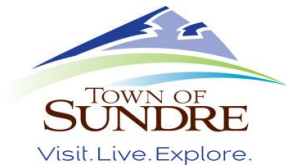




Regular Council Meeting
Town of Sundre Municipal Council Chambers
November 20, 2023
6:00 p.m.

1. **Call to Order:** Moment of Reflection
2. **Public Hearing:** None
3. **Agenda – Amendments and Adoption**
 - 3.1 November 20, 2023 Regular Council Meeting
 - 3.2 Councillor Absence
4. **Adoption of Previous Minutes**
 - 4.1 November 06, 2023 Regular Council Meeting Minutes Pg. 1
5. **Delegation:**
 - 5.1 RFD Sundre Library – Joy Willinhnganz Pg. 4
6. **Closed Meeting: FOIPP Act Section 24(1)(b)**
 - 6.1 KPMG
7. **Return to Open Meeting**

Motion, Coming out of Closed Session
8. **Bylaws/Policies:**
 - 8.1 RFD 2024 Fees and Rates Bylaw 2023-07 Pg. 19
9. **Old Business:**
 - 9.1 RFD 1-Way Lane Discussion Pg. 33
10. **New Business:**
 - 10.1 RFD Quarter 3 Financial Reports Pg. 34
11. **Administration:**
 - 11.1 RFD Departmental Reports, October 2023 Pg. 67
12. **Municipal Area Partnership (MAP):** None
13. **Council Committee Reports:**
 - 13.1 RFD October Reports: Mayor Warnock, Councillor Anderson, Councillor Isaac Pg. 117
 - 13.2 RFD Council Key Messages, October Pg. 122
14. **Council Invitations / Correspondence:** None
15. **Closed Meeting:**
 - 15.1 Advice from Officials, FOIPP Section 23
 - 15.2 Advice from Officials, FOIPP Section 24
 - 15.3 Advice from Officials, FOIPP Section 24
 - 15.4 Advice from Officials, FOIPP Section 24
16. **Return to Open Meeting**
 - 16.1 Motion, Coming out of Closed Session
17. **Adjournment**



Regular Council Meeting
Minutes
Town of Sundre Municipal Council Chambers
November 6, 2023

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, November 6, 2023 commencing at 6:00 p.m.

IN ATTENDANCE: Deputy Mayor Jaime Marr
Councillor Connie Anderson
Councillor Todd Dalke
Councillor Paul Isaac
Councillor Chris Vardas
Mayor Richard Warnock (*by phone*)
Councillor Owen Petersen (*by phone*)

ABSENT:

Staff: Chief Administrative Officer, Linda Nelson (*by phone*)
Director Corporate Services, Chris Albert
Sr. Manager Planning & Ec. Development, Benazir Thaha Valencia
Administrative Support, Betty Ann Fountain

PUBLIC 4, including members of Delegation, Terry Leslie, Angela Sandberg and Wendy Murphy
PRESS 1

CALL TO ORDER The meeting was called to order at 6:00 p.m. by Deputy Mayor Marr followed by a moment of reflection on the business of the evening.

PUBLIC HEARING None

AGENDA – AMENDMENTS AND ADOPTION

Res. 296-06-11-23 MOVED by Councillor Isaac that the Agenda be approved as presented.

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Res. 297-06-11-23 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 22, 2023 be approved as presented

CARRIED

Initials

DELEGATION: **Chinook's Edge School Division Presentation**

298-06-11-23 MOVED by Councillor Vardas that the Town of Sundre Council thank Trustee Leslie and the representatives of River Valley School and Sundre High School for their presentation to Council and accept the presentation as information.

CARRIED**BYLAWS & POLICIES:** None**OLD BUSINESS** None*Councillor Petersen left the meeting at 6:29 p.m.***NEW BUSINESS** **Gas Alberta Inc. 2023 Gas Refund**

Res. 299-06-11-23 MOVED by Councillor Dalke that the Town of Sundre Council approves a per gigajoule credit to be applied on utility bills issued in December 2023 for natural gas consumption used during November 2023. The per gigajoule rebate rate is dependent upon the total number of gigajoules sold.

In Favour: Councillor Dalke, Mayor Warnock, Councillor Isaac, Councillor Vardas, Deputy Mayor Marr
Opposed: Councillor Anderson

CARRIED**2023 Auditor Appointment**

Res. 300-06-11-23 MOVED by Councillor Vardas that the Town of Sundre Council appoints KPMG as the Town's auditors for the 2023 fiscal year.

CARRIED**Parkland Regional Library Board Proposed 2024 Budget**

Res. 301-06-11-23 MOVED by Councillor Anderson that the Town of Sundre Council approve the Parkland Regional Library Board's proposed 2024 budget with a per capita rate of \$9.18.

CARRIED**FCM Feasibility Study Funding for New Wastewater Treatment Technology**

Res. 302-06-11-23 MOVED by Councillor Dalke that the Town of Sundre Council approves the commitment of \$25,000.00, from the existing approved Four-Year Operating Budget, in support of the feasibility study application to FCM.

CARRIED**Sundown in Sundre Santa Event**

Res. 303-06-11-23 MOVED by Councillor Anderson that the Town of Sundre Council support the Sundown in Sundre Santa Event, if approved by NAVCANADA, recognizing that written permission from Chinook's Edge School Division in support of the event is to be obtained.

CARRIED AS AMENDED

Seniors' Fall Prevention Month Proclamation

Res. 304-06-11-23 MOVED by Councillor Isaac that the Town of Sundre Council proclaim November 2023 as "Seniors Falls Prevention Month" in the Town of Sundre

CARRIED

ADMINISTRATION: None

MUNICIPAL AREA PARTNERSHIP: None

COUNCIL REPORTS: None

COUNCIL INVITATIONS/CORRESPONDENCE: **Invitation to Remembrance Day Service 2023**

Res. 305-06-11-23 MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation for a representative of the Town of Sundre to attend the 2023 Remembrance Day Service at River Valley School. Mayor Warnock will attend.

CARRIED

CLOSED MEETING: None

ADJOURNMENT

Res. 306-06-11-23 MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:57 p.m.

CARRIED

These Minutes approved this 20th Day of November 2023

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	November 20, 2023
SUBJECT	Sundre Municipal Library
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL:

Ms. Joy Willinhnganz of the Sundre Municipal Library has prepared an information presentation for Council and will be available to answer questions during the Council Meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Information presentation included with November 20th Agenda package.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Council's Strategic Plan under Pillars 1, 3 and 5.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the presentation from Ms. Joy Willinhnganz of the Sundre Municipal Library as information.

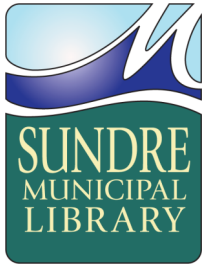
MOTION:

That the Town of Sundre Council accept the presentation from Ms. Joy Willinhnganz of the Sundre Municipal Library as information.

Attachment: Sundre Municipal Library presentation

Date Reviewed: November 16, 2023

CAO: Andre Nob



Sundre Municipal Library

Accomplishments and Goals

Who We Are

We're more than just books! Sundre Municipal Library has everything you need to satisfy your curiosity and stay entertained in Sundre. You'll find DVD's, audiobooks, magazines, eBooks and digital content at our library, along with a host of program offerings for people of all ages.

Sundre Municipal Library has served the community since 1949. We are a team of 6 staff members and 31 volunteers. Our services are guided by a volunteer board of directors who are committed to giving community members what they need, when they need it.

2023 Accomplishments

- **Created** a 'Meet the Candidate' brochure for the 2023 provincial election for residents in the Rimbey -Rocky Mountain House-Sundre electoral district
- **Supported** community wellness through art and culture programming that included curated art displays and a diverse range of special guest authors
- **Expanded** awareness of the library through various community partnership initiatives such as the Halloween Extravaganza and Art & Culture Days celebrations.

2024 Goals

- **Support** families in bridging gaps in literacy development through age appropriate programming
- **Build** connections with isolated seniors through direct library service and technology programming
- **Expand** partnerships with non-profit organizations to grow our collective reach and better meet the needs of community residents

Visit Sundre Municipal Library Today

Proud member of:





Sundre Municipal Library

2022 Highlights

1006 members borrowed **52,262 books**, DVDs, audiobooks, eBooks, and eAudiobooks from the library. That's an average of **52 items per member!**



In 2022, the library welcomed **16,437 in person** visitors and **20,354 online** visitors.

1,068 new items were added to the collection

- Best selling books and audiobooks
- Blockbuster Movies
- Binge-worthy TV series



“Libraries store the energy that fuels the imagination. They open up windows to the world and inspire us to explore and achieve, and contribute to improving our quality of life.”

- Sydney Sheldon

Our meeting spaces were booked by groups and organizations **81 times**.



On the average day the library provided **95 free wifi sessions**. Our wifi is available at any time of day, 365 days a year, allowing for **34,818 connections** per year.



Library staff answered **44 burning questions each week** for inquisitive minds.



There were **2,787 attendees of 258 in person, outreach and digital literacy programs**. We offered everything from early literacy and STEM/Tech Clubs, to ancestry classes and computer skill supports, to art & craft programs. Our seasonal events and programs remain very popular.

Visit your library today!



Sundre Municipal Library Forecast of Revenue and Expenses	2024	2025	2026	2027
Revenue				
Donations/Fundraisers/Grants	\$ 17,250.00	\$ 18,500.00	\$ 19,700.00	\$ 20,900.00
Fees and Services	\$ 3,985.00	\$ 3,985.00	\$ 3,985.00	\$ 3,985.00
Government of Alberta	\$ 49,000.00	\$ 49,000.00	\$ 49,000.00	\$ 49,000.00
Mountain View County	\$ 58,500.00	\$ 58,500.00	\$ 58,500.00	\$ 58,500.00
Town of Sundre	\$ 111,415.00	\$ 112,529.00	\$ 113,654.00	\$ 114,791.00
Transfer from Legal and Accounting Fund	\$ -	\$ 8,000.00		
Total Revenue	\$ 240,150.00	\$ 250,514.00	\$ 244,839.00	\$ 247,176.00
Expenses				
Accountant/Professional Fees	\$ 3,500.00	\$ 6,588.00	\$ 3,678.00	\$ 3,770.00
Advertising and Promotion	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Collection Acquisitions	\$ 13,110.00	\$ 13,175.00	\$ 13,240.00	\$ 13,305.00
Computer Equipment and Software	\$ 500.00	\$ 550.00	\$ 600.00	\$ 650.00
Continuing Education/Professional Dev	\$ 3,050.00	\$ 3,280.00	\$ 3,510.00	\$ 3,740.00
CUPE Negotiations		\$ 5,000.00		
Deposit to Legal Reserve Fund	\$ 2,500.00		\$ 2,500.00	\$ 2,500.00
Facility Expenses	\$ 44,700.00	\$ 47,045.00	\$ 49,500.00	\$ 52,085.00
Office, Equipment, Supplies	\$ 12,350.00	\$ 12,895.00	\$ 13,400.00	\$ 13,967.00
Programs	\$ 4,900.00	\$ 5,110.00	\$ 5,331.00	\$ 5,563.00
Wages and Benefits	\$ 146,540.00	\$ 152,400.00	\$ 162,440.00	\$ 164,830.00
Total Expenses	\$ 232,150.00	\$ 247,043.00	\$ 255,199.00	\$ 261,410.00
Net Income	\$ 8,000.00	\$ 3,471.00	\$ (10,360.00)	\$ (14,234.00)

5.1c



Sundre Municipal Library Presentation to Sundre Town Council

November 20, 2023

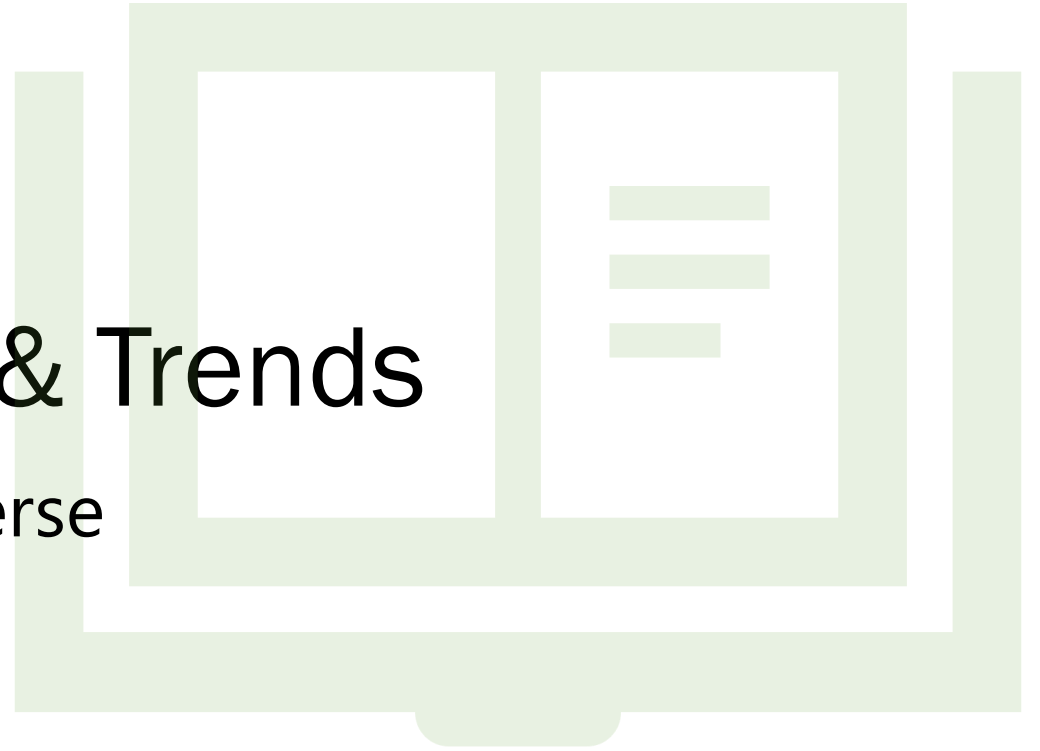
What role and impact does the library have on its community?





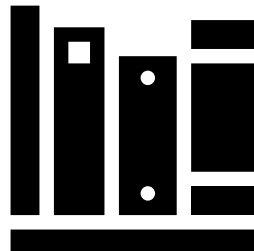
2023 YTD Results & Trends

Libraries respond to the diverse wants and needs of the community.



2023 YTD Results & Trends

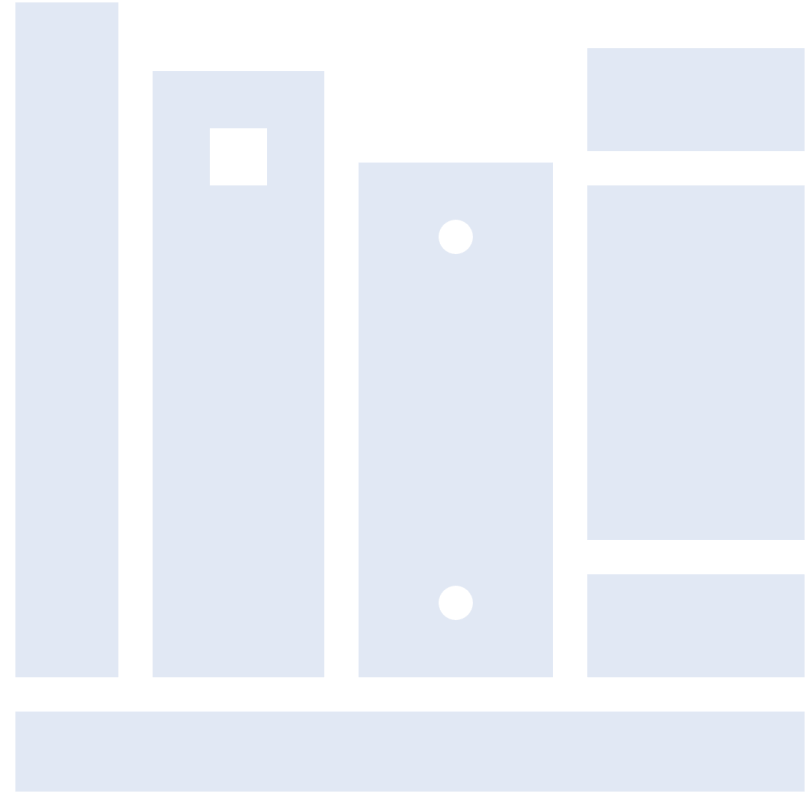
- People: building back membership
- Resources: circulation trending upward
- Programs: building back momentum





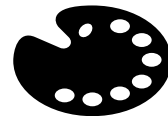
2024 Plans

Libraries support education,
employment, economic
development and much more.



2024 Strategic Plan

- Nurture Young Learners through Early Literacy
- Be an Informed Citizen: Local, National and World Affairs
- Express Creativity; Explore Literacy; Pursue Lifelong Learning
- Know Our Community: Community Resources and Services
- Provide a Comfortable Place: Physical and Virtual Spaces





Supporting your priorities

Libraries are a community hub that provide information, social connections and programs that support *your* priorities.



SUNDRE LIBRARY SUPPORTS MUNICIPAL PRIORITIES

Community Wellness	<ul style="list-style-type: none">✓ Meeting space for individuals & groups✓ Rhyme Time, Lego Club, Teen Hangout, Family Gym Time, Genealogy✓ Author talks and art & craft classes/displays✓ Tech support and tutoring✓ Diverse literacy resources (physical, social, emotional, intellectual)
Community Development	<ul style="list-style-type: none">✓ Tourism – StoryWalks®, Halloween Extravaganza, Art & Culture Days✓ Partnerships – Sundre Museum, SSSL, Sundre area schools, GNP, Greenwood Campground, local businesses, Town of Sundre

“My kids LOVE the new puppet busy bag! They have so much fun reading through the books and playing with the puppets.”
~ Amanda

“The library REALLY is more than just books!”
~ Lodge patron



Residents agree that libraries are important

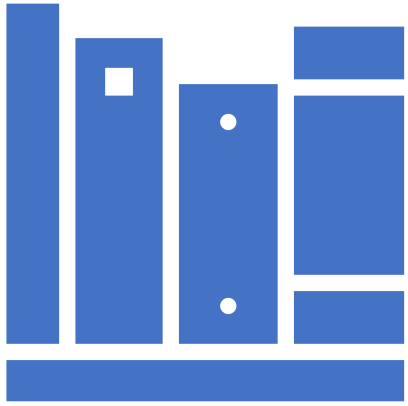
“I have mobility issues now which prevent me from doing many things, and this has provided me with invaluable information re: how I can vote and whom I will choose to vote. “
~ Charles

2024 BUDGET

- Income: increase of 4%
- Expenses: decrease of 0.7%

Continuation of mitigation efforts & avenues:

- ✓ **cost-savings through library system**
- ✓ **library partnerships**
- ✓ **partnerships with local businesses, service organizations**



SUNDRE MUNICIPAL LIBRARY

ESSENTIAL TO SUNDRE'S QUALITY OF LIFE



REQUEST FOR DECISION

COUNCIL DATE	November 20, 2023
SUBJECT	Fees & Rates Bylaw 2023-07
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

Bylaw 2023-07 is a Bylaw that establishes the fees and charges for municipal services for the Town of Sundre.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In alignment with the User Fees & Charges section of the Town of Sundre Financial Framework, every year department heads are requested to determine if changes in the currently established rates are required. This is accomplished by reviewing how departments are doing compared to budgeted revenues, how much the budgeted revenue has changed for the upcoming year, how the associated costs are changing and how the fees compare to other like services or facilities. It is proposed that a number of utility and administrative fees are increased to better align with Council priorities and reflect the costs of providing service.

ALIGNMENT WITH STRATEGIC PLAN

Pillar #5 – Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council provides all three readings of Bylaw 2023-07.

MOTION:

That the Town of Sundre Council repeal Bylaw 2022-09

That the Town of Sundre Council give first reading to Bylaw 2023-07 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024.

That the Town of Sundre Council give second reading to Bylaw 2023-07 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024.

That the Town of Sundre Council give unanimous consent for third reading to Bylaw 2023-07 "Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024.

That the Town of Sundre Council give third and final reading to Bylaw 2023-07 ""Fees & Rates Bylaw", being a Bylaw to establish Fees and Charges for Municipal Services for the Town of Sundre effective January 1, 2024.

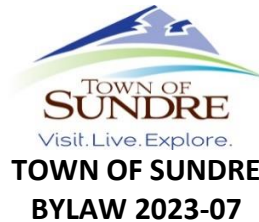
Attachments: Summary of 2024 Charges & Bylaw 2023-07 and Schedules "A" to "J"

Date Reviewed: November 16, 2023

CAO: Linda Nebo

8.1a Summary of proposed changes

Water Flat Fee (per month)	21.50	23.00
Water Consumption (per m3 consumed)	2.25	2.70
Water Automatic Meter Reading Equipment	142.00	cost recovery
Bulk Water (per m3)	8.00	10.00
Bulk Water minimum water charge (10 m3 per month)	80.00	100.00
Wastewater Flat fee	21.50	23.00
Lagoon Charge (per m3)	8.50	10.00
Replacement of roll-out cart (for at fault damage)	85.00	cost recovery
Gas Consumption (per GJ)	1.45	1.50
Gas System Improvement Charge (per GJ consumed)	0.21	0.25
Gas Automatic Meter Reading Equipment	131.00	cost recovery
Land Use Bylaw Amendment (textual)	n/a	500.00
Land Use Re-Designation Single Lot	n/a	500.00
Subdivision Application Fee	1200.00/200.00	1500.00/250.00
Dogs – altered (before Jan 31)	11.00	20.00
Dogs – altered (after Jan 31)	33.00	40.00
Dogs – not altered (before Jan 31)	15.00	30.00
Dogs – not altered (after Jan 31)	55.00	60.00
Cats – altered (before Jan 31)	11.00	20.00
Cats – altered (after Jan 31)	33.00	40.00
Cats – not altered (before Jan 31)	15.00	30.00
Cats – not altered (after Jan 31)	55.00	60.00



BEING A BYLAW OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA TO ESTABLISH AND SET FEES AND RATES FOR MUNICIPAL SERVICES.

