



Regular Council Meeting
Town of Sundre Municipal Council Chambers
September 22, 2025
4:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing: None**
3. **Agenda – Amendments and Adoption**
 - 3.1 September 22, 2025
 - 3.2 Councillor Absence (if applicable)
4. **Adoption of Previous Minutes**
 - 4.1 September 8, 2025 Regular Meeting of Council Minutes Pg. 1
5. **Delegation:**
 - 5.1 RFD Knot's Glen Memorial Garden Pg. 6
6. **Bylaws/Policies: None**
7. **Old Business: None**
8. **New Business:**
 - 8.1 RFD 2026 FortisAlberta Franchise Fee Pg. 23
 - 8.2 RFD Request to Digitize Town's History Book Pg. 35
9. **Administration:**
 - 9.1 RFD Departmental Reports, June, July & August 2025 Pg. 51
 - 9.2 RFD WasteWater Technology Update Pg. 113
10. **Council Committee Reports:**
 - 10.1 RFD Council Committee Reports, June, July & August 2025 Pg. 114
 - 10.2 RFD Council Key Messages, June, July & August 2025 Pg. 127
11. **Council Invitations / Correspondence:** RFD Correspondence/Invitations Pg. 131
 - 11.1 Mountain View County letter dated September 12, 2025 Pg. 132
 - 11.2 Letter to APEGA Pg. 133
12. **Closed Meeting:**
 - 12.1 Advice From Officials, *Access To Information Act*, Section 29
 - 12.2 Advice From Officials, *Access To Information Act*, Section 29
13. **Adjournment**

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Regular Council Meeting Minutes
Town of Sundre
Municipal Council Chambers
September 8, 2025
4:00 P.M.

The regular meeting of the Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, September 8, 2025, commencing at 4:00 p.m.

IN ATTENDANCE: Mayor Richard Warnock
Councillor Connie Anderson
Councillor Owen Petersen
Councillor Todd Dalke
Councillor Jaime Marr
Councillor Paul Isaac

ABSENT: Councillor Chris Vardas

STAFF: Chief Administrative Officer, Linda Nelson
Director Corporate Services, Chris Albert
Director Community Development, Benazir Thaha Valencia
Legislative Executive Assistant, Betty Ann Formstone
Development Assistant, Chelsea Kruger

PUBLIC: 1

DELEGATION: Sgt. Courtney Harding, Sundre R.C.M.P. Detachment Commander

PRESS: 1

CALL TO ORDER: The meeting was called to order at 4:00 p.m., with a moment of reflection on the business of the evening.

AGENDA – AMENDMENTS AND ADOPTION:

Res. 266-08-09-25 MOVED by Councillor Isaac that the agenda be approved as presented.

CARRIED

Councillor Absence: *Councillor Vardas advised the CAO in compliance of s.14.6 of Council's Procedural Bylaw.*

ADOPTION OF THE PREVIOUS MINUTES:

Res. 267-08-09-25 MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 23, 2025 be approved as presented.

CARRIED

Res. 268-08-09-25 MOVED by Councillor Petersen that the Minutes of the Special Meeting of Council held on July 10, 2025 be accepted as presented.

CARRIED

DELEGATION:

Sundre R.C.M.P. Detachment Commander – Q1 Report

Res. 269-08-09-25 MOVED by Councillor Marr that the Town of Sundre Council thank the Detachment Commander for attending Council and accept the Sundre Provincial Community Report and Crime Statistics as information and congratulates Sgt. Harding on her promotion and appointment as detachment commander.

CARRIED

BYLAWS/POLICIES:

Bylaw 2025-11 Council Committees Bylaw, Schedule “H”, Naming Committee

Res. 270-08-09-25 MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2025-11 “Council Committees Bylaw”, by adding Schedule “H”, the Naming Committee.

CARRIED

Res. 271-08-09-25 MOVED by Councillor Petersen that the Town of Sundre give Second Reading to Bylaw 2025-11 “Council Committees Bylaw”, by adding Schedule “H”, the Naming Committee.

CARRIED

Res. 272-08-09-25 MOVED by Councillor Dalke that the Town of Sundre gives Unanimous Consent for Third and Final Reading to Bylaw 2025-11 “Council Committees Bylaw”, by adding Schedule “H”, the Naming Committee.

CARRIED

Res. 273-08-09-25 MOVED by Councillor Anderson that the Town of Sundre gives Third and Final Reading to Bylaw 2025-11 “Council Committees Bylaw”, by adding Schedule “H”, the Naming Committee.

CARRIED

OLD BUSINESS:

None

NEW BUSINESS:

Q2 Financial Reports

Res 274-08-09-25 MOVED by Councillor Isaac that the Town of Sundre Council accept the Q2 2025 Quarterly Financial Reports as information.

CARRIED

2025 Auditor Appointment

Res. 275-08-09-25 MOVED by Councillor Anderson that the Town of Sundre Council appoints KPMG as the Town’s auditors for the 2025 fiscal year.

CARRIED

FRIAA FireSmart Program Grant

Initials

Res. 276-08-09-25

MOVED by Councillor Petersen that the Town of Sundre Council support the grant application to the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program, for the purpose of implementing a vegetation management plan.

CARRIED**ADOA Proclamation***Res. 277-08-09-25*

MOVED by Councillor Isaac that the Town of Sundre Council proclaims the week of September 23rd to 26th, 2025 as Alberta Development Officers Week in the Town of Sundre, and further, that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre.

CARRIED**National Depression Screening Day***Res. 278-08-09-25*

MOVED by Councillor Dalke that the Town of Sundre Council proclaim October 9, 2025 as National Depression Screening Day in Sundre and further, that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre, and further that Council directs administration to post the proclamation on the Town's website with web link to obtain more information.

CARRIED**ADMINISTRATION:****Achievement of Land Use Planning Certificate***Res. 279-08-09-25*

MOVED by Councillor Marr that the Town of Sundre Council accept the Chief Administrative Officer's verbal report on the achievement of a member of administration as information and further, congratulate the member of administration on her achievements.

CARRIED**COUNCIL COMMITTEE
REPORTS:****Mayor's Request**

Mayor Warnock requested that each Councillor present a verbal report on their committee / board participation over the past four years at the final meeting of the current Council on October 6, 2025. This report is intended to inform all members of Council and the public about the work done on various committees and boards.

Accepted by Consensus**COUNCIL KEY MESSAGE:**

None

**COUNCIL INVITATIONS /
CORRESPONDENCE:**

Letter of Introduction, Commanding Officer Alberta R.C.M.P.

Res. 280-08-09-25

MOVED by Councillor Anderson that the Town of Sundre Council accept the letter of introduction from the new Commanding Officer of the Alberta Royal Canadian Mounted Police, Deputy Commissioner Trevor Daroux, as information.

CARRIED

Sundre & District Aquatic Society

Res. 281-08-09-25

MOVED by Councillor Marr that the Town of Sundre Council accept the letter from the Sundre & District Aquatic Society regarding the cancellation of the Triathlon as information.

CARRIED

Sundre Rodeo & Race Association

Res. 282-08-09-25

MOVED by Councillor Petersen that the Town of Sundre Council accept the letter of support to the Sundre Rodeo & Race Association as information.

CARRIED

2025 Hospital Gala Sponsorship

Res. 283-08-09-25

MOVED by Councillor Isaac that the Town of Sundre Council accept the sponsorship letter from the Sundre Hospital Futures Committee pertaining to the November 15, 2025 Gala as information.

CARRIED

Res. 284-08-09-25

MOVED by Councillor Petersen that the Town of Sundre Council directs administration to purchase 1 table of 8 at a cost of \$800.00 for the Gala on November 15, 2025, with \$426.25 drawn from Council's Discretionary Fund to Local Organizations and the balance of the funds required in the amount of \$373.75 to be drawn from the Community Services Operating Budget.

In Favour: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Marr, Councillor Isaac

Opposed: Councillor Dalke

CARRIED

CLOSED MEETING:

Res. 285-08-09-25

MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:14 p.m.

CARRIED

Mayor Warnock excused all members of the public and advised that they may leave or remain in the Council Chambers as Council retreats to the boardroom. There are no Motions of Council expected, and that at this time the Live Stream is ending.

Regular Council Minutes – September 8, 2025

Mayor Warnock called a break at 5:14 p.m.

Mayor Warnock reconvened the Closed Meeting at 5:20 p.m.

The following were in attendance for the Closed Meeting:

Chief Administrative Officer, Linda Nelson

Topic of Closed Meeting

12.1 Advice from Officials, *Access To Information Act, Section 29*

Res. 286-08-09-25

MOVED by Councillor Dalke that Council return to an open meeting at 6:40 p.m.

CARRIED

ADJOURNMENT

Res. 287-08-09-25

MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:41 p.m.

CARRIED

These Minutes approved this 22nd Day of September 2025.

Mayor, Richard Warnock

Chief Administrative Officer, Linda Nelson

Initials



REQUEST FOR DECISION

COUNCIL DATE September 8, 2025
SUBJECT RFD Delegation - Knot's Glen Memorial Garden
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 5.1

BACKGROUND/PROPOSAL:

A Sundre resident has requested to address Council regarding Knot's Glen Memorial Park.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES: Knots Glen Memorial Garden History:

Initiated by a Sundre resident and supported by the Sundre Palliative Care Association, plans to create a memorial park commenced in the spring of 2020. The memorial park is located on a parcel of land that was donated to the Town by the Knot Family circa 1958-1959. The land, was to remain in its natural state and not to be used for residential development. With support of Town staff, local businesses and volunteer labour, the land was cleared, fencing was installed, fresh fill brought in and grass seed was planted. Trees were planted, and a local artist carved the memorial stone, and cement pads for the stone and benches were installed. Today, through the Palliative Care Association, in memory of a loved one, a tree can be purchased and planted.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan Pillar 2 Community Wellness

ADMINISTRATION RECOMMENDATIONS:

That Council accept the information pertaining to Knot's Glen Memorial Park as information.

COSTS/FUNDING:

n/a

MOTION:

That the Town of Sundre Council accept the information pertaining to Knot's Glen Memorial Park as information.

Date Reviewed: September 15, 2025

CAO: 

REQUEST FOR NAME CHANGE

KNOTTS GLEN MEMORIAL PARK

TO

MARTY BUTTS MEMORIAL PARK



Aerial view of the Park

Sempur Memento – Always Remember





The beginning
Stages.....
Marty hard
at work



Fencing groundwork



Fencing
complete



Pathways and Gate



Project
completion



1970 - 2024

Who was Marty Butts ?

- ❖ Born and raised in Sundre
- ❖ Exemplary First Responder
- ❖ A trusted leader amongst his peers
- ❖ Dedicated to the safety and wellbeing of this community
- ❖ Compassionate family man and community member

In summary, Marty was best known for his affiliation with the fire department. However, apart from this he earned the admiration of the people of Sundre by reason of his demeanor, his love of and service to his Community.

He set an example that we should all live by.

Justification for Request

- Marty dedicated his life to the service of this community
- Marty was largely responsible for the building of the park
- There was overwhelming community response for this request
- Family is in full support
- This bears no cost to the town or its tax payers

COMMUNITY RESPONSE

The following are a sampling of comments offered when community members were asked what they thought of the project.

“Marty was an avid supporter of this community and this is a lovely way to recognize him.”

“This would be an amazing way to recognize and remember him.”

“I truly believe it’s a great way to show respect and recognition for Marty Butts.”

“A great idea and a wonderful way to honor a man who was community oriented.”

“This is an awesome idea
and needs to happen.”

“This is a beautiful way to
have a tribute to Marty.”



Marty Butts Memorial Park



REQUEST FOR DECISION

COUNCIL DATE: September 22, 2025
SUBJECT: FortisAlberta Franchise Fee for 2026
ORIGINATING DEPARTMENT: Corporate Services
AGENDA ITEM: 8.1

BACKGROUND/PROPOSAL:

Every year FortisAlberta requests every municipality that has a Franchise Agreement to respond in writing with their decision to either increase, decrease, or keep their franchise fee the same. For a change in the franchise fee to be implemented for January 1, 2026, FortisAlberta must be notified of the fee change by November 7, 2025. The Town must advertise the fee change for two consecutive weeks. Therefore, Council must approve any change in the franchise fee by the October 6, 2025 Regular Council Meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See Report to Council for further details

ALIGNMENT WITH STRATEGIC PRIORITIES:

This Item supports Council's Strategic Plan Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends Council maintain the Fortis Franchise Fee at 12% for 2026. Such a decision is estimated to have an additional \$0.09/month and \$1.08/year impact on the average residential bill and an increase of revenue to the Town in the amount of \$6,868, which are a result of estimated increases to the Fortis rates.

COSTS/SOURCE OF FUNDING:

See Report to Council for further details

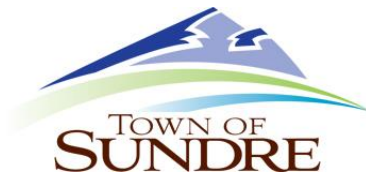
MOTION:

The Town of Sundre Council maintain the Fortis Franchise Fee at 12% effective January 1, 2026.

Attachments: Report to Council, Franchise Fees & Caps, Fee Estimates

Date Reviewed: September 15, 2025

CAO: Linda Nelson



REPORT TO COUNCIL

COUNCIL DATE: September 22, 2025

SUBJECT: Fortis Alberta Franchise Fee for 2026

ORIGINATING DEPARTMENT: Corporate Services

AGENDA ITEM: 8.1a

BACKGROUND/PROPOSAL:

Every year Fortis Alberta requests every municipality that has a Franchise Agreement to respond in writing with their decision to either increase, decrease, or keep their franchise fee the same. For a change in the franchise fee to be implemented for January 1, 2026, FortisAlberta must be notified of the fee change by November 7, 2025. The Town must advertise the fee change for two consecutive weeks. Therefore, Council must approve any change in the franchise fee by the October 6, 2025 Regular Council Meeting.

The current rate for the Town of Sundre is 12.0%. Council, in approving the rate for 2025, passed the following Motion No. 321-07-10-24:

“MOVED by Councillor Marr that the Town of Sundre Council maintain the FortisAlberta Franchise Fee at 12% effective January 1, 2025”.

As per Article 5 of the Electric Distribution System Franchise Agreement, the Town of Sundre has the option to adjust the franchise fee percentage annually upon written notice to FortisAlberta. The percentage increase must not go over the agreement’s current cap which is 20%, as was determined by Council during negotiations of the FortisAlberta franchise agreement in April 2013.

In 2013 budget discussions, during budget parameter setting, Council chose to have the franchise fee directly offset taxes rather than being used for specific projects and set the fee at 5%. The franchise fee remained the same until the September 28, 2015 Council meeting when Council increased the rate to 7% for the 2016 fiscal year. The franchise fee, was further adjusted to 8% for the 2017 fiscal year, then to 9% for the 2018 and 2019, to 10% for 2020, 2021, 2022 and 2023, and finally to 12% for 2024 and 2025.

For comparison purposes, the 2025 franchise fee for each of the five municipalities within Mountain View County are as follows:

Carstairs – 10.0% effective Jan 01/15
Didsbury - 17.0% effective Jan 01/16
Crossfield - 17.0% effective Jan 01/23
Sundre – 12.0% effective Jan 01/24

Cremona – 10.0% effective Jan 01/16
Olds – 20.0% effective Jan 01/25
Caroline – 12.0% effective Jan 01/21

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Council has the opportunity to increase, decrease or maintain the fee the same as long as it does not exceed the 20% cap established in the franchise agreement with FortisAlberta.

Currently, the Town is averaging approximately \$26,000 per month or \$312,000 for the year. Utilizing the Franchise Fee Calculator provided by FortisAlberta the amount of revenues raised for 2026, if the Franchise Fee were left unchanged, will be approximately \$320,000. One philosophical purpose of implementing a franchise fee would be to achieve a return on investment from third-party utilities for the use of municipal assets and agreements, such as land and right of ways. An additional philosophy is the diversification of municipal revenue streams, which would thereby help reduce the required property tax burden and allow for revenue to be generated from entities that would be exempt from municipal property taxes.

To assist Council in determining the impact of the franchise fee on the average residential bill the following estimates were developed utilizing the FortisAlberta Franchise Fee Calculator. Currently, the 12% 2025 Franchise Fee impacts the average bill by \$9.41/month or \$112.89/year

<u>Estimated Fee</u>	<u>Estimated Town Revenue</u>	<u>Additional Average Bill Impact</u>
11%	\$293,282	less \$0.70/month or \$8.40/year
11.5%	\$306,613	less \$0.31/month or \$3.72/year
12%	\$319,944	\$0.09/month or \$1.08/year
12.5%	\$333,275	\$0.48/month or \$5.76/year
13%	\$346,606	\$0.88/month or \$10.56/year

ALIGNMENT WITH STRATEGIC PRIORITIES:

This supports Council's strategic pillar of Sustainable & Responsible Governance

ADMINISTRATIVE RECOMMENDATION:

Administration recommends Council maintain the Fortis Franchise Fee at 12% for 2026. Such a decision is estimated to have an additional \$0.09/month and \$1.08/year impact on the average residential bill and an increase of revenue to the Town in the amount of \$6,868, which are a result of estimated increases to the Fortis rates.

COSTS/SOURCE OF FUNDING:

There is no cost as the Franchise Fee generates revenues for the Town.

ATTACHMENTS:

11.50% Franchise Fee Calculation and Residential Bill Impact
12.00% Franchise Fee Calculation and Residential Bill Impact
12.50% Franchise Fee Calculation and Residential Bill Impact
2025 Franchise Fees for All Municipalities

MUNICIPAL FRANCHISE FEE RIDERS

Availability: Effective for all consumption, estimated or actual, on and after the first of the month following Commission approval, the following franchise fee riders apply to each rate class.

Price Adjustment:

A percentage surcharge per the table below will be added to the total distribution tariff, including both the transmission and distribution charges, and excluding any Riders, calculated for every Point of Service within each Municipality and will be billed to the applicable Retailer.

FortisAlberta will pay to each Municipality each month, in accordance with the franchise agreements between FortisAlberta and the Municipalities or an agreement with a non-municipality, the franchise fee revenue collected from the Retailers.

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0002	Acme	3%	2013/07/01	02-0040	Bowden	15%	2017/01/01
01-0003	Airdrie	20%	2021/04/01	03-0041	Boyle	20%	2021/01/01
03-0005	Alix	8.50%	2019/01/01	03-0042	Breton	20%	2015/01/01
03-0004	Alberta Beach	8%	2021/01/01	01-0043	Brooks	14%	2021/01/01
03-0007	Amisk	0%	2014/01/01	02-0044	Bruderheim	4%	2024/04/01
02-0011	Athabasca	20%	2024/01/01	02-0047	Calmar	20%	2013/07/01
04-0009	Argentia Beach	0%	2017/01/01	01-0048	Camrose	18%	2025/04/01
03-0010	Arrowwood	12%	2015/07/01	02-0050	Canmore	16%	2024/01/01
02-0387	Banff	8%	2025/01/01	03-0054	Carmangay	15%	2021/01/01
07-0164	Banff Park	6%	2025/01/01	03-0055	Caroline	12%	2021/01/01
03-0363	Barnwell	15%	2025/01/01	02-0056	Carstairs	10%	2015/01/01
03-0013	Barons	5%	2015/04/01	03-0061	Champion	15%	2015/04/01
02-0014	Barrhead	14%	2023/04/01	03-0062	Chauvin	11%	2016/01/01
02-0016	Bashaw	2%	2021/01/01	01-0356	Chestermere	11.50%	2014/01/01
02-0017	Bassano	14.40%	2019/01/01	03-0064	Chipman	0%	2016/01/01
03-0018	Bawlf	9%	2025/01/01	02-0065	Claresholm	7%	2025/01/01
01-0019	Beaumont	17.25%	2020/01/01	03-0066	Clive	11%	2023/01/01
03-0022	Beiseker	3.50%	2019/01/01	03-0068	Clyde	18%	2024/01/01
02-0024	Bentley	10%	2019/01/01	02-0069	Coaldale	20%	2025/04/01
04-0026	Betula Beach	0%	2017/01/01	02-0360	Coalthurst	7.5%	2023/01/01
03-0029	Bittern Lake	8%	2025/01/01	02-0070	Cochrane	17%	2020/01/01
02-0031	Blackfalds	20%	2013/10/01	03-0076	Coutts	3%	2017/01/01
02-0034	Bon Accord	19%	2022/01/01	03-0077	Cowley	5%	2016/01/01
02-0039	Bow Island	17%	2024/01/01	03-0078	Cremona	10%	2016/01/01
				02-0079	Crossfield	17%	2023/01/01

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
09-0361	Crowsnest Pass	16%	2016/01/01	02-0188	Killam	10%	2024/01/01
04-0080	Crystal Springs	0%	2016/01/01	01-0194	Lacombe	17.63%	2024/01/01
03-0081	Czar	5%	2013/10/01	04-0196	Lakeview	2%	2016/01/01
02-0082	Daysland	10%	2024/01/01	02-0197	Lamont	7.50%	2020/01/01
02-0086	Devon	18.50%	2025/01/01	04-0378	Larkspur	3%	2020/04/01
02-7662	Diamond Valley	10%	2023/01/01	01-0200	Leduc	16%	2014/01/01
02-0088	Didsbury	17%	2016/01/01	02-0202	Legal	20%	2024/01/01
02-0091	Drayton Valley	13.40%	2025/01/01	03-0207	Lomond	15%	2017/01/01
03-0093	Duchess	15%	2018/01/01	03-0208	Longview	17%	2017/01/01
02-0095	Eckville	10%	2015/01/01	03-0209	Lougheed	8%	2025/01/01
03-0096	Edberg	13%	2021/01/01	02-0211	Magrath	15%	2023/01/01
03-0097	Edgerton	15%	2022/01/01	04-0210	Ma-Me-O Beach	0%	2016/01/01
02-0100	Edson	4.70%	2024/01/01	02-0215	Mayerthorpe	14.75%	2025/01/01
03-0109	Ferintosh	11%	2016/01/01	04-0359	Mewatha Beach	2%	2016/10/01
03-0112	Foremost	7%	2016/01/01	02-0218	Milk River	12%	2017/01/01
02-0115	Fort Macleod	15%	2018/10/01	02-0219	Millet	18%	2024/01/01
01-0117	Fort Saskatchewan	0%	2013/10/01	03-0220	Milo	20%	2017/01/01
02-0124	Gibbons	10%	2013/01/01	02-0224	Morinville	20%	2013/07/01
03-0128	Glenwood	5%	2022/04/01	04-0230	Nakamun Park	0%	2013/10/01
04-0129	Golden Days	0%	2017/01/01	02-0232	Nanton	9%	2019/01/01
02-0135	Granum	0%	2024/02/01	02-0236	Nobleford	5%	2023/01/01
04-0134	Grandview	0%	2016/01/01	03-0233	New Norway	6%	2009/01/01
04-0138	Gull Lake	0%	2016/01/01	04-0237	Norglenwold	5%	2015/01/01
04-0358	Half Moon Bay	0%	2021/01/01	04-0385	Norris Beach	0%	2016/01/01
02-0143	Hardisty	9.50%	2021/01/01	02-0238	Okotoks	20%	2021/01/01
03-0144	Hay Lakes	9%	2021/01/01	02-0239	Olds	20%	2025/01/01
02-0148	High River	20%	2015/07/01	02-0240	Onoway	10.50%	2024/01/01
03-0149	Hill Spring	5%	2014/01/01	04-0374	Parkland Beach	0%	2015/01/01
02-0151	Hinton	11.73%	2022/01/01	02-0248	Penhold	19%	2014/01/01
03-0152	Holden	4%	2016/01/01	02-0249	Picture Butte	11%	2022/01/01
03-0153	Hughenden	5%	2016/01/01	02-0250	Pincher Creek	20%	2024/01/01
03-0154	Hussar	12.50%	2017/01/01	04-0253	Point Alison	0%	2017/01/23
02-0180	Innisfail	18%	2025/04/01	04-0256	Poplar Bay	0%	2016/01/01
03-0182	Irma	20%	2015/01/01	02-0257	Provost	20%	2015/01/01
02-0183	Irricana	8%	2023/05/01	02-0261	Raymond	16%	2022/01/01
04-0185	Island Lake	0%	2016/01/01	02-0265	Redwater	10%	2023/04/01
04-0186	Itaska Beach	0%	2017/10/01	02-0266	Rimbey	20%	2022/01/01
04-0379	Jarvis Bay	0%	2015/10/08	02-0268	Rocky Mtn House	16.80%	2025/01/01
04-0187	Kapasiwin	0%	2018/04/01	03-0270	Rockyford	7%	2024/01/01

Muni Code	Municipality	Rider	Effective	Muni Code	Municipality	Rider	Effective
03-0272	Rosemary	15.50%	2023/01/01	02-0310	Sylvan Lake	18%	2023/01/01
04-0273	Ross Haven	0%	2016/01/01	02-0311	Taber	18%	2020/07/01
03-0276	Ryley	3%	2016/01/01	02-0315	Thorsby	20%	2014/01/01
04-0279	Seba Beach	4%	2014/01/01	02-0318	Tofield	5%	2015/01/01
02-0280	Sedgewick	12%	2025/01/01	04-0324	Val Quentin	0%	2016/01/01
04-0283	Silver Sands	3%	2018/01/01	02-0326	Vauxhall	8%	2022/01/01
04-0369	South Baptiste	0%	2005/05/01	02-0331	Viking	8%	2013/01/01
04-0288	South View	3%	2019/01/01	02-0333	Vulcan	20%	2013/10/01
03-0099	Spring Lake, V.	0%	2025/04/01	03-0364	Wabamun	10%	2017/01/01
01-0291	Spruce Grove	20%	2016/01/01	02-0335	Wainwright	12%	2024/01/01
01-0292	St. Albert	15%	2023/01/01	07-0159	Waterton Park	8%	2018/10/01
03-0295	Standard	4%	2024/04/01	03-0338	Warburg	10%	2015/01/01
02-0297	Stavely	6%	2021/01/01	03-0339	Warner	7%	2024/01/01
03-0300	Stirling	12%	2019/01/01	04-0344	West Cove	3%	2025/01/01
02-0301	Stony Plain	20%	2013/01/01	02-0345	Westlock	16.25%	2024/01/01
09-0302	Strathcona County	0%	TBD	01-0347	Wetaskiwin	18%	2024/01/01
02-0303	Strathmore	20%	2020/07/01	04-0371	Whispering Hills	5%	2016/10/01
03-0304	Strome	9%	2022/01/01	02-0350	Whitecourt	5.34%	2025/01/01
02-0307	Sundre	12%	2024/01/01	04-0354	Yellowstone	13%	2025/01/01
04-0386	Sunrise Beach	0%	2018/01/01				
04-0308	Sunset Point	10%	2017/01/01				

8.1c

2025 Current Franchise Fee		12.00%
Franchise Fee Cap		20%
2025 Estimated Revenue \$		313,076
2026 Estimated Franchise Fee Revenue if your Franchise Fee remains the same \$		319,944
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2026 Proposed Franchise Percentage		11.50%
2026 Estimated Franchise Fee Revenue if your Percentage is changed \$		306,613
Difference in Franchise Fees Collected from 2025 to 2026 with Proposed D&T Rate Changes.		
		\$ (6,463)

Please note: All proposed changes are estimated and have not been approved by the Alberta Utilities Commission (AUC). The Distribution Tariff revenues shown are estimates only, and will change dependent on several factors, including but not limited to; fluctuations in the number of customer sites within the municipality and/or the electricity usage increasing or decreasing, and changes to the Transmission or Distribution rates, which are impacted by current economic conditions, weather, etc.



