalities Conference by June 30,			
163	20.04.25	2025			
163	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council accept			
164	28-04-25	the March 2025 Departmental Reports as information MOVED by Councillor Isaac that the Town of Sundre Council accept			
207		Mayor Warnock's report for March 2025 as information			
165	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council accept			
		the Key Messages of Council for the month of March 2025 as			
		information	Leg. Services	Posted to Website	
166	28-04-25	MOVED by Councillor Dalke that the Town of Sundre Council			
		accept the correspondence from Parkland Regional Library System			
167	28-04-25	as information			
107	20-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept			
		the Alberta Declaration for Nursing Week, May 12 - 18, 2025, from			
		the Honourable Adriana Lagrange, as information, with a special			
		thank you to all nurses serving in our community			
168	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council			
		congratulate Mayor Warnock on achieving the Municipal Elected			
		Leaders Certificate			
Mayor Wa	rnock advised	the public that they are welcom to stay in the Council Chambers as C	ouncil retreats to the Boa	rd Room. There are no Motions of	
Council exp					
169	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council go	into a closed meeting at	5:56 p.m.	
Mayor Wa	rnock called a	break at 5:57 p.m.			
		ned the closed meeting at 6:05 p.m.			
170	28-04-25	MOVED by Councillor Isaac that Council return to an open meeting			
•		at 6:08 p.m.			
171	28-04-25	MOVED by Councillor Vardas being that the agenda matters have			
		been concluded the meeting adjourned at 6:09 p.m.			
	#/D/M/Y	May 12, 2025 Regular Council Meeting			# of Publ
Res. #	Date	Council Motion	Action	Status	2
172	12-05-25	MOVED by Councillor Vardas that the agenda be approved as			
		presented			
		cillor Isaac adviced the Acting CAO in compliance of s. 14.6 of Counci	il's Procedural Bylaw		
Councillor	Absence: Coun				
Councillor 173	Absence: Coun 12-05-25	Sade daviced the fielding of the meaniplanee of \$1.2 no of countri			
		MOVED by Councillor Anderson that the Minutes of the Regular			
173	12-05-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on April 28, 2025 be approved			
		MOVED by Councillor Anderson that the Minutes of the Regular			

175	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council set Monday, May 26, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-10		
176	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2025-09, being a bylaw to amend the Land Use Bylaw Map to redesignate the Estate Residential District (R-4) lot, legally described as Plan 8410936, Block 3, Lot 6 (Civic Address of 1107 1 Ave NE), to General Residential (R-2); and further		
177	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council set Monday, May 26, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-09		
178	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council sponsor the 2025 Mountain View Seniors' Housing Foundation's annual golf tournament, with funds to be drawn from the Council Discretionary Fund, as a GOLD sponsor. In Favour: Councillor Vardas. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr DEFEATED		
179	12-05-25	MOVED by Mayor Warnock that the Town of Sundre Council sponsor the 2025 Mountain View Seniors' Housing Foundation's annual golf tournament, with funds to be drawn from the Council Discretionary Fund, as a SILVER sponsor. In Favour: Mayor Warnock, Councillor Vardas, Councillor Petersen, Councillor		
180	12-05-25	Anderson, Councillor Dalke. Opposed: Councillor Marr CARRIED MOVED by Councillor Marr that the Town of Sundre Council	Legislative Services	
		appoint Ms. Laura K. Kutz of Kutz Law Office, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
181	12-05-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Aaron Melin - Citizen and Project Manager for McElhanney Ltd., to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
182	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint Mr. Tom Boucher - Citizen, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
183	12-05-25	MOVED by Councillor Dalke that the Town of Sundre Council appoint Mr. Brad Lindeburgh - Citizen, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
184	12-05-25	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Corynn Wylie - Citizen and Educator, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
185	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council appoint Mr. Steve Bouchet - local business operator and land developer, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
186	12-05-25	MOVED by Mayor Warnock that the Town of Sundre Council appoint Mr. Cam Bowman - General Manager Freson's Bros., to the Ad-Hoc Downtown ARP Committee for the term of the Committee		Complete Appendices # 27-33
187	12-05-25	74 Hoc Sowntown 74th Committee for the term of the committee	Ecgisiative services	Complete Appendices # 27 33
		MOVED by Councillor Vardas that the Town of Sundre Council approve, contingent on appropriate funding from Mountain View County, proceeding with the scoped projects, with a Town contribution not to exceed \$115,000 to be drawn from the Municipal Infrastrucure Lifecycling Restricted Surplus Account.		
188	12-05-25	MOVED by Councillor Marr that the Town of Sundre Council approve an electronic recording of the key messages and the message from the Office of Council by the Mayor and have the recording posted on the Town's website and social media page		
189	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate in the annual Canada Day Flag Raising on July 1st from 10:30 a.m. to 11:30 a.m. at the Sundre & District Museum	Legislative Services	Complete Appendix #34
190	12-05-25	MOVED by Councillor Vardas that the Town of Sunre Council accepts the invitation for Mayor Warnock or designated representative to participate and present the "Mayor's Choice Award" for best in show, at the 6th Annual Sundre Canada Day Car Show on June 29, 2025 at 3:00 p.m.	Legislative Services	Complete Appendix #35

191	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council			
		accepts the invitation to participate in the Sundre Seniors'	1 7 7 7 7 7 7 7	The second second	
		Supportive Living Facility's celebration on June 4, 2025, providing a			
		speech and written message to be included in a "time-capsule" to			
		be opened in 2035, Mayor sends his regrets, Deputy Mayor to	Logislative Convises	Complete Appendix #25	
192	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council go	Legislative Services	Complete Appendix #36	
132	22 03 23	into a closed meeting at 4:55 p.m.			
1ayor Wa	rnock excused	all members of the public and advised that they may leave or remain	the Council Chambers o	s Council retreats to the board	
om. The	re are no Motio	ons of Council expected			
		break at 4:55 p.m.			
		ned the Closed Meeting at 5:01 p.m.			
193	12-05-25	d meeting at 5:08 p.m.			
194	12-05-25	MOVED by Councillor Petersen that the Council return to an open n	neeting at 5:25 p.m.		
134	12-03-23	MOVED by Councillor Anderson being that the agenda matters			
		have been concluded the meeting adjourned at 5:26 p.m.			
	#/D/M/Y	May 26, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	4
195	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council has			
		received sufficient information to close Public Hearing No.			
		20250526(1) pertaining to Bylaw 2025-09 being a bylaw to amend			
100	26-05-25	the Land Use Bylaw Map			
196	20-03-25	MOVED by Councillor Anderson that the Town of Sundre Council has received sufficient information to close Public Hearing No.			
		20250526(2) pertaining to Bylaw 2025-10 being a bylaw to amend			
		the Municipal Development Plan			
197	26-05-25	MOVED by Councillor Vardas that the agenda be approved as		The second second	
		amended, as follows: ADD: 11.7 Invitation to Council to attend the			
		Guild of Filipino-Canadian of Sundre Alberta and Area Meet &			
		Greet Fundraiser Event, May 31, 2025, from 11:00 a.m. to 5:00	* "		
ouncillor	Absence: Coun	p.m. at the Sundre Community Centre. cillor Dalke did not advise the Acting CAO that he would be late or no	t attending the meeting	in compliance of s.14.6 of	
		w. Councillor Dalke joined the meeting at 4:43 p.m.	t attenuing the meeting	in compliance of 3.14.0 of	
198	26-05-25	MOVED by Councillor Anderson that the Minutes of the Regular			
		Meeting of Council held on May 12, 2025, be approved as			
		presented			
199	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council			
		give Second Reading to Bylaw 2025-09, being a bylaw to amend			
		the Land Use Bylaw Map to redesignate the Estate Residential District (R-4) lot, legally described as Plan 8410936, Block 3, Lot 6		100	
		(Civic Address of 1107 1 Ave. NE), to General Residential District (R-			
		2)		- ' -	
200	26-05-25			10 × 10 × 10 × 10 × 10 × 10 × 10 × 10 ×	
		MOVED by Councillor Petersen that the Town of Sundre Council	100		
		give Third Reading to Bylaw 2025-09, being a bylaw to amend the			
		Land Use Bylaw Map to redesignate the Estate Residential District		40 B 47 B B	
		(R-4) lot, legally described as Plan 8410936, Block 3, Lot 6 (Civic Address of 1107 1 Ave. NE), to General Residential District (R-2)		7.0	
layor Wa	rnock called a	break at 4:45 p.m.		-	
		ned the meeting at 4:50 p.m.			
201	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council give			
		Second Reading to Bylaw 2025-10, being a bylaw to amend the	Lagran and		
202	26-05-25	Municipal Development Pla			
202	20-03-25	MOVED by Councillor Vardas that the Town of Sundre Council give Third Reading to Bylaw 2025-10, being a bylaw to amend the	-	T _p	
		Municipal Development Plan			
203	26-05-25	MOVED by Councillor Anderson that the Town of Sundre Council			
		accept the Acting Chief Administrative Officer's verbal report		Part I	
		regarding the Facility Funding received from Mountain View County			
		as information			
204	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council accept			
205	26-05-25	the April 2025 Departmental Reports as information MOVED by Councillor Isaac that the Town of Sundre Council accept			
205	20-03-23	Mayor Warnock's report for April 2025 as information			
206	26-05-25	may a manual appear of the same as manual as			1
		MOVED by Councillor Isaac that the Town of Sundre Council accept			
		Councillor Marr's reports for March and April 2025 as information			

207	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of April 2025 as		A TOTAL TOTAL	
208	26-05-25	information MOVED by Councillor Vardas that the Town of Sundre Council acknowledge Alberta Rural Health Week, May 26-30, 2025, with a special thank you to all health professionals who serve in our community	Legislative Services	Completed Appendix #37 Posted to Town's website & social media page	
209	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Parkland Regional Library System 2024 Financial Statement and Report to the Audit Committee as information			
210	26-05-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation for the Mayor or the Deputy Mayor to attend the Opening of the Sundre Seniors' Fair on Tuesday, June 3, 2025 Mayor send his regrets, Deputy Mayor will attena	Legislative Services	Completed Appendix #38	
211	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation for Mayor Warnock to attend the Ponoka Stampede on Friday, June 27 as information, and direct administration to send the RSVP on behalf of the Mayor	Legislative Services	Completed Appendix #39	- 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1
212	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council decline with regret, the invitation to participate in the 25th Annual Kickn' Country Parade, Thursday, July 31, 2025	Legislative Services	Completed Appendix #40	
213	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the Town of Bowden Daze Rodeo Parade on Saturday, July 12, 2025 Councillor Petersen & Councillor Anderson	Legislative Services	Completed Appendix #41	
214	26-05-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation for the Deputy Mayor to attend the Guild of Filipino-Canadian of Sundre Alberta and Area Meet & Greet Fundraiser Event, on Saturday, May 31, 2025 from 11:00 a.m. to	Lasidativa Camilina	Camplated Association #42	
215	26-05-25	5:00 p.m. Mayor sends his regrets, Deputy Mayor will attena MOVED by Councillor Petersen being that the agenda matters have	Legislative Services	Completed Appendix #42	
	#/D/M/Y	June 9, 2025 Regular Council Meeting	1. 1		# of Publi Attendin Council
Res. #	Date	Council Motion	Action	Status	8
•		ed the public sitting in the Council Chambers and welcomed the public is being live-streamed. The camera will focus only on Council, not indi MOVED by Councillor Petersen that the Town of Sundre Council		,	
		has received sufficient information to close Public Hearing No. 20250609 pertaining to Bylaw 2025-07 being a bylaw to adopt the Mountain Springs Area Structure Plan			
217	09-06-25	MOVED by Councillor Marr that the agenda be aapproved as amended as follows: ADD 11.2 Correspondence & Invitations: Greenwood Neighbourhood Place 25th Anniversary, June 18, 2025			
Councillor	Absence: Coun	ncillor Vardas and Councillor Isaac advised the Acting CAO in complian	nce of s.14.6 of Council's	Procedural Bylaw	
218	09-06-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on May 26, 2025 be approved as presented			
219	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council thank the Detachment Commander for attending Council and accepts the Sundre Quarterly Provincial Community Report and Crime Statistics for January to March 2021 to 2025 as information			
220	09-06-25	MOVED by Councilor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-07 as amended, being a bylaw to adopt the Mountain Springs Area Structure Plan			
221	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2025-07 as amended, being a bylaw to adopt the Mountain Springs Area Structure Plan			

222	09-06-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-6, being a bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 991 2954, Block 18, Lots 2 - 6, from Low Density Residential (R-1) to General Residential (R-2), and further		
223	09-06-25	MOVED by Councillor Marr that the Town of Sundre set Monday, June 23, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-06		
224	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q1 2025 Quarterly Financial Reports as information	-	
225	09-06-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
226	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council moves to set a reservee bid of \$153,000 for Lot 74, Block 3, Plan 8010730 Sundre, AB; and furthermore The property identified by Roll No. 1673.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque; and futhermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportined amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
227	09-06-25	MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$175,000 for Lot 12, Block 1, Plan 8910856, Sundre AB; and furthermore The property identified by Roll No. 1812.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
228	09-06-25	MOVED by Councillor Marr that the Town of Sundre Council moves to set a reserve bid of \$140,000 for Lot 1, Block 2, Plan 9610892, Sundre AB; and furthermore The property identified by Roll No. 2501.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque; and futhermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
229	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$188,000 for Lot 30, Block 3, Plan 9610892, Sundre AB; and furthermore The property identified by Roll No. 2538.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new ownerr, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
Mayor Wa	rnock called a	t break at 5:17 p.m.		
Mayor Wa 230	rnock reconve 09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Town of Sundre's Director of Emergency Management's verbal debrief of the June 5, 2025 Emergency Management Regional Functional Exercise as information		
		10		1

