Regular Council Meeting
Town of Sundre Municipal Council Chambers
January 23, 2023
6:00 p.m.

1. Call to Order
Moment of Reflection

2. Public Hearing:

3. Agenda – Amendments and Adoption
3.1 January 23, 2023, Regular Council Meeting

4. Adoption of Previous Minutes
4.1 January 9, 2023, Regular Council Meeting — Pg. 1

5. Delegation: None

6. Bylaws/Policies: None

7. Old Business: None

8. New Business:
8.1 RFD Federation of Alberta Natural Gas Co-op Audit Programs — Pg. 5
8.2 RFD Related Party Identification and Disclosures — Pg. 23
8.3 RFD Tourism Sessions — Pg. 24

9. Administration:
9.1 RFD Departmental Reports for 2022 End of Year — Pg. 25
9.2 RFD Article in the Municipal Information Network News by Gord Hume — Pg. 182

10. Municipal Area Partnership (MAP):

11. Council Committee Reports:
11.1 RFD Mayor Richard Warnock — Pg. 185

12. Council Invitations / Correspondence: None

13. Closed Meeting
13.1 Advice from Officials, *FOIPP Act Section 24*

14. Adjournment

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes, and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 or email: townmail@sundre.com

Regular Council Meeting
Town of Sundre Municipal Council Chambers
January 9, 2023
6:00 p.m.

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, January 09, 2023, commencing at 6:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Chris Vardas

ABSENT: Councillor Paul Isaac

Staff: Director of Corporate Services, Chris Albert
Manager Planning & Economic Development, Benazir Thaha Valencia
Sr. Development Officer, Betty Ann Fountain
Legislative Executive Clerk, Shantele Smith

ABSENT: Chief Administrative Officer, Linda Nelson

PUBLIC There were 2 members of the public in attendance, 0 members of the press.

CALL TO ORDER The meeting was called to order at 6:00 p.m., by Mayor Warnock followed by a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION

Res. 001-09-01-23 MOVED by Councillor Marr that the Agenda be approved as presented.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Res. 002-09-01-23 MOVED by Councillor Vardas that the Minutes of the Regular Meeting Minutes of Council held on December 19, 2022, be approved as presented.

CARRIED

_____

_____
Initials

DELEGATION: **None**

BYLAWS/POLICIES: **None**

OLD BUSINESS: **None**

NEW BUSINESS: **BYLAW REVIEW PROJECT-HISTORY AND STATUS**

Res. 003-09-01-23 MOVED by Councillor Petersen, that the Town of Sundre Council accepts the Director of Corporate Services, on behalf of the Chief Administration Officer presentation on the History and Status of the Bylaw Review Project initiated in 2018.

CARRIED

ADMINISTRATION: **None**

MUNICIPAL AREA PARTNERSHIP: **FUTURE MAP MEETING**

Res. 004-09-01-23 MOVED by Councillor Anderson, that the Town of Sundre Council recommends that discussions take place regarding the Closing of Recycling Depots, as well as the Funding and Staffing of Victims Services be considered for inclusion on the January 26, 2023, MAP Agenda.

CARRIED

COUNCIL REPORTS: **None**

COUNCIL INVITATIONS/CORRESPONDENCE: **Letter from Sundre Branch #223 Legion**

Res. 005-09-01-23 MOVED by Councillor Vardas, that the Town of Sundre Council accepts the invitation from the Sundre Branch #223 Legion as information.

CARRIED

Mayor Warnock called a 5 min break at 6:25 p.m.

_____

_____
Initials

CLOSED MEETING

Res. 006-09-01-23 MOVED by Councillor Dalke, that Council go into closed meeting at 6:30 p.m.

CARRIED

The following were in attendance for the closed meeting session:
Staff: Chris Albert, Director of Corporate Services
Benazir Thaha Valencia, Senior Planner

Topic of Closed Meeting

13.1 Advice from Officials, *FOIPP Act Section 24*
13.2 Advice from Officials, *FOIPP Act Section 24*
13.3 Local Body Confidences, *FOIPP Act Section 23*
13.4 Advice from Officials, *FOIPP Act Section 24*
13.5 Confidential Evaluations, *FOIPP Act Section 19(1)*

Benazir Thaha Valencia, Senior Planner left the Closed Meeting at 6:50 p.m.
Chris Albert, Director of Corporate Services left the Closed Meeting at 7:40 p.m.

Res. 007-09-01-23 MOVED by Councillor Anderson, that Council return to an open meeting at 7:38 p.m.

CARRIED

Res. 008-09-01-23 MOVED by Councillor Dalke, that the Town of Sundre Council requests Administration to send a letter to notify Mountain View County that the Town of Sundre would like to begin the process to review the current Intermunicipal Collaboration Framework Master agreements.

CARRIED

_____

_____

Initials

Res. 009-09-01-23 MOVED by Councillor Petersen, that Council go into closed meeting at 7:40 p.m.

CARRIED

Res. 010-09-01-23 MOVED by Councillor Vardas, that Council return to an open meeting at 7:45 p.m.

CARRIED

ADJOURNMENT

Res. 011-09-01-23 MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 7:46 p.m.

CARRIED

These Minutes approved this 23rd January 2023.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

TOWN OF SUNDRE

REQUEST FOR DECISION

COUNCIL DATE: **January 23, 2023**

SUBJECT: **Federation of Alberta Natural Gas Co-op Audit Programs**

ORIGINATING DEPARTMENT: **Infrastructure**

AGENDA ITEM: **8.1**

BACKGROUND/PROPOSAL:

The Town of Sundre Gas Distribution Utility is a member of the Federation of Alberta Gas Co-ops LTD. It is a requirement of the Town as a member to approve and adopt the Federation's Operations and Maintenance manual, Gas Health and Safety Manual, Emergency Preparedness and Response, Safety and Loss Management System, Integrity Management Program and Alberta Agriculture, and Forestry's Rural Utilities Branch Quality Management Plan.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

As a member of this organization, it is a requirement for the utility to adhere and commit to the guidelines set forth by the Federation. These guidelines are a living document and is updated annually to increase performance standards and safety for operational staff, managers, and the public.

The Integrity Management Program ensures that the Town will commit to providing safe, environmentally responsible, and reliable service as a natural gas distributor. The Quality Management Plan (QMP) is a document outlining the codes, standard operating practices required the Rural Utilities Branch.

ALIGNMENT WITH STRATEGIC PLAN

This aligns Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That council approves the Mayor and CAO or Gas Utility Manager to sign the attached forms, noting that Council and the CAO and or Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with this plan.

MOTION:

That council approves the Mayor and CAO or Gas Utility Manager to sign the attached forms, noting that Council and the CAO and or Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with this plan.

Date Reviewed: January 20, 2023	CAO: Lorita Nelson

Quality Management Plan
Town of Sundre Gas Utility

Preamble

This Quality Management Plan (QMP) represents an agreement with the Province of Alberta under section 5 of the *Gas Distribution Act* that all low pressure distribution pipelines and the equipment, apparatus, mechanisms, machinery or instruments incidental to their operation, as well as all primary service lines (defined by sections 1(h), (l) and (n)) are designed, constructed, operated and maintained in accordance with the Act's section 2 requirements. For this purpose of this document, this pipeline system is collectively referred to as a "Gas Distribution System".

The Town of Sundre Gas Utility (hereinafter referred to as "the urban gas utility", section 1(r) of the *Gas Distribution Act*), owns and operates a Gas Distribution System in Alberta and offers and provides natural gas service to residents within the boundaries of its urban municipality. The Municipal Council is, as owner, ultimately but with the full support of the Chief Administrative Officer (CAO) and/or the Gas Utility Manager and employees, takes full responsibility for ensuring that the urban gas utility is designed, constructed, operated and maintained in a manner consistent with section 2 of the Act so as to ensure the safety of its customers, employees, and the general public of Alberta. Annual review of this QMP document by the Municipal Council and the CAO and/or the Gas Utility Manager, in conjunction with the annual submission of as-built plans and meeting operation and maintenance expectations of the Chief Officer partly constitute the 'Approval to Operate' a Gas Distribution System in Alberta.

QUALITY MANAGEMENT PLAN FUNCTIONS

Standards

As applicable, the urban gas utility will design, construct, operate, and maintain its gas utility in accordance with the following legislation and standards:

- The *Gas Distribution Act*
- The *Pipeline Act* and Regulations
- The *Municipal Government Act*; only as applicable/relevant to the gas utility
- *Gas Utilities Act*, as applicable
- The *Occupation Health and Safety Act*, and all codes and regulations, as applicable
- Canadian Standards Association (CSA) Z662 Oil and Gas Pipeline Standard
- Canadian Standards Association (CSA) Z246.2 Emergency Preparedness and Response for Petroleum and Natural Gas Industry Systems
- The Technical Standards Manual for Gas Distribution Systems in Alberta, issued by Rural Utilities
- Guidelines for Operations & Maintenance Practices in Alberta Natural Gas Utilities issued by the Federation of Alberta Gas Co-ops Ltd.
- Alberta Energy Regulator (AER) Directive 71 Emergency Preparedness and Response Requirements for the Petroleum Industry (as applicable)

Urban gas utilities are also expected to maintain appropriate insurance coverage.

Design

©2022 Government of Alberta | January 2022 | Agriculture, Forestry and Rural Economic Development
Classification: Public

The urban gas utility will ensure that its distribution system is designed to safely deliver the required volumes of gas to each consumer under the most extreme conditions by:

- Acquiring the services of a qualified gas distribution Engineer (recognized by APEGA) or a designated P. Tech (Eng) (Professional Technologist) in accordance with the *Engineering and Geoscience Professions Act* to determine system requirements, and/or
- Working with the Engineer/P. Tech. to establish pipe and station design, pipe sizing minimum end line pressure, appropriate route selection, and design and material requirements.
- Acquiring pipe that has been inspected under the Quality Assurance Program (QAP) and approved by Rural Utilities.

Construction Testing and Commissioning

In order to ensure that all pipelines are constructed, tested and commissioned in the appropriate manner, the urban gas utility will:

- Have a documentation process in place that systematically identifies and tracks all the specific approvals, agreements, utility rights-of-way, etc. required and the dates acquired for each.
- Ensure that all pipelines are buried to the depths specified in the Technical Standards and Specification Manual for Gas Distribution Systems by:
  - Providing the contractor with the depth specifications and documenting the information and time of presentation.
  - Spot checking pipeline depths during and/or after the time of installation and documenting the findings.
- Establish a system for recording and auditing the location, and material information for all pipe installed.
- Ensure that all pipelines are tested to the pressures and times specified in the Technical Standards and Specifications Manual for Gas Distribution Systems by:
  - Spot checking charts/pressure data (i.e. start time/location information) during testing and document these checks.
  - Recording all the test, location, and material data on a test confirmation report.
  - Purging each pipeline using an approved method, prior to putting the line into service, and documenting the findings.
- Ensure proper regulator and relief valve configuration and capacities are in place to adequately protect the distribution system and customer installations from excessive pressures by:
  - Providing the technical information required to determine the proper capacities and configuration of the equipment to a qualified installer.
  - Developing a specific audit procedure to ensure the correctness of the regulator and relief valve installation.
- Ensure pipeline warning signs are properly installed by inspecting all new crossings and above ground facilities to confirm the placement of signs, and document accordingly.

Operation, Maintenance and Repair

In order to ensure that the gas utility is properly operated, maintained, and repaired, the urban gas utility will:

- Employ or contract the services of qualified field staff to safely operate and maintain the system. The level of manpower requirements will be established by developing a plan or formula, based on historical performance, system requirements and the level of service committed to by the urban gas utility to complete these functions in accordance with industry standards.
- Ensure that the level of safety equipment for both the shop and emergency response vehicles (as adopted in the Guidelines for Operations & Maintenance Practices in Alberta Natural Gas Utilities) in addition to personal protective equipment (PPE), is provided, inventoried, maintained, and calibrated as and if required.
- Monitor the levels of gas loss by:

©2022 Government of Alberta | January 2022 | Agriculture, Forestry and Rural Economic Development

- Recording and comparing wholesale tap purchases on a weekly basis.
- Comparing the wholesale purchases to the retail sales on a monthly basis
- Physically checking the system for leaks by performing a leak detection survey on the distribution pipe lines at intervals of at least the following:
    - Urban systems - every three years.
    - Rural systems – every five years.

- Ensure that the proper levels of readily detectable odorant are maintained in the system by:
    - Checking the odorant tank levels at every tap location every month and recording findings.
    - Testing or monitoring for levels of readily detectable odorant on a regular basis, not less than once a month at each test location.
    - Maintaining records of monthly readings and spot checking and documenting those results at reasonable intervals.
- Ensure all underground damage and leaks are diligently repaired and reported to the appropriate regulatory body:
    - Damage or leaks to high pressure (> 700 kPa) pipelines or facilities must be reported to the Alberta Energy Regulator (AER).
    - Damage or leaks to low pressure (< 700 kPa) pipelines or facilities must be reported online to Rural Utilities through the Rural Utilities Portal. Urban gas utilities access the Portal through their My Alberta Digital ID for Business (MABI). See https://partners.agric.gov.ab.ca for more information.
        - Significant damage or leaks should be reported to Rural Utilities as soon as it is safe and practicable to do so.
- Develop and maintain a regular preventative maintenance program (i.e. leak detection surveys, cathodic protection surveys, regulator station operation and painting of above ground facilities) to safeguard the distribution system against premature deterioration. The frequency of these activities must be scheduled as established in the urban gas utility's Operations and Maintenance program.
- Establish a maintenance/control system of equipment used to locate pipelines, measure concentrations of odorant and gas, levels of cathodic protection, pressure gauges, etc.

Emergency Preparedness and Response

To ensure that employees understand the urban gas utility's program to respond to emergency situations, the urban gas utility will:

- Develop an Emergency Response Program (ERP) to effectively respond to emergencies, promote safety of workers, responders and the public. The program should cover training, resources and equipment for responding to the following (but not limited to):
    - Pipeline leaks or ruptures,
    - Fires and explosions,
    - Unplanned system outages,
    - Dangerous good spills, and
    - Gas odour notifications.
- Document employee's training and participation in annual tabletop or communications exercises and ERP reviews.
- Actively participate with community emergency services in major field mock disaster exercises (held once every three years).
- Annually review internal emergency response procedures to update the urban gas utility's effectiveness.

Surveying and Plant Records

In order to ensure the completeness, accuracy and timely completion of the urban gas utility's as-built drawings and ensure that the Alberta One-Call database is current, the urban gas utility will:

©2022 Government of Alberta | January 2022 | Agriculture, Forestry and Rural Economic Development

- Maintain an up-to-date set of as-built plans of the gas distribution system in the urban gas utility's office.
- Monitor the progress of as-built surveys and mapping to ensure that the as-built plans are submitted to Rural Utilities by March 31 of the year following construction.
- Review the as-built drawings and documentation against each year's new customer location listing for completeness.
- Submit all required Alberta One-Call database updates for distribution system additions or removals.

RESPONSIBILITY

This Quality Management Plan highlights the safety related components of the Town of Sundre Gas Utility's design, construction, operation, and maintenance programs. The Municipal Council, along with the Chief Administrative Officer and/or the Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with this plan.

This Quality Management Plan was reviewed at the council meeting held on:_____.

Dated _____ _____

Mayor, representing the Municipal Council.

I have read and will support the Municipal Council in the compliance of this Quality Management Plan:

Dated _____ _____

CAO and/or the Gas Utility Manager

Annual review of QMP required:

This QMP must be reviewed and signed by the urban gas utility, represented by the Mayor of the Municipal Council along with the Chief Administrative Officer and/or the Gas Utility Manager on an annual basis and submitted to Rural Utilities by December 31st of each year.

Failure to submit a signed QMP document may result in any or all of the following actions: (1) The annual 'Approval to Operate' will not be issued, (2) all planned/future construction must be approved by the Chief Officer prior to construction until the QMP is signed and submitted, and (3) any construction done without prior approval of the Chief Officer will be in contravention of section 13 of the *Gas Distribution Act* and potentially subject to an offence (section 8) and/or order (section 9) under the Act.

©2022 Government of Alberta | January 2022 | Agriculture, Forestry and Rural Economic Development

Integrity Management Program (IMP)

Introduction

A pipeline system Integrity Management Program (IMP) is an integral part of the Safety and Loss Management System (SLMS). The SLMS is a requirement by the Alberta Energy Regulator (AER) for pipeline licensees in Alberta under Section 9 of the Pipeline Rules and in accordance with Clause 3 of the Canadian Standards Association (CSA) Z662 Oil and Gas Pipeline Standard. Members that do not have AER licensed pipelines are required to have an SLMS as specified by CSA Z662 as adopted by Rural Utilities.

Distributors are required to develop and implement a documented IMP, that specifies the practices used by the operating company to ensure the safe, environmentally responsible, and reliable service of a pipeline system. The IMP is in relation to construction, operation and maintenance, and the integrity assessment of such pipelines and facilities. The IMP is included in the SLMS, for the full pipeline life cycle that provides for the protection of people, the environment, and property.
(CSA Z662-19, Clause 3.2 Commentary)

As part of the requirements for Federation of Alberta Gas Co-ops Ltd. Member's Operations and Maintenance Guidelines (also referred to as O&M Manual), each member is required to review, update, and approve their current IMP on an annual basis. This should be coordinated with the review of other systems under the SLMS such as a Health and Safety program. The review and approval of the IMP by Board/Council motion is included in the O&M auditing process to ensure compliance.

This document sets out guidelines for developing, documenting, and implementing an IMP for the Distributor's pipeline system to provide safe, environmentally responsible, and reliable service. This Program requires supporting policies, procedures and or documentation to show that the respective requirements are being met. Any changes to the IMP must ensure that all requirements as listed by CSA Z662, Annex N are met.
(CSA Z662-19, Annex N, Clause N.0)

Integrity Management Program Scope

The Town of Sundre (The Distributor) is committed to providing safe, environmentally responsible, and reliable service as a natural gas distributor. The intent of this IMP is that it shall cover both pipelines, as defined in CSA Z662, Clause 2 as well as facilities, as defined in CSA Z662, Annex N, Clause N.2.1.1, such as customer meters and regulators, meter stations, pressure regulating stations and Regulating, Metering, Odorization (RMO) stations.

The Distributor is committed to collect, integrate, and analyze information related to the design and type of pipeline system and facilities by following the methods outlined in its IMP.
(CSA Z662-19, Annex N, Clauses N.1, N.1.1, N.2, N.2.1, N.2.1.1, N.2.1.2, and N.2.1.3)

Policies, Objectives, and Performance Indicators

The Distributor shall document policies, objectives, and results (performance indicators) related to its IMP. Performance Indicators may include targets for gas loss, maintenance and inspection schedules, audit results, etc.
(CSA Z662-19, Annex N, Clauses N.1.2 and N.2.2)

Organization

In addition to the information found in the SLMS under Clause A.3.

The Distributor will appoint the responsibility of administering the IMP to the IMP Program Manager.

Those responsibilities shall include:

- Pipeline integrity management program development and improvement
- Records management
- Pipeline integrity management program planning and reporting
- Allocation of funding
- Implementation of plans
- Integrity performance indicators
- Integrity program audits, reviews, and evaluations

(CSA Z662-19, Annex N, Clauses N.1.3 and N.2.3)

Description of Pipeline Systems and Facilities and Integrity Management Program Records

In addition to the information found in the SLMS under Clause A.7.6.3.

The Distributor is committed to prepare and maintain a description of the system related to all pipeline and facility design, construction, operation and maintenance of their distribution system.

The Distributor shall prepare and manage records related to pipeline and facility design, construction, operation and maintenance that are required when performing the activities outlined in the IMP.

The Distributors AER pipelines licenses **3535** shall be included in the IMP.

The Distributors annual Approval to Operate from Rural Utilities shall be included in the IMP.

For Distributor's that have pipelines crossing Provincial and National borders, an annual Canadian Energy Regulator (CER) pipeline approval. shall be included in the IMP.

This can be achieved by, but not limited to, the following:

a) Location of all pipelines and facilities through a current and accurate mapping system (eg GPS or other proven survey methods)
b) Identification of pipeline class locations (CSA Z662-19, Table 4.1)
c) Properly designed pipelines and facilities including maximum operating pressures, load surveys and all other pertinent operating conditions
d) All pipeline and facility specifications including pressure control equipment documentation, asset assembly specifications, quality assurance documents, material test reports (MTR), nondestructive examination (NDE), joining and inspection records, pressure testing reports, coating specifications and test records, inspection test plans (ITP), cathodic protection system design and performance. Other documentation specific to crossings, including approvals and agreements, details and drawings, photographs, inspection, and as-built reports shall be retained.
e) Record of topography, soil type, backfill material (if other than the soil type), and depth of cover at time of installation.

(CSA Z662-19, Annex N, Clauses N.1.4, N.1.5, N.2.4, N.2.5, N.2.5.1, and N.2.5.2)

Management of Change

In addition to the information found in the SLMS under Clauses A.3.3 and A.8.

The Distributor is committed to a process of managing, implementing, and tracking change that can affect the integrity of the distribution system. These changes are both those initiated by the Distributor and those that are not in the control of the Distributor.

This process may include, but is not limited to:

- Annual updating the Distributors mapping system for foreign pipelines, facilities, and pipeline ownership
- Monitoring source pressure, operating pressures due to load changes, and gas quality
- Employment training and mentoring to ensure a continuous qualified staff
- Updating the organizational charts to ensure operational hierarchy and corresponding responsibilities
- Reviewing proposed design changes that may affect the functionality of the pipeline, facility, and control systems with your Engineer prior to implementation.
- Reviewing inspection records of piping, valves, pressure control, and measurement equipment to identify changes that could affect the integrity of the distribution system
- Monitoring physical environment changes as it relates to the distribution system
- Compliance with and auditing of the Federation O&M Manual
- Governance training and succession planning for directors
- Methods practices and procedures related to pipeline integrity management
- Monitoring changes in technical requirements, industry standards, and regulations

(CSA Z662-19, Annex N, Clauses N.1.6 and N.2.6)

Competency and Training

In addition to the information found in the SLMS Clause A.4.2.

The Distributor shall employ qualified personnel or approved/qualified contractors and support participation in training programs as may be required to safely construct, operate, and maintain the pipelines and facilities.

The skill requirements are based on system or operating requirements which may include but not necessarily limited to the following training:

- Gas Utility Operator
- Gasfitter
- RMO I and II
- Emergency Response
- First Aid & CPR
- H_2S Alive
- WHMIS
- Confined Space Entry
- Transportation of Dangerous Goods
- High Energy Joining
- PE Fusion
- Olfactory Testing
- Ground Disturbance
- Defensive Driving
- Any training course that may be found in the Distributors Health and Safety Policies and Procedures

The Distributor will maintain documentation that tracks certification expiry dates and is committed to ensure the level of training meets industry requirements.

Training is available through, but not limited to:

- Federation of Alberta Gas Co-ops Ltd.
- Local accredited training facilities
- Online training
- Industry workshops/seminars
- Inhouse mentorship

(CSA Z662-19, Annex N, Clauses N.1.7, N.1.7.1, N.1.7.2, N.2.7, N.2.7.1, and N.2.7.2)

Hazard Identification and Control

In addition to the information found in the SLMS Clause A.7.3.

The Distributor is committed to the identification of hazards that can lead to failures, external interference, and damage incidents. Hazards that are within the scope of risk assessments must be identified and described in sufficient detail to support root cause analysis.

This can be achieved by:

- Conducting regular staff/safety meetings
- Addressing any deficiencies found during an external audit
- Investigating all incidents
- Training on facility, equipment, or technological changes via virtual or hands on
- Reviewing industry and regulatory related bulletins
- Sharing Health and Safety learnings with the Federation Health and Safety Working Group

(CSA Z662-19, Annex N, Clauses N.1.8, N.1.8.1, N.2.8, and N.2.8.1)

In addition to the information found in the SLMS Clause A.7.3.

The Distributor will keep records of all failures or external incidents for the life of the facility and pipeline system. Using this historical data will allow the identification of potential hazards on specific sections of the facilities and pipelines system and also identify repeat external interference incidents. Consideration should be given to the location of the failure, the cause or type of failure, the component of the facility and pipeline system, failure occurrence, and all other details pertinent to the incident. If one section shows an abnormal failure rate, this section will be monitored more frequently and replaced if deemed necessary.

This can be achieved by:

- Following the Federation O&M Manual
- Following the Distributors Health and Safety Policies and Procedures
  Review of applicable Industry incidents

(CSA Z662-19, Annex N, Clauses N.1.8.2, N.1.8.3, N.2.8.2, and N.2.8.3)

Risk Assessment General and Documentation and Risk Analysis Approach, Evaluation, Refinement, and Reduction Evaluation

In addition to the information found in the SLMS Clause A.9.3.

The Distributor is committed to reducing exposure to risk to their facilities and pipelines through preventative analysis, documentation, evaluation, and refinement. The Distributor takes into account the frequency and consequences of incidents, the significance of the estimated risk and identifying, evaluating and implementing options for reducing risk.

If the Distributor deems the risk level to be significant, a more in depth analysis will be undertaken. The Distributor will consult with a third party specialist and undertake further investigation as may be required to lower the risk level.

This can be achieved by:

- Determining the impact of the risk
- Determining the negative consequences and severity that would result
- Determining the probability of the risk occurring

An Assessment Matrix, like the one in the Emergency Preparedness and Response section of the Federation O&M Manual, could be utilized.

(CSA Z662-19, Annex N, Clauses N.1.9, N.1.9.1, N.1.9.2, N.1.9.3, N.1.9.4, N.1.9.5, N.1.9.6, and N.2.9)

Options for Reducing Likelihood and Consequences of Failure or Damage Incidents and Operating Errors

In addition to the information found in the SLMS Clause A.9.

The Distributor is committed to track failure incidents, external interference incidents, damage, deterioration, environmental protection, and safety to any and all parts of its distribution system. The Distributor is committed to report all such incidents to the proper governing authorities.

The Distributor shall follow procedures set out in the Federation O&M Manual for investigating and reporting failure and external interference incidents. Such incidents shall be documented and reported to the proper authorities immediately. Documentation shall include:

- Location
- Incident date and time
- Weather conditions
- Operation of pipeline
- Pipe specification
- Coating condition
- Cathodic protection status
- External interference
- Joining method
- Volume release
- Ground condition
- Pipeline locate request (completion and exposure)

An analysis of each incident shall be undertaken to seek improvements to the IMP on a per incident basis.

The Distributor is committed to reduce the frequency of failure incidents associated with improper operation and control system malfunction in the following manners:

- Continuing personnel training
- Improved pipeline control and monitoring methods
- Changing the operating and maintenance practices
- Improvements to the pipeline and above ground facilities

(CSA Z662-19. Annex N, Clauses N.1.10, N, 1.10.1, and N, 2.10)

External Interference

In addition to the information found in the SLMS Clause A.9.

The Distributor is committed to reduce the frequency of failure incidents and external interference incidents in the following ways:

- As a member of Utility Safety Partners
- Maintains all above ground facilities for vegetation control on a semi-annual basis
- Performing right-of-way patrols and pipeline inspections as required
- Use only qualified pipeline locators
- Erect fences and structures to protect its facilities
- Maintain appropriate pipeline signage
- Participate in public awareness sessions

(CSA Z662-19, Annex N, Clause N.1.10.2)

Imperfections

In addition to the information found in the SLMS Clause A.9.

The Distributor is committed to reduce the frequency of failure incidents due to manufacturing and/or construction defects by the following:

- Participating in the Federation Quality Assurance Program
- Temporarily reducing operating pressures
- More frequent monitoring of cathodic protection
- Pressure testing
- Pipe repair and/or replacement
- Inspect any exposed pipeline during normal operation for pipe/tracer wire/coating imperfections and/or damage and general condition

(CSA Z662-19, Annex N, Clause N,1.10.3)

Natural Hazards

In addition to the information found in the SLMS Clause A.9.

The Distributor is committed to reduce the frequency of failure associated with natural hazards by the following:

- Inspection of critical watercourse crossings after flood events
- Performing right-of-way patrols and pipeline inspections as required
- Erect fences and structures to protect its facilities
- Relocate pipelines if necessary

(CSA Z662-19, Annex N, Clause N.1.10.4)

Consequence Reduction

In addition to the information found in the SLMS Clause A.9.

The Distributor is committed to reduce the consequences associated with failure incidents by the following:

- Automatic meter reading on all sales taps to provide quick balancing discrepancies
- Pressure and temperature alarms on all sales taps to detect any variance in gas delivery pressures
- Following all emergency response procedures as adopted in the Federation O&M Manual
- Participating in local mock disasters and public awareness campaigns

(CSA Z662-19, Annex N, Clause 1.10.5)

Integrity Management Program Planning

The Distributor is committed to establishing plans and schedules related to pipeline system integrity management. The frequency and type of inspection shall be in accordance with the Federation O&M Manual.
(CSA Z662-19, Annex N, Clauses N.1.11, N.1.11.1, N.2.11, and N.2.11.1)

The Distributor shall take the following into consideration when planning its IMP:

- Known existing problems that could lead to a failure incident
- Potential greater risk for pipelines and facilities located in high consequence areas
- The potential of those existing problems to grow in magnitude
- Controlling identified hazards through historical data
- Reducing the estimated risk level through third party consultation
- Regularly scheduled inspections, testing, patrols, and monitoring
- Annual reviews of the IMP to ensure effectiveness of the program
- Failure and external interference incident history of the Distributor and the pipeline industry as a whole

(CSA Z662-19, Annex N, Clause N.1.11.2)

The Distributor is committed to document all methods used to prioritize and schedule activities related to its IMP.
(CSA Z662-19, Annex N, Clauses N.1.11.3 and N.2.11.2)

The Distributor shall, upon completion of pipeline and facility integrity activities, review the following:

- Methods and procedures were performed properly
- Any changes were approved prior to implementation
- Objectives were achieved
- Incomplete work noted
- Any recommendations for future work noted
- All work documented

(CSA Z662-19, Annex N, Clauses N.1.11.4 and N.2.11.3)

The Distributor shall share the IMP plans with their appropriate personnel.
(CSA Z662-19, Annex N, Clauses N.1.11.5 and N.2.11, 4)

Inspections, Testing, Patrols, and Monitoring

The Distributor is committed to follow all procedures set out in the Federation O&M Manual for inspecting, patrolling, testing, and monitoring its distribution system. This will include:

- Verifying the satisfactory operation of the cathodic protection system through a third party inspection or assessment by a corrosion specialist on a scheduled basis
- Monitoring of the internal corrosion control program through visual inspection and lab analysis of cut-outs
- Undertaking leak detection on all pipelines on a regular interval. Methods will include daily gas volume monitoring, monthly wholesale/retail gas balancing and regularly scheduled gas detection surveys.
- Inspecting block valves for proper operation and leakage on a scheduled basis
- Inspecting facility pressure regulators and relief valves on a scheduled basis
- Pipeline patrolling on a scheduled basis

(CSA Z662-19, Annex N, Clauses N.1.12, N.1.12.1, and N.2.12)

The Distributor shall base its frequency of inspections, if not specified by code or regulation, then on historical performance of its distribution system and industry standards.
(CSA Z662-19, Annex, Clauses N.1.12.2 and N.2.12.1)

The Distributor shall utilize a cathodic specialist to evaluate the condition of the cathodic protection of the system and follows corrective actions as recommended.
(CSA Z662-19. Annex N, Clauses N.1.12.3, N.1.12.4, and N.1.12.6)

The Distributor shall regularly inspect pipelines and facilities (filters, drains, pipeline components, etc.) that may collect corrosive agents. Any corrosive agents collected shall be tested to determine the chemical nature and potential impact on the pipeline system and/or facilities or gas quality. Upon opportunity, inspect all coupon/cutouts on metallic pipelines for internal corrosion. The results of this inspection/analysis will be documented.
(CSA Z662-19, Annex N, Clauses N.1.12.5 and N.2.12.2)

The Distributor shall include in its documents of inspections, testing, patrolling, and monitoring the following:

- Dates performed
- Methods and equipment used, including the most recent calibration of such equipment
- Results and observations and subsequent evaluations of those results

(CSA Z662-19, Annex N, Clauses N.1.12.7 and N.2.12.3)

Evaluation of Inspection, Testing, Patrol, and Monitoring Results

The Distributor shall evaluate potential deficiencies that may lead to a failure incident. Such evaluation may include consulting with a corrosive specialist or undertaking an engineering assessment.
(CSA Z662-19, Annex N, Clauses N.1.13, N.1.13.1, N.2.13, and N.2.13.1)

Evaluation of Indications of Imperfections

In addition to the information found in the SLMS under Clause A.7.9.

The Distributor shall have all imperfections evaluated as identified in the inspection reports. Such evaluations shall be in accordance with the requirements as stated in Z662 for all types of pipelines and facilities.
(CSA Z662-19, Annex N, Clauses N.1.13.2, N.1.13.2.1, N.2.13.2, N.2.13.2.1, N.1.13.2.2, and N.2.13.2.2)

Natural Hazard Evaluations

The Distributor shall assess and monitor for slope instability, erosion, scour, loss of cover, ice effects, etc. that may adversely impact the pipeline or facility. If any of these concerns exists near a pipeline or facility, increased monitoring is required to determine risk of potential failure.
(CSA Z662-19, Annex N, Clause N.1.13.3)

Records of Recommendations

In addition to the information found in the SLMS under Clause A.6.

The Distributor shall document records of recommendations and dispositions of recommendations.
(CSA Z662-19, Annex N, Clauses N.1.13.4 and N.2.13.3)

Corrective Action

In addition to the information found in the SLMS under Clause A.9.

The Distributor shall assess and document the corrective actions and repair procedures required to prevent failures or damage with significant consequences. Where pipelines or facilities are not suitable for continued service at current operating levels, they shall be repaired, replaced, or operated at a lower pressure as may be determined by an engineering assessment.
(CSA Z662-19, Annex N, Clauses N.1.14, N.1.14.1, N.1.14.2, N.1.14.3, N.2.14, N.2.14.1, N.2.14.2, and N.2.14.3)

Continual Improvement, Integrity Management Program Review and Evaluation

In addition to the information found in the SLMS under Clause A.9.