Franchise Fee Estimating Tool is For Information Purposes Only
 This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption **625 kWh**
 Billing Period **30 Days**

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2025) Distribution Tariff Estimated Rate Filing) Based on Current 12% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$	0.076776	625 kWh	\$47.99
Basic Daily Charge	\$	1.013751	30 Days	\$30.41
				<u>\$78.40</u>

Current Franchise Fee		12.00%		\$9.41
		GST	5.0%	\$4.39
				<u><u>\$92.20</u></u>

Current Annual Franchise Fee Costs: \$9.41 * 12 = \$112.89

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2026 Estimated Distribution Tariff) Based on NEW 11.5% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$	0.076717	625 kWh	\$47.95
Basic Daily Charge*	\$	1.040007	30 Days	\$31.20
				<u>\$79.15</u>

Estimated Proposed Franchise Fee		11.50%		\$9.10
		GST	5.0%	\$4.41
				<u><u>\$92.66</u></u>

Proposed Annual Franchise Fee Cost: \$9.1 * 12 = \$109.22

*** Includes estimated Rate changes.**

2025 Current Franchise Fee		12.00%
Franchise Fee Cap		20%
2025 Estimated Revenue \$		313,076
2026 Estimated Franchise Fee Revenue if your Franchise Fee remains the same \$		319,944
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2026 Proposed Franchise Percentage		12.00%
2026 Estimated Franchise Fee Revenue if your Percentage is changed \$		319,944
Difference in Franchise Fees Collected from 2025 to 2026 with Proposed D&T Rate Changes.		
		\$ 6,868

Please note: All proposed changes are estimated and have not been approved by the Alberta Utilities Commission (AUC). The Distribution Tariff revenues shown are estimates only, and will change dependent on several factors, including but not limited to; fluctuations in the number of customer sites within the municipality and/or the electricity usage increasing or decreasing, and changes to the Transmission or Distribution rates, which are impacted by current economic conditions, weather, etc.



Franchise Fee Estimating Tool is For Information Purposes Only

This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption **625 kWh**
Billing Period **30 Days**

Existing (Current) Typical Residential Customer Monthly Costs

Rate 11 (Effective Jan.1, 2025) Distribution Tariff Estimated Rate Filing) Based on Current 12% Franchise Fee

Delivery Service Charge

All kWh Delivered	\$	0.076776	625 kWh	\$47.99
Basic Daily Charge	\$	1.013751	30 Days	\$30.41
				<u>\$78.40</u>

Current Franchise Fee		12.00%	\$9.41
	GST	5.0%	\$4.39
			<u>\$92.20</u>

Current Annual Franchise Fee Costs: \$9.41 * 12 = \$112.89

Proposed Residential Customer Monthly Costs

Rate 11 (Proposed January 2026 Estimated Distribution Tariff) Based on NEW 12% Franchise Fee

Delivery Service Charge

All kWh Delivered*	\$	0.076717	625 kWh	\$47.95
Basic Daily Charge*	\$	1.040007	30 Days	\$31.20
				<u>\$79.15</u>

Estimated Proposed Franchise Fee		12.00%	\$9.50
	GST	5.0%	\$4.43
			<u>\$93.08</u>

Proposed Annual Franchise Fee Cost: \$9.5 * 12 = \$113.97

*** Includes estimated Rate changes.**

2025 Current Franchise Fee		12.00%
Franchise Fee Cap		20%
2025 Estimated Revenue \$		313,076
2026 Estimated Franchise Fee Revenue if your Franchise Fee remains the same \$		319,944
Franchise Fee Calculator Changes:		
Yellow area is to calculate different franchise fee.		
2026 Proposed Franchise Percentage		12.50%
2026 Estimated Franchise Fee Revenue if your Percentage is changed \$		333,275
Difference in Franchise Fees Collected from 2025 to 2026 with Proposed D&T Rate Changes.		
		\$ 20,199

Please note: All proposed changes are estimated and have not been approved by the Alberta Utilities Commission (AUC). The Distribution Tariff revenues shown are estimates only, and will change dependent on several factors, including but not limited to; fluctuations in the number of customer sites within the municipality and/or the electricity usage increasing or decreasing, and changes to the Transmission or Distribution rates, which are impacted by current economic conditions, weather, etc.



Franchise Fee Estimating Tool is For Information Purposes Only
 This tool is designed for the municipalities to estimate the monthly charges based on a sample fee.

Consumption **625 kWh**
 Billing Period **30 Days**

Existing (Current) Typical Residential Customer Monthly Costs				
<u>Rate 11 (Effective Jan.1, 2025) Distribution Tariff Estimated Rate Filing) Based on Current 12% Franchise Fee</u>				
Delivery Service Charge				
All kWh Delivered	\$	0.076776	625 kWh	\$47.99
Basic Daily Charge	\$	1.013751	30 Days	\$30.41
				<u>\$78.40</u>
Current Franchise Fee		12.00%		\$9.41
		GST	5.0%	<u>\$4.39</u>
				<u>\$92.20</u>
Current Annual Franchise Fee Costs: \$9.41 * 12 = \$112.89				

Proposed Residential Customer Monthly Costs				
<u>Rate 11 (Proposed January 2026 Estimated Distribution Tariff) Based on NEW 12.5% Franchise Fee</u>				
Delivery Service Charge				
All kWh Delivered*	\$	0.076717	625 kWh	\$47.95
Basic Daily Charge*	\$	1.040007	30 Days	\$31.20
				<u>\$79.15</u>
Estimated Proposed Franchise Fee		12.50%		\$9.89
		GST	5.0%	<u>\$4.45</u>
				<u>\$93.49</u>
Proposed Annual Franchise Fee Cost: \$9.89 * 12 = \$118.72				
* Includes estimated Rate changes.				



REQUEST FOR DECISION

COUNCIL DATE	September 22, 2025
SUBJECT	RFD Request to Digitize Town's History Book
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

The University of Alberta Library is seeking permission to digitize of the Town's History Book "The Little Town That Could". The book is protected by copyright owned by the Town of Sundre.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The title for the history book "The Little Town that Could" was approved by Council at a regular meeting held on October 9, 2007. With the assistance of Western Wordsmith Graphics and Prose, the author, Daryl Mary Smith, prepared the book for publication by Friesens Corporation. Copyright was registered in 2008. Copyright protects original creative works.

For the University of Alberta Library to digitize the book, Council as the "owner" of the copyright must give permission. The U of A Library has provided reasonable grounds to digitize the book, and has included with their letter a Creative Commons License form to be completed and submitted. An Attribution-NonCommercial-NoDerivatives License would be the most appropriate (*this license is the most restrictive of the six main licenses, only allowing others to download works and share them with others as long as they credit the author or copyright holder, but they cannot change the works in any way or use the works commercially*).

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan Pillar 5, Sustainable and Responsible Governance.

ADMINISTRATION RECOMMENDATIONS:

That Council grant permission to the University of Alberta Library to digitize the Town's history book "The Little Town that Could", under an Attribution-NonCommercial-No Derivatives License (CC BY-NC-ND); and further, that Council authorizes the Chief Administration Officer to sign and submit the required documents to the University of Alberta Library.

COSTS/FUNDING:

n/a

MOTION:

That the Town of Sundre Council grant permission to the University of Alberta Library to digitize the Town's history book "The Little Town that Could", under an Attribution-NonCommercial-No Derivatives License (CC BY-NC-ND); and further that Council authorizes the Chief Administration Officer to sign and submit the required documents to the University of Alberta Library.

ATTACHMENTS:

U of A Letter and Background Information

Date Reviewed: September 15, 2025

CAO: Linda Nelson

From: **Digitization at UAlberta Library** <digitization@ualberta.ca>
Date: Fri, Sep 12, 2025 at 12:47 PM
Subject: Question About "The Little Town That Could"
To: <townmail@sundre.com>

8.2a

Hello,

I am attempting to contact the rights-holder for *Daryl Mary Smith. The Little Town That Could. Sundre, Alta : Town of Sundre, 2008.*

The University of Alberta is seeking permission from the rights-holder to digitize this community history and to make it available to the public.

The University of Alberta Library hosts a number of important locally digitized collections that support the research needs of our academic community and the general public. As a part of these activities, we've identified *The Little Town That Could* as being important to the educational mission of the University, and we would like to digitize it and make it available online.

Given that we believe the above title to be protected by copyright, we are looking to identify the copyright holder. We are seeking permission to digitize the title(s) for Internet distribution in image and text formats. This permission would be non-exclusive and perpetual. The digitized version of the title will be made available via the Internet, and will include a copyright notice and indicate that it has been digitized and made available with the expressed permission of the rights-holder.

If you are the rights-holder, please review the attached Permission Form and let me know if you have any questions or concerns, or if you require any additional information. If you are not the rights-holder, any information you can provide about the rights-holder would be appreciated.

Sincerely,
Mahira

Digital Production & Digitization Services
University of Alberta Library
digitization@ualberta.ca



The University of Alberta respectfully acknowledges
that we are situated on Treaty 6 territory, traditional
lands of First Nations and Métis people.

♦ Community History UA Permission 2025_The Little Town.pdf
!!J 84K



In reference to the following title(s):

Daryl Mary Smith. The Little Town That Could. Sundre, Alta : Town of Sundre, 2008.

I, _____, as copyright holder or licensee with the authority to grant copyright permissions for the aforementioned title(s).

I/We give irrevocable permission to digitize and make publicly and permanently available the materials created by the party named above in order that the digital copies be preserved and made available to individuals via the Internet and other non-commercial means as may be required for preservation and long-term access.

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- ☐ Attribution-NonCommercial-ShareAlike ([CC BY-NC-SA](#))
- ☐ Attribution-NonCommercial-NoDerivs ([CC BY-NC-ND](#))

Signature of Copyright Holder

Printed or Typed Name of Copyright Holder

Date of Signature

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The Little Town that Could



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Library and Archives Canada Cataloguing in Publication

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112 - 1st Street NW
Sundre, Alberta
T0M 1X0



Town of Sundre Acknowledgements:

In 2009, as Sundre celebrates its 100th Anniversary as an official community, the Town of Sundre pays tribute to all those individuals and organizations in the past who, through their hard work, dedication and vision, contributed to the vibrant community we all enjoy today.



We extend our appreciation and thanks to **Alberta Historical Resources Foundation – Heritage Preservation Partnership Program** for awarding us the research and publishing grants that helped us to proceed with and complete this project, and for their commitment to preserving the history of all Alberta communities.

Thank you also to **Marcia Humphreys & Marilyn Halvorson** for the many hours of editing and proof reading, and to **Annette Rose** for coming up with the perfect title for a book about the challenges of Sundre's past.

We acknowledge and thank **the many individuals and groups** living in and around Sundre who, in many special ways, have contributed to the publication of this history book. With your knowledge, memories and cooperation, you have given our community a connection to the past that will endure through all the years of the future.

Author's Acknowledgements:

Writing Sundre's History has been an inspiring, exciting, and very satisfying experience for me and I couldn't have done it without the generous assistance of many individuals. With a book such as this, the author is merely an instrument through which the people record their stories and it has given me great pleasure to spend the past two years collecting and recording your stories of Sundre's past. So many of you have welcomed me into your homes, offering me the same hospitality and warmth that your pioneering parents and grand-parents brought to this district so many years ago.

I have included the names of all contributors in the Bibliography at the back of this book. Those who have contributed in a major way have been included in a special photo section. I hope all of you will accept my most grateful thanks for the various ways that you have shared your knowledge, your memories and your photographs. I have learned from you and have very much enjoyed the experience.

My special thanks are extended to the 2004-2007 Town of Sundre Council and Staff for recognising the importance of having an extensive written record of Sundre's history and for granting me the privilege of writing it.

Sincerely, Daryl M. Smith

Note: Most photographs without credits are the property of the author.



Town of Sundre

REQUEST FOR DECISION

COUNCIL DATE: October 9, 2007

AGENDA ITEM: 3.2

SUBJECT: Naming of the History Book

ORIGINATING DEPARTMENT: Chief Administrative Office

RECOMMENDED ACTION:

That the Town of Sundre name the history book "The Little Town that Could" as submitted by Annette Rose

BACKGROUND/PROPOSAL:

Council requested that Administration advertise to receive entries from the public for the title of the history book.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

COSTS/SOURCE OF FUNDING:

ATTACHMENTS:

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Jacqui Hager

Date: September 27, 2007

Approved By:

Date: October 4, 2007

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA HELD TUESDAY, OCTOBER 9, 2007 IN COUNCIL CHAMBERS.

PRESENT

Mayor R. Cummings, Councillors J. Brosh, A. Clews, N. Savage-Howe, G. Taylor, and P. Toone

ABSENT

Councillor J. Henze

STAFF PRESENT

N. Bartholow, Chief Administrative Officer
W. Watson-Neufeld, Director of Corporate Services
J. Hager, Executive Assistant

OTHERS PRESENT

Dan Singleton, Sundre Round Up

CALL TO ORDER

Mayor R. Cummings called the meeting to order at 7:01 p.m.

APPROVAL OF AGENDA

314/07 Councillor P. Toone moved to approve the agenda as amended. CARRIED

ADOPTION OF MINUTES

315/07 Councillor A. Clews moved to adopt the minutes of the September 17, 2007 Regular Council Meeting as presented. CARRIED

BUSINESS ARISING FROM THE MINUTES

CPO Policy 202

316/07 Councillor N. Savage-Howe moved to approve the revised Community Peace Officer Municipal Complaint and Reporting System Policy 202. CARRIED

Naming of the History Book

317/07 Councillor P. Toone moved to name the history book "The Little Town that Could" as submitted by Annette Rose. CARRIED

Letter to TELUS

318/07 Councillor J. Brosh moved to draft a letter to AUMA with the Town's concerns regarding the unsightly utility presence owned by TELUS. CARRIED

BYLAWS

C&D Waste Management Bylaw No. 856

A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA FOR THE PURPOSE OF REDUCING WASTE GENERATED AND LANDFILLED THROUGH CONSTRUCTION AND DEMOLITION PROCESSES

319/07 Councillor A. Clews moved that Bylaw No. 856 receive first reading. CARRIED

Events Bylaw No. 855

A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO PROVIDE FOR THE REGULATION AND CONTROL OF PUBLIC PLACES, PUBLIC EVENTS AND EXTENDED DANCE EVENTS WITHIN THE TOWN OF SUNDRE

320/07 Councillor N. Savage-Howe moved that Bylaw No. 855 receive first reading. CARRIED

321/07 Councillor J. Brosh moved that Bylaw No. 855 receive second reading. CARRIED

322/07 Councillor P. Toone moved that Bylaw No. 855 is presented for third reading. CARRIED UNANIMOUSLY

PC

COUNCIL MINUTES – October 9, 2007

323/07 Councillor A. Clews moved that Bylaw No. 855 receive third reading. CARRIED

NEW BUSINESS**History Book Update**

A report provided by Daryl Smith, author of the history book, to update Council on the progress of the history book from its inception and over the last few months.

Council received this report for information.

Governance Meetings

324/07 Councillor G. Taylor moved that the Town reschedule the Monday, October 15, 2007 Town Management and Governance Meeting for Monday, October 22, 2007. CARRIED

Parkland Regional Library Budget

325/07 Councillor A. Clews moved to approve the Parkland Regional Library 2008-2010 Budget as presented. CARRIED

SCC Rental Fee for the Candidates Forum

326/07 Councillor N. Savage-Howe moved to waive the rental fee of the Sundre Community Centre Auditorium on Thursday, October 4, 2007 from 7:00 to 9:00 p.m. for the Candidate's Forum hosted by the Sundre & District Chamber of Commerce. CARRIED

Policy 102 Code of Ethics

327/07 Councillor N. Savage-Howe moved to adopt Policy 102. CARRIED

Policy 103 Confidentiality

328/07 Councillor G. Taylor moved to adopt Policy 103. CARRIED

Policy 104 Employee Selection

329/07 Councillor A. Clews moved to adopt Policy 104. CARRIED

Policy 408 Tangible Capital Assets

330/07 Councillor J. Brosh moved to adopt Policy 408. CARRIED

Events License Fee

331/07 Councillor N. Savage-Howe moved to approve a \$500 Events Licensing Fee in compliance with Bylaw 855. CARRIED

FINANCIAL**Town of Sundre Cash Statement and Reserves – August 2007**

332/07 Councillor P. Toone moved to adopt the Cash Statement and Reserves ending August 2007. CARRIED

CORRESPONDENCE**Correspondence List****Mayor and Councillor Report**

Mayor R. Cummings received the correspondence and reports for information.

CHIEF ADMINISTRATOR'S REPORT**Development Permit Report****Fire Department Report****Follow Up Action List**

Mayor R. Cummings received the reports for information.

COUNCIL MINUTES – October 9, 2007

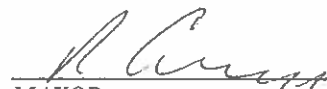
CONFIDENTIAL ITEMS

333/07 Councillor G. Taylor moved at 8:15 p.m. to hold a committee meeting of the whole in camera. CARRIED

334/07 Councillor G. Taylor moved at 8:35 p.m. to revert back to an open meeting. CARRIED

ADJOURNMENT

335/07 Councillor N. Savage-Howe moved at 8:35 p.m. to adjourn the meeting. CARRIED



MAYOR

I hereby certify these minutes are correct.

CHIEF ADMINISTRATIVE OFFICER

Sundre 100 Year History Book

Progress report Sept. 1st, 2007

- Approximately 1,118+ hours have gone into the writing of the Sundre History Book to date.
- Paid to Western Wordsmith (Daryl Smith) to date - \$19,000.00 (Feb 06 – Aug. 07)
- In addition, I have donated 35 hours of related professional services (cover design, photo enhancement etc), to a value of \$1400.00, towards meeting the requirements of Alberta Community Development – Heritage Preservation Partnership Program.
- I have, as yet, not made any expense claims (gasoline, telephone, materials etc) and this account presently stands at \$245.56

Since the June, 2007 report, I have been completing, pre-editing, and submitting a considerable number of files for proof reading. Marcia Humphreys is doing the proof reading and so far I have 53 files that are printer ready, 12 that are in the process of being proofed, and approx. 53 that are in various stages of completion. I have continued researching and writing about some of Sundre's early businesses, buildings, individuals, churches and organizations.

I have 130 black and white and colour photos on file so far and more coming in. Not all these will be used, but most will.

I feel the book is going very well and once I get back from my 2 week vacation I will be focussing on getting it as close to finished as possible in order to send to the Heritage Foundation early in the New Year for approval of the printing grant. They do not need all the stories and they do not need photos. I think basically they want to see the manuscript is near completion and that it is a worthwhile and well-organized project. If any new stories and information come to light after the end of January, and I am sure some will, I can work on them while we wait for the grant approval, which can take several months.

If Council has any questions or needs further details please feel free to call me at 638-4337. Thank you.

Daryl

Progress report June 1st, 2007

- Approximately 942+ hours have gone into the writing of the Sundre History Book to date.
- Paid to Western Wordsmith (Daryl Smith) to date - \$16,000.00 (Feb 06 – May 07)
- In addition, I have donated 27 hours of related professional services (cover design, photo enhancement etc), to a value of \$1070.00, towards meeting the requirements of Alberta Community Development – Heritage Preservation Partnership Program.
- I have, as yet, not made any expense claims (gasoline, telephone, materials etc) and this account presently stands at \$239.56
- At the present time, the number of written pages stands at 284. Most photos have not yet been added and no extensive editing has been done so far. I expect the final number of pages to be close to the 400 approved by council.

I have done some preliminary work (volunteer) on the design of the book cover and have attached a couple of rough ideas, along with notes. I have also given some thought to titles and the cover design is based on these. Any ideas of Council and/or Staff are welcome.

Since the March, 2007 report, among other things, I have been researching and writing about some of Sundre's early businesses, buildings, churches and organizations and have also focussed on some of Sundre's significant contributors to the town's development, including Jack Morgan, Ralph Ellithorpe, Nate Ellithorpe, N.T. Hagen, Hugh and Ernie Pierce, Everett Vennard etc. I have also written the history of the lumber industry from 1900 to present; the installation of electricity, and the Russ Greenwood story. To date, I have 113 separate stories in various stages of completion, not including the short individual histories of some of the areas earliest settlers.

I have borrowed and read many existing history books from various individuals and cooperation from Sundre area residents has been excellent.
If Council has any questions or needs further details of any of the stories I have been working on over the past three months, please feel free to call me.

Progress Report March 2nd, 2007

Approximately 765+ hours in total have now been devoted to the writing of the Sundre History Book.

The first and second sections of the book (Forward: 1890 – 1909 and Part One: 1909-1950) comprising of 50+ different features and stories are well on their way to being complete. The Third section, (Part Two, which covers 1951- Present), is underway, with a number of stories and features complete or close to completion. Because the writing/editing and research is an ongoing process, with lots of files containing information relating to the actual stories I write, it will be some time before I know how many pages there are and how much final editing I will need to do to keep it at 400 pages or less.

The book is taking shape in such a way as to highlight events in chronological order. However, in order to keep the individual stories interesting and non-fragmented, I have not split, for example, the history of the United Church, into two sections (pre 1950 and post 1950). The story of the church began in the mid forties and so its entire history will be located in Part One of the book. Any stories that fit naturally with another, for example, J.R. Jackson and the United Church or Dr. Alan White and the building of the Sundre Hospital, will be placed together so that the histories interlock.

The following notes will give an overview of the areas I have been working on since the date of my last report on October 23, 2006. Several stories are ongoing so may have been mentioned in the previous report also.

- Editing and follow up information to the David McDougall Story.
- Considerable time has been devoted to the (mostly short) bios of some of Sundre's first area settlers (1890-1910). I have tried to include as many as possible, based on the information available. These were the men and women who opened up the area and contributed in many ways to the eventual establishment of the Town of Sundre.
- Editing and follow up information to the N.T. Hagen Story and Sundre Post Office and an introduction/comparison between Sundre, Canada and Sundre, Norway.
- Ongoing interviews and research and follow-up related to the Sundre Hospital; the floods of the 1950's and 1960's; the United Church; the Elks and Royal Purple; Sundre War Brides; Sundre area early schools; area post offices; rodeo; bridges; John McDougall and the Stoney Indians; pool halls; Sundre Creamery; Snake Hill; forestry; North West Lumber Company; Red Deer River Ranches; Knott's Trading Post; Women's Institute; Sundre Legion and Auxiliary; Sundre Cemetery; School Fair; Rod McLoed; Dr. Alan White family; Sundre Library; Meissner House; Fire Department; Teaching in the early years; Russ Greenwood; Depression years; Buildings and Businesses;
- **Volunteer Hours** to date. **7.75**
- **Associated Expenses** to date (unclaimed) **\$220.52** (Including Mileage; Telephone; Micro Tapes and Accessories.)
- **Paid Hours** dedicated to the project to date **765+**
- **Paid to Western Wordsmith** (Daryl Smith) to date - **\$13,000.00** (February 2006 – February 2007)

Progress Report October 23rd, 2006

The research and writing of the Sundre 100 Year History Book is well underway, with approx. 500 hours of work completed to date.