WHEREAS, the Town of Sundre wishes to incorporate all rates and charges into one Bylaw so as to facilitate regular review and monitoring of the rates and charges, and

WHEREAS, Sections 7 and 8 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto authorizes the Council to repeal or amend any bylaws, and

WHEREAS, Section 61(2) of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto authorizes a municipality to charge fees, tolls and charges for the use of its property, and

WHEREAS, Section 481(1) of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto authorizes a municipality to establish fees payable by any person wishing to make a complaint to the Assessment Review Board, and

WHEREAS, Section 630.1 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto authorizes a municipality to establish fees for planning functions, and

WHEREAS, Section 6 of the *Municipal Government Act*, Revised Statutes of Alberta 2000, Chapter M-26 and amendments thereto gives a municipality person powers, which imply the power to charge for goods and services provided,

WHEREAS, the prior Bylaw fees and rates are the amounts used until the effective date listed on the Schedule(s).

AND WHEREAS, Schedules A to J are attached to and included in this Bylaw.

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE DULY ASSEMBLED AND PURSUANT TO THE MUNICIPAL GOVERNMENT ACT, REVISED STATUTES OF ALBERTA 2000, CHAPTER M-26 ENACTS AS FOLLOWS:

1. TITLE

- 1.1 This Bylaw may be cited as "Fees and Rates Bylaw."
- 1.2 That the fees and rates specified in the Schedules attached be charged for the goods and services specified.

2. EFFECTIVE DATE

- 2.1 All Schedules A-J attached are part of and form part of this Bylaw.
- 2.2 This Bylaw shall come into full force and effect upon the date of January 1, 2024.

3. REPEAL

- 3.1 Bylaw 2022-09 is hereby repealed on the date that this Bylaw comes into force and effect.

READ A FIRST TIME this 20th day of November 2023,

READ A SECOND TIME this 20th day of November 2023,

GIVEN Unanimous Consent to Proceed to a THIRD READING this 20th day of November 2023,

READ A THIRD AND FINAL TIME this 20th day of November 2023,

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

SCHEDULE A – ADMINISTRATION FEES
Effective January 1, 2024

ACCOUNTS RECEIVABLE

Administrative Fee (inventory cost + fee)	15%
Penalty Rate	2.50%

BUSINESS LICENSES

Commercial – In-Town (annual fee)*	\$110.00
Commercial – Out-of-Town (annual fee)*	\$200.00
Home Occupation (annual fee)*	\$70.00
*1/2 the annual fee if start up after June 30 th	
*1/4 of the annual fee if start up after October 30 th	
Contractor with all sub-trades and subcontractors	\$1,100.00
Non-Resident single contractor, hawkers, peddler, street vendors and other short-term businesses:	
Five (5) Consecutive Days or Less	\$55.00
Three (3) Consecutive Months or Less	\$110.00

MAP FEES (GST is additional)

Civic Address	\$25.00
Index Map	\$25.00
Zoning Map	\$25.00
County Map	\$25.00

MISCELLANEOUS FEES

NSF Charge	\$42.50
Fax/Photocopying Fee	\$2.65
FOIP Application (FOIP Act)	\$25.00
Request for Information:	
• Retrieval of General Information (e.g. re-printing of historical billings)	\$65.00 per hour
• Information Request other than a request for personal information	\$65.00
Charge Back Fee (Emergency on-call used for non-emergency)	\$51.30

PLOTTER PRINTER RATES (size 36x48 max)

Black	\$21.50
Colour	\$32.23

TAXES

Tax Caveat Charges for Tax Arrears	Cost Recovery
Tax Certificates	\$35.00
Tax Information Fee – Mortgage Company	\$15.00

TAXES PENALTY (Bylaw 778)

July 1 st	6%
October 1 st	6%
January 1 st	12%

TAXES ASSESSMENT APPEAL FEES

Residential: Single and 3 or less Units	\$50.00
Non-Residential and 4 or more Residential Units	\$650.00

SCHEDULE B – UTILITY RATES
Effective January 1, 2024

WATER

Water Flat Fee (per month)	\$23.00
Water Consumption (per m ³ consumed)	\$2.70
Water Automatic Meter Reading Equipment (new metered service)	Cost recovery
Water Meter Measurement Testing	\$200.00
Water Reconnection Fee	\$100.00
Bulk Water (per m ³)	\$10.00
Bulk Water minimum water charge (10 m ³ per month)	\$100.00

WASTEWATER

Wastewater Flat Fee	\$23.00
Wastewater Consumption (per m ³ consumed)	\$1.35
Lagoon Charge (per m ³)	\$10.00
Lagoon Key Lock Deposit	\$100.00

STORMWATER

Stormwater (per month)	\$5.25
------------------------	--------

SOLID WASTE

Garbage/Recycling/Compost Flat Fee (per month and per residential dwelling unit)	\$25.65
Extra Garbage Bags for pick-up with Black Cart (per bag)	\$4.00
Multiple Compost Cart pick-up – separate purchase of additional carts required (per additional cart per month)	\$6.00
Replacement of Roll-out Cart (for at fault damage)	Cost recovery

GAS

Gas Flat Rate (per month)	\$26.00
Gas Consumption (per GJ)	\$1.50 in addition to Town's purchase price
Gas System Improvement Charge (per GJ consumed)	\$0.25
Gas Automatic Meter Reading Equipment	Cost recovery
Gas Reconnection Fee	\$100.00
Gas Meter Measurement Testing	\$200.00
Commercial Gas Meter	At cost plus 10% mark up

OTHER FEES

Utility Arrears Final Notice Administration Fee	\$26.30
Utility Penalty Charge	\$2.50%

SCHEDULE C – OPERATIONAL SERVICES RATES**Effective January 1, 2024****GAS SERVICE INSTALLATION RATES**

Summer Months (per installation)	\$1,500.00 minimum
Winter Months (per installation)	\$900.00 minimum plus Hydrovac charge as per contractor
Secondary Lines (per installation)	\$53.00 per hour plus required parts
Complex installations will be determined by Gas Department	Additional charges for expenses related to labour, Equipment and materials.

***NOTES:**

1. Winter costs are effective October 15 of each year.
2. There is a working agreement with a hydrovac company and steel mains welder. These costs are monitored yearly to ensure the best price and safe practices. It is the sole choice of the Gas Department as to which these companies are used as well as when it is determined that a hydrovac service is required.
3. Welding and Hydrovac charges will be added to the invoice.

WATER, WASTEWATER AND SOLID WASTE SERVICE RATES

Commercial Water Meters	Cost of Meter
Sewer Camera	Base rate of \$107.35 plus \$107.35 per additional hour
Water Meter Base Plate Replacement	\$35.00

OPERATIONAL SERVICES VEHICLES RATES

The Town of Sundre Operational Services uses the rates for Municipal Equipment set out by the Alberta Roadbuilders and Heavy Construction Association (ARHCA). ARHCA Equipment Rental Rates Guide provides users with up-to-date accurate information on equipment rental rates. The rates are calculated using current Alberta based data.

SCHEDULE D– PLANNING & DEVELOPMENT RATES

Effective January 1, 2024

DEVELOPMENT MISCELLANEOUS FEES

Stamp of Compliance	\$125.00
Subdivision and Development Appeal	\$200.00
Encroachment Agreement	\$170.00
Land Titles Search	\$30.00
Variance to Land Use Bylaw Regulations	\$270.00
Environmental Phase 1 Search Letter	\$50.00
Land Use Designation Confirmation Letter (zoning letter)	\$30.00

ENGINEERING, LEGAL AND OTHER FEES / EXPENSES

The applicant/owner/developer is responsible for all legal costs, fees, expenses and disbursements incurred by the Town and all Professional Engineering and/or Planning costs, fees, expenses and disbursements incurred by the Town in the negotiations for, in the preparation of, in the execution of and throughout the performance of all collateral services required to complete agreements and ensure the performance hereof with relation to the proposed development. If the Town retains an engineering consultant to review plans or documents, a minimum fee (subject to change from time to time) for the review of those plans or documents will be collected, along with the appropriate application fee at submission of an application. Any amounts greater than the minimum amount collected will be invoiced to the applicant (credit amounts will be refunded to the applicant).

DEVELOPMENT PERMIT APPLICATION FEES

RESIDENTIAL DEVELOPMENT	
Minimum Development Permit Fee	\$115.00
Residential (single detached, semi-detached, duplex)	\$225.00
Multi-unit Residential including attached dwellings, and apartment buildings	\$250.00 for first 3 units plus \$35.00 per unit thereafter. Plus, Minimum Engineering Review Fee of \$2,200 for initial review & 1 revised submission review
Manufactured or Modular Home	\$225.00
Garden Suite or Accessory Suite	\$125.00 - permitted \$150.00 - discretionary
RESIDENTIAL PROJECTS - MINOR	
Decks & Accessory Building (sheds)	\$60.00
Accessory Buildings (detached garage)	\$135.00
Additions (including attached garage)	\$135.00
Home Occupation (minor/major)	\$100.00 minor - permitted use \$125.00 major – discretionary use
SAFETY CODE PERMITS	
All Permit Fees for Building, Plumbing, Gas and Electrical are set by contract with the Safety Codes Contractor Refer to www.sundre.com > Business & Development > Permits & Information > Permit Fees	
COMMERCIAL, INDUSTRIAL, INSTITUTIONAL PROJECTS	
Commercial/Industrial/Institutional Project Including Accessory Buildings (sheds, garages) or Additions	\$300 for first \$1000, plus \$1.40 per \$1000 thereof. Plus, Minimum Engineering Review Fee of \$3,250 for initial review & 1 revised submission review

COMMERCIAL, INDUSTRIAL, INSTITUTIONAL PROJECTS (con't)	
Change of Use Development Permit	\$125.00 – permitted use \$150.00 - discretionary use
Signs (not included with Development Permit)	\$90.00
Starting before Permit is Issued	Double the original fee
Development Permit Extension (1 year from date of request)	\$200

PLANS, STATUTORY DOCUMENTS & SUBDIVISION

Land Use Bylaw Amendment (Land Use Map) and Land Use Re-designation: Land Use Bylaw Amendment (Textual): Land Use Re-designation Single Lot:	\$2,000.00 <i>(includes cost of advertising and all regulatory notification requirements)</i> \$500.00 \$500.00
Area Structure Plans	\$5,000.00 Plus, Minimum Engineering Review Fee of \$3,250 for initial review & 1 revised submission review
Outline Plans, Concept Plans, Non-Statutory Plans	\$2,500.00 Plus, Minimum Engineering Review Fee of \$2,500 for initial review & 1 revised submission review
Road Closures (Bylaw)	\$1,500.00 Plus, Minimum Engineering Review Fee of \$1,000 (if required) for initial review & 1 revised submission review
Subdivision Revisions	\$200.00 plus \$200.00 for any new lot/unit created
Statutory Plan Amendments (MDP, ASP, ARP and IDP) and non-statutory plan amendments (concept plans, outline plans)	\$2,500.00 plus, \$1,500 Minimum Engineering Review Fee for initial review & 1 revised submission review
Subdivision Appeal Fee	\$1,000.00
Subdivision Application Fee	\$1,500.00 (base cost) plus \$250.00 per lot or unit, excluding roads, road widening, reserve lands, common property (if condo). Plus, Minimum Engineering Review Fee of \$6,500 for 1 – 25 lots for initial review of storm water management, other servicing and TIA, and 1 revised submission review Developers will be invoiced Engineering fees for subdivisions greater than 25 lots. Cost will be determined based on the Consulting Engineer's hourly rate and time spent on review.
Development Agreement Preparation:	\$1,000 plus engineering & legal fees (if applicable)
Off-Site Levies	Due at time of signing of Development Agreement for all newly developed parcels based on current off-site levy bylaw adopted by Council.
Pre-Development Striping and Grading	\$125.00
Subdivision Endorsement Fee	\$150.00 per lot/unit excluding roads, road widening, reserve lands, common property (if condo)
Building Condominium Endorsement (Certificate of Local Authority)	\$50.00 per unit
Subdivision Extensions(1 year from date of request)	\$550.00
Refunds (request in writing to cancel project)	Full fee refunded if application has not been processed. If application has been processed or circulated, up to 50%, \$50.00 retained by Town

SCHEDULE E – BYLAW/MUNICIPAL ENFORCEMENT FEES
Effective January 1, 2024

ANIMAL LICENSE - DOGS (Bylaw 08.11)

Purchased before January 31 st – Altered	\$20.00
Purchased after January 31 st – Altered	\$40.00
Purchased before January 31 st – Not Altered	\$30.00
Purchased after January 31 st – Not Altered	\$60.00
Animal License for Vicious Dog	\$276.00
Replacement Tag	\$6.00
Impound Fee for Non-Vicious Dog	\$55.00
Impound Fee for Vicious Dog	\$166.00
Guide Dog	No Charge
Change of Owner (licensed with Town)	No Charge

ANIMAL LICENSE – CATS (Bylaw 01.13)

Purchased before January 31 st – Altered	\$20.00
Purchased after January 31 st – Altered	\$40.00
Purchased before January 31 st – Not Altered	\$30.00
Purchased after January 31 st – Not Altered	\$60.00
Replacement Tag	\$6.00
Impound Fee	\$55.00
Cat Trap Deposit	\$105.00

Effective January 1, 2024
SCHEDULE F – FIRE SERVICES RATES

Make/Model	Rate Per Hour
Unit 510 Command and 550 Support	As per Alberta Transportation Rates of Reimbursement for Fire Departments
Units 520, 521, 530, 540, 541 and 560	
All other Units (includes Operator and Equipment)	

SCHEDULE G1 – ARENA RATES
Effective May 1, 2024

ARENA (*NOTE: GST applies to all rental charges)

Winter Surface Rates (per hour)	
Youth Ice User Groups	\$90.00
Youth Ice User Groups – out of service area	\$120.00
Adult Ice User Groups	\$141.00
Adult Ice User Groups – out of service area	\$220.00
*As per Ice Allocation (*Includes clubroom public use)	
Youth Party Package (1 hour of ice time for fun skate, 2 hours clubroom for party)	\$95.00

PUBLIC SKATING (per use)

Adult (18+)	\$2.00
Youth (5+)	No Charge
Child (under 5)	No Charge
Senior (55+)	\$1.00

STICKS N 'PUCKS (per use)

Adult (18+)	\$4.00
Youth (5+)	\$4.00
Child (under 5) (accompanied by adult at adult fee)	No Charge

SUMMER SURFACE – (accommodates 820 People)

Youth	\$25.00 per hour
Youth – out of service area	\$46.00 per hour
Adult	\$50.00 per hour
Adult – out of service area	\$75.00 per hour
Events: (Weddings/Reunions/Cabaret)	\$1,500.00
Additional Day for Set Up	\$350.00
Events: Not for Profit (4-H Show n' Sale, SHS Graduation, Fundraisers)	\$750.00
Additional Day for Set-up (not for profit)	\$175.00

CLUBROOM (accommodates 70 people or 40 seated at tables)

Youth (less than full day)	\$17.25 per hour
Youth (full day)	\$138.00 per day
Adult (less than full day)	\$22.00 per hour
Adult (full day)	\$176.00 per day

CLEANING FEE (per event)

*If regular cleaning checklist duties have not been done	\$150.00
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DAMAGE DEPOSIT REQUIRED FOR MAJOR EVENTS

1/2 of the contract rental fee (on separate cheque, held until after walk-through)	Varies
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CANCELLATION FEE (per event)

*With less than 1 weeks' notice	\$40.00
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ADVERTISING RATES

Wall (per board)	\$195.00
Boards (per board)	\$300.00
Olympia (per unit)	\$500.00
Centre Ice Logo (per logo)	\$1,000.00
Blue Line Ice Logo (per logo)	\$750.00

SCHEDULE G1 –Continued**STORAGE FEE (per month)**

Equipment Lockers	\$10.70
Clubroom (private locker)	\$21.45
<i>*NOTE: When booking facility please take into account set-up and take-down time</i>	

SCHEDULE G2 – BALL DIAMONDS AND SOCCER FIELD RATES**Effective January 1, 2024****NOTE: GST applies to all rental charges*

BALL DIAMOND RATES	
Minor Ball User Group (per season)	\$669.50
Minor Ball Tournament (per tournament)	\$83.74
Adult Recreational Team (per game)	\$22.35
Adult Tournament (per day)	\$167.53
SOCCER FIELD RATES	
Youth Soccer User Group (per season)	\$561.35
Youth Soccer Tournament (per tournament)	\$83.74
Adult Recreational Team (per game)	\$22.35
Adult Tournament (per day)	\$55.88

SCHEDULE G3 – CAMPGROUND RATES**Effective January 1, 2024****NOTE: GST Included*

Greenwood Campground	
Non-serviced (per night)	\$25.00
Power Service only (per night)	\$35.00
Full Services (per night)	\$40.00
Firewood (per load)	\$10.00
Non-Registered Guests Dumping Fee (per dump)	\$10.00
Non-Registered Guests Potable Water Fee	\$10.00
Cookhouse (day use)	\$20.00
Cookhouse (in addition to a pad site per day)	\$10.00

SCHEDULE H – SPONSORSHIP RATES**Effective January 1, 2024**

ITEM	
Bench (for lifetime of bench)	Cost of bench + shipping plus \$250.00

SCHEDULE I – COMMUNITY CENTRE RATES
Effective May 1, 2024

NOTE: GST Applies to all rental charges

AUDITORIUM	
Youth (less than full day)	\$16.58 per hour
Youth (full day)	\$132.72 per day
Adult (less than full day)	\$22.09 per hour
Adult (full day)	\$165.88 per day

PARTY PACKAGE

3 hours, gym, use of sports equipment, tables/chairs	\$90.00
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FUNERALS

Includes auditorium, conference room, sound system, kitchen, tables/chairs Includes staff setup/takedown tables and chairs	\$350.00 per event
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WEDDINGS / REUNIONS

Includes auditorium, conference room, sound system, bar, kitchen, tables/chairs	\$850.00 per event
Includes staff setup/takedown tables and chairs	
<i>*Friday 8 am setup, all day Saturday, Sunday until 3 pm</i>	

FAMILY FUN DAYS/FUNDRAISERS/CHARITY EVENTS (per day)

Includes auditorium, conference room, sound system, bar, kitchen, tables/chairs	\$250.00
Additional day	\$150.00

STORAGE FEES (per month)

Under Stage	\$10.70
Private Room	\$21.45

MISCELLANEOUS RENTALS (per event)

Kitchen (includes all items in kitchen)	\$100.00
Bar Room (includes freezer and cooler)	\$25.00
Sounds System	\$25.00
Portable Sound System	\$53.70

COFFEE URNS (per urn) & SCREEN - Used Outside of Facility

100 cup	\$15.00
60 cup	\$10.00
30 cup	\$5.00
8 x 8 Screen (does not include projector) used outside facility)	\$20.00

SPORTS EQUIPMENT

Badminton Nets, Pickleball Nets, Floor Hockey	\$5.00 per hour
Volleyball & Basketballs Nets (requires renter to supply the rest of required equipment)	Complimentary

DEPOSIT FEES

Sports Equipment – refunded upon return	\$50.00
Coffee Urn Deposit – refunded upon return	\$100.00
Screen Deposit – refunded upon return	\$200.00

SCHEDULE I –Continued**CONFERENCE ROOM RENTAL** (Includes DVD/CD Player, Projector, Bar Fridge)

Youth (less than full day)	\$17.25 per hour
Youth (full day)	\$138.00 per day
Adult (less than full day)	\$22.00 per hour
Adult (full day)	\$176.00 per day
1 meeting per month (total 12 meetings per year)	\$350.00
2 meetings per month (total 24 meetings per year)	\$650.00
1 AGM per season (up to 8 hours per season)	\$100.00

CLEANING FEE (per event)

*If regular cleaning checklist duties have not been done	\$150.00
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DAMAGE DEPOSIT

1/2 of the contract rental fee	varies
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CANCELLATION FEE (per event)

*With less than 1 weeks' notice	\$40.00
*NOTE: When booking facility please take into account set-up and take-down time	

SCHEDULE J – COMMUNITY SIGN ADVERTISING RATES

Effective January 1, 2024

NOTE: GST Applies to all rental charges

Rental Rates	FEE
General	\$16.10 per day
Non-profit	\$7.55 per day
Chamber of Commerce Members	\$12.85 per day
Sundre & District Historical Museum	1 Free message per week
Sundre Race & Rodeo Association	1 Free message per week
Chinooks Edge Sundre Schools	1 Free message per week

TENANTS (Schedules 1-4 per year)

Library			\$107.35
Greenwood Neighbourhood Place			\$107.34
Daycare			\$107.35
Playschool			1 Message per week
Message Posting Options	General	Non-Profit	Chamber
Monday – Friday (5 days)	\$80.50	\$37.60	\$64.40
Monday - Sunday (7 days)	\$112.75	\$52.60	\$90.20
Friday – Monday (3 days)	\$48.30	\$22.55	\$38.65
*2 screen shots & 2 lines per screen			

DISCLAIMER

Messages with the following content will NOT be posted:

*Political View *Religious View *Profanity *Sexual Content *Slanderous Messages



REQUEST FOR DECISION

COUNCIL DATE	November 20, 2023
SUBJECT	One Way Back Lane
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

In November of 2016, Council approved a change to traffic movement from a two-way to a one-way only, on the lane located north of Highway 27 between 3rd Street NW and 2nd Street NW.

The traffic movement change was made due to ongoing concerns, initiated by the residents of the Foothills Terrace condominiums, regarding dust, speeding vehicles, increased amounts of traffic and a lack of safe egress being available from their garages onto the lane between 3rd Street NW and 2nd Street NW.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In May 2023, staff conducted a survey of adjacent property owners regarding the one-way back alley. The results of the survey were inconclusive.

The owners of the condominium have installed a warning light on the garages for safety of the motorists exiting the garages and for those utilizing the one-way lane.

At the regular meeting of Council held on June 26, 2023, Council directed administration to include a discussion pertaining to the one-way lane at Council's Fall Workshop.

Options:

- Maintain the lane as it exists, a one-way lane; or
- Removal of the one-way signs, returning the lane to two-way traffic.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS

At Council's discretion, administration is requesting direction on the level of service expected for this one way back lane.

MOTION:

That the Town of Sundre Council direct administration on the level of service expected for this one-way back lane.