The Distributor shall develop and document a process for continual improvement, document the results of reviews and evaluations of the IMP and consider the following in that process.

- Annual reviews and evaluations
- Effects of changes to the pipeline and facilities
- Assess trends resulting from the audit
- Review the status of the integrity performance indicators
- Review incident analysis
- Review and learn from events

(CSA Z662-19, Annex N, Clauses N.1.15, N.1.15.1, N.2.15, and N.2.15.1)

Performance Monitoring and Measurement and Audits

In addition to the information found in the SLMS under Clause A.9.

The Distributor shall establish and maintain documented procedures for internal audits on an annual basis to ensure the integrity of the Distributors pipelines and facilities. In addition, and in accordance with the Federation O&M Manual - Audit Procedures section, an external audit will be completed on a scheduled basis.
(CSA Z662-19, Annex N, Clauses N.1.15.2, N.1.15.3, N.2.15.2, and N.2.15.3)

Control of Nonconformance

In addition to the information found in the SLMS under Clause A.9.6.

The Distributor shall establish and maintain procedures for defining responsibility and authority for handling and investigating nonconformances, and for initiating and completing corrective and preventive action.
(CSA Z662-19, Annex N, Clauses N.1.15.4 and N.2.15.4)

Incident Investigations

The Distributor shall follow the procedures in the Federation O&M Manual and the Distributor's Health and Safety Policies and Procedures for failure and damage incidents.
(CSA Z662-19, Annex N, Clauses N.1.16 and N.2.16)

Integrity Management Program (IMP)

Declaration, Commitment, and Authority

The Town of Sundre (The Distributor) is committed to the development and implementation of a documented Integrity Management Program (IMP) for the pipeline system that provides protection of people, the environment, and property.

The Board/Council fully supports the IMP in its entirety and accepts that all the terms, conditions, and commitments are being satisfied based on an annual report and confirmation by the IMP Program Manager.
(CSA Z662-19, Annex N, Clauses N.1.3 and N.2.3)

Board/Council Chairperson Signature: _____

General Manager Signature: _____

Date: _____

Safety and Loss Management System (SLMS)

Declaration, Commitment, and Authority

The Town of Sundre (The Distributor) is committed to the development and implementation of a documented Safety and Loss Management System (SLMS) for the pipeline system that provides protection of people, the environment, and property.

The Board/Council fully supports the SLMS in its entirety and accepts that all the terms, conditions, and commitments are being satisfied based on an annual report and confirmation by the SLMS Program Manager.
(CSA Z662-19, Annex A, Clause A.9.2)

Board/Council Chairperson Signature: _____

General Manager Signature: _____

Date: _____

Emergency Preparedness and Response

Scope

The Emergency Preparedness and Response Program (the Program) is designed to assist the Distributor Board, Management, and Employees in planning for and identifying emergencies and incidents that could affect the operation of their business functions.

Purpose

The purpose of the Program is to establish a decision framework and action plan so that the Distributor can quickly and effectively respond to an emergency.
(AER Directive 071, Section 1.5)

The Program intents to and promotes:

- The safety of workers, responders and the public
- Reduce the potential for destruction of goods and other property
- Reduce the magnitude of environmental incidents and other impacts
- Help responders quickly determine and initiate proper remedial actions
- Allow the efficient use of resources and reduce recovery times and costs
- Make responders, industry and the public more confident that emergencies will be properly managed

Declaration, Commitment and Authority

The Town of Sundre (The Distributor) is committed to the Health and Safety of its employees and contractors, the public, and the environment by being prepared for emergencies and incidents that may affect the above.

The Board and its Directors fully support the Program with all terms and conditions in its entirety.

Signed: _____ Date: _____

(CSA Z246.2-18, Clause 4.2, 4.2.1, and 4.2.2 and OH&S Code, Part 7, Section 115(1))

TOWN OF SUNDRE

REQUEST FOR DECISION

COUNCIL DATE	**January 23, 2023**
SUBJECT	**Related Party Identification and Disclosures**
ORIGINATING DEPARTMENT	**Corporate Services**
AGENDA ITEM	**8.2**

BACKGROUND:

Public Sector Accounting Standard 2200 (PS2200) establishes related party disclosure requirements for key management personnel. This standard is an integral component contributing to the transparency of the organization.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In compliance with PS2200, the Town of Sundre annually obtains information from key management personnel to determine if there are any related party transactions that require disclosure in the annual audited financial statements.

Administration will provide a verbal report on the purpose, definitions and guidelines of this annual practice. As well, Council will be given the opportunity to complete their annual declarations.

ALIGNMENT WITH STRATEGIC PLAN

This aligns Council's strategic priorities of Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council accept the verbal presentation for information.

MOTION:

That the Town of Sundre Council accepts Administration's verbal presentation for information.

Date Reviewed: January 19, 2023 CAO: Linda Nelson

TOWN OF SUNDRE

REQUEST FOR DECISION

COUNCIL DATE	**January 23, 2023**
SUBJECT	**Tourism Sessions**
ORIGINATING DEPARTMENT	**Legislative Services**
AGENDA ITEM	**8.3**

BACKGROUND/PROPOSAL:

As Council is aware, there has been a lot of tourism related activity and discussion at the Provincial and Federal levels, and Sundre has been identified as one of the important areas for Alberta, along with a number of other regions in the province.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The concept is to create a Destination Development Plan for each of the Tourism Development Zones, with the intent to have the plans complete by March of this year. Staff have participated in a number of meetings, and stakeholder engagement sessions, and the thought behind the plans is to create respectful, sustainable tourism to support our local businesses and communities.

Verbal report to follow.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with 4 out of Council's Strategic Pillars – Pillar 1, Community Development, Pillar 2 Community Wellness, Pillar 4 Supportive Infrastructure, and Pillar 5 Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

The Town of Sundre Council accepts the CAO's report on Tourism as information.

MOTION:

The Town of Sundre Council accepts the CAO's report on Tourism as information.

Date Reviewed: January 19, 2023 CAO: Linda Nelson

TOWN OF SUNDRE

REQUEST FOR DECISION

COUNCIL DATE	**January 23, 2023**
SUBJECT	**Departmental Reports – 2022**
ORIGINATING DEPARTMENT	**Legislative Services**
AGENDA ITEM	**9.1**

BACKGROUND/PROPOSAL:

The following Year End Departmental Reports for 2022 are provided to Council for their review and information:

a) Linda Nelson, Chief Administrative Officer
b) Chris Albert, Director of Corporate Services
c) Ross Clews, Fire Chief
d) Benazir Thaha Valencia, Senior Planner
e) Jon Allan, Economic Development Officer
f) Operations
g) Community Services
h) Sam Zhao, Community Peace/Bylaw Officer
i) Joy Willihngaz, Sundre Municipal Library

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for 2022 as information.

ATTACHMENTS:

Department Reports

Date Reviewed: January 20, 2023 CAO Linda Nelson

TOWN OF SUNDRE
Visit. Live. Explore.

TOWN OF SUNDRE DEPARTMENTAL HIGHLIGHTS FOR 2022 YEAR END

Legislative Services

- Completed agreements for organizations receiving annual funding
- Awarded Alberta Municipalities Environmental Award
- Awarded Alberta Municipal Affair Municipal Excellence Award
- Successful Spring and Fall Workshop with Council, including development of new business plans and backcasting forms, the 4 year operating budget and the 5 & 10 year capital plans
- Hosted two Public Open Houses
- Council adopted a new Strategic Plan for 2022 to 2026
- Worked with AT on the Hwy 27 overlay, with underground being completed this year, and the roundabouts, lights at the Bergen Road and mill and fill being competed in 2024.
- You will notice in your agenda packages, Council made 359 resolutions, with 36 directives to administration. The directives are attached as schedules in the motion log.
- Hosted the Sikh Motorcycle Club and members of the Dashmesh Cultural Centre, who generously donated $11,000.00 to GNP and $11,000.00 to the Sundre Food Bank.
- Town of Sundre was a co-presenter for the new wastewater technology at the Alberta Municipalities Convention.
- Began a new business welcome program for new businesses
- The Fire Audit under the Town's Fire Safety Codes Discipline was completed and accepted by the Safety Codes Council with the comment from the Administer of Accreditation on the thorough and comprehensive review and effort put into completing the review.
- Council completed the mandatory orientation session as required under the Municipal Government Act, including the Council Code of Conduct Bylaw with the compulsory review of the Public Participation and Engagement Policy.
- The eSIM Lab was established at the Sundre Fire Hall, which will help maintain the diverse skillset of all the medical staff at the Myron Thompson Medical Centre.
- The Town of Sundre Mayor and Council, and MLA Jason Nixon presented 12 Year Emergency Services Medals to three members of the Fire Department, and 22 Year Emergency Services Bars to two members of the Fire Department.
- Council initiated a key message utility insert to keep our citizens informed on all of the great work being completed by Council and staff each month.
- The Town of Sundre has been identified as a area of priority for a destination development plan. Travel Alberta, in partnership with consultants, is undertaking a destination development exercise for the Sundre region to develop a strategic destination development roadmap for the next 10-year time horizon. Their goal is to enhance the visitor economy within this region to benefit those who live within it, while

- keeping the authenticity of the of what makes this region unique. This initiative is well underway, and staff have been working closely with travel alberta and the consultants, with the goal a completed plan by March of this year.

Corporate Services

- The audit of the 2021 fiscal year was completed and the resulting 2021 Financial Statements were filed with the Province ahead of the May 1, 2022 deadline. For the third year in a row, the final audit report identified no unresolved audit finding recommendations and no outstanding recommendations, which has not happened in a great many years. The preliminary audit procedures for the 2022 fiscal year began in November 2022 and will progress into 2023 with the engagement of a new audit firm, KPMG.
- Reviewed the philosophies and assumptions incorporated within the Financial Framework with Council to ensure adherence to the Strategic Priorities established. Council adopted the updated Framework on November 14, 2022 and will serve to inform our financial decisions for the next four years.
- The fourth and final year of the first-ever four-year budgeting cycle was completed in December 2022. All four years of the approved budgets met or exceeded Council's direction of maintaining a cost increase equivalent to the inflation rate establish by Statistics Canada and not decreasing the level of service to the community. This also allowed the Town to maintain the Residential Mill Rate at 8.388 for the first three years of the cycle and decrease it to 7.9918 for the final year.
- A new budget cycle will begin in early 2022 with a Council Strategic Planning Session and a Spring Workshop. On December 5, 2022 Council approved the 2023 – 2026 Operating budget which outlines the structure for a consistent and predictable 4% per year projected cost escalation. As well, the 10-Year Capital Plan identifies a number of large capital projects to be undertaken including the passive recreation area, the permanent outdoor rink, water & wastewater infrastructure replacements, water leak repairs and hard surfacing of certain back alleys to improve use.
- Accessed over $167,000 of Provincial and Federal grant funding to fund projects including refurbishing the Community Centre gym floor, began work on pathway improvements at Bearberry Creek, pathway lighting, and critical wastewater infrastructure improvements.

Fire Department

2022 was a busy year for the Sundre Fire Department total call volume was 355
For the second year in a row, Sundre Fire experienced its highest call volume ever. In 2022, Sundre firefighters responded to 355 emergency calls, a 155% increase as compared to the yearly average for every preceding year except 2021 (which was our busiest year by far, until now).

INCIDENTS	Town of Sundre	Mountain View County	Clearwater County	Bighorn MD	Total	Year to Date Total
Fires		2			2	20
Outside Fires						9
Control Burn - Arrived on scene		2			1	5
Rubbish/Grass Fires		1			1	19
Investigation of Smoke					0	1
Electrical Public Hazard					0	2
Alarm -No Fire -Steam					0	1
Alarm -No Fire - detector activated	4	1			5	18
False Alarms-internal or local alarm system		1			1	36
Gas Leak Miscellaneous					0	1
Gas Leak Natural Gas	1				1	1
Gas Leak Response to CO					0	5
Medical Assists	8	5			13	176
Medical Assists-stood down					0	3
Miscellaneous Rescues					0	2
Motor Vehicle Collisions		2			2	40
Mutual Aid Requests					0	9
Miscellaneous					0	7
Total	**13**	**13**	**0**	**0**	**26**	**355**

Community Events, Fire Prevention Events Town of Sundre Fire Department

- Greenwood Neighborhood - Charity Check stop
- Sundre Petroleum Operators - Group Neighbors Day
- Town of Sundre Canada Day Fire works Display
- Town of Sundre Fire Department - Halloween Pumpkin carving
- Sundre Aqua-plex Junior Lifeguard program- fire home safety and dry chemical fire information/demonstration
- Town of Sundre Fire Department – Santa Day at the Fire Hall
- Sundre Library – Welcome to Spring event
- Cooking for kindness – Serving the community
- Sundre Kindergarten Fire Hall Tours
- Sundre Playschool Fire Hall Tours
- Public requested Fire Hall Tours
- Remembrance Day Wreath laying
- Rink flooding Sundre and Bergen

Fire Rescue Training completed in 2022

- Farm and Machinery Extrication Rescue
- NFPA 1041 level I Instructor 4 members completed and certified
- NFPA 1041 Level II instructor 2 members completed and certified
- NFPA 1051 Wildland firefighter
- Red Cross Advanced First Aid
- Safety Code Fire inspector
- AEMA ICS-200
- Swift Water Rescue
- Ice Rescue
- AEMA – Director of Emergency Management training
- In-hall training has Increased in variety and quality, hands in Vehicle extrication, donated house practical exercises,

Membership and Development

- 7 new Sundre Fire Department Recruits
- 8 Sundre High School Cadets taking Fire program
- Sundre Fire Department Members personal development through formal training opportunities
- Sundre Fire Department Officer development, Officer change opportunity implemented 01/2023

Equipment and vehicles status and purchases

- All Sundre Fire Department Equipment and responding units are all up to current certification
- New Primary Response Fire Truck was ordered in 2022
- Back country rescue quad was replaced and upgraded in 2022

Positive and Increased Collaboration with MA partners and organizations

- Mountain View County
- Clearwater county
- Alberta Health Services - Emergency Medical Services
- Alberta Health Services Simulation Lab in our facility
- Alberta Emergency Management Agency
- Royal Canadian Mounted Police
- Alberta Conservation Fish and Wildlife
- Sundre Community Groups and organizations listed in events above

Planning and Development

- Schedule "A": Development Approval Highlights – 6 residential units, The Red Apple Retail Outlet, RV Repair Shop, 2 indoor fresh produce markets, variety of commercial projects, variety of home occupation permits, residential improvement projects.
- Schedule "B": Building Permit Highlights – 6 residential units, a variety of permits for residential home improvement projects, commercial improvements (including Freson's, local eatery expansion of outdoor patios, GTI's fuel station & convenience store;
- Received 28 Real Property Reports in 2022 with request for Certificate of Compliance.
- 2 subdivision applications were received and processed.
- Brookside Phase 4 & 5 land use amendment from UR District to R-2 (future development of residential housing in SW).
- Disposal of Municipal Reserve (west end of Town's MR to accommodate future construction of Alberta Transportations round-a-bout at the intersections of Hwy 27 and 22.
- 9 Mountain View County development referrals were received and reviewed by staff.
- Mountain Springs ASP was submitted. Discussions continue with the Developer's consulting planners. Internal and external review of the applications will continue throughout 2023.
- Ongoing discussions and review of the Sundre Hills Area Structure Plan. Developer's consultant
  to resubmit ASP in 2023.
- Commencement on the project management plan for the MDP rewrite project.
- Site assessment and collaboration with the Bike and Ski club for a Bike Pump track.
- Review and update of the existing Joint Use Agreement with the Chinook Edge School Division as per the MGA requirement to have an agreement with school boards by June 2023.
- Updated the mapping / GIS information systems with assistance from Oldman River Regional Services Commission and Parkland Community Planning Services.
- Improved departmental efficiencies, knowledge, and team building.
- Continued to build relationships with community members, and developers to improve overall departmental performance, transparency, and stakeholder engagement.
- Succession planning continues to build capacity within the department.

Attachments:

Appendix 1 - 2022 Year-end Development Permit Report

Appendix 2 - 2022 Year-end Building Permit Report

Appendix 3 - 2022 Year-end CAO Commercial / Industrial Project Reports

Appendix 4 - 2022 Year-end CAO Home Occupation Permits

Economic Development

Business Development

- Positive statistics on Sundre: Downtown (C1) commercial vacancy rate hit its lowest ever known level, with multiple new businesses opening, including Red Apple, which will hopefully contribute to reduced capital leakage by consumers going to nearby communities; near complete occupancy in Sundre's industrial areas; only approx. 2% residential vacancy; and 10% increase in traffic counts through Sundre versus 2016.
- Participating in regional film office, together with Mountain View County and Town of Didsbury, one of the first of its kind in rural Alberta. This will be launched and ready in Q1 2023.
- Multi-million-dollar fibre optic deployment ramped up, after 7 years of working on making it come to fruition.
- Became participant in Rural Entrepreneur Stream of the Alberta Advantage Immigration Program, to recruit prospective international investors into Sundre.
- Economy and Industry Spotlight booklet updated.
- Olds College School of Business project-based learning partnership extended, with several Sundre businesses approved for participation.
- 12 new businesses opened in Sundre in 2022.

Tourism Development

- Participated in organization of Winterfest and the 2nd Annual Mountain Survivalist Competition, which brought in international contestants (Netherlands).
- $100,000+ Explore Sundre tourism marketing campaign, $85,000 came from Travel Alberta grant.
- New marketing content produced, including video and photography content, ads, etc.

Community Development

- Worked collaboratively with Community Services and Operational Services departments to deploy pathway lights.
- Signed onto collaboration with Athabasca University to gain insight into Community Renewal through Real Estate from their school of Architecture (funded by Alberta Real Estate Foundation).
- Town was awarded two Community Economic Renewal Awards at Economic Developers Alberta conference, for work accomplished related to the Light Garden.

Appendix 5 - 2022 Year end Vacancy Reports

Operations

- There were zero loss time incidents/injuries for operations staff in 2022
- 3 gas line strikes by contracted services were handled safely and professionally with minimal service interruptions.

- A major water leak that has plagued the Town was located and 100 meters of heavily damaged ductile iron pipe was replaced thus reducing leak rate by 300 cubic m/day
- A major infiltration issue was repaired in 2022 that reduced 300 cubic meters of fresh water from entering the waste stream
- A failed sewer system piping in Greenwood campground was located during the water main replacement. This was corrected with a new service with reduced contractor mobilization cost and timing
- Town has received the lowest record of concern forms for snow removal, icy sidewalks street sweeping and road repairs in 2022. This was due to an increase in communication with the community and more efficient staff task scheduling
- Staff researched new innovated products for road surface repairs. This research suggests the surface repair method has produce positive results and has potential for future reduced costs to capital planned projects
- During the winter of 2022, the staff found an innovative trenching method and reduced overland flooding caused by beaver activity. 300 meters were trenched allowing the creek to flow properly. No harm came to the existing beaver population during the winter season
- Staff followed the protocols set by AE&P for lead testing. All required testing and data were submitted on time. The Town of Sundre does not have lead issues in the plumbing or water main/service system.
- During the 2022 Christmas holidays, staff worked tirelessly to locate and stabilize a major water leak of 800 cubic m/day (900,000 liters per day).
- Staff completed locates for gas lines and services for Alberta one call requirements due to the fibre optic project. This increase of tickets was 3 times the normal requests of other years
- Town received a full pass for the 2022 annual reports and field inspection. Minimal paperwork updates were required
- All 300 required gas meter changeouts were completed in accordance with Measurement Canada
- Completed confined space training and new Sop (safe operating procedure) and forms implementation

Community Services

- The annual fire alarm inspections for the towns Facilities were complected.
- 2 Minor hockey tournaments, U18 and U13.
- Once the COVID restrictions by AHC were lifted, bookings for the Community gym and the Conference room started.
- Minor Hockey hosted the U13 the provincials. It went extremely well. Extremely well attended the whole weekend.
- The ball diamond bleachers received a facelift with a new paint job.
- Received 10 free spruce trees, planted in greenwood campground.

- 2 memorial benches were installed, One along the North River Trail east of 2nd Street. And the second bench installed up on Snake hill along one of the pathways looking out at the rodeo grounds and Hwy 22.
- Community Centre gym floor received a facelift,
- The front of the arena received a long overdue face lift, just in time for the provincials.
- 200 more trees were assessed through the tree assessment plan
- Staff member participated in Ball Diamond Construction Course.
- The Gazebo had 11 bookings
    - Youth Birthday Party
    - Weekly Sunday worship services (5)
    - Celtic band practice
    - Family photos
    - 2 wedding Ceremonies
    - Family reunion
    - Private booking
- Received a grant for $1,200.00 for tree planting in the new campground property. Purchased 4 blue spruce trees, Tree nursery donated another one to make 5 trees planted. (Rule of the thumb is to plant odd numbers.)
- All underground work has been completed at the Prairie Creek Park trail pathway for the lights project before the snow and frost set in.
- Collaborated with the Fire Department to install outdoor rink, opened for December 1st this year.
- Besides the regular jobs and task that the staff do daily, there were 1,614 maintenance care workorders Tasks to Complete for 2022:

    1. Tasks completed 1,586
    2. Tasks Pending 15
    3. Tasks Delayed 10
    4. New Tasks 3

Appendix 6 – Type of Usage Chart
Appendix 7 - Description of abbreviations of tasks

Peace Officer

Assist Fire – 23
Assist Other Agency – 6
Assist RCMP – 12
Assist Resident – 21
Assist Town Dept – 20
Bylaw Violation – 41
Community Engagement – 16
Community Meeting – 4
Community Outreach – 5

Crime Management Meeting – 1

Damage to Property – 4
Directed Patrol – 24
Foot Patrol – 6
General Patrol – 44
General Patrol Off Hours – 18
Illegal Dumping – 1
Joint Force Operation – 3
Law Enforcement Information – 4
Loitering – 6
Mischief – 1
Neighbor Dispute – 7
Other – 4
School Zone Patrol – 21
Stakeholder Meeting – 1
Traffic Control – 10
Traffic Enforcement – 37
Traffic Enforcement Off Hours – 17
Traffic Safety Act Violation – 28
Welfare Check – 1

Accomplishments

- Town of Sundre registered with AFFRCS
- CPO ZHAO obtained CPO 1 designation from the Ministry of Justice and Solicitor General
- Developed good working relationship with Sundre RCMP, Sundre Fire Dept and Alberta Fish and Wildlife
- Participated in 16 community engagement events

DEPARTMENTAL REPORT

DEPARTMENT	**Sundre Municipal Library**
SUBMITTED BY	**Joy Willihnganz**
DATE	**18 January, 2023**
FOR MONTH OF	**Jan – Dec 2022 (Year in Review)**

TOPIC #1	Programs for All Ages
ISSUES:	Support community wellness by providing a variety of opportunities for recreation, entertainment, and to celebrate art and culture.
RESOLUTIONS/SUCCESSES:	The library delivered a variety of programs throughout the year, providing opportunities for recreation, entertainment, education and to celebrate art and culture. **Children/Youth Programs:** 42 regularly occurring programs welcoming 472 ppl (Rhyme Time, Lego Club, Parent Connect), 57 special event programs welcoming 491 ppl (Red Hot Science, Tech Club, Pysanky, Tech Tuesdays, Virtual Reality, Snake Meet & Greet, Kids Reading Challenges) **Adult/Senior Programs:** 95 regularly scheduled programs welcoming 271 ppl (Adult Book Club, Genealogy, Tech Tutoring); 21 special event programs welcoming 383 ppl (Take & Make Kits, author talks, virtual reality, 3D Printer Introduction, Reading Challenges, Break the Fake, Autumn Arrangements) **Family Programs**: 8 special event programs welcoming 66 participants (Storytime, Scavenger Hunt, Board Game Afternoon, DIY Pizza Kits) as well as the Storywalk (participant numbers unknown) Total Programs: 223, Total Participants: 1683.
TOPIC #2	Community Awareness
ISSUES:	Build community awareness of library offerings and services
RESOLUTIONS/SUCCESSES:	The library participated in 9 specifically targeted outreach events throughout the year through visits to the school, visits to community daycares, our Summer Kickoff event and our Halloween Extravaganza. These events reached 816 people. The library also continued providing library service to Mountain View Seniors Housing throughout the year (participants unknown). We also participated in 13 events geared toward awareness and promotion of the library services (Seniors Computer classes, Books for Babies, Toddler Kits, SPOG), reaching 455 ppl.

TOPIC # 3:	Community Well-Being
ISSUES:	Provide a space for groups to meet and or offer their own programs
RESOLUTIONS/SUCCESSES:	The library made its space available to a variety of other groups and organizations in the community including Sundre Palliative Care, Interagency Meetings, Sundre Arts Group, MVFRN, RVS Parent Council, ESL Group. These group meetings occurred on 76 occasions and welcomed 606 people into the library.
TOPIC # 4:	
ISSUES:	
RESOLUTIONS/SUCCESSES:	

LIST & PROVIDE ATTACHMENTS:
(TOPIC/PROJECT DOCUMENTS/REPORTS/GRAPHS/ CORRESPONDENCE)

Attachment #1	
Attachment #2	
Attachment #3	
Attachment #4	
Attachment #5	

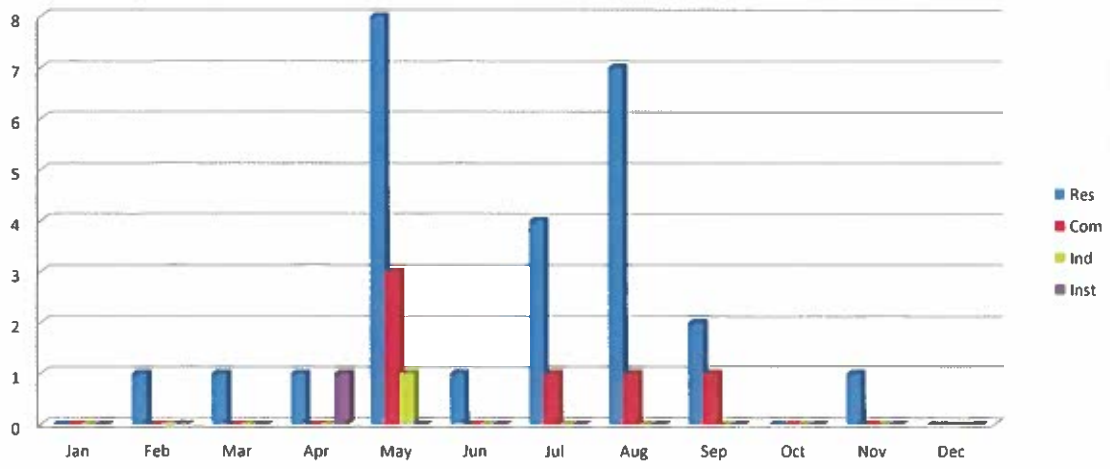
2022 Year End Council Report - Development Permits

PERMIT #	APPLICANT	DATE APPLICATION RECEIVED	DISTRICT	Civic ADDRESS	PLAN	BLOCK	LOT	PROJECT	PERMITTED OR DISCRETIONARY USE	DATE OF ISSUE
2022-D-01	Rebekah Wilde (Impressions by Bekah)	2022-01-07	R-1	306 - 1 ST NE	6122HE	1	13	Home Occupation - Minor	Permitted	7-Jan-2022
2022-D-02	Kia Burke (Summer's Cozy Corner)	2022-01-07	C-1	206 Centre ST N	1311593	1	18	Change of Use - Retail General	Permitted	7-Jan-2022
2022-D-03	Michelle Fahey (Moe's Place)	2022-01-31	R-1	6 Edengrove Close NW	9711022	X	6	Home Occupation - Major	Discretionary	23-Feb-2022
2022-D-04	Brent Walisser (Mentors Team 4)	2022-02-09	R-3	22 Spruce Cres NW	8010730	3	54	Home Occupation - Minor (online sales and mentoring)	Permitted	10-Feb-22
2022-D-05	Kara J Beggs o/a Salt n Soul Collective	2022-02-11	C-1	11 - 200 Main AV W	1347GF	2		Personal Service Shops (wellness collective)	Permitted	11-Feb-22
2022-D-06	2386823 Alberta Ltd o/a Sunshine Smokz	2022-02-24	C-1	116 Centre ST. N	1347GF	1	16	Retail General - Signage	Permitted	24-Feb-22
2022-D-07	Charlie Allen o/a Kokum's Cree-ations Ltd.	2022-03-04	C-1	206 Centre ST. N, Bay 1	1311593	1	18	Change of Use - Eating & Drinking Establishment Minor (take out only)	Permitted	04-Mar-22
2022-D-08	Strathmore Lakes Estates, Al Bertram	2022-03-09	C-1	116 - 3 ST SW	1911694	1	1	Stripping and Grading	Permitted	09-Mar-22
2022-D-09	Strathmore Lakes Estates, Al Bertram	17-Mar-22	R-2	25 & 26, 610 - 4 AV SW	1611760		Units 31 & 32	Semi-Detached Condo Dwelling	Permitted	18-Mar-22
2022-D-10	Alyxa Tatlock (All You Knead)	2022-04-01	I-1	503 - 7 ST SW	8910920		26	Change of Use - Custom Manufactoring Establishment (Bakery)	Permitted	01-Apr-22
2022-D-11	Kovacs, Steve	2022-04-19	R-3	415 - 5 ST NW	9610892	3	26	Detached Accessory - Garage	Permitted	22-Apr-22
2022-D-12	Vardas, Chris (Cedars)	2022-04-11	C-1	303 Main AVE W	7720FF	K	1	Expansion of Rear Outdoor Patio (deck)	Permitted	19-Apr-22
2022-D-13	Outkast Oilfield Supplies Inc. o/a Don Smith	2022-04-20	I-1	101 - 7 ST SW	8910920		22	Attached lean-to	Permitted	21-Apr-22
2022-D-14	Joe Pimm	2022-04-27	R-3	410 - 5 ST NW	9610892	4	14	Modular Home Installation	Permitted	28-Apr-22
2022-D-15	Diana Smith	28-Apr-22	R-1	608 - 4 AV NW	9610892	3	5	Roof over Deck	Permitted	28-Apr-22
2022-D-16	Kevin Gamble	2022-05-11	R-1	1009 - 1 ST NE	7911066	9	63	Roof over Deck (existing)	Permitted	13-May-22
2022-D-17	Malm Machinery	2022-05-12	I-2	836 - 1 AV SE	NE 1/4 34-32-5-W5			Change of Use - General Industrial, Minor Impact I-2	Discretionary	02-Jun-22
2022-D-18	Kautz, Richard & Marnie	2022-05-13	SR	85, 200 - 4 AV SW	9711313		85	Detached Accessory - shed (sewing room)	Permitted	17-May-22
2022-D-19	Fahey, Robert & Moe	2022-05-24	R-1	6 Edengrove Close NW	9711022	X	6	Pre-built Shed	Permitted	25-May-22
2022-D-20	Wild Horse RV (1018288 Alberta Ltd)	2022-06-09	I-2	145 6 ST SE	8111658	6	12	Change of Use: Automotive Equipment Repair Shop	Discretionary	04-Jul-22
2022-D-21	Sundre Hospital Futures	2022-06-09	C-1	112 - 1 ST NW	1347GF	1	5 & 6	SIM Lab Signage at Fire Hall	Permitted	09-Jun-22
2022-D-22	Strathmore Lakes Estates, Al Bertram	2022-06-09	R-2	7 & 8, 610 - 4 AV SW	1611760	B	16 & 17	Semi-Detached Condo Dwelling	Permitted	09-Jun-22
2022-D-23	2273562 AB Ltd o/a magnetsigns Sylvan Lake	2022-06-07	C-2	Various (see comment)	Various (see comment)			Temporary Signs (3 months) for Xplornet	Permitted	17-Jun-22
2022-D-24	Cleasby, Brent	2022-06-29	R-3	269 4 ST NW	8010730	3	57	Installation Manufactured 2022 Home	Permitted	30-Jun-22
2022-D-25	583445 AB Ltd o/a Orignal T's	2022-07-12	C-1	401 Main AVE West	7447ER	D	1	2nd Extension of Permanent Outdoor Patio	Permitted	13-Jul-22
2022-D-26	John (Jack) Berry	2022-07-26	R-1	1 Alder Close NE	9812583	D	1	13' x 14' covered deck	Permitted	27-Jul-22
2022-D-27	dblondie boutique (Darci & Lori Millard)	2022-08-04	R-2	629 - 5 AVE SW	9411604	4	1 & 2	Home Occupation - Minor (women's fashions online sales)	Permitted	05-Aug-22
2022-D-28	Sarah Kennedy for Client - Marc Doucette	2022-08-05	R-1	201 - 11A AVE NE	9912954	15	44	Relaxation of side yard setback for existing shed (24%)	Discretionary	01-Sep-22
2022-D-29	1575435 Alberta Ltd & 1927141 Alberta Ltd	2022-08-10	C-1	101 Centre St. N.	268GV		Ptn. 14	Change of Use - Retail General (Red Apple)	Permitted	10-Aug-22
2022-D-30	Roger Phelps	2022-08-18	R-3	223 - 4 St NW	8010730	3	80	Roof Over Deck	Permitted	18-Aug-22
2022-D-31	Jian X Investments c/o Jian Ma Sundre Hotel	2022-09-16	C-1	102 Centre St. S.	714193	E	1 A & B	2nd Carport	Permitted	16-Sep-22
2022-D-32	Thomas Boucher	2022-09-29	R-3	409 - 1 AVE NW	9411732	C	18	covered / enclosed deck	Permitted	29-Sep-22
2022-D-33	Tom Mennear (Cowboy Trail Market)	2022-11-02	C-2	104 Main AVE East	6114JK		19	Change of Use - Indoor Farmers Market (fascia sign and 1 sandwich board)	Permitted	02-Nov-22
2022-D-34	Brandy Robertston o/a Nailed It By Brandy	2022-11-10	C-1	Bay 3, 306 Main Ave W.	7447ER	B	3	Change of Use - Personal Service Shops (esthetics)	Permitted	10-Nov-22
2022-D-35	Kyle R. Aarsby o/a Back to the Basics	2022-11-14	C-1	206 Centre St. N.	1311593	1	18	Change of Use - Retail General (sale of farm fresh produce, sundry items)	Permitted	15-Nov-22

Dec

MONTHLY BUILDING REPORT
FOR THE MONTH OF DECEMBER 2022
YEAR END REPORT

	Dec. 2022			2022 Year To Date			2021 Year to Date		
	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
RESIDENTIAL									
Two-Storey				0	0	$ -	0	0	$ -
Bungalows				0	0	$ -	1	1	$ 335,000
Bi-Level				0	0	$ -	1	1	$ 245,000
				0	0	$ -	0	0	$ -
Duplex/Semi Det.				4	4	$ 950,000	0	0	$ -
Multi-Family				0	0	$ -	0	0	$ -
Mobile Homes				2	2	$ 600,000	2	2	$ 330,000
Accessory Buildings		0	$ -	0	3	$ 45,000		6	$ 157,000
Renovation/Addition	0	0	$ -	0	17	$ 168,385	0	20	$ 156,850
				0	0	$ -			
Sub-Total	0	0	0	6	26	$ 1,763,385	4	30	$ 1,223,850
		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
COMMERCIAL									
Building Starts		0	$ -		0	0		0	$ -
Renovation/Addition		0	$ -		6	148000		6	$ 323,619
		0	$ -		6	$ 148,000		6	$ 323,619
		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
INDUSTRIAL									
Building Starts		0	$ -		0	$ -		0	$ -
Renovation/Addition		0	$ -		2	$ 27,000		0	$ -
		0	$ -		2	$ 27,000		0	$ -
									0
		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
INSTITUTIONAL									
Building Starts		0	$ -		0	$ -		0	$ -
Renovation/Addition		0	$ -		0	0		2	$ 118,575
		0	$ -		0	$ -		2	$ 118,575
TOTAL	**Dwelling Units**	**No. of Permits**	**Building Value**	**Dwelling Units**	**No. of Permits**	**Building Value**	**Dwelling Units**	**No. of Permits**	**Building Value**
	0	$ -	$ -	6	34	$ 1,938,385	4	38	$ 1,666,044



Appendix 3

TOWN OF SUNDRE
Visit Live Explore

MEMO

TO: Linda Nelson, CAO
FROM: Betty Ann Fountain, Sr. Development Officer
RE: Year End 2022 Commercial, Industrial, Institutional Projects

---

COMMERCIAL / INDUSTRIAL

District	Civic Address	Project	Value
C-1	206 Centre ST. N.	Change of Use: Retail General – Summer's Cozy Corner	n/a *(issued Jan; closed April 2022)*
C-1	11 – 200 Main Ave. W.	Change of Use: Personal Service Shop (Wellness Collective)	n/a
C-1	116 Centre St. N.	Change of Use: Retail General & Signage (smoke shop)	n/a
C-1	206 Centre St. N.	Change of Use: eating & drinking minor-take out (Kokum's Cree-ations	n/a *(issued March, closed Dec.)*
I-1	503 – 7 St. SW	Change of Use & Interior Renovations: (All You Knead Bakery)	$2,000
C-1	303 Main Ave. W.	Expansion Outdoor Patio	$15,000
I-1	101 – 7 St. SW	Exterior Renovations	$25,000
I-2	145 – 6 St. SE	Change of Use: RV Repair & Sales	n/a
C-1	401 Main Ave. W.	Expansion Outdoor Patio	$25,000
C-1	101 Centre St. N.	Change of Use: Retail General (Red Apple)	$40,000
C-1	102 Centre St. S.	Exterior Renovation (carport)	$15,000
C-2	104 Main Ave. E.	Change of Use: Indoor Farmers Market	n/a
C-1	Bay 3, 306 Main Ave. W.	Change of Use – Personal Service Shop (nail salon)	n/a
C-1	206 Centre St. N.	Change of Use: Retail General (sale of fresh farm products & sundry items)	n/a

Legend:
C-1 Central Commercial
C-2 Highway Commercial
C-3 Neighbourhood Commercial
I-1 Light Industrial
I-2 Flood Plain Industrial
PS Public Service

Value: n/a = no building permit required

Appendix 4

MEMO

TO: Linda Nelson, CAO
FROM: Betty Ann Fountain, Development Officer
RE: Year End Home Occupation Permits

HOME OCCUPATION:

Minor /Major	Permitted or Discretionary	Civic Address	Business to be Conducted
Minor	Permitted	306 – 1 ST NE	Online Sales
Major	Discretionary	6 Edengrove Close NW	Personal Services (Sewing & Alterations)
Minor	Permitted	22 Spruce Cres. NW	Online Sales
Minor	Permitted	629 – 5 Ave SW	Online Sales

Home Occupation Development Permits are issued for business conducted in residential districts, and each applicant requires a Town of Sundre Business License.