I have focused mainly on written records for research to this point, purchasing and/or loaning various books, museum and newspaper archives and contacting sources by phone and mail as well as many Internet searches and acquiring permissions for quotes and credits etc. I have also conducted several interviews but most interviews will take place after the written records have been searched and recorded adequately. The following notes will give an overview of the work to date:

- **David McDougall** research via written records, Internet sources, the Luxton Museum in Banff, various phone conversations with surviving McDougall family members and interviews with long time Sundre citizens. Rough draft of David McDougall story is complete. Obtained permissions from the Luxton Museum regarding use of photo's and information. Obtained permission from Latter Day Saints for using information related to the McDougalls.
- Ongoing research, reading, interviews and writing regarding **early settlers** and their stories (1890-1910).
- Scanning and filing of photographs.
- Contact Marcia Humphries in Oregon regarding her grand-father's presence in Alberta during the **historic winter of 1906** and subsequently her mother's poem based on the grand-fathers memories of this event. Acquire permission to use this poem in the history book.
- **Research N.T. Hagen**, Sundre Post Office and naming of Sundre. Contact Norwegian Federal Government and the Government of AI, Norway for information on Sundre, Norway. Correspond via Email with contact using Norwegian translation program.
- (Interview Pam Erickson, Lillian McGonnigal, Mary Lund, Ed Morgan, Annette Rose, Terry and Marianne Hunt.)
- Coordinate War Bride Stories
- Research and write rough and edited copy on the following:
 - Sundre Theatre
 - Archie McKechnie
 - Sundre Hotel
 - Sundre Thrift Shop
 - Sundre Hosp. Auxiliary
 - Catholic Church
 - United Church
 - Creamery
 - District Schools
 - Pioneer Vet Clinic
 - Newspapers
 - WW1
 - WW2
 - Korean war
 - Vietnam War
 - Winter of 1906-7
 - Garden Club
 - News Items through the years
 - Ralph Ellithorpe Stories

Western Wordsmith Graphics & Prose

War Brides research and contacts
1965 Flood
Red Deer River Ranches
Knotts Trading Post
Stoney Indians
Surveying
Bow Crow Forest
Ya Ha Tinda

Please note that most work completed so far is still in rough stages and not complete. Major editing will take place when all information has been gathered, recorded and checked.

- **Volunteer Hours** to date. **1.75**
- **Associated Expenses** to date (unclaimed) **\$102.54** (Including Mileage; Telephone; Micro Tapes and Accessories.)
- **Paid Hours** dedicated to the project to date **500**
- **Paid to Western Wordsmith** (Daryl Smith) to date **\$8,000.00** (February – September 2006)



REQUEST FOR DECISION

COUNCIL DATE	September 22, 2025
SUBJECT	RFD Departmental Reports – June, July and August 2025
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	9.1

BACKGROUND/PROPOSAL:

The following Departmental Reports for June, July and August 2025 are provided to Council for their review and information:

- a) Chief Administrative Officer
- b) Fire Chief
- c) Community Development (Planning & Development / Community Services)
- d) Community Peace Officer
- e) Operations
- f) Economic Development

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal Report by Acting CAO.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept the June, July and August 2025 Departmental Reports as information.

MOTION:

That the Town of Sundre Council accept the June, July and August 2025 Departmental Reports as information.

ATTACHMENTS:

June, July and August 2025 Departmental Reports

Date Reviewed: September 17, 2025

CAO: Linda Nelson

9.1a(i)

	#/D/M/Y	January 06, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	2
001	06-01-25	MOVED by Councillor Anderson that the agenda be approved as presented			
<i>Councillor Attendance by Phone: Councillor Dalke notified CAO in compliance of s.14.6 of Council's Procedural Bylaw</i>					
002	06-01-25	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on December 16, 2024 be approved as presented			
003	06-01-25	MOVED by Councillor Petersen that the Town of Sundre Council thank Mr. Stevenson for attending Council and accept his presentation as information			
004	06-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Services Department and congratulate and thank each member of the team for their commitment and dedication to our community			
005	06-01-25	MOVED by Councillor Marr that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Planning and Development Department and congratulate and thank each member of the team for their commitment and dedication to our community			
006	06-01-25	MOVED by Councillor Petersen that the Town of Sundre Council proclaim the week of June 2 - 8, 2025 as "Senior Week" in the Town of Sundre and that the Mayor be authorized to sign the declaration on behalf of Council and the citizens of Sundre	Legislative Services	Completed Appendix #1	
007	06-01-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the partnership between the Town of Sundre and the Hospital Futures Committee, in collaboration with P3 Capital Partners to further the efforts of the Town of Sundre in seeking avenues for the construction of a new hospital/campus of care in the Town of Sundre, and further, that Council approve funding in the amount of \$22,500.00 in support of this initiative, with funds to be drawn from the General Corporate Stabilization Restricted Surplus Account			
008	06-01-25	MOVED by Councillor Isaac that the Town of Sundre Council authorize the CAO to sign the agreement with the Sundre Hospital Futures Committee and P3 Capital Partners			
009	06-01-25	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 4:52 p.m.			
<i>Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>					
<i>Mayor Warnock called a break at 4:52 p.m.</i>					
<i>Mayor Warnock reconvened the closed meeting at 4:57 p.m.</i>					
<i>The Director of Corporate Services left the Closed Meeting at 5:25 p.m.</i>					
010	06-01-25	MOVED by Councillor Anderson that Council return to an open meeting at 6:07 p.m.			
011	06-01-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:08 p.m.			
	#/D/M/Y	January 20, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	10
012	20-01-25	MOVED by Councillor Marr that the agenda be approved as amended as follows: 1. Replace Pg. 3 of January 20th Agenda, due to error in Minutes of January 6, 2025			
013	20-01-25	MOVED by Councillor Vardas that the Minutes of the Regular Council Meeting of Council held on January 6, 2025 be approved as amended: 1. Revise Motion Number Res. 007-06-01-25 to reflect the correct amount of funding for P3 Partnership from \$25,000.00 to \$22,500.00			

014	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Sundre Fire Department, and congratulate and thank each member of the department for putting your lives on hold to respond at a moment's notice to an emergency, for putting yourself in danger on a continuous basis, for participating in community events and educating the public on fire safety, and for your committment and dedication to our community		
015	20-01-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Community Peace Officer / Bylaw Officer, and congratulate and thank each member of the team for their commitment and dedication to our community, and for ensuring our community is a safe and secure place where we can live, work, play and raise our families		
016	20-01-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the December 2024 Departmental Reports as information		
017	20-01-25	MOVED by Councillor Vardas that the Town of Sundre Council give first reading to Bylaw 2025-02 being a bylaw to amend the Land Use Bylaw and further;		
018	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council set Monday, February 24, 2025 at 4:00 p.m. for a Public Hearing to Bylaw 2025-02 Land Use Bylaw Amendment		
019	20-01-25	MOVED by Councillor Petersen that the Town of Sundre Council support the application to Alberta Seniors, Community and Social Services for the Town to co-host the Seniors' Week launch on June 2, 2025		
020	20-01-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
021	20-01-25	MOVED by Mayor Warnock that the Town of Sundre Council directs administration to bring the existing Social Media Policy to the Bylaw Policy Review Committee for review for the purpose of clarification to information that has come forward	Legislative Services	Pending: Committee Meeting Date to be set
022	20-01-25	MOVED by Councillor Anderson that the Town of Sundre Council accept Mayor Warnock's report for December 2024 as information		
023	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for October, November and December 2024 as information		
024	20-01-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Anderson's report for November and December 2024 as information		
025	20-01-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Key Messages of Council for the Year 2024 as information		
026	20-01-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:05 p.m.		
Mayor Warnock excused all public members and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected				
Mayor Warnock called a break at 5:05 p.m.				
Mayor Warnock reconvened the closed meeting at 5:12 p.m.				
CAO left the Closed Meeting at 5:45 p.m.				
027	20-01-25	MOVED by Councillor Anderson that Council return to an open meeting at 6:28 p.m.		
028	20-01-25	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:29 p.m.		
	#/D/M/Y	February 10, 2025 Regular Council Meeting		# of Public Attending Council
Res. #	Date	Council Motion	Action	Status
029	10-02-25	MOVED by Councillor Petersen that the agenda be approved as presented		3
Councillor Absence: Councillor Vardas and Councillor Anderson notified the CAO in compliance of s.14.6 of Council's Procedural Bylaw				

030	10-02-25	MOVED by Councillor Isaac that the Minutes of the Regular Council Meeting of Council held on January 20, 2025 be approved as presented		
031	10-02-25	MOVED by Councillor Dalke that the Town of Sundre Council thank the representatives of West Fraser for the very informative presentation and to continue to work together to maintain our good neighbour relationship		
032	10-02-25	MOVED by Councillor Marr that the Town of Sundre Council proclaim February 13, 2025 as Wear Red Canada Day in the Town of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre	Legislative Services	Appendix #2
033	10-02-25	MOVED by Councillor Marr that the Town of Sundre Council approve the accounting firm of Sunstone Chartered Professional Accountants as the Sundre Municipal Library's financial reviewers		
034	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council proclaim March 26, 2025 as "Purple Day" in the Town of Sundre, and further that the Mayor sign the proclamation on behalf of Council and the citizens of Sundre	Legislative Services	Appendix #3
035	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council approve the request for a relaxation to the Community Standards Bylaw 2023-09, Part 2 Noise, on certain days to be determined, to enable the Highway 27 construction contractor to work before 7:00 a.m. and after 10:00 p.m. during concrete pours and asphalt work		
036	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council support the grant application for the Forest Resource Improvement Association of Alberta (FRIAA) FireSmart Program, for the purpose of developing a wildfire management plan / preparedness guide		
037	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council to fund the rental fee of \$367.50 for the use of the Sundre Community Centre for a Celebration of Life for Mr. Marty Butts on March 15, 2025, with funds to be drawn from Council's Discretionary Contributions to Local Organizations		
038	10-02-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the thank-you card from the Sundre & District Historical Society as information and appreciation		
039	10-02-25	MOVED by Councillor Marr that the Town of Sundre Council accepts the invitation for Mayor Warnock and members of Council to attend the Annual Women in Business Awards Luncheon on March 7, 2025 and requests that administration purchase the required number of tickets for the Councillors who wish to attend. Individual Councillor to advise administration of their availability to attend. <i>Opposed: Councillor Isaac</i>	Legislative Services	Pending
040	10-02-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:16 p.m.		
Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are not Motions of Council expected				
Mayor Warnock called a break at 5:16 p.m.				
Mayor Warnock reconvened the closed meeting at 5:22 p.m.				
The following were in attendance for the closed meeting session: Acting Chief Administrative Officer Chris Albert and Director of Community Development, Benazir Thaha Valencia				
Director of Community Development left the closed meeting at 5:41 p.m.				
Acting Chief Administrative Officer left the Closed Meeting at 6:05 p.m.				
041	10-02-25	MOVED by Councillor Petersen that Council return to an open meeting at 6:37 p.m.		
042	10-02-25	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:38 p.m.		
	#/D/M/Y	February 24, 2025 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
043	24-02-25	MOVED by Councillor Anderson that the Council of the Town of Sundre has received sufficient information to close Public Hearing No. 20250224 pertaining to Bylaw 2025-02 being a bylaw to amend Land Use Bylaw 2018-10		
044	24-02-25	MOVED by Councillor Petersen that the agenda be approved amended as follow: ADD 3.3 CAO introduction of new staff member: Finance & Grants Coordinator, Pam Bewick		

<i>Councillor Absence: Councillor Dalke notified CAO that he would be attending the meeting by phone (google meets) in compliance of Council's Procedural Bylaw</i>				
<i>CAO introduced Pam Bewick, Finance and Grants Coordinator to Council</i>				
045	24-02-25	MOVED by Councillor Vardas that the Minutes of the Regular Meeting of Council held on February 10, 2025 be approved as presented		
046	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-02 being a bylaw to amend the Land Use Bylaw 2018-10		
047	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council give Third Reading to Bylaw 2025-02 being a bylaw to amend Land Use Bylaw 2018-10		
048	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee		
049	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council give Second Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee		
050	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee		
051	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-01 "Council Committees Bylaw" by adding Schedule "G", the Ad Hoc Downtown ARP Committee		
052	24-02-25	MOVED by Councillor Vardas that the Town of Sundre approve Policy A-013-00-POL, Naming Policy as recommended by the Bylaw & Policy Review Committee as presented. <i>Opposed: Councillor Dalke</i>		
053	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.		
054	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.		
055	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Unanimous Consent to proceed to third reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.		
056	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-03, being the Wildlife Feeding and Attractant Management Bylaw, a bylaw that supports the prevention and implementation of corrective measures to reduce the risks related to Human-Wildlife conflict.		
<i>Councillor Isaac left the meeting at 5:19 p.m.</i>				
<i>Councillor Isaac returned to the meeting at 5:21 p.m.</i>				
057	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the amendments to Policy A-008-POL, Flag Policy, as amended, as recommended by the Bylaw & Policy Review Committee		
058	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council approve the amendments to Policy A-007-01-POL, Social Media Policy as recommended by the Bylaw and Policy Review Committee		
059	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services		

060	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Council give Second Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate delivery of municipal and emergency services		
061	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council give Unanimous Consent to proceed to third reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services		
Mayor Warnock called a break at 5:43 p.m. in order to re-connect with Councillor Dalke via phone				
Mayor Warnock reconvened the Council Meeting at 5:49 p.m.				
062	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-05, being the Civic Addressing Bylaw, a bylaw to establish a consistent civic addressing and street naming system, and to regulate the display of civic addresses in order to identify properties and to accommodate the delivery of municipal and emergency services		
063	24-02-25	MOVED by Councillor Anderson that the Town of Sundre approve the Grants to Organizations funding for The Sundre Men's Shed in the amount of \$1000. <i>Opposed: Councillor Dalke</i>	Legislative Services	Appendix #'s 4-21
064	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Olds & District Kiwanis Music Festival in the amount of \$500		
065	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for West Country Cruisers in the amount of \$1,000		
066	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Greenwood Neighbourhood Place (Sundre Senior's Connection) in the amount of \$1,000		
067	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for GNP The Den S.Y.C. in the amount of \$2,000		
068	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Royal Canadian Legion in the amount of \$5,000		
069	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for the Sundre Aquaplex in the amount of \$1,000 to be used for the cost of EMS and Lifeguards for the Triathlon. <i>Opposed: Councillor Dalke</i>		
070	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$420 for one-weekend rental fee of the Community Centre. <i>Opposed: Councillor Marr</i>		
071	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$0.00. <i>In Favour: Mayor Warnock, Councillor Anderson, Councillor Vardas. Opposed: Councillor Marr, Councillor Dalke, Councillor Petersen, Councillor Isaac. DEFEATED</i>		
072	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council approve the Grants to Organizations funding for Rockit Vocal Studios in the amount of \$1,000 to be awarded at the discretion of Council. <i>In Favour: Councillor Marr, Councillor Petersen, Councillor Isaac, Councillor Dalke. Opposed: Mayor Warnock, Councillor Vardas, Councillor Anderson. CARRIED</i>		
073	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre & District Historical Society in the amount of \$4,000. <i>Opposed: Councillor Petersen</i>		
074	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Broncs, Bulls & Wagons in the amount of \$3,000		

075	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Mainavekidzclub in the amount of \$500. <i>Opposed: Councillor Dalke</i>		
076	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Community Choir in the amount of \$0.00. <i>Opposed: Councillor Petersen</i>		
077	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Rodeo & Race Association in the amount of \$5,000		
078	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Volunteer Search & Rescue in the amount of \$0.00. <i>Opposed: Councillor Dalke</i>		
079	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Foothills Bluegrass Music Festival in the amount of \$1,500		
080	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Slingshot Garage in the amount of \$0.00. <i>Opposed: Councillor Petersen, Councillor Marr, Councillor Dalke</i>		
081	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Seniors SPRUCE in the amount of \$500. <i>Opposed: Councillor Marr</i>		
082	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council approve the Grants to Organizations funding for Sundre Citizens on Patrol in the amount of \$500		
083	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Council approve the fee waiver for the Arena in an amount not to exceed \$1,706.25 (GST included), to be funded from Council's Discretionary Contributions to Local Organizations, for the 2025 Grad Class Celebratin, June 23-28, 2025. <i>In Favour: Mayor Warnock, Councillor Vardas, Councillor Anderson, Councillor Isaac, Councillor Dalke. Opposed: Councillor Petersen, Councillor Marr. CARRIED</i>	Legislative Services	Appendix #22
084	24-02-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the January 2025 Departmental Reports as information		
085	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council accept Mayor Warnock's report for January 2025 as information		
<i>Councillor Vardas requested that the Chair approve the inclusion of a verbal report. Accepted</i>				
086	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council accept Councillor Marr's report for January 2025 as information		
087	24-02-25	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Vardas's verbal report for January 2025 as information		
088	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of January 2025 as information		
089	24-02-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the thank you card from the U9 Huskie Howl Black and White Squads with appreciation and as information		
090	24-02-25	MOVED by Councillor Marr that the Town of Sundre Council accept the thank you letter from the Sundre Municipal Library with appreciation and as information		
091	24-02-25	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 7:54 p.m.		
<i>Councillor Dalke disconnected (Google Meets) from the meeting at 7:54 p.m.</i>				
<i>Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are not Motions of Council expected</i>				
<i>Mayor Warnock called a break at 7:55 p.m.</i>				
<i>Mayor Warnock reconvened the Closed Meeting at 8:00 p.m.</i>				
<i>Chief Administrative Officer left the Closed Meeting at 8:09 p.m.</i>				
092	24-02-25	MOVED by Councillor Isaac that Council return to an open meeting at 8:30 p.m.		
093	24-02-25	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 8:42 p.m.		

	#/D/M/Y	March 10, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
094	10-03-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: ADD Item 8.2, Verbal Report, Survey by Minister of Jobs for the Childcare Needs Assessment			
095	10-03-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on February 24, 2025 be approved as presented			
096	10-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the Q4 2024 Sundre Provincial Community Report as information			
097	10-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Acting CAO's verbal report as information			
<i>Mayor Warnock called a break at 5:22 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 5:27 p.m.</i>					
098	10-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q4 (2024) Quarterly Financial Report as information			
099	10-03-25	MOVED by Councillor Marr that the Town of Sundre Council support Councillor Marr's active role in completing the Childcare Assessment Survey			
100	10-03-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter of concern as information			
101	10-03-25	MOVED by Councillor Isaac that the Town of Sundre Council go into a closed meeting at 5:56 p.m.			
<i>Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected</i>					
<i>Mayor Warnock called a break at 5:56 p.m.</i>					
<i>Mayor Warnock reconvened the Closed Meeting at 6:03 p.m.</i>					
102	10-03-25	MOVED by Councillor Isaac that Council return to an open meeting at 6:29 p.m.			
103	10-03-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:30 p.m.			
	#/D/M/Y	March 24, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	9
104	24-03-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: <i>REPLACE: Under Item 9.2, Pages 81-99, Emergency Preparedness and Response Program; Safety and Loss Management System (SLMS); and 2022 Integrity Management Program (IMP) with the 2025 Integrity Management Program.</i>			
105	24-03-25	MOVED by Councillor Petersen that the Minutes of the Regular Meeting of Council held on March 10, 2025 be approved as presented			
106	24-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the year-end report from the CAO on the successes achieved by the Legislative Department, Economic Development and Corporate Services, and congratulate and thank each member of the departments for their professionalism, commitment and dedication to our community			
107	24-03-25	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation from the representative of Wild Rose Assessment Services as information			
<i>Mayor Warnock called a break at 5:22 p.m.</i>					
<i>Mayor Warnock reconvened the meeting at 5:29 p.m.</i>					
108	24-03-25	MOVED by Councillor Vardas that the Town of Sundre Council direct administration to make provisions for the portable toilet to remain in place at the ball diamonds to the end of September 2025, with the funding for the additional costs to be drawn from the Community Services Stabilization Restrictive Surplus Account, in an amount up to \$1,530.37 (GST included) and the \$85.00 fee for delivery and pick up. <i>Opposed: Councillor Dalke</i>			

109	24-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the presentation from Greenwood Neighbourhood Place as information with appreciation for the contributions of GNP to our community			
110	24-03-25	MOVED by Councillor Anderson that the Town of Sundre Council provide direction on proceeding with the annexation process in partnership with Mountain View County for parcels within NW 10-33-5-W5M, the parcel within NE 10-33-5-W5M and adjacent roads.			
111	24-03-25	MOVED by Councillor Vardas that the Town of Sundre Council approve the Mayor abd CAO to sign the Quality Management Plan (QMP) and the 2025 Integrity Management Plan (IMP), noting that Council, the CAO and the Operations Manager have reviewed the QMP and the IMP in their entirety, and the urban gas utility hereby accepts the responsibility for compliance of their distribution system with these plans			
Mayor Warnock called a break at 6:38 p.m.					
Mayor Warnock reconvened the meeting at 6:43 p.m.					
112	24-03-25	MOVED by Councillor Dalke that the Town of Sundre Council approve the selection of Superior Safety Codes Inc. as the Town of Sundre's Accrediated Safety Codes Agency, for a term of three years, ending on march 31, 2028, and that the CAO be authorized to the sign the contract on behalf of the Town of Sundre	Legislative Services, P&D	Appendix 23-25	
113	24-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the February 2025 Departmental Reports as information			
114	24-03-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for February 2025 as information			
115	24-03-25	MOVED by Councillor Anderson that the Town of Sundre Council accept Councillor Marr's report for February 2025 as information			
116	24-03-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of February 2025 as information			
117	24-03-25	MOVED by Councillor Marr that the Town of Sundre Council go inot a closed meeting at 6:52 p.m.			
Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motions of Council expected					
Mayor Warnock called a break at 6:53 p.m.					
Mayor Warnock reconvened the Closed Meeting at 6:59 p.m.					
118	24-03-25	MOVED by Councillor Dalke that Council return to an open meeting at 7:15 p.m.			
119	24-03-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:16 p.m.			
	#/D/M/Y	April 7, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
120	07-04-25	MOVED by Councillor Marr that the agenda be approved as amended as follows: ADD Item 11.1 RFD Invitation to Mayor for Volunteer Appreciation Dinner			
121	07-04-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on March 24, 2025 be approved as presented			
122	07-04-25	MOVED by Councillor Vardas that the Town of Sundre Council thank the members of the Cowboy Trail 4-H Club for attending the Council meeting and accept their presentations as information nd wish each member much success in their future endeavours			
123	07-04-25	MOVED by Councillor Marr that the Town of Sundre Council accept the presentation as information and further, support the proactive steps by the Alberta Forest Products Association to ensure the resilience and long-term sustainability of Sundre's forestry sector, and that the Mayor sign the letter addressed to the Premier on behalf of Council and the citizens of Sundre. TABLED			

124	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council table Motion Number 123-07-04-25 until the Mayor and Chief Administrative Officer have had an opportunity to meet with a representative of Sundre's West Fraser facility, and further, to bring back the Alberta Forest Products Association letter to the Premier, at the April 28 Regular Council Meeting. CARRIED		
125	07-04-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-04 being the 2025 Tax Rate Bylaw		
126	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-04, being the 2025 Tax Rate Bylaw		
127	07-04-25	MOVED by Councillor Anderson that the Town of Sundre Council give Unanimous Consent for third and final reading to Bylaw 2025-04, being the 2025 Tax Rate Bylaw		
128	07-04-25	MOVED by Councillor Vardas that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-04, being the 2025 Tax Rate Bylaw, as presented		
129	07-04-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the Sundre Municipal Library Year-End Financial Report as information		
130	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council direct administration to bring forward to the next Regular Council meeting a Bylaw establishing the 2025 Municipal Tax Levy and Mountain View Seniors Tax Levy for properties designated as Affordable Housing the Minister of Seniors, Community and Social Services at 100% of the levies established under Bylaw 2025-04. <i>Opposed: Unanimous</i>		
131	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the report from the Director of Corporate Services as information. <i>Opposed: Councillor Dalke</i>		
132	07-04-25	MOVED by Councillor Marr that the Town of Sundre accept the invitation from Greenwood Neighbourhood Place for Mayor Warnock or designate, to participate and give opening remarks at the Friday, April 25, 2025 at 6:00 p.m., Volunteer Event at the Sundre Legion		
133	07-04-25	MOVED by Councillor Petersen that the Town of Sundre Council go into a closed meeting at 5:47 p.m.		
Mayor Warnock excused all members of the public and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting. There are no Motion of Council expected				
Mayor Warnock called a break at 5:47 p.m.				
Mayor Warnock reconvened the Closed Meeting at 6:00 p.m.				
134	07-04-25	MOVED by Councillor Isaac that Council return to an open meeting at 6:05 p.m.		
135	07-04-25	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 6:06 p.m.		
	#/D/M/Y	April 12, 2025 Strategic Advisory Committee Meeting		
Res. #	Date	Council Motion	Action	Status
136	12-04-25	MOVED by Councillor Petersen that the agenda be approved as presented		
137	12-04-25	MOVED by Councillor Anderson that Council go into a closed meeting at 9:03 a.m.		
Mayor Warnock called a break at 10:03 a.m.				
Mayor Warnock reconvened the closed meeting at 10:16 a.m.				
Mayor Warnock called a break at 11:10 a.m.				
Mayor Warnock reconvened the closed meeting at 11:18 a.m.				
Mayor Warnock called a break for lunch at 11:57 p.m.				
Mayor Warnock reconvened the closed meeting at 12:41 p.m.				
Mayor Warnock called a break at 2:10 p.m.				
Mayor Warnock reconvened the closed meeting at 2:20 p.m.				
Mayor Warnock called a break at 3:40 p.m.				
Mayor Warnock reconvened the closed meeting at 3:50 p.m.				
Mayor Warnock called for a motion to come out of closed meeting at 4:37 p.m.				
138	12-04-25	MOVED by Councillor Marr that the Town of Sundre Council come out of Closed Meeting at 4:37 p.m.		