231	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the following documents provided by Parkland Regional Library System: 2024 Return on Investment Report, PRLS Board Talk and Draft Board Minutes of May 15, 2025 as information			
232	09-06-25	MOVED by Councillor Anderson that Councillor Dalke and Councillor Petersen attend the Greenwood Neighbourhood Place		1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2 1 2	
		25th Anniversary Celebratin event on Wednesday, June 18, 2025 at		A	
233	09-06-25	1:00 p.m. MOVED by Councillor Dalke that the Town of Sundre Council go into a closed meeting at 5:50 p.m.	Legislative Services	Appendix #43	
		the public in the Council Chambers that they are welcome to remain tream has ended. There are no Motions of Council expected	in the Council Chambers	as Council retreats to the Board	
		break at 5:40 p.m.			
		ned the Closed Meeting at 5:45 p.m.	T		
234	09-06-25	MOVED by Councillor Anderson that Council return to an open meeting at 6:03 p.m.			
235	09-06-25	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:04 p.m.			
	#/D/M/Y	June 23, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	0
		ed the public sitting in the Council Chambers and welcomed the public		,	
notice that	t this meeting is	s being live-streamed. The camera will focus only on Council, not indi MOVED by Councillor Marr that the Town of Sundre Council has	Viauais sitting in the gai	iery.	
•		received sufficient information to close Public Hearing No.		Daniel Salar State Village	
226	22.06.25	20250623 pertaining to Bylaw 2025-06 being a bylaw to amend the			
236 237	23-06-25	Land Use Bylaw Map MOVED by Councilor Vardas that the agenda be approved as presei	ated.		
		cillor Isaac adviced the Acting CAO in compliance of s. 14.6 of Council			
238	23-06-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 9, 2025 be approved as presented			
	120 00 20	MOVED by Councillor Dalke that the Town of Sundre Council			
239	23-06-25	accept the verbal presentation regarding the fundraising event as information			
240	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from Sundre Petroleum Operators Group and at Council's discretion assist with the Neighbourhood Day Breakfast from 8:00 a.m. to 9:30 a.m. on Friday, August 22, 2025	Legislative Services	Appendix #44	
241	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-06, being a Bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 9912954, Block 18, Lots 2-6, from Low Density Residential (R-1) to General Residential (R-2)			
242 Mayor Wa	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council give Third Reading to Bylaw 2025-06, being a Bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 9912954, Block 18, Lots 2-6, from Low Density Residential (R-1) to General Residential (R-2) break at 4:56 p.m.			
		ned the meeting at 5:00 p.m.			
243	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council accept for information the report from the Economic Development Officer on behalf of the Mountain View Regional Film Office			
244	23-06-25	MOVED by Councillor Anderson that the Town of Sundre Council approves the transer of additional funding in the amount of \$1,693 from the Utilities Lifecycling RSA for the Gas Line Heater capital project	7		
245	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$8,286 to the Fire Capital RSA in unspent funding for the Superior Pumper Unit Replacement capital project			

		MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$405,089 to the Utilities Lifecycling RSA in unspent funding for the Hwy. 27 Water & Wastewater Upgrades			
246	23-06-25	capital project	part of the second		
247	23-06-25	MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of \$12,833 to the Municipal Lifecycling RSA in unspent funding for the Unit 145 capital project			
247	23-00-23	MOVED by Councillor Petersen that the Town of Sunre Council			
248	23-06-25	approves the transfer of \$2,156 to the General Corporate Stabilization RSA in unspent funding for the Confined Space Entry Equipment capital project			
249	22.06.25	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$1,203 to the Municipal New Projects RSA	1111		
249	23-06-25	in unspent funding for the 1 Avenue N.W. Swale captial project MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$6,877 to the Municipal New Project RSA		1 1 - V - 4	
250	23-06-25	in unspent funding for the Sewer Flushing Equipment capital project	Wa .	11.7	
251	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council accep the May 2025 Departmental Reports as information MOVED by Councillor Vardas that the Town of Sundre Council			
252	23-06-25	accept Mayor Warnock's report for May 2025 as information MOVED by Councillor Petersen that the Town of Sundre Council	5 150 No 11 10		
253	23-06-25	accept the Key Messages of Council for the month of May 2025 as information			
		MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Honourable Todd Loewen, Minister of Forestry and Parks pertaining to the Town of Sundre's letter of April 29 to the province in support of the efforts of the Alberta			
254	23-06-25	Forest Products Association to ensure a sustainable forestry industry in Alberta, as information MOVED by Councillor Marr that the Town of Sundre Council accept			
255	23-06-25	the letter of resignation of Nila E. Stringer from the Sundre Municipal Library Board, and thank Ms. Stringer for her years of service to our community	Legislative Services	Appendix #45	
		MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation for the Mayor or a Designated Councillor to attend the Sundre Pickleball Association's Celebration (Repaving Completion) event on Monday, June 30, 2025 at 9:30 a.m., at the			
256	23-06-25	pickleball court; and further direct administration to send an RSVP to the association. Opposed: Unanimous; DEFEATED			
257	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council accept the invitation for the Mayor and Council to attend the Sundre Pickleball Association's Celebration (Repaving Completion) event on Monday, June 30, 2025 at 9:30 a.m., at the pickleball court; and further direct administration to send an RSVP to the association	Legislative Services	Appendix #46	
258	23-06-25	MOVED by Councilor Anderson being that the agenda matters have been concluded the meeting adjourned at 5:44 p.m.			
	#/D/M/Y	July 10, 2025 Special Closed Council Meeting			# of Public Attending Council
es.#	Date	Council Motion	Action	Status	0
259	10-07-25	MOVED by Councillor Isaac that the agenda be approved a presented	54 THE ST	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
260	10-07-25	MOVED by Councillor Dalke that the Town of Sundre Council go into Closed Meeting at 6:07 p.m.			
gislative	Executive Assi	stant left the meeting at 6:07 p.m. MOVED by Councillor Vardas that the Special Closed Meeting of			
	1	Council be adjourned at 7:11 p.m.			
261	10-07-25	\			1
gislative	Executive Assi	stant , Betty Ann Formstone, returned to the Council Chambers at 7:1 break at 7:14 p.m. in order to give Councilor Anderson opportunity to			
gislative ayor Wa	Executive Assi rnock called a	stant , Betty Ann Formstone, returned to the Council Chambers at 7:1			

		MOVED by Councillor Petersen that the Town of Sundrre Council			
		give \$24,999 to the Sundre & District Historical Society for		a de relación de la company	
		opertions, payable in three install,ents of \$8,333 on the last day of			
		July, August, and September, 2025; contingent on the Museum			
		remaining open, with funds to be drawn from the Community			
		Services Stabilization Restricted Surplus Account. In Favour: Councillor Petersen, Councillor Marr, Councillor Vardas, Councillor			
		Isaac, Mayor Warnock, and Councillor Anderson. Opposed:			
263	10-07-25	Councillor Dalke		The state of the s	
	20 01 00	MOVED by Mayor Warnock that the Town of Sundre Council direct			
		administration to work with the Board of the Sundre & District			
		Historical Society and the sitting Council member to the Sundre &			
		District Historial Society Board with a report to come to Council at	5 - 1 1 To 1 1 To 1		
264	10-07-25	a later date.			
		MOVED by Councillor Vardas being that the agenda matters have		a/ B	4 1 1
265	10-07-25	been concluded the meeting adjourned at 7:52 p.m.		The second secon	
	#/D/M/Y	September 8, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
		ed the public sitting in the Council Chambers and welcomed the public			
otice thai	t this meeting i	is being live-streamed. The camera will focus only on Council, not ind	iviauals sitting in the galle	ry.	
266	08-09-25	MOVED by Councillor Isaac that the agenda be approved as presented			
ouncillor	Absence: Coun	cillor Vardas advised the CAO in compliance of s.14.6 of Council's Pro	ceaurai Bylaw	T	
		MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 23, 2025 be approved as			
267	08-09-25	presented	and the same of th		
207	00 03 23	presented			
		MOVED by Councillor Petersen that the Minutes of the Special	41 000		
268	08-09-25	Meeting of Council held on July 10, 2025 be accepted as presented			
		MOVED by Councillor Marr that the Town of Sundre Council thank			
		the Detachment Commander for attending Council and accept the			
		Sundre Provincial Community Report and Crime Statistics as			
		information and congratulates Sgt. Harding on her promotion and		4.5	
269	08-09-25	appointment as detachment commander.			
		MOVED by Councillor Paterson that the Town of Sundra Council			
		MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2025-11" Council Committees Bylaw",			
270	08-09-25	by adding Schedule "H" the Naming Committee	3 2 3		
		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	77.74	100	
		MOVED by Councillor Petersen that the Town of Sundre Council	1 1 1 1 1 1		
		give Second Reading to Bylaw 2025-11 "Council Committees			
271	08-09-25	Bylaw", by adding Schedule "H" the Naming Committee		1 (1)	
		MOVED by Councilor Dalke that the Town of Sundre gives			
		Unanimous Consent for Third and Final Reading to Bylaw 2025-11			
272	08-09-25	"Council Committees Bylaw", by adding Schedule "H", the Naming Committee			
2/2	08-09-25	Committee	77 77		
		MOVED by Councillor Anderson that the Town of Sundre gives		are the second second	1.470
		Third and Final Reading to Bylaw 2025-11 "Council Committees			
273 `	08-09-25	Bylaw", by adding Schedule "H", the Naming Committee	Litt. In a disconne		of Color
		MOVED by Councillor Isaac that the Town of Sundre Council accept			
274	08-09-25	the Q2 2025 Quarterly Financial Reports as information	10.000	11-11	
			147 1		
275	00.00.35	MOVED by Councillor Anderson that the Town of Sundre Council		Y 77 11	-
275	08-09-25	appoints KPMG as the Town's auditors for the 2025 fiscal year			
		MOVED by Councillor Determine that the T			3
		MOVED by Councillor Petersen that the Town of Sundre Council		10 11 10 11	1 1
		support the grant application to the Forest Improvement Association of Alberta (FRIAA) FireSmart Program, for the purpose	3, 39	115	
276	08-09-25	of implementing a vegetation management plan	A TANK IN THE		1 200
270	30 03 23	MOVED by Councillor Isaac that the Town of Sundre Council	The age of the same		1
		proclaims the week of September 23 to 26, 2025 as Alberta			
		Development Officers Week in the Town of Sundre, and further,	COLUMN NO.		
		that the Mayor sign the proclamation on behalf of Council and the	THE PERSON NAMED IN	Completed, posted on website	THE P
277	08-09-25	citizens of Sundre	Legislative Services	and front reception	

		LIGHTS L. C III. D. II. L. L. T		
		MOVED by Councillor Dalke that the Town of Sundre Council		
		proclaim October 9, 2025 as National Depression Screening Day in		
		Sundre and further, that the Mayor sign the proclamation on		
		behalf of Council and the citizens of Sundre, and further, that		Completed posted on website
278	09 00 35	Council directs administration to post the proclamation on the Town's website with web link to obtain more information	Legislative Services	Completed, posted on website and front reception
2/8	08-09-25		Legislative Services	and front reception
		MOVED by Councillor Marr that the Town of Sundre Council accept		
		the Chief Administrative Officer's verbal report on the		
		achievement of a member of administration as information and		
170	00.00.05	further, congratulate the member of administration on her		
79	08-09-25	achievements Warnock requested that each Councillor present a veral report on the	in an amintan / hand a	anticipation over the past four veges
		e current Council on October 6, 2025. this report is intended to inform	· · · · · · · · · · · · · · · · · · ·	
-		ees and boards. Accepted by Concensus	i un members of counci	and the public about the work
- 011 01	1	<u> </u>		
		MOVED by Councillor Anderson that the Town of Sundre Council		The second second second
		accept the letter of introduction from the new Commanding		
		Officer of the Alberta Royal Canadian Mounted Police, Deputy		
80	08-09-25	Commissioner Trevor Daroux, as information		
		MOVED by Councillor Marr that the Town of Sundre Council accept		
		the letter from the Sundre & District Aquatic Society regarding the		
31	08-09-25	cancellation of the Triathlon as information		
		MOVED by Councillor Petersen that the Town of Sundre Council		
		accept the letter of support to the Sundre Rodeo & Race		
32	08-09-25	Association as information		
		MOVED by Councillor Isaac that the Town of Sundre Council accept		
		the sponsorship letter from the Sundre Hospital Futures		
		Committee pertaining to the November 15, 2024 Gala as		
83	08-09-25	information		
		MOVED by Councillor Petersen that the Town of Sundre Council		
		directs administration to purchase 1 table of 8 at a cost of \$800.00		
		for the Gala on November 15, 2025, with \$426.25 drawn from		
		Council's Discretionary Fund to Local Organizations and the		
		balance of the funds required in the amount of \$373.75 to be		
		drawn from the Community Services Operating Budget. In Favour:		
		Mayor Warnock, Councillor Anderson, Councillor Petersen,		
34	08-09-25	Councillor Marr, Councillor Isaac. Opposed: Councillor Dalke	Legislative Services	Completed
			3	
25	00 00 35	MOVED by Councillor Petersen that the Town of Sundre Council go		
	08-09-25	into a closed meeting at 5:14 p.m.		S Council retreats to the hoard
r Wa	rnock excused	into a closed meeting at 5:14 p.m. all members of the public and advised that they may leave or remain	the Council Chambers o	as Council retreats to the board
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		AAOVED by Councillor Anderson that the Town of Sundre Council			
292	22-09-25	MOVED by Councillor Anderson that the Town of Sundre Council maintain the Fortis Franchisee Fee at 12% effective January 1, 2026			
		MOVED by Councillor Petersen that the Town of Sundre Council grant permission to the University of Alberta Library to digitize the Town's history book "The Little Town that Could", under an Attribution-NonCommercial-No Derivatives License (CC By-NC-ND);			
		and further, that Council authorizes the Chief Administrative Officer to sign and submit the required documents to the		41 2 201 1 2 4	
293 avor Wa	22-09-25	University of Alberta Library break at 4:48 p.m.			
		ned the meeting at 4:53 p.m.		- Ib - 91	
		MOVED by Councillor Isaac that the Town of Sundre Counil accept			A 4 THE S
294	22-09-25	the June, July and August 2025 Departmental Reports as information	110		10000
295	22-09-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's verbal report for futher discussion			
		MOVED by Councillor Dalke that the Town of Sundre Council			
296	22-09-25	accept Mayor Warnock's report for June and July 2025 as information			
		MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for May, June, July and August as			
297	22-09-25	information			
		MOVED by Councillor Petersen that the Town of Sundre Council	and the second		
298	22-09-25	accept the Key Messages of Council for the months of June, July and August 2025 as information		4 - 11 - 10 - 1	
		MOVED by Couuncillor Marr that the Town of Sundre Council			
299	22-09-25	accept the letter from Mountain View County dated September 12, 2025 pertaining to Bill 50 and ICF impacts as information		July.	
233	22-03-23	MOVED by Councillor Anderson that the Town of Sundre Council			
300	22-09-25	accept the letter to APEGA Summit Awards Committee dated September 12, 2025 as information			
		MOVED by Councillor Isaac that the Town of Sundre Council go			
301	22-09-25	,			
		into a closed meeting at 5:47 p.m. all members of the public and advised that they may leave or remain		s as Council retreats to the	
ayor Wa pardroom	rnock excused n. There are no	into a closed meeting at 5:47 p.m.		s as Council retreats to the	
ayor Wa ardroom ayor Wa	rnock excused n. There are no rnock called a	into a closed meeting at 5:47 p.m. all members of the public and advised that they may leave or remain Motions of Council expected, and that at this time the Live Stream is break at 5:47 p.m. ned the Closed Meeting at 5:52 p.m.	ending	s as Council retreats to the	
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ayor Wa ardroom ayor Wa ayor Wa 302 303 Res. #	rnock excused n. There are no rnock called a rnock reconve 22-09-25 22-09-25 #/D/M/Y Date 06-10-25	into a closed meeting at 5:47 p.m. all members of the public and advised that they may leave or remain Motions of Council expected, and that at this time the Live Stream is break at 5:47 p.m. med the Closed Meeting at 5:52 p.m. MOVED by Councillor Dalke that Council return to an open meeting at 6:15 p.m. MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 6:16 p.m. October 6, 2025 Regular Council Meeting Council Motion MOVED by Councillorr Isaac that the agenda be approved as presented MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 22, 2025 be approved as presented MOVED by Councillor Petersen that the Town of Sundre Council accept the presentation from the representative of the Sundre Bike n' Ski Club as information; and further, The Parks, Trails and Open Spaces Plan be incorporated into the spring planning sessions in the future for Council's information and review MOVED by Councillor Marr that the Town of Sundre Council proclaim October 5-11, 2025 as Fire Prevention Week, and urge all the citizens of Sundre to ensure Lithium-Ion Batteries are being	Action Legislative Services	Status Pending Spring Sessions Completed: Posted on	Attending Council
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ayor Walardroom ayor Walayor W	rnock excused a. There are no rnock called a rnock reconve 22-09-25 22-09-25 #/D/M/Y Date 06-10-25 06-10-25	into a closed meeting at 5:47 p.m. all members of the public and advised that they may leave or remain Motions of Council expected, and that at this time the Live Stream is break at 5:47 p.m. med the Closed Meeting at 5:52 p.m. MOVED by Councillor Dalke that Council return to an open meeting at 6:15 p.m. MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 6:16 p.m. October 6, 2025 Regular Council Meeting Council Motion MOVED by Councillorr Isaac that the agenda be approved as presented MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 22, 2025 be approved as presented MOVED by Councillor Petersen that the Town of Sundre Council accept the presentation from the representative of the Sundre Bike n' Ski Club as information; and further, The Parks, Trails and Open Spaces Plan be incorporated into the spring planning sessions in the future for Council's information and review MOVED by Councillor Marr that the Town of Sundre Council proclaim October 5-11, 2025 as Fire Prevention Week, and urge all the citizens of Sundre to ensure Lithium-Ion Batteries are being used safely in their homes and businesses and to support the many efforts of Sundre's Fire and Emergency Services; and further that the Mayor, on behalf of Council and Citizens of Sundre, sign the	Action Legislative Services	Status Pending Spring Sessions Completed: Posted on	