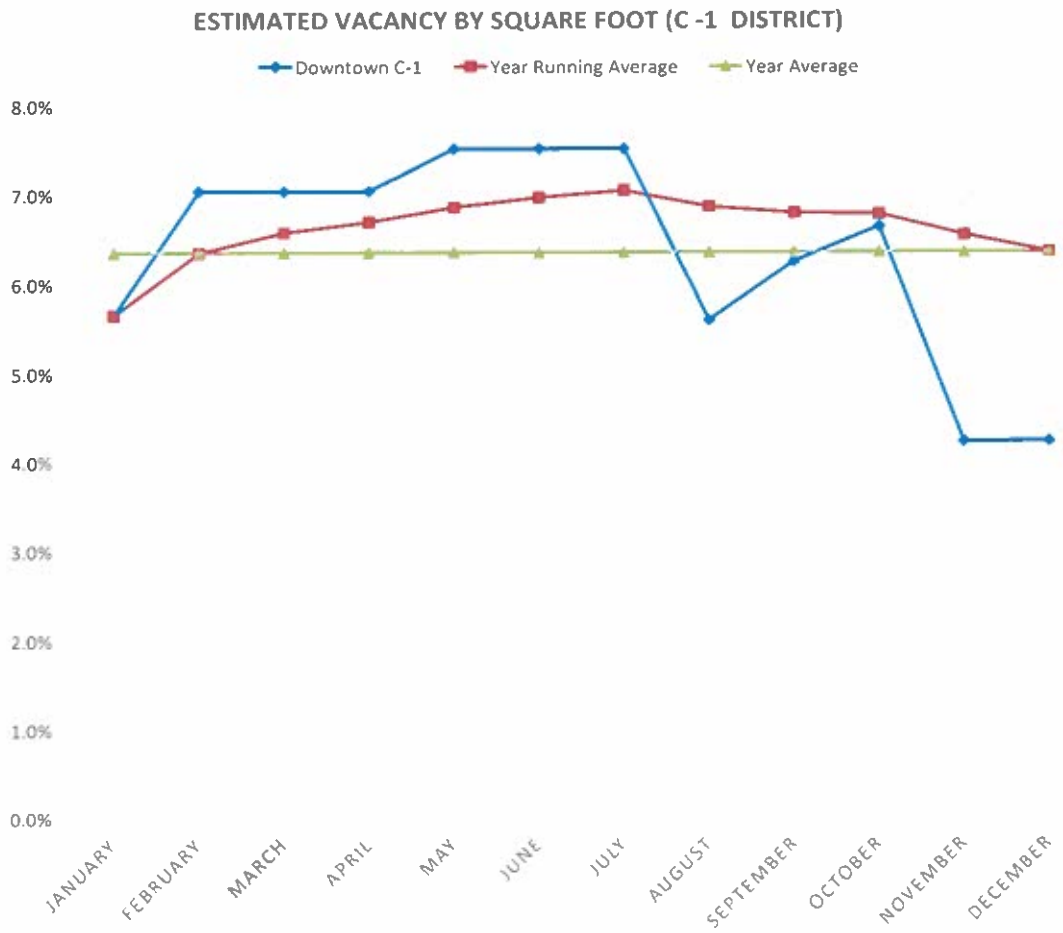
Home Occupation – Minor business is a less intensive home-based business, usually a "desk, computer and telephone" business that requires no deliveries, no storage of products, generally does not generate any non—essential traffic, has no walk-in clientele and are essentially "invisible" within a residential neighbourhood. For example, web design, document transcription, contractor services (electrician, plumber).

Home Occupation – Major business is a more intensive home-based business which may generate additional traffic, may have clients attending the home, and offer services that require the storage of products. For example, hair dressing, seamstress, massage therapy, esthetics, and day homes.

Appendix 5

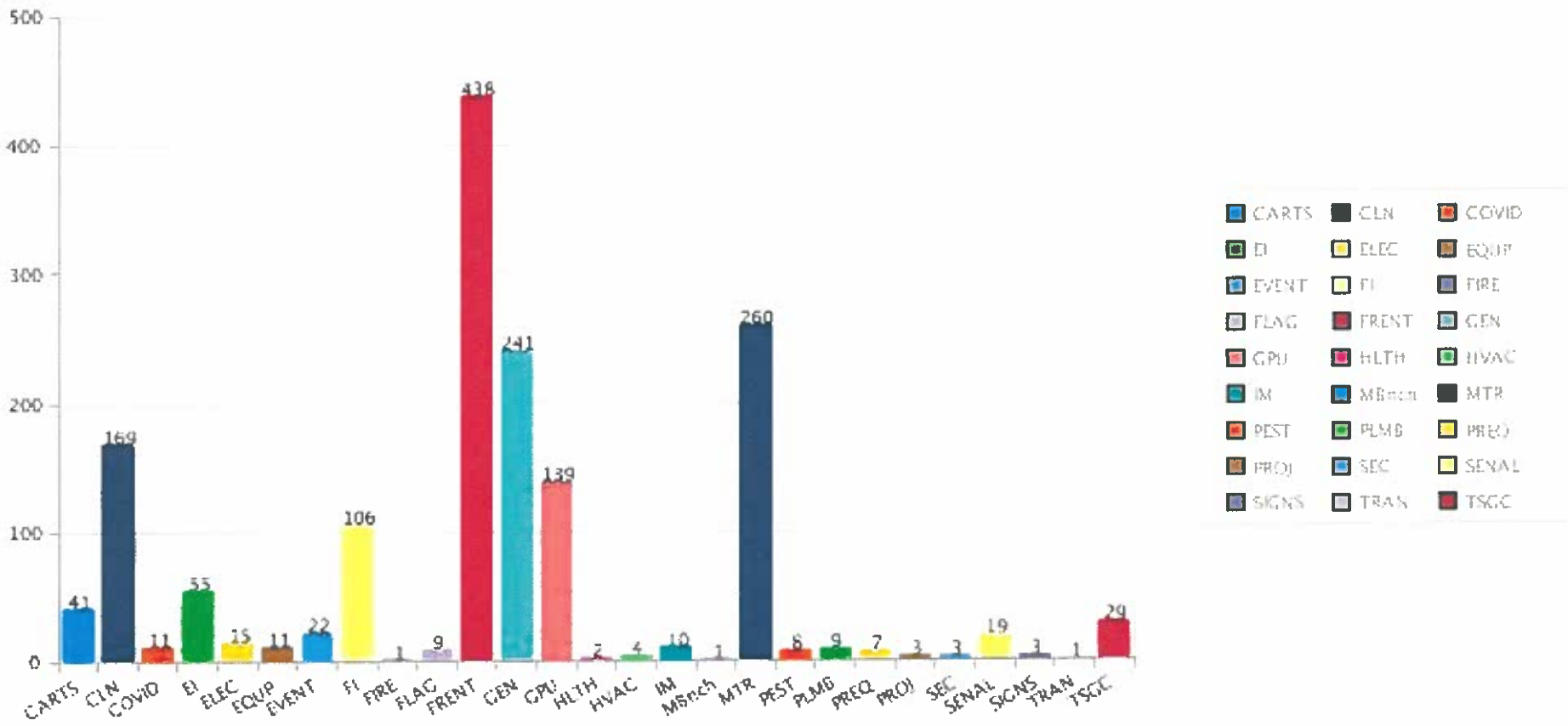
Monthly Total Summary of Vacancy Rates (by Sq Ft)

	Downtown C-1	Year Running Average	Year Average
January	5.7%	5.7%	6.4%
February	7.0%	6.4%	6.4%
March	7.0%	6.6%	6.4%
April	7.0%	6.7%	6.4%
May	7.5%	6.9%	6.4%
June	7.5%	7.0%	6.4%
July	7.5%	7.1%	6.4%
August	5.6%	6.9%	6.4%
September	6.3%	6.8%	6.4%
October	6.6%	6.8%	6.4%
November	4.2%	6.6%	6.4%
December	4.2%	6.4%	6.4%
Average	6.4%		
Avg Occupancy	93.6%		



Qty By Task Type

Location	All	Area	All	Task Source	All
Start Date	1/3/2022 12:00:00 AM	Task Class	All	Status	All
End Date	12/31/2022 12:00:00 AM	Task Type	All		
Date Source	Created	Assigned To	All		



Appendix 7

Description of abbreviations

Abv.	Description	# of	Abv.	Description	# of
II	Graffiti		LIFT	Mechanical Lifts	
Carts	Rollout carts	41	MBNCH	Memorel bench	1
CLN	Cleanup & floor care	169	MTR	Merter Readings	260
COVID	Covid 29	11	Paint	Painting/Touch up	
EI	Equiment Inspection	35	Pest	Pest control	8
ELEC	Electrical/Lighting	15	PLMB	Plumbing	9
Equip	Equipment reparts	11	PreQ	Public request	7
Event	Special events	22	ProJ	Project	3
FI	Facility Inspections	106	SEC	Security	3
Fire	Fire safty	1	SENAL	Seasonal	19
Flag	Half Mast	9	SIGHS	Signs	3
FLRs	Flowers		SNR	Snow Removal	
Fernt	Facility Rentals	438	TRAN	Training	1
GEN	General maintencance	241	TSGC	Tree/Shrub/Garden care	29
GPU	Garbage Pickup	139	Weed	Weed Control	
Grass	Grass Cutting				
HLTH	Helth & Safety	2			
HVAC	Heating / Cooling	4			
IM	Ice Maintenance	10			

Total for 2022 1,614 tasks

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
#/D/M/Y	January 10, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
001-10-01-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
002-10-01-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 20, 2021, be approved as presented.		
003-10-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mountain View Regional Parks, Recreation, and Culture Master Plan and presentation as information.		
004-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Council Orientation Public Participation Policy review as presented for information.		
005-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council waive the whole fee of the assessed penalties on Roll 909000 in the amount of $3,014.76.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	2	5
			DEFEATED
006-10-01-22	MOVED by Councillor Dalke that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of $1908.00.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke	√	
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	3	4
			DEFEATED
007-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of $1,008.00.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac	√	
	Councillor Chris Vardas	√	
	TOTAL VOTES	5	2
			CARRIED
008-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the National Police Federation as presented, as information.		
009-10-01-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:31 p.m.		
010-10-01-22	MOVED by Councillor Dalke that Council return to an open meeting at 8:34 p.m.		
011-10-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:35 p.m.		
#/D/M/Y	**January 24, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
	CAO, Linda Nelson introduced to Council, Benazir Thaha Valencia, Senior Planner, welcoming Benazir to the Team.		
012-24-01-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
013-24-01-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 10, 2022, be approved as presented.		
014-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the amendment to Schedule "H", the Terms of Reference for the Sundre Wellness Advocacy Committee. Opposed: Councillor Marr		
015-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. Gerald Ingeveld and Mrs. Joyce Wicks to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.	Leg. Serv. Completed	Appendix 1 & 2
016-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the enclosed documents on the Regional Rail for passenger rail services between Edmonton and Calgary as information.		
017-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to draft a letter of support for the proposed Regional Rail service between Edmonton and Calgary.	Leg. Serv. Completed	Appendix 3

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
018-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council directs Administration to compose a letter of support for the "Origins" project.	Leg. Serv. Completed	Appendix 4
019-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council reaffirm support for a facilitated strategic planning session for the Town of Sundre on April 9th and 10th, 2022.		
020-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the 2021 Year End Departmental Reports as information.		
021-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
022-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
023-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
024-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Petersen's report as information.		
025-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept Councillor Vardas's report as information.		
026-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
027-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence from Mountain View Senior's Housing as presented, as information.		
028-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence to Didsbury Mayor Rhonda Hunter regarding a Regional Chili Cook-Off, as information.	Leg. Serv. Complete	Appendix 5
029-24-01-22	MOVED by Councillor Marr that Council go into closed meeting at 6:49 p.m.		
030-24-01-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:58 p.m.		
031-24-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:58 p.m.		
#/D/M/Y	**February 7, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
	CAO, Linda Nelson introduced to Council, Justin Caslor, Director of Infrastructure, welcoming Justin to the Team.		
032-07-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
	CAO, Linda Nelson, acknowledged that Councillor Isaac adhered to the MGA and notified the CAO earlier of his absence this evening.		
033-07-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 24, 2022, be approved as presented.		
034-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Citizens on Patrol in the amount of $1,000.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
035-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Olds and District Music Festival in the amount of $500.		
036-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Seniors Walking Club in the amount of $1,136.		
037-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Municipal Library in the amount of $270.		
038-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Shady Grove Bluegrass Festival in the amount of $1,500.		
039-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for 2022 Sundre Pro Rodeo Parade Committee in the amount of $3,000.		
040-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Historical Society and Chamber of Commerce Winterfest in the amount of $2,825.		
041-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Greenwood Neighbourhood Place – The Den Youth Centre in the amount of $2,250.		
042-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Arts Society in the amount of $4,000.		
043-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre West Country Centre in the amount of $1,000.		
044-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of $3,000 in kind.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	3	3
			DEFEATED
045-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of $1653 in kind.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	4	3
			CARRIED
046-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Pickleball Group in the amount of $0.00.		
047-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the QMP for the Sundre Gas Utility and that the Mayor and CAO be authorized to sign on behalf of Council.	Leg Serv. Complete	Appendix 6
048-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim the week of May 9 to 13, 2022 as "Economic Development Week" in Sundre.	Leg. Serv. Complete	Appendix 7
049-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation by staff as information.		
050-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the Town of Gibbons as presented, as information.		
051-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the correspondence to Alberta Regional Rail in Support of Regional Rail in MVC as presented as information.		
052-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence to Enhanced Energy Inc. in support of CCU as presented as information.		
053-07-02-22	MOVED by Councillor Dalke that Council go into closed meeting at 7:21 p.m.		
054-07-02-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:10 p.m.		
055-07-02-22	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
#/D/M/Y	**February 28, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
056-28-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
057-28-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 7, 2022, be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
058-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP presentation, as information.		
059-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council extends their gratitude to the former mayor and councillors for their years of service to this community.		
060-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the broadband report as information.		
061-28-02-22	MOVED by Councillor Marr that the Town of Sundre accept update on the Wastewater Treatment Facility Pilot project as information.		
062-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Councillor Marr to the Sundre Communities in Bloom Ad hoc Committee.	Leg Serv. Complete	Appendix 8
063-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the report on the Regional Film Production and Tech Information Database and Website as information.		
Councillor Dalke out of meeting at 6:49 p.m. ***Councillor Dalke returned to meeting at 6:50 p.m.***			
064-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim March 8, 2022, as International Women's Day in the Town of Sundre.	Leg Serv. Complete	Appendix 9
065-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for January 2022 as information.		
Councillor Isaac out of meeting at 6:54 p.m.			
066-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report as information.		
067-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
068-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
Councillor Isaac returned to meeting 6:57 p.m.			
069-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to contact our neighbouring municipalities and to discuss the viability of hosting one of the two Alberta Games events.		Report given at March 14, 2022 RCM
070-28-02-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:12 p.m.		
Chris Albert and Third-Party attendee left the closed meeting at 8:00 p.m.			
071-28-02-22	MOVED by Councillor Isaac that Council return to an open meeting at 9:24 p.m.		
072-28-02-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:24 p.m.		
#/D/M/Y	**March 14, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
073-14-03-22	MOVED by Councillor Anderson that Council go into closed meeting at 5:28 p.m.		
074-14-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 6:00 p.m.		
075-14-03-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
076-14-03-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on February 28, 2022, be approved as presented.		
077-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation on the current mental health and wellness climate in Sundre as information.		
078-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation from the SPOG representative as information.		
079-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the update as information.		
080-14-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Q4 2021 Quarterly Financial reports as information.		
081-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council table this topic to the March 28 regular council meeting.	Form 26 Local Authorities Election Act - Tabled & Moved to March 28	See Motion: 094-28-03-22
082-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council support the request to enter into an Engineering Services Agreement with McElhanney Inc. for a period of two years (2), with two options to renew for two years for each term, and that the CAO be authorized to sign the Agreement on behalf of the Town.		
083-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Alberta Municipalities (formerly AUMA) on the pending resolution entitled “Cannabis Assessment and Taxation” as information.		
084-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from the Minister of Municipal Affairs on Budget 2022 as presented as information.		
085-14-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from the Mayor of Red Deer, letter of gratitude, as presented as information.		
086-14-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:35 p.m.		
087-14-02-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:50 p.m.		
088-14-03-22	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:50 p.m.		
#/D/M/Y	**March 28, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
089-28-03-22	MOVED by Councillor Petersen that the agenda be approved as amended as follows: 1) Change to Item 5.4; the delegation for Sundre Strong had to cancel due to illness and will reschedule for another date.		
090-28-03-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on March 14, 2022, be approved as presented.		
091-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre SPRUCE will take the challenge and choose a date to meet with SPRUCE.		
092-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from the Sundre & District Historical Society representative as information.		
093-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre Aquaplex representative as information.		
094-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council does not choose to pursue collection of the monies at this time, but that we set a date that it be paid in a year from today.		
095-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council approve the increase in the Capital Budget to $85,000 for the installation of lighting along the Lions Park and Prairie Creek Pathways, with funding to be drawn from the Gas Tax and the Community Revitalization Fund.		
096-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the verbal presentation as information.		
097-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for February 2022 as information.		
098-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
099-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas' report as information.		
100-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
101-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Petersen's report as information.		
102-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council participate in the Bowden Daze Parade.	Leg. Serv. To advise # of attendees	**Appendix 10**
103-28-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:20 p.m.		
104-28-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 7:40 p.m.		
105-28-03-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:40 p.m.		
#/D/M/Y	**April 11, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
106-11-04-22	MOVED by Councillor Isaac that the agenda be approved as presented or amended as follows: 1. Remove Item 5 Delegation - Sundre Strong unable to attend meeting.		
107-11-04-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on March 28, 2022, be approved as presented.		
108-11-04-22	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
109-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent for Third and Final Reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
111-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
112-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 12 to 21, 2022 as "National Public Works Week" in Sundre.		
113-11-04-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the pancake breakfast for Aggie Days on May 14, 2022, and in gratitude proclaim May 14, 2022, as "Thank a Farmer Day" in the Town of Sundre.	Leg. Serv. to advise MVC # of attendees	
114-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Fire Discipline as information.		
115-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report delivered by the Chief Administrative Officer regarding the Provincial U13 Hockey Tournament held at the Sundre Arena, March 31 to April 3, 2022, as information.		
116-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Town of Fox Creek as information and that Administration prepare a letter in support of the Town of Fox Creek to the Alberta Utilities Commission.	Leg. Serv. Complete	Appendix 11
117-11-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 6:50 p.m.		
118-11-04-22	MOVED by Councillor Anderson that Council return to an open meeting at 7:20 p.m.		
119-11-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:20 p.m.		
#/D/M/Y	**April 25, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
120-25-04-22	MOVED by Councillor Isaac that the agenda be approved as presented.		
121-25-04-22	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on April 11, 2022, be approved as presented.		
122-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the Sundre Strong representative as information.		
	Councillor Isaac left the meeting at 6:23 p.m.		
	Councillor Isaac returned to the meeting at 6:25 p.m.		
123-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Price Waterhouse Cooper, LLP and accept their presentation as information.		
	Mayor Warnock excused all public members at 6:36 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
	Mayor Warnock called a 5 minute recess at 6:36 p.m.		
	The following, including 7 Council members, were in attendance for the closed meeting session:		
	Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director of Corporate Services		
	Public: PriceWaterhouseCoopers LLP Representatives - Angela Loo, and Joy Dutta		
CLOSED MEETING	Topic of Closed Meeting - Advise from Officials FOIPP Act Section 24		
124-25-04-22	MOVED by Councill 6:36 p.m. that Council go into closed meeting at 6:41 p.m.		
	Linda Nelson, CAO and Chris Albert left the closed meeting at 6:45 p.m.		
125-25-04-22	MOVED by Councillor Anderson that Council return to open meeting at 6:52 p.m.		
126-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council move to accept the 2021 Auditor's Report and 2021 Audited Financial Statements; and		
127-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council move to accept the 2021 Financial Information Return as presented by Price Waterhouse Cooper LLP; and furthermore		
128-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the *Municipal Government Act* .	Corporate Services Completed	
129-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council supports the selection of Wild Rose Assessment Services Inc. for a three-year term from May 1, 2022 - April 30, 2025 with (2) optional two-year renewal terms; and furthermore		
	That the Town of Sundre appoints Kevin Bohlken of Wildrose Assessment Inc. as the Town's designated officer to perform the Town of Sundre's assessment duties.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
130-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim June 19, 2022 as the Longest Day of SMILES® in Sundre	Leg. Service Post to Website on June 1	Appendix 12
	In Favour: Mayor Warnock, Councillor Anderson, Councillor Marr, Councillor Isaac *Objection: Councillor Dalke*		
131-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim May 30 to June 3, 2022 as Alberta Rural Health Week in Sundre.	Leg. Service Post to Website on May 24	Appendix 13
132-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for March 2022 as information.		
	Councillor Isaac left the meeting at 7:11 p.m.		
	Councillor Isaac returned to the meeting at 7:13 p.m.		
133-25-04-22	Mayor Warnock's report as information.		
134-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
135-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Petersen's report as information.		
136-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Isaac's report as information.		
137-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
	Mayor Warnock called a recess at 7:17 p.m.		
138-25-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:17 p.m.		
139-25-04-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:49 p.m.		
140-25-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:50 p.m.		
#/D/M/Y	**May 16, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
141-16-05-22	MOVED by Councillor Dalke that the agenda be approved as amened as follows:		
	1. Add 8.4_Draft Strategic Plan;		
	2. Add 11.4_Councillor Anderson's Report - April.		
142-16-05-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on April 14, 2022 be approved as presented.		
Councillor Vardas joined the meeting at 6:10 p.m.			
143-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Doolaege of Sage Analytics and accept the presentation as information.		
144-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2021-05, being a Bylaw to adopt the Sundre Hills Area Structure Plan and that the Town of Sundre Council schedule a Public Hearing for Bylaw 2021-05 on June 27, 2022.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
145-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of $31,543 to the Utilities Lifecycling RSA in unspent funding for the Lagoon Critical Equipment Upgrade capital project.		
146-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of $5,235 to the Municipal Lifecycling RSA in unspent funding for the Bearberry Creek Bridge Upgrade capital project.		
147-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of $2,683 to the Utilities Lifecycling RSA in unspent funding for the Gas Piping Change Out capital project.		
148-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of $6,390 to the Utilities Lifecycling RSA in unspent funding for theElectrofusion Welder capital project.		
149-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of $20,000 to the Municipal Lifecycling RSA in unspent funding for the Tree Planting Program capital project.		
150-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of $100,000 to the Municipal Lifecycling RSA in unspent funding for the Upgrade to Greenwood Campground Power Services capital project.		
151-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of $284,722 to the Municipal Lifecycling RSA in unspent funding for the Replacement of the Arena Ice Plant capital project.		
152-16-05-22	MOVED by Councillor Vardas that theTown of Sundre Council approves the transfer of $2,468 to the Utilities Lifecycling RSA in unspent funding for the Main Lift Station Controls capital project.		
153-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review undeer the Building, Electrical, Gas and Plumbing Disciplines as information.		
154-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the report on the Community Centre gym floor as information.		
155-16-05-22	MOVED by Councillor Vardas that theTown of Sundre Council adopt the Twn of Sunde 2022-2026 Strategic Plan as presented by Sage Analytics.		
156-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brochure reqarding the MVSH Foundation's Rustic Family Fair as information. In Favour: Councillor Marr, Councillor Dalke. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Isaac, Councillor Vardas. **DEFEATED**		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
157-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council sponsor the MVSH Foundation's Rustic Family Fair at Gold Level in the amount of $1,500 with funds to be taken fro Council's Discretionary Fund for Grants. In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Against: Councillor Marr **CARRIED**		
158-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 6 - 12, 2022 as "Senior's Week" on behalf of the citizens of Sundre.		
159-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim June 15, 2022 as World Elder Abuse Awareness Day in the Town of Sundre. In Favour: Councillor Marr. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. **DEFEATED**		
160-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council proclaim June 15, 2022, as World Elder Abuse Awareness Day in the Town of Sundre and permit the committee to fly the Elder Abuse Day Flag at the Town of Sundre office that day. In Favour: Mayor Warnock, Councillor Anderson, Councillor Isaac, Councillor Vardas. Against: Councillor Petersen, Councillor Dalke, Councillor Marr **CARRIED**		
161-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of appointment for Benazir Thaha Valencia, Sr. Planner as a Development and Subdivision Authority for the Town of Sundre as information.		
162-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for April 2022 as information.		
163-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council accepts Mayor Warnock's report as information.		
164-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council accepts Councillor Marr's report as information.		
165-16-05-22	MOVED by Councillor Petersen that the Townof Sundre Council accepts Councillor Isaac's report as information.		
166-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accpts Councillor Anderson's report as information.		
167-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the April 21, 2022, letter from the Honourable Jason Nixon, MLA as information.		
168-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Coaldale as information.		
169-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Mundare as information.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
170-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to draft a letter of support of the Village of Caroline's seniors housing project to be signed on behalf of Council by Mayor Warnock.	Leg. Services	**Appendix 14**
171-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the May 12, 2022, letter to the Sundre & District Historical Society in support of a grant application for Alberta Culture Days 2022 as information.	Leg. Services	**Appendix 15**
Mayor Warnock called a recess at 7:13 p.m.			
172-16-05-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:26 p.m.		
173-16-05-22	MOVED by Councillor Dalke that Council return to an open meeting at 9:37 p.m.		
174-16-05-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
#/D/M/Y	**June 13, 2022 Closed Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
175-13-06-22	MOVED by Councillor Petersen that Council go into closed meeting at 5:30 p.m.		
176-13-06-22	MOVED by Councillor Vardas that Council come out of the closed meeting at 5:55 p.m.		
#/D/M/Y	**June 13, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
177-13-06-22	MOVED by Councillor Dalke that the agenda be approved as amended as follows: 1. 7.3 correction to RFD subject, to read Policy B012-001-POL and Motion to be corrected to read "Policy B012-001-POL Multi-Year Business Planning and Budgeting; 2. 9.11 Supplemental - Grants to Organizations.		
178-13-06-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on May 16, 2022, be approved as amended as follows: 1. Amend header to read "regular" meeting.		
179-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Quarterly Report as information.		
180-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
181-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council give Second Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meeting.		
182-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw, being a bylaw to establish procedures for Council and Council Committees meetings.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
183-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
184-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
185-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
186-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
187-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
188-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve Policy B012-001-POL Multi-Year Business Planning and Budgeting.		
189-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council approve Policy A-012-00-POL Grants to Organizations.		
190-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council postpone the Public Hearing scheduled for June 27, 2022 for Bylaw 2021-05, the Sundre Hills Area Structure Plan to a future date.		
191-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q1 2022 Quarterly Financial Reports as information.		
Mayor Warnock called a 5-minute break at 6:50 p.m.			
Mayor Warnock called the meeting to order to 6:55 p.m.			
192-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director Corporate Services as information.		
193-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council set a reserve bid of $675,000 for Portion of Lot 14, Block -, Plan 268GV, Sundre AB and furthermore,		
	The Property identified by Roll No. 114000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
194-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of $270,000 for Lot 24, Block 10, Plan 7611274, Sundre AB and furthermore,		
	The Property identified by Roll No. 1359000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
195-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of $160,000 for Lot 51, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1650000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
196-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council set a reserve bid of $165,000 for Lot 56, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1655000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
197-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council set a reserve bid of $120,000 for Lot 23, Block 6, Plan 8010730, Sundre AB and furthermore,		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	The Property identified by Roll No. 1731000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
198-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of $2,000,000 for Lot 1, Block 1, Plan 1410559, Sundre AB and furthermore,		
	The Property identified by Roll No. 2426000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
199-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the request for the 2022 Sundre Rodeo and Parade Events by the relaxation of Noise Bylaw 818 s.16(b), and Use of Firearms, Weapons and Fireworks Bylaw 763 s3.01 for period not to exceed June 24 - 26, 2022.	Leg. Services	**Appendix 16**
201-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre & District Cemetery in the amount of $1,000.00.		
202-13-06-22	MOVED By Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for the Sling Shot Garage in the amount of $1,500.00.		
203-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Rodeo & Race Association in the amount of $5,000.00.		
204-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the grants to Organizations Funding for Sundre Pickleball in the amount of $2,200.00.		
205-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bulls & Wagons in the amount of $3,000.00.		
206-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bike n Ski Club in the amount of $4,050.00.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
207-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for the Sundre Curling Club in the amount of $11,616.00 pending successful allocation of $50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Programs through the Province		
208-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Daycae in the amount of $2,000.00.		
209-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Play 4 Sundre Kidz in the amount of $500.00.		
210-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council remove the appointment of Councillor Isaac as an alternate to the Library Board.		
211-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council rescind motion number 234-07-09-21 to appoint Anton Walker and Wendy Murphy to the Library Board for a 3-year term ending on October 31, 2024.		
212-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council rescind motion number 261-20-09-2021 to appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board for a 3-year term ending on October 31, 2024.		
213-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Anton Walker and Wendy Murphy to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services	
214-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services Completed	**Appendix 17**
215-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Parkland Regional Library Board reports as information.		
216-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the letters to the Mayor and the CAO from the Shadow Minister for Rural Economic Development as information.		
Mayor Warnock called a 5-minute recess at 7:40 p.m.			
217-13-06-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:40 p.m.		
218-13-06-22	MOVED by Councillor Petersen that Council return to an open meeting at 9:02 p.m.		
219-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve one-time funding for the Sundre Curling Club in the amount of $18,384.00 for the emergent roof repair of the facility, pending successful allocation of $50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Program through the Province, and that the funding be drawn from the General Corporate Stabilization Restricted Surplus Account.	Leg. Services	**Appendix 18**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
220-13-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 9:05 p.m.		
#/D/M/Y	**June 27, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
	The meeting was called to order, with Mayor Warnock delivering a Message to the Public:		
	"The Town of Sundre Council does not condone racism in its community of any kind. We are extremely disappointed to learn an unauthorized float, and their attempt at a Political Statement, had gained access this past weekend to an event our community has celebrated for years. We are proud of our Town and the volunteers that put together such a fantastic annual event for our Sundre and District Businesses, residents, and visitors to enjoy. We feel confident that the Parade Committee will review their procedures and make the needed changes to prevent issues like this from happening in the future. We encourage people to come to visit Sundre to enjoy our community, its landscape, businesses, and people. We will not let this 1 bad apple spoil what we are; whcih is an amazing place to visit, live and explore."		
221-27-06-22	MOVED by Councillor Dalke that the Agenda be approved as amended as follows: *1. 5.2 Supplemental information sheet to eSIM Lab presentation; 2. 6.1 Supplemental-Correction to Bylaw Number - RFD for Bylaw 2022-05.*		
222-27-06-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on June 13, 2022 be approved as presented.		
223-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the presentaton by Sundre Car Wash representative as information and declines to reduce the amount payable in 2022 for Tax Roll # 420000. **In Favour:** Councillor Petersen, Councillor Vardas, Mayor Warnock, Councillor Isaac. **Opposed:** Councillor Dalke, Councillor Marr, Councillor Anderson.		
224-27-06-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentative by the representatives of the Joint Simulation Operation Committee as information.		
225-27-06-22	MOVED by Councllor Isaac that the Town of Sundre Council thank the representatives of the Sundre Bike'n Ski Club for attending the Council meeting and accept the proposal for the construction of a "pump track" as information and directs adminstration draft an endorsement letter and to work with the club in their efforts to procure funding for the construction of a "pump track".	Leg. Services Completed	**Appendix 19**
226-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation, and further that the Town of Sundre Council schedule a Public Hearing for Bylaw 2022-05 on September 12, 2022.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
227-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council direct Administration to commence discussion with Mountain View County regarding the use of 10th Street S.W. as trucking route from the Airport Pit location SW of Sundre.		
228-27-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Sr. Planner Benazir Thaha Valencia as information.		
229-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for May/June as information.		
230-27-06-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report as information.		
231-27-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Marr's report as information.		
Mayor Warnock called a 5 minute recess at 7:32 p.m.			
232-27-06-22	MOVED by Councillor Marr that Council go into closed meeting at 7:42 p.m.		
233-27-06-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:52 p.m.		
234-27-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:52 p.m.		
Council Summer Hiatus - July / August			
#/D/M/Y	**July 19, 2022 Special Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
Attending:	In Chambers: Mayor Warnock, Councillor Anderson, Councillor Vardas. Connected by Phone: Councillor Dalke, Councillor Marr, Councillor Isaac Absent: Councillor Petersen		
235-19-07-22	MOVED by Councillor Anderson that the Council of the Town of Sundre direct Administration to submit the required nomination form for the Town of Sundre's application to Alberta Municipalities for the Municipal Environmental Award.	Legislative Serv. Completed	Appendix 20
236-19-07-22	MOVED by Councillor Vardas that being the agenda matters have been concluded the meeting adjourned at 1:14 p.m.		
#/D/M/Y	**August 9, 2022 Special Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
Attending:	In Chambers: Mayor Warnock, Councillor Anderson, Councillor Petersen Connected by Phone: Councillor Isaac, Councillor Vardas Absent: Councillor Marr, Councillor Dalke		
237-09-08-22	MOVED by Councillor Petersen that the agenda be approved as presented		
238-09-08-22	MOVED by Councillor Anderson that the Minutes of the Special Council Meeting held on July 19, 2022 be approved as presented		
239-09-08-22	MOVED by Councillor Anderson that the Council of the Town of Sundre approves the request for the 2022 Sundre Bulls and Wagons Event by the relaxation of Noise Bylaw 818 s.5 General Prohibition, for a period not to exceed August 26th to 28th, 2022		
240-09-08-22	MOVED by Councillor Petersen that Council go into closed meeting at 10:04 a.m.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
241-09-08-22	MOVED by Councillor Anderson that Council return to open Special Meeting at 10:28 a.m.		
242-09-08-22	MOVED by Councillor Petersen that the Council of the Town of Sundre direct Administration to write a letter to the Town of Didsbury to request 2nd and 3rd reading of Bylaw 2022-11 Heavy Vehicle Truck Route, to restrict truck traffic on 23 Street be postponed until further information is available.	Leg. Services Completed	Appendix #21
243-09-08-22	MOVED by Councillor Anderson that being the agenda matters have been concluded the meeting adjourned at 10:28 a.m.		
#/D/M/Y	**September 12, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
244-12-09-22	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2022-05, being a Bylaw to Amend Schedule "A", the Land Use Bylaw District Map of Land Use Bylaw 2022-10, from Urban Reserve to General Residential District and Public Service District, and furthermore to adopt the Brookside Estates Outline Plan.		
245-12-09-22	MOVED by Councillor Isaac that the Agenda be approved as amended as follows: 1. Supplemental letter to Public Hearing 20220912; 2. 6.1 Bylaw 2022-05: Amend Background/Proposal to read: Bylaw 2022-05 and under Motion: that Council give Second Reading to Bylaw 2022-05 and furthermore, that Council give Third and Final Reading to Bylaw 2022-05.		
246-12-09-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 27, 2022 be approved as presented.		
247-12-09-22	MOVED by Councillor Marr that the Minutes of the Special Council Meeting held on August 9, 2022 be approved as presented.		
248-12-09-22	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.		
249-12-09-22	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.		
The Mayor called a 5 minutes recess at 6:51			
The Mayor resumed the meeting to order at 6:59			
250-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2022 Quarterly Financial Reports as information.		
251-12-09-22	MOVED by Councillor Petersen that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2022 fiscal year.		
7:29 p.m. Councillor Dalke disconnected from phone			
252-12-09-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 18th to 24th, 2022 as Alberta Development Officers Week in the Town of Sundre.		
7:39 Councillor Dalke rejoined the meeting by phone			