139	12-04-25	MOVED by Councillor Anderson to ajourn the meeting at 4:38 p.m.			
	#/D/M/Y	April 13, 2025 Strategic Advisory Committee Meeting			
Res. #	Date	Council Motion	Action	Status	
<i>Mayor Warnock called the April 13 Strategic Advisory Committee Meeting to order at 9:10 a.m.</i>					
<i>Mayor Warnock called for a motion to go into Closed Meeting</i>					
140	12-04-25	MOVED by Councillor Isaac that Council go into Closed Meeting at 9:10 a.m.			
<i>Mayor Warnock called a break for lunch at 12:01 p.m.</i>					
<i>Mayor Warnock reconvened the closed meeting at 12:45 p.m.</i>					
<i>Mayor Warnock called for a motion to come out of closed meeting</i>					
141	12-04-25	MOVED by Councillor Isaac that Council come out of Closed Meeting at 1:40 p.m.			
142	12-04-25	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 1:43 p.m.			
	#/D/M/Y	April 28, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	1
143	28-04-25	MOVED by Councillor Isaac that the agenda be approved as amended as follows: 1. ADD under Old Business, 9.1 RFD Letter of Support			
<i>Councillor Absense: Councillor Petersen notified CAO in compliance of s. 14.6 of Council's Procedural Bylaw</i>					
144	28-04-25	MOVED by Councillor Anderson that the Minutes of the Regular Council Meeting of Council held on April 7, 2025, be approved as presented			
145	28-04-25	MOVED by Councillor Dalke that the Minutes of the Statgic Advisory Committee Meeting of April 12-13, 2025, be approved as presented			
146	28-04-25	Moved by Councillor Isaac that the Town of Sundre Council thank the representatives of KPMG LLP and accept the Audited Financial Statements and Financial Information Return for 2024 as information			
<i>CLOSED MEETING: Mayor Warnock advised the public that they are welcome to remain in the Council Chambers until Council returns from the Board Room</i>					
147	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council go into a closed meeting at 4:08 p.m.			
<i>The following were in attendance for the Closed Meeting: 7 Council members, CAO, Director Corporate Services, 2 representatives of KPMG LLP</i>					
<i>Topic of the Closed Meeting: Management Letter Discussion, FOIPP Act Section 24(1)(b)</i>					
<i>CAO and Director Corporate Services left the closed meeting, returning to the Council Chambers at 4:32 p.m.</i>					
<i>Mayor Warnock, Council and representatives of KPMG returned to the Council Chambers at 4:44 p.m.</i>					
148	28-04-25	MOVED by Councillor Anderson that Council return to an open meeting at 4:45 p.m.			
149	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council move to approve the 2024 Auditor's Report and the 2024 Audited Financial States and the 2024 Financial Information Return; and furthermore			
150	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to forward said documents to the Minister as prescribed by Section 278 of the <i>Municipal Government Act</i>			
<i>KPMG Representatives, Colin Mitchell and Samuel Straka, left the meeting at 5:06 p.m.</i>					
151	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council give Frist Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
152	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council give Second Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
153	28-04-25	MOVED by Councillor Vardas that the Town of Sundre give Unanimous Consent for Third and Final Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
154	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council give Third and Final Reading to Bylaw 2025-08, being the Council Procedural Bylaw			
155	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council rescind Bylaw 2023-01; and			

156	28-04-25	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2025-07, being a Bylaw to adopt the Mountain Springs Area Structure Plan, and furthermore		
157	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council set Monday, June 9, 2025 at 4:00 p.m. for Public Hearing to Bylaw 2025-07		
158	28-04-25	MOVED By Councillor marr that the Town of Sundre Council that Council supports the signing of the Alberta Forest Products Association's letter to the Premier by Mayor Warnock on behalf of Council and the citizens of Sundre	Leg. Services	Complete Appendix # 26
Mayor Warnock called a break at 5:21 p.m.				
Mayor Warnock reconvened the meeting at 5:27 p.m.				
159	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council supports and is committed to safe workplaces by observing the National Day of Mourning, and by promoting safe work environments for all members of our community		
160	28-04-25	MOVED by Councillor Vardas that the Town of Sundre Council proclaim the week of May 19 - 23, 2025 as "Alberta Disability Services Professionals Appreciation Week" in the Town of Sundre and that the Mayor be authorized to sign the proclamation on behalf of Council and the citizens of Sundre		
161	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council approve funding not to exceed \$100,000.00, which includes the budget overrun for the crushing and rehabilitation of a number of laneways, with funds to be withdrawn from the General Corporate Stabilization Restricted Surplus Account. <i>Opposed: Councillor Anderson</i>		
162	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council support the submission of a resolution for "Rural Participation on the Integration Council for Refocusing Alberta's Health Care System" to the 2025 Alberta Municipalities Conference by June 30, 2025		
163	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the March 2025 Departmental Reports as information		
164	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for March 2025 as information		
165	28-04-25	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of March 2025 as information	Leg. Services	Posted to Website
166	28-04-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from Parkland Regional Library System as information		
167	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the Alberta Declaration for Nursing Week, May 12 - 18, 2025, from the Honourable Adriana Lagrange, as information, with a special thank you to all nurses serving in our community		
168	28-04-25	MOVED by Councillor Isaac that the Town of Sundre Council congratulate Mayor Warnock on achieving the Municipal Elected Leaders Certificate		
Mayor Warnock advised the public that they are welcome to stay in the Council Chambers as Council retreats to the Board Room. There are no Motions of Council expected				
169	28-04-25	MOVED by Councillor Anderson that the Town of Sundre Council go into a closed meeting at 5:56 p.m.		
Mayor Warnock called a break at 5:57 p.m.				
Mayor Warnock reconvened the closed meeting at 6:05 p.m.				
170	28-04-25	MOVED by Councillor Isaac that Council return to an open meeting at 6:08 p.m.		
171	28-04-25	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 6:09 p.m.		
	#/D/M/Y	May 12, 2025 Regular Council Meeting		
Res. #	Date	Council Motion	Action	Status
172	12-05-25	MOVED by Councillor Vardas that the agenda be approved as presented		
Councillor Absence: Councillor Isaac advised the Acting CAO in compliance of s. 14.6 of Council's Procedural Bylaw				
173	12-05-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on April 28, 2025 be approved		
174	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council give First Reading to Bylaw 2025-10, being a bylaw to amend the Municipal Development plan; and further		

175	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council set Monday, May 26, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-10		
176	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council give First Reading to Bylaw 2025-09, being a bylaw to amend the Land Use Bylaw Map to redesignate the Estate Residential District (R-4) lot, legally described as Plan 8410936, Block 3, Lot 6 (Civic Address of 1107 1 Ave NE), to General Residential (R-2); and further		
177	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council set Monday, May 26, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-09		
178	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council sponsor the 2025 Mountain View Seniors' Housing Foundation's annual golf tournament, with funds to be drawn from the Council Discretionary Fund, as a GOLD sponsor. <i>In Favour: Councillor Vardas. Opposed: Mayor Warnock, Councillor Anderson, Councillor Petersen, Councillor Dalke, Councillor Marr</i> DEFEATED		
179	12-05-25	MOVED by Mayor Warnock that the Town of Sundre Council sponsor the 2025 Mountain View Seniors' Housing Foundation's annual golf tournament, with funds to be drawn from the Council Discretionary Fund, as a SILVER sponsor. <i>In Favour: Mayor Warnock, Councillor Vardas, Councillor Petersen, Councillor Anderson, Councillor Dalke. Opposed: Councillor Marr</i> CARRIED	Legislative Services	Pending 2025 Sponsorship Information Appendix #
180	12-05-25	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Laura K. Kutz of Kutz Law Office, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
181	12-05-25	MOVED by Councillor Anderson that the Town of Sundre Council appoint Mr. Aaron Melin - Citizen and Project Manager for McElhanney Ltd., to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
182	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council appoint Mr. Tom Boucher - Citizen, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
183	12-05-25	MOVED by Councillor Dalke that the Town of Sundre Council appoint Mr. Brad Lindeburgh - Citizen, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
184	12-05-25	MOVED by Councillor Marr that the Town of Sundre Council appoint Ms. Corynn Wylie - Citizen and Educator, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
185	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council appoint Mr. Steve Bouchet - local business operator and land developer, to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
186	12-05-25	MOVED by Mayor Warnock that the Town of Sundre Council appoint Mr. Cam Bowman - General Manager Freson's Bros., to the Ad-Hoc Downtown ARP Committee for the term of the Committee	Legislative Services	Complete Appendices # 27-33
187	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council approve, contingent on appropriate funding from Mountain View County, proceeding with the scoped projects, with a Town contribution not to exceed \$115,000 to be drawn from the Municipal Infrastructure Lifecycling Restricted Surplus Account.		
188	12-05-25	MOVED by Councillor Marr that the Town of Sundre Council approve an electronic recording of the key messages and the message from the Office of Council by the Mayor and have the recording posted on the Town's website and social media page		
189	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate in the annual Canada Day Flag Raising on July 1st from 10:30 a.m. to 11:30 a.m. at the Sundre & District Museum	Legislative Services	Complete Appendix #34
190	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council accepts the invitation for Mayor Warnock or designated representative to participate and present the "Mayor's Choice Award" for best in show, at the 6th Annual Sundre Canada Day Car Show on June 29, 2025 at 3:00 p.m.	Legislative Services	Complete Appendix #35

191	12-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accepts the invitation to participate in the Sundre Seniors' Supportive Living Facility's celebration on June 4, 2025, providing a speech and written message to be included in a "time-capsule" to be opened in 2035, Mayor sends his regrets, Deputy Mayor to attend	Legislative Services	Complete Appendix #36	
192	12-05-25	MOVED by Councillor Vardas that the Town of Sundre Council go into a closed meeting at 4:55 p.m.			
Mayor Warnock excused all members of the public and advised that they may leave or remain the Council Chambers as Council retreats to the board room. There are no Motions of Council expected					
Mayor Warnock called a break at 4:55 p.m.					
Mayor Warnock reconvened the Closed Meeting at 5:01 p.m.					
Acting CAO left the closed meeting at 5:08 p.m.					
193	12-05-25	MOVED by Councillor Petersen that the Council return to an open meeting at 5:25 p.m.			
194	12-05-25	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 5:26 p.m.			
	#/D/M/Y	May 26, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	4
195	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250526(1) pertaining to Bylaw 2025-09 being a bylaw to amend the Land Use Bylaw Map			
196	26-05-25	MOVED by Councillor Anderson that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250526(2) pertaining to Bylaw 2025-10 being a bylaw to amend the Municipal Development Plan			
197	26-05-25	MOVED by Councillor Vardas that the agenda be approved as amended, as follows: ADD: 11.7 Invitation to Council to attend the Guild of Filipino-Canadian of Sundre Alberta and Area Meet & Greet Fundraiser Event, May 31, 2025, from 11:00 a.m. to 5:00 p.m. at the Sundre Community Centre.			
Councillor Absence: Councillor Dalke did not advise the Acting CAO that he would be late or not attending the meeting in compliance of s.14.6 of Council's Procedural Bylaw. Councillor Dalke joined the meeting at 4:43 p.m.					
198	26-05-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on May 12, 2025, be approved as presented			
199	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-09, being a bylaw to amend the Land Use Bylaw Map to redesignate the Estate Residential District (R-4) lot, legally described as Plan 8410936, Block 3, Lot 6 (Civic Address of 1107 1 Ave. NE), to General Residential District (R-2)			
200	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2025-09, being a bylaw to amend the Land Use Bylaw Map to redesignate the Estate Residential District (R-4) lot, legally described as Plan 8410936, Block 3, Lot 6 (Civic Address of 1107 1 Ave. NE), to General Residential District (R-2)			
Mayor Warnock called a break at 4:45 p.m.					
Mayor Warnock reconvened the meeting at 4:50 p.m.					
201	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-10, being a bylaw to amend the Municipal Development Pla			
202	26-05-25	MOVED by Councillor Vardas that the Town of Sundre Council give Third Reading to Bylaw 2025-10, being a bylaw to amend the Municipal Development Plan			
203	26-05-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Acting Chief Administrative Officer's verbal report regarding the Facility Funding received from Mountain View County as information			
204	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council accept the April 2025 Departmental Reports as information			
205	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Mayor Warnock's report for April 2025 as information			
206	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council accept Councillor Marr's reports for March and April 2025 as information			

207	26-05-25	MOVED by Councillor Marr that the Town of Sundre Council accept the Key Messages of Council for the month of April 2025 as information			
208	26-05-25	MOVED by Councillor Vardas that the Town of Sundre Council acknowledge Alberta Rural Health Week, May 26-30, 2025, with a special thank you to all health professionals who serve in our community	Legislative Services	Completed Appendix #37 Posted to Town's website & social media page	
209	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Parkland Regional Library System 2024 Financial Statement and Report to the Audit Committee as information			
210	26-05-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the invitation for the Mayor or the Deputy Mayor to attend the Opening of the Sundre Seniors' Fair on Tuesday, June 3, 2025 <i>Mayor send his regrets, Deputy Mayor will attend</i>	Legislative Services	Completed Appendix #38	
211	26-05-25	MOVED by Councillor Isaac that the Town of Sundre Council accept the invitation for Mayor Warnock to attend the Ponoka Stampede on Friday, June 27 as information, and direct administration to send the RSVP on behalf of the Mayor	Legislative Services	Completed Appendix #39	
212	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council decline with regret, the invitation to participate in the 25th Annual Kick'n' Country Parade, Thursday, July 31, 2025	Legislative Services	Completed Appendix #40	
213	26-05-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the invitation to participate in the Town of Bowden Daze Rodeo Parade on Saturday, July 12, 2025 <i>Councillor Petersen & Councillor Anderson</i>	Legislative Services	Completed Appendix #41	
214	26-05-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation for the Deputy Mayor to attend the Guild of Filipino-Canadian of Sundre Alberta and Area Meet & Greet Fundraiser Event, on Saturday, May 31, 2025 from 11:00 a.m. to 5:00 p.m. <i>Mayor sends his regrets, Deputy Mayor will attend</i>	Legislative Services	Completed Appendix #42	
215	26-05-25	MOVED by Councillor Petersen being that the agenda matters have been concluded the meeting adjourned at 5:30 p.m.			
	#/D/M/Y	June 9, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	8
Mayor Warnock addressed the public sitting in the Council Chambers and welcomed the public attending the meeting by Live-Stream. We are serving notice that this meeting is being live-streamed. The camera will focus only on Council, not individuals sitting in the gallery.					
216	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250609 pertaining to Bylaw 2025-07 being a bylaw to adopt the Mountain Springs Area Structure Plan			
217	09-06-25	MOVED by Councillor Marr that the agenda be approved as amended as follows: ADD 11.2 Correspondence & Invitations: Greenwood Neighbourhood Place 25th Anniversary, June 18, 2025			
Councillor Absence: Councillor Vardas and Councillor Isaac advised the Acting CAO in compliance of s.14.6 of Council's Procedural Bylaw					
218	09-06-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on May 26, 2025 be approved as presented			
219	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council thank the Detachment Commander for attending Council and accepts the Sundre Quarterly Provincial Community Report and Crime Statistics for January to March 2021 to 2025 as information			
220	09-06-25	MOVED by Councillor Marr that the Town of Sundre Council give Second Reading to Bylaw 2025-07 as amended, being a bylaw to adopt the Mountain Springs Area Structure Plan			
221	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council give Third Reading to Bylaw 2025-07 as amended, being a bylaw to adopt the Mountain Springs Area Structure Plan			

222	09-06-25	MOVED by Councillor Marr that the Town of Sundre Council give First Reading to Bylaw 2025-6, being a bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 991 2954, Block 18, Lots 2 - 6, from Low Density Residential (R-1) to General Residential (R-2), and further		
223	09-06-25	MOVED by Councillor Marr that the Town of Sundre set Monday, June 23, 2025, at 4:00 p.m. for a Public Hearing to Bylaw 2025-06		
224	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the Q1 2025 Quarterly Financial Reports as information		
225	09-06-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the report from the Director of Corporate Services as information		
226	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council moves to set a reserve bid of \$153,000 for Lot 74, Block 3, Plan 8010730 Sundre, AB ; and furthermore The property identified by Roll No. 1673.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
227	09-06-25	MOVED by Councillor Dalke that the Town of Sundre Council moves to set a reserve bid of \$175,000 for Lot 12, Block 1, Plan 8910856, Sundre AB ; and furthermore The property identified by Roll No. 1812.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
228	09-06-25	MOVED by Councillor Marr that the Town of Sundre Council moves to set a reserve bid of \$140,000 for Lot 1, Block 2, Plan 9610892, Sundre AB ; and furthermore The property identified by Roll No. 2501.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
229	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council moves to set a reserve bid of \$188,000 for Lot 30, Block 3, Plan 9610892, Sundre AB ; and furthermore The property identified by Roll No. 2538.000 will be offered for sale by public auction, at the Town Office on October 15, 2025 at 9:00 a.m. , with the terms and conditions of sale being cash or certified cheque; and furthermore A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by the new owner, due within thirty (30) days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid		
<i>Mayor Warnock called at break at 5:17 p.m.</i>				
<i>Mayor Warnock reconvened the meeting at 5:21 p.m.</i>				
230	09-06-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Town of Sundre's Director of Emergency Management's verbal debrief of the June 5, 2025 Emergency Management Regional Functional Exercise as information		

231	09-06-25	MOVED by Councillor Anderson that the Town of Sundre Council accept the following documents provided by Parkland Regional Library System: 2024 Return on Investment Report, PRLS Board Talk and Draft Board Minutes of May 15, 2025 as information			
232	09-06-25	MOVED by Councillor Anderson that Councillor Dalke and Councillor Petersen attend the Greenwood Neighbourhood Place 25th Anniversary Celebratin event on Wednesday, June 18, 2025 at 1:00 p.m.	Legislative Services	Appendix #43	
233	09-06-25	MOVED by Councillor Dalke that the Town of Sundre Council go into a closed meeting at 5:50 p.m.			
Mayor Warnock advised the public in the Council Chambers that they are welcome to remain in the Council Chambers as Council retreats to the Board Room, and that the live-stream has ended. There are no Motions of Council expected					
Mayor Warnock called a break at 5:40 p.m.					
Mayor Warnock reconvened the Closed Meeting at 5:45 p.m.					
234	09-06-25	MOVED by Councillor Anderson that Council return to an open meeting at 6:03 p.m.			
235	09-06-25	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 6:04 p.m.			
	#/D/M/Y	June 23, 2025 Regular Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	0
Mayor Warnock addressed the public sitting in the Council Chambers and welcomed the public attending the meeting by Live-Stream. We are serving notice that this meeting is being live-streamed. The camera will focus only on Council, not individuals sitting in the gallery.					
236	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council has received sufficient information to close Public Hearing No. 20250623 pertaining to Bylaw 2025-06 being a bylaw to amend the Land Use Bylaw Map			
237	23-06-25	MOVED by Councilor Vardas that the agenda be approved as presented			
Councillor Absence: Councillor Isaac advised the Acting CAO in compliance of s. 14.6 of Council's Procedural Bylaw					
238	23-06-25	MOVED by Councillor Anderson that the Minutes of the Regular Meeting of Council held on June 9, 2025 be approved as presented			
239	23-06-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the verbal presentation regarding the fundraising event as information			
240	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the presentation from Sundre Petroleum Operators Group and at Council's discretion assist with the Neighbourhood Day Breakfast from 8:00 a.m. to 9:30 a.m. on Friday, August 22, 2025	Legislative Services	Appendix #44	
241	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council give Second Reading to Bylaw 2025-06, being a Bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 9912954, Block 18, Lots 2-6, from Low Density Residential (R-1) to General Residential (R-2)			
242	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council give Third Reading to Bylaw 2025-06, being a Bylaw to amend the Land Use Bylaw Map by redesignating five residential lots, legally described as Plan 9912954, Block 18, Lots 2-6, from Low Density Residential (R-1) to General Residential (R-2)			
Mayor Warnock called a break at 4:56 p.m.					
Mayor Warnock reconvened the meeting at 5:00 p.m.					
243	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council accept for information the report from the Economic Development Officer on behalf of the Mountain View Regional Film Office			
244	23-06-25	MOVED by Councillor Anderson that the Town of Sundre Council approves the tranfer of additional funding in the amount of \$1,693 from the Utilities Lifecycling RSA for the Gas Line Heater capital project			
245	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council approves the transfer of \$8,286 to the Fire Capital RSA in unspent funding for the Superior Pumper Unit Replacement capital project			

246	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$405,089 to the Utilities Lifecycling RSA in unspent funding for the Hwy. 27 Water & Wastewater Upgrades capital project			
247	23-06-25	MOVED by Councillor Dalke that the Town of Sundre Council approves the transfer of \$12,833 to the Municipal Lifecycling RSA in unspent funding for the Unit 145 capital project			
248	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council approves the transfer of \$2,156 to the General Corporate Stabilization RSA in unspent funding for the Confined Space Entry Equipment capital project			
249	23-06-25	MOVED by Councillor Anderson that the Town of Sundre Council approves the transfer of \$1,203 to the Municipal New Projects RSA in unspent funding for the 1 Avenue N.W. Swale capital project			
250	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council approves the transfer of \$6,877 to the Municipal New Project RSA in unspent funding for the Sewer Flushing Equipment capital project			
251	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council accept the May 2025 Departmental Reports as information			
252	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council accept Mayor Warnock's report for May 2025 as information			
253	23-06-25	MOVED by Councillor Petersen that the Town of Sundre Council accept the Key Messages of Council for the month of May 2025 as information			
254	23-06-25	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter from the Honourable Todd Loewen, Minister of Forestry and Parks pertaining to the Town of Sundre's letter of April 29 to the province in support of the efforts of the Alberta Forest Products Association to ensure a sustainable forestry industry in Alberta, as information			
255	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council accept the letter of resignation of Nila E. Stringer from the Sundre Municipal Library Board, and thank Ms. Stringer for her years of service to our community	Legislative Services	Appendix #45	
256	23-06-25	MOVED by Councillor Vardas that the Town of Sundre Council accept the invitation for the Mayor or a Designated Councillor to attend the Sundre Pickleball Association's Celebration (Repaving Completion) event on Monday, June 30, 2025 at 9:30 a.m., at the pickleball court; and further direct administration to send an RSVP to the association. Opposed: Unanimous; DEFEATED			
257	23-06-25	MOVED by Councillor Marr that the Town of Sundre Council accept the invitation for the Mayor and Council to attend the Sundre Pickleball Association's Celebration (Repaving Completion) event on Monday, June 30, 2025 at 9:30 a.m., at the pickleball court; and further direct administration to send an RSVP to the association	Legislative Services	Appendix #46	
258	23-06-25	MOVED by Councillor Anderson being that the agenda matters have been concluded the meeting adjourned at 5:44 p.m.			
	#/D/M/Y	July 10, 2025 Special Closed Council Meeting			# of Public Attending Council
Res. #	Date	Council Motion	Action	Status	0
259	10-07-25	MOVED by Councillor Isaac that the agenda be approved a presented			
260	10-07-25	MOVED by Councillor Dalke that the Town of Sundre Council go into Closed Meeting at 6:07 p.m.			
<i>Legislative Executive Assistant left the meeting at 6:07 p.m.</i>					
261	10-07-25	MOVED by Councillor Vardas that the Special Closed Meeting of Council be adjourned at 7:11 p.m.			
<i>Legislative Executive Assistant , Betty Ann Formstone, returned to the Council Chambers at 7:13 p.m.</i>					
<i>Mayor Warnock called a break at 7:14 p.m. in order to give Councillor Anderson opportunity to join via phone</i>					
<i>Mayor Warnock reconvened the meet at 7:20 p.m.</i>					
262	10-07-25	MOVED Unanimously that the Town of Sundre Council to go back into an Open Meeting at 7:23 p.m.			

263	10-07-25	MOVED by Councillor Petersen that the Town of Sundre Council give \$24,999 to the Sundre & District Historical Society for operations, payable in three install,ents of \$8,333 on the last day of July, August, and September, 2025; contingent on the Museum remaining open, with funds to be drawn from the Community Services Stabilization Restricted Surplus Account. <i>In Favour: Councillor Petersen, Councillor Marr, Councillor Vardas, Councillor Isaac, Mayor Warnock, and Councillor Anderson. Opposed: Councillor Dalke</i>		
264	10-07-25	MOVED by Mayor Warnock that the Town of Sundre Council direct administration to work with the Board of the Sundre & District Historical Society and the sitting Council member to the Sundre & District Historial Society Board with a report to come to Council at a later date.		
265	10-07-25	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:52 p.m.		

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Richard Warnock
Mayor - Town of Sundre

Betty Ann Formstone <bettyann.f@sundre.com>
To: Donny Krahn <donny.krahn@mygnp.org>
Cc: Richard Warnock <richard.w@sundre.com>, Chris Albert <chris.a@sundre.com>

Tue, Jun 10, 2025 at 9:15 AM

Good Morning Donny,
On behalf of Mayor Warnock and Council we accept your kind invitation to attend the GNP 25th Anniversary tree and bench dedication on June 18th at 1:00 p.m.

We regret to inform you that Mayor Warnock and Deputy Mayor Anderson will not be able to be there on this very special occasion.

Councillor Owen Petersen and Councillor Todd Dalke will be attending, and will deliver a few congratulatory words.