				Maria Maria	
		MOVED by Councillor Anderson that the Town of Sundre Council		The Section of	
		approve the Grants to Organizations funding for West Country			
		Seniors Centre in the amount of \$5,000.00 to be awarded at the		The state of the state of	
		discretion of Council. In Favour: Councillor Anderson, Councillor			
		Petersen, Councillor Marr, Councillor Isaac, Councillor Vardas,	Land to Continue		
309	06-10-25	Mayor Warnock. Opposed: Councillor Dalke	Legislative Services	Completed	
		MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District			
		Aquatic Society in the amount of \$5,000.00 to be awarded at the			
310	06-10-25	discretion of Council	Legislative Services	Completed	
		MOVED by Councillor Anderson that the Town of Sundre Council	LIM DEVE T	The Research Control	
		approve the Grants to Organizations funding for McDougall Flats			
		Community Hall Association in the amount of \$0.00 to be awarded			
		at the discretion of Council. In Favour: Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor			
311	06-10-25	Vardas, Mayor Warnock. Opposed: Councillor Marr	Legislative Services	Completed	
311	00 10 25	MOVED by Councillor Anderson that the Town of Sundre Council	- South Control	- Compression	
		approve the Grants to Organizations funding for Sundre Travel &			
		Tourism Information Centre in the amount of \$0.00 to be awarded			
312	06-10-25	at the discretion of Council	Legislative Services	Completed	
		MOVED by Councillor Anderson that the Town of Sundre Council			
		approve the Grants to Organizations funding for Sundre Volunteer			
313	06-10-25	Search & Rescue in the amount of \$1,080.00 to be awarded at the discretion of Council	Legislative Services	Completed	
313	00-10-23	MOVED by Councillor Anderson that the Town of Sundre Council	cobisionive activities	Completed	
		approve the Grants to Organizations funding for Hope 4 MVC Kids	THE PRINCE	- 100 - 100 - 100	
		Society in the amount of \$3,000.00 to be awarded at the discretion	1 - 1 - 4 - 10 - 11 - 11 - 11 - 11 - 11	Contraction of the second	
314	06-10-25	of Council	Legislative Services	Completed	
		MOVED by Councillor Vardas that the Town of Sundre approve the			
		waiving of the Community Centre Rental Fee in an amount not to exceed \$262.50 (GST included) with funds to be withdrawn from			
315	06-10-25	the Community Services, Grants to Organizations 2025 budget	Legislative Services	Completed	
	00 10 10	MOVED by Councillor Dalke that the Town of Sundre Council			
		approve the Parkland Regional Library Board's proposed 2026			
316	06-10-25	budget with a per capita rate of \$9.99	Legislative Services	Completed	
		MOVED by Councillor Marr that the Town of Sundre Council accept			
		the verbal report from the CAO, and further, directs administration			
		to amend the 2025 Council Calendar to remove the Regular Council meeting date of October 27, 2025 from the 2025 Council			
317	06-10-25	Calendar	Legislative Services	Completed	
		MOVED by Councillor Isaac that the Town of Sundre Council accept		OR OF STREET	
1		each Councillor's verbal report on their four years of work on			
318	06-10-25	various committees and boards, as information			
-		MOVED by Councillor Dalke that the Town of Sundre Council			
		accept the September 11, 2025 Parkland Regional Library Board			
319	06-10-25	Meeting Minutes and the PRLS Board Talk newsletter, as information			
317	00-10-23	MOVED by Councillor Anderson that the Town of Sundre Council			
320	06-10-25	go into closed meeting at 5:38 p.m.		i -	
		MOVED by Councillor Vardas that Council return to an open			
321	06-10-25	meeting at 6:13 p.m.			
		MOVED by Councillor Petersen being that the agenda matters have			
322	06-10-25	been concluded the meeting adjourned at 6:14 p.m. MUNICIPAL ELECTION DAY OCTOBER 20	2025		
		INIONICIPAL ELECTION DAY OCTOBER 20	, 2023		# of Dublic
	4/0/00	October 27, 2025 Organizational Council			# of Public
	#/D/M/Y	Meeting			Attending
					Council
				1	_
	Date	Council Motion	Action	Status	8
Res. #		Council Motion re Officer called the meeting to order at 4:00 p.m. a			8
Res. # hief Ad	ministrativ	re Officer called the meeting to order at 4:00 p.m. a			8
Res. # hief Ad fficials	lministrativ were swoi	re Officer called the meeting to order at 4:00 p.m. a rn in and signed the Oath of Office Certificate	ind conducted the i	neeting until all Elected	8
Res. # hief Ad Officials Mayor V	ministrativ were swoi Varnock ho	re Officer called the meeting to order at 4:00 p.m. a on in and signed the Oath of Office Certificate aving completed the Oath of Office and the signing	ind conducted the i	neeting until all Elected	8
Res. # Thief Ad Officials Mayor V	ministrativ were swoi Varnock ho ting from t	re Officer called the meeting to order at 4:00 p.m. a rn in and signed the Oath of Office Certificate	ind conducted the i	neeting until all Elected	8
Res. # Thief Ad Officials Mayor V	ministrativ were swoi Varnock ho	re Officer called the meeting to order at 4:00 p.m. a on in and signed the Oath of Office Certificate aving completed the Oath of Office and the signing	ind conducted the i	neeting until all Elected	8

324	27-10-25	MOVED by Councillor Marr that the Town of Sundre Council accept the review by the CAO of Council Procedural Bylaw 2025-08 as information	y	4
Agenda II	tem 5.1, Assigi	nment of Seating, deferred for descion until the Deputy Mayor appoint	ment(s) confirmed	
325	27-10-25	MOVED by Councillor Marr that the Town of Sundre Council		
		appoint a Deputy Mayor for the full 4-year term. DEFEATED		
326	27-10-25	MOVED by Mayor Warnock that the Town of Sundre Council adopt		
		the Deputy Mayor appointments as follows and further that the		
		Deputy Mayor sit to the right of the Mayor. In Favour: Mayor		
		Warnock, Councillor Dalke, Councillor Marr, Councillor Isaac,		
		Councilor Petersen, Councillor Buchan. Opposed: Councillor		
		Anderson. CARRIED		
he Depu	itv Mavor App	ointments for the 2025-2029 term of Council are as follows:		
,	, , , , , , , , , , , , , , , , , , , 	Anderson, October 2025 to June 2026		
		Dalke, July 2026 to February 2027		
		saac, March 2027 to October 2027		
		Marr, November 2027 to June 2028		
		Petersen, July 2028 to February 2029		
		Buchan, March 2029 to October 2029		
327	27-10-25	activity (March 2025 to October 2025		
	1	MOVED by Mayor Warnock that the Town of Sundre Council adopt		
		the seating arrangment for the period of October 2025 to October		***
		2026 as seen from the public gallery as follows: Councillor Marr,		
		Councillor Isaac, Councillor Anderson, Mayor Warnock, Councillor		
		Dalke, Councillor Petersen, Councillor Buchan		
	1			
		MOVED by Councillor Isaac that the Town of Sundre Council		1813
		designate the following individuals to have signing authority for		
		the Town of Sundre: Mayor Richard Warnock, Councilor Todd		
		Dalke, Councillor Owen Petersen, Councillor Connie Anderson,		191
		Councillor Jaime Marr, Councillor Paul Isaac, Councillor Cheri		
220	27.40.25	Buchan, Chief Administrative Officer Linda Nelson, Director of		
328	27-10-25	Corporate Services Chris Albert		
220	27.40.25	MOVED by Councillor Marr that the Town of Sundre Council		
329	27-10-25	accepts Administration's verbal presentation for information		
		MOVED by Councillor Buchan that the Town of Sundre Council		
		approve the 2026 Meeting Calendar as presented. In Favour:		
		Mayor Warnock, Councillor Isaac, Councillor Anderson, Councillor	The second second	
		Dalke, Councillor Petersen, Councillor Buchan. Opposed: Councillor		
330	27-10-25	Marr		
		MOVED by Mayor Warnock that the Town of Sundre Council defer		
		the appointments to Council Committees to the Regular Meeting		
331	27-10-25	of Council to be held on November 10, 2025.		
		MOVED by Councillor Petersen to adjourn the October 27, 2025,		
332	27-10-25	Organizational Meeting of Council at 5:13 p.m.		

September Appendix #50



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE MAYOR

September 9, 2025

Transportation and Economic Corridors
Central Region District Office
4th Floor, 4920 51 ST.
Red Deer, AB T4N 6K8
Attn: Nichole Kwan, Development & Planning
Nichole.Kwan@gov.ab.ca

Email:

RE: Greenwood Neighbourhood Place – 2025 Sundre Santas Charity Check Stop

Dear Nichole,

On behalf of Council and the Citizens of the Town of Sundre, I am very pleased to offer this letter of support for the annual Greenwood Neighbourhood Place (GNP) Charity Check Stop, proposed for September 19, 2025 on Highway 27 in the Town of Sundre. Since its inception in 2000, Greenwood Neighbourhood Place provides a variety of services and programs to our community and we commend GNP for their support of our community. Greenwood Neighbourhood Place programs include but are not limited to: the Go Newsletter, Sundre Santas, youth programs, promotion of volunteerism, 55+ fieldtrips, and social events. Volunteers are matched to community organizations, support the Community Volunteer Income Tax Program, the community garden, a collective kitchen, and the planning of future community initiatives, and so much more.

In 2012, in a response to a need in our community to support families and to ensure they were able to provide for their family during the Christmas Season and throughout the year, the Sundre Charity Check Stop program was initiated and has become a tradition accepted by the community and the travelling public. Since, 2012, GNP and the volunteers who conduct the check stop on a short section of Highway 27, have raised over \$120,000. Funds raised during the 2024 Sundre Santas Check Stop supported 51 families, totaling 291 individuals and additionally supported a variety of programs for whole of the community.

It is hoped that this letter of support for Greenwood Neighbourhood Place, encourages Transportation and Economic Corridors to consider the approval of a permit to conduct the annual Sundre Santas Check Stop on September 19, 2025 on a small portion of Highway 27 adjacent to Freson's Bros. grocery store and the Dairy Queen. Community volunteers,

www.sundre.com

members of the Sundre R.C.M.P. Detachment, Sundre Fire Department, the Community Peace Officer and Bylaw Officer, and members of Council will be collecting funds between the hours of 10:30 a.m. and 4:30 p.m.

Greenwood Neighbourhood Place is a sustainable organization within our community, and we will continue to support their excellent level of service and community work for the betterment of all who live in Sundre. On behalf of Council, we fully support GNP's application for a permit to conduct the 2025 Sundre Santas Check Stop.

Sincerely,

Richard Warnock,

Mayor

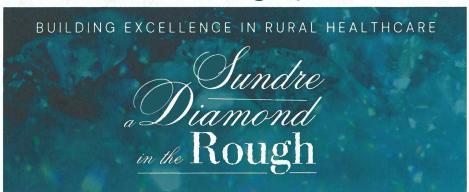
cc: Council

Bree Odd, GNP Executive Director

/file



Sundre Hospital Legacy Gala



Sundre Community Centre - Doors open at 5 pm

Thank you for purchasing tickets for the Sundre Hospital Futures Legacy Gala!

The following information was recorded for your registration:

Sundre Gala 2025

Saturday, November 15, 2025 5:00 PM

Gala Table \$800.00

Town of Sundre Town of Sundre

Your Tables Main Contact: Betty Ann Formstone

Total \$800.00

Amount paid: \$800.00

Payment Method: Visa Credit card ending in 0662

Date: 9/19/2025

On behalf of the Sundre Hospital Legacy Committee, thank you again for purchasing tickets to our Gala. We look forward to seeing you there!



In reference to the following title(s):			
Daryl Mary Smith. The Little Town That	Could. Sundre, Alta : Tow	n of Sundre, 2008.	
I, TOWN OF SUNDRE	, as copyright holder or lic	ensee with the auth	nority to grant
copyright permissions for the aforementioned to			
I/We give irrevocable permission to digitize and created by the party named above in order that individuals via the Internet and other non-commong-term access.	the digital copies be pres	erved and made av	ailable to
The University of Alberta Library encourages of their work. These licenses make it clear that you listed above, so long as attribution and other countries the licenses below, or email us at digitization@ these licenses. Similar collections have been a	ou, as the rights-holder, sup onditions (linked below) are Qualberta.ca if you have qu	pport others sharing e respected. Please	g the works e select one of
I/We choose to make the title available under the	ne following Creative Com	mons Licence (cho	ose one):
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☐ Attribution ShareAlike (CC BY-SA)			
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☐ Attribution-NonCommercial (<u>CC BY-NC</u>	•		
Attribution-NonCommercial-ShareAlike			
Attribution-NonCommercial-NoDerivs (CC BY-NC-ND)		
Signature of Copyright Holder	-		
Linda Nelson, CLGM, CTAJ, EMR			
Chief Administrative Officer, representing	g the Town of Sundre		

September 23, 2025

Date of Signature

Printed or Typed Name of Copyright Holder

From the September 22 2025 Regular Meeting of Council Minutes Request to Digitize Town's History Book

Res. 293-22-09-25 MOVED by Councillor Petersen that the Town of Sundre Council grant permission to the University of Alberta Library to digitize the Town's history book "The Little Town that Could", under an Attribution-NonCommercial-No Derivatives License (CC By-NC-ND); and further that Council authorizes the Chief Administrative Officer to sign and submit the required documents to the University of Alberta Library. CARRIED

From: Digitization at UAlberta Library <digitization@ualberta.ca>

Date: Fri, Sep 12, 2025 at 12:47 PM

Subject: Question About "The Little Town That Could"

To: <townmail@sundre.com>

Hello,

I am attempting to contact the rights-holder for Daryl Mary Smith. The Little Town That Could. Sundre, Alta: Town of Sundre, 2008.