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
253-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to the Town of Didsbury, Bylaw 2022-11 Heavy Vehicle Truck Route as information.		
254-12-09-22	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Town of Tofield to Minister Shandro as information.		
255-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from Minister Shandro to the Town of Tofield as information.		
Mayor Warnock called a 5 minute recess at 7:42 p.m.			
256-12-09-22	MOVED by Councillor Anderson that Council go into closed meeting at 7:47 p.m.		
257-12-09-22	MOVED by Councillor Isaac that Council return to an open meeting at 8:40 p.m.		
258-12-09-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:41 p.m.		
#/D/M/Y	**September 26, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
259-26-09-22	MOVED by Councillor Petersen that the Agenda be approved as amended as follows: 1. Correction to 9.5 RFD Departmental Reports; 2. Supplemental to Library Departmental Reports (9.5g)		
260-26-09-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 12, 2022 be approved as presented		
261-26-09-22	MOVED by Councillor Dalke that the Town of Sundre Council directs administration work with the Bike 'n Ski Club to find a suitable location for the pump track and bring that information to Fall Workshop for discussion	Planning & Ec. Dev.	Ongoing
262-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim October 9 - 15, 2022 as Fire Prevention Week, and urge all the citizens of Sundre to develop a Family Action for Home Escape Plan and to support the many public safety activities and efforts of Sundre's fire and emergency services		
263-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council grant the request to amend the Sundre Allied Arts Society grant funding to enable the use of the Grants to Organization funding to rehabilitate the Arts Center Storage facility	Legislative Serv.	Completed **Appendix #22**
264-26-09-22	MOVEDby Councillor Petersen that the Town of Sundre Council accept the CAO's report as information		
265-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's report as information		
266-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to contact the Dasmesh Cultural Centre to arrange a date and time for a visit	Legislative Serv.	Completed **Appendix #23**
267-26-09-22	MOVED by Councillor Marr that the Town of Sundre Council accept the CAO's report as information		
268-26-09-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the CAO's report as information		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
269-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for July and August 2022 as information		
270-26-09-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's reports for June, July and August 2022 as information		
Mayor Warnock called a 5 minute recess at 7:06 p.m.			
271-26-09-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:13 p.m.		
272-26-09-22	MOVED By Councillor Petersen that Council return to an open meeting at 7:18 p.m.		
273-26-09-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:19 p.m.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
#/D/M/Y	**October 12, 2022 Special Open Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
Attending:	Mayor Warnock, Councillor Anderson, Councillor Marr (by phone), Councillor Isaac, Councillor Vardas. **Absent:** Councillor Petersen, Councillor Dalke		
274-12-10-22	MOVED by Councillor Anderson that the agenda be approved as amended: 1. Supplemental - Pathway Lighting Project Option(s), and 2. Example of "shroud" for pathway lights		
275-12-10-22	MOVED by Councillor Vardas that the Council of the Town of Sundre approves preceding with Option #2, total completion of Pathway Lighting Project, including cages, with funds not to exceed $40,354.15 to be drawn from the Municipal New Projects Restricted Surplus Account		
276-12-10-22	MOVED by Councillor Isaac that being the agend matters have been concluded the meeting adjourned at 1:00 p.m.		
#/D/M/Y	**October 17, 2022 Special Open Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
277-17-10-22	MOVED by Councillor Anderson that the Agenda be approved as presented		
278-17-10-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 26, w0ww be approved as presented		
279-17-10-22	MOVED by Councillor Isaac that the Minutes of the Special Meeting of Council held on October 12, 2022 be approved as presented		
280-17-10-22	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092, and further that the Town of Sundre Council schedule a Public Hearing for the disposition and transfer of Municipal Reserve, Lot 49MR, Plan 891 092 on November 14, 2022		
281-17-10-22	MOVED by Councillor Dalke that the Town of Sundre Council maintains the FortisAlberta Franchise Fee at 10% effective January 1, 2023		
282-17-10-22	MOVED by Councillor Marr that the Town of Sundre Council reschedule the October 31, 2022 Regular Meeting of Coumncil to November 1, 2022		
283-17-10-22	MOVED by Councillor Anderson that the Townof Sundre Council proclaim November 2022 as "Family Violence Prevention Month" in the Town of Sundre	Leg. Services	Complete Appendix #24
284-17-10-22	MOVED by Councillor Vardas that the Town of Sundre Council purchase 2 tables and further to waive the Community Centre rental fee in support of the Sundre Hospital Futures Gala, November 19, 2022	Leg. Services	Complete Appendix #25
285-17-10-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's report as information		
286-17-10-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's report as information		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
287-17-10-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter to Dashmesh Culture Centre as information and directed administration to send suggested dates and times for a tour to Council	Leg. Services	*See Appendix #23*
Mayor *Warnock called a 5 minutes recess at 6:38 p.m.*			
288-17-10-22	MOVED by Councillor Vardas that Council go into closed meeting at 6:47 p.m.		
289-17-10-22	MOVED by Councillor Petersen that Council return to an open meeting at 7:24 p.m.		
290-17-10-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:25 p.m.		
#/D/M/Y	**November 1, 2022 Organizational Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
291-01-11-22	MOVED by Counciller Peterson that the Town of Sundre adopt agenda as presented		
	At the request of the Mayor, CAO delivered opening remarks with brief explanation of regulated sections of MGA that requires Council to hold annual organizational meeting		
292-01-11-22	MOVED by Councillor Anderson that the Town of Sundre seating arrangement remain the same as decided at the 2021 Organizational meeting		
293-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council determine the Deputy Mayor rotation schedule for the months of March 2023 to November 2023, as follows: Councillor Isaac from 01 March ,2023 to the Organizational Meeting 2023		
	Councillor Isaac nominated to serve as Deputy Mayor (Warnock, Petersen, Vardas)		
294-01-11-22	*Councillor Isaac accepted nomination*		
295-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2022-2023 as per Schedule "A".	Leg. Services	Complete Appendix #26
296-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the appointment of Jodi Orr to the Sundre Library Board, for a 3-year term beginning October 31,2022 end on October 31,2025	Leg. Services	Complete Appendix #27
297-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council appoints Mrs. Pat Toone, to the Parkland Regional Library Board for a one (1) year Term beginning October 31, 2022, ending in October 31, 2023	Leg. Services	Complete Appendix #28
298-01-11-22	MOVED by Councillor Petersen that the Town of Sundre Council moves to appoint Mr. Mike Beukeboom, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024, and	Leg. Services	Complete Appendix #29
299-01-11-22	MOVED by Councillor Marr that the Town of Sundre Council moves to appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024.	Leg. Services	Complete Appendix #30

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
300-01-11-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brief review of Council Procedural Bylaw 2022-06 as information.		
301-01-11-22	MOVED by Councillor Petersen that the Town of Sundre Council accept and review of Council Code of Conduct Bylaw 2020-07 as information		
302-01-11-22	MOVED by Councillor Isaac to adjourn the November 1, 2022 Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:42 p.m.		
#/D/M/Y	**November 1, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
	The November 1, 2022 Organizational Meeting adjourned at 6:42 p.m.		
303-01-11-22	MOVED by Councillor Dalke that the Agenda be approved as presented or amended as follows		
304-01-11-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 17, 2022 be approved as presented or amended as follows		
	New Administration Member: *CAO introduced Ms. Shantele Smith as Legislative Clerk*		
305-01-11-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2022 as "Senior' Fall Prevention Month" in the Town of Sundre	Leg. Services	Complete Appendix #31
306-01-11-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mayor's verbal report as information.		
307-01-11-22	MOVED by Councilllor Anderson that the Town of Sundre Council approve / refuse the request from the Sundre Curling Club to carry-over of the funds to replace the curling club roof to 2023 of $29,964.00.	Leg. Services	Complete Appendix #32
308-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for September 2022 as information.		
	Councillor Isaac left the meeting at 6:58 p.m.		
	Councillor Isaac returned to the meeting at 6:59 p.m.		
309-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's, Councillor Isaac's and Councillor Peterson's reports as information.		
310-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council determine a response and direct administration to confirm attendance at the 2022 Remembrance Day Service; Mayor Warnock to attend.	Leg. Services	Complete Appendix #33
311-01-11-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:05 p.m.		
#/D/M/Y	**November 14, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
312-14-11-22	MOVED by Councillor Dalke that the Agenda be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
313-14-11-22	MOVED by Councillor Anderson that the Minutes of the Organizational Meeting of Council held on November 1, 2022, be approved as presented.		
314-14-11-22	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on November 1, 2022, be approved as presented.		
315-14-11-22	MOVED by Councillor Marr that the Town of Sundre give heart-felt thanks to the members of Sundre Fire Department for their exemplary commitment to provide fire services to Sundre's citizens.		
316-14-11-22	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092		
317-14-11-22	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092.		
318-14-11-22	MOVED by Councillor Isaac that the Town of Sundre Council adopt the Financial Framework revised in October 2022 as presented.		
319-14-11-22	MOVED by Councillor Anderson that the Town of Sundre Council supports the nomination of Councillor Vardas to serve as a Director of the Central Alberta Economic Partnership Ltd., for a one-year term ending October 2023.		
320-14-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accepts the correspondence from the Minister of Municipal Affairs and Mountain View County as information and that the Town of Sundre Council supports the participation of Mayor Warnock on Alberta Municipalities Sustainability and Environment Committee, and further directs administration to confirm Mayor Warnocks' at the first committee meeting and orientation session.	Leg. Services	Complete Appendix #34
321-14-11-22	MOVED by Councillor _____ that Council go into closed meeting at _____ p.m.		
322-14-11-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:42 p.m.		
323-14-11-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:43 p.m.		
#/D/M/Y	**November 28, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
324-28-11-22	MOVED by Councillor Vardas, that the Agenda be approved as presented or amended as follows: 1. Replacement of Annual Cost of Living Adjustment Report (COLA), Item 8.2		
325-28-11-22	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on November 14, 2022, be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
326-28-11-22	MOVED by Councillor Marr, that the Minutes of the November 1, 2022, Organizational Meeting be amended as follows: 1. Amend the Minutes to reflect appointment of Councillor Petersen to the Sundre Wellness Advocacy Committee, and further; 2. Remove the note recorded on Res #293-01-11-22 regarding the Deputy Mayor nomination.		
327-28-11-22	MOVED by Councillor Peterson, that the Town of Sundre Council thank Joy Willihnganz for her presentation and accept the update on the Sundre Municipal Library as information.		
328-28-11-22	MOVED by Councillor Marr, that the Town of Sundre Council Repeal Bylaw 2021-12-12 "Fees & Rates", a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre 2022.		
329-28-11-22	MOVED by Councillor Dalke, that the Town of Sundre Council give first reading to Bylaw 2022-09 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023		
330-28-11-22	MOVED by Councillor Vardas, that the Town of Sundre Council give second reading to Bylaw 2022-09 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023		
331-28-11-22	MOVED by Councillor Anderson, that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2022-09 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023		
332-28-11-22	MOVED by Councillor Petersen, that the Town of Sundre Council give third and final reading to Bylaw 2022-09 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023.		
333-28-11-22	MOVED by Councillor Marr, that the Town of Sundre Council accepts the November 14th, 2022, presentation of the Foothills Terrace Condominium Association Board Members as information and further, directs administration to meet with the Condo Association for further discussion.	Legislative Services	Complete Appendix #35
334-28-11-22	MOVED by Councillor Anderson, that the Town of Sundre Council accept the Q3 2022 Quarterly Financial Reports as information.		
335-28-11-22	MOVED by Councillor Dalke, that the Town of Sundre Council approves a Cost of Living Adjustment of 2% to be applied to the 2023 approved salary grid, effective January 1, 2023.		
	MEMBER	**IN FAVOUR**	**OPPOSED**
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen		√
	Councillor Todd Dalke	√	
	Councillor Jaime Marr		√
	Councillor Paul Isaac		√

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	Councillor Chris Vardas		√
	TOTAL VOTES	1	6
			DEFEATED
336-28-11-22	MOVED by Councillor Anderson, that the Town of Sundre Council approves a recurring Cost of Living Adjustment of 2.0% annually, from 2023 to 2026 inclusive, to be applied to the established salary grid.		
	MEMBER	**IN FAVOUR**	**OPPOSED**
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES		3
			CARRIED
337-28-11-22	MOVED by Councillor Dalke, that the Town of Sundre Council accept the Sundre RCMP Detachment 2nd Quarter 2022 Statistics Report as information		
338-28-11-22	MOVED by Councillor Isaac, that the Town of Sundre Council accept the Departmental Reports for October 2022 as information.		
339-28-11-22	MOVED by Councillor Anderson, that the Town of Sundre Council accept Mayor Warnock's, Councillor Isaac's and Councillor Petersen's reports as information		
340-28-11-22	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the correspondence to Sundre Museum as information		
341-28-11-22	MOVED by Councillor Vardas, that the Town of Sundre Council accepts the correspondence from the Town of Ponoka as information		
342-28-11-22	MOVED by Councillor Petersen, that the Town of Sundre Council directs administration to compose a letter to the Honorable Jason Copping, Minister of Health, in solidarity with the concerns expressed in the November 23, 2022, a letter received from the Town of Ponoka.	Legislative Services	Complete Appendix #36
343-28-11-22	MOVED by Councillor Marr that Council go into closed meeting at 7:32 p.m		
344-28-11-22	MOVED by Councillor Vardas that Council return to an open meeting at 9:04p.m.		
345-28-11-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:05 p.m.		
#/D/M/Y	**December 5, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
346-05-12-22	MOVED by Councillor Dalke, that the agenda be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
347-05-12-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on November 28, 2022, be approved as presented.		
348-05-12-22	MOVED by Councillor Petersen, that the Town of Sundre Council accept the 2023 4 Year Operating & 10 Year Capital Budget as information.		
349-05-12-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 6:55 p.m.		
#/D/M/Y	**December 19, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
350-19-12-22	MOVED by Councillor Vardas, that the Agenda be approved as presented.		
351-19-12-22	MOVED by Councillor Isaac, that the Minutes of the Regular Meeting Minutes of Council held on December 5, 2022, be approved as presented.		
352-19-12-22	MOVED by Councillor Petersen, that the Town of Sundre Council accept the verbal update from Planning & Economic Development regarding upcoming public consultation for planning purposes as information.		
353-19-12-22	MOVED by Councillor Isaac, that the Town of Sundre Council direct Administration to negotiate and conclude that agreements with each of the organizations that have historically been funded annually, and that the CAO be authorized to sign the agreements on behalf of the Town.		
354-19-12-22	MOVED by Councillor Anderson, that the Town of Sundre Council accept the Departmental Reports for November 2022 as information.		
355-19-12-22	MOVED by Councillor Vardas, that the Town of Sundre Council accept Mayor Warnock's and Councillor Marr's reports as information.		
356-19-12-22	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the solidarity letter to Honorable Jason Copping, Minister of Health, as well as the Letter to Foothills Condominium Association as information.		
357-19-12-22	MOVED by Councillor Marr, that Council go into closed meeting at 6:33 p.m.		
358-19-12-22	MOVED by Councillor Isaac, that Council return to an open meeting at 8:40, p.m.		
359-19-12-22	MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 8:41 p.m.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
#/D/M/Y	January 10, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
001-10-01-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
002-10-01-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 20, 2021, be approved as presented.		
003-10-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mountain View Regional Parks, Recreation, and Culture Master Plan and presentation as information.		
004-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Council Orientation Public Participation Policy review as presented for information.		
005-10-01-22	MOVED by Councillor Petersen that the Town of Sundre Council waive the whole fee of the assessed penalties on Roll 909000 in the amount of $3,014.76.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	2	5
			DEFEATED
006-10-01-22	MOVED by Councillor Dalke that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of $1908.00.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen	√	
	Councillor Todd Dalke	√	
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES	3	4
			DEFEATED
007-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council waive a portion of the assessed penalties on Roll 909000 in the amount of $1,008.00.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac	√	
	Councillor Chris Vardas	√	
	TOTAL VOTES	5	2
			CARRIED
008-10-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the National Police Federation as presented, as information.		
009-10-01-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:31 p.m.		
010-10-01-22	MOVED by Councillor Dalke that Council return to an open meeting at 8:34 p.m.		
011-10-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:35 p.m.		
#/D/M/Y	January 24, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	CAO, Linda Nelson introduced to Council, Benazir Thaha Valencia, Senior Planner, welcoming Benazir to the Team.		
012-24-01-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
013-24-01-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on January 10, 2022, be approved as presented.		
014-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the amendment to Schedule "H", the Terms of Reference for the Sundre Wellness Advocacy Committee. Opposed: Councillor Marr		
015-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. Gerald Ingeveld and Mrs. Joyce Wicks to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.	Leg. Serv. Completed	Appendix 1 & 2
016-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the enclosed documents on the Regional Rail for passenger rail services between Edmonton and Calgary as information.		
017-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to draft a letter of support for the proposed Regional Rail service between Edmonton and Calgary.	Leg. Serv. Completed	Appendix 3