Regards,
Betty Ann
[Quoted text hidden]

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BETTY ANN FORMSTONE

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

Donny Krahn <donny.krahn@mygnp.org>
To: Betty Ann Formstone <bettyann.f@sundre.com>
Cc: Richard Warnock <richard.w@sundre.com>, Chris Albert <chris.a@sundre.com>, Bree Odd <bree.odd@mygnp.org>

Tue, Jun 10, 2025 at 9:35 AM

Good Morning Betty Ann,

Thank you so much. We are looking forward to it and appreciate the support.

Donny Krahn, Executive Director
Greenwood Neighbourhood Place/FCSS
403-638-1011

[Quoted text hidden]

Fwd: 25th Anniversary

3 messages

Richard Warnock <richard.w@sundre.com>

Mon, Jun 9, 2025 at 2:55 PM

To: Betty Ann Formstone <bettyann.f@sundre.com>

----- Forwarded message -----

From: Donny Krahn <donny.krahn@mygnp.org>

Date: Thu, May 22, 2025 at 12:55 PM

Subject: 25th Anniversary

To: Richard Warnock (richard.w@sundre.com) <richard.w@sundre.com>

Good Afternoon Mayor Warnock,

We would like to invite you to say a few words as we dedicate a tree and two benches in honour of our 25th Anniversary.

Wednesday, June 18 at 1:00 pm

The location is at the east end of the pathway to the immediate north of the Mountain View Seniors' Housing.

We would be honoured to have you share a few words about the great relationship Greenwood has shared with the Town over the last 25 years.

Donny Krahn

Executive Director

Greenwood Neighbourhood Place

Sundre FCSS

Phone: 403-638-1011 **Fax:** 403-638-1012

Location: #5, 96 2nd Ave NW

Mailing Address: Box 1846, Sundre, AB T0M 1X0

www.mygnp.org





717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

Office of the Chief Administrative Officer

June 24, 2025

Sundre Petroleum Operators Group

Sundre, AB T0M 1X0

Attn: Tracey McCrimmon, Executive Director

Email: tracey.mccrimmon@spog.ab.ca

Dear Tracey,

RE: RELAXATION OF BYLAW 789 Traffic – Use of Golf Cart

During your presentation to Council at the Regular Council Meeting held on June 23, 2025, you made a request for administration to give consideration to relax the regulations pertaining to the use of a golf cart(s) on Town roads.

The following section of Bylaw 789, s. 2 (iv) has been relaxed for the specific use of a golf cart(s) by members of the Sundre Petroleum Operators Group on the following dates: August 21, August 22, and August 23, 2025. These dates include a time period for setting up and taking down of the Neighbours Day Event at the Sundre Arena, located at 1, 101 – 2 Avenue N.W.

The Community Peace Officer, Bylaw Officer and the Sundre R.C.M.P. Detachment Commander have been advised that a relaxation to Bylaw 789 has been granted.

If you require further information feel free to call the Executive Legislative Assistant, Betty Ann Formstone, (403) 638-3551 Ext 114. Alternatively, Betty Ann can be reached by email at: bettyann.f@sundre.com

Sincerely,

Chris Albert, Acting Chief Administrative Officer
Director of Corporate Services
On behalf of Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

/file

cc: Council

COUNCIL RECOGNITION OF BOARD MEMBER RESIGNATION

1 message

Betty Ann Formstone <bettyann.f@sundre.com>

Tue, Jun 24, 2025 at 11:24 AM

To: Joy Willihnganz <jwillihnganz@prl.ab.ca>

Good Morning Joy,

Please find below a Motion of Council from the June 23, 2025 Council Meeting, recognizing Nila E. Stringer's resignation from the Sundre Municipal Library Board:

Library Board Letter of Resignation

Res. 255-23-06-25 MOVED by Councillor Marr that the Town of Sundre Council accept the letter of resignation of Nila E. Stringer from the Sundre Municipal Library Board, and thank Ms. Stringer for her years of service to our community. **CARRIED**

Regards,
Betty Ann

--



BETTY ANN FORMSTONE

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

Invitation to Celebrate Our Shared Success – Sundre Pickleball Courts Repaving Completion

3 messages

Treasurer <sundrepba@gmail.com>

Wed, Jun 11, 2025 at 11:59 AM

To: "bettyann.f@sundre.com" <bettyann.f@sundre.com>

We are thrilled to announce the successful completion of repaving of the Sundre Pickleball Courts, and we owe this achievement to your support. The town's contribution has played a pivotal role in bringing this vision to life, and we are deeply grateful for your partnership.

To honor this milestone and express our appreciation, we cordially invite the Mayor and town council to a special celebration event:

Date: Monday June 30th

Time: 9:30am

Location: The Sundre Pickleball Courts ([102](#)

[2 Ave NW](#), North side of High school)

RSVP: Please email sundrepba@gmail.com by June 20

The event will feature a ribbon-cutting ceremony, coffee and cake. And a demonstration of the game, providing an opportunity to see firsthand the fastest growing sport in North America!

We look forward to celebrating this accomplishment with you and expressing our gratitude in person. Your support has made a lasting difference in our community, and we are excited to share this moment of success with you.

Warm regards,

The Sundre Pickleball Association
Board of Directors

Betty Ann Formstone <bettyann.f@sundre.com>

Wed, Jun 11, 2025 at 12:15 PM

To: Treasurer <sundrepba@gmail.com>

Good Afternoon,

The Town of Sundre received the invitation to your event scheduled for June 30th at the Pickleball Courts.

The invitation will be provided to Council at the next regular meeting of Council on June 23. An RSVP will be sent out to your association on June 24th.

Regards,
Betty Ann

**BETTY ANN FORMSTONE**

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

[Quoted text hidden]

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Betty Ann Formstone <bettyann.f@sundre.com>

To: Treasurer <sundrepba@gmail.com>

Tue, Jun 24, 2025 at 11:35 AM

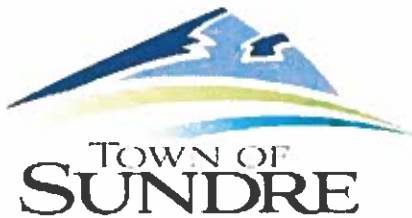
Good Morning,

Mayor Warnock and Members of Council are very pleased to advise the Sundre Pickleball Association that they will be attending your Celebration Event on Monday, June 30, 2025 at 9:30 a.m.

Please accept our apologies for the lateness of this RSVP as the Council Meeting was held on June 23.

Mayor Warnock and Members of Council look forward to seeing the completed pickleball project.

Regards,
Betty Ann

**BETTY ANN FORMSTONE**

Legislative Executive Assistant

T. 403-638-3551 Ext. 114

F. 403-638-2100

bettyann.f@sundre.com

www.sundre.com

On Wed, Jun 11, 2025 at 11:59 AM Treasurer <sundrepba@gmail.com> wrote:

[Quoted text hidden]

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Re: Shady Grove Bluegrass Festival

1 message

Richard Warnock <richard.w@sundre.com>

Sun, Jul 13, 2025 at 9:08 AM

To: Eric Holt <ericholt@telus.net>, Betty Ann Formstone <bettyann.f@sundre.com>, Richard Warnock <richard.w@sundre.com>

Hello Eric

I would be happy to say a few words as I have done the past few years. It is so great that this festival has become a part of Sundre.

See you on the 18th at 5.30-5.45

Richard

On Sat, Jul 12, 2025 at 4:31 PM Eric Holt <ericholt@telus.net> wrote:

Well, it's here again, the Shady Grove Bluegrass Festival kicks off this coming Friday at 5:30 or so. We would very much appreciate it if you share a few words. Every year it seems we get more and more support from folks in Sundre and the surrounding area. We like to think of ourselves as part of the cultural life there. Please let me know and we arrange to have as our guest.

Hope this finds you well and i look forward to seeing you soon.

Best regards,

Eric Holt, President FBMS, and Director of the Shady Grove Bluegrass Festival

--

Richard Warnock

Mayor - Town of Sundre

Fwd: Invitation to Sundre Elks 75 Birthday

1 message

Richard Warnock <richard.w@sundre.com>
To: Betty Ann Formstone <bettyann.f@sundre.com>

Mon, Jul 21, 2025 at 7:40 AM

Sent from my iPhone

Begin forwarded message:

BA - Lois and I will attend this event.

Richard

From: Sundre Elks 338 Elks 338 <sundre338@gmail.com>
Date: July 20, 2025 at 1:55:54 PM MDT
To: Richard Warnock <richard.w@sundre.com>
Subject: Invitation to Sundre Elks 75 Birthday

Sundre Elks Lodge No. 338

113 – 1st Avenue SW

Sundre, Alberta

T0M 1X0

July 20, 2025

His Worship Mayor Richard Warnock

Town of Sundre

717 Main Avenue West

P.O. Box 420

Sundre, Alberta

T0M 1X0

Dear Mayor Warnock,

On behalf of the members of the **Sundre Elks Lodge No. 338**, it is my pleasure to extend a formal invitation to you and a guest to attend our **75th Anniversary Celebration**, to be held on **Saturday, September 6, 2025**, at the Sundre Elks Hall, located at **113 – 1st Avenue SW, Sundre, Alberta**.

The evening will begin with a social and refreshments from **4:30 p.m. to 6:00 p.m.**, followed by a **roast beef dinner with all the trimmings**. After dinner, we will host **awards and presentations**, and conclude the evening with music and dancing to live entertainment by **Aaron**, featuring hits from the 1950s to today.

This special evening also serves a greater purpose, with **proceeds going toward local charitable initiatives**—a reflection of our ongoing commitment to community service.

Your presence would be an honour and a welcome addition as we celebrate this important milestone in the history of the Sundre Elks.

Please RSVP by **August 20, 2025**, by contacting us at The information below or reply to this email

We sincerely hope you will be able to join us for this memorable occasion.

Yours respectfully,

Michelle Engelman
Chair, 75th Anniversary Committee
Sundre Elks Lodge No. 338
Michelle Engelman

1-587-444-7502

dellie@outlook.com

or

sundre338@gmail.com

Barkley Carrier

1-587-897-0917

[Email address]

YOU'RE INVITED!

PIONEER VETERINARY SERVICES

SUNDRE LOCATION

OPEN HOUSE

 SATURDAY, JULY 26 |  1:00–5:00 PM


 801 5TH AVE SW, SUNDRE

 403-638-3774

★ WHAT'S HAPPENING:

 BURGERS SERVED EARLY AFTERNOON

 PET PHOTO BOOTH

 PRODUCERS — BRING YOUR BRANDS FOR THE BRANDING BOARD!

 DOOR PRIZES & GIVEAWAYS

 KIDS' ACTIVITIES

FOLLOW US FOR UPDATES:

 FACEBOOK & INSTAGRAM:

@PIONEERVETSERVICES

 WWW.PIONEERVET.CA

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**CAO's NEW BUSINESS REPORT TO COUNCIL**

COUNCIL DATE:	September 22, 2025
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Council requested periodic updates on the new businesses operating in Town at the Strategic Advisory Committee Meeting, held in October 2023.

New Business or Re-location of Business: January 1 – September 22, 2025

Adam's Army Charitable Foundation – Thrift Store; 101 – 3 ST SW

SunMart Convenience Store; 586 Main Ave W, #2 (formerly Sunshine Vapes; moved one bay east).

Shining Stars Kids Centre; 205 Main Ave W (childcare centre still under renovations/construction).

Fusion Controls; 138 6 St SE (moved into Town from County).

HomeTown Storage; 114 6 St SE (permit issued in March; opening soon);

2470252 Alberta Ltd. (medical cannabis, 819 5 Ave. SW)

J Tamer Trading Co. (Knife Shop) relocated from Centre St. N. to 586 Main Ave. West

Certainty Pipeline – closed shop

Sunnyside Suds Laundromat (commercial component of Sunnyside Apartments (re-development of Parkwood Motel);

Pet Supply Company (name to be confirmed) 117 Centre St. S.

Under New Management: None

Kings Motel, 701 Main Ave. West

Home Office to Date (Permitted Use in Residential Districts):

Electrical Contractor (Salvador Electric)

General Contractor (home renovations)

Tax / Delivery Service

E-Commerce (Women's Fashion & Accessories)

Home Occupation to Date (Discretionary Use in Residential Districts): None

SCHEDULE A - 2025 Expenditures to Date**TOTAL COUNCIL BUDGET 2025: \$79,000****TOTAL EXPENDITURES TO DATE August 31 \$30,956****BALANCE: \$48,044****Mayor Richard Warnock**

Date	Hosting Town	Description	Expense (less Tax)	Cost
8-Jan-25	Edmonton	Meeting with Minister Schulz	Mileage	\$ 385.56
8-Jan-25	Edmonton	Meeting with Minister Schulz	Accommodations	\$ 239.17
8-Jan-25	Edmonton	Meeting with Minister Schulz	Per Diem	\$ 120.00
8-Jan-25	Edmonton	Meeting with Minister Schulz	Travel Per Diem	\$ 120.00
9-Jan-25	Sundre	Mayors Caucus - Teams Meeting	Per Diem	\$ 120.00
14-Jan-25	MVC	MVC Sundre Airport	Per Diem	\$ 100.00
14-Jan-25	MVC	MVC Sundre Airport	Travel Per Diem	\$ 30.00
17-Jan-25	Sundre	RDRWA - Zoom Meeting	Per Diem	\$ 120.00
23-Jan-25	Sundre	MTMC - Minister McIver - Teams Meeting	Per Diem	\$ 80.00
23-Jan-25	Sundre	Sundre Chamber of Commerce Meeting	Per Diem	\$ 80.00
28-Jan-25	Red Deer	Red Deer Polytechnic	Mileage	\$ 158.76
28-Jan-25	Red Deer	Red Deer Polytechnic	Per Diem	\$ 80.00
28-Jan-25	Red Deer	Red Deer Polytechnic	Travel Per Diem	\$ 50.00
29-Jan-25	MVC	MVC - Hospital	Mileage	\$ 75.60
29-Jan-25	MVC	MVC - Hospital	Per Diem	\$ 80.00
29-Jan-25	MVC	MVC - Hospital	Travel Per Diem	\$ 30.00
Feb 5-6	Calgary	Brownlee	Registration	\$ 219.45
Feb 5-6	Calgary	Brownlee	Accommodations	\$ 186.37
Feb 5-6	Calgary	Brownlee	Per Diem	\$ 280.00
Feb 5-6	Calgary	Brownlee	Travel Per Diem	\$ 60.00
19-Feb-25	Sundre	SPRUCE Meeting at Legion	Per Diem	\$ 60.00
20-Feb-25	Sundre	ABMunis EOEP Zoom	Per Diem	\$ 100.00
26-Feb-25	MVC Office	MVC All Council Meeting	Mileage	\$ 75.60
26-Feb-25	MVC Office	MVC All Council Meeting	Per Diem	\$ 80.00
26-Feb-25	MVC Office	MVC All Council Meeting	Travel Per Diem	\$ 30.00
27-Feb-25	Sundre	ABMunis EOEP Zoom	Per Diem	\$ 100.00
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Mileage	\$ 385.56
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Per Diem	\$ 720.00

Mayor Warnock con't				
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Travel Per Diem	\$ 120.00
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Registration	\$ 375.00
March 4-6	Edmonton	ABMunis Presidents Summit/Spring Caucus	Accommodations	\$ 1,422.78
8-Mar-25	Sundre	MTMC Board Meeting - Zoom	Per Diem	\$ 80.00
12-Mar	Banff	AWWOA Conference	Registration	\$ 525.00
12-Mar-25	Banff	AWWOA Conference	Mileage	\$ 266.11
12-Mar-25	Banff	AWWOA Conference	Accommodations	\$ 449.53
12-Mar-25	Banff	AWWOA Conference	Per Diem	\$ 520.00
12-Mar-25	Banff	AWWOA Conference	Travel Per Diem	\$ 80.00
17-Mar-25	Edmonton	AB Muni's EOEP - Strat Plan	Mileage	\$ 385.56
17-Mar-25	Edmonton	AB Muni's EOEP - Strat Plan	Per Diem	\$ 280.00
17-Mar-25	Edmonton	AB Muni's EOEP - Strat Plan	Travel Per Diem	\$ 120.00
20-Mar-25	Innisfail	Mayors/Reeves	Mileage	\$ 114.91
20-Mar-25	Innisfail	Mayors/Reeves	Per Diem	\$ 80.00
20-Mar-25	Innisfail	Mayors/Reeves	Travel Per Diem	\$ 40.00
21-Mar-25	Sundre	RDRWA Board meeting - Zoom	Per Diem	\$ 80.00
27-Mar-25	Sundre	ABMunis EOEP - Public Engagement	Per Diem	\$ 100.00
3-Apr-25	Sundre	EOEP Public Engagement	Per Diem	\$ 100.00
7-Apr-25	Sundre	MTMC Meeting - Zoom	Per Diem	\$ 40.00
10-Apr-25	Sundre	EOEP Public Engagement	Per Diem	\$ 100.00
11-Apr-25	Red Deer	Council Strategic Advisory Committee Meeting	Travel Per Diem	\$ 50.00
12-Apr-25	Red Deer	Council Strategic Advisory Committee Meeting	Per Diem	\$ 280.00
13-Apr-25	Red Deer	Council Strategic Advisory Committee Meeting	Per Diem	\$ 240.00
13-Apr-25	Red Deer	Council Strategic Advisory Committee Meeting	Travel Per Diem	\$ 40.00
1-May-25	Red Deer	P3Partnership - Premier's Dinner	Mileage	\$ 158.76
1-May-25	Red Deer	P3Partnership - Premier's Dinner	Per Diem	\$ 80.00
1-May-25	Red Deer	P3Partnership - Premier's Dinner	Travel Per Diem	\$ 50.00
13-May-25	MVC	Sundre Forest / AFPA	Mileage	\$ 30.24
13-May-25	MVC	Sundre Forest / AFPA	Per Diem	\$ 80.00
13-May-25	MVC	Sundre Forest / AFPA	Travel Per Diem	\$ 20.00
15-May-25	Sundre	MTMC Regular Meeting	Per Diem	\$ 80.00
23-May-25	Sundre	RDRWA Meeting - Teams	Per Diem	\$ 120.00

Mayor Warnock con't				
28-May-25	Ottawa	FCM Annual Conference - Travel	Travel Per Diem	\$ 140.00
29-May-25	Ottawa	FCM Annual Conference - Sessions	Per Diem	\$ 280.00
30-May-25	Ottawa	FCM Annual Conference - Sessions	Per Diem	\$ 280.00
31-May-25	Ottawa	FCM Annual Conference - Sessions	Per Diem	\$ 280.00
1-Jun-25	Ottawa	FCM Annual Conference - Sessions	Per Diem	\$ 280.00
6-Jun-25	Ottawa	FCM Annual Conference - Travel	Travel Per Diem	\$ 140.00
18-Jun-25	Didsbury	AB Muni's	Mileage	\$ 83.16
18-Jun-25	Didsbury	AB Muni's	Per Diem	\$ 80.00
18-Jun-25	Didsbury	AB Muni's	Travel Per Diem	\$ 30.00
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Mileage	\$ 158.76
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Per Diem	\$ 140.00
20-Jun-25	Red Deer	RDRWA AGM Red Deer	Travel Per Diem	\$ 50.00
26-Jun	Devon	AB Muni's Summer Caucus	Mileage	\$ 362.88
26-Jun-25	Devon	AB Muni's Summer Caucus	Per Diem	\$ 220.00
26-Jun-25	Devon	AB Muni's Summer Caucus	Travel Per Diem	\$ 100.00
26-Jun-25	Sundre	Chamber of Commerce Meeting	Per Diem	\$ 60.00
10-Jul-25	Sundre	MTMC Board Meeting - Zoom	Per Diem	\$ 80.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Mileage	\$ 189.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Per Diem	\$ 160.00
17-Jul-25	Joffre	RDRMUG Tour & Meeting	Travel Per Diem	\$ 60.00
24-Jul-25	Didsbury	MTMC Minister Meeting	Mileage & Meal	\$ 100.49
27-Jul-25	Didsbury	MTMC Minister Meeting	Per Diem	\$ 120.00
27-Jul-25	Didsbury	MTMC Minister Meeting	Travel Per Diem	\$ 30.00
6-Aug-25	Red Deer	RDRWA Meeting	Mileage	\$ 151.20
6-Aug-25	Red Deer	RDRWA Meeting	Per Diem	\$ 80.00
6-Aug-25	Red Deer	RDRWA Meeting	Travel Per Diem	\$ 50.00
13-Aug-25	Sundre	Rural Advisory Council	Per Diem	\$ 80.00
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Mileage	\$ 172.80
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Per Diem	\$ 240.00
27-Aug-25	Calgary	RDRWA/WPAC Meeting	Travel Per Diem	\$ 60.00

Councillor Connie Anderson

Date	Hosting Town	Description	Expense (less Tax)	Cost
16-Jan-25	Red Deer	CAEP Meeting	Milage	\$ 158.76
16-Jan-25	Red Deer	CAEP Meeting	Per Diem	\$ 120.00
16-Jan-25	Red Deer	CAEP Meeting	Travel Per Diem	\$ 40.00
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Milage	\$ 43.85
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Per Diem	\$ 120.00

Councillor Anderson con't				
17-Jan-25	Sundre - Painted Wa	Sundre Tourism Assn.	Travel Per Diem	\$ 20.00
20-Mar-25	Red Deer	CAEP Meeting	Milage	\$ 154.35
20-Mar-25	Red Deer	CAEP Meeting	Per Diem	\$ 120.00
20-Mar-25	Red Deer	CAEP Meeting	Travel Per Diem	\$ 40.00
9-Apr-25	Sundre	CAEP Meeting	Per Diem	\$ 40.00
11-Apr-25	Red Deer	Strategic Advisory Committee	Milage	\$ 79.38
11-Apr-25	Red Deer	Strategic Advisory Committee	Travel Per Diem	\$ 20.00
12-Apr-25	Red Deer	Strategic Advisory Committee	Per Diem	\$ 280.00
13-Apr-25	Red Deer	Strategic Advisory Committee	Per Diem	\$ 240.00
13-Apr-25	Red Deer	Strategic Advisory Committee	Milage	\$ 79.38
13-Apr-25	Red Deer	Strategic Advisory Committee	Travel Per Diem	\$ 20.00
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Milage	\$ 74.84
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Per Diem	\$ 100.00
17-Apr-25	Sylvan Lake	CAEP Board Meeting	Travel Per Diem	\$ 40.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Milage	\$ 110.38
29-Apr-25	Innisfail	Chinook's Edge Meeting	Per Diem	\$ 80.00
20-Apr-25	Innisfail	Chinook's Edge Meeting	Travel Per Diem	\$ 40.00
15-May-25	Innisfail	CAEP Meeting	Milage	\$ 110.38
15-May-25	Innisfail	CAEP Meeting	Travel Per Diem	\$ 20.00
15-May-25	Innisfail	CAEP Meeting	Per Diem	\$ 180.00
15-May-25	Innisfail	CAEP Meeting	Meal	\$ 51.45

Councillor Owen Petersen

Date	Hosting Town	Description	Expense (less Tax)	Cost
16-Jan-25	Sundre	Library Board Meeting	Per Diem	\$ 80.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Registration	\$ 219.45
Feb 5-6	Calgary	Brownlee Emerging Trends	Accommodations	\$ 186.37
Feb 5-6	Calgary	Brownlee Emerging Trends	Per Diem	\$ 280.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Travel Per Diem	\$ 60.00
Feb 5-6	Calgary	Brownlee Emerging Trends	Mileage	\$ 181.44
20-Feb-25	Sundre	Sundre & District Historical	Per Diem	\$ 80.00
26-Feb-25	Sundre	Sundre Municipal Library	Per Diem	\$ 80.00
26-Feb-25	Didsbury	MVC / TOS All Council Meeting	Per Diem	\$ 100.00
26-Feb-25	Didsbury	MVC / TOS All Council Meeting	Travel Per Diem	\$ 30.00
3-Apr-25	Stony Nakoda	Tourim Town Hall	Mileage	\$ 123.98
3-Apr-25	Stony Nakoda	Tourim Town Hall	Per Diem	\$ 160.00
3-Apr-25	Stony Nakoda	Tourim Town Hall	Travel Per Diem	\$ 40.00
11-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 20.00
12-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
13-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 240.00
13-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 20.00
17-Apr-25	Sundre	Library Board Meeting	Per Diem	\$ 100.00
17-Apr-25	Sundre	Museum Board Meeting	Per Diem	\$ 80.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Travel Per Diem	\$ 40.00
29-Apr-25	Innisfail	Chinook's Edge Meeting	Per Diem	\$ 80.00
15-May-25	Sundre	Museum Board Meeting	Per Diem	\$ 40.00

Councillor Petersen con't				
23-May-25	Sundre	Library Board Meeting	Per Diem	\$ 80.00
28-May-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$ 140.00
29-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
30-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
31-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
1-Jun-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
5-Jun-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$ 140.00
17-Jul-25	Sundre	Sundre & District Historical	Per Diem	\$ 80.00

Councillor Todd Dalke

Date	Hosting Town	Description	Expense (less Tax)	Cost
Expense Claims Not Yet Submitted				

Councillor Jaime Marr

Date	Hosting Town	Description	Expense (less Tax)	Cost
26-Feb-25	MVC	MVC All Council Meeting	Per Diem	\$ 80.00
April 12-13	Red Deer	Council Strategic Advisory Comm	Mileage	\$ 154.35
April 12-13	Red Deer	Council Strategic Advisory Comm	Travel Per Diem	\$ 40.00
April 12-13	Red Deer	Council Strategic Advisory Comm	Per Diem	\$ 520.00
29-Apr-25	Innisfail	Meeting with Chinooks Edge Sch	Per Diem	\$ 80.00
28-May-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$ 140.00
29-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
30-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
31-May-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
1-Jun-25	Ottawa	FCM - Ottawa	Per Diem	\$ 280.00
2-Jun-25	Ottawa	FCM - Ottawa	Travel Per Diem	\$ 140.00