The University of Alberta is seeking permission from the rights-holder to digitize this community history and to make it available to the public.

The University of Alberta Library hosts a number of important locally digitized collections that support the research needs of our academic community and the general public. As a part of these activities, we've identified *The Little Town That Could* as being important to the educational mission of the University, and we would like to digitize it and make it available online.

Given that we believe the above title to be protected by copyright, we are looking to identify the copyright holder. We are seeking permission to digitize the title(s) for Internet distribution in image and text formats. This permission would be non-exclusive and perpetual. The digitized version of the title will be made available via the Internet, and will include a copyright notice and indicate that it has been digitized and made available with the expressed permission of the rights-holder.

If you are the rights-holder, please review the attached Permission Form and let me know if you have any questions or concerns, or if you require any additional information. If you are not the rights-holder, any information you can provide about the rights-holder would be appreciated.

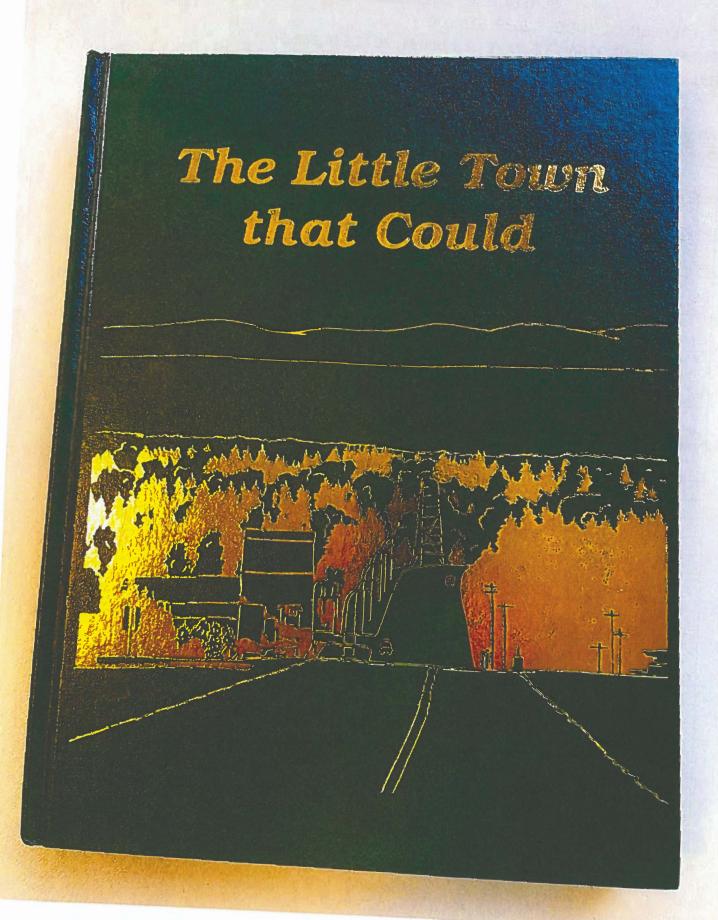
Sincerely, Mahira

Digital Production & Digitization Services University of Alberta Library digitization@ualberta.ca



The University of Alberta re-pectfully acknowledged that we are situated on Treaty 6 territory, traditional lands of First Nations and M6tls people.

Community History UA Permission 2025_The Little Town.pdf
 84K



September Appendix #53



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE MAYOR

September 25, 2025

Alberta Museums Association
Operational Staffing Grant Adjudication Panel
Edmonton, Alberta

RE: Letter of support for Sundre Museum Executive Director

Dear Adjudication Panel,

It is our pleasure to represent our entire community in supporting the Sundre & District Historical Society through this letter of support to receive funding for the position of their Executive Director. The Historical Society operates one of Alberta's premiere museums, the Sundre & District Pioneer Village Museum. The Sundre Museum, located adjacent to the Red Deer River in Sundre's Historic Riverside Area, is unique due to its three distinct galleries: a) the main hall exhibits about the history of the Sundre area; b) the World of Wildlife natural history exhibit; and c) the Pioneer Village.

The Executive Director of the Sundre Museum plays an important role in keeping the museum viable as a dynamic community asset. It is their responsibility to curate the exhibitions within the museum, manage volunteers, and run the day-to-day business activities of the institution, while maintaining friendly relationships with community stakeholders, such as the Town of Sundre. This means wearing many hats and being good at juggling each of them.

As a cultural asset, the Sundre Museum spreads knowledge about the origins of the community. The curation of accurate and insightful information rests with the Executive Director.

As an economic asset, the Sundre Museum attracts tourists, who spend many dollars in our community, thus contributing to a value greater than itself. Maintaining operational capacity that enables this is within the purview of the Executive Director.

What's more, under the leadership of their current Executive Director, Carrie Couch, the museum has expanded beyond the enrichment of community knowledge and beyond being a tourist destination. By collaborating with the Mountain View Regional Film Office, it has begun opening the doors of its historic buildings to film productions that have enabled that industry to take root locally and contributed to local economic diversification.

www.sundre.com

From a professional perspective, here are some of the direct ways Mrs. Couch has shown a willingness to work with Town administration:

- Accommodating Town Council during the annual Canada Day celebrations that take place
 on the grounds of the Pioneer Village Museum. For example, Mrs. Couch has always
 happily provided access for municipal staff to prepare the Council BBQ, coordinating
 volunteers, and providing access for contractors to set up tents, porta-potties, and
 entertainment.
- Working closely with administration during the annual Winterfest event in February, which provides free activities for people of all ages.
- Collaborating with other Town organizations to deliver a first-rate destination for the community and visitors to Sundre including youth, families, and seniors.
- Acting as an essential liaison between Town administration and museum volunteers, thus keeping the institution in top shape, and enabling various unique endeavours.
- Being meticulous, hyper intelligent, and proactively planning to anticipate potential problems rather than reacting to them as they occur.
- Mrs. Couch focuses on detailed preparation, building a strong team, and development of comprehensive contingency plans, to ensure a seamless and memorable experience for all attendees.

The Sundre & District Pioneer Village Museum is essential to our community and its vibrancy. The Executive Director is of paramount importance to the organization – and, therefore, our community. We are delighted at the prospect of continuing to work with Mrs. Carrie Couch and strongly encourage the adjudication panel to award grant funding for her position.

We thank you for the consideration.

Sincerely,

Mayor Richard Warnock

REwarnet

/file

cc: Council







Fire Prevention Week 2025 October 5 – 11, 2025 PROCLAMATION

WHEREAS, the Town of Sundre is committed to ensuring the safety and security of all those living in Sundre and to our visitors; and

WHEREAS, fire remains a serious public safety concern both locally and nationally, and the presence of lithium-ion batteries in many household devices introduces unique fire risks; and

WHEREAS, most of the electronics used in homes daily — including smartphones, tablets, laptops, power tools, e-bikes, e-scooters, and toys — are powered by lithium-ion batteries, which if misused, damaged, or improperly charged, can overheat, start a fire, or explode; and

WHEREAS, the National Fire Protection Association® (NFPA®) reports an increase in battery-related fires, underscoring the need for public education on the safe use of lithium-ion batteries; and

WHEREAS, residents should follow three key calls to action: Buy only listed products, charge batteries safely, and recycle them responsibly to prevent battery-related fires; and

WHEREAS, lithium-ion batteries store a large amount of energy in a small space, and improper use such as overcharging, using off-brand chargers without safety certification, or exposing batteries to damage can result in fire or explosion; and

WHEREAS, the proper disposal and recycling of lithium-ion batteries help prevent environmental hazards and reduce fire risks in the home and community; and

WHEREAS, Town of Sundre first responders are dedicated to reducing the occurrence of fires through prevention, safety education, and community outreach; and

WHEREAS, the 2025 Fire Prevention Week[™] theme, "Charge into Fire Safety[™]: Lithium-Ion Batteries in Your Home," serves to remind us of the importance of using, charging, and recycling lithium-ion batteries safely to reduce the risk of fires in homes and communities.

THEREFORE, I Mayor Richard Warnock, on behalf of Council and the Citizens of Sundre, do hereby proclaim October 5 – 11, 2025 as Fire Prevention Week in Sundre.

Mayor Richard Warnock

October Appendix #55-61



717 Main Avenue West [P.O. Box 420] Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

October 7, 2025

Play 4 Sundre Kidz Sundre, AB

Attn: Nicky Vardas

Email: play4sundrekidz@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Nicky

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding, by Resolution No. 308-06-10-25, in the amount of \$500.00 to assist youth to play sports, at the Regular Meeting of Council held on October 6, 2025.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2025 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of seven (7) applications for the 2nd Intake of 2025 with a total of \$25,660.00 in funding requests, which is more than the allocated funding for the 2nd Intake of applications.

A cheque will be mailed to your organization within 2 weeks. The funding is allocated specific to the program described in the application.

If you require any further information, please feel free to contact me at your convenience.

Sincerely.

Linda Nelson, CLGM, CTAJ, EMR

Chief Administrative Officer

dendu Naba

/file

cc: Council



Email: vernafreedom62@gmail.com

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

October 7, 2025

Sundre West Country Senior Centre PO Box 2161 Sundre, AB TOM 1X0 Attn: Verna McFadden

tii. Veriia ivicraudeii

Re: Town of Sundre Grants to Organizations Program

Dear Verna,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding, by Resolution No. 309-06-10-25, in the amount of \$5,000.00 for the renovation of the kitchen and flooring project at the Senior's Centre, at the Regular Meeting of Council held on October 6, 2025.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2025 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of seven (7) applications for the 2nd Intake of 2025 with a total of \$25,660.00 in funding requests, which is more than what was allocated for the 2nd intake of applications.

A cheque will be mailed to your organization within 2 weeks as with your application you provided the required copies of invoices to substantiate your application. This funding is allocated specific to the project described in the application.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR Chief Administrative Officer

divida Mabr

/file

cc: Council

President: westcountrycentre@gmail.com



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

October 7, 2025

Sundre & District Aquatic Society PO Box 648 Sundre, AB TOM 1X0 Attn: Kari McQuaid, Manager

Email: sundreaquaplexmanager@gmail.com

Re: Town of Sundre Grants to Organizations Program

Dear Kari,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding, by Resolution No. 310-06-10-25, in the amount of \$5,000.00 for the purchase of equipment for youth & adult swimming lessons, at the Regular Meeting of Council held on October 6, 2025.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2025 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of seven (7) applications for the 2nd Intake of 2025 with a total of \$25,660.00 in funding requests, which is more than was allocated for the 2nd intake of applications.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (copies of invoices or bookings). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR

Londa Melon

Chief Administrative Officer

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

October 7, 2025

McDougall Flats Community Hall Association Site 110, Box 4, RR 3 Sundre, AB TOM 1X0 Attn: Linda M. Martin

Email: Immartinweeam@hotmail.com

RE: Town of Sundre Grants to Organizations Program

Dear M.s Martin,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council was unable to support your request for funding by Resolution No. 311-06—10-25 at the Regular Meeting of Council held on October 6, 2025.

Council suggested that the association apply to Mountain View County for a grant under their Rural Community Hall Grant Stream. For more information regarding this grant program, consult the MVC website at: mountainviewcounty.com (County Grants & Funding).

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations, and to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2025 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of seven (7) applications for the 2nd Intake of 2025 with a total of \$25,660.00 in funding requests, which is more than was allocated for the 2nd intake of applications.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR

Londa Nobn

Chief Administrative Officer

/file

cc: Council



Email: SCOC@telus.net

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

October 7, 2025

Sundre Travel & Tourism Information Centre 500 Main Avenue East Sundre, AB TOM 1X0 Attn: Sarah Kennedy

Town of Sundre Grants to Organizations Program

Dear Sarah,

RE:

The committee reviewed your application for funding for the construction of a Gazebo at the Visitor Information Centre, and as the proposed project is on land that is leased by the Town of Sundre, and is subject to a number of regulatory requirements under the lease, the Town's Land Use Bylaw and Safety Codes, Council was unable to support your request for funding by Resolution No. 312-06-10-25 at the Regular Meeting of Council held on October 6, 2025.

Further to the above, as the lease for the lands is between the Town and the Province, the Town must be the applicant for permits and amendments to the lease with the Province. For these reasons, the application cannot be approved at this time, as there is further work to be done, and it is suggested the grant applicant bring the application back to the next intake pending compliance with the regulatory requirements.

If you require any further information, please feel free to contact me at your convenience.

Sincerely.

Linda Nelson, CLGM, CTAJ, EMR

Linda Nebm

Chief Administrative Officer

/file

cc: Council

sundrechamber@gmail.com



Email: H.G.Jackson49@gmail.com

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

October 7, 2025

Sundre Volunteer Search and Rescue PO Box 175 Sundre, AB TOM 1X-Attn: Helen Jackson

Re: Town of Sundre Grants to Organizations Program

Dear Helen,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding, by Resolution No. 313-06-10-25, in the amount of \$1,080 for the purchase of tables and chairs for the SAR's training facility, at the Regular Meeting of Council held on October 6, 2025.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2025 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of seven (7) applications for the 2nd Intake of 2025 with a total of \$25,660.00 in funding requests, which is more than was allocated for the 2nd intake of applications.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (copies of invoices or bookings). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR Chief Administrative Officer

/file

cc: Council

Roger.tetreault@westfraser.com

nelon



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

October 7, 2025

Hope 4 MVC Kids Society PO Box 4102 Olds, AB T4H 1P7 Attn: Lisa Nicholson

Email: founder@hope4mvckids.org

Re: Town of Sundre Grants to Organizations Program

Dear Lisa.

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. Council approved funding, by Resolution No. 314-06-10-25, in the amount of \$3,000.00 for the renovations to the Hope 4 MVC Kids Hub in Olds, at the Regular Meeting of Council held on October 6, 2025.

Council and the Grants to Organization Committee spend a considerable amount of time reviewing the applications, and based on the number of applications received for each intake, they must carefully consider where budgeted funds should be applied. During their deliberations, all criteria is considered as per the Town of Sundre Policy A-01-00-POL, Grants to Organizations Policy. Grants are intended to provide modest levels of support and assistance to community non-profit organizations and other organizations. The intent is to provide funds to enhance a project, program, or service. In addition, the Grants to Organization Committee and Town of Sundre Council took the 2025 budget of \$50,00.00, which is distributed in 2 separate in-takes of applications, into consideration. The Town received a total of seven (7) applications for the 2nd Intake of 2025 with a total of \$25,660.00 in funding requests, which is more than was allocated for the 2nd intake of applications.