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
018-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council directs Administration to compose a letter of support for the "Origins" project.	Leg. Serv. Completed	Appendix 4
019-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council reaffirm support for a facilitated strategic planning session for the Town of Sundre on April 9th and 10th, 2022.		
020-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the 2021 Year End Departmental Reports as information.		
021-24-01-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
022-24-01-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
023-24-01-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
024-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Petersen's report as information.		
025-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept Councillor Vardas's report as information.		
026-24-01-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
027-24-01-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence from Mountain View Senior's Housing as presented, as information.		
028-24-01-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence to Didsbury Mayor Rhonda Hunter regarding a Regional Chili Cook-Off, as information.	Leg. Serv. Complete	Appendix 5
029-24-01-22	MOVED by Councillor Marr that Council go into closed meeting at 6:49 p.m.		
030-24-01-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:58 p.m.		
031-24-01-22	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:58 p.m.		
#/D/M/Y	February 7, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	CAO, Linda Nelson introduced to Council, Justin Caslor, Director of Infrastructure, welcoming Justin to the Team.		
032-07-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
	CAO, Linda Nelson, acknowledged that Councillor Isaac adhered to the MGA and notified the CAO earlier of his absence this evening.		
033-07-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 24, 2022, be approved as presented.		
034-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Citizens on Patrol in the amount of $1,000.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
035-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Olds and District Music Festival in the amount of $500.		
036-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Seniors Walking Club in the amount of $1,136.		
037-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Municipal Library in the amount of $270.		
038-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Shady Grove Bluegrass Festival in the amount of $1,500.		
039-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for 2022 Sundre Pro Rodeo Parade Committee in the amount of $3,000.		
040-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for Historical Society and Chamber of Commerce Winterfest in the amount of $2,825.		
041-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Greenwood Neighbourhood Place – The Den Youth Centre in the amount of $2,250.		
042-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Arts Society in the amount of $4,000.		
043-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre West Country Centre in the amount of $1,000.		
044-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of $3,000 in kind.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen		√
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	3	3
			DEFEATED
045-07-02-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre U13 Provincial Ice Hockey Tournament in the amount of $1653 in kind.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr		√
	Councillor Paul Isaac	x	x
	Councillor Chris Vardas	√	
	TOTAL VOTES	4	3
			CARRIED
046-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Pickleball Group in the amount of $0.00.		
047-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council approve the QMP for the Sundre Gas Utility and that the Mayor and CAO be authorized to sign on behalf of Council.	Leg Serv. Complete	Appendix 6
048-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim the week of May 9 to 13, 2022 as "Economic Development Week" in Sundre.	Leg. Serv. Complete	Appendix 7
049-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation by staff as information.		
050-07-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the correspondence from the Town of Gibbons as presented, as information.		
051-07-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the correspondence to Alberta Regional Rail in Support of Regional Rail in MVC as presented as information.		
052-07-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the correspondence to Enhanced Energy Inc. in support of CCU as presented as information.		
053-07-02-22	MOVED by Councillor Dalke that Council go into closed meeting at 7:21 p.m.		
054-07-02-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:10 p.m.		
055-07-02-22	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
#/D/M/Y	February 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
056-28-02-22	MOVED by Councillor Anderson that the agenda be approved as presented.		
057-28-02-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on February 7, 2022, be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
058-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP presentation, as information.		
059-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council extends their gratitude to the former mayor and councillors for their years of service to this community.		
060-28-02-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the broadband report as information.		
061-28-02-22	MOVED by Councillor Marr that the Town of Sundre accept update on the Wastewater Treatment Facility Pilot project as information.		
062-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Councillor Marr to the Sundre Communities in Bloom Ad hoc Committee.	Leg Serv. Complete	Appendix 8
063-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the report on the Regional Film Production and Tech Information Database and Website as information.		
Councillor Dalke out of meeting at 6:49 p.m. ***Councillor Dalke returned to meeting at 6:50 p.m.***			
064-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim March 8, 2022, as International Women's Day in the Town of Sundre.	Leg Serv. Complete	Appendix 9
065-28-02-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for January 2022 as information.		
Councillor Isaac out of meeting at 6:54 p.m.			
066-28-02-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report as information.		
067-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Isaac's report as information.		
068-28-02-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
Councillor Isaac returned to meeting 6:57 p.m.			
069-28-02-22	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to contact our neighbouring municipalities and to discuss the viability of hosting one of the two Alberta Games events.		Report given at March 14, 2022 RCM
070-28-02-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:12 p.m.		
Chris Albert and Third-Party attendee left the closed meeting at 8:00 p.m.			
071-28-02-22	MOVED by Councillor Isaac that Council return to an open meeting at 9:24 p.m.		
072-28-02-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:24 p.m.		
#/D/M/Y	**March 14, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
073-14-03-22	MOVED by Councillor Anderson that Council go into closed meeting at 5:28 p.m.		
074-14-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 6:00 p.m.		
075-14-03-22	MOVED by Councillor Vardas that the agenda be approved as presented.		
076-14-03-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on February 28, 2022, be approved as presented.		
077-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation on the current mental health and wellness climate in Sundre as information.		
078-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the presentation from the SPOG representative as information.		
079-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the update as information.		
080-14-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the Q4 2021 Quarterly Financial reports as information.		
081-14-03-22	MOVED by Councillor Anderson that the Town of Sundre Council table this topic to the March 28 regular council meeting.	Form 26 Local Authorities Election Act - Tabled & Moved to March 28	See Motion: 094-28-03-22
082-14-03-22	MOVED by Councillor Isaac that the Town of Sundre Council support the request to enter into an Engineering Services Agreement with McElhanney Inc. for a period of two years (2), with two options to renew for two years for each term, and that the CAO be authorized to sign the Agreement on behalf of the Town.		
083-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from Alberta Municipalities (formerly AUMA) on the pending resolution entitled "Cannabis Assessment and Taxation" as information.		
084-14-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the correspondence from the Minister of Municipal Affairs on Budget 2022 as presented as information.		
085-14-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from the Mayor of Red Deer, letter of gratitude, as presented as information.		
086-14-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:35 p.m.		
087-14-02-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:50 p.m.		
088-14-03-22	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:50 p.m.		
#/D/M/Y	March 28, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
089-28-03-22	MOVED by Councillor Petersen that the agenda be approved as amended as follows: 1) Change to Item 5.4; the delegation for Sundre Strong had to cancel due to illness and will reschedule for another date.		
090-28-03-22	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on March 14, 2022, be approved as presented.		
091-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre SPRUCE will take the challenge and choose a date to meet with SPRUCE.		
092-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from the Sundre & District Historical Society representative as information.		
093-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the Sundre Aquaplex representative as information.		
094-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council does not choose to pursue collection of the monies at this time, but that we set a date that it be paid in a year from today.		
095-28-03-22	MOVED by Councillor Marr that the Town of Sundre Council approve the increase in the Capital Budget to $85,000 for the installation of lighting along the Lions Park and Prairie Creek Pathways, with funding to be drawn from the Gas Tax and the Community Revitalization Fund.		
096-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the verbal presentation as information.		
097-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for February 2022 as information.		
098-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's report as information.		
099-28-03-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas' report as information.		
100-28-03-22	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Marr's report as information.		
101-28-03-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Petersen's report as information.		
102-28-03-22	MOVED by Councillor Dalke that the Town of Sundre Council participate in the Bowden Daze Parade.	Leg. Serv. To advise # of attendees	**Appendix 10**
103-28-03-22	MOVED by Councillor Petersen that Council go into closed meeting at 7:20 p.m.		
104-28-03-22	MOVED by Councillor Dalke that Council return to an open meeting at 7:40 p.m.		
105-28-03-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:40 p.m.		
#/D/M/Y	**April 11, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
106-11-04-22	MOVED by Councillor Isaac that the agenda be approved as presented or amended as follows: 1. Remove Item 5 Delegation - Sundre Strong unable to attend meeting.		
107-11-04-22	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on March 28, 2022, be approved as presented.		
108-11-04-22	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
109-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council give second reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Marr that the Town of Sundre Council give unanimous consent for Third and Final Reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
110-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
111-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council give third and final reading to Bylaw 2022-04 the 2022 Tax Rate Bylaw.		
112-11-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim the week of May 12 to 21, 2022 as "National Public Works Week" in Sundre.		
113-11-04-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the pancake breakfast for Aggie Days on May 14, 2022, and in gratitude proclaim May 14, 2022, as "Thank a Farmer Day" in the Town of Sundre.	Leg. Serv. to advise MVC # of attendees	
114-11-04-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review under the Fire Discipline as information.		
115-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report delivered by the Chief Administrative Officer regarding the Provincial U13 Hockey Tournament held at the Sundre Arena, March 31 to April 3, 2022, as information.		
116-11-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Town of Fox Creek as information and that Administration prepare a letter in support of the Town of Fox Creek to the Alberta Utilities Commission.	Leg. Serv. Complete	Appendix 11
117-11-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 6:50 p.m.		
118-11-04-22	MOVED by Councillor Anderson that Council return to an open meeting at 7:20 p.m.		
119-11-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:20 p.m.		
#/D/M/Y	**April 25, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
120-25-04-22	MOVED by Councillor Isaac that the agenda be approved as presented.		
121-25-04-22	MOVED by Councillor Dalke that the Minutes of the Regular Council Meeting of Council held on April 11, 2022, be approved as presented.		
122-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from the Sundre Strong representative as information.		
	Councillor Isaac left the meeting at 6:23 p.m.		
	Councillor Isaac returned to the meeting at 6:25 p.m.		
123-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council thank the representatives of Price Waterhouse Cooper, LLP and accept their presentation as information.		
	Mayor Warnock excused all public members at 6:36 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
	Mayor Warnock called a 5 minute recess at 6:36 p.m.		
	The following, including 7 Council members, were in attendance for the closed meeting session:		
	Staff: Linda Nelson, Chief Administrative Officer, Chris Albert, Director of Corporate Services		
	Public: PriceWaterhouseCoopers LLP Representatives - Angela Loo, and Joy Dutta		
CLOSED MEETING	Topic of Closed Meeting - Advise from Officials FOIPP Act Section 24		
124-25-04-22	MOVED by Councill 6:36 p.m. that Council go into closed meeting at 6:41 p.m.		
	Linda Nelson, CAO and Chris Albert left the closed meeting at 6:45 p.m.		
125-25-04-22	MOVED by Councillor Anderson that Council return to open meeting at 6:52 p.m.		
126-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council move to accept the 2021 Auditor's Report and 2021 Audited Financial Statements; and		
127-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council move to accept the 2021 Financial Information Return as presented by Price Waterhouse Cooper LLP; and furthermore		
128-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the *Municipal Government Act*.	Corporate Services Completed	
129-25-04-22	MOVED by Councillor Marr that the Town of Sundre Council supports the selection of Wild Rose Assessment Services Inc. for a three-year term from May 1, 2022 - April 30, 2025 with (2) optional two-year renewal terms; and furthermore		
	That the Town of Sundre appoints Kevin Bohlken of Wildrose Assessment Inc. as the Town's designated officer to perform the Town of Sundre's assessment duties.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
130-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim June 19, 2022 as the Longest Day of SMILES® in Sundre	Leg. Service Post to Website on June 1	Appendix 12
	In Favour: Mayor Warnock, Councillor Anderson, Councillor Marr, Councillor Isaac *Objection: Councillor Dalke*		
131-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim May 30 to June 3, 2022 as Alberta Rural Health Week in Sundre.	Leg. Service Post to Website on May 24	Appendix 13
132-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for March 2022 as information.		
	Councillor Isaac left the meeting at 7:11 p.m.		
	Councillor Isaac returned to the meeting at 7:13 p.m.		
133-25-04-22	Mayor Warnock's report as information.		
134-25-04-22	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report as information.		
135-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Petersen's report as information.		
136-25-04-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Isaac's report as information.		
137-25-04-22	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report as information.		
	Mayor Warnock called a recess at 7:17 p.m.		
138-25-04-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:17 p.m.		
139-25-04-22	MOVED by Councillor Isaac that Council return to an open meeting at 7:49 p.m.		
140-25-04-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:50 p.m.		
#/D/M/Y	May 16, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
141-16-05-22	MOVED by Councillor Dalke that the agenda be approved as amened as follows:		
	1. Add 8.4_Draft Strategic Plan;		
	2. Add 11.4_Councillor Anderson's Report - April.		
142-16-05-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on April 14, 2022 be approved as presented.		
Councillor Vardas joined the meeting at 6:10 p.m.			
143-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Doolaege of Sage Analytics and accept the presentation as information.		
144-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2021-05, being a Bylaw to adopt the Sundre Hills Area Structure Plan and that the Town of Sundre Council schedule a Public Hearing for Bylaw 2021-05 on June 27, 2022.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
145-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of $31,543 to the Utilities Lifecycling RSA in unspent funding for the Lagoon Critical Equipment Upgrade capital project.		
146-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of $5,235 to the Municipal Lifecycling RSA in unspent funding for the Bearberry Creek Bridge Upgrade capital project.		
147-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of $2,683 to the Utilities Lifecycling RSA in unspent funding for the Gas Piping Change Out capital project.		
148-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of $6,390 to the Utilities Lifecycling RSA in unspent funding for theElectrofusion Welder capital project.		
149-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of $20,000 to the Municipal Lifecycling RSA in unspent funding for the Tree Planting Program capital project.		
150-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of $100,000 to the Municipal Lifecycling RSA in unspent funding for the Upgrade to Greenwood Campground Power Services capital project.		
151-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of $284,722 to the Municipal Lifecycling RSA in unspent funding for the Replacement of the Arena Ice Plant capital project.		
152-16-05-22	MOVED by Councillor Vardas that theTown of Sundre Council approves the transfer of $2,468 to the Utilities Lifecycling RSA in unspent funding for the Main Lift Station Controls capital project.		
153-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Safety Codes Council regarding the 2021 Annual Internal Review undeer the Building, Electrical, Gas and Plumbing Disciplines as information.		
154-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the report on the Community Centre gym floor as information.		
155-16-05-22	MOVED by Councillor Vardas that theTown of Sundre Council adopt the Twn of Sunde 2022-2026 Strategic Plan as presented by Sage Analytics.		
156-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brochure reqarding the MVSH Foundation's Rustic Family Fair as information. In Favour: Councillor Marr, Councillor Dalke. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Isaac, Councillor Vardas. **DEFEATED**		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
157-16-05-22	MOVED by Councillor Anderson that the Town of Sundre Council sponsor the MVSH Foundation's Rustic Family Fair at Gold Level in the amount of $1,500 with funds to be taken fro Council's Discretionary Fund for Grants. In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. Against: Councillor Marr **CARRIED**		
158-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 6 - 12, 2022 as "Senior's Week" on behalf of the citizens of Sundre.		
159-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council proclaim June 15, 2022 as World Elder Abuse Awareness Day in the Town of Sundre. In Favour: Councillor Marr. Against: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Isaac, Councillor Vardas. **DEFEATED**		
160-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council proclaim June 15, 2022, as World Elder Abuse Awareness Day in the Town of Sundre and permit the committee to fly the Elder Abuse Day Flag at the Town of Sundre office that day. In Favour: Mayor Warnock, Councillor Anderson, Councillor Isaac, Councillor Vardas. Against: Councillor Petersen, Councillor Dalke, Councillor Marr **CARRIED**		
161-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of appointment for Benazir Thaha Valencia, Sr. Planner as a Development and Subdivision Authority for the Town of Sundre as information.		
162-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for April 2022 as information.		
163-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council accepts Mayor Warnock's report as information.		
164-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council accepts Councillor Marr's report as information.		
165-16-05-22	MOVED by Councillor Petersen that the Townof Sundre Council accepts Councillor Isaac's report as information.		
166-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accpts Councillor Anderson's report as information.		
167-16-05-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the April 21, 2022, letter from the Honourable Jason Nixon, MLA as information.		
168-16-05-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Coaldale as information.		
169-16-05-22	MOVED by Councillor Marr that the Town of Sundre Council accept the May 9, 2022, letter from the Town of Mundare as information.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
170-16-05-22	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to draft a letter of support of the Village of Caroline's seniors housing project to be signed on behalf of Council by Mayor Warnock.	Leg. Services	**Appendix 14**
171-16-05-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the May 12, 2022, letter to the Sundre & District Historical Society in support of a grant application for Alberta Culture Days 2022 as information.	Leg. Services	**Appendix 15**
Mayor Warnock called a recess at 7:13 p.m.			
172-16-05-22	MOVED by Councillor Isaac that Council go into closed meeting at 7:26 p.m.		
173-16-05-22	MOVED by Councillor Dalke that Council return to an open meeting at 9:37 p.m.		
174-16-05-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:37 p.m.		
#/D/M/Y	**June 13, 2022 Closed Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
175-13-06-22	MOVED by Councillor Petersen that Council go into closed meeting at 5:30 p.m.		
176-13-06-22	MOVED by Councillor Vardas that Council come out of the closed meeting at 5:55 p.m.		
#/D/M/Y	**June 13, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
177-13-06-22	MOVED by Councillor Dalke that the agenda be approved as amended as follows: 1. 7.3 correction to RFD subject, to read Policy B012-001-POL and Motion to be corrected to read "Policy B012-001-POL Multi-Year Business Planning and Budgeting; 2. 9.11 Supplemental - Grants to Organizations.		
178-13-06-22	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting of Council held on May 16, 2022, be approved as amended as follows: 1. Amend header to read "regular" meeting.		
179-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the Quarterly Report as information.		
180-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
181-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council give Second Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meeting.		
182-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council gives Unanimous Consent for Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw, being a bylaw to establish procedures for Council and Council Committees meetings.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
183-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council gives Third and Final Reading to Bylaw 2022-06 "Council Procedural Bylaw", being a bylaw to establish procedures for Council and Council Committee meetings.		
184-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
185-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
186-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
187-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-07 "Municipal Emergency Management Bylaw ", being a bylaw respecting the safety, health and welfare of people and the protection of people and property.		
188-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve Policy B012-001-POL Multi-Year Business Planning and Budgeting.		
189-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council approve Policy A-012-00-POL Grants to Organizations.		
190-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council postpone the Public Hearing scheduled for June 27, 2022 for Bylaw 2021-05, the Sundre Hills Area Structure Plan to a future date.		
191-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q1 2022 Quarterly Financial Reports as information.		
Mayor Warnock called a 5-minute break at 6:50 p.m.			
Mayor Warnock called the meeting to order to 6:55 p.m.			
192-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director Corporate Services as information.		
193-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council set a reserve bid of $675,000 for Portion of Lot 14, Block -, Plan 268GV, Sundre AB and furthermore,		
	The Property identified by Roll No. 114000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
194-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council set a reserve bid of $270,000 for Lot 24, Block 10, Plan 7611274, Sundre AB and furthermore,		
	The Property identified by Roll No. 1359000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
195-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of $160,000 for Lot 51, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1650000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
196-13-06-22	MOVED by Councillor Anderson that the Town of Sundre Council set a reserve bid of $165,000 for Lot 56, Block 3, Plan 8010730, Sundre AB and furthermore,		
	The Property identified by Roll No. 1655000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
197-13-06-22	MOVED by Councillor Marr that the Town of Sundre Council set a reserve bid of $120,000 for Lot 23, Block 6, Plan 8010730, Sundre AB and furthermore,		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	The Property identified by Roll No. 1731000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
198-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council set a reserve bid of $2,000,000 for Lot 1, Block 1, Plan 1410559, Sundre AB and furthermore,		
	The Property identified by Roll No. 2426000 will be offered for sale by public auction, at the Town Office on Tuesday, October 25th, 2022 at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,		
	A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forefeited, and the Town will consider the next bid.		
199-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approves the request for the 2022 Sundre Rodeo and Parade Events by the relaxation of Noise Bylaw 818 s.16(b), and Use of Firearms, Weapons and Fireworks Bylaw 763 s3.01 for period not to exceed June 24 - 26, 2022.	Leg. Services	Appendix 16
201-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre & District Cemetery in the amount of $1,000.00.		
202-13-06-22	MOVED By Councillor Marr that the Town of Sundre Council approve the Grants to Organizations Funding for the Sling Shot Garage in the amount of $1,500.00.		
203-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Rodeo & Race Association in the amount of $5,000.00.		
204-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the grants to Organizations Funding for Sundre Pickleball in the amount of $2,200.00.		
205-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bulls & Wagons in the amount of $3,000.00.		
206-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Bike n Ski Club in the amount of $4,050.00.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
207-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations Funding for the Sundre Curling Club in the amount of $11,616.00 pending successful allocation of $50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Programs through the Province		
208-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations Funding for Sundre Daycae in the amount of $2,000.00.		
209-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for Play 4 Sundre Kidz in the amount of $500.00.		
210-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council remove the appointment of Councillor Isaac as an alternate to the Library Board.		
211-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council rescind motion number 234-07-09-21 to appoint Anton Walker and Wendy Murphy to the Library Board for a 3-year term ending on October 31, 2024.		
212-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council rescind motion number 261-20-09-2021 to appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board for a 3-year term ending on October 31, 2024.		
213-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Anton Walker and Wendy Murphy to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services	
214-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board beginning June 13, 2022 and expiring on October 31, 2024.	Leg. Services Completed	**Appendix 17**
215-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Parkland Regional Library Board reports as information.		
216-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the letters to the Mayor and the CAO from the Shadow Minister for Rural Economic Development as information.		
Mayor Warnock called a 5-minute recess at 7:40 p.m.			
217-13-06-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:40 p.m.		
218-13-06-22	MOVED by Councillor Petersen that Council return to an open meeting at 9:02 p.m.		
219-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council approve one-time funding for the Sundre Curling Club in the amount of $18,384.00 for the emergent roof repair of the facility, pending successful allocation of $50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Program through the Province, and that the funding be drawn from the General Corporate Stabilization Restricted Surplus Account.	Leg. Services	**Appendix 18**

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
220-13-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 9:05 p.m.		
#/D/M/Y	June 27, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	The meeting was called to order, with Mayor Warnock delivering a Message to the Public:		
	"The Town of Sundre Council does not condone racism in its community of any kind. We are extremely disappointed to learn an unauthorized float, and their attempt at a Political Statement, had gained access this past weekend to an event our community has celebrated for years. We are proud of our Town and the volunteers that put together such a fantastic annual event for our Sundre and District Businesses, residents, and visitors to enjoy. We feel confident that the Parade Committee will review their procedures and make the needed changes to prevent issues like this from happening in the future. We encourage people to come to visit Sundre to enjoy our community, its landscape, businesses, and people. We will not let this 1 bad apple spoil what we are; whcih is an amazing place to visit, live and explore."		
221-27-06-22	MOVED by Councillor Dalke that the Agenda be approved as amended as follows: *1. 5.2 Supplemental information sheet to eSIM Lab presentation; 2. 6.1 Supplemental-Correction to Bylaw Number - RFD for Bylaw 2022-05.*		
222-27-06-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on June 13, 2022 be approved as presented.		
223-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council accept the presentaton by Sundre Car Wash representative as information and declines to reduce the amount payable in 2022 for Tax Roll # 420000. **In Favour:** Councillor Petersen, Councillor Vardas, Mayor Warnock, Councillor Isaac. **Opposed:** Councillor Dalke, Councillor Marr, Councillor Anderson.		
224-27-06-22	MOVED by Councillor Marr that the Town of Sundre Council accept the presentative by the representatives of the Joint Simulation Operation Committee as information.		
225-27-06-22	MOVED by Councllor Isaac that the Town of Sundre Council thank the representatives of the Sundre Bike'n Ski Club for attending the Council meeting and accept the proposal for the construction of a "pump track" as information and directs adminstration draft an endorsement letter and to work with the club in their efforts to procure funding for the construction of a "pump track".	Leg. Services Completed	**Appendix 19**
226-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council give first reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation, and further that the Town of Sundre Council schedule a Public Hearing for Bylaw 2022-05 on September 12, 2022.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
227-27-06-22	MOVED by Councillor Petersen that the Town of Sundre Council direct Administration to commence discussion with Mountain View County regarding the use of 10th Street S.W. as trucking route from the Airport Pit location SW of Sundre.		
228-27-06-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation by Sr. Planner Benazir Thaha Valencia as information.		
229-27-06-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for May/June as information.		
230-27-06-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report as information.		
231-27-06-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Marr's report as information.		
Mayor Warnock called a 5 minute recess at 7:32 p.m.			
232-27-06-22	MOVED by Councillor Marr that Council go into closed meeting at 7:42 p.m.		
233-27-06-22	MOVED by Councillor Anderson that Council return to an open meeting at 8:52 p.m.		
234-27-06-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 8:52 p.m.		
Council Summer Hiatus - July / August			
#/D/M/Y	**July 19, 2022 Special Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
Attending:	In Chambers: Mayor Warnock, Councillor Anderson, Councillor Vardas. Connected by Phone: Councillor Dalke, Councillor Marr, Councillor Isaac Absent: Councillor Petersen		
235-19-07-22	MOVED by Councillor Anderson that the Council of the Town of Sundre direct Administration to submit the required nomination form for the Town of Sundre's application to Alberta Municipalities for the Municipal Environmental Award.	Legislative Serv. Completed	Appendix 20
236-19-07-22	MOVED by Councillor Vardas that being the agenda matters have been concluded the meeting adjourned at 1:14 p.m.		
#/D/M/Y	**August 9, 2022 Special Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
Attending:	In Chambers: Mayor Warnock, Councillor Anderson, Councillor Petersen Connected by Phone: Councillor Isaac, Councillor Vardas Absent: Councillor Marr, Councillor Dalke		
237-09-08-22	MOVED by Councillor Petersen that the agenda be approved as presented		
238-09-08-22	MOVED by Councillor Anderson that the Minutes of the Special Council Meeting held on July 19, 2022 be approved as presented		
239-09-08-22	MOVED by Councillor Anderson that the Council of the Town of Sundre approves the request for the 2022 Sundre Bulls and Wagons Event by the relaxation of Noise Bylaw 818 s.5 General Prohibition, for a period not to exceed August 26th to 28th, 2022		
240-09-08-22	MOVED by Councillor Petersen that Council go into closed meeting at 10:04 a.m.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
241-09-08-22	MOVED by Councillor Anderson that Council return to open Special Meeting at 10:28 a.m.		
242-09-08-22	MOVED by Councillor Petersen that the Council of the Town of Sundre direct Administration to write a letter to the Town of Didsbury to request 2nd and 3rd reading of Bylaw 2022-11 Heavy Vehicle Truck Route, to restrict truck traffic on 23 Street be postponed until further information is available.	Leg. Services Completed	Appendix #21
243-09-08-22	MOVED by Councillor Anderson that being the agenda matters have been concluded the meeting adjourned at 10:28 a.m.		
#/D/M/Y	September 12, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
244-12-09-22	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2022-05, being a Bylaw to Amend Schedule "A", the Land Use Bylaw District Map of Land Use Bylaw 2022-10, from Urban Reserve to General Residential District and Public Service District, and furthermore to adopt the Brookside Estates Outline Plan.		
245-12-09-22	MOVED by Councillor Isaac that the Agenda be approved as amended as follows: 1. Supplemental letter to Public Hearing 20220912; 2. 6.1 Bylaw 2022-05: Amend Background/Proposal to read: Bylaw 2022-05 and under Motion: that Council give Second Reading to Bylaw 2022-05 and furthermore, that Council give Third and Final Reading to Bylaw 2022-05.		
246-12-09-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 27, 2022 be approved as presented.		
247-12-09-22	MOVED by Councillor Marr that the Minutes of the Special Council Meeting held on August 9, 2022 be approved as presented.		
248-12-09-22	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.		
249-12-09-22	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-05, being a Bylaw to adopt the Brookside Estates Phase 4 and 5 Outline Plan and Land Use Redesignation.		
The Mayor called a 5 minutes recess at 6:51			
The Mayor resumed the meeting to order at 6:59			
250-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q2 2022 Quarterly Financial Reports as information.		
251-12-09-22	MOVED by Councillor Petersen that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2022 fiscal year.		
7:29 p.m. Councillor Dalke disconnected from phone			
252-12-09-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 18th to 24th, 2022 as Alberta Development Officers Week in the Town of Sundre.		
7:39 Councillor Dalke rejoined the meeting by phone			

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
253-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter to the Town of Didsbury, Bylaw 2022-11 Heavy Vehicle Truck Route as information.		
254-12-09-22	MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Town of Tofield to Minister Shandro as information.		
255-12-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the letter from Minister Shandro to the Town of Tofield as information.		
Mayor Warnock called a 5 minute recess at 7:42 p.m.			
256-12-09-22	MOVED by Councillor Anderson that Council go into closed meeting at 7:47 p.m.		
257-12-09-22	MOVED by Councillor Isaac that Council return to an open meeting at 8:40 p.m.		
258-12-09-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:41 p.m.		
#/D/M/Y	**September 26, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
259-26-09-22	MOVED by Councillor Petersen that the Agenda be approved as amended as follows: 1. Correction to 9.5 RFD Departmental Reports; 2. Supplemental to Library Departmental Reports (9.5g)		
260-26-09-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 12, 2022 be approved as presented		
261-26-09-22	MOVED by Councillor Dalke that the Town of Sundre Council directs administration work with the Bike 'n Ski Club to find a suitable location for the pump track and bring that information to Fall Workshop for discussion	Planning & Ec. Dev.	Ongoing
262-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council proclaim October 9 - 15, 2022 as Fire Prevention Week, and urge all the citizens of Sundre to develop a Family Action for Home Escape Plan and to support the many public safety activities and efforts of Sundre's fire and emergency services		
263-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council grant the request to amend the Sundre Allied Arts Society grant funding to enable the use of the Grants to Organization funding to rehabilitate the Arts Center Storage facility	Legislative Serv.	Completed **Appendix #22**
264-26-09-22	MOVEDby Councillor Petersen that the Town of Sundre Council accept the CAO's report as information		
265-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's report as information		
266-26-09-22	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to contact the Dasmesh Cultural Centre to arrange a date and time for a visit	Legislative Serv.	Completed **Appendix #23**
267-26-09-22	MOVED by Councillor Marr that the Town of Sundre Council accept the CAO's report as information		
268-26-09-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the CAO's report as information		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
269-26-09-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for July and August 2022 as information		
270-26-09-22	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's reports for June, July and August 2022 as information		
Mayor Warnock called a 5 minute recess at 7:06 p.m.			
271-26-09-22	MOVED by Councillor Vardas that Council go into closed meeting at 7:13 p.m.		
272-26-09-22	MOVED By Councillor Petersen that Council return to an open meeting at 7:18 p.m.		
273-26-09-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:19 p.m.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
#/D/M/Y	October 12, 2022 Special Open Council Meeting		
Res. #	Council Motion	Action	Status
Attending:	Mayor Warnock, Councillor Anderson, Councillor Marr (by phone), Councillor Isaac, Councillor Vardas. **Absent:** Councillor Petersen, Councillor Dalke		
274-12-10-22	MOVED by Councillor Anderson that the agenda be approved as amended: 1. Supplemental - Pathway Lighting Project Option(s), and 2. Example of "shroud" for pathway lights		
275-12-10-22	MOVED by Councillor Vardas that the Council of the Town of Sundre approves preceding with Option #2, total completion of Pathway Lighting Project, including cages, with funds not to exceed $40,354.15 to be drawn from the Municipal New Projects Restricted Surplus Account		
276-12-10-22	MOVED by Councillor Isaac that being the agend matters have been concluded the meeting adjourned at 1:00 p.m.		
#/D/M/Y	October 17, 2022 Special Open Council Meeting		
Res. #	Council Motion	Action	Status
277-17-10-22	MOVED by Councillor Anderson that the Agenda be approved as presented		
278-17-10-22	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on September 26, w0ww be approved as presented		
279-17-10-22	MOVED by Councillor Isaac that the Minutes of the Special Meeting of Council held on October 12, 2022 be approved as presented		
280-17-10-22	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092, and further that the Town of Sundre Council schedule a Public Hearing for the disposition and transfer of Municipal Reserve, Lot 49MR, Plan 891 092 on November 14, 2022		
281-17-10-22	MOVED by Councillor Dalke that the Town of Sundre Council maintains the FortisAlberta Franchise Fee at 10% effective January 1, 2023		
282-17-10-22	MOVED by Councillor Marr that the Town of Sundre Council reschedule the October 31, 2022 Regular Meeting of Coumncil to November 1, 2022		
283-17-10-22	MOVED by Councillor Anderson that the Townof Sundre Council proclaim November 2022 as "Family Violence Prevention Month" in the Town of Sundre	Leg. Services	Complete Appendix #24
284-17-10-22	MOVED by Councillor Vardas that the Town of Sundre Council purchase 2 tables and further to waive the Community Centre rental fee in support of the Sundre Hospital Futures Gala, November 19, 2022	Leg. Services	Complete Appendix #25
285-17-10-22	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's report as information		
286-17-10-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's report as information		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
287-17-10-22	MOVED by Councillor Vardas that the Town of Sundre Council accept the letter to Dashmesh Culture Centre as information and directed administration to send suggested dates and times for a tour to Council	Leg. Services	*See Appendix #23*
Mayor *Warnock called a 5 minutes recess at 6:38 p.m.*			
288-17-10-22	MOVED by Councillor Vardas that Council go into closed meeting at 6:47 p.m.		
289-17-10-22	MOVED by Councillor Petersen that Council return to an open meeting at 7:24 p.m.		
290-17-10-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:25 p.m.		
#/D/M/Y	**November 1, 2022 Organizational Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
291-01-11-22	MOVED by Councilier Peterson that the Town of Sundre adopt agenda as presented		
	At the request of the Mayor, CAO delivered opening remarks with brief explanation of regulated sections of MGA that requires Council to hold annual organizational meeting		
292-01-11-22	MOVED by Councillor Anderson that the Town of Sundre seating arrangement remain the same as decided at the 2021 Organizational meeting		
293-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council determine the Deputy Mayor rotation schedule for the months of March 2023 to November 2023, as follows: Councillor Isaac from 01 March ,2023 to the Organizational Meeting 2023		
	Councillor Isaac nominated to serve as Deputy Mayor (Warnock, Petersen, Vardas)		
294-01-11-22	*Councillor Isaac accepted nomination*		
295-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2022-2023 as per Schedule "A".	Leg. Services	Complete Appendix #26
296-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council approve the appointment of Jodi Orr to the Sundre Library Board, for a 3-year term beginning October 31,2022 end on October 31,2025	Leg. Services	Complete Appendix #27
297-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council appoints Mrs. Pat Toone, to the Parkland Regional Library Board for a one (1) year Term beginning October 31, 2022, ending in October 31, 2023	Leg. Services	Complete Appendix #28
298-01-11-22	MOVED by Councillor Petersen that the Town of Sundre Council moves to appoint Mr. Mike Beukeboom, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024, and	Leg. Services	Complete Appendix #29
299-01-11-22	MOVED by Councillor Marr that the Town of Sundre Council moves to appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024.	Leg. Services	Complete Appendix #30

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
300-01-11-22	MOVED by Councillor Marr that the Town of Sundre Council accept the brief review of Council Procedural Bylaw 2022-06 as information.		
301-01-11-22	MOVED by Councillor Petersen that the Town of Sundre Council accept and review of Council Code of Conduct Bylaw 2020-07 as information		
302-01-11-22	MOVED by Councillor Isaac to adjourn the November 1, 2022 Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:42 p.m.		
#/D/M/Y	November 1, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
	The November 1, 2022 Organizational Meeting adjourned at 6:42 p.m.		
303-01-11-22	MOVED by Councillor Dalke that the Agenda be approved as presented or amended as follows		
304-01-11-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 17, 2022 be approved as presented or amended as follows		
	New Administration Member: *CAO introduced Ms. Shantele Smith as Legislative Clerk*		
305-01-11-22	MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2022 as "Senior' Fall Prevention Month" in the Town of Sundre	Leg. Services	Complete Appendix #31
306-01-11-22	MOVED by Councillor Isaac that the Town of Sundre Council accept the Mayor's verbal report as information.		
307-01-11-22	MOVED by Councilllor Anderson that the Town of Sundre Council approve / refuse the request from the Sundre Curling Club to carry-over of the funds to replace the curling club roof to 2023 of $29,964.00.	Leg. Services	Complete Appendix #32
308-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for September 2022 as information.		
	Councillor Isaac left the meeting at 6:58 p.m.		
	Councillor Isaac returned to the meeting at 6:59 p.m.		
309-01-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's, Councillor Isaac's and Councillor Peterson's reports as information.		
310-01-11-22	MOVED by Councillor Vardas that the Town of Sundre Council determine a response and direct administration to confirm attendance at the 2022 Remembrance Day Service; Mayor Warnock to attend.	Leg. Services	Complete Appendix #33
311-01-11-22	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:05 p.m.		
#/D/M/Y	November 14, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
312-14-11-22	MOVED by Councillor Dalke that the Agenda be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
313-14-11-22	MOVED by Councillor Anderson that the Minutes of the Organizational Meeting of Council held on November 1, 2022, be approved as presented.		
314-14-11-22	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on November 1, 2022, be approved as presented.		
315-14-11-22	MOVED by Councillor Marr that the Town of Sundre give heart-felt thanks to the members of Sundre Fire Department for their exemplary commitment to provide fire services to Sundre's citizens.		
316-14-11-22	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092		
317-14-11-22	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2022-08, being a bylaw to dispose and transfer a portion of Municipal Reserve, Lot 49MR, Plan 891 092.		
318-14-11-22	MOVED by Councillor Isaac that the Town of Sundre Council adopt the Financial Framework revised in October 2022 as presented.		
319-14-11-22	MOVED by Councillor Anderson that the Town of Sundre Council supports the nomination of Councillor Vardas to serve as a Director of the Central Alberta Economic Partnership Ltd., for a one-year term ending October 2023.		
320-14-11-22	MOVED by Councillor Dalke that the Town of Sundre Council accepts the correspondence from the Minister of Municipal Affairs and Mountain View County as information and that the Town of Sundre Council supports the participation of Mayor Warnock on Alberta Municipalities Sustainability and Environment Committee, and further directs administration to confirm Mayor Warnocks' at the first committee meeting and orientation session.	Leg. Services	Complete Appendix #34
321-14-11-22	MOVED by Councillor _____ that Council go into closed meeting at _____ p.m.		
322-14-11-22	MOVED by Councillor Petersen that Council return to an open meeting at 8:42 p.m.		
323-14-11-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:43 p.m.		
#/D/M/Y	**November 28, 2022 Regular Council Meeting**		
Res. #	**Council Motion**	**Action**	**Status**
324-28-11-22	MOVED by Councillor Vardas, that the Agenda be approved as presented or amended as follows: 1. Replacement of Annual Cost of Living Adjustment Report (COLA), Item 8.2		
325-28-11-22	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on November 14, 2022, be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
326-28-11-22	MOVED by Councillor Marr, that the Minutes of the November 1, 2022, Organizational Meeting be amended as follows: 1. Amend the Minutes to reflect appointment of Councillor Petersen to the Sundre Wellness Advocacy Committee, and further; 2. Remove the note recorded on Res #293-01-11-22 regarding the Deputy Mayor nomination.		
327-28-11-22	MOVED by Councillor Peterson, that the Town of Sundre Council thank Joy Willihnganz for her presentation and accept the update on the Sundre Municipal Library as information.		
328-28-11-22	MOVED by Councillor Marr, that the Town of Sundre Council Repeal Bylaw 2021-12-12 "Fees & Rates", a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre 2022.		
329-28-11-22	MOVED by Councillor Dalke, that the Town of Sundre Council give first reading to Bylaw 2022-09 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023		
330-28-11-22	MOVED by Councillor Vardas, that the Town of Sundre Council give second reading to Bylaw 2022-09 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023		
331-28-11-22	MOVED by Councillor Anderson, that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2022-09 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023		
332-28-11-22	MOVED by Councillor Petersen, that the Town of Sundre Council give third and final reading to Bylaw 2022-09 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective 2023.		
333-28-11-22	MOVED by Councillor Marr, that the Town of Sundre Council accepts the November 14th, 2022, presentation of the Foothills Terrace Condominium Association Board Members as information and further, directs administration to meet with the Condo Association for further discussion.	Legislative Services	Complete Appendix #35
334-28-11-22	MOVED by Councillor Anderson, that the Town of Sundre Council accept the Q3 2022 Quarterly Financial Reports as information.		
335-28-11-22	MOVED by Councillor Dalke, that the Town of Sundre Council approves a Cost of Living Adjustment of 2% to be applied to the 2023 approved salary grid, effective January 1, 2023.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock		√
	Councillor Connie Anderson		√
	Councillor Owen Petersen		√
	Councillor Todd Dalke	√	
	Councillor Jaime Marr		√
	Councillor Paul Isaac		√

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
	Councillor Chris Vardas		√
	TOTAL VOTES	1	6
			DEFEATED
336-28-11-22	MOVED by Councillor Anderson, that the Town of Sundre Council approves a recurring Cost of Living Adjustment of 2.0% annually, from 2023 to 2026 inclusive, to be applied to the established salary grid.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Richard Warnock	√	
	Councillor Connie Anderson	√	
	Councillor Owen Petersen	√	
	Councillor Todd Dalke		√
	Councillor Jaime Marr	√	
	Councillor Paul Isaac		√
	Councillor Chris Vardas		√
	TOTAL VOTES		3
			CARRIED
337-28-11-22	MOVED by Councillor Dalke, that the Town of Sundre Council accept the Sundre RCMP Detachment 2nd Quarter 2022 Statistics Report as information		
338-28-11-22	MOVED by Councillor Isaac, that the Town of Sundre Council accept the Departmental Reports for October 2022 as information.		
339-28-11-22	MOVED by Councillor Anderson, that the Town of Sundre Council accept Mayor Warnock's, Councillor Isaac's and Councillor Petersen's reports as information		
340-28-11-22	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the correspondence to Sundre Museum as information		
341-28-11-22	MOVED by Councillor Vardas, that the Town of Sundre Council accepts the correspondence from the Town of Ponoka as information		
342-28-11-22	MOVED by Councillor Petersen, that the Town of Sundre Council directs administration to compose a letter to the Honorable Jason Copping, Minister of Health, in solidarity with the concerns expressed in the November 23, 2022, a letter received from the Town of Ponoka.	Legislative Services	Complete Appendix #36
343-28-11-22	MOVED by Councillor Marr that Council go into closed meeting at 7:32 p.m		
344-28-11-22	MOVED by Councillor Vardas that Council return to an open meeting at 9:04p.m.		
345-28-11-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 9:05 p.m.		
#/D/M/Y	December 5, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
346-05-12-22	MOVED by Councillor Dalke, that the agenda be approved as presented.		

Motion Log To Date - Legislative

Res. #	Council Motion	Action	Status
347-05-12-22	MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on November 28, 2022, be approved as presented.		
348-05-12-22	MOVED by Councillor Petersen, that the Town of Sundre Council accept the 2023 4 Year Operating & 10 Year Capital Budget as information.		
349-05-12-22	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 6:55 p.m.		
#/D/M/Y	December 19, 2022 Regular Council Meeting		
Res. #	Council Motion	Action	Status
350-19-12-22	MOVED by Councillor Vardas, that the Agenda be approved as presented.		
351-19-12-22	MOVED by Councillor Isaac, that the Minutes of the Regular Meeting Minutes of Council held on December 5, 2022, be approved as presented.		
352-19-12-22	MOVED by Councillor Petersen, that the Town of Sundre Council accept the verbal update from Planning & Economic Development regarding upcoming public consultation for planning purposes as information.		
353-19-12-22	MOVED by Councillor Isaac, that the Town of Sundre Council direct Administration to negotiate and conclude that agreements with each of the organizations that have historically been funded annually, and that the CAO be authorized to sign the agreements on behalf of the Town.		
354-19-12-22	MOVED by Councillor Anderson, that the Town of Sundre Council accept the Departmental Reports for November 2022 as information.		
355-19-12-22	MOVED by Councillor Vardas, that the Town of Sundre Council accept Mayor Warnock's and Councillor Marr's reports as information.		
356-19-12-22	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the solidarity letter to Honorable Jason Copping, Minister of Health, as well as the Letter to Foothills Condominium Association as information.		
357-19-12-22	MOVED by Councillor Marr, that Council go into closed meeting at 6:33 p.m.		
358-19-12-22	MOVED by Councillor Isaac, that Council return to an open meeting at 8:40, p.m.		
359-19-12-22	MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 8:41 p.m.		