Councillor Paul Isaac

Date	Hosting Town	Description	Expense (less Tax)	Cost
Feb 5-6	Calgary	Brownlee	Registration	\$ 219.45
Feb 5-6	Calgary	Brownlee	Accommodations	\$ 186.37
Feb 5-6	Calgary	Brownlee	Per Diem	\$ 280.00
Feb 5-6	Calgary	Brownlee	Travel Per Diem	\$ 40.00
Feb 5-6	Calgary	Brownlee	Mileage	\$ 240.00
11-Apr-25	Red Deer	Council Strategic Advisory	Mileage	\$ 79.38
11-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 30.00
12-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 280.00
13-Apr-25	Red Deer	Council Strategic Advisory	Mileage	\$ 79.38
13-Apr-25	Red Deer	Council Strategic Advisory	Per Diem	\$ 240.00
13-Apr-25	Red Deer	Council Strategic Advisory	Travel Per Diem	\$ 30.00
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Mileage	\$ 110.38
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Per Diem	\$ 80.00
29-Apr-25	Innisfail	Meeting with Chinook's Edge	Travel Per Diem	\$ 40.00
13-May-25	Schott's Lake	AB Forest Products Dinner	Travel Per Diem	\$ 20.00
13-May-25	Schott's Lake	AB Forest Products Dinner	Per Diem	\$ 80.00
15-May-25	Caroline	Spirit Meeting	Mileage	\$ 63.50

Councillor Isaac con't				
15-May-25	Caroline	Spirit Meeting	Per Diem	\$ 120.00
15-May-25	Caroline	Spirit Meeting	Travel Per Diem	\$ 20.00

Councillor Chris Vardas

Date	Hosting Town	Description	Expense (less Tax)	Cost
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Per Diem	\$ 120.00
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Travel Per Diem	\$ 20.00
17-Jan-25	Sundre	Painted Warriors - Sundre Touri	Mileage	\$ 43.85
Jan. 22-24	Calgary	ITA Gathering 2025	Registration	\$150.00
Jan. 22-24	Calgary	ITA Gathering 2025	Accommodations	\$329.56
Jan. 22-24	Calgary	ITA Gathering 2025	Per Diem	\$ 360.00
Jan. 22-24	Calgary	ITA Gathering 2025	Travel Per Diem	\$ 40.00
22-Jan-25	Calgary	ITA Gathering 2025	Mileage	\$ 181.44
Feb 5-6	Calgary	Brownlee	Registration	\$ 219.45
Feb 5-6	Calgary	Brownlee	Accommodations	\$ 186.37
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Registration	\$ 891.45
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Accommodations	\$ 1,151.90
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Mileage	\$ 382.54
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Per Diem	\$ 560.00
Feb 9-12	Edmonton	Tourism Industry Assoc. of Alberta	Travel Per Diem	\$ 100.00
15-Apr-25	Sundre	Hospital Futures Meeting	Per Diem	\$ 80.00
29-Apr-25	Innisfail	Mtg Chinook School Board	Mileage	\$ 110.37
29-Apr-25	Innisfail	Mtg Chinook School Board	Travel Per Diem	\$ 40.00
29-Apr-25	Innisfail	Mtg Chinook School Board	Per Diem	\$ 80.00

DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	6 September 2025
FOR MONTH(S) OF	June, July and August 2025
<u>911 DISPATCHES:</u>	
	Emergency Response Numbers, 194 – 2025 Year to Date August 2025 - 106
<u>Response Types:</u>	<ul style="list-style-type: none"> ➤ Alarm – No Fire – Accidental – 1 ➤ Alarm – No Fire – Detector Activated - 2 ➤ Alarm – No Fire – Steam or Smoke Mistaken - 17 ➤ False Alarm – Telephone – 2 ➤ Fire (Structure) – 1 ➤ Fire (Vehicle) – 1 ➤ Medical Assist - 1 ➤ Medical First Response - 47 ➤ Medical First Response Stood Down - 11 ➤ Motor Vehicle Collision - 13 ➤ Public Service Citizens Locked Out – 1 ➤ Public Hazard – Electrical – 1 ➤ Rescue Miscellaneous - 1 ➤ Rubbish or Grass Fire - 7
<u>Results:</u>	➤ All incidents Responded, Managed and Resolved by SFD Members
<u>TRAINING & ACTIVITIES</u>	
<u>In-Hall/Weekly:</u>	<u>June – August 2025 consisted of the following:</u> <ul style="list-style-type: none"> ➤ 3 - Officer Meetings ➤ 3 - General Meeting/Truck Checks <ul style="list-style-type: none"> ○ Preparation for Kindergarten Tour ○ Hall Duties ○ Hall Maintenance ➤ Washdown of Rodeo Grandstand ➤ Hose Line Familiarity ➤ Nozzle Work ➤ Hydrant Training ➤ Forward/Reverse Lay ➤ Blitzfire Nozzle ➤ Pump Operation and Training ➤ Relay Pumping ➤ Basic Swift Water <ul style="list-style-type: none"> ○ Swift Water Gear (RDC, line, suits, ropes) ➤ Mechanical Advantage ➤ Boat Operations <ul style="list-style-type: none"> ○ Upstream/Downstream Expectations ○ Shore Duty ○ Boat Safety ○ Boat Gear ○ Personal Floatation Devices

	<ul style="list-style-type: none"> ○ Map Training ➤ River Rope Training <ul style="list-style-type: none"> ○ 3:1 Systems ○ River Safety ➤ Attack Line Deployment and repacking ➤ Hose Advancement as a team ➤ Hose Advancement Techniques (clamp, side/knee, walk) ➤ Basics of Water Mapping ➤ Hose Deployment ➤ Advancing Charged Hose down Hallway ➤ Advancing Charged Hose Around Corners <p><u>Community/Public Relations Events</u></p> <ul style="list-style-type: none"> ➤ Kindergarten Tour – 6 June 2025 ➤ Rodeo Parade – 21 June 2025 ➤ SimLab Open House – 25 June 2025 ➤ Graduation Parade – 27 June 2025 ➤ Mountain View Breakfast Show and Tell – 27 June 2025 ➤ Tall Timber Bike Parade – 28 June 2025 ➤ Canada Day Fireworks – 1 July 2025 ➤ Canada Day Bucket Brigade – 1 July 2025 ➤ Library Book Kids Tour – 9 July 2025 ➤ SPOG Booth, Demo – 22 August 2025
<u>Formal Courses in-Progress/Upcoming:</u>	<ul style="list-style-type: none"> ➤ New NFPA 1001 – Start Q4 – 2025 ➤ NFPA 1041 Level II – Start Q4 – 2025
<u>Fire Hall:</u>	
<u>Building/Maintenance:</u>	<ul style="list-style-type: none"> ➤ Eavestroughing – Completed ➤ Parking Blocks and Speed Bumps Hall ➤ Millings placed at Fire Hall ➤ New 70 Gallon Hot Water Tank Installed
<u>SFD Units - Equipment</u>	
<u>Units:</u>	<ul style="list-style-type: none"> ➤ Unit #560, in production June 25 - completed Q4. ➤ New Unit #540 Ordered – expected date of Delivery 1st Qtr -2026 ➤ Unit #541 in primary service. ➤ Unit 510 Completed and in service ➤ Unit #550 – retained as second Wildland Unit, Until Unit #540 is delivered. ➤ Unit #550 to be Unit 580 ➤ Radio Installation on Units in Progress – Wicom
<u>Safety Codes:</u>	
<u>Inspections -Occupancies</u>	<ul style="list-style-type: none"> ➤ Fire Inspections scheduled on Request – Complaint Basis Behind schedule currently
<u>Status:</u>	

Attachments: Incident Location Breakdown

Sundre Fire Departmental Report Attachments



Sundre Fire Department Incident Location Breakdown



01 June - 31 August 2025

INCIDENTS	Town of Sundre incidents	Mountain View County	Clearwater County	Bighorn MD	Month Total	Year to Date Total
Outside Fires - Investigation					0	2
Controlled Burn - Arrived on scene					0	3
Controlled Burn - No Response					0	1
Fire - Electrical					0	1
Fire - Motor Vehicle		1			1	3
Fire - Structure		1			1	4
Fire - Miscellaneous (Burnt Kettle)					0	1
Investigation of Smoke					0	2
Alarm -No Fire - Steam or Smoke mistaken	15	2			17	31
Alarm -No Fire - detector activated	1	1			2	6
Alarm No Fire - accidental miscellaneous		1			1	2
False Alarm – Confirmed telephone	1	1			2	10
False Alarms-internal or local alarm system					0	1
False Alarms-verbal report to fire station					0	2
False Alarm - miscellaneous					0	1
Gas Leak Odor - Natural Gas -Investigated					0	1
Medical Assist	1				1	1
Medical First Response	30	15	2		47	130
Medical - Stood Down	6	5			11	38
Motor Vehicle Collision	2	7	4		13	27
Mutual Aid Request					0	3
Public Hazard - Citizens Locked in or Out		1			1	1
Public Hazard - Electrical		1			1	1
Public Hazard - Gasoline or Fuel					0	0
Public Service - Miscellaneous					0	2
Rescue - Miscellaneous			1		1	2
Rubbish or grass Fire (no dollar loss)	2	2	3		7	24
Total	58	38	10	0	106	300



Sundre Fire Department


Town of Sundre, Mountain View County and Clearwater County
Incident Hours


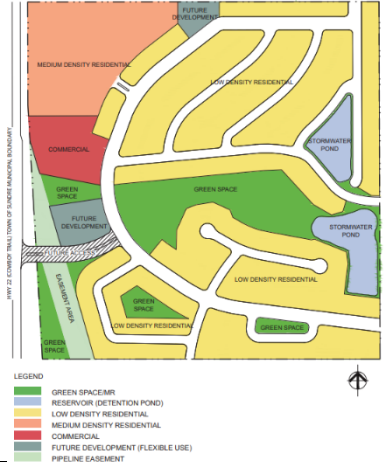
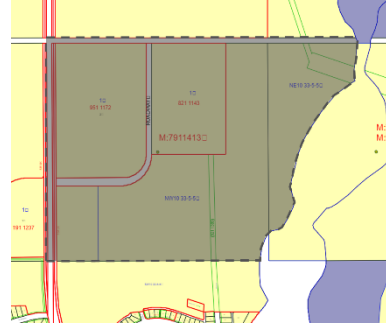


01 June - 31 August 2025		2025 Town Of Sundre Year to Date				2025 Mountain View County Year to Date				2025 Clearwater County Year to Date			
INCIDENTS	Incident Time in Hours	Incidents	Hours of Incident	Responders	Total Incident Hours	Incidents	Hours of Incident	Responders	Total Incident Hours	Incidents	Hours of Incident	Responders	Total Incident Hours
Alarm No Fire - accidental miscellaneous	1.0	1	1	1	1.0	1	1	4	4.0		0		0.0
Alarm -No Fire - detector activated	1.0	3	3	9	9.0	1	1	4	4.0		0		0.0
Alarm -No Fire - detector activated	1.5	1	1.5	2	3.0	1	1.5	3	4.5		0		0.0
Alarm -No Fire - Steam or Smoke mistaken	1.0	26	26	58	58.0	5	5	13	13.0		0		0.0
Controlled Burn - No Response - Stood Down	1.0				0.0	1	1	4	4.0		0		0.0
Controlled Burn - Arrived on Scene	1.0				0.0	2	2	13	13.0		0		0.0
Controlled Burn - Arrived on Scene	1.5				0.0	1	1.5	6	9.0		0		0.0
False Alarm – Confirmed telephone	1.0	9	9	14	14.0	1	1	2	2.0		0		0.0
False Alarm – Verbal Report to Fire Station	1.0	2	2	5	5.0		0		0.0		0		0.0
False Alarm – Internal or local alarm system	1.0	1	1	2	2.0		0		0.0		0		0.0
False Alarm - miscellaneous	1.0					1	1	3	3.0		0		0.0
Fire - Electrical	1.0	1	1	6	6.0						0		0.0
Fire - Miscellaneous	1.0	1	1	5	5.0		0		0.0		0		0.0
Fire - Motor Vehicle	1.5	1	1.5	5	7.5		0		0.0		0		0.0
Fire - Motor Vehicle	2.0				0.0	2	4	16	32.0		0		0.0
Fire - Structure	1.0	1	1	7	7.0				0.0		0		0.0
Fire - Structure	3.0				0.0	1	3	5	15.0		0		0.0
Fire - Structure	3.5	1	3.5	11	38.5								
Fire - Structure	5.0	1	5	9	45.0				0.0		0		0.0
Gas Leak/Natural Gas - Investigation	1.0	1	1	5	5.0				0.0		0		0.0
Investigation of Smoke	1.0	1	1	7	7.0	1	1	5	5.0		0		0.0
Medical Assist	1.0	1	1	3	3.0		0		0.0		0		0.0
Medical First Response	1.0	69	69	176	176.0	25	25	54	54.0	1	1	2	2.0
Medical First Response	1.5	12	18	34	51.0	7	10.5	19	28.5	2	3	8	12.0
Medical First Response	2.0	4	8	9	18.0	3	6	6	12.0	2	4	5	10.0
Medical First Response	2.5						0		0.0	1	2.5	2	5.0
Medical First Response	3.5										0		0.0
Medical Stood Down	1.0	22	22	44	44.0	14	14	27	27.0	2	2	6	6.0
Medical First Response - Stood Down	1.0		0		0.0		0		0.0		0		0.0
Motor Vehicle Collisions	1.0	1	1	3	3.0	2	2	8	8.0	2	2	8	8.0
Motor Vehicle Collisions	1.5	3	4.5	15	22.5	6	9	36	54.0	1	1.5	7	10.5
Motor Vehicle Collisions	2.0	1	2	5	10.0	5	10	23	46.0	1	2	5	10.0
Motor Vehicle Collisions	2.5		0		0.0	1	2.5	5	12.5	2	5	7	17.5
Motor Vehicle Collisions	3.5		0		0.0	1	3.5	6	21.0		0		0.0
Motor Vehicle Collisions	12.5		0		0.0		0		0.0	1	12.5	4	50.0
Mutual Aid Request	3.0		0		0.0	1	3	4	12.0		0		0.0
Mutual Aid Request	1.0		0		0.0	1	1	4	4.0	1	1	6	6.0
Outside Fires - Investigation	1.0		0		0.0	1	1	4	4.0		0		0.0
Outside Fires - Investigation	2.0		0		0.0	1	2	2	4.0		0		0.0
Public Hazard - Electrical	1.0				0.0	1	1	5	5.0		0		0.0
Public Service - Citizens locked in or out	1.0	1	1	2	2.0	1	1	5	5.0		0		0.0
Public Service - Miscellaneous	1.0	1	1	5	5.0				0.0		0		0.0
Rescue - Miscellaneous	2.0				0.0	1	2	7	14.0		0		0.0
Rescue - Miscellaneous	5.0				0.0					1	5	8	40.0
Rubbish or grass Fire (no dollar loss)	1.0	3	3	18	18.0	7	7	30	30.0	2	2	9	9.0
Rubbish or grass Fire (no dollar loss)	1.5		0			4	6	28	42.0	1	1.5	2	3.0
Rubbish or grass Fire (no dollar loss)	2.0						0		0.0	1	2	9	18.0
Rubbish or grass Fire (no dollar loss)	2.5		0			1	2.5	9	22.5				
Rubbish or grass Fire (no dollar loss)	3.0		0			2	6	10	30.0				
Rubbish or grass Fire (no dollar loss)	3.5		0			2	7	11	38.5				
Rubbish or grass Fire (no dollar loss)	4.0		0				0		0.0				
Rubbish or grass Fire (no dollar loss)	16.5		0			1	16.5	7	115.5				
Total	--N/A--	169.0	188.0	459.0	564.5	107.0	163.5	387.0	703.0	23.0	53.0	95.0	228.0

DEPARTMENTAL REPORT

DEPARTMENT:	Community Development - Planning & Development
SUBMITTED BY:	Benazir Thaha Valencia, Director of Community Development
COUNCIL DATE:	September 22, 2025
FOR MONTH OF:	June, July, August 2025
TOPIC / PROJECT #1	Development Permits
Status of Project: Ongoing	Development permits ensure land use aligns with local planning, zoning, and safety regulations.
ACTION/SUCCESSES:	<p>Total of 17 Development Permits:</p> <ul style="list-style-type: none"> • Addition to Royal Canadian Legion (Storage) • Detached Garage x2 • Single Detached Dwelling x3 • Installation of new manufactured home x 2 • Stripping & Grading for new subdivision • Change of Use: Equipment Storage Yard • Deck x2 • Change of Use: Motel (existing motel, vacant for longer than 6 months) • Addition: Attached Garage • Stripping & Grading (multifamily site) • Multi-Family (4-Plex) • Guest House (seasonal residential)
TOPIC / PROJECT #2	Building Permits
Status of Project: Ongoing	Building permits are required to ensure construction meets safety codes, standards and regulations.
ACTION/SUCCESSES:	<p>A total of 16 Building Permits were issued for:</p> <ul style="list-style-type: none"> • Storage Addition to Royal Canadian Legion • Detached Garage x2 • Single Detached Dwelling x3 • Removal of Manufactured Home • Installation of new manufactured home x 2 • Deck x2 • Addition: Attached Garage x 2 (one residential & one industrial) • Rooftop Solar Panels • Multi Family (4 Units= 4 Permits) • Guest House (seasonal residential)
TOPIC / PROJECT #3	Safety Code Permits
Status of Project: Ongoing	Safety code permits ensure that construction and installations comply with technical safety standards to protect public health and safety.
ACTION/SUCCESSES:	<p>A total of 37 Safety Code Permits were issued for residential upgrades/renovations and new residential developments</p> <p>Electrical Permits: 24 Gas Permits: 6</p>

	Plumbing: 7
TOPIC / PROJECT #4	Compliance Stamps/Letters (from Real Property Reports)
Status of Project: Ongoing	RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of the property. The role of Administration is to assist property owners to solve non-compliant issues.
ACTION/SUCCESES:	Total of 1 Compliances completed.
TOPIC / PROJECT #5	Subdivision Applications
Status of Project: Completed	Received and processed 6 subdivision applications: <ul style="list-style-type: none"> • Creation of three separate parcels from one parcel • Boundary adjustment) of 5 separate parcels into 4 separate parcels. • Subdivision of one parcel into four separate lots. • Boundary adjustment of two separate parcels into one parcel • Bareland Condominium Plan for 8 Residential units and common property. • Creation of thirteen single detached housing lots and one Municipal Reserve lot
ACTION/SUCCESES:	The Subdivisions applications were assessed to ensure alignment with municipal planning policies and infrastructure capacity. They support orderly growth and allow for new housing and development.
TOPIC / PROJECT #6	Downtown Area Redevelopment Plan
Status of Project: Ongoing	- Currently in Phase 3 of the Downtown ARP project – Stakeholder Consultation Phase 1
ACTION/SUCCESES:	<p>- Selected Committee members who will be consulted on ideas for the revitalizing the downtown area.</p> <p>- First meeting occurred in June and focused on the following topics:</p> <ul style="list-style-type: none"> • Welcome and introductions • Overview of the Terms of Reference • Project overview <ul style="list-style-type: none"> • What's an ARP • Project Phases • Next steps and upcoming meeting 
TOPIC / PROJECT #7	Land Use Redesignation
Status of Project: Completed	<p>- Land Use Redesignation from Low Density Residential (R-1) to General Residential (R-2), to accommodate four eight-unit apartment buildings.</p> <p>- PH held on June 23, 2025</p>
ACTION/SUCCESES:	The redesignation aligns with the Town's broader planning objectives and offers a balanced approach to addressing current housing needs. The application supports higher-density residential development and contributes to addressing the need for multi-unit housing in the area.

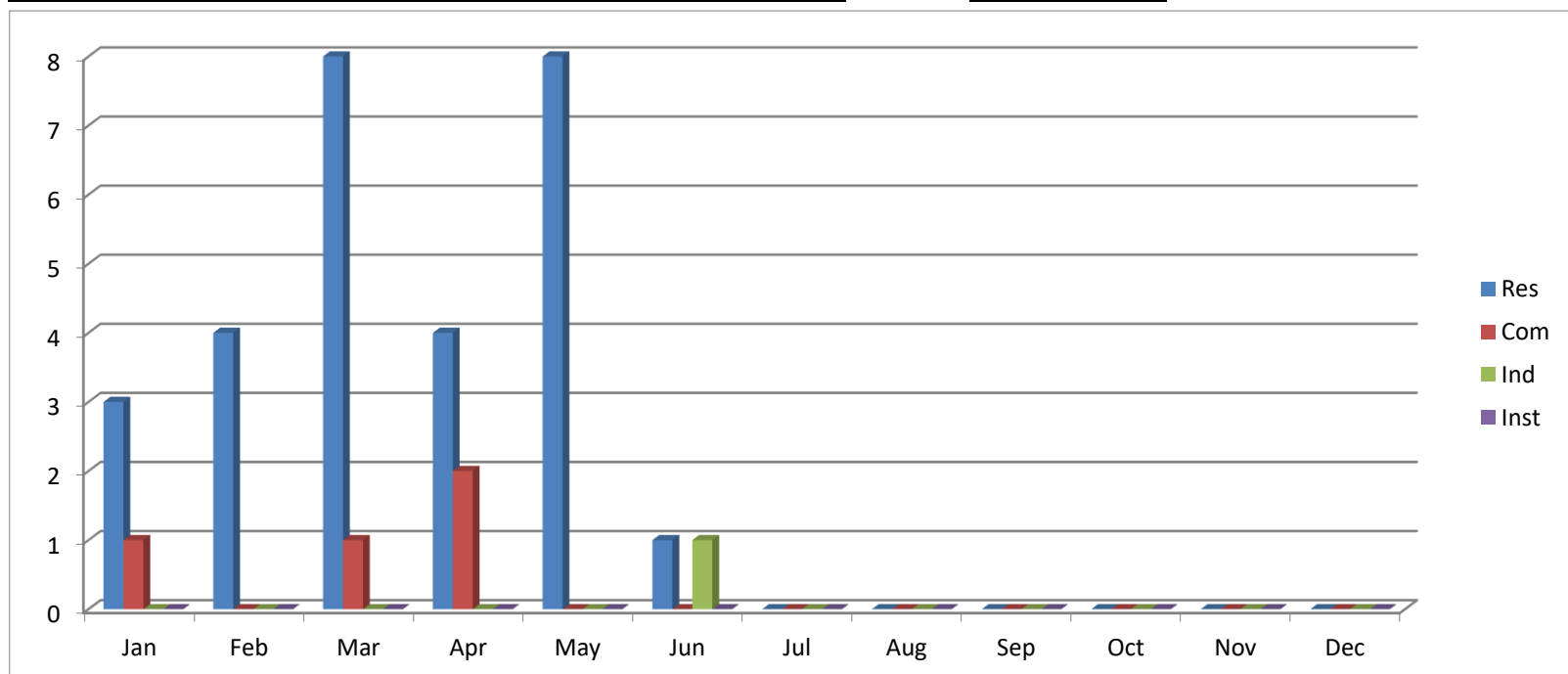
	
TOPIC / PROJECT #8	Mountain Springs ASP
Status of Project: Ongoing	PH was held on June 9, 2025.
ACTION/SUCCESES:	<p>The ASP is consistent with the Town's Municipal Development Plan and offers a framework to guide the future use of the subject area.</p> <p>The Area Structure Plan (ASP) process included extensive consultation and collaboration with the applicant, as well as internal and external agencies, over the past four years to prepare it for Council approval.</p> 
TOPIC / PROJECT #9	Potential Lagoon Annexation
Status of Project: Ongoing	<ul style="list-style-type: none"> - Received direction from Council to proceed with the annexation process. - First step – Meet with affected landowners
ACTION/SUCCESES:	<ul style="list-style-type: none"> - Met with affected landowners and discussed the following topics: <ul style="list-style-type: none"> • Background • Council Direction • Annexation Process • Annexation Rationale • Subdivision and Development regulations • Landowner Perspectives and Concerns 
TOPIC / PROJECT #9	Flood Risk Area Development
Status of Project: Ongoing	Commenced with the background research to update the Land Use Bylaw on the Flood Risk Area Development section.
ACTION/SUCCESES:	<ul style="list-style-type: none"> - Update the Land Use Bylaw map to reflect changes to the flood overlay. <p>Next Step: First Reading in Fall 2025</p>