A cheque will be mailed to your organization within 2 weeks of receiving confirmation of expenditures (copies of invoices or bookings). This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR

Amida Nelson

Chief Administrative Officer

/file

cc: Council

SCHEDULE A - 2025 Expenditures to Date

TOTAL COUNCIL BUDGET 2025: \$79,000

TOTAL EXPENDITURES TO DATE October 31, 2025 \$36,261.56

BALANCE: \$42,738.44

Mayor Richard Warnock

Date	Hosting Town	Description	Expense (less Tax)	Cost	
8-Jan-25	Edmonton	Meeting with Minister Schulz	Mileage	\$	385.56
8-Jan-25	Edmonton	Meeting with Minister Schulz	Accommodations	\$	239.17
8-Jan-25	Edmonton	Meeting with Minister Schulz	Per Diem	\$	120.00
8-Jan-25	Edmonton	Meeting with Minister Schulz	Travel Per Diem	\$	120.00
9-Jan-25	Sundre	Mayors Caucus - Teams Meeting	Per Diem	\$	120.00
14-Jan-25	MVC	MVC Sundre Airport	Per Diem	\$	100.00
14-Jan-25	MVC	MVC Sundre Airport	Travel Per Diem	\$	30.00
17-Jan-25	Sundre	RDRWA - Zoom Meeting	Per Diem	\$	120.00
23-Jan-25	Sundre	MTMC - Minister McIver - Teams Meeting	Per Diem	\$	80.00
23-Jan-25	Sundre	Sundre Chamber of Commerce Meeting	Per Diem	\$	80.00
28-Jan-25	Red Deer	Red Deer Polytechnic	Mileage	\$	158.76
28-Jan-25	Red Deer	Red Deer Polytechnic	Per Diem	\$	80.00
28-Jan-25	Red Deer	Red Deer Polytechnic	Travel Per Diem	\$	50.00
29-Jan-25	MVC	MVC - Hospital	Mileage	\$	75.60
29-Jan-25	MVC	MVC - Hospital	Per Diem	\$	80.00
29-Jan-25	MVC	MVC - Hospital	Travel Per Diem	\$	30.00
Feb 5-6	Calgary	Brownlee	Registration	\$	219.45
Feb 5-6	Calgary	Brownlee	Accommodations	\$	186.37
Feb 5-6	Calgary	Brownlee	Per Diem	\$	280.00
Feb 5-6	Calgary	Brownlee	Travel Per Diem	\$	60.00
19-Feb-25	Sundre	SPRUCE Meeting at Legion	Per Diem	\$	60.00
20-Feb-25	Sundre	ABMunis EOEP Zoom	Per Diem	\$	100.00
26-Feb-25	MVC Office	MVC All Council Meeting	Mileage	\$	75.60
26-Feb-25	MVC Office	MVC All Council Meeting	Per Diem	\$	80.00
26-Feb-25	MVC Office	MVC All Council Meeting	Travel Per Diem	\$	30.00
27-Feb-25	Sundre	ABMunis EOEP Zoom	Per Diem	\$	100.00
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Mileage	\$	385.56
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Per Diem	\$	720.00

Mayor Warno	ck con't			100	
		ABMunis Presidents	W-7 1 1		
March 4-6	Edmonton	Summit/Spring Caucus	Travel Per Diem	\$	120.00
		ABMunis Presidents		-	
March 4-6	Edmonton	Summit/Spring Caucus	Registration	\$	375.00
		ABMunis Presidents	7 - 7		
March 4-6	Edmonton	Summit/Spring Caucus	Accommodations	\$	1,422.78
		4 7 4 4 4 4 4 4 4 4	7.4		
8-Mar-25	Sundre	MTMC Board Meeting - Zoom	Per Diem	\$	80.00
12-Mar	Banff	AWWOA Conference	Registration	\$	525.00
12-Mar-25	Banff	AWWOA Conference	Mileage	\$	266.11
12-Mar-25	Banff	AWWOA Conference	Accommodations	\$	449.53
12-Mar-25	Banff	AWWOA Conference	Per Diem	\$	520.00
12-Mar-25	Banff	AWWOA Conference	Travel Per Diem	\$	80.00
17-Mar-25	Edmonton	AB Muni"s EOEP - Strat Plan	Mileage	\$	385.56
17-Mar-25	Edmonton	AB Muni"s EOEP - Strat Plan	Per Diem	\$	280.00
17-Mar-25	Edmonton	AB Muni"s EOEP - Strat Plan	Travel Per Diem	\$	120.00
20-Mar-25	Innisfail	Mayors/Reeves	Mileage	\$	114.91
20-Mar-25	Innisfail	Mayors/Reeves	Per Diem	\$	80.00
20-Mar-25	Innisfail	Mayors/Reeves	Travel Per Diem	\$	40.00
20 Mar 23	The state of the s			Ť	10.00
21-Mar-25	Sundre	RDRWA Board meeting - Zoom	Per Diem	\$	80.00
21 10101 23	Sanare	ABMunis EOEP - Public	T CT DICITI	+	00.00
27-Mar-25	Sundre	Engagement	Per Diem	\$	100.00
3-Apr-25	Sundre	EOEP Public Engagement	Per Diem	\$	100.00
7-Apr-25	Sundre	MTMC Meeting - Zoom	Per Diem	\$	40.00
10-Apr-25	Sundre	EOEP Public Engagement	Per Diem	\$	100.00
10-Api-23	Sunare	Council Strategic Advisory	rei bieiti	7	100.00
11 Apr 25	Red Deer	Committee Meeting	Travel Per Diem	\$	50.00
11-Apr-25	Red Deer	Council Strategic Advisory	Traver Per Diein	1 2	30.00
12 4 25	Dad Daar	Committee Meeting	Per Diem	\$	280.00
12-Apr-25	Red Deer		Per Diem	13	280.00
42.4.25	Dad Daan	Council Strategic Advisory	Dan Diama		240.00
13-Apr-25	Red Deer	Committee Meeting	Per Diem	\$	240.00
40.4.05		Council Strategic Advisory	T		40.00
13-Apr-25	Red Deer	Committee Meeting	Travel Per Diem	\$	40.00
		P3Partnership - Premier's			450.50
1-May-25	Red Deer	Dinner	Mileage	\$	158.76
		P3Partnership - Premier's	- T		10.13
1-May-25	Red Deer	Dinner	Per Diem	\$	80.00
		P3Partnership - Premier's		1.	
1-May-25	Red Deer	Dinner	Travel Per Diem	\$	50.00
13-May-25	MVC	Sundre Forest / AFPA	Mileage	\$	30.24
13-May-25	MVC	Sundre Forest / AFPA	Per Diem	\$	80.00
13-May-25	MVC	Sundre Forest / AFPA	Travel Per Diem	\$	20.00
15-May-25	Sundre	MTMC Regular Meeting	Per Diem	\$	80.00
23-May-25	Sundre	RDRWA Meeting - Teams	Per Diem	\$	120.00

Mayor Warnoo	ck con't				
		FCM Annual Conference -			
28-May-25	Ottawa	Travel	Travel Per Diem	\$	140.00
		FCM Annual Conference -			
29-May-25	Ottawa	Sessions	Per Diem	\$	280.00
		FCM Annual Conference -	ty all or and the		
30-May-25	Ottawa	Sessions	Per Diem	\$	280.00
	100000000000000000000000000000000000000	FCM Annual Conference -			
31-May-25	Ottawa	Sessions	Per Diem	\$	280.00
		FCM Annual Conference -			
1-Jun-25	Ottawa	Sessions	Per Diem	\$	280.00
		FCM Annual Conference -		100	
6-Jun-25	Ottawa	Travel	Travel Per Diem	\$	140.00
18-Jun-25	Didsbury	AB Muni's	Mileage	\$	83.16
18-Jun-25	Didsbury	AB Muni's	Per Diem	\$	80.00
18-Jun-25	Didsbury	AB Muni's	Travel Per Diem	\$	30.00
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Mileage	\$	158.76
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Per Diem	\$	140.00
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Travel Per Diem	\$	50.00
26-Jun	Devon	AB Muni's Summer Caucus	Mileage	\$	362.88
26-Jun-25	Devon	AB Muni's Summer Caucus	Per Diem	\$	220.00
26-Jun-25	Devon	AB Muni's Summer Caucus	Travel Per Diem	\$	100.00
		Chamber of Commerce			
26-Jun-25	Sundre	Meeting	Per Diem	\$	60.00
	Nagari S. T. T.				
10-Jul-25	Sundre	MTMC Board Meeting - Zoom	Per Diem	\$	80.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Mileage	\$	189.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Per Diem	\$	160.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Travel Per Diem	\$	60.00
24-Jul-25	Didsbury	MTMC Minister Meeting	Mileage & Meal	\$	100.49
27-Jul-25	Didsbury	MTMC Minister Meeting	Per Diem	\$	120.00
27-Jul-25	Didsbury	MTMC Minister Meeting	Travel Per Diem	\$	30.00
6-Aug-25	Red Deer	RDRWA Meeting	Mileage	\$	151.20
6-Aug-25	Red Deer	RDRWA Meeting	Per Diem	\$	80.00
6-Aug-25	Red Deer	RDRWA Meeting	Travel Per Diem	\$	50.00
13-Aug-25	Sundre	Rural Advisory Council	Per Diem	\$	80.00
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Mileage	\$	172.80
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Per Diem	\$	240.00
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Travel Per Diem	\$	60.00
9-Sep-25	Ponoka	MTMC Meeting	Mileage	\$	234.36
9-Sep-25	Ponoka	MTMC Meeting	Per Diem	\$	120.00
9-Sep-25	Ponoka	MTMC Meeting	Travel Per Diem	\$	60.00
10-Sep-25	MVC Office	Sundre Airport @ MVC	Mileage	\$	75.60
10-Sep-25	MVC Office	Sundre Airport @ MVC	Per Diem	\$	80.00
sept 10,2025	MVC Office	Sundre Airport @ MVC	Travel Per Diem	\$	30.00
12-Sep-25	Sundre	RAC 10 Mtg. @ zoom	Per Diem	\$	40.00
4					

Mayor Warno	ock con't			
19-Sep-25	Sundre	RDRWA Mtg. @ Teams	Per Diem	\$ 120.00
19-Sep-25	Sundre	MTMC Caucus @ zoom	Per Diem	\$ 80.00
7-Oct-25	Edmonton	MLA Yao Edm Legislature	mileage	\$ 367.20
7-Oct-25	Edmonton	MLA Yao Edm Legislature	Per Diem	\$ 80.00
7-Oct-25	Edmonton	MLA Yao Edm Legislature	Travel Per Diem	\$ 120.00
8-Oct-25	Red Deer	RDRWA Fall Forum	mileage	\$ 151.20
8-Oct-25	Red Deer	RDRWA Fall Forum	Per Diem	\$ 240.00
8-Oct-25	Red Deer	RDRWA Fall Forum	Travel Per Diem	\$ 50.00
15-Oct-25	Sundre	RAC10 Primary Care	Per Diem	\$ 80.00
		Sundre Chamber of Commerce		
16-Oct-25	Sundre	Meeting	Per Diem	\$ 80.00
17-Oct-25	Sundre	RAC10 Primary Care	Per Diem	\$ 80.00
25-Oct-25	Sundre	Council Orientation	Per Diem	\$ 280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$ 160.00
27-Oct-25	Sundre	RAC10 - Assisted Living	Per Diem	\$ 100.00

Councillor Connie Anderson

Date	Hosting Town	Description	Expense (less Tax)	Cost	
16-Jan-25	Red Deer	CAEP Meeting	Milage	\$	158.76
16-Jan-25	Red Deer	CAEP Meeting	Per Diem	\$	120.00
16-Jan-25	Red Deer	CAEP Meeting	Travel Per Diem	\$	40.00
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Milage	\$	43.85
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Per Diem	\$	120.00
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Travel Per Diem	\$	20.00
20-Mar-25	Red Deer	CAEP Meeting	Milage	\$	154.35
20-Mar-25	Red Deer	CAEP Meeting	Per Diem	\$	120.00
20-Mar-25	Red Deer	CAEP Meeting	Travel Per Diem	\$	40.00
9-Apr-25	Sundre	CAEP Meeting	Per Diem	\$	40.00
11-Apr-25	Red Deer	Strategic Advisory Committee	Milage	\$	79.38
11-Apr-25	Red Deer	Strategic Advisory Committee	Travel Per Diem	\$	20.00
12-Apr-25	Red Deer	Strategic Advisory Committee	Per Diem	\$	280.00
13-Apr-25	Red Deer	Strategic Advisory Committee	Per Diem	\$	240.00
13-Apr-25	Red Deer	Strategic Advisory Committee	Milage	\$	79.38
13-Apr-25	Red Deer	Strategic Advisory Committee	Travel Per Diem	\$	20.00
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Milage	\$	74.84
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Per Diem	\$	100.00
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Travel Per Diem	\$	40.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Milage	\$	110.38
29-Apr-25	Innisfail	Chinook's Edge Meeting	Per Diem	\$	80.00
20-Apr-25	Innisfail	Chinook's Edge Meeting	Travel Per Diem	\$	40.00
15-May-25	Innisfail	CAEP Meeting	Milage	\$	110.38
15-May-25	Innisfail	CAEP Meeting	Travel Per Diem	\$	20.00
15-May-25	Innisfail	CAEP Meeting	Per Diem	\$	180.00
15-May-25	Innisfail	CAEP Meeting	Meal	\$	51.45
25-Oct-25	Sundre	Council Orientation	Per Diem	\$	280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$	160.00
31-Oct-25	Red Deer	Council Strategic Advisory	Milage	\$	151.20

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost	
16-Jan-25	Sundre	Library Board Meeting	Per Diem	\$	80.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Registration	\$	219.45
Feb 5-6	Calgary	Brownlee Emerging Trends	Accommodations	\$	186.37
Feb 5-6	Calgary	Brownlee Emerging Trends	Per Diem	\$	280.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Travel Per Diem	\$	60.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Mileage	\$	181.44
20-Feb-25	Sundre	Sundre & District Historical	Per Diem	\$	80.00
26-Feb-25	Sundre	Sundre Municipal Library	Per Diem	\$	80.00
26-Feb-25	Didsbury	MVC / TOS All Council Meeting	Per Diem	\$	100.00
26-Feb-25	Didsbury	MVC / TOS All Council Meeting	Travel Per Diem	\$	30.00
3-Apr-25	Stony Nakoda	Tourim Town Hall	Mileage	\$	123.98
3-Apr-25	Stony Nakoda	Tourim Town Hall	Per Diem	\$	160.00
3-Apr-25	Stony Nakoda	Tourim Town Hall	Travel Per Diem	\$	40.00
11-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$	20.00
12-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$	280.00
13-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$	240.00
13-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$	20.00
17-Apr-25	Sundre	Library Board Meeting	Per Diem	\$	100.00
17-Apr-25	Sundre	Museum Board Meeting	Per Diem	\$	80.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Travel Per Diem	\$	40.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Per Diem	\$	80.00
15-May-25	Sundre	Museum Board Meeting	Per Diem	\$	40.00
23-May-25	Sundre	Library Board Meeting	Per Diem	\$	80.00
28-May-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$	140.00
29-May-25	Ottawa	FCM - Ottawa	Per Diem	\$	280.00
30-May-25	Ottawa	FCM - Ottawa	Per Diem	\$	280.00
31-May-25	Ottawa	FCM - Ottawa	Per Diem	\$	280.00
1-Jun-25	Ottawa	FCM - Ottawa	Per Diem	\$	280.00
5-Jun-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$	140.00
17-Jul-25	Sundre	Sundre & District Historical	Per Diem	\$	80.00
16-Oct-25	Sundre	Library Board Meeting	Per Diem	\$	80.00
23-Oct-25	Sundre	SDHS AGM	Per Diem	\$	80.00
25-Oct-25	Sundre	Council Orientation	Per Diem	\$	280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$	160.00