Date Reviewed: November 17, 2023

CAO:



REQUEST FOR DECISION

COUNCIL DATE	November 20, 2023
SUBJECT	2023 Q3 Financial Reports
ORIGINATING DEPARTMENT	Corporate Services
AGENDA ITEM	10.1

BACKGROUND/PROPOSAL:

Included are the four quarterly schedules outlining the revenues and expenses for each department, cash balances, Restricted Surplus provisions, and capital expenditures as at September 30, 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Revenue and Expenses: The presented information was combined on a pro-forma basis and includes comparison data for the same time frame in 2022, as well as corresponding budget information.

Cash Balances: As at September 30, 2023, there is approximately \$3.3M in the operating account. There is also approximately \$925k in investment accounts and \$8.7M in Restricted Surplus identified accounts, for total holdings of over \$12.9M.

Restricted Surplus Accounts: These accounts are a mechanism to track resources allocated by Council towards specific projects or for future life-cycling expenditures and emergent issues. The resources identified are not intended to reflect a specific bank account balance, as they may incorporate various accounts or investments.

Capital Expenditures: project specific comments are included in the schedule.

ALIGNMENT WITH STRATEGIC PLAN

Pillar 5: Sustainable & Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Q3 2023 Quarterly Financial Reports, as information.

MOTION:

That the Town of Sundre Council accept the Q3 2023 Quarterly Financial Reports, as information.

Date Reviewed: November 16, 2023

CAO: 

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

SUMMARY

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>(Over) / Under Budget</u>
Taxes and Other Revenue								
Municipal Taxes	-	4,794,001	(931)	-	4,793,070	4,702,405	3,514,377	1,278,693
Tax Penalties	83,412	-	35,224	-	118,636	118,932	95,000	23,636
Investment Income	111,072	115,884	143,527	-	370,483	127,065	37,500	332,983
FortisAlberta Franchise Fee	42,861	59,740	59,699	-	162,300	159,842	183,750	(21,450)
MSI - Operating	-	-	-	-	-	-	-	-
Total Taxes and Other Revenue	237,345	4,969,625	237,519	-	5,444,489	5,108,244	3,830,627	
Less Interest, Requisitions and Transfers								
ASFF & MVSH Requisitions	(321,352)	(321,351)	(321,352)	-	(964,055)	(654,654)	-	(964,055)
Interest on Long-Term Debt	(28,738)	(30,834)	(55,188)	-	(114,760)	(123,226)	(131,250)	16,490
Provincial Police Funding Model	(109,668)	-	-	-	(109,668)	(85,311)	(115,000)	5,332
FortisAlberta Infrastructure Reserve Transfer	-	-	-	-	-	-	-	-
Total Taxes and Other Revenue for Operations	(222,413)	4,617,440	(139,021)	-	4,256,006	4,245,053	3,584,377	
Net Operational Excess/(Shortfall)								
11 - Legislative	(60,691)	(118,165)	(78,705)	-	(257,561)	(253,150)	(352,552)	94,991
12 - Corporate Services	(111,464)	(148,781)	(134,067)	-	(394,312)	(371,192)	(398,514)	4,202
17 - Census	-	-	-	-	-	-	-	-
18 - Elections	-	-	-	-	-	-	-	-
21 - Municipal Enforcement	(42,800)	(39,886)	(32,922)	-	(115,608)	(73,554)	(97,835)	(17,773)
23 - Fire	(8,573)	(104,552)	40,280	-	(72,845)	(13,143)	(99,619)	26,774
24 - Emergency Management	(2,842)	(4,334)	(7,569)	-	(14,745)	(14,726)	(20,898)	6,153
26 - Animal Control	(2,568)	(4,597)	(10,391)	-	(17,556)	(14,561)	(16,250)	(1,306)
32 - Roads	(64,590)	(140,577)	(178,734)	-	(383,901)	(394,907)	(415,235)	31,334
35 - Shop	(91,902)	(47,460)	(54,858)	-	(194,220)	(158,985)	(171,336)	(22,884)
41 - Water	13,666	114,223	106,333	-	234,222	249,715	298,905	(64,683)
42 - WasteWater	84,793	80,441	114,227	-	279,461	246,204	206,400	73,061
43 - Solid Waste	34,940	11,250	14,448	-	60,638	60,851	42,121	18,517
51 - FCSS	-	-	(32,770)	-	(32,770)	(32,770)	(32,770)	-
61 - Planning & Development	(30,599)	(1,964)	(61,024)	-	(93,587)	(118,042)	(231,649)	138,062
63 - Economic Development	3,429	(36,560)	(137,496)	-	(170,627)	(101,964)	(207,643)	37,016
75 - Library	(33,301)	(33,302)	(33,301)	-	(99,904)	(111,236)	(102,375)	2,471
77 - Sundre Community Centre	(15,652)	26,278	(31,162)	-	(20,536)	(8,739)	(27,596)	7,060
80 - Arena	(58,978)	68,588	(73,128)	-	(63,518)	(61,412)	(109,826)	46,308
82 - Greenwood Campground	(13,675)	(2,716)	19,507	-	3,116	(10,138)	(22,609)	25,725
84 - Parks	(37,808)	(7,103)	(67,305)	-	(112,216)	(73,050)	(121,898)	9,682
85 - Recreation & Culture	(102,875)	192,639	(85,848)	-	3,916	(5,791)	2,500	1,416
86 - Community Services	(35,001)	44,481	(76,203)	-	(66,723)	(83,123)	(97,505)	30,782
87 - Trails	(11,833)	11,648	(10,838)	-	(11,023)	(8,569)	(24,976)	13,953
89 - Outdoor Recreation	(17,495)	12,317	(24,766)	-	(29,944)	(26,926)	(20,568)	(9,376)
91 - Gas	211,531	(54,858)	83,617	-	240,290	251,101	215,175	25,115
Total Net Operational Excess/(Shortfall)	(394,288)	(182,990)	(752,675)	-	(1,329,953)	(1,128,107)	(1,806,553)	
Year End Surplus/(Deficit)	(616,701)	4,434,450	(891,696)	-	2,926,053	3,116,946	1,777,824	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

00 - General Services / Taxation

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues								
Municipal Taxes	-	4,794,001	(931)	-	4,793,070	4,702,405	3,514,377	1,278,693
Tax Penalties	83,412	-	35,224	-	118,636	118,932	95,000	23,636
Investment Income	111,072	115,884	143,527	-	370,483	127,065	37,500	332,983
FortisAlberta Franchise Fee	42,861	59,740	59,699	-	162,300	159,842	183,750	(21,450)
MSI - Operating	-	-	-	-	-	-	-	-
Expenses								
Requisitions	(321,352)	(321,351)	(321,352)	-	(964,055)	(654,654)	-	(964,055)
Interest on Long-Term Debt	(28,738)	(30,834)	(55,188)	-	(114,760)	(123,226)	(131,250)	16,490
Provincial Police Funding Model	(109,668)	-	-	-	(109,668)	(85,311)	(115,000)	5,332
FortisAlberta Infrastructure Reserve Transfer		-	-	-	-	-	-	-
Surplus (Deficit)	(222,413)	4,617,440	(139,021)	-	4,256,006	4,245,053	3,584,377	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

11 - Legislative Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	25	-	25	-	-	25
Expenses								
Salaries & Wages	(29,007)	(90,656)	(64,448)	-	(184,111)	(159,332)	(253,813)	69,702
Contracted Services	(499)	(1,689)	(726)	-	(2,914)	(38,636)	(23,075)	20,161
Materials & Supplies	(31,185)	(25,820)	(13,556)	-	(70,561)	(55,182)	(75,664)	5,103
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(60,691)	(118,165)	(78,705)	-	(257,561)	(253,150)	(352,552)	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

12 - Corporate Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	10,037	9,456	5,322	-	24,815	15,411	10,500	14,315
Expenses								
Salaries & Wages	(31,223)	(57,371)	(52,623)	-	(141,217)	(134,553)	(150,118)	8,901
Contracted Services	(24,683)	(45,648)	(47,178)	-	(117,509)	(107,670)	(112,125)	(5,384)
Materials & Supplies	(57,765)	(48,649)	(33,698)	-	(140,112)	(124,667)	(127,889)	(12,223)
Utilities	(7,830)	(6,569)	(5,890)	-	(20,289)	(19,713)	(18,882)	(1,407)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(111,464)	(148,781)	(134,067)	-	(394,312)	(371,192)	(398,514)	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

18 - Elections

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	-	-	-	-	-	-	-	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

21 - Municipal Enforcement

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	105	1,121	750	-	1,976	5,599	3,000	(1,024)
Expenses								
Salaries & Wages	(19,038)	(28,912)	(26,236)	-	(74,186)	(60,146)	(80,471)	6,285
Contracted Services	(1,880)	-	(189)	-	(2,069)	(2,022)	(2,000)	(69)
Materials & Supplies	(21,987)	(12,095)	(7,247)	-	(41,329)	(16,985)	(18,364)	(22,965)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(42,800)	(39,886)	(32,922)	-	(115,608)	(73,554)	(97,835)	

Town of Sundre
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23 - Fire Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	94,825	33,077	179,516	-	307,418	342,209	311,000	(3,582)
Expenses								
Salaries & Wages	(45,448)	(85,188)	(70,917)	-	(201,553)	(171,530)	(218,466)	16,913
Contracted Services	(10,268)	(6,488)	(6,430)	-	(23,186)	(21,027)	(30,325)	7,139
Materials & Supplies	(42,943)	(40,342)	(56,790)	-	(140,075)	(148,095)	(147,089)	7,014
Utilities	(4,739)	(5,611)	(5,099)	-	(15,449)	(14,700)	(14,739)	(710)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(8,573)	(104,552)	40,280	-	(72,845)	(13,143)	(99,619)	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

24 - Emergency Management

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	(6,193)	-	(6,193)	-	-	(6,193)
Expenses								
Salaries & Wages	(1,838)	(3,674)	(873)	-	(6,385)	(12,273)	(11,698)	5,313
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	(1,004)	(660)	(503)	-	(2,167)	(2,453)	(9,200)	7,033
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(2,842)	(4,334)	(7,569)	-	(14,745)	(14,726)	(20,898)	

Town of Sundre
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26 - Animal Control

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	4,404	319	116	-	4,839	4,920	6,000	(1,161)
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	(6,840)	(4,335)	(10,155)	-	(21,330)	(18,690)	(21,375)	45
Materials & Supplies	(132)	(581)	(352)	-	(1,065)	(791)	(875)	(190)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(2,568)	(4,597)	(10,391)	-	(17,556)	(14,561)	(16,250)	

Town of Sundre
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32 - Roads

	<u>Q1</u>	<u>HIDE</u> <u>Q2 Totals</u>	<u>Q2</u>	<u>HIDE</u> <u>Q3 Totals</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	42,248	62,484	20,236	62,902	418	-	62,902	51,219	63,750	(848)
Expenses										
Salaries & Wages	(63,280)	(163,977)	(100,697)	(242,395)	(78,418)	-	(242,395)	(282,325)	(284,360)	41,965
Contracted Services	(2,070)	(11,573)	(9,503)	(56,863)	(45,290)	-	(56,863)	(23,968)	(45,250)	(11,613)
Materials & Supplies	(9,797)	(11,419)	(1,622)	(19,446)	(8,027)	-	(19,446)	(22,231)	(18,125)	(1,321)
Utilities	(31,691)	(80,682)	(48,991)	(128,099)	(47,417)	-	(128,099)	(117,602)	(131,250)	3,151
Transfers to Local Organizations	-		-		-	-	-	-	-	-
Surplus (Deficit)	(64,590)		(140,577)		(178,734)	-	(383,901)	(394,907)	(415,235)	

Town of Sundre
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35 - Shop

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	-	-	-	-	-	-	-
Expenses								
Salaries & Wages	(4,286)	(7,104)	(5,640)	-	(17,030)	(16,495)	(25,007)	7,977
Contracted Services	(6,846)	(8,833)	(14,579)	-	(30,258)	(20,508)	(23,625)	(6,633)
Materials & Supplies	(77,900)	(29,037)	(33,223)	-	(140,160)	(116,623)	(116,704)	(23,456)
Utilities	(2,870)	(2,486)	(1,416)	-	(6,772)	(5,359)	(6,000)	(772)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(91,902)	(47,460)	(54,858)	-	(194,220)	(158,985)	(171,336)	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

41 - Water

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	221,394	237,068	235,277	-	693,739	691,238	713,000	(19,261)
Expenses								
Salaries & Wages	(39,452)	(70,115)	(57,479)	-	(167,046)	(175,578)	(210,706)	43,660
Contracted Services	(113,832)	(5,512)	(29,229)	-	(148,573)	(125,251)	(73,125)	(75,448)
Materials & Supplies	(28,186)	(15,722)	(5,088)	-	(48,996)	(65,069)	(62,389)	13,393
Utilities	(26,258)	(31,496)	(37,148)	-	(94,902)	(75,625)	(67,875)	(27,027)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
	-	-	-	-				
Surplus (Deficit)	13,666	114,223	106,333	-	234,222	249,715	298,905	

Town of Sundre
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42 - WasteWater

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	165,892	190,728	224,542	-	581,162	593,008	615,000	(33,838)
Expenses								
Salaries & Wages	(37,430)	(66,260)	(54,184)	-	(157,874)	(166,762)	(201,339)	43,465
Contracted Services	(10,269)	(2,870)	(23,116)	-	(36,255)	(70,179)	(73,500)	37,245
Materials & Supplies	(11,743)	(12,132)	(3,737)	-	(27,612)	(36,174)	(28,950)	1,338
Utilities	(21,657)	(29,025)	(29,278)	-	(79,960)	(73,689)	(104,811)	24,851
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	84,793	80,441	114,227	-	279,461	246,204	206,400	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

43 - Solid Waste

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	80,899	80,829	83,110	-	244,838	242,769	242,750	2,088
Expenses								
Salaries & Wages	(10,092)	(15,807)	(12,636)	-	(38,535)	(39,518)	(48,029)	9,494
Contracted Services	(18,051)	(36,192)	(38,765)	-	(93,008)	(91,136)	(99,100)	6,092
Materials & Supplies	(555)	(319)	-	-	(874)	(853)	(1,000)	126
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(17,261)	(17,261)	(17,261)	-	(51,783)	(50,411)	(52,500)	717
Surplus (Deficit)	34,940	11,250	14,448	-	60,638	60,851	42,121	

Town of Sundre
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51 - FCSS

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	21,572	76,876	17,870	-	116,318	115,479	-	116,318
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	(3,702)	-	-	-	(3,702)	(2,863)	-	(3,702)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(17,870)	(76,876)	(50,640)	-	(145,386)	(145,386)	(32,770)	(112,616)
Surplus (Deficit)	-	-	(32,770)	-	(32,770)	(32,770)	(32,770)	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

61 - Planning & Development

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	25,104	87,560	12,489	-	125,153	38,628	39,975	85,178
Expenses								
Salaries & Wages	(50,248)	(80,549)	(61,781)	-	(192,578)	(139,389)	(232,338)	39,760
Contracted Services	(1,913)	(8,239)	(9,279)	-	(19,431)	(17,362)	(32,611)	13,180
Materials & Supplies	(3,542)	(736)	(2,453)	-	(6,731)	81	(6,675)	(56)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(30,599)	(1,964)	(61,024)	-	(93,587)	(118,042)	(231,649)	

Town of Sundre
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63 - Economic Development

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	75,205	33,850	2,245	-	111,300	77,437	33,000	78,300
Expenses								
Salaries & Wages	(19,398)	(50,332)	(42,611)	-	(112,341)	(96,930)	(144,318)	31,977
Contracted Services	(5,948)	-	-	-	(5,948)	(5,923)	(8,875)	2,927
Materials & Supplies	(30,139)	(20,078)	(97,130)	-	(147,347)	(63,401)	(76,450)	(70,897)
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(16,291)	-	-	-	(16,291)	(13,147)	(11,000)	(5,291)
Surplus (Deficit)	3,429	(36,560)	(137,496)	-	(170,627)	(101,964)	(207,643)	

Town of Sundre
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75 - Library

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	60,973	-	-	60,973	158,475	-	60,973
Expenses								
Salaries & Wages	-	-	-	-	-	(112,236)	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(33,301)	(94,275)	(33,301)	-	(160,877)	(157,475)	(102,375)	(58,502)
Surplus (Deficit)	(33,301)	(33,302)	(33,301)	-	(99,904)	(111,236)	(102,375)	

Town of Sundre
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77 - Sundre Community Centre

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	28,962	65,286	18,597	-	112,845	105,428	105,750	7,712
Expenses								
Salaries & Wages	(10,687)	(18,377)	(16,410)	-	(45,474)	(36,992)	(51,332)	5,858
Contracted Services	(18)	(587)	(1,085)	-	(1,690)	(754)	(3,375)	1,685
Materials & Supplies	(20,108)	(6,206)	(16,302)	-	(42,616)	(34,518)	(38,889)	(3,727)
Utilities	(13,801)	(13,838)	(15,962)	-	(43,601)	(41,903)	(39,750)	(3,851)
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(15,652)	26,278	(31,162)	-	(20,536)	(8,739)	(27,596)	

Town of Sundre
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80 - Arena

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	35,675	152,818	75	-	188,568	181,239	197,500	(8,932)
Expenses								
Salaries & Wages	(41,700)	(66,139)	(57,589)	-	(165,428)	(145,668)	(200,226)	34,798
Contracted Services	(885)	(515)	(3,813)	-	(5,213)	(5,872)	(9,325)	4,112
Materials & Supplies	(30,562)	(5,771)	(4,486)	-	(40,819)	(51,905)	(50,525)	9,706
Utilities	(21,506)	(11,805)	(7,315)	-	(40,626)	(39,206)	(47,250)	6,624
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(58,978)	68,588	(73,128)	-	(63,518)	(61,412)	(109,826)	

Town of Sundre
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82 - Greenwood Campground

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	14,808	46,907	-	61,715	57,345	54,500	7,215
Expenses								
Salaries & Wages	(6,659)	(8,650)	(6,572)	-	(21,881)	(22,618)	(28,648)	6,767
Contracted Services	(750)	(4,245)	(13,448)	-	(18,443)	(20,120)	(23,500)	5,057
Materials & Supplies	(4,679)	(3,202)	(2,918)	-	(10,799)	(15,373)	(14,761)	3,962
Utilities	(1,587)	(1,427)	(4,462)	-	(7,476)	(9,372)	(10,200)	2,724
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(13,675)	(2,716)	19,507	-	3,116	(10,138)	(22,609)	

Town of Sundre
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84 - Parks

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	1,890	65,000	4,177	-	71,067	69,050	67,250	3,817
Expenses								
Salaries & Wages	(31,492)	(53,813)	(47,785)	-	(133,090)	(118,459)	(141,248)	8,158
Contracted Services	(905)	(10,503)	(3,860)	-	(15,268)	(3,430)	(9,250)	(6,018)
Materials & Supplies	(7,301)	(7,787)	(19,837)	-	(34,925)	(20,211)	(38,650)	3,725
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(37,808)	(7,103)	(67,305)	-	(112,216)	(73,050)	(121,898)	

Town of Sundre
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85 - Recreation & Culture

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	<u>Variance (Budget V. Actual)</u> <u>Over / Under Budget</u>
Revenues	-	260,546	-	-	260,546	224,062	230,000	30,546
Expenses								
Salaries & Wages	-	-	-	-	-	-	-	-
Contracted Services	-	-	-	-	-	-	-	-
Materials & Supplies	-	-	-	-	-	-	-	-
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(102,875)	(67,907)	(85,848)	-	(256,630)	(229,853)	(227,500)	(29,130)
Surplus (Deficit)	(102,875)	192,639	(85,848)	-	3,916	(5,791)	2,500	

Town of Sundre
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86 - Community Services

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	330	75,000	1,520	-	76,850	76,516	76,500	350
Expenses								
Salaries & Wages	(16,513)	(18,897)	(17,056)	-	(52,466)	(67,225)	(84,405)	31,939
Contracted Services	(600)	(2,160)	(600)	-	(3,360)	(3,980)	(4,500)	1,140
Materials & Supplies	(11,518)	(9,462)	(10,067)	-	(31,047)	(31,164)	(33,100)	2,053
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	(6,700)	-	(50,000)	-	(56,700)	(57,270)	(52,000)	(4,700)
Surplus (Deficit)	(35,001)	44,481	(76,203)	-	(66,723)	(83,123)	(97,505)	

Town of Sundre
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87 - Trails

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	25,000	-	-	25,000	25,000	25,000	-
Expenses								
Salaries & Wages	(7,684)	(13,352)	(10,838)	-	(31,874)	(29,187)	(40,026)	8,152
Contracted Services	-	-	-	-	-	-	(3,000)	3,000
Materials & Supplies	(4,149)	-	-	-	(4,149)	(4,382)	(6,950)	2,801
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(11,833)	11,648	(10,838)	-	(11,023)	(8,569)	(24,976)	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

89 - Outdoor Recreation

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	-	41,454	-	-	41,454	41,172	40,975	479
Expenses								
Salaries & Wages	(13,574)	(26,651)	(23,379)	-	(63,604)	(63,520)	(49,168)	(14,436)
Contracted Services	2	(1,238)	(1,009)	-	(2,245)	(1,749)	(1,875)	(370)
Materials & Supplies	(3,923)	(1,248)	(378)	-	(5,549)	(2,829)	(10,500)	4,951
Utilities	-	-	-	-	-	-	-	-
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	(17,495)	12,317	(24,766)	-	(29,944)	(26,926)	(20,568)	

Town of Sundre
2023 Quarterly Pro-Forma Statement of Revenue and Expenses

91 - Gas

	<u>Q1</u>	<u>Q2</u>	<u>Q3</u>	<u>Q4</u>	<u>2023</u> <u>YTD</u>	<u>2022</u> <u>YTD</u>	<u>YTD</u> <u>Budget</u>	Variance (Budget V. Actual) Over / Under Budget
Revenues	646,547	255,112	241,236	-	1,142,895	1,393,494	1,082,500	60,395
Expenses								
Salaries & Wages	(63,548)	(95,310)	(81,103)	-	(239,961)	(225,287)	(275,825)	35,864
Contracted Services	(30,240)	(29,625)	(18,268)	-	(78,133)	(50,878)	(53,250)	(24,883)
Materials & Supplies	(339,173)	(159,486)	(57,264)	-	(555,923)	(836,203)	(508,375)	(47,548)
Utilities	(2,055)	(25,549)	(984)	-	(28,588)	(30,025)	(29,875)	1,287
Transfers to Local Organizations	-	-	-	-	-	-	-	-
Surplus (Deficit)	211,531	(54,858)	83,617	-	240,290	251,101	215,175	