Appendix 1

SUNDRE
ALBERTA
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403 638 3551 | F. 403.638 2100 | E.townmail@sundre.com

January 26, 2022

Sundre Hospital Futures
Via Email: sundrehospitalfutures@gmail.com
Attn: Mr. Gerald Ingeveld

RE: Appointment to the Sundre Community Wellness Advocacy Committee

Dear Gerald,

On January 24, 2022, at the Regular Meeting of Council the following Motion was approved:

Res. 015-24-01-22 MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. Gerald Ingeveld and Mrs. Joyce Wicks to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.

CARRIED

A copy of the Terms of Reference for this Committee of Council is enclosed.

If you have any questions, please contact me at 403.638.3551or email linda.n@sundre.com.

Warm regards,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: G. Ingeveld, Email: doublenranch@xplornet.com
Council
Enclosure

Schedule "H"

TERMS OF REFERENCE

SUNDRE COMMUNITY WELLNESS ADVOCACY COMMITTEE

I. STATEMENT OF PURPOSE

To provide input to enhance current health service and provide direction for future health care services in the municipality. Recommendations are intended to strengthen and build upon local community partnerships between municipal government, other levels of government, local agencies and citizens.

I. COMPOSITION OF COMMITTEE

- Town of Sundre Mayor and 1 Councillor
- Mountain View County 2 Councillors
- 2 members of the Sundre Hospital Futures Committee (non-voting)
- Recording Secretary (Non-Member)
- A quorum shall consist of a majority of the current committee members.

II. ROLES AND RESPONSIBILITIES

The Committee shall:

- Be responsible to review and study the current capacity and functions of the health care facilities and programs within the municipality.
- Provide information and identification of health care needs to Council that may be used to approach other levels of governments or agencies to discuss actions that are in the best interests of our community.
- Abide by the Town of Sundre Boards and Committees Bylaw

III. TERM

The Committee appointment shall be for one (1) year, renewable by Motion of Council at the Organizational Meeting. The Chair shall be appointed by the Committee, for a term of one (1) year. Members at large shall be a term of two years and may be renewed at the discretion of Town of Sundre Council.

IV. FREQUENCY OF MEETINGS

The committee shall normally meet during regular business hours on a weekday, on such dates and locations as determined at the discretion of the committee.

V. CONFLICT OF INTEREST

Committee members must declare any conflicts of interest and absent themselves from any decisions in which they have a real or perceived conflict.

Appendix 2

SUNDRE
ALBERTA
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

January 26, 2022

Sundre Hospital Futures
Via Email: sundrehospitalfutures@gmail.com
Attn: Mrs. Joyce Wicks

RE: Appointment to the Sundre Community Wellness Advocacy Committee

Dear Joyce,

On January 24, 2022, at the Regular Meeting of Council the following Motion was approved:

Res. 015-24-01-22 MOVED by Councillor Isaac that the Town of Sundre Council appoint Mr. Gerald Ingeveld and Mrs. Joyce Wicks to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.

CARRIED

A copy of the Terms of Reference for this Committee of Council is enclosed.

If you have any questions, please contact me at 403.638.3551or email linda.n@sundre.com.

Warm regards,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: J. Wicks, Email: eawicks@airenet.com
Council
Enclosure

www.sundre.com

Schedule "H"

TERMS OF REFERENCE

SUNDRE COMMUNITY WELLNESS ADVOCACY COMMITTEE

I. STATEMENT OF PURPOSE

To provide input to enhance current health service and provide direction for future health care services in the municipality. Recommendations are intended to strengthen and build upon local community partnerships between municipal government, other levels of government, local agencies and citizens.

I. COMPOSITION OF COMMITTEE

- Town of Sundre Mayor and 1 Councillor
- Mountain View County 2 Councillors
- 2 members of the Sundre Hospital Futures Committee (non-voting)
- Recording Secretary (Non-Member)
- A quorum shall consist of a majority of the current committee members.

II. ROLES AND RESPONSIBILITIES

The Committee shall:

- Be responsible to review and study the current capacity and functions of the health care facilities and programs within the municipality.
- Provide information and identification of health care needs to Council that may be used to approach other levels of governments or agencies to discuss actions that are in the best interests of our community.
- Abide by the Town of Sundre Boards and Committees Bylaw

III. TERM

The Committee appointment shall be for one (1) year, renewable by Motion of Council at the Organizational Meeting. The Chair shall be appointed by the Committee, for a term of one (1) year. Members at large shall be a term of two years and may be renewed at the discretion of Town of Sundre Council.

IV. FREQUENCY OF MEETINGS

The committee shall normally meet during regular business hours on a weekday, on such dates and locations as determined at the discretion of the committee.

V. CONFLICT OF INTEREST

Committee members must declare any conflicts of interest and absent themselves from any decisions in which they have a real or perceived conflict.

Appendix 3

SUNDRE
ALBERTA
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403 638 2100 | E townmail@sundre.com

January 26, 2022

Alberta Regional Rail
PO Box 70065
Airdrie, AB T4B 0V9

RE: Letter of Support for Development of Regional Rail System in Mountain View County

Dear Sir or Madame,

On behalf of the Citizens and Council of the Town Sundre, we write in support of the development of a Regional Rail System through our neighbouring urban municipalities within Mountain View County. We support the concept of passenger rail service between the Calgary and Edmonton and look forward to further information in regard to this important initiative.

Although the Town of Sundre is located west of the planned corridor rail stops, we can visualize the potential economic benefits to our neighbours and the region as a whole. Benefits may include leisure and business tourism, and an influx of families seeking new areas to live, all of which are a focus of the Town of Sundre.

Please provide updates concerning this vitally important project to Legislative Services of the Town of Sundre by email to: townmail@sundre.com

Sincerely,

Mayor Richard Warnock

/file
cc: CAO / Council

Appendix 4

SUNDRE
ALBERTA
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403 638 3551 | F. 403.638 2100 | E townmail@sundre.com

January 26, 2022

Enhance Energy Inc.
2000, 500 – 4 AVE. SW
Calgary, AB T2P 2V6
Attn: Kevin Jabush, President / CEO

RE: Letter of Support for Carbon Capture Utilization and Storage (Central Alberta)

Dear Sir,

On behalf of the Citizens and Council of the Town Sundre, we write in support of the development of Enhance Energy's innovative solution to the global challenge of carbon capturing in Central Alberta. We look forward to further information in regard to this important initiative.

Although the Town of Sundre is located south and west of the planned project centre, Clive, we can visualize the potential economic benefits to our neighbours and the central region as a whole.

Please provide updates concerning this vitally important project to Legislative Services of the Town of Sundre by email to: townmail@sundre.com

Sincerely,

R E Warnock

Mayor Richard Warnock

/file
cc: CAO / Council

Appendix 5

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638 3551 | F. 403.638.2100 | E. townmail@sundre.com

January 11, 2022

Mayor Rhonda Hunter
PO Box 790, 1606 – 14 Street
Didsbury, AB T0M 0W0

RE: Regional Chili Cook-Off

Dear Mayor Hunter,

We received your letter of December 21, 2021 and we would like to offer our congratulations to your Chamber of Commerce on receiving the Digital Services Squad Grant!

We would like to accept your challenge to participate in the Mayoral Chili Cook-off. We understand that this event has been placed on hold to comply with Health Regulations. Our team will consist of myself, Linda Nelson, our CAO, and Betty Ann Fountain, Sr. Development Officer, and a holder of the AHS Food Safety Certificate.

Our team is definitely up for the challenge, and we believe that we will be your greatest competition!

We look forward to seeing you in the near future, when the Chili-Cookoff occurs.

Sincerely,

Richard Warnock,
Mayor
Town of Sundre

RW/aj

www.sundre.com

Quality Management Plan
Town of Sundre Gas Utility

Preamble

This Quality Management Plan (QMP) represents an agreement with the Province of Alberta under section 5 of the *Gas Distribution Act* that all low pressure distribution pipelines and the equipment, apparatus, mechanisms, machinery or instruments incidental to their operation, as well as all primary service lines (defined by sections 1(h), (l) and (n)) are designed, constructed, operated and maintained in accordance with the Act's section 2 requirements. For this purpose of this document, this pipeline system is collectively referred to as a "Gas Distribution System".

The Town of Sundre Gas Utility (hereinafter referred to as "the urban gas utility", section 1(r) of the *Gas Distribution Act*), owns and operates a Gas Distribution System in Alberta and offers and provides natural gas service to residents within the boundaries of its urban municipality. The Municipal Council is, as owner, ultimately but with the full support of the Chief Administrative Officer (CAO) and/or the Gas Utility Manager and employees, takes full responsibility for ensuring that the urban gas utility is designed, constructed, operated and maintained in a manner consistent with section 2 of the Act so as to ensure the safety of its customers, employees, and the general public of Alberta. Annual review of this QMP document by the Municipal Council and the CAO and/or the Gas Utility Manager, in conjunction with the annual submission of as-built plans and meeting operation and maintenance expectations of the Chief Officer partly constitute the 'Approval to Operate' a Gas Distribution System in Alberta.

QUALITY MANAGEMENT PLAN FUNCTIONS

Standards

As applicable, the urban gas utility will design, construct, operate, and maintain its gas utility in accordance with the following legislation and standards:

- The *Gas Distribution Act*
- The *Pipeline Act* and Regulations
- The *Municipal Government Act*, only as applicable/relevant to the gas utility
- *Gas Utilities Act*, as applicable
- The *Occupation Health and Safety Act*, and all codes and regulations, as applicable
- Canadian Standards Association (CSA) Z662 Oil and Gas Pipeline Standard
- Canadian Standards Association (CSA) Z246.2 Emergency Preparedness and Response for Petroleum and Natural Gas Industry Systems
- The Technical Standards Manual for Gas Distribution Systems in Alberta, issued by Rural Utilities
- Guidelines for Operations & Maintenance Practices in Alberta Natural Gas Utilities issued by the Federation of Alberta Gas Co-ops Ltd.
- Alberta Energy Regulator (AER) Directive 71 Emergency Preparedness and Response Requirements for the Petroleum Industry (as applicable)

Urban gas utilities are also expected to maintain appropriate insurance coverage.

Design

©2022 Government of Alberta | January 2022 | Agriculture, Forestry and Rural Economic Development

Appendix 7

TOWN OF SUNDRE
Visit Live Explore

Town of Sundre Resolution for Economic Development Week

Resolution

WHEREAS, the International Economic Development Council is the largest professional economic development organization dedicated to serving economic developers; and

WHEREAS, for almost 50 years, Economic Developers Alberta has been Alberta's leading economic development network, committed to advancing the economic development profession by providing resources, professional development and networking opportunities; and

WHEREAS, economic developers promote economic well-being and quality of life for their communities by creating, retaining, and expanding jobs that facilitate growth, enhance wealth, and provide a stable tax base; and

WHEREAS, economic developers stimulate and incubate entrepreneurism in order to help establish the next generation of new businesses, which is the hallmark of Alberta's economy; and

WHEREAS, economic developers are engaged in a wide variety of settings including rural and urban, local, state, provincial, and federal governments, public-private partnerships, chambers of commerce, universities, and a variety of other institutions; and

WHEREAS, economic developers attract and retain high-quality jobs, develop vibrant communities, and improve the quality of life in their regions; and

WHEREAS, economic developers work in the Town of Sundre; and

NOW, THEREFORE, BE IT RESOLVED that the Mayor does hereby recognize May 9-13, 2022 as "Economic Development Week" in the Town of Sundre and remind individuals of the importance of this community celebration which supports the expansion of career opportunities and improving quality of life.

BE IT FURTHER RESOLVED that the Mayor is authorized and directed to transmit an appropriate copy of this resolution to Economic Developers Alberta in support of these provincial celebrations.

R E Wamock

Mayor

Planning & Economic Development
Town of Sundre | 717 Main Avenue W. PO Box 420
Sundre, Alberta | T0M 1X0
www.sundre.com

Town of Sundre
APPLICATION FOR
HOME OCCUPATION PERMIT
LAND USE BY-LAW 2018-10

OFFICE USE ONLY: DP# _____ **Roll #** _____ **Home Occupation:** ☐ Major ☐ Minor **Fee Due $** _____

Landowner Name(s): _____

Mailing Address: _____

City: _____ Prov: _____

Postal Code: _____ Ph: _____

Alt Ph: _____ Fx: _____

Email address: _____

Applicant Name(s): ☐ (Same) _____

Mailing Address: _____

City: _____ Prov: _____

Postal Code: _____ Ph: _____

Alt Ph: _____ Fx: _____

Email address: _____

Address of Property: _____ Legal Description: Lot_____ Block_____ Plan _____

Business Name: _____

Operation Occurring in the: ☐Primary Building ☐ Accessory Building ☐ Both

Description of Business:

_____

Hours of Operation: _____

Will there be any employees (other than yourself) working at your residence ☐ **Yes** ☐ **No If so, how many?** _____

Will there be on premise sales or services from the property? ☐ **Yes** ☐**No**

If so, how many clients or customers do you expect to come to your residence during an average day? _____

Please indicate on a separate site plan where employees/clients/customers will park when they are at your residence (please note that **off-street** parking must be provided) ☐ **Site plan showing off-street parking provided**

What type of equipment will be used on your premises for your business? (i.e. computer, printing, press, tools, etc.)

_____

What type of work-related materials will be stored at your home? (Please note that goods and materials are not to be stored outside)

_____

List the types of vehicles and/or trailers to be used in the operation of the business:

_____

Will there be any interior alterations/renovations required to accommodate the Home Occupation? ☐ **Yes** ☐**No**

PERMIT APPLICATION DECLARATION: I/We hereby certify that I am/we are the registered owner(s) or authorized to act on behalf of the registered owner(s) and that the information on this form and on the attached plans and supporting materials is full and complete and is, to the best of my knowledge, a true statement of the facts relating to this application. By submitting this application, I hereby allow right of entry for inspection purposes.

Signature of Applicant: x _____ Date: (mm/dd/yy) _____

Signature of Landowner: x _____ Date: (mm/dd/yy) _____

The Municipal Government Act authorizes requiring information for the purpose of a development permit application. The Freedom of Information & Protection of Privacy Act applies. If you have any questions, please contact the FOIP Coordinator at 403-638-3551 or email: townmail@sundre.com

Appendix 8

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

March 14, 2022

Mr. William Davies
Interim Communities in Bloom Ad Hoc Committee Chair
Sundre, AB T0M 1X0
Email: windpinephoto@yahoo.ca

Re: Councillor Appointment to the Communities in Bloom Ad Hoc Committee

Dear Mr. Davies,

Thank you for your email of February 8, 2022.

As per your request to have a representative from Sundre Town Council sit on the Communities in Bloom Ad hoc Committee, the Town of Sundre Council made the following resolution at the Regular Council Meeting on February 28, 2022:

Res. 062-28-02-22 MOVED by Councillor Vardas that the Town of Sundre Council appoint Councillor Marr to the Sundre Communities in Bloom Ad hoc Committee.

CARRIED

Thank you for reaching out to us. We look forward to seeing the Communities in Bloom successful 2022 Season.

Sincerely,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

LN/aj

www.sundre.com

Appendix 9

TOWN OF SUNDRE

Visit. Live. Explore.

International Women's Day

PROCLAMATION

March 8, 2022

WHEREAS: The Town of Sundre recognizes the importance of International Women's Day in our Community; and

WHEREAS: March 8, 2022 is the 111th International Women's Day, a global celebration of the economic, political, and social achievements of all women and girls around the world, and a day to recognize the obstacles that women and girls still face in the struggle for equal rights, and opportunities, and their central role in creating positive change; and

WHEREAS: International Women's Day was first celebrated on March 19, 1911, but the date for this annual commemoration was not fixed on March 8th until 1914. The first International Women's Day celebrated by the UN was in 1975; and

WHEREAS: International Women's Day is a time to envision a world where each woman and girl can exercise her choices such as participating in politics, getting an education, having an income, and living in societies free from violence and discrimination.

WHEREAS: The theme for this year's celebration is #BreakTheBias: Whether deliberate or unconscious, bias makes it difficult for women to move ahead. Knowing that bias exists isn't enough, action is needed to level the playing field. Individually, we are all responsible for our own thoughts and actions – all day, every day. We can break the bias in our communities. We can break the bias in our workplaces. We can break the bias in our schools, colleges, and universities. Together, we can all break the bias – on International Women's Day (IWD) and beyond.

AND WHEREAS: The Town of Sundre is committed to promoting equality and justice and will continue to work to address the systematic and structural oppressions that perpetuate inequality.

NOW, THEREFORE, I, Richard Warnock, on behalf of the Council of the Town of Sundre, in the Province of Alberta, do hereby designate the day of March 8, 2022 as the 111th International Women's Day; I urge all citizens to increase their awareness of how everyone can choose to break the bias and call out gender bias and inequality; seek out and celebrate women's achievements and help create an inclusive world.

Dated this 8th day of March 2022.

R E Warnock

Richard Warnock, Mayor

Appendix 10

12.1

BOWDEN

Mayor Richard Warnock
Town of Sundre
Box 420
Sundre, Alberta
T0M 1X0

Dear Mayor Warnock,

RE: Bowden Daze Parade July 16, 2022

Yee Haw! On behalf of the Mayor and Council, we invite you to help The Town of Bowden celebrate its annual Bowden Daze Rodeo Weekend coming up July 15– 17, 2022. This year our theme is "The Year of the Garden" to celebrate the Canadian Nursery Landscape Association's 100th anniversary. We encourage participants to incorporate the parade theme into their entry and attire.

The Town of Bowden permits the dispensing of wrapped candy along the parade route. You must provide your own candy.

The parade will marshal at Bowden Grandview School, 2238 – 21 Avenue between 9:30 – 10:30 am, and will start at 11:00 sharp.

To assist with our planning, please fill in the attached parade registration and return it to the Town of Bowden Office (2101 – 20 Avenue) in person, by email (reception@bowden.ca) or by fax at 403-224-2244.

We look forward to having you join us!

Warm regards,
Jen Masching & Alison Fleguth
Bowden Daze Parade Coordinators
Town of Bowden
reception@bowden.ca
PH-403-224-3395 FAX-403-224-2244

Appendix 11

SUNDRE
ALBERTA
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403 638 2100 | E townmail@sundre.com

April 21, 2022

Alberta Utilities Commission
106 Street Building
10th Floor, 10055 – 106 ST
Edmonton, AB T5J 2Y2

RE: INCREASING UTILITY FEES

Dear Utilities Commission,

In support of a recent letter sent to the above from the Town of Fox Creek, the Town of Sundre is adding our name on behalf of our citizens to the growing concern in our community, and likely across the province, of the rising fees for electricity.

The Town of Sundre would like to strongly encourage the Commission to perform a review of the fees being charged on top of the actual usage fees per kilowatt, all the while giving strict attention to the amount of profit the corporations are making at a detrimental cost to all Albertans.

Your time and consideration of our residents and non-profits is greatly appreciated.

Sincerely,

Mayor Richard Warnock
Town of Sundre
richard.w@sundre.com

TOWN OF SUNDRE
Visit Live Explore

PROCLAMATION

WHEREAS, in these unprecedented times, Operation Smile Canada recognizes the importance of engaging community members in ways that enable them to use their passion and creativity to encourage positive change;

WHEREAS, The Longest Day of SMILE® encourages community ambassadors to raise awareness and funds to help a child born with a cleft condition smile and change their life with free, safe, cleft surgery and comprehensive care. From sun-up to sun-down, from coast to coast to coast, Canadians are dedicating June 19, 2022, and time leading up to it, to helping children SMILE;

THEREFORE, I, Mayor Richard Warnock, on behalf of Town of Sundre Council and Citizens, proclaim June 19, 2022, as the Longest Day of SMILE® in Sundre.

R E Warnock

Mayor Richard Warnock

April 27 2022

Date

Longest Day of SMILES®

TOWN OF SUNDRE
Visit Live Explore

PROCLAMATION

WHEREAS, Rural Health providers are powerful assets in their communities. Not only do their health-care skills and practices enhance their community's quality of life, but these professionals also contribute to rural life on a more personal level. They have special relationships with their patients and community as family, friends, neighbour, volunteers, teachers and mentors;

WHEREAS, Community Volunteers, lead by local health professional attraction and retention committees, are the heart and soul of their communities. These local volunteers go above and beyond to support health care and health-care providers in their communities, developing innovative and collaborative approaches to successfully attract and retain health-care providers, and help keep health care close to home;

THEREFORE, I, Mayor Richard Warnock, on behalf of Town of Sundre Council and Citizens, do hereby proclaim, May 30 to June 3, 2022, as Alberta Rural Health Week in Sundre. I urge all community residents to show appreciation for the contributions of the rural health professionals and community volunteers whose abilities and efforts enhance the quality of life in rural Alberta

R C Warnock

Mayor Richard Warnock

April 27 2022

Date

RHPAP

Alberta's Rural Health Professions Action Plan

Appendix 14

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403 638 3551 | F. 403.638.2100 | E. townmar@sundre.com

May 18, 2022

Village of Caroline
PO Box 148
Caroline, AB T0M 0M0
Attn: Mayor Debbie Nelson

Email: dnelson@villageofcaroline.com

RE: Support for Village of Caroline Senior's Housing Project

Dear Mayor Nelson,

On behalf of the Sundre Town Council it is our pleasure to provide a letter of support for your efforts to secure senior's housing in the Village of Caroline.

With the support of the Chamber of Commerce, and Keys 2 Housing Communities, we are optimistic that you will succeed in your endeavours to engage the province in this very worthy and much needed project.

Offering housing close to loved ones is paramount and provides continued health and a vibrant lifestyle for our senior citizens.

If we can be of further assistance, please do not hesitate to contact myself or the Town of Sundre's Chief Administrative Officer, Linda Nelson.

Sincerely,

R C Warnock

Mayor Richard Warnock

/file

cc: Council

Appendix 15

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

May 12, 2022

Sundre & District Historical Society
PO Box 314
Sundre, AB T0M 1X0
Attn: Hailey Lightbown, Executive Director Email: sundremuseum@telus.net

RE: Grant Application Alberta Culture Days 2022

Dear Ms. Lightbown,

It is with great pleasure and pride that we write this letter of support for your application for a grant to assist with a three (3) day event to be held during Alberta Culture Days, 2022.

We are very fortunate to have such a facility, with active and caring volunteers in our community that enjoy hosting, engaging and entertaining citizens and visitors of all ages to our Town.

We all look forward to the events that the Sundre Museum has planned, including vendors in the park, art exhibits, artists on site displaying their skills, a pioneer demonstration, music, and the international flavours of our local restaurants.

The Town of Sundre is very optimistic that this three day event will be a great success. This event will be an excellent opportunity to offer citizens and visitors to our Town a venue to gather socially, share unique skills and stories and to celebrate our history.

Sincerely,

Mayor Richard Warnock

/file

cc: Council

Appendix 16

SUNDRE
ALBERTA
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

June 16, 2022

Sundre Rodeo and Race Association
PO Box 1218
Sundre, AB T0M 1X0
Attn: Mr. Shane Crouch

Email: crouchies@telus.net

RE: **Request for Event Preparedness - Sundre Pro Rodeo, June 24-26, 2022**

Dear Mr. Crouch,

On June 13, 2022 Council for the Town of Sundre at the Regular Council Meeting received your request for Event Preparedness regarding a relaxation to the Town of Sundre Noise Bylaw 818 and the Use of Firearms, Weapons and Fireworks Bylaw 763. The following Motion of Council was approved:

Res. 199-13-06-22 MOVED by Councillor Isaac that the Town of Sundre Council approves the request for the 2022 Sundre Rodeo and Parade Events by the relaxation of Noise Bylaw 818 s.16(b), and Use of Firearms, Weapons and Fireworks Bylaw 763 s.3.01 for period not to exceed June 24 – 26, 2022. **CARRIED**

I trust this information provides suitable confirmation, and should you need further assistance, please do not hesitate to contact the Town Office.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

Appendix 17

SUNDRE
ALBERTA
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre com

June 16, 2022

Sundre Municipal Library Board
Box 539
#2, 96 – 2 Avenue NW
Sundre, AB T0M 1X0
Attn: Ms. Karen Tubb

Email: ktubb@prl.ab.ca

Re: Appointment to the Sundre Municipal Library Board

Dear Ms. Tubb

On June 13, 2022 at the Regular Council Meeting, Town of Sundre Council was presented with several recommendations for five appointed Board members of the Sundre Municipal Library Board and for one alternate appointment of a Councillor to the Library Board. The resolutions noted below relate to the recommendations:

Res. 210-13-06-22	MOVED by Councillor Isaac that the Town of Sundre Council remove the appointment of Councillor Isaac as an alternate to the Library Board. **CARRIED**
Res. 211-13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council rescind motion number 234-07-09-21 to appoint Anton Walker and Wendy Murphy to the Library Board for a 3-year term ending on October 31, 2024. **CARRIED**
Res. 212-13-06-22	MOVED by Councillor Petersen that the Town of Sundre Council rescind motion number 261-20-09-2021 to appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board for a 3-year term ending on October 31, 2024 **CARRIED**
Res. 213-13-06-22	MOVED by Councillor Vardas that the Town of Sundre Council appoint Anton Walker and Wendy Murphy to the Library Board beginning June 13, 2022 and expiring on October 31, 2024. **CARRIED**
Res. 214 13-06-22	MOVED by Councillor Dalke that the Town of Sundre Council appoint Laura Skorodenski, Simon Ducatel and Lynda Lyster to the Library Board beginning June 13, 2022 and expiring on October 31, 2024. **CARRIED**

If you require additional information, please contact our Legislative Services Department at (403) 638-3551 or email: townmail@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

June 16, 2022

Sundre Curling Club
PO Box 993
Sundre, AB T0M 1X0
Attn: Mr. Svend Nielsen

Re: Town of Sundre Grants to Organizations Program

Dear Mr. Nielsen,

Thank you for your application for funding through the Town of Sundre Grants to Organizations Program. At the June 13, 2022 Regular Council Meeting, Council approved your application for funding to be used for the roof repairs in the amount of $11,616.00.

Please note, Council approved the grant pending successful allocation of $50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Program through the Province.

In addition to the Grants to Organization funding, Council approved an additional $18,384.00 for the emergent roof repair of the facility, pending successful allocation of $50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Program through the Province.

With confirmation of receiving the Community Facility Enhancement and Alberta Tourism Grant *(copies of grant allocation, and invoice for expenditures)* a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

This funding is allocated specific to the project described in the application, therefore, if the project does not take place funds will not be transferred.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

www.sundre.com

Appendix 19

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

July 4, 2022

Sundre Bike'n Ski Club
PO Box 2389
Sundre, AB T0M 1X0
Attn: Ms. Katie Yaltie

RE: Support for Pump Track Construction

Dear Members of the Sundre Bike'n Ski Club,

Town of Sundre Council received a very informative presentation from members of the Sundre Bike'n Ski Club regarding a proposal to construct a "pump track" in the Town of Sundre at its meeting on June 27th, 2022. The presentation gave examples of several pump track variations, and the benefits for recreation and tourism opportunities.

Council has endorsed past Sundre Bike'n Ski Club initiatives and recognizes their very active participation in our community with volunteer hours, donations, programming, instruction and construction efforts enhancing our recreation infrastructure. The efforts of the Club have provided opportunities for residents and visitors to participate in programming not typically provided in smaller municipalities. The volunteers of the Sundre Bike'n Ski Club continually go above and beyond in their efforts, and this commitment shows in the programming and construction efforts to date.

The Club's newest initiative, the construction of a "pump track" is fully supported by Council, and when possible, the Town will provide administrative assistance to the project. In addition, Council provides this letter of support to the Club's efforts to obtain funding from local resources, and through various grant applications to the province and federal agencies.

We look forward to hearing of the successes achieved to reach your goals to construct the pump track, a valuable addition to our community, and biking experience for all age groups, citizens and visitors.

Yours Truly,

R C Warnock

Richard Warnock, Mayor

/file
cc: Council

Alberta Municipalities
Strength In Members

Appendix 20

Municipal Environmental Award

This award recognizes Alberta municipalities that have demonstrated excellence in environmental practices in their municipal operations, administration, and governance. The Municipal Environmental Award is presented each year to a Regular Member of Alberta Municipalities with a population of 2,500 or less; a Regular Member of Alberta Municipalities with a population of 2,500 to 10,000; and a Regular Member of Alberta Municipalities with a population of 10,000 and above.

Instructions

Answer the following questions starting on page 2, save your document as a PDF or Word document and upload the document to the Municipal Environmental Award Form. You may include hyperlinks in your answers.

Innovations could mean different things for different people. An innovative project could be a proactive approach to anticipating an upcoming challenge or a response to an emergency. Although the way it has always been done, does not mean it is not innovative. We ask nominees to highlight clearly and provide evidence on why a project is innovative and is not a status quo approach. We understand that municipalities have many innovative projects they want to showcase; however, we ask municipalities to keep their nomination focused on one project.

Scoring method

Alberta Municipalities will evaluate the submissions using a weighted evaluation scoring method. Submissions will be evaluated using a scoring scale of 0 to 5, with the resulting score multiplied by the pre-determined weighted evaluation value for each criterion.

The weighted score for each criterion will be added together to arrive at an aggregate (total) score for the evaluation.

Points will be awarded on a scoring scale of 0 to 5. Partial scores or scores used that are not defined below will not be used.

5	Applicant's answer fully exceeds expectations, clearly answer the questions, and provide evidence that the project is innovative.
4	Applicant's answer somewhat exceeds expectations.
3	Applicant's answer fully meets expectations, no weakness, or deficiencies.
2	Applicant's answer partially meets expectations; minor weakness or deficiencies.
1	Applicant's answer does not meet expectations or demonstrate an understanding of the question, major weakness, or deficiencies.
0	Lack of response, or a complete misunderstanding of the requirements.

Questionnaire

Question 1

Available points=5, weighting points=4, maximum points=20

Describe how your initiative has resulted in tangible benefits to the local environment. In your answer, please be sure to include a description of:

- Who was involved?
- Any challenges that were faced and how they were overcome.

Answer 1

Canada, like many other western countries, experienced economic challenges during the COVID-19 pandemic. Obtaining necessary funding for important municipal wastewater treatment feasibility and pilot project studies represents a major challenge for a small municipality with a limited tax base. However, with the new regulations scheduled for implementation in 2025, Sundre is committed to identifying an appropriate strategy for ensuring that the community can achieve both short- and long-term water treatment goals.

With the support of Alberta Environment and Parks, in 2019 Sundre embarked upon a due diligence program to evaluate innovative water technologies developed by the Town's technology partners. Over the past few years, these three parties arrived at a decision that the available information is sufficient to justify pilot testing of the innovative electro-flocculation-based waste water treatment system. The recommendation was subsequently supported by Alberta Environment and Parks.

The two greatest challenges we were facing were the testing for approving the technology and the funding for the testing, partly due to the length of time for the testing, which we fully understood and supported. To that end, in 2020 Alberta Environment approved a two-year testing permit for the technology.

Recognizing the Province does not fund Pilot Projects, on December 17, 2020, the Town submitted an application for a grant under the Green Municipal Fund to support a pilot test of the technology. On January 8, 2021, during a conference call with the Province, we asked for a commitment from the Provincial Government on the following:

- Sundre is requesting classification as a "regional" wastewater treatment status:
  - Town has installed a metering system for the many regional users dumping sewage waste at Sundre's lagoon.

- Town of Sundre is requesting a written commitment from the Alberta Government confirming that if the testing of the new technology is proven, we will have the ability to build a new sewage treatment system using this technology.
- Town of Sundre is asking if the dollars we would be putting into the pilot could be considered as part of our cash contribution towards a full build of a new system at the time of application for grant funding.

Since that time, we engaged in further discussions on how to move forward under tight timelines. Tecvalco's licensor and technology owner, Soneera Water Canada Ltd., proposed to fund and construct a full-scale Wastewater Treatment Plant (WWTP) for the Town of Sundre. The WWTP will have a dual purpose;

1) it will prove the technologies capabilities within the Province of Alberta, and
2) it will allow the Town to proceed with the requirement of upgrading and increasing their daily flow rate so that the Town can take excess wastewater from surrounding areas.

This proposal would include the total construction of the WWTP including infrastructure (building) and all required equipment to achieve the required standards set by Alberta Environment. The WWTP would be a closed loop system where only treated water is discharged and the waste sludge would be turned into treated pellets that meet Fertilizer Standards which could then be sold as fertilizer or used as land fill.

Following the construction of the WWTP, an agreed upon testing period would commence to provide the necessary cold weather data that is required by Alberta Environment. Upon successfully completing the testing period and meeting the discharge criteria set forth by Alberta Environment, Soneera would be paid in full by the Town within an agreed timeframe. Additionally, Soneera also proposed a fixed five-year full maintenance agreement for the new WWTP, which is included in the cost for the project.

This proposal removed all financial risk for the Town of Sundre and the Province of Alberta. The new WWTP would be built on time and as per an agreed contract with all, if any cost overruns to be covered by Soneera. This alleviates any risk that the Town or Alberta Environment have that the WWTP will not perform as expected and agreed upon.

New Request

With this new proposal, the Town asked for a commitment from the Province for the following:

- Sundre is requesting classification as a "regional" wastewater treatment status:
  - Town has installed metering system for the many regional users dumping sewage waste at Sundre's lagoon.

- Town of Sundre is requesting a written commitment from the Alberta Government confirming that if the testing of the new technology is proven, we will have the ability to purchase the new sewage treatment system utilizing the Alberta Municipal Water/Wastewater Partnership Grant and Provincial support for an application under the Federal Government's Investing in Canada Infrastructure Program.

The Province has requested Municipalities to cut red tape and to come up with innovative, out of the box solutions to challenges. We believe this project is a great example of red tape reduction and innovation; we asked the Province to also commit to reducing red tape and thinking outside of the box on this proposal. One of the innovative processes the Town has introduced to Land Use Planning is a "Site-Specific Exception to the Land Use Bylaw", where exceptions can be made to the rules based on special circumstances, but the exception only affects the rules for one particular site, one time only. We requested that an innovative approach to this project based on the specific circumstances of this situation be considered. If the new technology is approved by Alberta Environment, the Town of Sundre would be the only Municipality that would require special circumstance consideration for funding.