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost
Expense Cla	ims Not Yet Submitted			

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost	
26-Feb-25	MVC	MVC All Council Meeting	Per Diem	\$	80.00
April 12-13	Red Deer	Council Strategic Advisory Comi	Mileage	\$	154.35
April 12-13	Red Deer	Council Strategic Advisory Com	Trave Per Dien	\$	40.00
April 12-13	Red Deer	Council Strategic Advisory Com	Per Diem	\$	520.00

Councillor Ma	arr Con't			9F 15	
29-Apr-25	Innifail	Meeting with Chinooks Edge Sc	Per Diem	\$	80.00
28-May-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$	140.00
29-May-25	Ottawa	FCM - Ottawa	Per Diem	\$	280.00
30-May-25	Ottawa	FCM - Ottawa	Per Diem	\$	280.00
31-May-25	Ottawa	FCM - Ottawa	Per Diem	\$	280.00
1-Jun-25	Ottawa	FCM - Ottawa	Per Diem	\$	280.00
2-Jun-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$	140.00
6-Jun-25	Sundre	Elected Ladies Room Rental	Accommodations	\$	150.00
6-Jun-25	Sundre	Elected Ladies Refreshments	Accommodations	\$	16.00
25-Oct-25	Sundre	Council Orientation	Per Diem	\$	280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$	160.00

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost	
Feb 5-6	Calgary	Brownlee	Registration	\$	219.45
Feb 5-6	Calgary	Brownlee	Accommodations	\$	186.37
Feb 5-6	Calgary	Brownlee	Per Diem	\$	280.00
Feb 5-6	Calgary	Brownlee	Travel Per Diem	\$	40.00
Feb 5-6	Calgary	Brownlee	Mileage	\$	240.00
11-Apr-25	Red Deer	Council Strategic Advisory	Mileage	\$	79.38
11-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$	30.00
12-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$	280.00
13-Apr-25	Red Deer	Council Strategic Advisory	Mileage	\$	79.38
13-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$	240.00
13-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$	30.00
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Mileage	\$	110.38
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Per Diem	\$	80.00
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Travel Per Diem	\$	40.00
13-May-25	Schott's Lake	AB Forest Products Dinner	Travel Per Diem	\$	20.00
13-May-25	Schott's Lake	AB Forest Products Dinner	Per Diem	\$	80.00
15-May-25	Caroline	Spirit Meeting	Mileage	\$	63.50
15-May-25	Caroline	Spirit Meeting	Per Diem	\$	120.00
15-May-25	Caroline	Spirit Meeting	Travel Per Diem	\$	20.00
25-Oct-25	Sundre	Council Orientation	Per Diem	\$	280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$	160.00

Councillor Cheri Buchan

Date	Hosting Town	Description	Expense (less Tax)	Cost	
25-Oct-25	Sundre	Council Orientation	Per Diem	\$	280.00
26-Oct-25	Sundre	Council Orientation	Per Diem	\$	160.00

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost	
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Per Diem	\$	120.00
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Travel Per Diem	\$	20.00
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Mileage	\$	43.85

Councillor Va	rdas Con't			in.b	tar ketikan
Jan. 22-24	Calgary	ITA Gathering 2025	Registration	37.14	\$150.00
Jan. 22-24	Calgary	ITA Gathering 2025	Accommodations		\$329.56
Jan. 22-24	Calgary	ITA Gathering 2025	Per Diem	\$	360.00
Jan. 22-24	Calgary	ITA Gathering 2025	Travel Per Diem	\$	40.00
22-Jan-25	Calgary	ITA Gathering 2025	Mileage	\$	181.44
Feb 5-6	Calgary	Brownlee	Registration	\$	219.45
Feb 5-6	Calgary	Brownlee	Accommodations	\$	186.37
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Registration	\$	891.45
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Accommodations	\$	1,151.90
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Mileage	\$	382.54
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Per Diem	\$	560.00
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Travel Per Diem	\$	100.00
15-Apr-25	Sundre	Hospital Futures Meeting	Per Diem	\$	80.00
29-Apr-25	Innisfail	Mtg Chinook School Board	Mileage	\$	110.37
29-Apr-25	Innisfail	Mtg Chinook School Board	Travel Per Diem	\$	40.00
29-Apr-25	Innisfail	Mtg Chinook School Board	Per Diem	\$	80.00
No further cla	aims will be submit	ted by C. Vardas	Total 2025	\$	5,046.93



CAO'S NEW BUSINESS REPORT TO COUNCIL

COUNCIL DATE:

November 24, 2025

Council requested periodic updates on the new businesses operating in Town at the Strategic Advisory Committee Meeting, held in October 2023.

New Business, Re-location or Closure of Business: January 1 - November 24, 2025

- Adam's Army Charitable Foundation Thrift Store; 101 3 ST SW
- SunMart Convenience Store; 586 Main Ave W, #2 (formerly Sunshine Vapes; moved one bay east).
- Shining Stars Kids Centre; 205 Main Ave W (childcare centre still under renovations/construction);
- Fusion Controls; 138 6 St SE (moved into Town from County);
- HomeTown Storage; 114 6 St SE;
- 2470252 Alberta Ltd. (medical cannabis, 819 5 Ave. SW);
- Certainty Pipeline closed shop;
- Sunnyside Suds Laundromat (commercial component of Sunnyside Apartments (re-development of Parkwood Motel);
- Pet Supply Depot 117 Centre St. S;
- Health Clinic (Physio) 116 Centre St. N;
- Direct Outdoor Gear Corp. 102 6 ST NW;
- Boondox Family Restaurant (moved to new location) 101 3 ST SW;
- Shalor Environmental Consulting 805 5 AVE SW;
- Tec n Rec / Outwest E-Bikes Closed;
- Mystic Alien moved from Centre St. N. to 708 Main Ave. W;
- Royal Lepage moving to 104 6 St. NW;
- Live Elements Yoga moving to 104 6 ST NW (upper level);
- Move Yourself Dance moved into 407 Main Ave. W. (alley access);
- Erbn Green Cannabis closed.

Under New Management:

- Kings Motel open for business under new management
- J Tamer Trading Co. (Knife Shop) under new management & relocated from Centre St. N. to 586 Main Ave. West

Home Office to Date (Permitted Use in Residential Districts):

- Electrical Contractor (Salvador Electric)
- General Contractor (home renovations)
- Tax / Delivery Company
- E-Commerce Service
- Women's Boutique online sales
- Mobile Foot Care
- Digital Design & Manufacturing

Home Occupation to Date (Discretionary Use in Residential Districts): None



DEPARTMENTAL REPORT

DEPARTMENT:	Community Development - Planning & Development
SUBMITTED BY:	Benazir Thaha Valencia, Director of Community Development
COUNCIL DATE:	November 24, 2025
FOR MONTH OF:	September and October 2025
TOPIC / PROJECT #1	Development Permits
Status of Project: Ongoing	Development permits ensure land use aligns with local planning, zoning, and safety regulations.
ACTION/SUCCESSES:	Total of 15 Development Permits: September - Home Office Permit: Taxi/Delivery Company - Change of Use: Pet Supply Store - Home Office Permit: E-Commerce
	- Change of Use: Women's Boutique 'Pop up Shop'
	- Attached Car Port (Commercial)
	- Change of Use: Physio Clinic
COMPANIES FOR ALL	October
	- Change of Use: Retail Store, General (Outdoor Dear)
	- Home Office: Mobile Foot Care
	- Semi-Detached Dwelling
	- Gazebo
	- Change of Use: Eating & Drinking Establishment
	- Industrial lot: Contractor services with small office
	- Sea Can
	 Home Office: Digital Design & Manufacturing Accessory Building (Shed)
TOPIC / PROJECT #2	Building Permits
Status of Project:	Building permits are required to ensure construction meets safety codes,
Ongoing	standards and regulations.
ACTION/SUCCESSES:	A total of 9 Building Permits were issued for:
	September
	- Rooftop Solar Panels
	- 'Ready to Move' small office for contractor services
	- Roof Replacement
	- Attached Car Port (Commercial)
	October
	- Semi-Detached Dwelling (One permit per unit=2 Permits)
	- Gazebo - Wood Stove
	- Shed
TOPIC / PROJECT #3	Safety Code Permits
Status of Project:	Safety code remits Safety code permits ensure that construction and installations comply with
Ongoing	technical safety standards to protect public health and safety.
ACTION/SUCCESSES:	A total of 29 Safety Code Permits were issued for residential
	upgrades/renovations and new residential developments
	Electrical Permits: 12 Gas Permits: 11
	Plumbing: 6
TOPIC / PROJECT #4	Compliance Stamps/Letters (from Real Property Reports)

Status of Project:	RPRs are submitted with a request for a Stamp of Compliance to facilitate the
Ongoing	sale of the property. The role of Administration is to assist property owners to
	solve non-compliant issues.
ACTION/SUCCESSES:	Total 2 Compliances completed.
TOPIC / PROJECT #5	Subdivision Applications
Status of Project:	4 subdivision applications to be endorsed and registered at Land titles:
Ongoing	 Creation of three separate parcels from one parcel – Report and Decision sent. Boundary adjustment) of 5 separate parcels into 4 separate parcels – Report and Decision sent. Bareland Condominium Plan for 8 Residential units and common property – Report and Decision sent. Creation of thirteen single detached housing lots and one Municipal Reserve lot – Report and Decision sent.
ACTION/SUCCESSES:	The Subdivisions applications were assessed to ensure alignment with municipal planning policies and infrastructure capacity. They support orderly growth and allow for new housing and development.
TOPIC / PROJECT #6	Downtown Area Redevelopment Plan
Status of Project: Ongoing	- Currently in Phase 3 of the Downtown ARP project – Stakeholder Consultation Phase 1
ACTION/SUCCESSES:	- Staff and ARP Committee members walked the downtown area and discussed opportunities which included the following: • Enhance the side streets • landscaping, trees, art, and heritage elements to strengthen downtown character. • Improve sidewalk connectivity and pedestrian safety. • Create public gathering spaces and activate alleys for community use. • Gateways
TOPIC / PROJECT #7	Flood Risk Area Development
Status of Project:	Commenced with the background research to update the Land Use
Ongoing	Bylaw on the Flood Risk Area Development section.
ACTION/SUCCESSES:	- Update the Land Use Bylaw map to reflect changes to the flood overlay. Next Step: First Reading in New Year
TOPIC / PROJECT #8	Town Stakeholder Engagement
Status of Project:	- Meetings with the Bike and Ski club
Ongoing	- walked river valley trail system to gain a better understanding of trail
CHECKIE	connectivity and for the location of future signage.
ACTION/CHICCECCE.	
ACTION/SUCCESSES:	 Gained a better understanding of needs and mandate of the club Commenced draft Memorandum of Understanding

ATTACHMENT: September and October 2025 Building Permit Statistics





MEMO

TO: Linda Nelson, CAO

FROM: Chelsea Kruger, Development Assistant

RE: September & October 2025 Commercial, Industrial, Institutional

Projects

<u>Development /</u> <u>Building Permit No.</u>	<u>District</u>	<u>Address</u>	<u>Project</u>	<u>Value</u>
2025-D41	C-1	117 Centre ST S, Bay 4	Change of Use: Pet Supply Depot	N/A
2025-D43	C-2	102 6 ST NW	Women's Boutique Pop Up Shop	N/A
2025-D46 & TSD B 0055 25	I-1	103 7 ST SW	Attached Car Port for storage of skid steer & equipment	5000.00
2025-D47	C-2	116 Centre ST N	Change of Use: Physio Clinic	N/A
2025-D48	C-2	102 6 ST NW	Change of Use: Outdoor Gear Shop	N/A
2025-D52	C-1	101 3 ST SW	Change of Use: Eating & Drinking Establishment	N/A
2025-D53 & TSD B 0053 25	I-1	807 5 AV SW	Contractor Services: Environmental Consulting Company with small office building	55,000.00
2025-D54	I-1	807 5 AV SW	Sea Can	N/A

Legend:

C-1 Central Commercial

C-2 Highway Commercial

C-3 Neighbourhood Commercial

I-1 Light Industrial

I-2 Flood Plain Industrial

PS Public Service

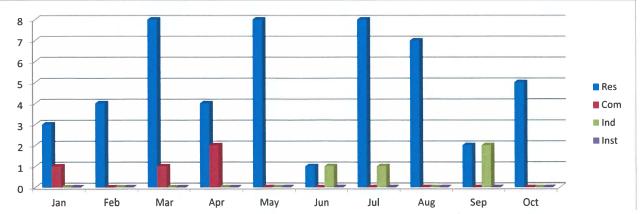
Value: n/a = no building permit required

MONTHLY BUILDING REPORT FOR THE MONTH OF SEPTEMBER 2025

		Sept. 2025		2025 Year To Date			SEPT.2024 Year to Date					
	Dwelling	No. of	B	Building	Dwelling	No. of		Building	Dwelling	No. of		Building
	Units	Permits		Value	Units	Permits		Value	Linita	Permits		Malua
RESIDENTIAL	Ullits	remins		value	Units	remits		value	Units	Permits	-	Value
Two-Storey					0	0	\$		0	0	\$	
Bungalows	0	0	\$	-	2	2		730,000	3	3		1,180,000
Bi-Level		Ť	<u> </u>		3			1,250,000	0	0	_	- 1,100,000
					0		_	-	Ö	0		-
Duplex/Semi Det.					5		_	1,240,000	6	6		1,360,000
Multi-Family					12			2,580,000	36	2	\$	3,200,000
Mobile Homes	0			-	3			605,000	2	2		200,000
Accessory Buildings		0	<u> </u>	-	0		\$	179,700		0		-
Renovation/Addition	0	2	\$	36,000	0	17	\$	521,900	0	. 8	\$	112,662
Sub-Total	0	2	\$	36,000	25	46	\$	7,111,600	47	21	\$	6,052,662
		No. of	B	uilding		No. of		Building		No. of		Building
COMMERCIAL		Permits		Value		Permits		Value		No. of Permits		Value
Building Starts			\$	-		1	\$	350,000		0	\$	value -
Renovation/Addition		0		-		3		220,500		5	\$	910,000
		0	\$	-		4		570,500		5		910,000
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		No. of		uilding		No. of		Building		No. of		Building
INDUSTRIAL		Permits		Value	6	Permits	_	Value		Permits	_	Value
Building Starts Renovation/Addition		1	\$	55,000 5,000		2	\$	55,000		0	\$	-
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INSTITUTIONAL		No. of		uilding		No. of		Building		No. of		Building
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TOTAL	Dwelling Units	No. of Permits		Building Value	Dwelling Units	No. of Permits		Building Value	Dwelling Units	No. of Permits		Building Value
	0	4	\$	96,000	25	55	\$	7,842,100	47	26	\$	6,962,662
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MONTHLY BUILDING REPORT FOR THE MONTH OF OCTOBER 2025