**TOWN OF SUNDRE
CASH STATEMENT
Month Ending September 30, 2023**

10.1b

	30-Sep-23				
Net Balance at End of Previous Month	3,937,365.36				
ADD: Receipts for the Month	634,805.14				
Sub-Total	4,572,170.50				
LESS: Disbursements for the Month	1,266,399.40				
Net Balance at End of Month	3,305,771.10				
Bank Balance at End of Month	3,391,757.80				
ADD: Outstanding Deposits	22,936.60				
Sub-Total	3,414,694.40				
LESS: Outstanding Cheques	108,923.30				
		GENERAL ACCOUNT BALANCE			
		Q2 2023	Q1 2023	Q4 2022	Q3 2022
Balance at End of Month	3,305,771.10	4,173,947.35	2,427,539.11	2,845,147.08	3,935,776.02

INVESTMENTS					
31 Day Municipal Notice Demand Account	112,249.90	TOTAL INVESTMENTS			
90 Day Municipal Notice Demand Account	813,170.15	Q2 2023	Q1 2023	Q4 2022	Q3 2022
TOTAL INVESTMENTS	925,420.05	912,266.50	900,342.30	888,991.66	876,324.30

RESTRICTED SURPLUS ACCOUNTS					
Account Name	Amount				
Commercial Bank Acct CB-03	335,994.02				
Commercial Bank Acct CB-04	5,301,370.34				
Commercial Bank Acct #00127611500	68,425.87				
TOTAL TOWN RESTRICTED SURPLUS	5,705,790.23				
Commercial Bank Acct CB-20	2,092,946.67				
Commercial Bank Acct CB-22	868,503.62				
Commercial Bank Acct CB-24	39.05				
Commercial Bank Acct CB-31	65,658.61				
TOTAL GRANT RESTRICTED SURPLUS	3,027,147.95	TOTAL RESTRICTED SURPLUS			
		Q2 2023	Q1 2023	Q4 2022	Q3 2022
TOTAL RESTRICTED SURPLUS	8,732,938.18	8,611,249.31	6,944,126.43	6,861,108.09	6,789,076.05

		TOTAL INVESTMENTS & RESTRICTED SURPLUS			
		Q2 2023	Q1 2023	Q4 2022	Q3 2022
TOTAL INVESTMENTS & RESTRICTED SURPLUS	9,658,358.23	9,523,515.81	7,844,468.73	7,750,099.75	7,665,400.50

TOWN OF SUNDRE
2023 Restricted Surplus Continuity Schedule
As at September 30, 2023

10.1c

<u>RSA Designation</u>	<u>Restricted Surplus Account Name</u>	<u>Opening Balance</u>	<u>Interest</u>	<u>Increase</u>	<u>Decrease</u>	<u>Intra-Fund Transfer</u>	<u>Ending Balance</u>
A.1	General Corporate Stabilization	1,440,068.33	65,150.37	471,038.00	(119,500.00)	-	1,856,756.70
A.2	Corporate Services Stabilization	54,513.01	2,770.34	32,688.00	-	-	89,971.35
A.3	Protective Services Stabilization	13,358.85	761.66	14,077.00	-	-	28,197.51
A.4	Municipal Operations Stabilization	36,778.62	1,566.97	-	-	-	38,345.59
A.5	Utilities Stabilization	-	-	-	-	-	-
A.6	Development Stabilization	31,349.60	2,457.84	82,063.00	-	-	115,870.44
A.7	Community Services Stabilization	77,248.96	4,927.70	119,673.00	-	-	201,849.66
B.1	Municipal "New" Projects	116,180.97	6,284.13	73,174.00	-	-	195,639.10
B.2	Utility "New" Projects	-	-	-	-	-	-
C.1	Municipal Infrastructure Lifecycling	879,546.71	36,698.74	117,497.00	(160,000.00)	-	873,742.45
C.2	Utility Infrastructure Lifecycling	1,925,045.78	86,083.28	475,000.00	(336,000.00)	-	2,150,129.06
D.1	Municipal Cash-in-Lieu	65,867.45	2,558.42	-	-	-	68,425.87
D.2	Shared Fire - Capital	478,682.53	19,738.99	127,123.00	(75,000.00)	-	550,544.52
D.3	Shared Fire - Operating	122,705.71	5,752.04	-	-	-	128,457.75
D.4	Sundre Golf Society	57,570.85	2,452.86	-	-	-	60,023.71
D.5	Transportation Off-Site Levy	-	-	-	-	-	-
D.6	Water Off-Site Levy	323,431.30	12,562.72	-	-	-	335,994.02
D.7	Wastewater Off-Site Levy	-	-	-	-	-	-
D.8	Storm Drainage Off-Site Levy	-	-	-	-	-	-
Totals		5,622,348.67	249,766.06	1,512,333.00	(690,500.00)	-	6,693,947.73

* May differ slightly from Notes to Financial Statements due to rounding

Town of Sundre Capital Project Listing							
Q3 As at September 30, 2023							10.1d
Approval Date	Motion #	PROJECT CODE #	Project Description	Source of Funding	Estimated Project Cost	Total Spent to Date	Status Comments as of November 15th, 2023
Feb 12/18	65/18	CS18-01 (CCBF-1892)	Sundre Enhanced Trail Connections	Federal Gas Tax Fund	70,000.00	43,880.63	Project is complete, all costs in
19-Mar-2019	124-18-03-19	OP19-01	Old Town Shop Remediation	Municipal Lifecycling RSA	105,000.00	46,880.60	Study conducted in 2020 and 2021. Ongoing monitoring by Engineer to determine requirements & cost. October 2022, a sample well was drilled for further monitoring and extracation of salts. 2023 sampling found reduced levels of salts. Ongoing monitoring into 2024
19-Mar-2019	124-18-03-19	OP19-02	Main Avenue (phase 2)	Municipal Lifecycling RSA	400,065.00	348,479.24	Added Boardwalk and OGS per Motion 175-15-04-19. Infrastructure work complete July 2020. Shrubs planted, mulch and edging installed. Banner sign frame has been installed. Outdoor furniture installed July. Construction of foot bridges over swales and gazebo is complete. Fortis N/C to install power, waiting on KLIS for quote and timeline to connect power. Anticipated on budget.
				MSI Capital	280,000.00	280,000.00	
				MSI Capital	151,456.00	151,456.00	
				Debentures	1,307,200.00	1,307,200.00	
					2,138,721.00	2,087,135.24	
16-Dec-2019	422-16-12-19	OP19-04	Gas Line Heater	Utilities Lifecycling RSA	80,000.00	0.00	Study of cold weather temperature operation completed. Preliminary quote and scope underway. Review in 2024
16-Dec-2019	422-16-12-19	OP19-08	Sewer Lagoon Upgrade/Expansion	Utilities Lifecycling RSA	2,100,000.00	40,366.09	Discussion with Alberta Environment and Alberta Transport ongoing. Permit for testing new technology approved. Budget Reduced from \$13M July 2021. Sept 30th, 2022 Groundbreaking Ceremony. Excavation has commenced. Site specific technology testing for Alberta Environment has begun.
28-Jun-21	198-28-06-21			MSI Capital	800,000.00	0.00	
				Federal Gas Tax Fund	150,000.00	0.00	
28-Jun-21	201-28-06-21			Provisional Utilities Lifecycling f	950,000.00	0.00	
28-Jun-21	202-28-06-21			Provisional Utilities Lifecycling f	200,000.00	0.00	
28-Jun-21	200-28-06-21			Provincial Funding AMWWP	7,500,000.00	0.00	
					11,700,000.00	40,366.09	
06-Dec-21	331-06-12-21	CPO22-01	CPO AFRRACS Radio	Municipal Lifecycling RSA	12,500.00	0.00	Radio has arrived at BearCom. Programming process in progress. Expected Q4 delivery
06-Dec-21	331-06-12-21	CS22-01	Lions Pk and Prairie Creek Pathway Lighting	GTF	39,722.00	39,722.00	Project complete, all costs in.
	095-28-03-22	CS22-01		CCRF	45,278.00	45,278.00	
		CS22-01		Municipal New Projects RSA	40,354.00	39,781.66	
					125,354.00	124,781.66	
06-Dec-21	331-06-12-21	FD22-02	Superior Pumper Unit Replacement	Fire RSA	500,000.00	266,129.90	Building in progress, delivery anticipated December 2023, anticipated on budget.
				MVC Fire	500,000.00	266,129.90	
					1,000,000.00	532,259.80	

05-Dec-22	348-05-12-22	CS23-01	Permanent Outdoor Rink	CCBF	362,500.00	145,270.00	Concrete poured week of Oct 16-20, installation of boards Dec 2023; estimated completion Jan 2024.
05-Dec-22	348-05-12-22	CS23-02	Tall Timber Playground Replacement	CCBF	75,000.00		Project Complete, verifying costs. Anticipated on budget
05-Dec-22	348-05-12-22	CS23-03	Arena Dehumidifier	Municipal Lifecycling RSA	92,500.00	93,499.50	Project complete, all costs in
05-Dec-22	348-05-12-22	CS23-04	Boardwalk	CCBF - pending	80,000.00	39,567.19	Construction by volunteers substantially complete. Final phase to install new rail fencing & provide improved access over berm has begun. Completion dependant on weather.
05-Dec-22	348-05-12-22	CS23-05	Passive Use/Campground	CCBF	100,000.00		Public Engagement was held at the Library June 27, 2023
				Other Funding	200,000.00		
					300,000.00	0.00	
05-Dec-22	348-05-12-22	PKS23-01	Replace Unit 110 (2002 GMC)	Municipal Lifecycling RSA	67,500.00	66,370.25	Project complete, all costs in
05-Dec-22	348-05-12-22	FD23-01	Replace Command Truck Unit 510 (2010 Chev 2500)	Fire RSA	65,000.00		Order placed as per quote, waiting for estimated delivery. Res 263-02-10-23
				MVC Fire	65,000.00		Budget increase of \$38,000, Town's portion of \$19,000 to be drawn from Fire RSA Q4.
					130,000.00		
05-Dec-22	348-05-12-22	FD23-02	Lucas Resuscitation Machine	Fire RSA	10,000.00	9,491.21	Project complete, all costs are in.
				MVC Fire	10,000.00	9,491.21	
					20,000.00	18,982.42	
05-Dec-22	348-05-12-22	OPS23-01	Water Treatment Plant Software Upgrade	Utility Lifecycling RSA	30,000.00		Estimated completion early 2024
05-Dec-22	348-05-12-22	OPS23-02	Highway 27 Water & Wastewater Upgrades	MSI	1,500,000.00	155,194.94	Tenders received, project scope and schedule being reviewed. Motion #218-14-
	218-14-08-23			Utility Lifecycling RSA	1,400,000.00		08-23 approved Aug 14th to increase cost to \$2.9M; Start date September
							24th, upgrades to w/ww completed to 2nd St; shutdown for winter with stop
					2,900,000.00	155,194.94	signs in place at interesections. Project to continue Spring 2024. MSI Extension
							granted (letter received Nov 2023).

43690	217-14-08-23	PKS23-02	Temporary Dog Park	Municipal New Project RSA	21,587.00	21,349.05	Project complete, all costs in.



REQUEST FOR DECISION

COUNCIL DATE	November 20, 2023
SUBJECT	Departmental Reports – October 2023
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.

BACKGROUND/PROPOSAL:

The following Departmental Reports for October 2023 are provided to Council for their review and information:

- a) Chief Administrative Officer
 - i. Motion Log
 - ii. Appendixes
 - iii. Council Expenses
- b) Fire Chief
- c) Senior Manager Planning & Economic Development
 - i. Planning and Development
 - ii. Economic Development
 - iii. Community Services
- d) Community Peace/Bylaw Officer
- e) Operations

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the October 2023 Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the Departmental Reports for October 2023 as information.

ATTACHMENTS:

Departmental Reports

Date Reviewed: November 16, 2023

CAO Amida Nelson

January 09, 2023 Regular Council Meeting				
Res. #	#/D/M/Y	Date	Council Motion	Action
001	09-01-23		MOVED by Councillor Marr that the Agenda be approved as presented	
002	09-01-23		MOVED by Councillor Vardas that the Minutes of the Regular Meeting Minutes of Council held on December 19, 2022, be approved as presented.	
003	09-01-23		MOVED by Councillor Petersen, that the Town of Sundre Council accepts the Director of Corporate Services, on behalf of the CAO presentation on the History and Status of the Bylaw Review Project initiated in 2018	
004	09-01-23		MOVED by Councillor Anderson, that the Town of Sundre Council recommends that discussions take place regarding the Closing of Recycling Depots, as well as, the Funding and Staffing of Victims Services be considered for inclusion on the January 26, 2023 MAP Agenda.	
005	09-01-23		MOVED by Councillor Vardas, that the Town of Sundre Council accepts the invitation from the Sundre Branch #223 Legion as information.	
006	09-01-23		MOVED by Councillor Dalke, that Council go into closed meeting at 6:30 p.m.	
007	09-01-23		MOVED by Councillor Anderson, that Council return to an open meeting at 7:38 p.m.	
008	09-01-23		MOVED by Councillor Dalke, that the Town of Sundre Council requests Administration to send a letter to notify MVC that the Town of Sundre would like to begin the process to review the current ICF Master agreements	Legislative Services Appendix # 1
009	09-01-23		MOVED by Councillor Petersen, that Council go into closed meeting at 7:40 p.m.	
010	09-01-23		MOVED by Councillor Vardas, that Council return to an open meeting at 7:45 p.m.	
011	09-01-23		MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 7:46 p.m.	
January 23, 2023 Regular Council Meeting				
Res. #	#/D/M/Y	Date	Council Motion	Action
015	23-01-23		MOVED by Councillor Dalke, that the Agenda be approved and amended as follows: Add: RFD 8.4 Mountain View County All-Council ICC Meeting 13.2 Local Body Confidences, FOIPP Act Section 23 Appendix #24 to Departmental Reports	
016	23-01-23		MOVED by Councillor Anders Andersen, that the Minutes of the Regular Meeting Minutes of Council held on January 9, 2023, be approved as presented.	
017	23-01-23		Mayor and CAO or Gas Utility Manager to sign the attached forms, noting that Council and the CAO and or Gas Utility Manager have reviewed the QMP in its entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with this plan.	
018	23-01-23		MOVED by Councillor Isaac, that the Town of Sundre Council accepts Administration's verbal presentation for information.	
019	23-01-23		MOVED by Councillor Petersen, that the Town of Sundre Council accepts the CAO's report on Tourism as information.	
020	23-01-23		MOVED by Councillor Isaac, that the Town of Sundre Council direct Administration to coordinate a date for the all-Council ICC Meeting with Mountain View County	Legislative Services Appendix # 2
021	23-01-23		MOVED by Councillor Dalke, that the Town of Sundre Council accepts the Departmental Reports for Year 2022 as information.	
022	23-01-23		MOVED by Councillor Anderson, that the Town of Sundre Council accepts the Article titled Thank you to You, from the December 9, 2022, edition of the Municipal Information News Network, by author Gord Hume as information.	
023	23-01-23		MOVED by Councillor Marr, that the Town of Sundre Council accept Mayor Warnock's report as information.	
024	23-01-23		MOVED by Councillor Anderson, that Council go into closed meeting at 7:00 p.m.	
025	23-01-23		MOVED by Councillor Petersen, that Council return to an open meeting at 7:38 p.m.	
026	23-01-23		MOVED by Councillor Dalke, that Town of Sundre supports the following recycling service level: Close all recycling sites.	
027	23-01-23		MOVED by Councillor Anderson, being that the agenda matters have been concluded the meeting adjourned at 7:39 p. m.	
February 6, 2023 Regular Council Meeting				
Res. #	#/D/M/Y	Date	Council Motion	Action

028	06-02-23	MOVED by Councillor Isaac, that the Agenda be approved and amended or presented as follows: Addition of RFD 9.1 – Amendment to Council Date		
029	06-02-23	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on January 23, 2023, be approved as presented.		
030	06-02-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Carolyn McTiqhe for her presentation and accept the Crime Prevention Liaison for Southern Alberta District presentation as information.		
031	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approves the Terms of Reference with changes as presented.		
032	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$1,000.00.	Legislative Services	Appendix #3
033	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Olds & District Kiwanis Music Festival in the amount of \$600.	Legislative Services	Appendix #4
034	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors Indoor Walking Club in the amount of \$1,604.	Legislative Services	Appendix #5
035	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Condo Association in the amount of \$1,000. IN FAVOUR: Mayor Warnock, Councillor Petersen, Councillor Marr. OPPOSED: Councillor Anderson, Councillor Dalke, Councillor Isaac. DEFEATED	legislative Services	Appendix #6
036	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Condo Association in the amount of \$500. IN FAVOUR: Mayor Warnock, Councillor Petersen, Councillor Marr. OPPOSED: Councillor Anderson, Councillor Dalke, Councillor Isaac. DEFEATED	Legislative Services	Appendix #6a
037	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for The Slingshot Garage in the amount of \$1,100	Legislative Services	Appendix #7
038	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Grad Committee in the amount of \$1,700. OPPOSED: Councillor Dalke opposed	legislative Services	Appendix #8
039	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers-Sundre in the amount of \$1,500.00	Legislative Services	Appendix #9
040	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre & District Historical Society and Sundre and District Chamber of Commerce in the amount of \$2,400.00. OPPOSED: Councillor Dalke opposed	Legislative Services	Appendix #10
041	06-02-23	MOVED by Councillor Dalke, that the Town of Sundre Council approve the Grants to Organizations funding for the Foothills Bluegrass Music Society in the amount of \$2,000.	Legislative Services	Appendix #11
042	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Volunteer Search and Rescue Society in the amount of \$2,000 to be utilized for the Electrical and Heating installation in the proposed expansion project. OPPOSED: Councillor Isaac	Legislative Services	Appendix #12
043	06-02-23	MOVED by Councillor Andersen, that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Rodeo and Race Association in the amount of \$5,000.00.	Legislative Services	Appendix #13
044	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council defer funding for Sundre Minor Hockey (nets) as this may be considered an Operational item under Community Services	legislative Services	Appendix #14
045	06-02-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Minor Hockey (Jerseys) in the amount of \$0.00.	Legislative Services	Appendix #15
046	06-02-23	MOVED by Councillor Anderson, that the Town of Sundre Council approve the Grants to Organizations funding for Suds & Sundries in the amount of \$5,000.	Legislative Services	Appendix #16
047	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council approve the Grants to Organizations funding for Greenwood Neighbourhood Place, Sundre Seniors Connection program in the amount of \$2,000.	Legislative Services	Appendix #17

048	06-02-23	MOVED by Councillor Isaac, that the Town of Sundre Council approve the change to the Regular Council Meeting Scheduled for February 27th to February 21st, 2023 in alignment with Procedural Bylaw 2022-06.		
049	06-02-23	MOVED by Councillor Petersen, that the Town of Sundre Council accepts the correspondence to the CAO of Mountain View County as information.		
050	06-02-23	MOVED by Councillor Anderson, that Council go into closed meeting at 7:23 p.m.		
051	06-02-23	MOVED by Councillor Marr, being that the agenda matters have been concluded the meeting adjourned at 7:54 p.m.		
	#/D/M/Y	February 21, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
052	21-02-23	MOVED by Councillor Petersen that the Agenda be approved amended as follows: 1.Move 8.2_RFD 3rd Quarter 2022 Sundre RCMP Report to 5.2 under Delegations. 2.Add Closed Meeting under FOIIP s. 17 Disclosure Harmful to Private Information.		
053	21-02-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on February 6, 2023, be approved as presented.		
054	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council thank the Town of Sundre Fire Department for the Lucas Resuscitation (CPR) demonstration and accept as information.		
055	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP Detachment 3 rd Quarter 2022 Statistics Report as information		
056	21-02-23	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 5 - 11, 2023 as "Senior's Week" in the Town of Sundre.		
057	21-02-23	MOVED by Councillor Anderson that the Town of Sundre Council direct administration to submit the resolution to the Alberta Municipalities Resolution Session no later than May 31, 2023.	Legislative Services	Completed
058	21-02-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the information provided regarding applying to the Calgary Flames for new hockey nets for the arena as information.		
059	21-02-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the CAO's verbal report as information		
060	21-02-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for January 2023 as information.		
061	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's January 2023 report as information.		
062	21-02-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's January 2023 report as information.		
063	21-02-23	MOVED by Councillor Dalke that Council go into closed meeting at 6:57 p.m.		
064	21-02-23	MOVED by Councillor Dalke that Council return to an open meeting at 7:07 p.m.		
065	21-02-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:07 p.m.		
	#/D/M/Y	March 13, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
66	13-03-23	MOVED by Councillor Isaac, that the Agenda be approved as presented.		
067	13-03-23	MOVED by Councillor Petersen, that the Minutes of the Regular Meeting Minutes of Council held on February 21, 2023, be approved as presented.		
068	13-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Sundre Rodeo & Race Association for the presentation and accept the presentation as information.		
069	13-03-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the amended Arena Facility & Ice Allocation Policy E-004-00-POL as presented.		
070	13-03-23	MOVED by Councillor Vardas, that the Town of Sundre Council could approve the relaxation of Noise Bylaw 818 s.16(b), as requested.	Legislative Services	Appendix #18
071	13-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council accept the Q4 2022 Quarterly Financial Reports, as information.		
072	13-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council accept the CAO's verbal report on the 2023 Alberta Tourism Advocacy Summit as information.		
073	13-03-23	MOVED by Councillor Vardas, that the Town of Sundre Council accept the Minister of Health letter as information, and that the Mayor request a meeting with MLA Nixon to discuss the letter.	Legislative Services	Appendix #19
074	13-03-23	MOVED by Councillor Marr, that the Town of Sundre Council accept the Sundre Daycare Centre letter as information.		