We requested a meeting with all required staff and officials from the Province to discuss this proposal in further detail. Construction of the infrastructure of the WWTP would be sourced, where possible, through Alberta companies, with the Soneera Systems being manufactured by Tecvalco Ltd in North Battleford, SK.

In June 2021, the Government of Alberta committed to fund $7.5 Million, starting in 2022-23 towards a full-scale $11.5 million wastewater treatment plant, subject to the technology being approved by Alberta Environment and Parks.

Question 2

Available points=5, weighting points=4, maximum points=20

Describe the positive behavioural changes in the municipality because of your initiative. In your answer, please be sure to include a description of:

- Indicators of success (can be qualitative or quantitative).

Answer 2

Sundre has embarked on an environmentally responsible path that pays homage to the Guiding Principle, "Red Deer River pristine waters are extracted by the community/pristine wastewaters are returned to the Red Deer River". The community's commitment to this Guiding Principle fuels their desire to reach beyond conventional biological water treatment approaches that have resulted in the long-term systemic degradation of water systems throughout Canada, and to adopt appropriate innovative solutions for the management of ammonia, phosphorus, TSS, BOD, E. coli and other parameters. This innovative electro-flocculation solution is designed to provide effective year-round treatment and enable Sundre to preserve the pristine quality of the Red Deer River for their neighbours downstream.

Removal of nutrients to a level exceeding current guidelines demonstrates the community's forward-looking wastewater management strategy. The practice of effective treatment will preclude the excessive loading of nutrients during the colder months and subsequent eutrophication and reduction in water quality of waters downstream during the spring and summer months.

Question 3

Available points=5, weighting points=3, maximum points=15

Describe the unique and innovative techniques that were utilized, adopted, demonstrated, or applied.

Answer 3

The Town of Sundre is interested in being a role model for communities facing limits to growth and environmental issues on a broader scale. It is our desire to continue to show leadership in the treatment of wastewater, and ongoing environmental stewardship in all areas of water protection and conservation. Numerous municipalities are in the same position with regard to requirement for upgrades to their lagoon system, based on new approvals from Alberta Environment and Parks, as well as ambitions to grow. The Town of Sundre has been approached by many of these municipalities, who are also interested in the technology, based on the lower capital and operating costs, and because of the high-quality effluent produced as a result of the new treatment technology.

This advanced technology is efficient and designed specifically to outlast the lifespan of a lagoon. In comparison to a traditional lagoon, this technology has a significantly smaller footprint, but what is really interesting is that the system treats raw sewage in less than 60 minutes. The system is scalable, and can be designed to meet the needs of small villages of less than 1,000 people, and can be designed to meet the needs of a much larger urban centre. The building can also be designed for expansion, based on the growth of a community. The system can be seamlessly integrated into existing infrastructure, such as a traditional lagoon, which in turn utilizes the lagoons as storage and further settling. The system does not require chemicals, membranes or filters, and as a result, it is less costly to operate over time when compared to other mechanical systems. The Town of Sundre and our partners will provide access to all municipalities interested in this technology, to ensure all are knowledgeable, fully informed, and will have opportunity for the same benefits once the testing period is complete.

The two Provincial departments that the Town is working with are Alberta Environment and Parks, for the testing of the quality of the effluent, and Alberta Transportation for the funding for final build.

The Town and our partners began discussions with Alberta Environment and Parks on a regular basis, beginning in early 2019. The key goal of the meetings was that the ultimate outcome should identify a product that can deliver the technology and that will meet the current regulatory requirements, and the following:

- System to be affordable to build and affordable to operate;
- Meets the needs of the Town of Sundre;
- The product to be robust, flexible, and is able to operate under extreme conditions;

- That the product delivers performance innovation, includes checks and balances, and has the ability to meet future standards and guidelines;
- Ability to develop sound commissioning reports, operational documentation and troubleshooting for operators;
- Project offers opportunity to develop standards and guidelines for electro-flocculation technology.
- Recognition of advanced technology that is scalable and simplicity of the of operating this type of facility;
- Project to lead sustainability and innovation for Town

Additionally, as previously stated, our approach included challenging the Province to also commit to reducing red tape and thinking outside of the box on this proposal; we offered a solution by way of considering this project as a "site specific exception, where exceptions can be made to the rules based on special circumstances, but the exception only affects the rules for one particular site, one time only. We requested that an innovative approach to this project based on the specific circumstances of this situation be considered. If the new technology is approved by Alberta Environment, the Town of Sundre would be the only Municipality that would require special circumstance consideration for funding. This led to a commitment to funding prior to the project being tested and constructed.

Question 4

Available points=5, weighting points=3, maximum points=15

How has your municipality cooperated and collaborated with community stakeholders, neighbouring municipalities, Indigenous groups, public and private partner organizations?

and

How have municipal staff, residents, organizations helped municipalities achieve this environmental initiative?

Answer 4

Stakeholder and Public Engagement

This is a good news story for the Town of Sundre and all stakeholders, and the intent is to share Provincewide. Proper protocols and process were be followed for public engagement. This included public messaging on the Town's website, in the local newspaper, and regular updates were provided at public Council meetings. The testing facility will be accessible to other municipalities throughout the testing process. Messaging included a description of the project, why the project is important to the community and the Province, including expected benefits.

There are currently numerous municipalities eagerly anticipating positive results and Alberta Environment approval of this exciting technology. The Town has committed to sharing all information with a number of municipalities who are also looking at upgrades to existing lagoon facilities based on regulatory and capacity requirements, including hosting site visits throughout the testing period. Pending positive results of the technology, it is expected that many municipalities will choose this technology based on lower capital and operating costs, and more importantly, based on good environmental stewardship.

Question 5

Available points=5, weighting points=2, maximum points=10

Describe how this environmental initiative could potentially be used on a broader scale by others.

Answer 5

As the first water users on the Red Deer River, taking in pristine waters, the Town of Sundre has a great responsibility to put clean water back into the river for the 300,000 plus downstream users. The Town of Sundre is working in cooperation with Alberta Environment and Soneera on an advanced wastewater solution that is efficient and designed specifically to outlast the lifespan of a lagoon, while delivering high quality water back into the river. We are looking at a system that is scalable, and can be designed to meet the needs of small villages of less than 1,000 people, or can be designed to meet the needs of a much larger urban centre. The system can be seamlessly integrated into existing infrastructure, such as a traditional lagoon, which in turn utilizes the lagoons as storage and further settling.

As with any new technology, it is important to recognize that the proposal must pass through a review and evaluation process prior to being approved for use in the Province of Alberta. This is required to ensure public safety, to determine how well the process works, and what the overall value is to Albertans. We are excited and optimistic, not just for the Town of Sundre, but also for the numerous other communities facing the same wastewater challenges, and are eager to share this information with others, pending successful piloting of the project.

The success of this initiative will provide municipalities and Provincial/Federal regulators with the ability, for the first time, to develop and implement long term wastewater treatment policies based on progressive, cost effective, innovative, electro-flocculation based "Best Available Wastewater Treatment Technologies/Systems". These field proven wastewater treatment systems can achieve water quality today, that conventional biological systems are inherently incapable of obtaining, as bacteria are extremely sensitive to temperature, changes to source water quality and metals, and ineffective for pharmaceuticals, detergents, and many cosmetic and industrial pesticides. Finally, biological treatment systems are a significant source of the worst greenhouse gas, nitrous oxide, and are responsible for the release of nutrients resulting in the progressive degradation of pristine waters, which is manifested by the presence of algae in the vast majority of Canadian streams, rivers and lakes; in extreme cases, this results in the formation of dead zones, e.g., the situation in Lake Erie.

In order to address current and pending regulations and to reverse the progressive degradation of Canada's most valuable natural resource, governments and Canadians, in general, are looking for leadership and to innovation technologies. Canada is not alone, water quality in all temperate regions of the globe require innovative treatment technologies to meet necessary near-term and long-term water quality guidelines. Innovative electro-flocculation systems represent important future tools to enable governments at all levels to better address the country's wastewater treatment needs.

Change is underway as Sundre and other forward-thinking municipalities commit to a sustainable environment and engage with progressive government leaders. The successful testing and implementation of an electro-flocculation wastewater treatment system at Sundre will encourage the uptake and wide adoption of this innovative solution and go a long way towards sustaining our most important natural resource.

This successful initiative at Sundre would provide a proven cost-effective, future-focussed technological approach to wastewater treatment that could be used by numerous small Canadian communities serviced by seasonally ineffective lagoon-based, biological treatment systems.

The small footprint electro-flocculation system represents a logical add-on to existing lagoon systems. The addition of this wastewater treatment approach would enable small communities to achieve wastewater effluent limits that exceed those of communities with much larger tax bases.

In Northern communities that experience cold temperatures for greater than 6 months a year, biological treatment must be supported by innovative treatment approaches in order to enable effective treatment and preclude the continued degradation of local water resources.

The initiative at Sundre would demonstrate the efficacy of the electro-flocculation system to address CBOD, TSS, phosphate, E. coli and ammonia. The subsequent mainstream adoption of alternative wastewater treatment systems would encourage further research and subsequent adoption of innovations for the enhanced removal of pharmaceuticals and industrial chemicals.

Question 6

Available points=5, weighting points=2, maximum points=10

What has been the other benefit (social and economic impact, etc.) to the community and possibly the region?

Answer 6

Financial

The Town of Sundre has been working on alternate solutions to the high capital cost of upgrading our wastewater treatment system for a number of years, which was projected to come in at about 13 million in capital costs for the first phase, plus anticipated higher operating costs. At the end of 2017, Council requested the CAO to research the actual situation with the existing system. In 2018, the Town commissioned our consulting engineers to conduct a study of our infrastructure, including existing conditions and constraints, as well as future growth projections for the commercial, industrial and residential areas, which is now complete. Since that time, we have had a letter of authorization regarding our quality- based effluent limits assessment from Alberta Environment and Parks. The authorization imposes effluent limits that will be required upon renewal of the Town's wastewater approval in 2025. The Utility Master Plan studied the Town's existing wastewater system, which services to a population of 2729. With the upgrades required by 2025, which will service the Town to a population of 3975, the estimated cost within the study is $14,950,000.00. The trigger for the next required upgrade is a population of 4,720, with estimated costs of $29,900,000.00. The Town also services surrounding county residents year-round, and surrounding seasonal users for about 4 to 5 months of the year, which is not considered in the population numbers in the study, and will affect timing for the upgrades to occur. We estimate that about 20% of the wastewater that we currently treat comes from the surrounding communities; that number increases substantially during the late spring, summer, and early fall months due to the seasonal users, and we are committed to continuing to provide that service to the extent that we can. If the Town was in a position where we could not accept sewage from outside of the municipality, the next closest receiving facility would be Red Deer or possibly Didsbury, which would result in higher costs for those users.

The operating costs for the Town are low, as municipal operators are trained and will ultimately take over with the maintenance, and plate removal for cleaning. The steel tank has long life, resulting in cost savings, the moveable parts can be changed out within 24 hrs. resulting in cost savings.

As shown above, the high Capital costs to facilitate growth with traditional treatment measures will place a heavy burden on tax payers, and will leave the municipality vulnerable to debt. The costs are upwards of $40 million to accommodate traditional methods, which are not scalable, sustainable, or realistic for small municipalities.

Economical

As mentioned above, the Capital and Operating costs will benefit the community from an economical perspective, which will result in stable utility costs, and balanced taxes, as the amount of required borrowing for wastewater treatment will be significantly reduced. This is an attractive incentive for new commercial, industrial and residential developers, and will be an important marketing tool. Additionally, the lower Capital costs will result in lower offsite levies, which reduces development costs.

Social

The social benefits of this project are vast, considering Sundre's social environment and the fact that our residents care deeply about our community, and environmental impacts that affect our municipality, and those around us.

The Federation of Canadian Municipalities has defined a 'sustainable community' as a 'smart' community that preserves or improves quality of life while minimizing its impact on the environment. It achieves these goals using fiscally and environmentally responsible policies, and attains economic, environmental and social health by:

- *making the most efficient use of resources;*
- *generating the least amount of waste;*
- *providing high quality service to its residents;*
- *living within the carrying capacity of its natural resources*

One of Sundre's top priorities in the search for alternate technologies is the fact that the citizens of Sundre are environmentally conscious, and any new technology must align with our current community culture that respects, appreciates and reflects the surrounding environment, including the pristine waters that we have great responsibility to protect and revere.

Environmental

The Town of Sundre believes that this project has the potential to dramatically impact traditional methods for treating wastewater, while achieving our primary goal of being stewards of the environment through reducing the footprint of the traditional lagoon system. As the first water users on the Red Deer River, taking in pristine waters, the Town of Sundre has a great responsibility to put clean water back into the river for the 300,000 plus downstream users.

We are committed to preserving and promoting an environmentally sustainable future through the following measures:

- meeting or surpassing all applicable legal and regulatory requirements;
- abiding by our continuous improvement philosophy through improving environmental performance through ongoing assessment, planning, monitoring and management;
- ensuring that environmental protection and enhancement is considered in all decision-making, and is based on results and performance of a rigorous testing program.

Question 7

Available points=5, weighting points=2, maximum points=10

How does the initiative align with your municipality's environmental or sustainability plan?
and
How has it been integrated into the municipality's day-to-day operations and decision-making structures?

Answer 7

In 2021, the newly elected Council participated in a Strategic Planning session to develop a plan for achievement of overall long-term organizational goals, which included:

- Alignment with longer term plans
- Council and Administration on the same page, (ensure that employees are working toward common goals)
- Direction for departmental plans/budgets

The situational analysis, reviewed the current external and internal environment, formulating organizational objectives and strategies based upon the environmental assessment, and developing procedures to implement and evaluate the plan.

Town Council identified five areas of emphasis to establish a structure of strategies and goals, including:

- Community Development
- Community Wellness
- Environmental Stewardship
- Supportive Infrastructure
- Sustainable and Responsible Governance

The priorities relate to levels of service. The Strategic Plan serves as a blueprint to build operational business plans and execute Council's strategy.

The new Land Use Bylaw encourages and facilitates growth to support our businesses. Red tape associated with development, while still complying with the regulations and laws associated with development, has been eliminated. This sets the stage for carefully managed, environmentally friendly growth, that will sustain our community for generations.

The draft Master Servicing Study requires upgrades/modifications to the wastewater system, to accommodate growth and effluent quality.

Council have identified Environmental Stewardship as a key value, and have listed Environmental Stewardship as a strategic priority, with the slogan "Pristine waters in, pristine waters out" as part of the goal in support of protecting the river.

Administration has integrated a continuous improvement philosophy, which is centered around using holistic views of the community in order to create a better tomorrow. This involves consideration for the big picture and the inter-connectedness of decisions and actions within each planning component. All requests for decision, and reports to Council must include a statement describing how the project, or process aligns with the Strategic Plan. When all the pieces fit together cohesively, the greatest synergies are achieved.

This philosophy has been utilized in each of the steps we followed to reach the pilot project phase, and will continue throughout the testing and the maintenance period for all decisions related to the project.

TOWN O

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

August 10, 2022

Mayor Rhonda Hunter
PO Box 790, 1606 – 14 Street
Didsbury, AB T0M 0W0

RE: Bylaw 2022-11 Heavy Vehicle Truck Route

Dear Mayor Hunter,

On August 9th, Council discussed the Town of Didsbury Bylaw 2022-11, to restrict heavy truck use of 23 Street.

The Town has received information from Mountain View Waste Commission that suggests that restricting the use of 23 Street for heavy trucks may have an unanticipated economic impact on waste disposal fees for regional members of the commission.

The Council of the Town of Sundre is respectfully requesting that the Council of the Town of Didsbury postpone Second and Third Readings of Bylaw 2022- 11, Heavy Vehicle Truck Route until further information regarding the impact of the Bylaw is available.

Sincerely,

Richard Warnock,
Mayor, Town of Sundre

RW/aj

APPENDIX 22

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

September 27, 2022

Sundre & District Allied Arts Society
PO Box 1506
Sundre, AB T0M 1X0
Attn: Cindy Orr

Re: Town of Sundre Grants to Organizations Program

At the September 26, 2022 Regular Council Meeting, Council approved your request to amend the Grants to Organization funding, in the amount of $4,000.00 approved in February 2022. This approval will allow the Society to utilize the funds to rehabilitate the Society's storage facility.

Council greatly appreciates the Sundre & District Allied Arts Society's application to amend the Use of Funds which embraces Council's Strategic Plan of responsible governance, transparency and communication with our citizens and community groups.

With confirmation that the project has been completed or items purchased *(copies of invoices)*, a cheque will be mailed to your organization, or the funds will be deposited by electronic funds transfer (EFT) within 2 weeks of receiving this documentation.

The Town of Sundre requires that the funds be used for the project noted above and specific to the amended application no later than December 31, 2022. If your project cannot be completed in this timeline, you will be required to apply in writing for an extension for the use of the funds. Additionally, if your project has not been completed or the project/event did not take place, you will be asked to return the funds.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

L. Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

APPENDIX 23

Visit Live Explore

717 Main Avenue West P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 T 40 6 8 1 | F. 403.638.2100 E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 06, 2022

Dashmesh Culture Centre
135 Martindale Blvd. N.E.
Calgary, AB T3J 2X5

Honoured Friends:

RE: Town of Sundre Council Tour of Dashmesh Culture Centre

At the request of Mayor Warnock and Town Council, I write to offer our most grateful appreciation for your visit to our community on September 10, 2022. The arrival of the motorcycles was a thrilling spectacle to witness, and the food you shared with us was delicious.

Your generous donations to Greenwood Neighborhood Place and Plus One Emergency Food Hamper Services will assist many in our community, and we are grateful for your kindness. I can assure you that the representatives of these organizations, and those who attended will share your message of Unity and Love for Humanity for many years.

Mayor and Council are very interested in participating in a tour of the Dashmesh Culture Centre, and we are looking for a few dates and times that are most convenient for you. I look forward to your response, and I am available by email to: linda.n sundre.com or by phone (403) 901-7936.

Thanks so much, and it truly was such a pleasure to meet everyone!

Sincerely,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

Appendix 25

SUNDRE
ALBERTA
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmai @sundre.com

From the Office of the Chief Administrative Officer

October 19, 2022

Sundre Hospital Futures Board of Directors
Bag, 3 709 – 1 ST NE
Sundre, AB T0M 1X0
Attn: Gerald Ingeveld, Chair

Email: gsingeveld@gmail.com

RE: 2023 Sundre Hospital Futures Gala

Dear Mr. Ingeveld,

At the Regular Meeting of Council held on October 17th, 2022, Council approved the rental fees for the Sundre Community Centre be waived for the 2022 Sundre Hospital Futures Gala, by the following motion:

"MOVED by Councillor Vardas that the Town of Sundre Council purchase 2 tables and further to waive the Community Centre rental fee in support of the Sundre Hospital Futures Gala, November 19, 2022."

The Town of Sundre appreciates the efforts of the Board of Directors and Volunteers to ensure a sustainable facility is available to provide health services to our community.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR

Chief Administrative Officer

/file

cc: Council

SUNDRE HOSPITAL FUTURES

Sundre Community Centre - Doors open at 5 pm

Sundre Hospital Futures Legacy Gala

Saturday, November 19, 2022
5:00 PM

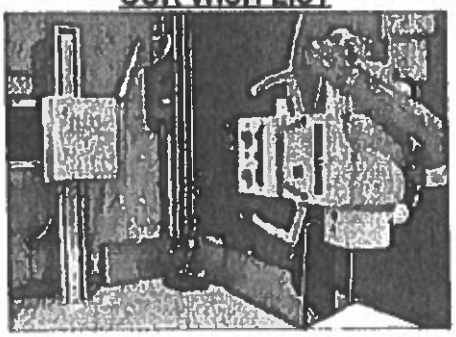
	Price	Quantity	Total
Adult Tickets (1 registrant)	$125	⌄	
Table Fee (1 registrant)	$800	⌄	

Table of 8

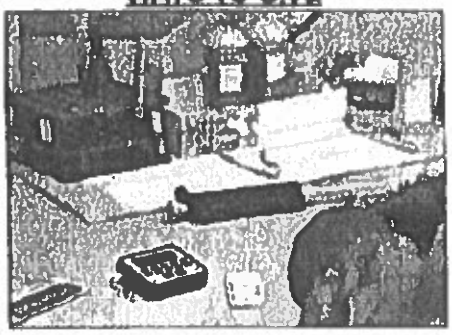
Additional donation: optional

JOIN OUR TEAM

OUR WISH LIST



WAYS TO GIVE



E-Mail Sundre Hospital Futures

find us on facebook.

WEBSITE BY WINDSOR GRAPHICS

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta, Canada T0M 1X0 | T. 403.638.3551 | F 403 638 2100 | E townmail@sundre com

From the Office of the Chief Administrative Officer

November 3, 2022

Central Alberta Economic Partnership
5013 – 49 AV
Red Deer, AB T4N 3X1

Attn: Ms. Kimberley Worthington, Executive Director

Dear Ms. Worthington

RE: 2022-2023 Appointment of Council Member to CAEP

The Town of Sundre Council appointed the following member of Council to the Central Alberta Economic Partnership group for a term of one (1) year, at the Organizational Meeting, held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403 638 3551 | F. 403 638 2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Royal Canadian Mounted Police
Citizens on Patrol Group
215 - 6 Avenue NE
Sundre, AB T0M 1X0

Attn: Sgt. Trent Spurlie

Re: 2022-2023 Appointment to Citizens on Patrol Group

To Sgt. Spurlie,

The Town of Sundre Council appointed the following member of Council to the Sundre Citizens on Patrol Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F 403 638.2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Search and Rescue
PO Box 175
Sundre, AB T0M 1X0

Attn: Mr. Paul Smith, President

Re: 2022-2023 Appointment to SCCR Committee

Dear Mr. Smith,

The Town of Sundre Council appointed the following member of Council to the Sundre Search and Rescue Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, Motion No. 295-01-11-22;

Councillor Owen Petersen

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F 403 638 2100 | E townmail@sundre com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Search and Rescue
PO Box 175
Sundre, AB T0M 1X0

Attn: Mr. Paul Smith, President

Re: 2022-2023 Appointment to SCCR Committee

Dear Mr. Smith,

The Town of Sundre Council appointed the following member of Council to the Sundre Search and Rescue Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, Motion No. 295-01-11-22;

Councillor Owen Petersen

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Alberta Health Services
Sundre Hospital Futures
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0

Attn: Mr. Gerald Ingeveld

RE: 2022-2023 Appointment to the Sundre Hospital Futures Advisory Committee

Dear Mr. Ingeveld,

The Town of Sundre Council appointed the following member of Council to the Sundre Hospital Futures Advisory Committee for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Red Deer River Municipal Users Group
c/o Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

Attn: Mr. Keith Ryder, Executive Director

Re: 2022-2023 Appointment to the Red Deer River Municipal Users Group

Dear Mr. Ryder,

The Town of Sundre Council appointed the following members of Council to the Red Deer River Municipal Users Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock, and
Alternate, Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre com

From the Office of the Chief Administrative Officer

November 3, 2022

Red Deer River Watershed Alliance
4918 – 59 Street
Red Deer, AB T4N 2N1
Attn: Mr. Jeff Hanger, Executive Director

Re: 2022-2023 Appointment to the Red Deer River Watershed Alliance

Dear Mr. Hanger,

The Town of Sundre Council appointed the following members of Council to the Red Deer River Watershed Alliance for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock
Alternate, Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

www sundre com

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmai@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Forest Products / West Fraser
Public Involvement Round Table
PO Box 1
Highway 584 W.
Sundre, AB T0M 1X0

Attention: Mr. Bruce Alexander

Re: 2022-2023 Appointment to the Sundre Forest Products/West Fraser Round Table

Dear Mr. Alexander,

The Town of Sundre Council, appointed the following members of Council to Sundre Forest Products / West Fraser's Public Involvement Round Table for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock, and
Councillor Paul Isaac

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638.3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre and District Historical Society
PO Box 314
211 - 1st Ave SW
Sundre, AB T0M 1X0

Attn: Ms. Hailey Lightbown, Museum Executive Director

Re: 2022-2023 Appointment to the Sundre & District Historical Society

Dear Ms. Lightbown,

The Town of Sundre Council, appointed the following members of Council to the Sundre and District Historical Society for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Owen Petersen, and
Alternate, Councillor Jaime Marr

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403 638 3551 | F. 403 638 2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre and District Chamber of Commerce
PO Box 1085
500 Main Ave E
Sundre, AB T0M 1X0

Attn: Monica St. Dennis, President

Re: 2022-2023 Appointment to the Sundre and District Chamber of Commerce

Dear Ms. St. Dennis,

The Town of Sundre Council, appointed the following members of Council to the Sundre and District Chamber of Commerce for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22 ;

Councillor Connie Anderson, and
Alternate, Councillor Paul Isaac

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638.3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Family Community Support Services
Box 1846
Sundre, AB T0M1X0

Attn: Ms. Sari Werezak

Re: 2022-2023 Appointment to the Greenwood Neighbourhood Place / FCSS

Dear Ms. Werezak

The Town of Sundre Council, appointed the following members of Council to the Greenwood Neighbourhood Place / FCSS group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Todd Dalke, and
Alternate, Councillor Jaime Marr

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

www.sundre.com

Appendix 26

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Municipal Library Board
Box 539
#2, 96 – 2 Avenue NW
Sundre, AB T0M 1X0

Attn: Ms. Karen Tubb

Re: 2022-2023 Appointment to the Sundre Municipal Library Board

Dear Ms. Tubb

The Town of Sundre Council, appointed the following member of Council to the Sundre Municipal Library Board for a term of one (1) year, at the Organizational Meeting held on November 1, 2022, under Motion No. 295-01-11-22;

Councillor Jaime Marr

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403 638 3551 | F. 403 638 2100 | E. town.a@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Intermunicipal Collaborative Committee (ICC)
Mountain View County
Bag 100
Didsbury, AB T0M 0W0

Attn: Mr. Jeff Holmes, CAO

Re: 2022-2023 Appointment of Members to ICC

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Collaborative Committee for a term of one (1) year, at the Organizational Meeting held on November 1, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock
Councillor Chris Vardas
Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

Please feel free to forward any pertinent information to the Recording Secretary for the ICC: Betty Ann Fountain, (403) 638-3551 ext. 102 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Mountain View Seniors' Housing
301, 6501 – 51 Street
Olds, AB T4H 1Y6

Attn: Mr. Sam Smalldon
Chair: Heather Ryan

Re: 2022-2023 Appointment to Mountain View Seniors' Housing Board

Dear Mr. Smalldon,

The Town of Sundre Council appointed the following members of Council to the Mountain View Senior's Housing Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock, and
Alternate, Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta, Canada T0M 1X0 | T 403.638.3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Mountain View Regional Waste Management Commission
Box 2130
1414 – 16 Street
Didsbury, AB T0M 0W0

Attn: Michael Wuetherick, CAO

Re: 2022-2023 Appointment to the MVRWMC

Dear Mr. Wuetherick

The Town of Sundre Council appointed the following members of Council to the Mountain View Regional Waste Management Commission for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock, and
Alternate, Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Intermunicipal Planning Commission
Mountain View County
Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

Re: 2022-2023 Appointment of Members to IMPC

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Planning Commission for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock, and
Councillor Connie Anderson

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta, Canada T0M 1X0 | T. 403.638.3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre and District Aquatic Society
P.O. Box 648
Sundre, AB T0M1X0

Re: 2022-2023 Appointment to Sundre and District Aquatic Society

Dear Sir or Madame,

The Town of Sundre Council appointed the following members of Council to the Sundre and District Aquatic Society for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Councillor Jaime Marr, and
Alternate, Councillor Owen Petersen

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E town.a@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Petroleum Operators Group
PO Box 1833
Sundre, AB T0M 1X0

Attn: Tracey McCrimmon, Executive Director

Re: 2022-2023 Appointment to the Sundre Petroleum Operators Group

Dear Ms. McCrimmon;

The Town of Sundre Council, appointed the following members of Council to the Sundre Petroleum Operators Group for a term of one (1) year, at the Organizational Meeting held on November 01, 2022, under Motion No. 295-01-11-22;

Mayor Richard Warnock, and
Councillor Jaime Marr

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillors.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

www.sundre.com

Appendix 26

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403.638.3551 | F 403.638.2100 | E townmail@sundre.com
717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638.3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Alberta Health Services
Sundre Wellness Advocacy Committee
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0

Attn: Mr. Gerald Ingeveld

RE: 2022-2023 Appointment to the Sundre Wellness Advocacy Committee

Dear Mr. Ingeveld,

The Town of Sundre Council, appointed the following members of Council to the Sundre Wellness Advocacy Committee for a Term of one (1) year ending in October 2023, at the Organizational Meeting held on November 01, 2022 under Motion No. 295-01-11-22;

Mayor Richard Warnock
Councillor Owen Petersen

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to our office so that we might forward that onto our Mayor and Councillor.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Appendix 27

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403 638 2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Municipal Library Board
Box 539
#2, 96 – 2 Avenue NW
Sundre, AB T0M 1X0

Attn: Mr. Anton Walker

Re: Appointment to the Sundre Municipal Library Board

Dear Mr. Walker

The Town of Sundre Council was presented with a recommendation for an appointment to the Sundre Municipal Library Board, at the November 01, 2022, Regular Council Meeting.

"MOVED by Councillor Dalke that the Town of Sundre Council approve the appointment of Jodi Orr to the Sundre Library Board, for a 3-year term beginning October 31,2022 end on October 31, 2025".

If you require additional information, please contact our Legislative Services Department at (403) 638-3551, ext. 114.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Cc: Council

Appendix 28

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta, Canada T0M 1X0 | T. 403.638.3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Parkland Regional Library Board
5404 56 Avenue
Lacombe, AB T4L 1G1
Attn: Executive Secretary

Re: Appointment to the Parkland Regional Library Board

Dear Sir/Madame:

The Town of Sundre Council appointed Ms. Patricia Toone as the Town of Sundre's representative to Parkland Regional Library Board for a term of one (1) year, at the Organizational Meeting held on November 1, 2022.

"MOVED by Councillor Dalke that the Town of Sundre Council appoints Mrs. Pat Toone, to the Parkland Regional Library Board for a one (1) year Term beginning October 31, 2022, ending in October 31, 2023".

If you require additional information, please contact our Legislative Services Department at (403) 638-3551 ext. 114.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

cc: Council
P. Toone

Appendix 29

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Mr. Mike Beukeboom
PO Box 79
Sundre, AB T0M 1X0

Re: Appointment to Inter-municipal Subdivision & Development and Appeal Board (ISDAB)

Dear Mike,

The Town of Sundre Council appointed Mr. Mike Beukeboom as a representative to the Intermunicipal Subdivision and Development Appeal Board, at the Organizational Meeting held on November 1, 2022.

"MOVED by Councillor Petersen that the Town of Sundre Council moves to appoint Mr. Mike Beukeboom, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024".

The Council of the Town of Sundre would like to thank you for your continued interest and commitment to the Town of Sundre.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: J. Allan, Town of Sundre, Clerk ISDAB
Town of Carstairs, Clerk ISDAB
Town of Didsbury, Clerk ISDAB
Village of Cremona, Clerk ISDAB

Appendix 30

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Ms. Shelley Kohut (Harder)
PO Box 1476
Sundre, AB T0M 1X0

Re: Appointment to Inter-municipal Subdivision & Development and Appeal Board (ISDAB)

Dear Shelley,

The Town of Sundre Council appointed Ms. Shelley Kohut as a representative to the Intermunicipal Subdivision and Development Appeal Board, at the Organizational Meeting held on November 1, 2022.

"MOVED by Councillor Marr that the Town of Sundre Council moves to appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a two-year term ending at the Organizational Meeting in October 2024".

The Council of the Town of Sundre would like to thank you for your continued interest and commitment to the Town of Sundre.

If you have any questions, please contact me at 403.638.3551 or email linda.n@sundre.com.

Warm regards,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: J. Allan, Town of Sundre, Clerk ISDAB
Town of Carstairs, Clerk ISDAB
Town of Didsbury, Clerk ISDAB
Village of Cremona, Clerk ISDAB

Appendix 31

TOWN OF
SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre, Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre.com

From the Office of the Chief Administrative Officer

November 2, 2022, 2022

Finding Balance Alberta
c/o University of Alberta, 4075 RTF
8308 114 St NW
Edmonton, AB T6G 2V2 email: info@findingbalancealberta.ca

RE: November Seniors' Falls Prevention Month Proclamation

Dear Sir/Madam,

At the Regular Meeting of Council held on November 1st, 2022, Council proclaimed November 2022 as Seniors' Falls Prevention Month in Sundre by the following motion:

"MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2022 as "Senior' Fall Prevention Month" in the Town of Sundre."

Attached is a copy of the signed proclamation. The proclamation will be posted on the Town of Sundre website for the month of November 2022.

On behalf of the Citizens of Sundre, Council wishes to express their gratitude to you, the staff and volunteers of the Finding Balance Alberta for all the good work you do in our communities.

Sincerely,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council
:attachment

Stay Independent.
Prevent Falls.

PROCLAMATION

NOVEMBER SENIORS' FALLS PREVENTION MONTH

WHEREAS seniors are a vital part of our families, communities, and province giving generously of their wisdom, experience, and love; and

WHEREAS falls are the leading cause of injuries amongst seniors; and

WHEREAS 20-30% of seniors in Alberta will fall at least once a year; and

WHEREAS falls among our seniors will result in over 9,000 hospital admissions and 33,580 emergency dept visits each year; and

WHEREAS falling, and the fear of falling, can lead to depression and hopelessness, loss of mobility, and loss of independence; and

WHEREAS individuals and organizations from a multitude of disciplines across Alberta are working together to increase awareness of this issue and encourage Albertans to take steps to prevent seniors' falls; and

WHEREAS the quality of life is improved for Alberta seniors who remain healthy, active, and independent;

NOW THEREFORE, I Richard Warnock Mayor of Sundre, on behalf of Council and the Citizens of Sundre, do Hereby proclaim his month of November 2022 to be Seniors' Falls Prevention Month in Sundre.