		0	ct. 2	2025	20	025 Year T	o [Date	OCT. 20	24 Year	to I	Date
	Dwelling	No. of		Building	Dwelling	No. of		Building	Dwelling	No. of		Building
	Units	Permits		Value	Units	Permits		Value	Units	Permits		Value
RESIDENTIAL	Office	1 Citillo		value	Office	1 Cillino		Value	Ornio	1 Cillins		value
Two-Storey					0	0	\$	-	0	0	\$	-
Bungalows					2	2	\$	730,000	3	3	\$	1,180,000
Bi-Level				77	3	3	\$	1,250,000	0	0	\$	-
	0	0	\$	-	0	0	\$	-	0	0	\$	-
Duplex/Semi Det.	2	2	\$	400,000	7	7	\$	1,640,000	6	6	\$	1,360,000
Multi-Family					12	6	\$	2,580,000	36	2	\$	3,200,000
Mobile Homes			_		3	3	\$	605,000	2	2	\$	200,000
Accessory Buildings	0	2	\$	14,500	0	11 18	\$	194,200	0	1 9	\$	3,850
Renovation/Addition	0	1	\$	2,000	0	18	\$	523,900	0	0	\$	120,562
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Sub-Total	2	5	\$	416,500	27	51	\$	7,523,100	47	23	\$	6,064,412
		No. of		Building		No. of		Building		No. of		Building
COMMERCIAL		Permits	L	Value		Permits		Value		Permits		Value
Building Starts			\$	-		1	\$	350,000			\$	-
Renovation/Addition		0	\$	-		3	\$	-		7	\$	935,000
		0	\$	-		4	\$	570,500		7	\$	935,000
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TOTAL	Dwelling	No. of		Building	Dwelling	No. of		Building	Dwelling	No. of		Building
	Units	Permits	L	Value	Units	Permits		Value	Units	Permits		Value
	2	5	\$	416,500	27	60	\$	8,258,600	47	30	\$	6,999,412
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Page 1



COMMUNITY DEVELOPMENT REPORT- COMMUNITY SERVICES

DEPARTMENT Community Development- Community Service			
SUBMITTED BY	Jeff Elder, Manager of Community Services		
COUNCIL DATE	November 24, 2025		
FOR MONTHS OF	September & October 2025		

TOPIC #1	Community Centre					
Status of Project:	The Community Centre is a well-used facility with regular user groups,					
Ongoing	special events, and community meetings, supported by daily gym floor					
	maintenance to ensure a clean and functional space for all activities.					
ACTION/SUCCESSES:	Regular User Groups keeping gym busy –					
	 Gymnastics 					
	Pickleball					
	Taekwondo					
	Volleyball					
	Indoor Walking Group					
	Other bookings –					
	Birthdays					
	Basketball weekend bookings					
	Homeschool Group					
	Wedding					
	2025 Election					
	Halloween Events					
	Meetings					
	 Various User group meetings 					
	Other					
	Welcome Back BBQ					
	Fire Extinguisher Yearly Check					
	Gym Floor Daily Maintenance					
TOPIC#2	Parks and Amenities					
Status of Project:	Parks are regularly maintained to support seasonal use, with upkeep					
Ongoing	focused on cleanliness, landscaping, and ensuring safe, accessible					
	spaces for public enjoyment and recreation.					
ACTION/SUCCESSES:	Events:					
	 Run for the Change – Snake Hill Event 					
	Park Cleanup and Maintenance:					
	 Removed all Baskets and flowers from beds 					
	Clean up and winterize Greenwood Campground					
	 Prepared Outdoor Rinks (Royal Purple Park set up) 					
	2026 Flower Order Completed					
	Greenwood Campground:					
	closed for the season on September 30, 2025. Financially successful					
	year seeing increased revenue over the 2024 season.					

	Playground borders replaced, safety issues concerning old borders and						
	sharp edges						
TOPIC #3	Arena						
Status of Project:	The Arena continues to support seasonal programming and events,						
Ongoing	with ongoing maintenance ensuring the facility remains in good condition for both public use and organized activities.						
ACTION/SUCCESSES:	Ice Plant Compressor Overhaul Completed (every 5 Years)						
	 Ice Install completed on time and opened to groups on September 15, 2025 All regular user groups have begun using facility. Games between teams have started. Due to the teacher's strike, public skating and sticks n' pucks have been open during weekdays in the morning/ afternoon. Extremely positive response to all the Arena Upgrades completed in 2025 						
TOPIC # 4	Administration						
Status of Project: Ongoing	Administration manages programs that support residents' well- being and ensures resources are used effectively.						
ACTION/SUCCESSES:	New Cleaning Contractor Hired Created a bid process through the Alberta Purchasing Connection, we received 9 bids in total. The new contractor was oriented and started in September Interviews for new CS Operators Strong competition for upcoming vacancy for a Community Services Operator. A successful applicant was hired and started October 27, 2025.						



DEPARTMENTAL REPORT

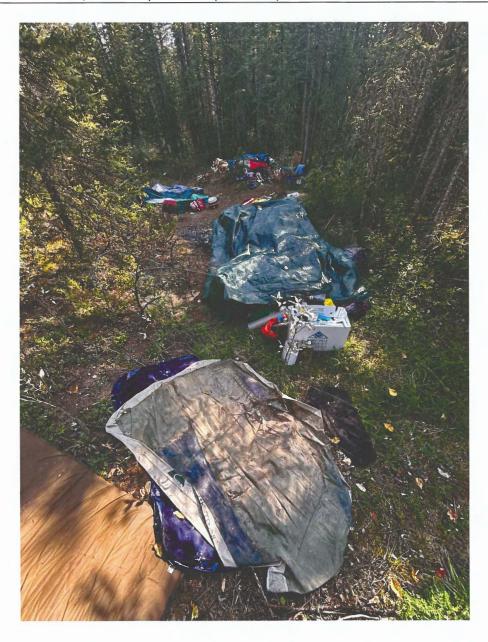
DEPARTMENT:	Municipal Enforcement	
SUBMITTED BY:	Peace Officer Sam Zhao	
COUNCIL DATE:	2025/11/24	
FOR MONTH OF:	September 2025	

TOPIC #1 Calls for Service – September Assist Fire – 12 Assist Other Agency – 2 Assist RCMP – 3 Assist Resident – 13 Assist Town Dept – 17 Bike Patrol – 1 Bylaw Violation: Burning Bylaw – 1 Bylaw Violation: Cat Bylaw – 6 Bylaw Violation: Land Use Bylaw – 4 Bylaw Violation: Noise Bylaw – 4 Bylaw Violation: Traffic Bylaw – 15 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 1 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Complaint – 17 Traffic Complaint – 17 Traffic Control – 6 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Municipal Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Municipal Enforcement responded to 239 calls for service in the month of September 2025	TOR MONTHOL.	September 2023
Assist Other Agency – 2 Assist RCMP – 3 Assist Resident – 13 Assist Town Dept – 17 Bike Patrol – 1 Bylaw Violation: Burning Bylaw – 1 Bylaw Violation: Cat Bylaw – 6 Bylaw Violation: Land Use Bylaw – 4 Bylaw Violation: Inaid Use Bylaw – 4 Bylaw Violation: Noise Bylaw – 4 Bylaw Violation: Traffic Bylaw – 15 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month	TOPIC #1	Calls for Service – September
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Bylaw Violation: Burning Bylaw – 1 Bylaw Violation: Cat Bylaw – 6 Bylaw Violation: Dog Bylaw – 13 Bylaw Violation: Land Use Bylaw – 4 Bylaw Violation: Noise Bylaw – 4 Bylaw Violation: Traffic Bylaw – 4 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol – 7 General Patrol – 7 General Patrol – 7 General Patrol – 7 Togeneral Patrol – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Assist Town Dept – 17
Bylaw Violation: Cat Bylaw – 6 Bylaw Violation: Dog Bylaw – 13 Bylaw Violation: Land Use Bylaw – 4 Bylaw Violation: Noise Bylaw – 4 Bylaw Violation: Unsightly Bylaw – 15 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bike Patrol – 1
Bylaw Violation: Dog Bylaw – 13 Bylaw Violation: Land Use Bylaw – 4 Bylaw Violation: Noise Bylaw – 4 Bylaw Violation: Traffic Bylaw – 15 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Burning Bylaw – 1
Bylaw Violation: Land Use Bylaw – 4 Bylaw Violation: Noise Bylaw – 4 Bylaw Violation: Traffic Bylaw – 15 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Cat Bylaw – 6
Bylaw Violation: Noise Bylaw – 4 Bylaw Violation: Traffic Bylaw – 15 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Dog Bylaw – 13
Bylaw Violation: Traffic Bylaw – 15 Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Land Use Bylaw – 4
Bylaw Violation: Unsightly Bylaw – 1 Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol – 7 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Noise Bylaw – 4
Bylaw Violation: Waste and Recycling Bylaw – 1 Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Traffic Bylaw – 15
Bylaw Violation: Weeds Grass Plants Bylaw – 14 Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Unsightly Bylaw – 1
Community Cleanup – 3 Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Waste and Recycling Bylaw – 1
Community Engagement – 4 Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol – 7 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Bylaw Violation: Weeds Grass Plants Bylaw – 14
Damage to Property – 1 Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Community Cleanup – 3
Deer Carcass Disposal – 1 Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol – 7 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Community Engagement – 4
Directed Patrol – 18 Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol – 7 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Damage to Property – 1
Foot Patrol – 6 Found Animal – 3 Found Encampment – 1 General Patrol – 7 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Deer Carcass Disposal – 1
Found Animal – 3 Found Encampment – 1 General Patrol – 7 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Directed Patrol – 18
Found Encampment – 1 General Patrol – 7 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Foot Patrol – 6
General Patrol – 7 General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Found Animal – 3
General Patrol Off Hours – 14 Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		Found Encampment – 1
Injured Animal – 4 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		General Patrol – 7
Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		
Provincial Violation: Traffic Safety Act – 6 Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		
Provincial Violation: Trespass to Premises Act – 2 School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		
School Zone Patrol – 19 Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		· ·
Traffic Complaint – 17 Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		
Traffic Control – 6 Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		
Traffic Enforcement – 4 Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		·
Traffic Safety Initiative – 11 Unlicensed Animal – 4 Action Steps / Successes Municipal Enforcement responded to 239 calls for service in the month		
Unlicensed Animal – 4 Action Steps / Successes		
Action Steps / Successes		
		Unlicensed Animal – 4
of September 2025	Action Steps / Successes	Municipal Enforcement responded to 239 calls for service in the month
		of September 2025

Attachment #1

Encampment Activity:

Residents have reported an increase in encampments in areas such as Bearberry Bridge, behind the Sundre Feed Mill, and along the Hwy 760 river trails—an expected trend for this time of year. Encampments located or abandoned along the trails will be scheduled for cleanup in the fall, once occupants have moved on for the winter season, to ensure public safety and land protection.





DEPARTMENTAL REPORT

DEPARTMENT:	Municipal Enforcement	
SUBMITTED BY:	Peace Officer Sam Zhao	
COUNCIL DATE:	2025/11/24	
FOR MONTH OF:	October 2025	

TOPIC #1	Calls for Service – October					
STATUS OF PROJECT	Assist Fire – 6					
Completed:	Assist RCMP – 4					
•	Assist Resident – 11					
	Assist Town Dept – 9					
	Bike Patrol – 1					
	Bylaw Violation: Cat Bylaw – 1					
	Bylaw Violation: Dog Bylaw – 8					
	Bylaw Violation: Land Use Bylaw – 6					
	Bylaw Violation: Noise Bylaw – 1					
	Bylaw Violation: Traffic Bylaw – 9					
	Bylaw Violation: Waste and Recycling Bylaw – 1					
	Community Cleanup – 2					
,	Community Engagement – 8					
	Directed Patrol – 7					
	Foot Patrol – 8					
	Found Animal – 2					
	Found Encampment – 5					
	General Patrol – 15					
	General Patrol Off Hours – 14					
	Injured Animal – 2					
×	Neighbour Dispute – 5					
	Provincial Violation: Animal Protection Act – 1					
	Provincial Violation: Traffic Safety Act – 17					
	Provincial Violation: Trespass to Premises Act – 5					
	School Zone Patrol – 3					
	Traffic Complaint – 8					
	Traffic Control – 9					
	Traffic Enforcement – 18					
	Traffic Safety Initiative – 6					
Action Steps / Successes	Municipal Enforcement responded to 192 calls for service in the month					
	of October 2025					

Attachment #1

Deer Activity:

Deer activity typically increases in the fall, resulting in a higher number of vehicle collisions along Hwy 27. Additionally, several deer have been found deceased due to Chronic Wasting Disease (CWD), a trend expected to continue through the winter season.





DEPARTMENT:	Operations				
SUBMITTED BY:	Jim Hall				
COUNCIL DATE:	November 24, 2025				
FOR MONTH OF:	September and October 2025				

TOPIC / PROJECT #1	Water Distribution Leak Reductions				
STATUS OF PROJECT	The water dept. located and repaired leaks throughout the fall. Current flows				
In progress:	from the water treatment plant are in the 950 c/m/d range. Wastewater				
Completed: Yes	figures are in parallel (950's trending consistently. Prior year comparison notes				
	a 1700-1900 c/m/d usage)				
Action Steps / Successes	Investigations continue with metering corrections and monitoring daily flows				
	both with distribution and lagoon wastewater				
TOPIC / PROJECT #2	Water Distribution				
STATUS OF PROJECT	All fire hydrants have been flushed and prepared for winter condition. All				
In progress:	valves have been operated and a list of condition reported for maintenance				
Completed: Yes					
Action Steps / Successes	Ensuring hydrants are functional ensures safety. Fire dept. works with				
	operators to report training, fire usages and operational issues found.				
	Pertinent annual data is currently being recorded in the GIS system.				
TOPIC / PROJECT #3	Gas Department				
STATUS OF PROJECT	The gas dept. has completed 15 services to date with the potential for 5				
In progress: Yes	additional prior to 2026. In October 145 meters have been changed out with a				
Completed:	schedule to complete the remainder of 2025 requirements prior to 2026				
	weather /schedule permitting. SCADA upgrades have been completed for				
	electronic data monitoring.				
Action Steps / Successes	This work is being recorded into the SLMS (Safety Loss Management System)				
	and IMP (Integrity Management Plan) which will be annually reported to				
	Council. Meter targets are in compliance with Measurement Canada				
TOPIC / PROJECT #4	Gas Department Meter/ AMR Management Plan				
STATUS OF PROJECT	The draft report for 2026-2030 detailing meter changeout requirements, AMR				
In progress:	end of life replacements and resources required to fulfill the Measurement				
Completed: Yes	Canada compliance requirements and to ensure utility billing continues has				
	been completed and in review with gas operators.				
Action Steps / Successes	This report outlines a 5-year plan including operational costs for the next 4-				
	year budget that will assist in the overall compliance and meter asset				
	management needs.				
TOPIC / PROJECT #5	Roads Department				
STATUS OF PROJECT	Snow removal equipment is ready for the 2025/ 2026 season. The sander has				
In progress:	been deployed once this season.				
Completed: Yes					
Action Steps / Successes	Preplanning of snow removal for storage, maintenance and emergent snow				
	event strategies are underway.				
TOPIC / PROJECT #6	Roads Department				
STATUS OF PROJECT	Operational tasks completed including Harley raking and grading of back lanes				
In progress:	street sweeping, storm work and placement of millings on commercial back				
Completed: Yes	lanes				
Action Steps / Scheduled	The tasks were completed in a timely manner. The summer contract position				
Events / Successes	was a great help in meeting operational task timelines.				