075	13-03-23	MOVED by Councillor Peterson, that Council go into closed meeting at 8:10 p.m.		
076	13-03-23	MOVED by Councillor Marr, that Council return to an open meeting at 9:06 p.m.		
077	13-03-23	MOVED by Councillor Isaac, being that the agenda matters have been concluded the meeting adjourned at 9:07 p.m.		
	#/D/M/Y	March 27, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
078	27-03-23	MOVED by Councillor Isaac, that the Agenda be approved as presented.		
079	27-03-23	MOVED by Councillor Anderson, that the Minutes of the Regular Meeting Minutes of Council held on March 13, 2023, be approved as presented.		
080	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council thank Linda Nelson for her service to the Town of Sundre, Emergency Management Services and other municipalities for her dedicated service and recognizes the significance of the Queens Jubilee Medal that was presented to Linda Nelson by MLA Jason Nixon.		
081	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council give First Reading to Bylaw 2023-01, being a Bylaw to adopt the Mountain Springs Area Structure Plan.		
082	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre accept the Mountain View Regional Film Office presentation as information.		
083	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council approve the McElhanney Engineering proposal for Funding the Underground Infrastructure Replacement Plan with funding in the amount of \$110,000, to be drawn from General Corporate Stabilization RSA. Councillor Dalke opposed		
084	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council proclaim the week of May 21 st - 27 th , 2023, as "National Public Works Week".		
085	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council accept the CAO report on the March 23, 2023, Open House as information.		
086	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council accept the Departmental Reports for February 2023 as information		
087	27-03-23	MOVED by Councillor Isaac, that the Town of Sundre Council approve the change to the Regular Council Meeting scheduled for May 29 th to May 30 th , 2023.		
088	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council accept Mayor Warnock's February 2023 report as information.		
089	27-03-23	MOVED by Councillor Petersen, that the Town of Sundre Council accept Councillor Marr's February 2023 report, as information.		
090	27-03-23	MOVED by Councillor Marr, that the Town of Sundre Council Anderson's January 2023 report as information.		
091	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council go into a closed meeting at 7:00 p.m.		
092	27-03-23	MOVED by Councillor Anderson, that the Town of Sundre Council return to an open meeting at 7:20p.m.		
093	27-03-23	MOVED by Councillor Petersen, being that the agenda matters have been concluded the meeting adjourned at 7:21 p.m.		
	#/D/M/Y	April 11, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
094	11-04-23	MOVED by Councillor Vardas that the Agenda be approved as presented		
095	11-04-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting Minutes of Council held on March 27, 2023, be approved as presented		
096	11-04-23	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
097	11-04-23	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
098	11-04-23	MOVED by Councillor Petersen that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
099	11-04-23	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-03, 2023 Tax Rate Bylaw		
100	11-04-23	MOVED by Councillor Isaac that the Town of Sundre approve the fee waiver for the Community Centre in the amount of \$169.25, to be funded from Council Discretionary Contributions to Local Organizations, for the second Annual Job Fair to take place April 27th, 2023		
101	11-04-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Mayor Warnock' report as information		

102	11-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the CAO's update on the Lagoon project as information		
103	11-04-23	MOVED by Councillor Anderson that the Town of Sundre Council amend the Minutes of December 5, 2022, to reflect Motion #348-05-12-22 as follows: The Town of Sundre Council adopts the 2023 Four-Year Operating Budget and Ten-Year Capital Plan as presented with total operating cash expenditures of \$9,067,227; \$9,241,963; \$9,412,090; \$9,598,331 and total operational revenues of \$5,112,850; \$5,129,350; \$5,134,850; \$5,149,850 in 2023, 2024, 2025 and 2026 respectively. With the remaining \$3,954,377; \$4,112,613; \$4,277,240; \$4,448,481 in 2023, 2024, 2025, 2026 respectively to be funded through taxation, Fortis Franchise Fee, MSI Operating Grant and Restricted Surplus Accounts where identified."		
104	11-04-23	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 6:33 p.m.		
Mayor Warnock called a 5 minutes recess at 6:34 p.m.				
Benazir Thaha Valencia left the meeting at 6:48 p.m.				
Chris Albert left the meeting at 7:13 p.m.				
Councillor Anderson left the meeting at 7:20 p.m.				
105	11-04-23	MOVED by Councillor Isaac that the Town of Sundre Council return to an open meeting at 7:25 p.m.		
106	11-04-23	MOVED by Councillor Isaac being that agenda matters have been concluded the meeting adjourned at 7:26 p.m.		
	#/D/M/Y	April 21, 2023 Special Closed Council Meeting (Spring Workshop)		
Res. #	Date	Council Motion	Action	Status
107	21-04-23	MOVED by Councillor Marr that the agenda be approved as presented		
108	21-04-23	MOVED by Councillor Isaac that Council go into closed meeting at 9:12 a.m. on April 21, 2023.		
		Mayor Warnock called a 10 minute recess at 10:05 a.m.		
		Mayor Warnock reconvened the meeting at 10:15 a.m.		
		Mayor Warnock called a 10 minute recess at 11:00 a.m.		
		Mayor Warnock reconvened the meeting at 11:10 a.m.		
		Mayor Warnock called a 50 minute recess at 12:10 p.m.		
		Mayor Warnock reconvened the meeting at 1:00 p.m.		
		Mayor Warnock called a 10 minute recess at 2:15 p.m.		
		Mayor Warnock reconvened the meeting at 2:25 p.m.		
		Mayor Warnock called a 10 minute recess at 2:57 p.m.		
		Mayor Warnock reconvened the meeting at 3:07 p.m.		
		Mayor Warnock recessed the April 21, 2023 meeting at 4:00 p.m.		
		Mayor Warnock reconvened the meeting on April 22, 2023 at 9:00 a.m.		
		Mayor Warnock called a 10 minute recess at 10:00 a.m.		
		Mayor Warnock reconvened the meeting at 10:10 a.m.		
		Mayor Warnock called a 10 minute recess at 11:10 a.m.		
		Mayor Warnock reconvened the meeting at 11:20 a.m.		
		Mayor Warnock called a 45 minute recess at 12:25 p.m.		
		Mayor Warnock reconvened the meeting at 1:10 p.m.		
		Ross Clews, Benazir Thaha Valencia, Jim Hall and Shantele Smith left the April 22, 2023 meeting at 1:30 p.m.		
		Mayor Warnock called a 5 minute recess at 2:50 p.m.		
		Mayor Warnock reconvened the meeting at 2:55 p.m.		
		Mayor Warnock recessed the April 22, 2023 meeting at 4:35 p.m.		
		Mayor Warnock reconvened the meeting on April 23, 2023 at 9:00 a.m.		
		Mayor Warnock called a 15 minute recess at 10:00 a.m.		
		Mayor Warnock reconvened the meeting at 10:15 a.m.		
		Mayor Warnock called a 50 minute recess at 12:10 p.m.		
		Chris Albert, and Betty Ann Fountain left the April 23 meeting at 12:50 p.m.		
		Mayor Warnock reconvened the meeting at 1:00 p.m.		
		Linda Nelson, CAO left the April 23, 2023 meeting at 2:57 p.m.		
		Linda Nelson, CAO returned to the meeting at 3:14 p.m. on April 23, 2023.		
109	21-04-23	MOVED by Councillor Anderson that Council return to open meeting at 3:15 p.m. on April 23, 2023.		
110	21-04-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 3:16 p.m. on April 23, 2023.		

#/D/M/Y April 24, 2023 Regular Council Meeting				
Res. #	Date	Council Motion	Action	Status
111	24-04-23	MOVED by Councillor Anderson that the agenda be approved as amended: 1. Add 13.3: Local Public Body Confidences, FOIPP Section 23		
112	24-04-23	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on April 11, 2023 be approved as presented.		
113	24-04-23	MOVED by Councillor Vardas that the Town of Sundre Council thank the representatives of KPMG LLP and accept their presentation as information.		
114	24-04-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 6:07 p.m. with the Mayor advising that the public is welcome to return to the Regular Council meeting at the conclusion of the closed meeting.		
CAO Linda Nelson and Director of Corporate Services, Chris Albert, left the meeting at 6:21 p.m.				
115	24-04-23	MOVED by Councillor Vardas that Council return to an open meeting at 6:27 p.m.		
116	24-04-23	MOVED by Councillor Isaac that the Town of Council move to accept the 2022 Auditor's Report and approve the 2022 Audited Financial Statements; and		
117	24-04-23	MOVED by Councillor Anderson that the Town of Sundre Council move to approve the 2022 Financial Information document; and		
118	24-04-23	Furthermore, MOVED by Councillor Marr that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i> .		
119	24-04-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for March 2023 as information.		
120	24-04-23	MOVED by Councillor Marr that the Town of Sundre Council accept Mayor Warnock's report as information.		
121	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Mountain View Seniors' Housing as information.		
122	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the letter from the Honourable Jason Nixon, MLA as information.		
123	24-04-23	MOVED by Councillor Dalke that the Town of Sundre accept the letter of support to the Sundre & District Museum for Alberta Cultur Days 2023 as information.		
124	24-04-23	MOVED by Councillor Marr that the Town of Sundre Council accept the letter and the CAO's verbal update pertaining to concerns of 5G installations as information.		
125	24-04-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:56 p.m.		
Mayor Warnock called a 5 minute recess at 6:56 p.m.				
126	24-04-23	MOVED by Councillor Isaac that Council return to an open meeting at 7:27 p.m.		
127	24-04-23	MOVED by Councillor Anderson that Council authorize the Mayor to sign the letter to the Province of Alberta as requested by the Mayor of Ponoka.		
128	24-04-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 7:30 p.m.		
#/D/M/Y May 8, 2023 Regular Council Meeting				
Res. #	Date	Council Motion	Action	Status
129	08-05-23	MOVED by Councillor Dalke that the agenda be approved as amended: 1. Remove 3.2 from the Agenda, Councillor Anderson will be attending the meeting via google meets. 2. Amend 13.1 from Advice from Officials, FOIPP Section 24 to Privileged Information, FOIPP Section 27.		
130	08-05-23	MOVED by Councillor Vardas that the Minutes of the Special Council Meeting held on April 21, 2023, be approved as presented.		
131	08-05-23	MOVED by Councillor Marr that the Minutes of the Regular Council Meeting held on April 24, 2023, be approved as presented.		
132	08-05-23	MOVED by Councillor Marr that the Town of Sundre accept Ms. Berg's presentation as information.		
Councillor Dalke left the meeting at 6:14 p.m.				
Councillor Dalke returned to the meeting at 6:16 p.m.				
133	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$10,000 to the Fire - Capital RSA in unspent funding for the Unit 581 ATV Utility Cart capital project. Councillor Isaac joined the meeting at 6:23 p.m. Abstaining: Councillor Isaac In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		

134	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$2123 to the Fire - Capital RSA in unspent funding for the Unit 570 Honda quad capital project.		
135	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$2,404 to the Municipal Lifecycling RSA in unspent funding for the Port-a-Potties capital project.		
136	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$5,674 to the Municipal New Projects RSA in unspent funding for the Council Chambers Upgrade capital project.		
137	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council approves the transfer of \$15,093 to the Municipal Lifecycling RSA in unspent funding for the Sweeper Unit 1138 capital project.		
138	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the allocation of the \$719,539 of 2021 and 2022 operational surpluses for transfer as follows: \$471,038 to General Corporate Stabilization RSA, \$32,688 to Corporate Services Stabilization RSA, \$14,077 to Protective Services Stabilization RSA, \$82,063 to Development Stabilization RSA, and \$119,673 to Community Services Stabilization RSA. In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		
139	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the revised waste services agreement, and the Mayor and CAO be authorized to sign the agreement on behalf of the Town.		
140	08-05-23	MOVED by Councillor Marr that the Town of Sundre Council approves the Joint Use and Planning Agreement between the Town of Sundre and Chinook's Edge School Division, and that the Mayor and CAO be authorized to sign the agreement on behalf of the Town of Sundre. In Favour: Mayor Warnock, Councillor Marr, Councillor Isaac, Councillor Vardas, Councillor Anderson Opposed: Councillor Dalke		
141	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council approves the Lease Agreement between the Town of Sundre and Chinook's Edge School Division, and that the Mayor and CAO be authorized to sign the agreement on behalf of the Town of Sundre.		
142	08-05-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's Key Messages from the April 13, 2023, Municipal Area Partnership meeting as information.		
143	08-05-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:05 p.m.		
144	08-05-23	MOVED by Councillor Isaac that Council return to an open meeting at 8:20 p.m.		
145	08-05-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 8:21 p.m.		
	#/D/M/Y	May 30, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
146	30-05-23	MOVED by Council Isaac that the Agenda be amended as follows: Item 6.1: Bylaw 2023-02, Replace Pages 10 and 25; item 12.: Addition of Item 12.2 - West Country Cruisers Invitation		
147	30-05-23	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting held on May 8, 2023 be approved as presented.		
148	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council give first reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw.		
149	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council set Monday, June 26, 2023 at 6:00 p.m. for a Public Hearing for Bylaw 2023-02 Land Use Bylaw Amendment.		
150	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Q1 2023 Quarterly Financial Reports as information.		
151	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Safety Codes Council approving the results of the 2022 annual internal review for the building, plumbing, gas, electric and fire disciplines for the Town of Sundre as information.		
152	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council approve additional funding in the amount of \$4,500.00 for the Chamber of Commerce for 2023	Legislative Services/Corporate Services	Appendix #21
153	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council approve that the additional funds for the Chamber of Commerce be drawn from the General Corporate Stabilization Fund		

154	30-05-23	MOVED by Councillor Vardas that the Town of Sundre Council directs administration to open negotiations with the Chamber of Commerce for future funding with information to be brought forward to Fall Workshop	Legislative Services/Corporate Services	Appendix # 21a
155	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council approve additional funding in the amount of \$55,000.00 for the Aquaplex for 2023. In Favour: None. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas DEFEATED		
156	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council approve additional funding in the amount of \$5,000.00 for the Aquaplex for 2023. In favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Councillor Isaac, Councillor Vardas CARRIED	Legislative Services/Corporate Services	Appendix # 22
157	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council approve that the additional funds for the Aquaplex be drawn from the General Corporate Stabilization Fund. In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr. Opposed: Councillor Isaac, Councillor Vardas. CARRIED		
158	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council approve funding in the amount of \$15,000.00 in 2023 for the Chinooks Edge School Division. In Favour: None. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Isaac, Councillor Vardas. DEFEATED	Legislative Services	Appendix # 23
159	30-05-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the appointment of Mr. Allan Tarnoczi to the Sundre Library Board, for a 3-year term beginning June 1, 2023, ending October 31, 2026	Legislative Services	Appendix # 24
160	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Departmental Reports for April 2023 as information		
161	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's April 2023 report as information		
162	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council accept Councillor Isaac's April 2023 report as information		
163	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's March and April 2023 reports as information		
164	30-05-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of April 2023 as information		
165	30-05-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the invitation to participate in the annual Innisfail Rodeo Parade, Saturday, June 17, 2023 at 10:30 a.m. Administration to prepare the Innisfail Rotary Rodeo Parade Registration Form	Legislative Services	Appendix #25
166	30-05-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation for Mayor Warnock or designate, to participate in the West Country Cruisers awards presentation on July 1, 2023 at 1:30 p.m.	Legislative Services	Appendix # 26
167	30-05-23	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 7:30 p.m.		
Mayor Warnock called a 5 minute recess at 7:30 p.m.				
Mayor Warnock resumed the Closed Meeting at 7:35 p.m.				
168	30-05-23	MOVED by Councillor Isaac that Council return to an open meeting at 9:59 p.m.		
169	30-05-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 10:00 p.m.		
	#/D/M/Y	June 12, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
170	12-06-23	MOVED by Councillor Isaac that the Agenda be approved as presented		
171	12-06-23	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting held on May 30, 2023, be approved as presented.		
172	12-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give First Reading to Bylaw 2023-04 being a bylaw to amend the Land Use Bylaw.		
173	12-06-23	MOVED by Councillor Isaac that the Town of Sundre Council set Monday, June 26 th , 2023, at 6:00 p.m. for a Public Hearing to Bylaw 2023-04 Land Use Bylaw Amendment.		
174	12-06-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim June 15, 2023, as World Elder Abuse Awareness Day in the Town of Sundre.		

175	12-06-23	Moved by Councillor Marr that the Town of Sundre Council fly the Elder Abuse Awareness Day Flag at the Town of Sundre office June 15, 2023, in the Town of Sundre. In Favour: Councillor Anderson and Councillor Isaac Opposed: Mayor Warnock, Councillor Petersen, Councillor Dalke, Councillor Marr, Councillor Vardas. DEFEATED		
176	12-06-23	Moved by Councillor Isaac that the Town of Sundre Council direct Administration to draft a letter to Spruce to explain the future direction on Flag protocols in the future.	Legislative Services	Pending Review of Letter Appendix # 27
177	12-06-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Sundre Municipal Library 2022 Year End Financial Report as information.		
178	12-06-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 6:15 p.m.		
179	12-06-23	MOVED by Councillor Dalke that Council return to an open meeting at 7:01 p.m.		
180	12-06-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:02 p.m.		
	#/D/M/Y	June 26, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
181	26-06-23	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-02, being a "housekeeping" amendment to Land Use Bylaw Land Use Bylaw 2022-10		
182	26-06-23	That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-04, by adding two (2) site specific exceptions to the Highway Commercial District (C-2) for the property legally described as Plan 6114JK, Lot 19; Civic Address: 104 Main Avenue East; and to allow the installation of two (2) "c-can" type storage containers for the west side bay, and the manufacturing of recreational style "cabins" in the east side bay, and further an amendment to the definition for Custom Manufacturing Establishments.		
183	26-06-23	MOVED by Councillor Vardas that the Agenda be amended as follows: 1. Replacement of RFD 8.2a 2. Replacement of the first page of Fire Department, May 2023 Departmental Report. 3. Bowden Parade		
184	26-06-23	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting held on June 12, 2023, be approved as presented.		
185	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council give Second reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw		
186	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give Third and Final reading to Bylaw 2023-02 being a bylaw to amend the Land Use Bylaw.		
187	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2023-04 being a Bylaw to amend the Land Use Bylaw		
188	26-06-23	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2023-04.		
189	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council give First Reading to Bylaw 2023-05 being a Bylaw to amend the Land Use Bylaw Map by redesignating a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).		
190	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council set Tuesday, September 5, 2023, at 6:00 p.m. for a Public Hearing to Bylaw 2023-05 Land Use Bylaw Amendment.		
191	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council re-address the one way and bring back to the Fall Workshop for clarification of the level of service.	Legislative Services	Fall Workshop
192	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the attached Traffic Study of Highway 27 Eastbound at 7 th St. SW, as information.		
193	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council accept the report from the Director of Corporate Services as information.		

194	26-06-23	<p>MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$145,000 for Lot 8, Block 1, Plan 4875FQ, Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 914000 will be offered for sale by public auction, at the Town Office on Wednesday, October 25th, 2023, at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p>		
195	26-06-23	<p>MOVED by Councillor Vardas that the Town of Sundre Council moves to set a reserve bid of \$175,000 for THE NORTHERLY 280 FT. OF THE WESTERLY 580 FT. OF THE SW ¼ SEC.33, TWP 32, RGE 5, W5M Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 4305000 will be offered for sale by public auction, at the Town Office on Wednesday, October 25th, 2023, at 9:00 a.m., with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p>		
196	26-06-23	<p>MOVED by Councillor Dalke that the Town of Sundre Council direct administration to proceed with the dog park project at a cost not to exceed \$30,000.00 plus GST, with funds to be drawn from the Municipal New Projects RSA.</p> <p>In Favour: Councillor Marr, Councillor Dalke</p> <p>Opposed: Councillor Anderson, Councillor Vardas, Councillor Petersen, Warnock</p> <p>DEFEATED</p>		
197	26-06-23	<p>MOVED by Councillor Vardas that council direct administration to bring information back based on the results of the eastside campground lands and further discussions with developers and bring information to a special council.</p> <p>In Favor: Councillor Anderson, Councillor Petersen, Mayor Warnock, Councillor Marr, Councillor Vardas</p> <p>Opposed: Councillor Dalke</p> <p>CARRIED</p>	Legislative Services	Special Council Meeting to be Scheduled
198	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre West Country Centre in the amount of \$1,500.00	Legislative Services	Appendix #28
199	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Chamber of Commerce Visitor Information Centre in the amount of \$9,941.35.	Legislative Services	Appendix #29
200	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Broncs, Bulls and Wagons in the amount of \$3,000.00.	Legislative Services	Appendix #30
201	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir & Handbells in the amount of \$750.00.	Legislative Services	Appendix #31
202	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Pickleball Association in the amount of \$1,000.00.	Legislative Services	Appendix #32
203	26-06-23	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Youth Hoops Basketball Camp in the amount of \$800.00.	Legislative Services	Appendix #33

204	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Allied Arts Society in the amount of \$5,000.00.	Legislative Services	Appendix #34
205	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for the Play 4 Sundre Kidz in the amount of \$500.00.	Legislative Services	Appendix #35
206	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council approve the transfer of \$1604.00 to the Council Discretionary Fund.		
207	26-06-23	MOVED by Councillor Petersen that the Town of Sundre Council directs administration to advertise that a 3rd Intake of applications will not be considered.	Legislative Services	Appendix #36
208	26-06-23	MOVED by Councillor Marr that the Town of Sundre Council accept the Departmental Reports for May 2023 as information.		
209	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council accept Mayor Warnock's, Councillor Marr's and Councilor Isaac's May 2023 reports as information.		
210	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of May 2023 as information.		
211	26-06-23	MOVED by Councillor Peterson that the Town of Sundre Council accept the letter from Alberta Municipal Affairs Minister, Ric McIver as information.		Appendix #37
212	26-06-23	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 8:33 p.m.		
213	26-06-23	MOVED by Councillor Dalke that the Town of Sundre Council that Council return to an open meeting at 9:02 p.m.		
214	26-06-23	MOVED by Councillor Anderson that the Town of Sundre being that the agenda matters have been concluded the meeting adjourned at 9:03 p.m.		
	#/D/M/Y	August 14, 2023 Special Open Council Meeting (Dog Park Decision)		
Res. #	Date	Council Motion	Action	Status
215	14-08-23	MOVED by Councillor Anderson that the agenda be approved as amended. 1.Remove Item 6.1 – Closed Meeting		
216	14-08-23	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting held on June 26, 2023, be approved as presented.		
217	14-08-23	MOVED by Councillor Dalke that the Town of Sundre Council direct administration to proceed with the temporary off-leash dog park project at a cost not to exceed \$21,587.00 plus GST, with funds to be drawn from the Municipal New Projects RSA In Favour: Councillor Dalke, Councillor Marr, Councillor Petersen, Mayor Warnock Opposed: Councillor Vardas, Councillor Anderson CARRIED		
218	14-08-23	MOVED by Councillor Marr that the Town of Sundre Council approves accepting the AIC Construction tender and a revised total project budget of \$2.9 M, with the additional \$1,094,000 to be drawn from the Utility Lifecycling RSA, net of outside funding received for this project.		
219	14-08-23	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 3:42 p.m.		