R E Warnock

Mayor Richard Warnock

INJURY PREVENTION CENTRE
KNOWLEDGE. LEADERSHIP. ACTION.

findingbalancealberta.ca

Challenge Your Balance

Build Strength

Be Active

Finding Balance

CONTACT

Appendix 32

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 2, 2022

Sundre Curling Club
PO Box 993
Sundre, AB T0M 1X0

Attn: Mr. Svend Nielsen

Re: Sundre Curling Club Carry-over of Funding to 2023

Dear Mr. Nielsen,

At the November 1, 2022 Regular Council Meeting, Council approved your request to carry over the Grants to Organization funding, in the amounts of $11,616.00 and $18,348.00 approved in June of 2022. This approval will allow the Sundre Curling Club to carry-over the funds to 2023.

Council greatly appreciates the Sundre Curling Club's application to amend the Use of Funds which embraces Council's Strategic Plan of responsible governance, transparency and communication with our citizens and community groups.

The Town of Sundre will require confirmation of funding received from the Club's grant applications to the Community Facility Enhancement and Alberta Tourism Grant Program.

If you require any further information, please feel free to contact me at your convenience.

Sincerely,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council

www.sundre.com

October 17, 2022

Town of Sundre
PO Box 420
Sundre, AB.
T0M 1X0

RE: Town of Sundre Grants to Organizations Programs

Dear Ms. Nelson,

At the June 13, 2022, meeting, Council approved our application for funding for the roof repairs in the amount of $11,616.00 and an additional $18,348.00 under the Grants to Organizations for the emergent roof repair to the facility. This approval was contingent on a successful allocation or $50,000.00 from the Community Facility Enhancement and Alberta Tourism Grant Program.

This program has specific application deadlines and until we were sure that we would have sufficient matching funds from the Town we were not able to proceed. Our application was not submitted until after the June 15 deadline and we didn't have confirmation, so was held over to the September 30, 2022, period although we had several conversations with our MLA in an attempt to expediate authorization. To date, we have not received confirmation that we were successful in our application to the Community Facility Enhancement and Alberta Tourism Grant Program.

We are still hopeful that we will be successful in acquiring the funding from the Community Facility Enhancement and Alberta Tourism Grant Program. To this end, we are requesting that you hold your funding over to the New Year for our organization. In addition, the time allotment to do the required work has expired. Our thoughts are that if we have all of the funding in place in the spring of 2023, we would be able to proceed with the work in favorable conditions, which would make doing the work easier and hopefully keep the costs somewhat in line with the current quote as we know that the costs of everything have increased.

Thank you in advance

Svend Neilsen
Director, Sundre Curling Club

Appendix #33

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

November 3, 2022

Sundre Branch #223 Legion
PO Box 22
Sundre, AB T0M 1X0

Attn: Comrade Chris Ferguson, President

Re: Invititation to Lay Town of Sundre Wreath

Dear Comrade Ferguson,

The Council of the Town of Sundre was honoured to receive an invitation to lay a wreath at the November 11th, 2022 Remembrance Day Service.

Mayor Warnock will represent Council and the Citizens of Sundre to lay the wreath at the service.

Please contact Linda Nelson, CAO at 403.638.3551 or email linda.n@sundre.com should you have any questions.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Cc: Council

"Lest We Forget"

www.sundre.com

Appendix #34

TOWN OF SUNDRE
Visit. Live. Explore.

717 Main Avenue West | P O Box 420 | Sundre Alberta, Canada T0M 1X0 | T 403 638 3551 | F 403 638 2100 | E townmail@sundre com

From the Office of the Chief Administrative Officer

November 15, 2022

Alberta Municipalities Strength in Members
300, 8616 – 51 Avenue NW
Edmonton, AB T6E 6E6

Attn: Dan Rude, CEO

Re: Invititation to Participate on Alberta Municipalities Sustainability and Environment Committee.

Dear Mr. Rude,

Mayor Warnock is pleased to accept the invitation to participate on the Sustainability and Environment Committee for the upcoming year.

Mayor Warnock is available to attend the first meeting scheduled for Friday, November 18, 2022.

Please contact Linda Nelson, CAO at 403.638.3551 or email linda n@sundre.com should you have any questions.

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

Cc: Council

Appendix #35

TOWN OF SUNDRE
Visit Live.Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

December 2, 2022

Honourable Jason Copping
Minister of Health
432 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Email: health.minister@gov.ab.ca

Dear Minister Copping,

On November 28, 2022, Council received a copy of a letter from the Town of Ponoka, addressed to you. The letter was to bring your attention to a number of incidents concerning delayed response times from the ambulance service.

The continued delay in response times from ambulance services has placed additional expectations on our Fire Departments members to provide first response for emergency medical calls. At the end of October of this year, our volunteer fire department has been the first to arrive on the scene of medical events for the Town of Sundre and surrounding area 128 times; in 2021, they responded to 173 medical calls. This selfless volunteer group continues to unconditionally shoulder medical response and wait times, as the first responders. Most of these volunteers have full time jobs, and they do this for the love and safety of their community, however, we must remember they are volunteers, and not always available.

Pre-hospital care is a Provincial responsibility, and the delayed ambulance response times are placing patients at a greater risk of negative health outcomes. Volunteer firefighters are attending to seriously injured people, for long periods of time, particularly in rural areas. Municipalities are picking up the costs for the response, as well as the medical training now required for fire fighter medical response, which places an additional financial burden on our citizens.

At the November 28, 2022, Council moved that the Town of Sundre write a letter to Minister Copping in solidarity with the Town of Ponoka in their request for placing this issue high on the Province's priorities.

Sincerely,

Richard Warnock, Mayor

/file

Appendix 36

TOWN OF SUNDRE
Visit Live Explore

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

December 13, 2022

Foothills Condominium Association
Box 1840
Sundre, AB T0M 1X0

ATTN: CAROLINE GORSLINE, PRESIDENT FOOTHILLS CONDOMINIUM ASSOCIATION

Dear Caroline:

RE: DECEMBER 13, 2022 MEETING FOLLOWUP

Thank you for meeting with Administration to discuss resident's safety concerns related to exiting the building from the underground parkade.

As I promised, this letter will provide confirmation of our discussions, and steps that we can cooperatively take to address your concerns.

1. The Condominium Board has received a quote to install a warning light that will flash when a resident exits the parkade. Staff have provided a Grant Application to the Condominium President, as well as staff contact information for assistance in completing the application. The deadline for applications for the first intake is January 31, 2023. The Grant Review Committee will review all applications and make recommendations to Council, based on the merits of each application. Council is the decision-making authority on all grant awards.
2. The Town Peace Officer will monitor the alley on an ad hoc basis and enforce the direction of the traffic on the one-way lane to encourage compliance.

Additional discussion included the impact that the installation of the Fibre Optic infrastructure has had on the integrity of the alleyway and the expectations for rehabilitation. We had a discussion on the taxes paid by the Condominium residents, and administration encouraged the group to attend our two open houses in 2023 to find out more about levels of services and operating costs, and how they can participate in Council decisions through attending the open houses and providing feedback. Administration supplied the President with a Town Calendar with the dates of the two open houses.

Once again, thank you for the fruitful discussions this morning; it was truly a pleasure to meet all of you, and I look forward to seeing you at the Spring Open House!

Yours truly,

Linda Nelson

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

Cc: Council

SCHEDULE A - 2022

				BUDGET
				$ 17,000.00
Date	**Description**	**Expense**	**Cost**	**Balance**
	Mayor Richard Warnock			
01-20-2022	Red Deer River Municipal Users Group Regular Meeting	Per Diem	$ 100.00	$16,900.00
01-05-2022	ABMunis EPR Municipal Workshop	Per Diem	$ 80.00	$16,820.00
01-17-2022	Sundre Wellness Advocacy Committee	Per Diem	$ 80.00	$16,740.00
01-18-2022	Mayors South Central Alberta Committee	Per Diem	$ 80.00	$16,660.00
01-19-2022	ABMunis Alberta Provincial Police Service	Per Diem	$ 80.00	$16,580.00
02-23-2022	SPOG - Meeting Olds	Per Diem	$ 100.00	$16,480.00
02-02-2022	Keep Alberta RCMP Engagement Meeting - Olds	Per Diem	$ 120.00	$16,360.00
02-10-2022	AB Provincial Police Transition Study Meeting - Olds	Per Diem	$ 120.00	$16,240.00
02-14-2022	Sundre Wellness Advocacy Committee - Sundre	Per Diem	$ 80.00	$16,160.00
02-17-2022	Brownlee LLP Emerging Trends in Municipal Law - Zoom Meeting	Per Diem	$ 240.00	$15,920.00
02-02-2022	Keep AB RCMP, Provincial Police Study Meeting, MVSH Chair , Succession Meeting, SPOG, CAEP	Mileage/Meals	$ 337.00	$15,583.00
02-03-2022	Mayor's Meeting	Food	$ 28.19	$15,554.81
03-09-2022	ABMunis - Leadership Caucus	Mileage	$ 311.10	$15,243.71
03-09-2022	ABMunis - Leadership Caucus	Meals	$ 23.15	$15,220.56
03-10-2022	ABMunis - Leadership Caucus	Hotel	$ 535.99	$14,684.57
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Mileage	$ 64.05	$14,620.52
03-17-2022	Red deer River Municipal Users Group Regular Meeting - Drumheller	Mileage	$ 197.03	$14,423.49
03-23-2022	Sunpine Fores Products Mtg. - Caroline	Mileage	$ 48.80	$14,374.69
03-16-2022	Central Alberta Mayors and Reeves Mtg. Red Deer	Per Diem	$ 140.00	$14,234.69
03-17-2022	Red Deer River MUG Drumheller	Per Diem	$ 280.00	$13,954.69
03-23-2022	Sunpine SPRIT Meeting - Caroline	Per Diem	$ 140.00	$13,814.69
03-09-2022	ABMunis Municipal Leadership Caucus Edmonton	Per Diem	$ 600.00	$13,214.69
03-15-2022	Mayor's South Central Alberta Meeting	Per Diem	$ 80.00	$13,134.69
03-16-2022	Red Deer Municipal Users Group Reg Meeting - Drumheller	Hotel	$ 161.32	$12,973.37
9-Apr-22	Council Strategic Planning Session	Per Diem	$ 280.00	$12,693.37
14-Apr-22	ICC Meeting - Sundre/MVC	Per Diem	$ 120.00	$12,573.37
14-Apr-22	Sundre Wellness Advocacy Meeting	Per Diem	$ 80.00	$12,493.37
23-Apr-22	Council Spring Workshop - Red Deer	Per Diem	$ 280.00	$12,213.37
24-Apr-22	Council Spring Workshop - Red Deer	Per Diem	$ 240.00	$11,973.37
22-Apr-22	Council Spring Workshop - Travel	Per Diem	$ 20.00	$11,953.37
22-Apr-22	Council Spring Workshop - Travel	Per Diem	$ 20.00	$11,933.37
22-Apr-22	ABMunis - Sustainability & Environment	Mileage	$ 129.23	$11,804.14
26-May-22	ICC Meeting - Sundre/MVC	Per Diem	$ 120.00	$11,684.14
June 2 - 6	FCM Annual Conference - Regina SK	Per Diem	$ 1,000.00	$10,684.14
5-Jun-22	FCM Annual Conference - Regina SK	Per Diem	$ 280.00	$10,404.14

13-Jun-22	Sundre Wellness Advocacy Committee	Per Diem	$	80.00	$10,324.14
13-Jun-22	Sundre Grant Review Committee	Per Diem	$	80.00	$10,244.14
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Per Diem	$	110.00	$10,134.14
14-Jun-22	S. McDougal Flats ASP Meeting @ MVC	Mileage	$	61.00	$10,073.14
26-Sep-22	S. McDougal Flats ASP Meeting @ MVC - Retracted	Mileage	-$	61.00	$10,134.14
16-Jun-22	MAP Meeting @ MVC	Mileage	$	61.00	$10,073.14
16-Jun-22	MAP Meeting @	Per Diem	$	110.00	$9,963.14
22-Jun-22	MA Summer Leaders Caucus	Per Diem	$	270.00	$9,693.14
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	$	600.00	$9,093.14
July 11 - 13	MVC Meetings - Joint ICC, S. McDougal ASP, Sundre Wellness Presentation	Per Diem	$	370.00	$8,723.14
july 18 - 20	RDRMUG & Fortis Emerging Electricity Needs	Per Diem	$	220.00	$8,503.14
13-Jul-22	MVC Wellness Resolution Presentation	Mileage	$	61.00	$8,442.14
15-Jul-22	AB Munis Sustainability & Enviro Committee	Accommodations	$	147.71	$8,294.43
16-Jul-22	Bowden Parade Candy	Misc	$	212.36	$8,082.07
18-Jul-22	RDRMUG Dickson Dam Tour	Mileage	$	73.20	$8,008.87
20-Jul-22	Fortis AB Emerging Electricity Needs	Mileage	$	128.10	$7,880.77
9-Aug-22	MVC ASP - S. McDougall	Per Diem	$	120.00	$7,760.77
9-Aug-22	MVC ASP - S. McDougall	Mileage	$	30.00	$7,730.77
22-Aug-22	Sundre Wellness Advocacy Mtg	Per Diem	$	80.00	$7,650.77
9-Sep-22	Westjet - Pentiction / Calgary Return (For Sept 30 Lagoon Ground Breaking)	Expense	$	444.00	$7,206.77
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	$	395.00	$6,811.77
26-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Per Diem	$	1,100.00	$5,711.77
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Meals	$	56.25	$5,655.52
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	$	1,270.50	$4,385.02
8-Nov-22	RMA Fall Conference Edmonton	Mileage	$	311.10	$4,073.92
11-Nov-22	MAP Cremona	Mileage	$	48.80	$4,025.12
8-Nov-22	RMA Fall Conference Edmonton & Red Deer River Municipal Users Group	Per Diem	$	960.00	$3,065.12
15-Nov-22	South McDougal Flats ASP Meeting & MAP Meeting & Council	Per Diem	$	250.00	$2,815.12
13-Dec-22	South McDougal Flats ASP Meeting & MAP Meeting & Council	Per Diem	$	120.00	$2,695.12
			$	**14,304.88**	**$2,695.12**
				Spent	**Remaining**

				BUDGET
			$	42,000.00

Date	Description	Expense	Cost	Balance
	Councillor Jaime Marr			
01-19-2022	Library Monthly Meeting	Per Diem	$ 80.00	$41,920.00
01-18-2022	Aquaplex Monthly Meeting	Per Diem	$ 80.00	$41,840.00
02-03-2022	ITAC Calgary Conference Registration	Registration	$ 299.00	$41,541.00
2022-04-24	Spring Workshop April 22 - 24, 2022 Red Deer	Mileage	$ 124.44	$41,416.56
2022-05-14	Aggie Days - Cremona	Mileage	$ 42.70	$41,373.86
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	$ 600.00	$40,773.86
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	$ 395.00	$40,378.86
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Meals	$ 83.75	$40,295.11
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Per Diem	$ 900.00	$39,395.11
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accomodations	$ 1,260.00	$38,135.11
23-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Mileage	$ 128.10	$38,007.01
23-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Per Diem	$ 610.00	$37,397.01
22-Apr-22	Spring Workshop - 1.5 Hrs departure	Per Diem	$ 30.00	$37,367.01
23-Apr-22	Spring Workshop - 1.5 Hrs return	Per Diem	$ 30.00	$37,337.01
22-Oct-22	Fall Workshop -	Per Diem	$ 50.00	$37,287.01
	Councillor Owen Peterson			$37,287.01
01-18-2022	Museum Board Meeting	Per Diem	$ 80.00	$37,207.01
02-15-2022	SDHS Monthly Meeting	Per Diem	$ 80.00	$37,127.01
03-15-2022	SDHS Monthly Meeting	Per Diem	$ 80.00	$37,047.01
04-23-2022	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	$ 610.00	$36,437.01
04-19-2022	SDHS Monthly Meeting	Per Diem	$ 80.00	$36,357.01
22-Mar-22	SAR Meeting	Per Diem	$ 80.00	$36,277.01
21-Jun-22	SDHS Monthly Meeting	Per Diem	$ 80.00	$36,197.01
22-Jun-22	AM Summer Leaders Caucus	Per Diem	$ 270.00	$35,927.01
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	$ 600.00	$35,327.01
11-Jul-22	Joint Council Meeting with MVC	Per Diem	$ 150.00	$35,177.01
19-Jul-22	SDHS Regular Meeting	Per Diem	$ 100.00	$35,077.01
23-Aug-22	SDHS Regular Meeting	Per Diem	$ 80.00	$34,997.01
26-Sep-22	Alberta Municipalities Conference Sept 21-23/22	Per Diem	$ 820.00	$34,177.01
20-Sep-22	Alberta Municipalities Conference Sept 21-23/22	Meal	$ 17.00	$34,160.01
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accomodations	$ 945.00	$33,215.01
21-Oct-22	Fall Workshop Oct 20-22 - Red Deer	Per Diem	$ 830.00	$32,385.01
19-Oct-22	SDHS AGM	Per Diem	$ 80.00	$32,305.01
15-Nov-22	SDHS	Per Diem	$ 80.00	$32,225.01
17-Nov-22	Map Meeting - Cremona	Per Diem	$ 120.00	$32,105.01
18-Dec-22	SARS Meeting	per diem	$ 100.00	$32,005.01
	Councillor Connie Anderson			$32,005.01

22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	$ 640.00	$31,365.01
22-Apr-22	Spring Workshop April 22 - 24, 2022 Red Deer	Mileage	$ 134.51	$31,230.50
6-Jul-22	Alberta Muni's Conf, Sept 21-23/22 *(did not attend, no refund notification past refund window)*	Registration	$ 600.00	$30,630.50
	Councillor Chris Vardas			$30,630.50
02-17-2022	Sundre to Nexsource Sylvan/CAEP Meeting Red Deer	Mileage	$ 341.18	$30,289.32
02-17-22	CAEP Nexsource Feb 17 - 23, 2022	Per Diem	$ 600.00	$29,689.32
02-03-2022	ITAC - Calgary - Conference Registration	Registration	$ 299.00	$29,390.32
2022-03-07	ITAC Calgary - March 7 - 9, 2022	Per Diem	$ 680.00	$28,710.32
2022-04-09	2022 Strategic Planning	Per Diem	$ 280.00	$28,430.32
2022-04-22	Spring Workshop April 22 - 24, 2022 Red Deer	Per Diem	$ 640.00	$27,790.32
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	$ 600.00	$27,190.32
2022-07-08	Alberta Recreation & Parks Conference (Jasper)	Registration	$ 695.00	$26,495.32
20-Sep-22	Alberta Municipalities Conference Sept 21-23/22	Per Diem	$ 1,160.00	$25,335.32
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Registration	$ 395.00	$24,940.32
20-Sep-22	AB Muni's Convention Sept 19-23 Calgary EOTC Courses	Meals	$ 130.25	$24,810.07
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accomodations	$ 1,287.30	$23,522.77
15-Nov-22	MAP, FGM, Mayors south meeting	Mileage	$ 244.00	$23,278.77
17-Nov-22	MAP, FGM, Mayors south meeting, Sundre Hospital Futures	Per Diem	$ 560.00	$22,718.77
5-7 Dec 22	ITA Alberta - Edmonton	Meals	$ 144.99	$22,573.78
5-7 Dec 22	ITA Alberta - Edmonton	Accommodations	$ 609.06	$21,964.72
5-7 Dec 22	ITA Alberta - Edmonton	Registration	$ 180.00	$21,784.72
4-7 Dec 2022	ITA Alberta - Edmonton	Per Diem	$ 960.00	$20,824.72
14-Dec-22	CAEP Red Deer	Mileage	$ 128.10	$20,696.62
14-Dec-22	CAEP Red Deer - Organizational	Per Diem	$ 240.00	$20,456.62
	Councillor Todd Dalke			$20,456.62
22-Apr-22	Spring Workshop April 22-24, 2022 Red Deer	Mileage	$ 128.10	$20,328.52
6-Jul-22	Alberta Municipalities Conference Sept 21-22	Registration	$ 600.00	$19,728.52
11-Jul-22	ICC Mountain View County	Mileage	$ 61.00	$19,667.52
22-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Mileage	$ 146.40	$19,521.12
23-Sep-22	AB Muni's Convention Sept 19-23 Calgary	Accommodations	$ 1,080.00	$18,441.12
22-Oct-22	Fall Workshop Oct 20-22, Red Deer	Mileage	$ 128.10	$18,313.02
21-Oct-22	Fall Workshop Oct 20-22, Red Deer	Per Diem	$ 610.00	$17,703.02
19-Jan-22	GNP Greenwood Neighbourhood	Per Diem	$ 80.00	$17,623.02
20-Jan-22	SCOPA	Per Diem	$ 80.00	$17,543.02
3-Feb-22	Grant Review Committee	Per Diem	$ 80.00	$17,463.02
16-Feb-22	GNP AGM Greenwood Neighbourhood	Per Diem	$ 80.00	$17,383.02
21-Feb-22	GNP Board Meeting	Per Diem	$ 80.00	$17,303.02
16-Mar-22	GNP Board Meeting	Per Diem	$ 80.00	$17,223.02
22-Mar-22	SCOPA	Per Diem	$ 80.00	$17,143.02
23-Mar-22	GNP Casino	Per Diem	$ 80.00	$17,063.02
5-Apr-22	Aquaplex Open House	Per Diem	$ 80.00	$16,983.02

14-Apr-22	ICC	Per Diem	$	120.00	$16,863.02
16-Apr-22	GNP	Per Diem	$	80.00	$16,783.02
20-Apr-22	GNP Board Meeting	Per Diem	$	80.00	$16,703.02
22-Apr-22	Spring Workshop	Per Diem	$	40.00	$16,663.02
23-Apr-22	Spring Workshop	Per Diem	$	280.00	$16,383.02
24-Apr-22	Spring Workshop	Per Diem	$	260.00	$16,123.02
17-May-22	SCOPA	Per Diem	$	80.00	$16,043.02
18-May-22	GNP Board Meeting	Per Diem	$	80.00	$15,963.02
19-May-22	SCOPA	Per Diem	$	80.00	$15,883.02
26-May-22	ICC Meeting	Per Diem	$	120.00	$15,763.02
13-Jun-22	Grants to Organizations	Per Diem	$	80.00	$15,683.02
16-Jun-22	GNP	Per Diem	$	80.00	$15,603.02
11-Jul-22	ICC at MVC	Per Diem	$	80.00	$15,523.02
20-Jul-22	GNP	Per Diem	$	80.00	$15,443.02
21-Jul-22	SCOPA	Per Diem	$	80.00	$15,363.02
17-Aug-22	GNP	Per Diem	$	80.00	$15,283.02
15-Sep-22	SCOPA	Per Diem	$	80.00	$15,203.02
21-Sep-22	GNP	Per Diem	$	80.00	$15,123.02
21-Sep-22	AB Municipalities Conf Calgary	Per Diem	$	280.00	$14,843.02
22-Sep-22	AB Municipalities Conf Calgary	Per Diem	$	280.00	$14,563.02
23-Sep-22	AB Municipalities Conf Calgary	Per Diem	$	200.00	$14,363.02
19-Oct-22	GNP	Per Diem	$	80.00	$14,283.02
22-Oct-22	Fall Workshop	Per Diem	$	280.00	$14,003.02
23-Oct-22	Fall Workshop	Per Diem	$	240.00	$13,763.02
22-Apr-22	Spring Workshop - 1.5 Hrs departure	Per Diem	$	30.00	$13,733.02
23-Apr-22	Spring Workshop - 1.5 Hrs return	Per Diem	$	30.00	$13,703.02
22-Oct-22	Fall Workshop -	Per Diem	$	50.00	$13,653.02
	Councillor Paul Issac				$13,653.02
8-Mar-22	Meeting with Minister Hornier	Per Diem	$	80.00	$13,573.02
9-Mar-22	Municipal Leadership Caucus, Edmonton	Per Diem	$	640.00	$12,933.02
8-Mar-22	Municipal Leadership Caucus, Edmonton	Mileage	$	328.18	$12,604.84
8-Mar-22	Municipal Leadership Caucus, Edmonton	Meal	$	63.46	$12,541.38
8-Mar-22	Municipal Leadership Caucus, Edmonton	Cab Ride	$	16.20	$12,525.18
22-Apr-22	Spring Workshop, Red Deer	Per Diem	$	640.00	$11,885.18
22-Apr-22	Spring Workshop, Red Deer	Mileage	$	134.20	$11,750.98
9-Apr-22	2022 Strategic Planning	Per Diem	$	280.00	$11,470.98
6-Jul-22	Alberta Municipalities Conference Sept 21-23/22	Registration	$	600.00	$10,870.98
8-Jul-22	Alberta Recreation & Parks Conference, Jasper	Registration	$	695.00	$10,175.98
20-Sep-22	Alberta Municipalities Conference Sept 19-23-23/22, EOTC Courses, Calgary	Registration	$	395.00	$9,780.98
20-Sep-22	Alberta Municipalities Conference Sept 19-23-23/22, Calgary	Per Diem	$	1,160.00	$8,620.98
22-Sep-22	Alberta Municipalities Conference Sept 19-23-23/22, Calgary	Mileage	$	158.60	$8,462.38

20-Sep-22	Alberta Municipalities Conference Sept 19-23-23/22, Calgary	Meal	$ 93.25	$8,369.13
23-Sep-22	Alberta Municipalities Conference Sept 19-23-23/22, Calgary	Accommodation	$ 1,440.00	$6,929.13
22-Oct-22	Fall Workshop 20-22 Oct, Red Deer	Per Diem	$ 1,040.00	$5,889.13
26-Oct-22	ARPA Conference, Jasper	Mileage	$ 584.38	$5,304.75
26-Oct-22	ARPA Conference, Jasper	Park Pass	$ 145.25	$5,159.50
30-Oct-22	ARPA Conference, Jasper	Meal	$ 6.30	$5,153.20
5-Dec-22	ITA Alberta, Edmonton	Meal	$ 54.99	$5,098.21
5-Dec-22	ITA Alberta, Edmonton	Accommodation	$ 609.06	$4,489.15
5-Dec-22	ITA Alberta, Edmonton	Registration	$ 180.00	$4,309.15
5-Dec-22	ITA Alberta, Edmonton	Per Diem	$ 960.00	$3,349.15
			$ 38,650.85	**$ 3,349.15**
			Spent	**Remaining**

TOWN OF SUNDRE

REQUEST FOR DECISION

COUNCIL DATE	**January 23, 2023**
SUBJECT	**Article in Municipal Information Network News by Gord Hume**
ORIGINATING DEPARTMENT	**Legislative Services**
AGENDA ITEM	**9.2**

BACKGROUND/PROPOSAL:

Council has received information on al of the great work that staff have provided to the community of Sundre in 2022. The attached article was posted in the December 19th edition of the Municipal Information Network News.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Gord Hume is recognized as one of Canada's leading voices on municipal government and is an articulate and thoughtful commentator on civic government and community issues. He is a very popular public speaker, an advisor to municipal governments, and a respected and provocative author.

Mr. Hume gave permission to include this article on the agenda, and it seemed timely to include this as a supplement to the year end reports provided by staff.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Strategic Pillar 5 - Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

The Town of Sundre Council accepts the article titled Thank you to You, from the December 9, 2022 edition of the Municipal Information News Network, by author Gord Hume as information.

MOTION:

The Town of Sundre Council accepts the article titled Thank you to You, from the December 9, 2022 edition of the Municipal Information News Network, by author Gord Hume as information.

Date Reviewed: January 19, 2023 CAO: Linda Nelson

Thank You to You

By Gord Hume

December 19, 2022

BackTwitterFacebookLinkedin Send Save Print

It has become a bit of a tradition for my final column of the year here at the Municipal Information Network to focus on the people who run our towns and cities.

This year, I want to salute the women and men who make up the permanent and temporary staff at our city halls.

It has been a particularly challenging 30 months since the first pandemic crisis hit. No one knew what it was all about; no one could predict the implications or the timing. Many people thought it would be over in a few months.

The seriousness of the virus took time to set in—and be believed. The inexorable daily numbers coming from Health Units and provincial government briefings about caseloads, hospital beds, and deaths, were staggering—almost unbelievable.

In that difficult environment, municipal governments still had to focus and keep their community running. The breadth of services that residents depend upon that are provided by city hall is quite staggering. Many people never fully understand the multitude of activities that are operated by their municipality.

The truth is, without an efficient and dependable municipal infrastructure, families would not survive, and cities would collapse.

It was in this dark environment of lockdowns and self-isolation that civic administrations had to figure out how to keep the lights on (literally!), the water running, the sewers operating, the streets plowed, the libraries functioning, the parks usable, the garbage collected, and so many other services and responsibilities.

It was a time of re-inventing local government. How to provide those services when customers couldn't come into city hall or most other municipal facilities, and staff weren't allowed in either.

There were hiccups, of course. That was inevitable in such a massive reimagining of an order of government. But, to the enormous credit of the employees, managers and administrators in our city halls, things got worked out. Remote working became the norm. Health and safety protocols and precautions were designed and implemented for staff who had contact with the public. Regular, even daily, briefings to the public became routine.

All these accomplishments depended on the skill and goodwill of employees. Unions quickly offered assistance and cooperation. The work force of city halls was reimagined and restructured to get the job done. And it worked.

Our cities and towns kept functioning. The lights stayed on. Through all the sorrow and horror and death and uncertainty, local governments across Canada kept functioning. It was a remarkable moment in our history.

Looking back over those 30 months, we are now in a different world. "Normal" is no longer normal; it may be a thing of the past. We are certainly still in a time of restructuring, figuring out how workplaces will function today and tomorrow, trying to understand how the requirements of public service have changed because of the pandemic, and trying to accommodate the needs of civic employees and the demands of taxpayers.

But, as 2022 fades into the past, it is certainly appropriate and desirable to salute and honour all the municipal employees across our nation. At a time of crisis and desperation, they stepped forward and did what had to be done. It was not easy. The path forward was often murky and uncertain. But through it all, our local governments persevered and succeeded.

That would not have happened without smart, dedicated and hard-working women and men in our city halls.

My 'thank you' is small and certainly carries no official weight. But during my time in office, I was always impressed with the quality of staff with whom I worked. In the years that I was a guest speaker at so many municipal events across the country, I met and worked with many more outstanding civic personnel.

I hope you will simply take this "THANK YOU" from somebody who admires what you do, respects who you are, and appreciates what you have accomplished.

Have a wonderful (and less stressful) 2023.

For more information

Gord Hume
gordhume@municipalinfonet.com
http://www.gordhume.com
519-657-7755

TOWN OF SUNDRE

REQUEST FOR DECISION

COUNCIL DATE	**January 23, 2023**
SUBJECT	**Council Committee Reports**
ORIGINATING DEPARTMENT	**Legislative Services**
AGENDA ITEM	**11.0**

BACKGROUND/PROPOSAL:
Councillors have provided reports for Council's review and information for the month of December 2022.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:
Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan

ADMINISTRATION RECOMMENDATIONS:
That Council accept Mayor Warnock's December Report as presented.

MOTION:
That the Town of Sundre Council accept Mayor Warnock's report as information.

Attachment: Mayor Warnock's report

Date Reviewed: January 19, 2023	CAO: Linda Nelson

TOWN OF SUNDRE
Visit. Live. Explore.

COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Intermunicipal Collaboration Committee
Date of Meeting: December 1,2022

Committee met in Sundre Council Chambers.

Sundre Agenda items = 1. Fire Service Budget, 2. Fire Service Sub-Agreement, and 3. Eastside Campground and Passive Outdoor Recreation Project.

Mountain View County Item = 1. Update on Highway 22/27u overlay through Town of Sundre.

Additional - CAO's of both municipalities will work on the agenda items and bring the required information to the next ICC meeting in early 2023.

Mountain View Senior's Housing
Date of Meeting: December 1, 2022

Board meeting was held at MVSH Office in Olds.

First item of business was the review of the municipalities organizational meeting appointing board members. The letters of appointment were discussed and the election of chair and vice-chair was held. – Heather Ryan (Town of Olds) re-elected as Chair and Marty Ratz (Town of Carstairs) re-elected as vice-chair.

Old business agenda items included, RSM Audit presentation, COVID Funding update, Meeting with MLA Nathan Cooper, MAP Meeting.

New Business agenda items included, Vacancy/Occupancy Management, Board remuneration policy, Board succession planning, 10-year debt schedule and MVSH Lease update.

Key performance indicators general discussion included Utility contracts, Cable TV contract and Staff appreciation event.

Next meeting scheduled for Feb 2, 2023 and Spring Retreat for Mar 2, 2023

Mountain View Regional Waste Management Committee
Date of Meeting: December 12, 2022

Unable to attend due to ZOOM availability unavailable.

Intermunicipal Planning Commission
Date of Meeting:

No Meeting

Red Deer River Municipal Users Group
Date of Meeting:

No Meeting

Red Deer River Watershed Alliance
Date of Meeting:

No Meeting

Sundre Forest Products
Date of Meeting: December 22, 2022

Informal meeting with Tom Daniels regarding future SPIRIT Meetings to be held in 2023.

Sundre Petroleum Operators Group
Date of Meeting:

No Meeting

Coordinated Community Response
Date of Meeting:

No Meeting

Sundre Wellness Advocacy Committee
Date of Meeting: December 19, 2022

Meeting was held in Sundre Council chambers.

Agenda items = EMS Ambulance service, Sundre Hospital, Nurse Practitioners, Home Care, AHS New platform, Hospital Futures Committee, and Sundre committee advocacy.

The next steps for the committee to review the total area covered by the Sundre Hospital requirements which should include all current and future health care needs.

assisting with the wreath auction at the Museum.

Dec 13 – Attended the Mtn View County South McDougall Flats ASP Meeting.

Dec 16 – Attended with CAO Linda Nelson a meeting with MLA Jason Nixon to give updates on the New Wastewater Treatment Facility.