DEPARTMENTAL REPORT

DEPARTMENT:	Economic Development	
SUBMITTED BY:	Jon Allan	
COUNCIL DATE:	November 24, 2025	
FOR MONTH OF:	September-October 2025	

TOPIC #1	Business Attraction, Retention and Expansion					
STATUS OF PROJECT Ongoing	Work conducted to support business development and diversification within Sundre.					
Action Steps / Successes	 Under the Alberta Advantage Immigration Program, Attended 8 Rural Entrepreneur Stream meetings with prospective international investors or consultants (includes a group of 38 prospective business applicants from China); email correspondence with many others. Assisted two successful RES candidates, which we've been working with since last year, secure locations and put in contact with other services to prepare for opening of their new businesses. The two new businesses are:					
	Red Deer. 7) Met with prospective investors interested in commercial development.					
TOPIC #2	8) Met with commercial landlord about attracting tenants. Mountain View Regional Film Office					
STATUS OF PROJECT	Film development in support of economic diversification, workforce					
In progress	development, and awareness generation about Sundre and our partners.					
Action Steps / Successes	 Met with MVRFO partners about planning for grant applications. Attended meeting and film screening with prospective production company interested in Sundre. 					

	Attended meeting and networking event with Alberta Film Commission.					
TOPIC #3	Tourism Development and Promotion					
STATUS OF PROJECT	Work conducted to promote Sundre and expand partnerships and tourism					
Ongoing	service opportunities in the area.					
Action Steps /	1. Hired and worked with Backroads Alberta, online video blog, to					
Successes	develop mini-doc on Sundre as a destination; short form video already delivered.					
	2. Continued online promotion of Sundre through social media.					
	3. Applied for Travel Alberta tourism advertising & event grant.					
TOPIC #4	Community Development					
STATUS OF PROJECT	Work completed to support the development of amenities,					
Ongoing	education/workforce and quality of living in the Town of Sundre.					
Action Steps /	 Collaborating with Planning department in preparation for new 					
Successes	downtown Area Redevelopment Plan (ARP), including Centre					
	Street vision planning.					
	Hosted two RDP Health Care Aide information sessions for					
	prospective students (in partnership with GNP, Campus Alberta					
	Central, and Health Professional Attraction Committee).					
	Worked with Community Services and Bike n Ski Club in regard to trail signage and development.					
	4. Met with local resident regarding an amendment to the trails map.					
	5. Attended affordable housing public consultation with GNP					
	committee.					
TOPIC #5	Events and Festivals					
STATUS OF PROJECT	Events Coordinator efforts, with support of economic development.					
Ongoing						
Action Steps /	1) Economic Development Officer met with Chamber of Commerce					
Successes	regarding Sundown in Sundre.					
	2) Events coordinator continued hosting successful Pop up Market at					
	Sundre Town Hall parking lot.					
	3) Events Coordinator organized Harvest Festival and Tri-Service Ball,					
	Scary Crow display, planning under way for Christmas Lights in					
	Greenwood Campground.					



REQUEST FOR DECISION

COUNCIL DATE

November 24, 2025

SUBJECT

RFD Council Key Messages September & October 2025

ORIGINATING DEPARTMENT

Legislative Services

AGENDA ITEM

10.1

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills, posted on the Town's website, and an electronic version of the message is posted to the website and the Town's social media site.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH SRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the months of September and October, 2025 as information.

ATTACHMENTS:

10.1a & b Key Messages from the Office of Council for September and October 2025.

Date Reviewed: November 19, 2025 Director Corporate Services for CAO: Ohio allut



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada TOM 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE COUNCIL

For the Month of September

As September comes to a close, I want to take a moment to reflect on what has been a truly full and exciting month in our community, and for me – your mayor.

The month started off with a informative meeting with MLA Nixon discussing the Highway 27 overlay project completion, the successes of our underground service repairs that has dropped our water losses by 23% (that brings big savings to our residents) and the update on our New Wastewater Technology that has recently been approved by Alberta Environment and Protected Areas, and that will bring Sundre into compliance with the Alberta Environmental requirements.

The Fall Festival was held at the Rodeo Grounds, what an exciting family time that included a chili contest, pie baking contest and pie auction. Thank you to all the volunteers and charity organizations that made this one so successful. Our September 08 Council meeting was held with the completed Quarter 2 financials that highlights the steadfast commitment to our financial framework.

Other fantastic events was an Alberta Mid-sized Towns Mayor's Caucus meeting that outlines the plans for supplemental funding to assist with aging underground infrastructure, the Sundre airport concept plan approved by Mountain View County that is added to the area structure plan to support the airport for years to come, and the Mountain View Seniors Housing Foundation golf day that was a huge success raising funds to support all the senior residents in their facilities.

Then, nomination day arrived, September 22, and I was honoured and humbled to be acclaimed for the October 20th Election to be your mayor 2025 to 2029. Thank you Sundre residents, you mean so much to me and I look forward to leading your next Council as we all work together to support this great community.

It has been wonderful to see so many people taking part in activities, supporting local groups, and spending time together. Each event, big or small, showcases the pride and spirit that make our town such a special place to live.

As we move into October, our calendar will remain busy—not only with fall festivities and community gatherings, but also with the municipal election season. This is an important time for our town, and I encourage everyone to stay informed, take part in discussions, and most importantly, make your voice heard by casting a ballot.

Together, let's carry the energy of September forward into October with the same enthusiasm, participation, and community pride.

Mayor Warnock



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

FROM THE OFFICE OF THE COUNCIL

Mayor's October Message

The municipal election has now come to a close, and I want to begin by thanking every resident who took the time to vote, volunteer, or simply engage in local conversations about the future of Sundre. Your participation is what keeps our democracy strong and our town moving forward.

To those who put their names forward as candidates – thank you. Running for public office takes courage and commitment, and our community is better for the ideas and passion you brought to the campaign, congratulations to all who where elected. I look forward to working together as a team – Council, Administration, and Residents alike – to service the best interests of our town.

As we begin a new term, our focus will remain on the essentials; updating and maintaining aged infrastructure, supporting local businesses, keeping our community safe and welcoming and investing wisely in the projects that shape our long-term growth. As your Mayor I will continue to listen, communicate openly and with this great council guide by leadership and fairness the needs of our residents.

Elections remind us that while opinions may differ, our shared goal is the same – to make this a great place to live, work and raise a family. Let's carry that spirit of cooperation and optimism into this continuing four-year term of Council.

Thank you for your trust and support

Mayor Warnock



REQUEST FOR DECISION

COUNCIL DATE

November 24, 2025

SUBJECT

RFD Date for Strategic Planning Session

ORIGINATING DEPARTMENT

Legislative Services

AGENDA ITEM

10.2

BACKGROUND/PROPOSAL:

Each new term of Council is required to complete a strategic plan for the 4-year term. Council discussed the requirement to review and amend the current strategic plan at a 1-day Strategic Planning Session in early 2026, at the Strategic Advisory Committee meeting held on November 1, 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The plan is a comprehensive, long-term roadmap that guides an organization toward its mission and vision by setting clear goals, identifying actionable steps, and allocating resources to achieve desired outcomes. It serves as a framework for decision-making, alignment, and accountability, and typically spans three to five years. The plan will provide administration with a roadmap for the next 4 years. Once the plan has been reviewed, amended and adopted by Council, staff will create their Business Plans, and out of the business plans, staff will create backcasting forms.

ADMINISTRATION RECOMMENDATIONS:

That Council reaffirm their commitment and support to participate in a 1-day strategic planning session lead by the Chief Administrative Officer on a day in January 2026, to be determined by Council.

MOTION:

That the Town of Sundre Council reaffirm their commitment and support to participate in a 1-day strategic planning session lead by the Chief Administrative Officer on a day in January 2026 to be determined by Council.

Date Reviewed: November 19, 2025 Director Corporate Services for CAO:

January 2026						
S	M	T	W	H	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

REGULAR COUNCIL MEETING DATES



REQUEST FOR DECISION

COUNCIL DATE

November 24, 2025

SUBJECT

RFD Correspondence / Invitations

ORIGINATING DEPARTMENT

Legislative Services

AGENDA ITEM

11.

Correspondence and invitations received by, and/or sent by Legislative Services.

ADMINISTRATION RECOMMENDATIONS:

By separate Motion, that Council accept the attached correspondence as information and at Council's discretion, accept or decline the attached invitation.

Motion:

That the Town of Sundre Council accept the letter from the Alberta Museum Association as information.

Motion:

ATTACHMENTS:

11.1 Alberta Museums Association

Date Reviewed: November 19, 2025 Director Corporate Services for CAO Chis allut



Suite 120, 12420.104 Ave NW Edmonton, AB T5N 3Z9 780.424.2626 info@museums.ab.ca museums.ab.ca

November 12, 2025

Mayor Richard Warnock and Council Town of Sundre 717 Main Avenue West Box 420 Sundre, Alberta TOM 1X0

Dear Mayor Warnock and Council:

RE: Municipal Support for Museums in Alberta

On behalf of the over 500 members of the Alberta Museums Association (AMA), it gives me great pleasure to congratulate you on your recent election as representatives for the people of Sundre.

The AMA leads, facilitates, and supports the province's museums through multifaceted programs and services, including advisory resources, professional development opportunities, award-winning publications, and a grants program. As an advocate for the museum community, the AMA champions our membership's commitment to creating innovative, sustainable, and engaging opportunities for lifelong learning and celebration of Alberta's heritage. This work ensures that Alberta's museums are leading contributors to the social, cultural, and economic fabric of our province.

As representatives for the Town of Sundre, I encourage you to continue and strengthen your support for the museums in your municipality, including the Sundre & District Museum. This museum is among the many participants in the AMA's Recognized Museum Program, an accreditation program for museums in Alberta that ensures proper stewardship of our province's collections and a quality visiting experience for all Canadians.

I wanted to share that in recent national surveys conducted for the *Reconsidering Museums* project (reconsideringmuseums.ca) we learned that members of the public strongly value local museums. 74% of Canadians agreed that local museums bring value to their community, and 70% agreed that local museums provide a sense of community. Your support for museums comes in various forms, but did you know Alberta museums receive the highest proportion of their funding from local governments, at 30%¹? Local governments in Alberta are integral partners in the preservation of our unique heritage and culture, and we appreciate your contribution.

We hope you will endeavour to support and enhance the vital role of museums in Sundre, and in the excellent quality of life in Alberta. Please feel free to contact me at 780.424.2626 ext. 1 or jforsyth@museums.ab.ca to discuss how we can best work towards engaged, thriving, and inclusive museums at the heart of Alberta's communities.

Sincerely,

Jennifer Forsyth Executive Director / CEO Alberta Museums Association RECEIVED
NOV 1 2 2025

¹ Government of Canada Survey of Heritage Institutions: 2021 Report, Department of Canadian Heritage



MUSEUMS MATTER TO CANADIANS

We value museums because they make sense of the world around us. They collect our tangible and intangible heritage and invite us to share in the many stories they help tell. Their collections broaden, inspire, and facilitate a shift in our thinking, but the most important work of museums is in collecting perspectives: in showing us how our stories are told.

3 in 4 Canadians think museums are a very important part of Canadian society.

We heard from Canadians across the country that they value and trust museums, and think they are an important part of Canadian society.

ACCESS:

Canadians know about and visit museums, feel welcome in them, and recognize them as spaces for reflection, learning, and dialogue. They value museums even if they do not visit them regularly. Museums are seen as accessible and inclusive spaces, where people can go to see themselves reflected in exhibits, collections, and programs.

94%

agree that museums make them feel welcome and provide what they need for their visits 88%

agree that the museum is a safe place 76%

agree that museums give people a sense of belonging and membership in a Our national identity is changing. As Canada becomes more diverse, it is important to have accessible, inclusive, and welcoming public spaces where Canadians can see themselves in the stories that we tell about our country.

AUTHORITY:

Canadians continue to trust museums and to consider them a credible source of information. They value museums for their role in preservation and learning. Canadians want museums to continue to tell the truth, but to also embrace more diverse types of expertise, including community knowledge and lived experience.

95%

agree that the museum is a place to preserve and care for art and objects, and to tell their stories 95%

agree that the museum
is a place to
learn and
be inspired

80%

agree that museums are a highly credible source of information, above daily newspapers and television While trust in public institutions is decreasing, museums continue to be seen as trustworthy by Canadians. In an age of misinformation, it is important to have credible institutions that can help us understand ourselves and our place in the world.



ACTIVISM:

Canadians think that the museum has value as a teacher, ally, and an agent of change. They see museums as a possible leader, and a model, poised to act on important societal issues like reconciliation, climate change, and growing inequalities.

We are living in a time of increased urgency around the need for social change. Museums are positioned to help lead Canadians as they navigate those changes, and to provide a space for critical thinking and dialogue about the issues that matter to them.

94% 65% 88% agree that museums agree that museums think that the museum should play a prominent give us information can address societal and perspective on issues comes to addressing important cultural and societal issues social issues

METHODOLOGY:

Launched in 2020, Reconsidering Museums was undertaken in partnership with a consortium of provincial and territorial museums associations and the Canadian Museums Association, led by the Alberta Museums Association. The online engagement campaign, Museums for Me, asked the public about the role, value, and future of museums. It included a series of consultations including a survey, public opinion polling, and dialogue sessions undertaken by Hill+Knowlton Strategies Canada on behalf of the consortium.

Visit reconsidering museums.ca to learn more.

The Alberta Museums Association gratefully acknowledges the financial support of the Government of Canada through the Canada Cultural Investment Fund and the Province of Alberta through the Community Initiatives Program for the Reconsidering Museums project.