ATTACHMENT: June, July, August 2025 Building Permit Statistics

MONTHLY BUILDING REPORT
FOR JUNE 2025

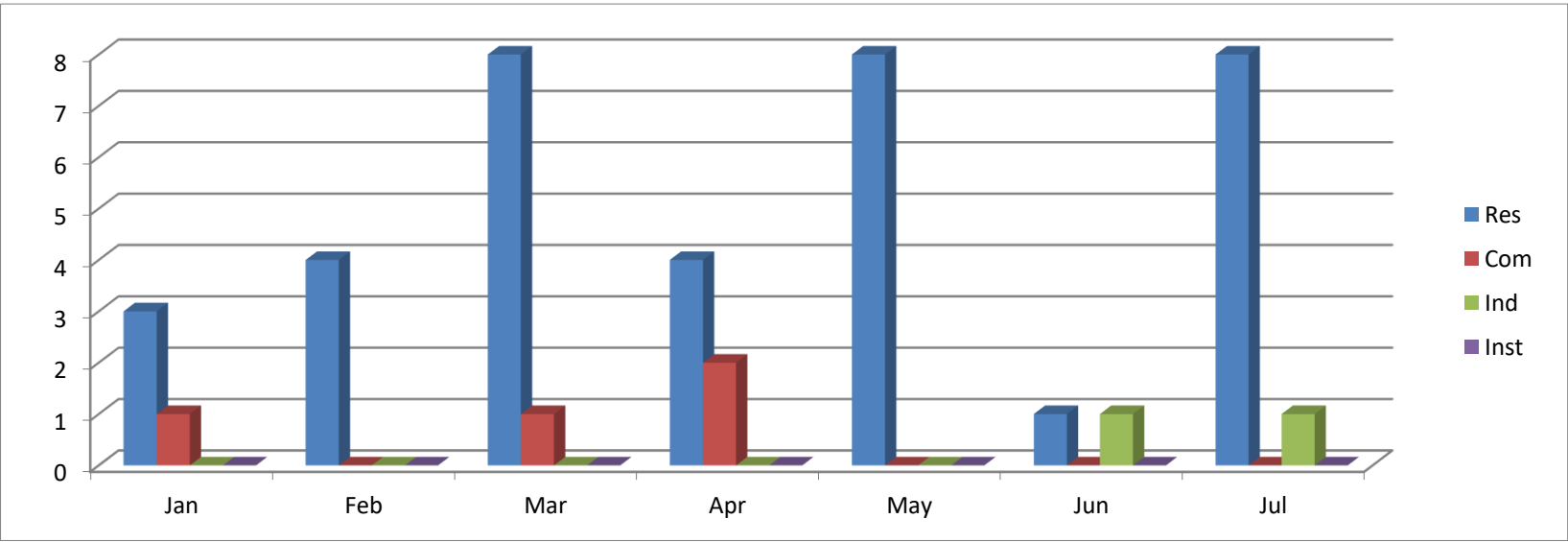
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	June 2025			2025 Year To Date			JUNE 2024 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
Two-Storey	0	0	\$ -	0	0	\$ -	0	0	\$ -
Bungalows	0	0	\$ -	2	2	\$ 730,000	1	1	\$ 500,000
Bi-Level				0	0	\$ -	0	0	\$ -
	0	0	\$ -	0	0	\$ -	0	0	\$ -
Duplex/Semi Det.	0	0	\$ -	5	5	\$ 1,240,000	6	6	\$ 1,360,000
Multi-Family				8	2	\$ 1,600,000	36	1	\$ 3,200,000
Mobile Homes	0	0	\$ -	1	1	\$ 235,000	0	0	\$ -
Accessory Buildings		1	\$ 30,000	0	7	\$ 168,700		0	\$ -
Renovation/Addition	0	0	\$ -	0	11	\$ 287,000	0	4	\$ 51,200
				0	0	\$ -			
Sub-Total	0	1	\$ 30,000	16	28	\$ 4,260,700	43	13	\$ 5,111,200
COMMERCIAL									
Building Starts	No. of Building			No. of Building			No. of Building		
	Permits Value			Permits Value			Permits Value		
	0 \$ -			1 \$ 350,000			0 \$ -		
	0 \$ -			3 \$ 220,500			4 \$ 905,000		
Renovation/Addition	0 \$ -			4 \$ 570,500			4 \$ 905,000		
	No. of Building			No. of Building			No. of Building		
	Permits Value			Permits Value			Permits Value		
INDUSTRIAL	0 \$ -			0 0			0 \$ -		
	1 \$ 10,000			1 \$ 10,000			0 \$ -		
	1 \$ 10,000			1 \$ 10,000			0 \$ -		
Building Starts	No. of Building			No. of Building			No. of Building		
	Permits Value			Permits Value			Permits Value		
	0 \$ -			0 \$ -			0 \$ -		
	0 \$ -			1 \$ 30,000			0 \$ -		
Renovation/Addition	0 \$ -			1 \$ 30,000			0 \$ -		
	No. of Building			No. of Building			No. of Building		
	Permits Value			Permits Value			Permits Value		
INSTITUTIONAL	0 \$ -			0 \$ -			0 \$ -		
	0 \$ -			1 \$ 30,000			0 \$ -		
	0 \$ -			1 \$ 30,000			0 \$ -		
TOTAL	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
	0	2	\$ 40,000	16	34	\$ 4,871,200	43	17	\$ 6,016,200



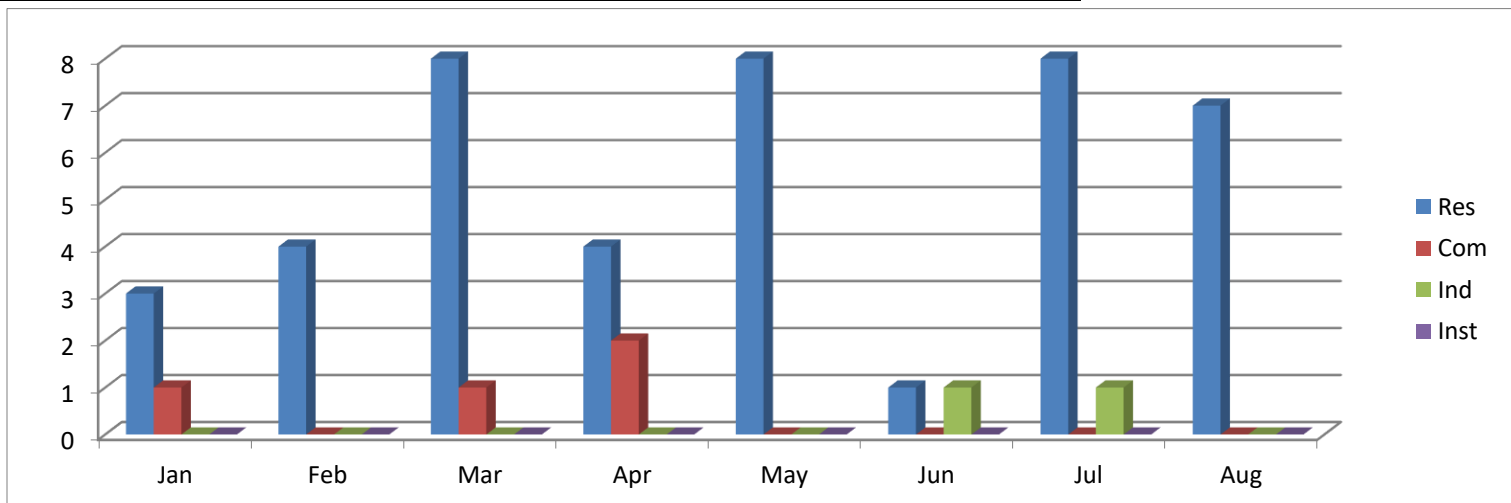
MONTHLY BUILDING REPORT
FOR THE MONTH OF JULY 2024

		Jul. 2025		2025 Year To Date			JULY 2024 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
				0	0	\$ -	0	0	\$ -
	0	0	\$ -	2	2	\$ 730,000	1	1	\$ 500,000
	2	2	\$ 850,000	2	2	\$ 850,000	0	0	\$ -
				0	0	\$ -	0	0	\$ -
	0	0	\$ -	5	5	\$ 1,240,000	6	6	\$ 1,360,000
				8	2	\$ 1,600,000	36	2	\$ 3,200,000
	2	2	\$ 370,000	3	3	\$ 605,000	0	0	\$ -
		1	\$ 3,000	0	8	\$ 171,700		0	\$ -
		4	\$ 198,900	0	15	\$ 485,900	0	8	\$ 112,662
				0	0	\$ -			
Sub-Total	4	9	\$ 1,421,900	20	37	\$ 5,682,600	43	17	\$ 5,172,662
COMMERCIAL	No. of		Building	No. of		Building	No. of		Building
	Permits		Value	Permits		Value	Permits		Value
	0			1		\$ 350,000	0		\$ -
	0		\$ -	3		\$ 220,500	4		\$ 905,000
INDUSTRIAL	No. of		Building	No. of		Building	No. of		Building
	Permits		Value	Permits		Value	Permits		Value
	0		\$ -	0		\$ -	0		\$ -
	0		\$ -	1		\$ 10,000	0		\$ -
INSTITUTIONAL	No. of		Building	No. of		Building	No. of		Building
	Permits		Value	Permits		Value	Permits		Value
	0		\$ -	0		\$ -	0		\$ -
	1		\$ 60,000	2		\$ 90,000	0		\$ -
TOTAL	No. of		Building	No. of		Building	No. of		Building
	Permits		Value	Permits		Value	Permits		Value
	0		\$ -	2		\$ 90,000	0		\$ -
	1		\$ 60,000	2		\$ 90,000	0		\$ -
TOTAL	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
	4	10	\$ 1,481,900	20	44	\$ 6,353,100	43	21	\$ 6,077,662



**MONTHLY BUILDING REPORT
FOR THE MONTH OF AUGUST 2025**

	Aug. 2025			2025 Year To Date			AUG. 2024 Year to Date		
	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
RESIDENTIAL									
Two-Storey				0	0	\$ -	0	0	\$ -
Bungalows				2	2	\$ 730,000	1	1	\$ 500,000
Bi-Level	1	1	\$ 400,000	3	3	\$ 1,250,000	0	0	\$ -
	0	0	\$ -	0	0	\$ -	0	0	\$ -
Duplex/Semi Det.			\$ -	5	5	\$ 1,240,000	6	6	\$ 1,360,000
Multi-Family	4	4	\$ 980,000	12	6	\$ 2,580,000	36	2	\$ 3,200,000
Mobile Homes	0	0	\$ -	3	3	\$ 605,000	0	0	\$ -
Accessory Buildings		1	\$ 8,000	0	9	\$ 179,700		0	\$ -
Renovation/Addition	0	1	\$ 5,000	0	16	\$ 490,900	0	8	\$ 112,662
			\$ -	0	0	\$ -			
Sub-Total	5	7	\$ 1,393,000	25	44	\$ 7,075,600	43	17	\$ 5,172,662
COMMERCIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		1	\$ 350,000		0	\$ -
		0	\$ -		3	\$ 220,500		5	\$ 910,000
		0	\$ -		4	\$ 570,500		5	\$ 910,000
INDUSTRIAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		1	\$ 10,000		0	\$ -
		0	\$ -		1	\$ 10,000		0	\$ -
INSTITUTIONAL									
Building Starts		No. of	Building		No. of	Building		No. of	Building
Renovation/Addition		Permits	Value		Permits	Value		Permits	Value
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		2	\$ 90,000		0	\$ -
		0	\$ -		2	\$ 90,000		0	\$ -
TOTAL	Dwelling	No. of	Building	Dwelling	No. of	Building	Dwelling	No. of	Building
	Units	Permits	Value	Units	Permits	Value	Units	Permits	Value
	5	7	\$ 1,393,000	25	51	\$ 7,746,100	43	22	\$ 6,082,662





9.1c(iii)

MEMO

TO: Linda Nelson, CAO
FROM: Chelsea Kruger, Development Assistant
RE: June, July, August 2025 Commercial, Industrial, Institutional Projects

Development / Building Permit No.	District	Address	Project	Value
2025-D03	I-2	136 – 2 ST SE	RCL 223 Legion Accessory Building	\$10,000
2025-D28	I-1	805 – 5 Ave. SW	Equipment Storage Yard	n/a

Legend:

C-1 Central Commercial
C-2 Highway Commercial
C-3 Neighbourhood Commercial
I-1 Light Industrial
I-2 Flood Plain Industrial
PS Public Service

Value: n/a = no building permit required



COMMUNITY DEVELOPMENT REPORT- COMMUNITY SERVICES

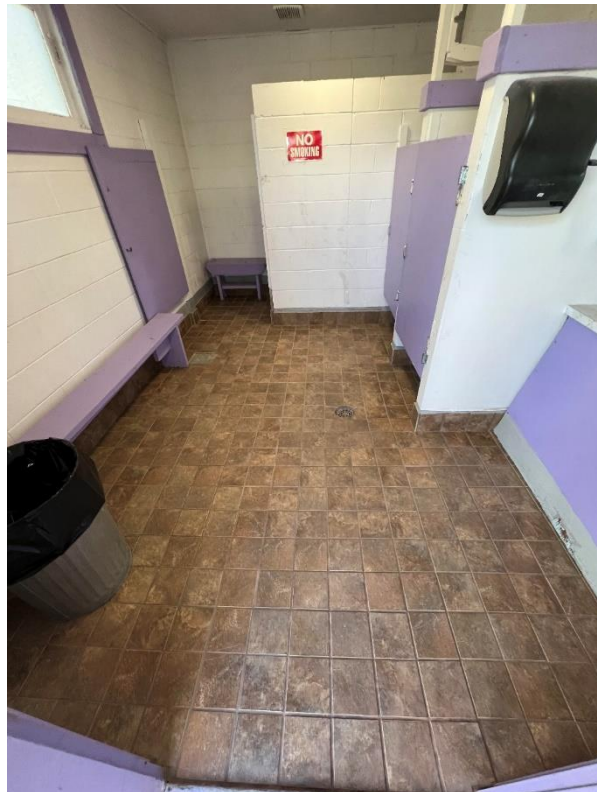
DEPARTMENT	Community Development- Community Service
SUBMITTED BY	Jeff Elder, Manager of Community Services
DATE	September 22, 2025
FOR MONTH OF	June, July, and August 2025

TOPIC #1	Community Centre
Status of Project: Ongoing	The Community Centre is a well-used facility with regular user groups, special events, and community meetings, supported by daily gym floor maintenance to ensure a clean and functional space for all activities.
ACTION/SUCSESSES:	<p>Regular User Groups keeping gym busy –</p> <ul style="list-style-type: none"> • Volleyball group on Mondays- Ended on June 30th • Seniros Week June 3rd • MVTKD Start July 7th and July 21st <p>Other bookings –</p> <ul style="list-style-type: none"> • Birthdays • Basketball weekend bookings • Homeschool Group • Wedding June 28th • Daycare Gym use- June 11th, July 22nd <p>Meetings</p> <ul style="list-style-type: none"> • SPOG preparation and planning • Rodeo Parade Meetings • Arena User Meeting August 27th • SMH Meetings • SMB Meetings • EAB Alberta Government Meeting <p>Other</p> <ul style="list-style-type: none"> • Gym Floor Daily Maintenance
TOPIC #2	Parks and Amenities
Status of Project: Ongoing	Parks are regularly maintained to support seasonal use, with upkeep focused on cleanliness, landscaping, and ensuring safe, accessible spaces for public enjoyment and recreation.
ACTION/SUCSESSES:	<p>Summer events included:</p> <ul style="list-style-type: none"> -Snake Hill Slam July 5th -Pickleball Outdoor Courts -Pickleball Tournament June 15th <p>Park Cleanup and Maintenance:</p> <ul style="list-style-type: none"> • Flower / shrub bed rejuvenation - Added new mulch to Shrub Beds. - Aids with weed control and esthetics



- Flowers were all planted in out beds and containers



- Tree pruning and spring cleanup in the beds
- Leaf removal in Greenwood Campground
- Installed all Banners on light poles, and replaced all flags
- Tiled the bathroom floors in Greenwood Campground
 - Campground washrooms had painted floors – making it difficult to clean and deal with chipped paint.
 - Tiles make it much easier to clean and look much better.



TOPIC #3	2025 Capital Project – Main Avenue Leveling
Status of Project: Complete	Final stage of the Main Avenue project.
ACTION/SUCCESES:	- Leveled area on main avenue for Saturday Markets.

	<p>- Ground was uneven, making it difficult to walk and put up tents.</p> 
TOPIC #4	Arena
Status of Project: Ongoing	<p>The Arena continues to support seasonal programming and events, with ongoing maintenance ensuring the facility remains in good condition for both public use and organized activities.</p> <p>Completion of the following projects under the Town Arena Capital Upgrades:</p> <ul style="list-style-type: none"> • Rubber Matting replaced in all changerooms and hallways • Replace Tiles in Showers • Make up Air Unit Replace • Concession Grill Panels • Ammonia Plant Room Heater • Bleacher Stand Heaters • Lobby Floor • Compressor Overhaul
ACTION/SUCCESSSES:	<p>Events assisted with: Sundre Graduation- Arena booked from June 23rd to 28th SPOG August 21st and 22nd</p> <p>Rubber Matting replaced in All Changerooms and Hallways:</p> <ul style="list-style-type: none"> - Existing Matting was old and had worn through to concrete. Lots of patches throughout - New matting is all uniform and provide skate protection. 

Replace Tiles in Showers:

- Existing tiles were worn and unlevel in areas not allowing water to get to the drains.
- New Tiles installed with proper water flow to the drains.

**Make up Air Unit Replacement:**

- Existing Make Up Air Unit was beyond its life expectancy.
- Replacement will be more efficient and up to code.



Concession Grill Panels:

- Stainless steel panels added behind concession grill.
- Existing panels were painted and posed a safety hazard.

**Ammonia Plant Room Heater:**

- During extreme cold the existing heaters could not provide enough heat, and some plant room lines would freeze.
- New Heaters will prevent any freezing, allowing the plant to operate efficiently.

**Bleacher Stand Heaters:**

- Previous heaters were the wrong design for the function. Only provided heat at the very ends and not throughout.
- New heaters were engineered and provide even heat throughout the stands.



Lobby Floor:

- Lobby floor was leveled and repainted.
- There were a lot of holes and dips that collected dirt.
- With the leveling it will now be much easier to clean.





DEPARTMENTAL REPORT

DEPARTMENT:	Municipal Enforcement
SUBMITTED BY:	Peace Officer Sam Zhao
COUNCIL DATE:	2025/09/22
FOR MONTH OF:	June / July / August 2025

TOPIC #1	Calls for Service – June
STATUS OF PROJECT Completed:	<p> Assist Fire – 8 Assist Other Agency – 9 Assist RCMP – 6 Assist Resident – 15 Assist Town Dept – 8 Bike Patrol – 3 Bylaw Violation: Cat Bylaw – 7 Bylaw Violation: Dog Bylaw – 15 Bylaw Violation: Noise Bylaw – 2 Bylaw Violation: Feeding Wildlife Bylaw – 1 Bylaw Violation: Firearms Bylaw – 1 Bylaw Violation: Land Use Bylaw – 4 Bylaw Violation: Noise Bylaw – 5 Bylaw Violation: Traffic Bylaw – 10 Bylaw Violation: Unsightly Bylaw – 2 Bylaw Violation: Weeds Grass Plants Bylaw – 2 Community Cleanup – 1 Community Engagement – 4 Damage to Property – 3 Directed Patrol – 10 Foot Patrol – 5 Found Animal – 9 Found Encampment – 2 General Patrol – 17 General Patrol Off Hours – 12 Injured Animal – 4 Joint Force Operation – 4 Neighbour Dispute – 2 Provincial Violation: Animal Protection Act – 2 Provincial Violation: Traffic Safety Act – 25 Provincial Violation: Trespass to Premises Act – 5 School Zone Patrol – 4 Traffic Complaint – 11 Traffic Control – 18 Traffic Enforcement – 19 Traffic Enforcement Off Hours – 2 Traffic Safety Initiative – 9 Wanted Party – 1 </p>

Action Steps / Successes

Municipal Enforcement responded to 256 calls for service in the month of June 2025

**Attachment
#1**

Injured Deer from vehicle strikes and feeding continue to be on the rise. Alberta Environment has confirmed several cases of Chronic Wasting Disease (CWD) in Sundre.



TOPIC #1	Calls for Service – July
STATUS OF PROJECT Completed:	Assist Fire – 7 Assist Other Agency – 3 Assist RCMP – 12 Assist Resident – 16 Assist Town Dept – 9 Bike Patrol – 2 Bylaw Violation: Cat Bylaw – 3 Bylaw Violation: Dog Bylaw – 22 Bylaw Violation: Land Use Bylaw – 1 Bylaw Violation: Noise Bylaw – 1 Bylaw Violation: Traffic Bylaw – 23 Bylaw Violation: Unsightly Bylaw – 2 Bylaw Violation: Waste and Recycling Bylaw – 3 Bylaw Violation: Weeds Grass Plants Bylaw – 20 Community Cleanup – 2 Community Engagement – 2 Damage to Property – 2 Directed Patrol – 10 Foot Patrol – 7 Found Animal – 15 Found Encampment – 2 General Patrol – 17 General Patrol Off Hours – 17 Illegal Dumping – 1 Injured Animal – 1 Provincial Violation: Environmental Protection Act – 1 Provincial Violation: Tobacco Smoking and Vaping Act – 1 Provincial Violation: Traffic Safety Act – 16 Provincial Violation: Trespass to Premises Act – 1 Traffic Complaint – 11 Traffic Control – 6 Traffic Enforcement – 11 Traffic Enforcement Off Hours – 4 Traffic Safety Initiative – 8
Action Steps / Successes	Municipal Enforcement responded to 259 calls for service in the month of July 2025

**Attachment
#1**

Municipal Enforcement and Sundre RCMP assisted with Tim Horton's Camp Day



TOPIC #1	Calls for Service – August
STATUS OF PROJECT Completed:	Abandoned Vehicle – 1 Assist Fire – 3 Assist Other Agency – 8 Assist RCMP – 8 Assist Resident – 7 Assist Town Dept – 8 Bylaw Violation: Cat Bylaw – 6 Bylaw Violation: Dog Bylaw – 14 Bylaw Violation: Traffic Bylaw – 13 Bylaw Violation: Waste and Recycling Bylaw – 1 Community Cleanup – 2 Community Engagement – 3 Damage to Property – 3 Directed Patrol – 1 Foot Patrol – 3 Found Animal – 8 Found Encampment – 1 General Patrol – 16 General Patrol Off Hours – 10 Joint Force Operation – 1 Neighbour Dispute – 1 Provincial Violation: Traffic Safety Act – 25 Provincial Violation: Trespass to Premises Act – 1 Towed Vehicle – 2 Traffic Complaint – 9 Traffic Control – 8 Traffic Enforcement – 12 Traffic Enforcement Off Hours – 8 Traffic Safety Initiative – 3
Action Steps / Successes	Municipal Enforcement responded to 185 calls for service in the month of May 2025

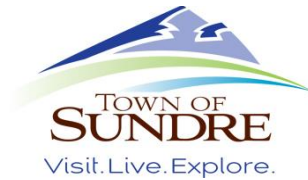
**Attachment
#1**

Municipal Enforcement assisted Sundre RCMP, Alberta Sheriffs and Alberta Conservation with a Checkstop for the September Long Weekend. 2 Drivers Failed under IRS and charged.



DEPARTMENTAL REPORT

DEPARTMENT:	Operations
SUBMITTED BY:	Jim Hall
COUNCIL DATE:	September 22, 2025
FOR MONTH OF:	Jun, July, August 2025
TOPIC / PROJECT #1	Water Distribution
STATUS OF PROJECT In progress: Completed: Yes	The water dept. achieved reductions in unaccounted for treated water averaging 15 million gallons recorded through the three summer months. The majority of isolating valves in the water system have been tested, operated and repairs required noted for scheduling
Action Steps / Successes	More investigations are ongoing to find additional leak areas. The valve maintenance will provide water leak investigations with positive shut down of areas to determine leak locations.
TOPIC / PROJECT #2	Emergency Management
STATUS OF PROJECT In progress: Completed: Yes	A group of seniors reached out for information on Sundre's "Get Prepared" initiative. A DDEM met with the group to discuss emergency planning for home owners.
Action Steps / Successes	This initiative was an excellent start to our program with requests for follow up information and guides for preparedness
TOPIC / PROJECT #3	Gas Department
STATUS OF PROJECT In progress: Yes Completed:	The gas dept. completed several services throughout the summer. The piping loop project in the 1300 block of 2 nd street NE was completed on time.
Action Steps / Successes	This project reduces additional system analysis and connecting 2 separate lines improves supply to the area.
TOPIC / PROJECT #4	Roads Department
STATUS OF PROJECT In progress: Completed: Yes	All alleys and back lanes have been "Harley Raked" and had some additional grader work. All streets have been swept with additional arterial sweeping schedules.
Action Steps / Successes	This work provides a clear schedule for spray patching and crack sealing in August September and weather permitting October.
TOPIC / PROJECT #5	Fire Smart
STATUS OF PROJECT In progress: Completed: Yes	The FRIAA consultant has received all required documents and has submitted the documents for the Fire Smart Grant "Expression of Interest". Success in achieving the grant will allow for vegetation management and some full clearing work.
Action Steps / Scheduled Events / Successes	Continuous reporting to the community based committee for Fire Smart is ongoing. The first scheduled meeting is set for September 23, 2025
TOPIC / PROJECT #6	Roads Department
STATUS OF PROJECT In progress: Completed: Yes	A gate system was refurbished and installed at the south end of greenwood campground adjacent to 4 th Ave SW.
Action Steps / Scheduled Events / Successes	This new gate location will provide the roads department with an entrance to store snow from the area and provide a second egress for emergency management evacuations for the campground.