September 5, 2023 Regular Council Meeting				
Res. #	#/D/M/Y Date	Council Motion	Action	Status
220	05-09-23	MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2023-05, being an amendment to the Land Use Bylaw Map.		
221	05-09-23	MOVED by Councillor Vardas that the Agenda be approved amended as follows: 1. Addition of 4 Items under FOIPP 24, Advice from Officials		
222	05-09-23	MOVED by Councillor Marr that the Minutes of the Special Open Meeting of Council held on August 14, 2023 be approved as presented.		
223	05-09-23	MOVED by Councillor Petersen that the Town of Sundre Council thank Ms. Lisa Nicholson for the Hope 4 MVC Kids Society presentation and accept the presentation as information.		
224	05-09-23	MOVED by Councillor Vardas that the Town of Sundre Council give Second Reading to Bylaw 2023-05, being a Bylaw to amend the Land Use Bylaw Map by redesignation a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).		
225	05-09-23	MOVED by Councillor Isaac that the Town of Sundre give Third and Final Reading to Bylaw 2023-05, being a Bylaw to amend the Land Use Bylaw Map by redesignating a parcel legally described as Plan 1347GF, Block 1, Lots 8-12 from General Residential (R-2) to Central Commercial District (C-1).		
226	05-09-23	MOVED by Councillor Anderson that the Town of Sundre give First Reading to Bylaw 2023-06 a Bylaw to Authorize Temporary Borrowing Facilities.		
227	05-09-23	MOVED by Councillor Petersen that the Town of Sundre give Second Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
228	05-09-23	MOVED by Councillor Anderson that the Town of Sundre give Unanimous Consent to proceed to third reading by Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
229	05-09-23	MOVED by Councillor Marr that the Town of Sundre give Third and Final Reading to Bylaw 2023-06 being a Bylaw to Authorize Temporary Borrowing Facilities.		
230	05-09-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Q2 2023 Quarterly Financial Reports as information.		
231	05-09-23	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of September 19th to 22nd, 2023 as Alberta Development Officers Week in the Town of Sundre.		
232	05-09-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the Sundre RCMP Detachment 1st Quarter 2023 Statistics Report as information.		
233	05-09-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the update from Sundre & District Museum as information	Corp. Services / Communications post event information to website and Utility Insert	Appendix #38 Completed
234	05-09-23	MOVED by Councillor Marr that Council go into closed meeting at 7:33 p.m. <i>Mayor Warnock called a 5 minute recess at 7:33 p.m.</i>		
235	05-09-23	MOVED by Councillor Vardas that Council return to an open meeting at 8:34 p.m.		
236	05-09-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:34 p.m.		
September 18, 2023 Regular Council Meeting				
Res. #	#/D/M/Y Date	Council Motion	Action	Status
237	18-09-23	MOVED by Councillor Isaac that the Agenda be approved as amended as follows: 1. 3.2 Councillor absence confirmed by the CAO; 2. Remove Closed Session 13.1		
238	18-09-23	MOVED by Councillor Marr that the Minutes of the Regular Meeting of Council held on September 5, 2023 be approved as presented.		
239	18-09-23	MOVED by Councillor Anderson that the Town of Sundre Council thank Mr. Gerald Ingeveld and Mrs. Heidi Overguard of the Sundre Hospital Futures Board for the update on Board activities and accept the presentation as information.		
240	18-09-23	MOVED by Councillor Petersen that the Town of Sundre Council purchase one table of eight, with funds drawn from Council's Discretionary Fund for Grants	Corp. Services	Appendix #39
241	18-09-23	MOVED by Councillor Vardas that the Town of Sundre Council waive the Community Centre rental fee for the Sundre Hospital Futures Gala on November 18, 2023	Comm. Services	Appendix #40
242	18-09-23	MOVED by Councillor Marr that the Town of Sundre Council repeal Bylaw 2019-07 Borrowing Bylaw effective this date of September 18, 2023		

243	18-09-23	MOVED by Councillor Marr that the Town of Sundre council approve the new Quality Management Plan as presented, and direct administration to forward the Quality Management Plan to the Administrator of Accreditation for further processing	Leg. Services	Appendix #41
244	18-09-23	MOVED by Councillor Vardas that the Town of Sundre support the application for Alberta Community Partnership Grant to ceate a Regional Emergency Social Services Plan		
245	18-09-23	MOVED by Councillor Petersen that the Town of Sundre Council supports Mountain View County as the managing partner for the grant		
246	18-09-23	MOVED by Councillor Marr that the Town of Sundre Council support administrative assistance to complete the ESS grant project		
247	18-09-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Departmental Reports for June, July, and August 2023 as information		
248	18-09-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's, Councillor Marr's and Councillor Petersen's reports for June, July, and August 2023 as information		
249	18-09-23	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the months of June, July, and August 2023 as information		
250	18-09-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:00 p.m.		
	#/D/M/Y	October 2, 2023 Organizational Meeting		
Res. #	Date	Council Motion	Action	Status
251	02-10-23	MOVED by Councillor Anderson that the Town of Sundre Council adopt the agenda as amended as follows: 1. Item 4.1 RFD Appointment of Deputy Mayor, Motion amended; 2. Item 6.1 Committee Appointment Schedule "A" amended.		
252	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council seating arrangement remain the same as decided at the 2022 Organizational Meeting		
253	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council appoint Jaime Marr as the Deputy Mayor for the months of November 1, 2023 to June 30, 2024 and that Council appoint Owen Petersen as the Deputy Mayor from July 1, 2024 to February 28, 2025		
254	02-10-23	MOVED by Councillor Anderson that the Town of Sundre Council approves the 2024 Meeting Calendar as presented		
255	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2023-2024 as per Schedule "A", as amended:	Leg. Services	Appendix #42-57
		Mayor Warnock, Councillor Anderson, Councillor Petersen, and Councillor Marr to the Grant Review Committee for a one-year term, 2023-2024;		
		Mayor Warnock, and Councillor Petersen to the Sundre Wellness Advocacy Committee for a one-year term, 2023-2024;		
		Councillor Petersen and Councillor Dalke as Alternate to the FCSS (Greenwood Neighbourhood Place) Board for a one-year term, 2023-2024;		
		Councillor Marr to the Sundre Municipal Library Board for a one-year term, 2023-2024;		
		Mayor Warnock, Councillor Vardas and Councillor Petersen to the Intermunicipal Collaboration Committee for a one-year term, 2023-2024;		
		Mayor Warnock to Mountain View Senior's Housing for a one-year term, 2023-2024;		
		Mayor Warnock and Councillor Vardas as Alternative, to the Mountain View Regional Waste Management Committee for a one-year term, 2023-2024;		
<i>Councillor Dalke joined the Organizational Meeting at 6:14 p.m.</i>				
		Mayor Warnock and Councillor Dalke to the Intermunicipal Planning Commission for a one-year term, 2023-2024;		
		Councillor Marr and Councillor Dalke as Alternative to the Sundre & District Aquatic Society for a one-year term, 2023-2024;		
		Councillor Vardas as the Liaison between Council and the Central Alberta Economic Partnership for a one-year term, 2023-2024;		
		Councillor Dalke to Citizens on Patrol for a one-year term, 2023-2024;		
		No appointment to Sundre Search & Rescue;		
		Councillor Vardas to Sundre Hospital Futures (Attraction/Retention) for a one-year term, 2023-2024;		
		Mayor Warnock and Councillor Dalke as Alternative, to the Red Deer River Municipal Users Group for a one-year term, 2023-2024;		
		Mayor Warnock to the Red Deer River Watershed Alliance for a one-year term, 2023-2024;		

		Mayor Warnock and Councillor Isaac to the Sundre & District Chamber of Commerce for a one-year term, 2023-2024;		
		Councillor Dalke to the Sundre & District Historical Society for a one-year term, 2023-2024;		
		Councillor Isaac to Sundre Forest Products / West Fraser Public Involvement round Table for a one-year term, 2023-2024;		
		No appointment to the Sundre Petroleum Operators Group (SPOG), 2023-2024.		
256	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the brief review of Council Procedure Bylaw 2022-06 as information		
257	02-10-23	MOVED by Councillor Dalke that the Town of Sundre Council accept the review of Council Code of Conduct Bylaw 2020-07 as information		
258	02-10-23	MOVED by Councillor Isaac to adjourn the October 2, 2023, Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:41 p.m.		
	#/D/M/Y	October 2, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
259	02-10-23	MOVED by Councillor Anderson that the Agenda be approved as presented		
260	02-10-23	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on September 18, 2023 be approved as presented		
261	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council grant the request from the Sundre Volunteer Search and Rescue Society to utilize the allocated funding of \$2,000.00 from electrical and heating renovations to rehabilitation and replacement of the facility's overhead door		
262	02-10-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim October 8 - 14, 2023 as Fire Prevention Week, and urge all the citizens of Sundre to "Cook Safely" and to support the many public safety activities and efforts of Sundre's fire and emergency services		
263	02-10-23	MOVED by Councillor Vardas that the Town of Sundre Council approves the budget increase of \$38,000 for the replacement of Unit 510, for a total budget of \$169,000, with the Town's additional portion of \$19,000 to be withdrawn from the Fire Capital Restricted Surplus Account		
264	02-10-23	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 7:02 p.m.		
Mayor Warnock called a 5 minute recess at 7:02 p.m.				
Mayor Warnock resumed the Closed Meeting at 7:07 p.m.				
265	02-10-23	MOVED by Councillor Anderson that Council return to an open meeting at 7:26 p.m.		
266	02-10-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:27 p.m.		
	#/D/M/Y	October 13, 2023 Special Closed Council Meeting (Fall Workshop)		
Res. #	Date	Council Motion	Action	Status
267	13-10-23	MOVED by Councillor Isaac that the agenda be approved as presented.		
268	13-10-23	MOVED by Councillor Isaac that Council go into closed meeting at 9:12 a.m. on October 13, 2023.		
		Mayor Warnock called a 15 minute break at 10:15 a.m.		
		Mayor Warnock reconvened the meeting at 10:30 a.m.		
		Mayor Warnock called a 10 minute break at 11:19 a.m.		
		Mayor Warnock reconvened the meeting at 11:30 a.m.		
		Councillor Vardas left the meeting at 11:47 a.m.		
		Councillor Vardas re-joined the meeting at 11:49 a.m.		
		Mayor Warnock called a 45 minutes break (lunch) at 12:15 p.m.		
		Mayor Warnock reconvened the meeting at 1:01 p.m.		
		Councillor Vardas left the meeting at 1:14 p.m.		
		Councillor Vardas re-joined the meeting at 1:15 p.m.		
		Mayor Warnock called a 15 minute break at 2:10 p.m.		
		Councillor Isaac left the meeting at 2:10 p.m.		
		Mayor Warnock reconvened the meeting at 2:20 p.m.		
		Councillor Isaac re-joined the meeting at 2:27 p.m.		
		Mayor Warnock called for a motion to come out of closed meeting at 4:22 p.m.		
269	13-10-23	MOVED by Councillor Anderson to come out of closed meeting at 4:23 p.m.		
270	13-10-23	MOVED by Councillor Isaac to adjourn the meeting at 4:23 p.m.		
		Mayor Warnock called the closed meeting to order at 9:00 a.m.		
		Mayor Warnock called for a motion to reconvene the October 14, 2023 closed meeting of Council		
271	14-10-23	MOVED by Councillor Petersen to reconvene the closed meeting of Council at 9:01 a.m.		

		Councillor Isaac left the meeting at 9:38 a.m.		
		Councillor Isaac re-joined the meeting at 9:43 a.m.		
		Councillor Isaac left the meeting at 10:06 a.m.		
		Councillor Vardas left the meeting at 10:06 a.m.		
		Mayor Warnack called a 15 minute break at 10:08 a.m.		
		Mayor Warnack reconvened the meeting at 10:25 a.m.		
		Councillor Isaac re-joined the meeting at 10:36 a.m.		
		Councillor Petersen left the meeting at 10:50 a.m.		
		Councillor Petersen re-joined the meeting at 10:52 a.m.		
		Mayor Warnack called a 15 minute break at 11:09 a.m.		
		Mayor Warnack reconvened the meeting at 11:27 a.m.		
		Mayor Warnack called a 30 minute break (lunch) at 12:26 p.m.		
		Mayor Warnack reconvened the meeting at 1:03 p.m.		
		Councillor Morr re-joined the meeting at 1:06 p.m.		
		Manager Planning and Ec. Development, Fire Chief and Manager Operations were excused from the meeting at 1:20 p.m.		
		Mayor Warnack reconvened the closed meeting at 1:26 p.m.		
		Mayor Warnack called a 15 minute break at 2:11 p.m.		
		Mayor Warnack reconvened the meeting at 2:30 p.m.		
		Councillor Anderson left the meeting at 4:05 p.m.		
		Mayor Warnack called for a motion to come out of closed meeting at 4:15 p.m.		
272	14-10-23	MOVED by Councillor Dalke to come out of closed meeting at 4:15 p.m.		
273	14-10-23	MOVED by Councillor Isaac to adjourn the meeting at 4:16 p.m.		
274	15-10-23	Mayor Warnack called for a motion to reconvene the October 15, 2023 closed meeting of Council		
		Councillor Isaac left the meeting at 9:10 a.m.		
		Councillor Isaac re-joined the meeting at 9:18 a.m.		
		Mayor Warnack called a 20 minute break at 9:53 a.m.		
		Mayor Warnack reconvened the meeting at 10:12 a.m.		
		Mayor Warnack called a 10 minute break at 11:24 a.m.		
		Mayor Warnack reconvened the meeting at 11:34 a.m.		
		Councillor Dalke left the meeting at 11:56 a.m.		
		Councillor Dalke re-joined the meeting at 11:58 a.m.		
		Mayor Warnack called a 45 minute break (lunch) at 12:22 p.m.		
		Mayor Warnack excused Administrative Support and Director of Corporate Services at 1:15 p.m.		
		Mayor Warnack reconvened the meeting at 1:20 p.m.		
		Mayor Warnack excused the CAO at 2:00 p.m.		
		Mayor Warnack called for a motion to come out of closed meeting at 2:26 p.m.		
275	15-10-23	MOVED by Councillor Isaac that Council return to open meeting at 2:26 p.m. on October 15, 2023		
276	15-10-23	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 2:37 p.m. on October 15, 2023.		
	#/D/M/Y	October 23, 2023 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
277	23-10-23	MOVED by Councillor Marr that the Agenda be approved as amended as follows: 1. Add 8.5 Proclamation, month of November, Family Violence Prevention Month, Mountain View Emergency Shelter Society; 2. Add 8.6 Red Deer River Municipal Users Group - support for advocacy for in-line storage on the Red Deer River		
278	23-10-23	MOVED by Councillor Isaac that the Minutes of the Organizational Meeting held on October 2, 2023 be approved as presented.		
279	23-10-23	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on October 2, 2023 be approved as presented.		
280	23-10-23	MOVED by Councillor Vardas that the Minutes of the Closed Meeting of Council held on October 13-15, 2023 be approved as presented.		
281	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council appoint Councillor Dalke to the Parkland Regional Library Board for a one (1) year Term beginning November 1, 2023, ending October 31, 2024.	Legislative Services	Appendix #58 Completed
282	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Traffic Study of Highway 27 Eastbound at 6 Street S.E., as information.		
283	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council approve the amended 2023 and 2024 Meeting calendars as presented. In Favour: Mayor Warnack, Councillor Anderson, Councillor Petersen, Councillor Morr, Councillor Isaac, Councillor Vardas. Opposed: Councillor Dalke		

284	23-10-23	MOVED by Councillor Anderson that the Town of Sundre Council increase the FortisAlberta Franchise Fee from 10% to 12% effective January 1, 2024. <i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Vardas, Councillor Isaac. Opposed: Councillor Petersen, Councillor Dalke, Councillor Marr.</i>		
285	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council proclaim November 2023, Family Violence Prevention Month in Sundre.		
286	23-10-23	MOVED by Councillor Dalke that the Town of Sundre Council supports the advocacy efforts of the RDRMUG to urge the Minister of Agriculture to include in his budget presentation to the Finance Minister funds for a feasibility study for in-line storage on the Red Deer River and further directs administration to draft a letter of support of the RDRMUG advocacy efforts.	Legislative Services	Completed Appendix #59
287	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council accept the Departmental Reports for September 2023 as information.		
288	23-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report regarding the October 18th, 2023 MAP Key Messages as information.		
289	23-10-23	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for the month of September 2023 as information.		
290	23-10-23	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for September 2023 as information.		
291	23-10-23	MOVED by Councillor Vardas that the Town of Sundre Council accept the Key Messages of Council for the month of September 2023 as information.		
292	23-10-23	MOVED by Councillor Marr that the Town of Sundre Council accept the letter to Sundre Hospital Futures in support of a Grant Application as information.		
293	23-10-23	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 7:06 p.m.		
Mayor Warnock called a 5 minute recess at 7:06 p.m.				
Mayor Warnock resumed the Closed Meeting at 7:16 p.m.				
294	23-10-23	MOVED by Councillor Isaac that Council return to an open meeting at 7:44 p.m.		
295	23-10-23	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:44 p.m.		



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Central Alberta Economic Partnership
5013 – 49 AV
Red Deer, AB T4N 3X1

Attn: Ms. Tracy Gardner, Executive Director

Dear Ms. Gardner

RE: 2023-2024 Appointment of Council Member to CAEP

The Town of Sundre Council appointed the following member of Council to the Central Alberta Economic Partnership group for a term of one (1) year, at the Organizational Meeting, held on October 2, 2023, under Motion No. 255-02-10-23;

Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Councillor Vardas to: chris.v@sundre.com

Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Vardas is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file

cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Sundre Family Community Support Services (FCSS)
c/o Greenwood Neighbourhood Place
Box 1846
Sundre, AB T0M1X0
Attn: Ms. Donny Krahn, Executive Director

Re: 2023-2024 Appointment to the Greenwood Neighbourhood Place / FCSS

Dear Ms. Krahn,

The Town of Sundre Council, appointed the following members of Council to the Greenwood Neighbourhood Place / FCSS group for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Councillor Owen Petersen, and
Alternate, Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Councillor Petersen to:

Councillor Owen Petersen
Email: owen.p@sundre.com
Phone: (403) 638-7998

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Petersen is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Intermunicipal Collaborative Committee
Mountain View County
Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

Re: 2023-2024 Appointment of Members to Intermunicipal Collaborative Committee (ICC)

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Planning Commission for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Mayor Richard Warnock
Councillor Chris Vardas
Councillor Owen Petersen

Please feel free to forward any pertinent information to the Recording Secretary for the ICC:
Betty Ann Fountain, (403) 638-3551 ext. 102 or Email: bettyann@sundre.com

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Intermunicipal Planning Commission
Mountain View County
Bag 100
Didsbury, AB T0M 0W0
Attn: Mr. Jeff Holmes, CAO

Re: 2023-2024 Appointment of Members to IMPC

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Intermunicipal Planning Commission for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful to Mayor Warnock and Councillor Dalke to:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure that Mayor Warnock and Councillor Dalke are kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Mountain View Regional Waste Management Commission
Box 2130
1414 – 16 Street
Didsbury, AB T0M 0W0

Attn: John Van Doesburg, Administrator

Re: 2023-2024 Appointment to the MVRWMC

Dear Mr. Van Doesburg,

The Town of Sundre Council appointed the following members of Council to the Mountain View Regional Waste Management Commission for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Alternate, Councillor Chris Vardas**

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock and Councillor Vardas as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Councillor Chris Vardas
Email: chris.v@sundre.com
Phone: (403) 638-8118

Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock and Councillor Vardas are kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Mountain View Seniors' Housing
301, 6501 – 51 Street
Olds, AB T4H 1Y6
Attn: Ms. Stacey Stilling

Re: 2023-2024 Appointment to Mountain View Seniors' Housing Board

Dear Ms. Stilling,

The Town of Sundre Council appointed the following member of Council to the Mountain View Senior's Housing Group for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-22;

Mayor Richard Warnock

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock as follows:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Red Deer River Municipal Users Group
c/o Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

Attn: Mr. Rudy Friesen, Executive Director

Re: 2023-2024 Appointment to the Red Deer River Municipal Users Group

Dear Mr. Friesen,

The Town of Sundre Council appointed the following members of Council to the Red Deer River Municipal Users Group for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Alternate, Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock and Councillor Dalke are kept current in all matters.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Red Deer River Watershed Alliance
4918 – 59 Street
Red Deer, AB T4N 2N1
Attn: Ms. Francine Forrest, Executive Director

Re: 2023-2024 Appointment to the Red Deer River Watershed Alliance

Dear Ms. Forrest,

The Town of Sundre Council appointed the following member of Council to the Red Deer River Watershed Alliance for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Mayor Richard Warnock

We ask that you please forward your meeting schedule and any pre-meeting information directly to Mayor Warnock, as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Sundre Forest Products / West Fraser
Public Involvement Round Table
PO Box 1
Highway 584 W.
Sundre, AB T0M 1X0

Attention: Mr. Jason Foote

Re: 2023-2024 Appointment to the Sundre Forest Products/West Fraser Round Table

Dear Mr. Foote,

The Town of Sundre Council, appointed the following member of Council to Sundre Forest Products / West Fraser's Public Involvement Round Table for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Councillor Paul Isaac

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Councillor Isaac, as noted below:

Councill Paul Isaac
Email: paul.i@sundre.com
Phone: (403) 507-5309

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Isaac is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Sundre and District Aquatic Society
P.O. Box 648
Sundre, AB T0M1X0

Re: 2023-2024 Appointment to Sundre and District Aquatic Society

Dear Sir or Madame,

The Town of Sundre Council appointed the following members of Council to the Sundre and District Aquatic Society for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Councillor Jaime Marr, and
Alternate, Councillor Todd Dalke**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Councillor Marr, as noted below:

Councillor Jaime Marr
Email: jaime.m@sundre.com
Phone: (403) 638-7980

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Marr is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Sundre and District Chamber of Commerce
1309 2 Steet NE
Sundre, AB T0M 1X0

Attn: Mark Crouch, President

Re: 2023-2024 Appointment to the Sundre and District Chamber of Commerce

Dear Mr. Crouch,

The Town of Sundre Council, appointed the following members of Council to the Sundre and District Chamber of Commerce for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Councillor Paul Isaac**

We ask that you please forward your meeting schedule and any pre-meeting information that may be helpful directly to Mayor Warnock and Councillor Isaac, as noted below:

Mayor Richard Warnock
Email: richard.w@sundre.com
Phone: (403) 813-9488

Councillor Paul Isaac
Email: paul.i@sundre.com
Phone: (403) 507-5309

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Mayor Warnock and Councillor Isaac is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Sundre and District Historical Society
PO Box 314
211 - 1st Ave SW
Sundre, AB T0M 1X0

Attn: Ms. Carrie Couch, Museum Executive Director

Re: 2023-2024 Appointment to the Sundre & District Historical Society

Dear Ms. Couch,

The Town of Sundre Council, appointed the following member of Council to the Sundre and District Historical Society for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke, as noted below:

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 5, 2023

Royal Canadian Mounted Police
Citizens on Patrol Group
215 - 6 Avenue NE
Sundre, AB T0M 1X0

Attn: Detachment Commander

Re: 2023-2024 Appointment to Citizens on Patrol Group

Dear Sir,

The Town of Sundre Council appointed the following member of Council to the Sundre Citizens on Patrol Group for a term of one (1) year, at the Organizational Meeting held on October 2, 2023 under Motion No. 255-02-10-23;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke, as noted below:

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Alberta Health Services
Sundre Hospital Futures
Bag 3
701 – 1 Street NE
Sundre, AB T0M 1X0

Attn: Mr. Gerald Ingeveld, Chair

RE: 2023-2024 Appointment to the Sundre Hospital Futures Advisory Committee

Dear Mr. Ingeveld,

The Town of Sundre Council appointed the following member of Council to the Sundre Hospital Futures Advisory Committee for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

Councillor Chris Vardas

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Vardas, as noted below:

Councillor Chris Vardas
Email: chris.v@sundre.com
Phone: (403) 638-8118

Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Vardas is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Sundre Municipal Library Board
Box 539
#2, 96 – 2 Avenue NW
Sundre, AB T0M 1X0

Attn: Ms. Joy Willihnganz, Manager

Re: 2023-2024 Appointment to the Sundre Municipal Library Board

Dear Ms. Willihnganz,

The Town of Sundre Council, appointed the following member of Council to the Sundre Municipal Library Board for a term of one (1) year, at the Organizational Meeting held on October 2, 2023 under Motion No. 255-02-10-23;

Councillor Jaime Marr

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Marr, as noted below:

Councillor Jaime Marr
Email: jaime.m@sundre.com
Phone: (403) 638-7980

Please “cc” meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Marr is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 5, 2023

Mountain View County
Bag 100
Didsbury, AB T0M 0W0

Attn: Mr. Jeff Holmes, CAO

Re: 2023-2024 Appointment of Members to Sundre Wellness Advocacy Committee

Dear Mr. Holmes;

The Town of Sundre Council appointed the following members of Council to the Sundre Wellness Advocacy Committee for a term of one (1) year, at the Organizational Meeting held on October 2, 2023, under Motion No. 255-02-10-23;

**Mayor Richard Warnock, and
Councillor Owen Petersen**

Please feel free to forward any pertinent information to the Recording Secretary for the Sundre Wellness Advocacy Committee, Betty Ann Fountain, (403) 638-3551 ext. 102 or Email: bettyann.f@sundre.com

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file
cc: Council



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From the Office of the Chief Administrative Officer

October 24, 2023

Parkland Regional Library Board
5404 56 Avenue
Lacombe, AB T4L 1G1
Attn: Executive Secretary

Re: Appointment to the Parkland Regional Library Board

Dear Sir/Madame:

The Town of Sundre Council, appointed the following member of Council to the Parkland Regional Library Board for a term of one (1) year, at the Regular Meeting of Council held on October 23, 2023 under Motion No. 281-23-10-23;

Councillor Todd Dalke

We ask that you please forward your meeting schedule and any pre-meeting information directly to Councillor Dalke, as noted below:

Councillor Todd Dalke
Email: todd.d@sundre.com
Phone: (403) 507-0367

Councillor Dalke has been provided with a copy of the Agenda for the November 17th, 2023 meeting to be conducted by Zoom.

Please "cc" meeting schedule(s) or any pre-meeting information to Betty Ann Fountain, Legislative Services, bettyann.f@sundre.com to ensure Councillor Dalke is kept current in all matters.

If you require additional information, please contact our Legislative Services Department at (403) 638-3551 ext. 114.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer
Town of Sundre

/file
cc: Council



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

From the Office of the Chief Administrative Officer

October 24, 2023

Red Deer River Municipal Users Group
c/o Town of Drumheller
224 Centre Street
Drumheller, AB T0J 0Y4

Attn: Mr. Rudy Friesen, Executive Director

Re: Support for Red Deer River In-Line Storage Advocacy

Dear Mr. Friesen,

The Town of Sundre Council at the Regular Meeting of Council held on October 23, 2023 under Motion No. 286-23-10-23, gave their full support to the advocacy efforts of the association to urge the Minister of Agriculture to include in his budget presentation to the Finance Minister funds for the feasibility study for in-line storage on the Red Deer River.

We look forward to the future, and the possibility of alleviating concerns during future dry years for the users of the Red Deer River.

If you require additional information, please contact our Legislative Services Department at 403-638-3551.

Yours truly,

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council

SCHEDULE A - 2023 Expenditures to Date

Mayor Richard Warnock

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 15,000.00
10-Jan-23		South McDougall - Area Structure Plan (ASP)	Per Diem	\$ 150.00	\$ 14,850.00
10-Jan-23		South McDougall - Area Structure Plan (ASP)	Mileage	\$ 68.00	\$ 14,782.00
18-Jan-23	Red Deer	Red Deer River Municipal Users Group	Mileage	\$ 231.20	\$ 14,550.80
18-Jan-23	Red Deer	Red Deer River Municipal Users Group	Per Diem	\$ 280.00	\$ 14,270.80
24-Jan-23	Red Deer	Red Deer Polytechnic	Mileage	\$ 142.00	\$ 14,128.80
24-Jan-23	Red Deer	Red Deer Polytechnic	Per Diem	\$ 130.00	\$ 13,998.80
26-Jan-23	County	Municipal Aera Partnership	Mileage	\$ 68.00	\$ 13,930.80
26-Jan-23	County	Municipal Aera Partnership	Per Diem	\$ 110.00	\$ 13,820.80
8-Feb-23	Spruce	Spruce - Coordinate Response	Meeting Per Diem	\$ 80.00	\$ 13,740.80
8-Feb-23	Calgary	Emerging Trends	Hotel	\$ 143.07	\$ 13,597.73
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 13,412.73
9-Feb-23	Calgary	Emerging Trends	Meals	\$ 35.00	\$ 13,377.73
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 13,097.73
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 13,037.73
14-Feb-23	County	Mountainview County ASP Meeteing	Meeting Per Diem	\$ 80.00	\$ 12,957.73
14-Feb-23	County	Mountainview County ASP Meeteing	Travel Per Diem	\$ 30.00	\$ 12,927.73
8-Mar-23	Calgary	Eco Growth	Mileage	\$ 163.20	\$ 12,764.53
8-Mar-23	Calgary	Eco Growth	Meeting Per Diem	\$ 80.00	\$ 12,684.53
8-Mar-23	Calgary	Eco Growth	Travel Per Diem	\$ 60.00	\$ 12,624.53
8-Mar-23	Calgary	Deshmesh Culture Centre	Meeting Per Diem	\$ 80.00	\$ 12,544.53
16-Mar-23	Drumheller	RDRMUG Executive	Mileage	\$ 231.20	\$ 12,313.33
16-Mar-23	Drumheller	RDRMUG Executive	Meeting Per Diem	\$ 80.00	\$ 12,233.33
16-Mar-23	Drumheller	RDRMUG Executive	Travel Per Diem	\$ 80.00	\$ 12,153.33
16-Mar-23	Drumheller	RDRMUG Board	Meeting Per Diem	\$ 120.00	\$ 12,033.33
21-Mar-23	Sundre	Mayors of South Central Alberta	Meeting Per Diem	\$ 100.00	\$ 11,933.33
22-Mar-23	Blackfalds	RDRWA	Mileage	\$ 156.40	\$ 11,776.93
22-Mar-23	Blackfalds	RDRWA	Meeting Per Diem	\$ 160.00	\$ 11,616.93
22-Mar-23	Blackfalds	RDRWA	Travel Per Diem	\$ 50.00	\$ 11,566.93
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Hotel	\$ 626.64	\$ 10,940.29
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Mileage	\$ 346.80	\$ 10,593.49
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Registration	\$ 350.00	\$ 10,243.49
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meals	\$ 81.75	\$ 10,161.74
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meeting Per Diem	\$ 280.00	\$ 9,881.74
29-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Travel Per Diem	\$ 120.00	\$ 9,761.74
30-Mar-23	Edmonton	AB Munis Presidents & Leadership Caucus	Meeting Per Diem	\$ 280.00	\$ 9,481.74
31-Mar-23	Edmonton	AB Municipalities Leadership Caucus	Meeting Per Diem	\$ 160.00	\$ 9,321.74
13-Apr-23	MVC	MAP Committee Meeting	Meeting Per Diem	\$ 80.00	\$ 9,241.74
13-Apr-23	MVC	MAP Committee Meeting	Travel Per Diem	\$ 30.00	\$ 9,211.74
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Mileage	\$ 209.44	\$ 9,002.30
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Meeting Per Diem	\$ 100.00	\$ 8,902.30
18-Apr-23	Ponoka	Ponoka Central AHS Issues	Travel Per Diem	\$ 60.00	\$ 8,842.30

13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	\$ 4,561.80
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	\$ 4,491.80

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
8-Feb-23	Calgary	Emerging Trends	Hotel	\$ 143.07	\$ 6,856.93
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,671.93
9-Feb-23	Calgary	Emerging Trends	Meals	\$ 15.00	\$ 6,656.93
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,493.73
9-Feb-23	Calgary	Emerging Trends	Meeting Per Diem	\$ 280.00	\$ 6,213.73
9-Feb-23	Calgary	Emerging Trends	Travel Per Diem	\$ 60.00	\$ 6,153.73
28-Feb-23	Sundre	Sundre District & Historical Society (SDHS)	Meeting Per Diem	\$ 80.00	\$ 6,073.73
8-Mar-23	Calgary	Eco and Dashmesh Tour	Mileage	\$ 163.20	\$ 5,910.53
8-Mar-23	Calgary	Eco and Dashmesh Tour	Meeting Per Diem	\$ 160.00	\$ 5,750.53
8-Mar-23	Calgary	Eco and Dashmesh Tour	Travel Per Diem	\$ 60.00	\$ 5,690.53
21-Mar-23	Sundre	SDHS Monthly Meeting	Meeting Per Diem	\$ 80.00	\$ 5,610.53
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Mileage	\$ 346.80	\$ 5,263.73
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Hotel	\$ 417.76	\$ 4,845.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Parking	\$ 38.00	\$ 4,807.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Registration	\$ 200.00	\$ 4,607.97
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Meals	\$ 41.18	\$ 4,566.79
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Meeting Per Diem	\$ 280.00	\$ 4,286.79
29-Mar-23	Edmonton	Spring Municipal Leaders Caucus	Travel Per Diem	\$ 120.00	\$ 4,166.79
18-Apr-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 4,086.79
21-Apr-23	Canmore	Spring Workshop	Mileage	\$ 306.40	\$ 3,780.39
21-Apr-23	Canmore	Spring Workshop	Meeting Per Diem	\$ 840.00	\$ 2,940.39
21-Apr-23	Canmore	Spring Workshop	Travel Per Diem	\$ 70.00	\$ 2,870.39
16-May-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 2,790.39
20-Jun-23	Sundre	SDHS Regular Meeting	Meeting Per Diem	\$ 80.00	\$ 2,710.39
19-Sep-23	Sundre	SDHS Monthly Meeting	Meeting Per Diem	\$ 80.00	\$ 2,630.39
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,172.00	\$ 1,458.39
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$288.39
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Mileage	\$ 346.80	-\$58.41
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 760.00	-\$818.41
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	-\$938.41
13-Oct-23	Red Deer	Fall Workshop	Mileage	\$ 142.80	-\$1,081.21
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 800.00	-\$1,881.21
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 50.00	-\$1,931.21
17-Oct-23	Sundre	Sundre District & Historical Society (SDHS)	Meeting Per Diem	\$ 80.00	-\$2,011.21

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
9-Feb-23	Calgary	Emerging Trends	Registration	\$ 185.00	\$ 6,815.00
9-Feb-23	Calgary	Emerging Trends	Mileage	\$ 163.20	\$ 6,651.80

13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 840.00	-\$926.07
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 70.00	-\$996.07
25-Oct-23	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Hotel	\$ 807.52	-\$1,803.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Travel Per Diem	\$ 120.00	-\$1,923.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Meeting Per Diem	\$ 840.00	-\$2,763.59
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Registration	\$ 845.00	-\$3,608.59

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost	Balance
					\$ 7,000.00
03-Mar-23	Olds	MVSH Board Retreat	Meeting Per Diem	\$ 200.00	\$ 6,800.00
03-Mar-23	Olds	MVSH Board Retreat	Travel Per Diem	\$ 20.00	\$ 6,780.00
08-Mar-23	Calgary	ECO Growth/Desh Mest	Mileage	\$ 137.40	\$ 6,642.60
08-Mar-23	Calgary	ECO Growth/Desh Mest	Meeting Per Diem	\$ 160.00	\$ 6,482.60
08-Mar-23	Calgary	ECO Growth/Desh Mest	Travel Per Diem	\$ 60.00	\$ 6,422.60
04-Apr-23	Didsbury	Mountainview Fim	Mileage	\$ 74.80	\$ 6,347.80
20-Apr-23	Canmore	Council Spring Workshop	Travel Per Diem	\$ 70.00	\$ 6,277.80
21-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,997.80
22-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,717.80
23-Apr-23	Canmore	Council Spring Workshop	Meeting Per Diem	\$ 280.00	\$ 5,437.80
16-May-23	Sundre	Hospital Futures	Meeting Per Diem	\$ 100.00	\$ 5,337.80
24-May-23	Toronto	FCM - Federation of Cdn Municipaliies	Meeting Per Diem	\$ 1,120.00	\$ 4,217.80
24-May-23	Toronto	FCM - Federation of Cdn Municipaliies	Travel Per Diem	\$ 280.00	\$ 3,937.80
29-May-23	Toronto	FCM - Federation of Cdn Municipaliies	Parking	\$ 76.28	\$ 3,861.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Hotel	\$ 1,196.00	\$ 2,665.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Registration	\$ 1,170.00	\$ 1,495.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Meeting Per Diem	\$ 1,120.00	\$ 375.52
25-Sep-23	Edmonton	AB Municipalities Convention and Trade Show	Travel Per Diem	\$ 120.00	\$ 255.52
13-Oct-23	Red Deer	Fall Workshop	Meeting Per Diem	\$ 640.00	-\$384.48
13-Oct-23	Red Deer	Fall Workshop	Travel Per Diem	\$ 50.00	-\$434.48
13-Oct-23	Red Deer	Fall Workshop	Mileage	\$ 142.80	-\$577.28
25-Oct-23	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Hotel	\$ 807.52	-\$1,384.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Travel Per Diem	\$ 120.00	-\$1,504.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Meeting Per Diem	\$ 840.00	-\$2,344.80
oct 25-28, 2023	Lake Louise	Alberta Recreation & Parks Conf. Oct 25-29	Registration	\$ 845.00	-\$3,189.80

DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
COUNCIL DATE	November 6, 2023
FOR MONTH(S) OF	October 2023
<u>911 DISPATCHES:</u>	
	Emergency Response Numbers, 285 Year to Date October 2023, Responses – 24 Total
<u>Response Types:</u>	<ul style="list-style-type: none"> ➤ Alarms – No Fire – Steam or Smoke Mistaken – 3 ➤ Investigation of Smoke – 1 ➤ Medical First Response – 13 ➤ Mutual Aid Request – 1 ➤ Motor Vehicle Collisions - 4 ➤ Rescue Miscellaneous – 1 ➤ Rubbish or grass Fire (no dollar loss) - 1 <p><u>Location Breakdown as Chart Below</u></p>
<u>Results:</u>	<ul style="list-style-type: none"> ➤ All incidents Responded, Managed and Resolved by SFD Members
<u>TRAINING & ACTIVITIES</u>	
<u>In-Hall/Weekly:</u>	<p><u>October 2023 in House Training consisted of the following:</u></p> <ul style="list-style-type: none"> ➤ Unit and Equipment inspection, inventory, and usage ➤ New Recruit Training <ul style="list-style-type: none"> ○ Hose Deployment ○ Charged Hose Manipulation ○ Drafting ➤ Fire Tactics and Nozzles ➤ Pump Anodes and Protection ➤ Skills for Nozzle Work and Handlines <ul style="list-style-type: none"> ○ Knee Walking ○ Crooked Lean ○ Clamp ○ Hip Grip ○ Flowing and Moving <p><u>Community/Public Relations Events</u></p> <ul style="list-style-type: none"> ➤ Firehall Open House – October 6, 2023 ➤ Presentation to Winners of Fire Safety Week Coloring Contest – October 25, 2023 ➤ Pumpkin Carving – October 25, 2023 ➤ Halloween Handout – Fire Trucks in community, October 31, 2023 ➤ Fire Chief attended Fall Workshop – October 13 & 14th, 2023

	<ul style="list-style-type: none"> ➤ Fire Chiefs meeting to be held November 10, 2023
<u>Formal Courses in-Progress/Upcoming:</u>	<ul style="list-style-type: none"> ➤ NFPA 1002 Pump Operator Completed October 24, 2023 ➤ Swift Water rescue – Completed October 15, 2023 ➤ Peer Resiliency and Symposium – Completed October 23, 2023 ➤ Advanced First Aid for 6 members October – December
<u>Fire Hall:</u>	
<u>Building/Maintenance:</u>	<ul style="list-style-type: none"> ➤ Furnace in Ambulance Bay to be replaced, Authorized contractor to proceed as quoted. ➤ Remodel Training Room to incorporate EOC for Disaster Management. Quote to be received 1st week in November 2023. Discussion with AHS on way forward
<u>SFD Units - Equipment</u>	
<u>Units:</u>	<ul style="list-style-type: none"> ➤ New Replacement Fire Truck Expected Delivery Changed to November 2023
	<ul style="list-style-type: none"> ➤ Unit 510 Replacement is ordered
<u>Equipment:</u>	<ul style="list-style-type: none"> ➤ Nothing to Report
<u>Safety Codes:</u>	
<u>Inspections -Occupancies</u>	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
<u>Status:</u>	<ul style="list-style-type: none"> ➤ Safety Codes Officer training 2 Members - 90% completed, 1 member complete. ➤ 4 Additional SFD Members to take training in 2023 ➤ Fire Chief attended Safety Codes Summit – October 18-20, 2023

INCIDENTS	Town of Sundre	Mountain View County	Clearwater County	Bighorn MD	Total	Last Month's Total	Year to Date Total
Fires						1	4
Outside Fires							5
Control Burn - Arrived on scene							4
Rubbish/Grass Fires		1			1		21
Investigation of Smoke	1				1		6
Electrical Public Hazard							2
Alarm -No Fire - Steam or Smoke mistaken	1	2			3	3	20
Alarm -No Fire - detector activated							8
Alarm No Fire – Miscellaneous							2
False Alarms-internal or local alarm system							13
Gas Leak Miscellaneous							1
Gas Leak Natural Gas							0
Gas Leak Response to CO							3
Medical First Response	7	6			13	11	63
Medical Assists							80
Medical Assists-stood down							0
Miscellaneous Rescues	1				1		1
Motor Vehicle Collisions	2	2			4	4	40
Mutual Aid Requests		1			1		6
Public Hazard - miscellaneous							2
Miscellaneous						1	4
Total	12	12	0	0	24	20	285

DEPARTMENTAL REPORT

DEPARTMENT	Planning and Economic Development
SUBMITTED BY	Benazir Thaha Valencia, Senior Manager of Planning & Economic Development
COUNCIL DATE	November 20, 2023
FOR MONTHS OF	October 2023
Development Permits:	1 - issued for residential improvement project
Building Permits: 6 Permits were issued for commercial renovations (Tim Hortons), new commercial (Dairy Queen), residential minor projects	
Electrical Permits: 2 Gas Permits: 2 Plumbing Permits: 2 Safety Code Permits were issued for a new residential dwelling and a variety of minor residential projects	
Real Property Reports	1 RPR's are submitted with a request for a Stamp of Compliance to facilitate the sale of a property. The role of Administration is to assist property owners to solve non-compliant issues.
Area Structure Plans	<ul style="list-style-type: none"> Administration continues to collaborate with developer's representatives to develop a plan for adoption by Council (Sundre Hills, Mountain Springs);
Land Use Bylaw	<ul style="list-style-type: none"> Review of land use bylaw to ensure clarity in language and regulations for applicants is an ongoing process;
Municipal Development Plan	<ul style="list-style-type: none"> At the public engagement stage of the project.
Brookside Subdivision	<ul style="list-style-type: none"> Subdivision progressing with construction of underground infrastructure, shallow services and road/sidewalk. Collaborative on-site inspections conducted by Town's consulting engineer, water & wastewater and P & D staff; Next Steps: issuance of Certificate of Completion documents, providing a draft of the Development Agreement for Developer's review.
Design Standards	<ul style="list-style-type: none"> Design Standards documents (final draft) under review by Planning & Development, Operations, and Water & Wastewater staff. Next Step: provide draft to developers for review and comment.
Utilities Master Plan	<ul style="list-style-type: none"> Town's Engineer Consultant providing an update to the UMP. Next Step: To be reviewed by Planning & Development, Operations, and Water & Wastewater staff.
Trail Connectivity Assessment	<ul style="list-style-type: none"> Completed assessment of Trails and connections throughout the Town
Attachments	1. CAO Commercial / Industrial Report 2. Building Permit Statistics



MEMO

TO: Linda Nelson, CAO
FROM: Betty Ann Fountain, Sr. Development Officer
RE: October 2023 Commercial, Industrial, Institutional Projects

COMMERCIAL

<u>Development / Building Permit</u>	<u>District</u>	<u>Civic Address</u>	<u>Project</u>	<u>Value</u>
TSD B 0027 23 MU	C-2	849 Main AVE. West	Interior Renovations – Tim Hortons	\$250,000

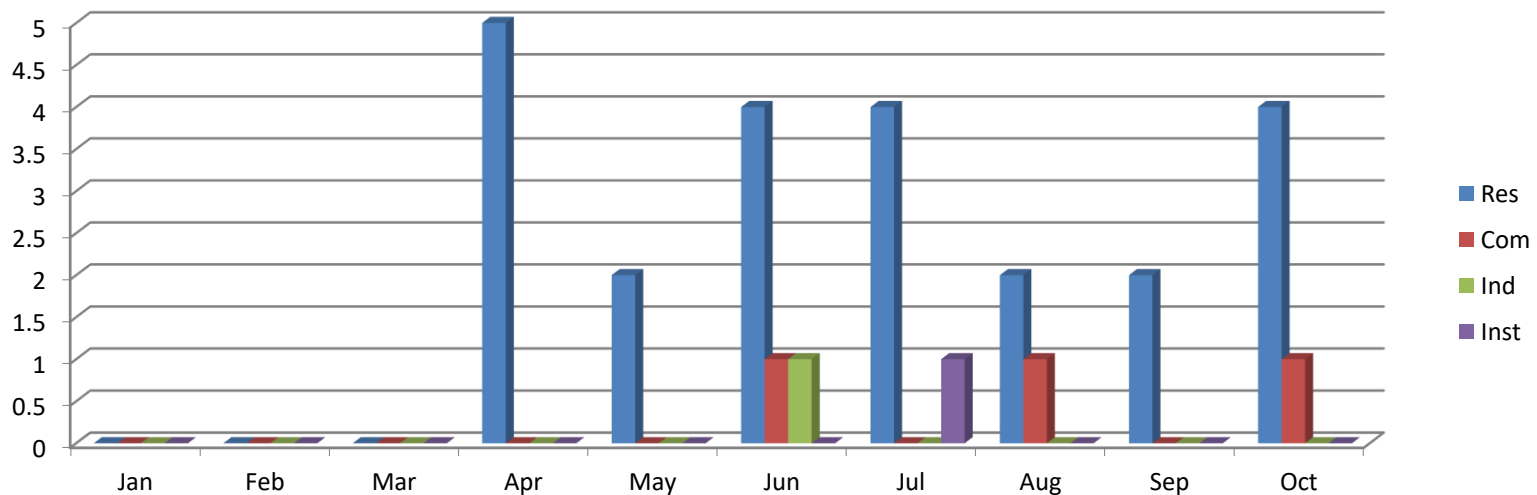
Legend:

C-1 Central Commercial
C-2 Highway Commercial
C-3 Neighbourhood Commercial
I-1 Light Industrial
I-2 Flood Plain Industrial
PS Public Service

Value: n/a = no building permit required

**MONTHLY BUILDING REPORT
FOR THE MONTH OF OCTOBER 2023**

		Oct. 2023		2023 Year To Date			2022 Year to Date			
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building	
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value	
RESIDENTIAL Two-Storey Bungalows Bi-Level Duplex/Semi Det. Multi-Family Mobile Homes Accessory Buildings Renovation/Addition										
				0	0	\$ -	0	0	\$ -	
				0	1	\$ 400,000	0	0	\$ -	
				1	1	\$ 360,000	0	0	\$ -	
	0	0	\$ -	0	0	\$ -	0	0	\$ -	
	0	0	\$ -	0	0	\$ -	4	4	\$ 950,000	
				0	0	\$ -	0	0	\$ -	
				0	0	\$ -	2	2	\$ 600,000	
		1	\$ 2,000	0	6	\$ 132,000	0	3	\$ 45,000	
	0	3	\$ 26,000	0	14	\$ 244,800		16	\$ 161,385	
							0	0	\$ -	
	Sub-Total	0	4	\$ 28,000	2	22	\$ 1,136,800	6	25	\$ 1,756,385
	COMMERCIAL Building Starts Renovation/Addition		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
		0	\$ -		2	\$ 2,300,000		0	\$ -	
		1	\$ 250,000		1	\$ 250,000		6	\$ 148,000	
		1	\$ 250,000		3	\$ 2,550,000		6	\$ 148,000	
INDUSTRIAL Building Starts Renovation/Addition		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value	
		0	\$ -		1	\$ 2,300,000		0	\$ -	
		0	\$ -		0	\$ -		2	\$ 27,000	
		0	\$ -		1	\$ 2,300,000		2	\$ 27,000	
									0	
INSTITUTIONAL Building Starts Renovation/Addition		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value	
		0	\$ -		1	\$ 84,870		0	\$ -	
		0	\$ -		0	\$ -		0	\$ -	
		0	\$ -		1	\$ 84,870		0	\$ -	
TOTAL	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	
	0	5	\$ 278,000	2	28	\$ 6,091,670	6	33	\$ 1,931,385	



DEPARTMENTAL REPORT

DEPARTMENT	Economic Development
SUBMITTED BY	Jonathan Allan
COUNCIL DATE	November 20, 2023
FOR MONTH OF	October 2023

TOPIC #1	Community Development, Business Development and Vacancy Rates
ISSUES:	<ul style="list-style-type: none"> VACANCY RATES <ul style="list-style-type: none"> October commercial vacancy was estimated at 7.1% as a proportion of square footage available in the C1 district downtown.
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> MVRFO won two national awards at EDAC conference in PEI; Met with Banff Mountain Film Festival organizers to learn about organizing a film festival; Completed new MOU with Campus Alberta Central (CAC) that includes the promotion of locally taught courses, and annual benefits that are paid to the Town and GNP; Continued conducting the provincial housing needs assessment; Completed first draft of the Sundre housing affordability study; Collaborating with Chamber of Commerce manager to promote Sundown in Sundre.
TOPIC #2	Tourism Development
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Continued coordination of Explore Sundre tourism advertising campaign; Continued working with our digital ad service provider who are assisting to develop less expensive online videos for our social media profiles; Commenced planning for new 2024 Visitor Guide.
TOPIC # 4:	Communications
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> Updated website(s) as necessary.

DEPARTMENTAL REPORT

DEPARTMENT	Community Services
SUBMITTED BY	Sue Nelson
COUNCIL DATE	November 20, 2023
FOR MONTH OF	October 2023

TOPIC #1	Community Centre
	<ul style="list-style-type: none"> • A busy month with the regular users groups: Taekwondo, Gymnastics, Pickle Ball, and Indoor Walking Group; • Other rentals: Memorial Service, Library Family Time, GNP.
TOPIC #2	Parks
	<ul style="list-style-type: none"> • The new playground equipment for the Tall Timber Park was delivered and installed. Town staff started laying down the boarders and pea gravel. The playground was opened to the public on November 7th; • Preparation of the Permanent outdoor rink was commenced, ground was leveled and prepped, the concrete was poured, along with the foundations for the new lights; • The 2024 season planting designs have been completed and plant orders sent into the Greenhouse; • All the Planters and Flower beds were cleaned out for winter; • Seasonal snow removal on sidewalks and pathways ongoing.
TOPIC # 3:	Arena
	<ul style="list-style-type: none"> • The arena is booked solid for nighttime and weekend use; • Sticks n' Pucks and Public skating started after Thanksgiving along with all the adult hockey teams.



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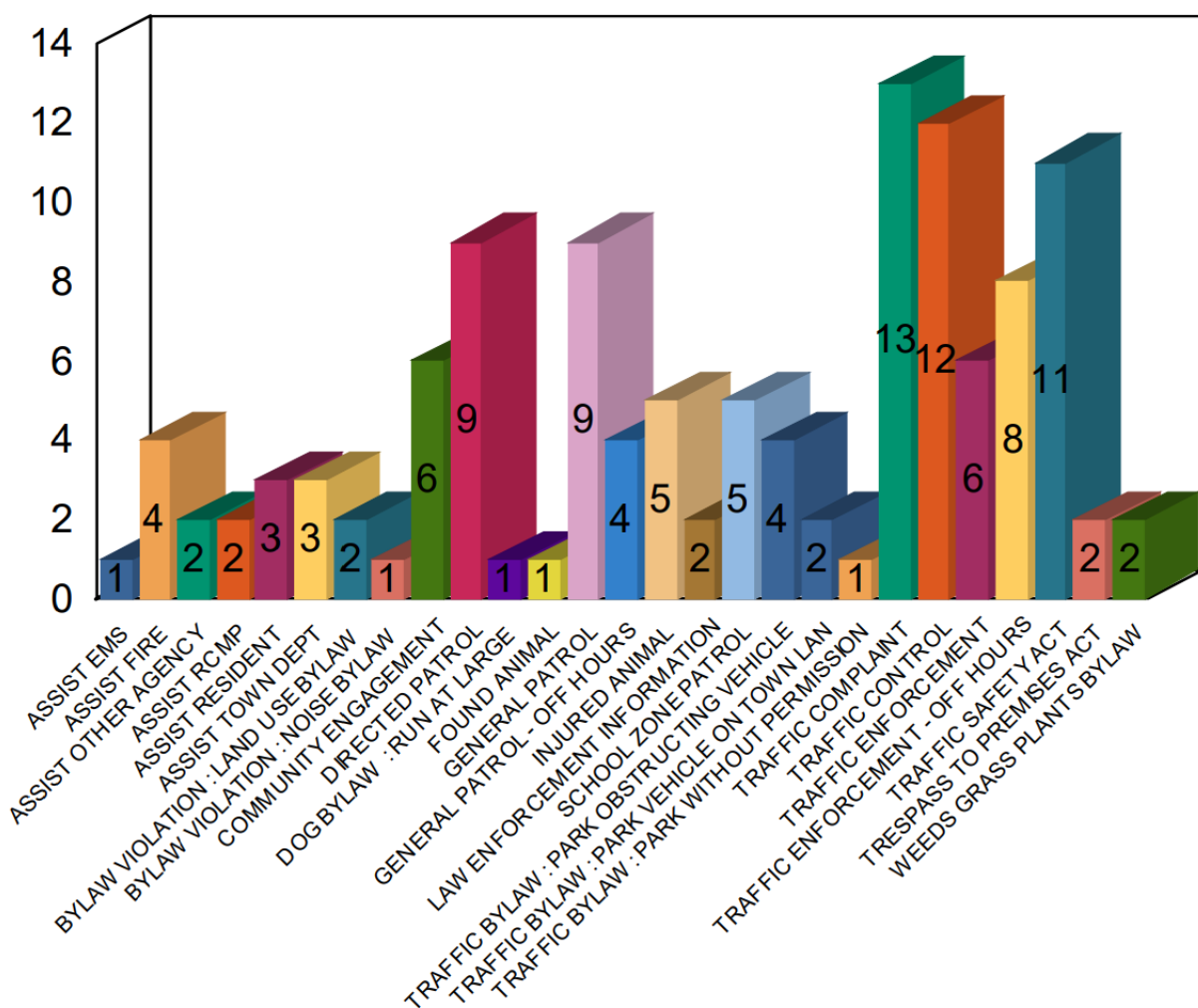
DEPARTMENTAL REPORT

DEPARTMENT	Municipal Enforcement
SUBMITTED BY	CPO Sam Zhao
DATE	2023/11/01
FOR MONTH OF	October 2023

Calls for Service – October 2023

October total – 121

Year to date total – 797





Sundre RCMP and Sundre Municipal Enforcement attended Mountain View Seniors Housing and delivered an Anti-Fraud Presentation to residents on Oct 12th 2023





Sundre Municipal Enforcement, Sundre RCMP, Chinook Arch's Victim Services attended River Valley School and delivered Halloween safety presentations from Oct 26 – Oct 31



DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
COUNCIL DATE	November 20, 2023
FOR MONTHS OF	October 2023

TOPIC #1	Highway 27 Underground Project
Progress	The excavations, valve locating, and pipe bursting of the 6-inch cast steel watermain was completed successfully.
Action	<ul style="list-style-type: none"> Pipe type was cast steel vs cast iron; Discrepancies in the Town's information will be revised for accuracy and new final drawings will be recorded; Due to the brittleness of the pipe material the bursting process was successful and without issues.
TOPIC #2	Underground Utilities Assessment
Progress	<ul style="list-style-type: none"> Consulting Engineers have identified several capital projects that will require underground infrastructure to be remediated / replaced.
Next Steps	Operations is reviewing the of scope of several capital projects.
TOPIC #3	Gas meter changeouts
Progress	<ul style="list-style-type: none"> Staff have completed 170 meters of the 324 meters required for 2023 recertification. Completion by end of 2023.
Next Steps	<ul style="list-style-type: none"> 2024 requirements are scheduled with the accreditor
TOPIC # 3:	Water leak survey
Progress	With the Hwy27 underground project leaks at 4 th street NW, 3 rd Street NW and 408 Main Ave W were found and repaired
Next Steps	Water operations/project management has noted that the existing pipe noted signs of leakage due the connectivity of pipe segments however these volumes will remain undetermined until the entire project is complete
TOPIC # 4:	Roads Winter Ops
Progress	Operators have prepared the equipment for winter road maintenance.
Next Steps	Street sanding schedules commenced in October
TOPIC # 5:	Development Design Standards
Progress	The document has been completed, including the standards for gas system installations
Next Steps	The document will be circulated to developers for comment, and an overview provided at an upcoming developers meeting.
TOPIC # 6:	Gas Utility Records and Capacity Study
Progress	The gas department has initiated the updating of 12 years of drawings for the Town's records. Completion in 2024.
Next Steps	The red-lined field drawings have been submitted to the gas engineer for scanning
TOPIC # 7:	Brookside Development
Progress	Gas staff assisting developer in the installation and completion of the shallow services for Phase 1.
Next Steps	Future connections to be completed at next development phases.



REQUEST FOR DECISION

COUNCIL DATE	November 20, 2023
SUBJECT	Council Committee Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	13.1

BACKGROUND/PROPOSAL:

Council have provided reports for Council's review and information for the month of October 2023.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock's and Councillor Anderson's and Councillor Isaac's reports for October 2023 as presented.

MOTION:

That the Town of Sundre Council accept Mayor Warnock's, Councillor Anderson's, and Councillor Isaac's reports for October 2023 as information.

ATTACHMENTS:

- 12.1a - Mayor Warnock's Report
- 12.1b – Councillor Anderson's Report
- 12.1c – Councillor Isaac's Report

Date Reviewed: November 16, 2023

Acting CAO: Linda Nebo

*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of: October 2023

Bylaw Policy Review Committee

No Meeting

Emergency Management Advisory Committee

No Meeting

Intermunicipal Collaboration Committee

No Meeting

Mountain View Senior's Housing

Date of Meeting: October 19, 2023

Regular Board Meeting Held at MVSH Olds – Agenda included: Life Lease discussion on a full rental option, Municipal requisition to be finalized and sent to each municipality, Q3 financials were reviewed and tracking well to budget. Additional items discussed were: Rent to Income, Large room fee, Provincial governments stronger foundations strategy, Needs assessment, and MVSH Board policies.

Mountain View Regional Waste Management Committee

No Meeting

Intermunicipal Planning Commission

No Meeting

Red Deer River Municipal Users Group

No Meeting

Red Deer River Watershed Alliance

No Meeting

Sundre Petroleum Operators Group

No Meeting

Sundre Wellness Advocacy Committee

Date of Meeting: October 23, 2023

Meeting held at Town of Sundre Council Chambers. Delegation attended by Primary Care Network, Doctor Ward and Doctor Chapman, giving the committee an overview of past and present initiatives that relate to Sundre and our hospital. Discussion was held on the resolution that was passed by Alberta Municipalities and the next steps. – As well discussion was held on future resolutions and the timing for 2024 to put these together.

Other Meetings in October 2023:

October 2 – Council Organizational meeting to appoint Deputy Mayor and Councillors to committees for 2023/2024.

October 2 – Regular Council Meeting – Agenda and Minutes = www.sundre.com

October 10 – Mountain View County -South McDougall Flats ASP meeting – This finalized the information required to prepare and host the open houses for public participation and comments that are required to complete the ASP to be presented to Mountain View County Council.

October 12 – Council 3 day workshop to have all the required discussions for Administration to prepare the 2024 Budget that will be presented to Council at the first meeting in December.

October 17 – Attend the Sundre Historical Society AGM held at the Museum.

October 18 – Municipal Area Partnership meeting held at Mountain View County Chambers with a option solid waste presentation and presentation of key messages to be distributed to each municipality.

October 23 – Regular Council Meeting – Agenda and Minutes – www.sundre.com

*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR ANDERSON*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of October

Bylaw Policy Review Committee

Date of Meeting:

n/a

Emergency Management Advisory Committee

Date of Meeting:

n/a

Intermunicipal Planning Commission

Date of Meeting:

n/a

Sundre & District Chamber of Commerce

Date of Meeting: October 12, 2023

Meeting held at the Visitor Information Centre (VIC)

Discussion Items:

- That the Chamber collect information about lost sales during Hwy 27 construction to forward to the province for possible compensation;
- Timeline for the installation of the new septic tank at the VIC;
- Sundown in Sundre scheduled for December 1st, special Santa event is planned.

Other:

Date of Meeting:

n/a

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR ISAAC**



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For the Month of October 2023

Bylaw Policy Review Committee

No meeting

Emergency Management Advisory Committee

No meeting

Sundre Forest Products/West Fraser

No meeting

Other Meetings in October:

October 2 at 6:00 pm - Council Meeting in Town Chambers.

October 13 - October 15 Council Workshop

October 23 at 6:00 pm - Council Meeting in Town Chambers.

October 26 - October 29 ARPA Conference 2023

October 26 - Session #1: Sport, Physical Activity, Recreation & Parks for Elected Officials Workshop / Bob Young, Mayor of Leduc. Tourism & Sports Alberta government was also there.

Since COVID - Parks & Trails, Open Spaces have become more important and used more. Municipalities should be partnering with SPAR Foundations. Leduc has and now has over 80 Kilometers of a multi-trail system. They have a bird sanctuary which the trails cover and have over 15 different types of Ducks and over 400 Pelicans.

ARPA & SPAR & Tourism & Sports of the Government of Alberta have partnered to help Municipalities. The Federal Government needs to also have a direct investment in recreation. They also spoke of the Volunteer Group, "Ever Active Schools" Leduc does a citizen survey every 2 years regarding how much citizens are happy with their recreation.

Grand Prairie Regional Recreation Master Plan. Did we not start something like that with County of Mountain View? They spoke about Public Engagement meetings; Free Hot Dogs or a Pancake Breakfast??? Grand Prairie residents can sign up for: Monthly newsletters, updates, Mayor's Report all via e-mail.

October 27 - Session # 2: Planet Youth

Planet Youth was developed in Iceland to lower substance abuse in their Country. Started in 1998 and it was at least 10 years before they could see positive outcomes in young people. In 2022 - The Primary Preventions which they put in place, they saw less pressure on their addiction centres, a dramatic reduction in smoking, drinking, and cannabis usage. One of Iceland's goals is to see families have more family time together. Having suppers together as families have shown that those people in those families have healthier health, and less health issues.

In Mexico, companies have suppers together with their employees, and families are encouraged to come and eat together as a family.

Calgary is the First to implement this model in Western Canada and they are also trying to integrate an Indigenous Parallel.

October 27 - Session # 3: Demystifying Recreation & Parks Service Level Standards

Instructors: Rob Parks & Meaghan Carey with RC Strategies. Community levels of Service first started in England in the early 1930's. How well are we meeting the needs of our residents in regard to recreation? Do we know what they need? Are they happy with what we provide, and our levels of service.

October 27 - Session # 4: Grand Prairie Regional Recreation Committee: Regional Collaboration Update

6 Municipalities, each Municipalities puts \$ to Committee, each Municipality sends 1 delegate to be on the Committee, each Municipality has 1 vote regardless of size.

October 28 - Session # 5: Connecting Communities Through Inclusive Play & Advocacy

The speakers both work for the University of Alberta and work in the "The Steadward Centre" A great facility, session mostly spoke to large Municipalities that have staff that run programs.

October 28 – one-on-one meeting with a session leader. Closing ceremonies.



REQUEST FOR DECISION

COUNCIL DATE	November 20, 2023
SUBJECT	Council Key Messages
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	13.2

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the month of October 2023 as information.

ATTACHMENTS:

12.2a Key Messages from the Office of Council for October 2023

Date Reviewed: November 16, 2023

CAO: Donde Nelson

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF OCTOBER, 2023

October 2, 2023 Organizational Meeting

Council held its annual Organizational Meeting. Councillor Jaime Marr was appointed Deputy Mayor for the months of November 2023 to June 2024, and Councillor Owen Petersen from July 2024 to February 2025.

Mayor and Councillors were appointed to various community organizations for a 1-year term.

Thank you to past Deputy Mayor Paul Isaac.

October 2, 2023 Regular Meeting of Council

Council approved a request from the Sundre Volunteer Search and Rescue Society to change the use of Grants to Organizations allocated funding from electrical and heating work to remediated of their facility's overhead door.

October 23, 2023

Council accepted the Community Peace Officer's Traffic Study of Highway 27 eastbound at 6 ST. SE as information. Periodic reports will continue to be provided to Council.

Council approved the amended 2023 and 2024 meeting calendars. Public information will be provided relating to the closure of the Town Office during Christmas week.

FROM THE DESK OF THE MAYOR

Great news!! – The Town of Sundre Boardwalk is nearing completion.

Years of planning including Environmental Assessments, Regulations, Permitting, Design, Material Selection, and many more can now be seen with such a successful barrier free boardwalk. By following these steps, we have successfully added a safe, environmentally responsible enhancement of a three-season boardwalk to our great trail system.

This will for years be a highlight to the Town of Sundre, and if you have not had the opportunity to do the 800-meter-long walk, please put it on your spring 2024 to do list, I am positive that you will not be disappointed.

It is very important for me to give thanks to the businesses that supported this project and as well a Huge Thank You to the volunteers, because without their massive contribution of time this would not have been completed.

Respectfully

Mayor Richard Warnock