9.1f

DEPARTMENTAL REPORT

DEPARTMENT:	Economic Development
SUBMITTED BY:	Jon Allan
COUNCIL DATE:	September 22, 2025
FOR MONTH OF:	Summer (June-August) 2025

TOPIC #1	Business Attraction, Retention and Expansion
STATUS OF PROJECT Ongoing	Work conducted to support business development and diversification within Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1) As of the start of September, the Downtown Area C-1 vacancy rate was 2.9%. 2) Under the Alberta Advantage Immigration Program, Rural Entrepreneur Stream: <ol style="list-style-type: none"> a. Hosted at least 9 meetings or tours with prospective international investors or consultants. b. Email correspondence with many others. c. Two RES candidates received permits from the Federal government, and are now developing their businesses in Sundre: <ol style="list-style-type: none"> i. One successful RES candidate has now moved to Sundre and received a development permit to open a wholesale pet supply business, which will be located on Centre Street South. ii. Second successful RES candidate is now located in Sundre, actively seeking an appropriate commercial space to rent. Development permit is forthcoming, once location is secured. At that time, the type of business will be publicized. 3) Central Alberta Economic Resiliency Task Force <ol style="list-style-type: none"> i. CAERT exists to support regional economic resilience via collaborative work toward: <ol style="list-style-type: none"> 1. Advocacy 2. Import replacement and trade diversification 3. Research and data collection ii. Sundre is chair and founder of the CAERT. iii. Hosted several meetings; at least ten Central Alberta municipalities on board. iv. Conducted interview about CAERT on CTV news. v. Terms of Reference adopted. vi. Regional business resiliency survey conducted and completed, with analysis and reporting ongoing; results of the study, featuring an update about the CAERT group, will be shared with Council soon.

TOPIC #2	Mountain View Regional Film Office
STATUS OF PROJECT In progress	Film development in support of economic diversification, workforce development, and awareness generation about Sundre and our partners.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Attended Banff World Media Festival and had over 30 meetings. 2. Two productions were completed in Sundre area over the summer: one production for OutTV called “Eyes in the Dark”, which was filmed at the Sundre Museum and near Greenwood Campground; and a production for Netflix filmed outside Sundre. 3. Toured and corresponded with two other production companies. 4. Submitted filming location package for one production. 5. Conducted media interview about the MVRFO with online news channel.
TOPIC #3	Tourism Development and Promotion
STATUS OF PROJECT Ongoing	Work to promote Sundre and expand partnerships and tourism service opportunities in the area.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Continued online promotion of Sundre through social media. 2. Kings Motel reopened; held Proprietors Series photoshoot.
TOPIC #4	Community Development
STATUS OF PROJECT Ongoing	Work completed to support the development of amenities, education/workforce and quality of living in the Town of Sundre.
Action Steps / Successes	<ol style="list-style-type: none"> 1. Work in support of Planning department in preparation for new downtown Area Redevelopment Plan (ARP). 2. New MOU signed with Campus Alberta Central to help promote and host courses, such as the Health Care Aide certificate program, in Sundre. Increased financial support will be provided by CAC to the Town of Sundre for its efforts. 3. Town of Sundre attended SPOG Neighbours Day in a few capacities: <ol style="list-style-type: none"> a. Wastewater demonstration trailer b. Fire Dept c. Economic Development booth 4. Renewed shared Public Parking Lot agreement with owners of the Old Sundre Hotel, who own a large parcel of the parking lot.
TOPIC #5	Events and Festivals
STATUS OF PROJECT Ongoing	Local events supported and/or organized by the Events Coordinator
Action Steps / Successes	<ol style="list-style-type: none"> 1) Four major events held over the summer including: <ol style="list-style-type: none"> a. Sundre Pro Rodeo and parade. b. Shady Grove Bluegrass Festival c. Bulls, Broncs and Wagons Rodeo d. SPOG Neighbours Day 2) Events Coordinator continued hosting Pop up Market on grass adjacent to Sundre Town Hall parking lot. Anecdotal evidence suggests this market is increasing in popularity. 3) Events coordinator continued work organizing September’s Harvest Festival.



REQUEST FOR DECISION

COUNCIL DATE September 22, 2025
SUBJECT RFD – WasteWater Technology Update
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM 9.2

BACKGROUND/PROPOSAL:

The CAO will deliver a report pertaining to Sundre's WasteWater Technology project.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Verbal report.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Council's Strategic Plan Pillars 3, 4 and 5.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the CAO's verbal report for further discussion.

MOTION:

That the Town of Sundre accept the CAO's verbal report for further discussion.

Date Reviewed: September 15, 2025

CAO: Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE	September 22, 2025
SUBJECT	RFD Council Committee Reports, June, July & August 2025
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.1

BACKGROUND/PROPOSAL:

Mayor Warnock has provided a report for Council's review and information for the months of June and July 2025.

Councillor Marr has provided reports for Council's review and information for the months of May, June, July and August 2025.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached reports.

ALIGNMENT WITH STRATEGIC PLAN

Aligns with Pillar 5 of the Strategic Plan, Sustainable & Responsible Governance

ADMINISTRATION RECOMMENDATIONS:

That Council accept Mayor Warnock's report for June and July 2025 and Councillor Marr's reports for May, June, July and August 2025, as presented.

MOTIONS:

That the Town of Sundre Council accept Mayor Warnock's report for June and July 2025 as information.

That the Town of Sundre Council accept Councillor Marr's reports for May, June, July and August as information.

ATTACHMENTS:

10.1a Mayor Warnock's report

10.1b Councillor Marr's reports

Date Reviewed: September 15, 2025

CAO: Linda Nelson

*COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF MAYOR RICHARD WARNOCK*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Months of June & July 2025

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled

Intermunicipal Collaboration Committee

Date of Meeting:

No Meeting scheduled

Mountain View Senior's Housing

Date of Meeting: June

June 10 – MVSH Foundation Board Mtg – Olds – Administration overview & Golf Tournament update.

June 19 – MVSH Regular Board Mtg – Olds – With financials discussed and building maintenance.

Mountain View Regional Waste Management Committee

Date of Meeting:

No meeting scheduled

Intermunicipal Planning Commission

Date of Meeting:

No meeting scheduled

Red Deer River Municipal Users Group

Date of Meeting: July 17

Attended the MUG – Tour of the Nova Facility at Joffre and then the luncheon Board Meeting .

Red Deer River Watershed Alliance

Date of Meeting: June 20

AGM was held in Red Deer with a full house of members, who were eager to get a state of the watershed report and annual report – In addition the election of Board officers was held and will be ratified at the September Board Mtg.

Sundre Petroleum Operators Group

Date of Meeting: July 24

Had a meeting with ED Tracey regarding SPOG Day and what is happening in SPOG's world. In addition, we held a discussion on fracking and the use of fresh water, Tracey suggested a group call with the Executive of the Red Deer River Watershed Alliance to work towards future discussions.

Sundre Wellness Advocacy Committee

Date of Meeting:

No meeting scheduled

Other: June & July 2025

Date of Meeting:

June 09 – Regular Council Meeting – Agenda & Minutes at www.sundre.com

June 11 – RHPAP Awards Dinner – Made presentation to Chantal Crawford on behalf of Yellowhead MP Stevenson, in addition gave a congratulations on behalf of the Town of Sundre and Council.

June 18 – Held Coffee with the Mayor at the Sundre Supportive Living facility

June 18 – Joined Didsbury Mayor Hunter in a meeting with Alberta Municipalities President Tyler Gandam to discuss benefits of working together with Mid Sized Towns Mayors Caucus.

June 21 – Sundre Rodeo Parade – Sundre has a fantastic rodeo spirit – as it was raining throughout the parade – and I was so pleased to see a great spectator turnout.

June 21 – Attended and presented remarks at the opening ceremony of the rodeo along side MLA Nixon. – This rodeo event is spectacular and a great tourism out reach for Sundre and Area.

June 23 – Regular Council Meeting – Agenda & Minutes at www.sundre.com

June 26 – Attended the ABMunis Summer Caucus meeting in Devon, agenda included topics of municipal election resources, municipal financial research project, police governance and funding, presidents report and the changes to the Local Authorities Election Act.

June 26 – Attended the Sundre and District Chamber of Commerce board meeting that had agenda items of ED departure and new ED introduction, new maps required, new members, roadwork hardships, summer students, and what has been completed in the last month.

June 27 – Attended the Sundre High School Graduation ceremony to give congratulations to every graduate on behalf of the Town of Sundre.

June 29 – Attended the Sundre Car Show – picked the Mayor's choice and presented the Mayors choice award to the winner.

June 30 – Attended the grand opening of the updated pickleball courts – they are a great asset to the town on the Chinook Edge school grounds.

June 30 – Attended the Sundre Airport Lighting announcement event at the airport to show support for Mountain View County getting the grant from AB Government to complete this great project.

July 10 – Attended the Mid Sized Towns Mayors Caucus board meeting – Key Messages attached.

July 10 – Special Council Meeting - Agenda at www.sundre.com

July 16 – Attended with CAO the Greenwood Neighbour Place AGM

July 27 – Attended the Sundre Historical Society – Museum – Board Meeting to assist in the discussions of the financial report and status going forward.

July 18 – Attended and gave opening speech for the Bluegrass Festival that is such a great additional yearly event to Sundre.

July 24 – Attended with Didsbury Hunter and the MTMC Executive committee a meeting with new Minister of Municipal Affairs (Williams) to hold our first meeting to update him on the work that was done in the past year with Minister McIvor. Key messages attached.

July 26 – Attended the Grand Opening of the fantastic new building that has been built by Pioneer Veterinary Services to service our community – what a large facility, if you have not seen it stop in because it is exciting to see how they have prepared to service small to large animals in every way.



MTMC Key Messages

Meeting with the Minister – July 25 2025

The Mid-Sized Towns Mayors' Caucus Executive met on July 25 2025 with Minister of Municipal Affairs Dan Williams, Olds-Didsbury-Three Hills MLA, Tara Sawyer, and the Minister's assistant, Carter Moroz.

The Minister spent over one hour in discussion with us, with MLA Sawyer listening in, and the key messages garnered from this meeting are as follows:

- Minister Williams appreciates the opportunity that these meetings present, in our case, a Mayors' Caucus that represents 27 member municipalities with common priorities, one main priority at this time
- Willing to work with us; taking a positive approach to further discussions to hearing solutions and proposals for funding infrastructure, outside of LGFF
- Minister Williams pointed out that this funding conversation involves the Treasury Board, Minister of Finance Nate Horner. Minister Williams will have discussions with Minister Horner to seek answers about possibility of a "working group," if/how that could work with MTMC and the GoA.
- Minister Williams is going to promote MTMC when he meets/speaks with other mid-sized towns elected officials/mayors and offered to host an event where all mid-sized towns are invited

CANADA DAY 2025



**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of MAY

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled

GNP / FCSS

Date of Meeting: May 21, 2025

Regular department reports, continued planning for Casino and upcoming May 31st live auction all are invited. New ED has been hired – cross training starting. 25th; anniversary planning and presentation from Sundre Youth Justice Committee (SYJ).

SDHS & Museum (Alternative)

Date of Meeting:

See designated councillor for report.

Sundre Aquatic Society (Alternative)

Date of Meeting: No meeting.

See designated councillor for report.

WELLNESS

Date of Meeting:

No meeting scheduled

Other:

Date of Meeting:

May 1, 2025 – RhPAP (Rural Health Professionals Action Plan) Banquet 6pm – 8pm
May 7-10, 2025 – May Queen (Sundre High School)
May 9-10, 2025 – GNP Casino – unable to attend
May 12, 2025 – Regular Council Meeting 4pm
May 13, 2025 – Sundre Youth Justice AGM 6:30pm
May 26, 2025 – Public Hearing 4pm and Regular Council Meeting
May 28 – June 2, 2025 – Ottawa FCM (Federation of Canadian Municipalities Conference)

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of JUNE

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled

GNP / FCSS

Date of Meeting: May 18, 2025

Regular department reports and the Santa and FCSS GIC's maturing. Directed a Caroline FCSS member to our GNP office for support and information.

SDHS & Museum (Alternative)

Date of Meeting:

See designated councillor for report.

Sundre Aquatic Society (Alternative)

Date of Meeting: No meeting.

See designated councillor for report.

WELLNESS

Date of Meeting: June 23, 2025

Received update on AB Health pillars, ministries and contacts:
Acute Care AB - Minister of Hospital and Surgical Health - Matt Jones,
Assisted Living AB - Minister of Assisted Living and SS - Jason Nixon
Primary Care AB - Minister of Primary and Preventative Health - Adriana LaGrange
Recovery AB - Minister of Mental Health and Addiction - Rick Wilson
Discussed Town of Sundre presenting a motion at AMA, 2nd by Mayerthorpe, discussed a community needs assessment on family services, discussed non-medical aid for transfers and the campus AB centre prioritizing distance delivery.

Other:

Date of Meeting:

June 4, 2025 – Sr week celebration at Sundre Sr. Lodge 12pm – unable to attend
June 6, 2025 – Hosted Elected Women Speaker Series (population under 10K) 6pm
June 9, 2025 – Regular Council Meeting 4pm and Public Hearing for Mountain Springs Development
June 13, 2025 – Elected Ladies Officials – Okotoks 5:30pm – Construction, did not make it
June 16, 2025 – GNP ED Farewell Luncheon – unable to attend
June 18, 2025 – GNP Bench and Tree Anniversary Celebration
June 19, 2025 – Climate Budgeting for your Community (Zoom) 12pm - recorded
June 21, 2025 – Sundre Parade 9:30-11:30am
June 23, 2025 – Regular Council Meeting and Public Hearing for 12th Ave NE
June 29, 2025 – Sundre Car Show
June 30, 2025 – Pickleball Ribbon Cutting – unable to attend

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of JULY

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled.

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled.

GNP / FCSS

Date of Meeting: July 16, 2025

Attended GNP's Annual AGM. Reappointed Sunstone as CPA for their accounting. Regular staff reports and quarterly financial reporting. Much discussion on the upcoming charity check stop. GNP bylaws need to be reviewed and next meeting hope to pass revised policy and procedures. I noted a change to be made in policies – remove FCSS funding from document.

SDHS & Museum (Alternative)

Date of Meeting:

See designated councillor for report.

Sundre Aquatic Society (Alternative)

Date of Meeting:

See designated councillor for report.

WELLNESS

Date of Meeting:

No meeting scheduled.

Other:

Date of Meeting:

July 1, 2025 – Canada Day Celebrations at Museum – Served BBQ lunch 10am – 2pm

**COUNCIL COMMITTEE MEETING REPORT
FROM THE DESK OF COUNCILLOR MARR**



717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

For the Month of AUGUST

Bylaw Policy Review Committee

Date of Meeting:

No meeting scheduled

Emergency Management Advisory Committee

Date of Meeting:

No meeting scheduled

GNP / FCSS

Date of Meeting: August 20, 2025

Discuss charity check stop dates, policy and procedure manual, board recruitment, Community Voice Fund (Grant) approved, possible day and time adjustment for board meetings, New GNP ED shared funding and program clarity spreadsheet. (see attached)

SDHS & Museum (Alternative)

Date of Meeting:

See designated councillor for report.

Sundre Aquatic Society (Alternative)

Date of Meeting:

See designated councillor for report.

WELLNESS

Date of Meeting:

No meeting scheduled

Other:

Date of Meeting:

August 21, 2025 – Lagoon Technology Open House, Council Chambers
August 22, 2025 – SPOG – Arena, Serve Breakfast



How FCSS Works in Sundre through Greenwood Neighbourhood Place (GNP)

Greenwood Neighbourhood Place (GNP) is the umbrella for FCSS funding in Sundre. **80% of the funding comes from the Province of Alberta, 20% from the Town of Sundre and a grant transfer from Mountain View County.** GNP is the delivery arm that makes sure programs meet the provincial prevention mandate.

It's important to understand that **Greenwood Neighbourhood Place and FCSS are not the same thing.** GNP is a separate non-profit organization that delivers FCSS programs for Sundre and the surrounding rural area residents.

As we allocate a small percentage of our administration to FCSS, **GNP must continue to apply for grants and fundraise to cover the remaining administration expenses. To keep the doors open and maintain the infrastructure that allows FCSS programs to exist.** Without GNP playing this role, FCSS in Sundre would look very different, and the County or Town would have to find another way to deliver these prevention-focused services.

We don't hand out FCSS grants. Instead, we either run programs ourselves (like Seniors Advocacy, adult, senior, family and children's programming) or partner with local groups on specific projects that fit the FCSS guidelines. GNP is accountable for reporting, budgeting, and making sure the FCSS funding is used exactly how it's meant to be.

FUNDING SNAPSHOT (80/20 SPLIT) FOR FCSS

- ***80% OF FCSS FUNDING FROM THE PROVINCE OF ALBERTA***
- ***20% COMES FROM THE TOWN OF SUNDRE***
- ***MOUNTAIN VIEW COUNTY FCSS PROVIDES THE GRANT TRANSFER***
- ***OTHER SOURCES***

Partnerships & Programs We Supported This Past Year

Over the past year, FCSS funds supported several prevention-focused programs in Sundre.

- **Sundre Library – *Books and Babies*: \$300** funding support for the purchase of materials to support early literacy and parent connection.
- **Sundre Library and Museum – *Summer Kids Camps*:** Partner in developing summer camp activities and overseeing registration.
- **Sundre Museum – *Indigenous Day*:** Partnered providing staff for Indigenous Days activities.
- **River Valley School**
 - ***Life Skills Bike Project*:** contributed \$1,000 toward bikes to support youth independence and physical activity.
 - ***School Journaling Anxiety Group*:** \$423.56 purchased journals (including freight) to encourage student emotional regulation and self-reflection. *(This ongoing partnership focuses on building youth life skills and cultural programming.)*
 - ***Métis Cultural Presentation - Axis Theatre - Where Have All the Buffalo Gone*:** contributed \$650 towards the cultural performance. (Awaiting invoice to issue cheque.) *(This partnership supports emotional literacy and cultural learning across the school division.)*
 - ***Chinook’s Edge School Division - YES Program (Kimochi’s)*:** contributed \$1693.53 towards the purchase of the Kimochi’s program to support youth emotional literacy and social-emotional learning.
- **Mountain View Family Resource Network – *Teddy Bear Picnic*:** \$69.19 supported early childhood engagement by covering lunch costs.
- **Mountain View Emergency Shelter - *Boundaries Program*:** \$1635 to bring program to Sundre
- **Town of Sundre – *Family Day, Canada Day, Fall Harvest*:** partnered to provide family-focused activities.
- **Rural Mental Health Network** – Backbone / animator, supporting the local Rural Mental Health Advocacy and Action Group (formerly Sundre Syndicate)

These partnerships keep responsibility and reporting with GNP while extending FCSS dollars into the community. Local organizations seeking funding through GNP/FCSS can submit a request, no formal applications at this time. If programs do not duplicate services and align with the FCSS preventative mandate and outcome measures, we:

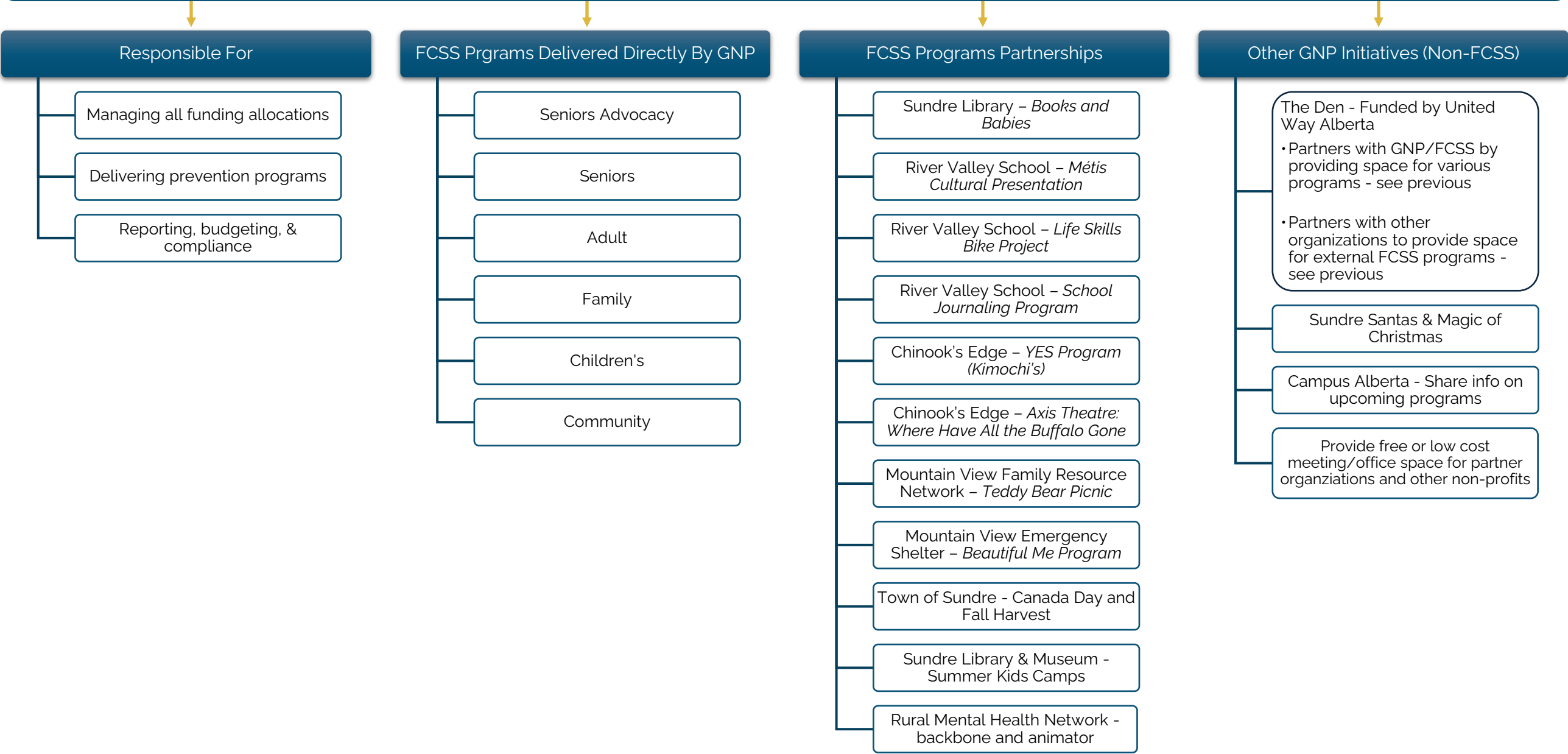
1. Assess if funding is available in the budget to accommodate the request
2. If so, we request a detailed invoice for program support
3. Upon program completion, request data outcomes for reporting purposes

Greenwood Neighbourhood Place also operates programs outside of FCSS funding.

- **The Den** – A youth and community space that provides a safe, inclusive environment for connection, recreation, and programming. Funded by United Way Alberta and not part of the FCSS mandate.
 - The Den partners with Greenwood Neighbourhood Place FCSS by providing space for various programs like:
 - Home Alone, Red Cross Babysitting course, summer camps, men's support group, etc.
 - The Den partners with other organizations to provide space for external FCSS programs:
 - Mountain View Family Resource Network – programs like Friendship Builders, Self-Esteem, Art Crate Therapy and Bug Hunt.
 - Mountain View Emergency Shelter – Beautiful Me
 - Chinooks Edge School Division – YES program partnerships
- **Sundre Santas** – A community-led holiday program coordinated by GNP that provides food hampers and gifts to local families, seniors, and individuals in need. Funded entirely through community donations and not FCSS dollars.
- **Magic of Christmas** – A companion program to Sundre Santas where children can choose and wrap gifts for their family members. Focused on fostering connection and giving during the holiday season. Funded through community support, separate from FCSS.
- **Campus Alberta** – Share resources and information related to various programs including the Health Care Aide program.
- **Sundre Seniors Protected and Respected Under Community Engagement (S.P.R.U.C.E)** – Use of floating office free of cost
- **Nutrition for Learning** – Provide low-cost office space
- We offer our boardroom to other non-profits at no cost

Greenwood Neighbourhood Place delivers FCSS programs in Sundre as per agreement with the Town of Sundre. We are a separate non-profit organization that manages the funding, delivers the programs, and ensures everything meets the provincial prevention mandate.

Greenwood Neighbourhood Place





REQUEST FOR DECISION

COUNCIL DATE	September 22, 2025
SUBJECT	RFD Council Key Messages June, July, August 2025
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	10.2

BACKGROUND/PROPOSAL:

Each month an insert with key messages from the Office of Council is included in the mailing of the Town of Sundre Utility bills, posted on the Town's website, and electronic version of the message is posted to the website and the Town's social media site.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Key Monthly Messages will be incorporated into the Town of Sundre Regular Council Meeting Agenda at the end of each month to ensure we reach as many residents as possible.

ALIGNMENT WITH STRATEGIC PLAN

This item aligns with Pillar 5 of the Strategic Plan-Sustainable and Responsible Governance.

MOTION:

That the Town of Sundre Council accept the Key Messages of Council for the month of June, July and August, 2025 as information.

ATTACHMENTS:

____ Key Messages from the Office of Council for June, July and August 2025.

Date Reviewed: September 15, 2025

CAO: Amida Nelson

FROM THE OFFICE OF THE COUNCIL

KEY MESSAGES FOR THE MONTH OF JUNE 2025

Meeting Date: June 9

Council received a quarterly report from the Sundre RCMP Detachment Commander. "Coffee with a Cop" was highlighted as being well attended on the last Friday of each month at the Sundre McDonalds, and patrols continue along the Hwy 27 corridor during the reduced speed limits during construction.

Council received the 2025 Q1 Financials.

Council was provided with an update pertaining to the Mountain View Regional Emergency Management Functional Exercise held in Didsbury in June 5. Members of Town of Sundre administration participated in the exercise, concluding that we and our regional partners working together are ready to respond to emergency situations.

Meeting Date: June 23

Council received an update from the Executive Director of the Sundre Petroleum Operators Group. Highlight of the presentation was news that the SPOG office is moving back to Sundre. Save the Date for the 2025 Neighbours Day, August 22 at the Sundre Arena. This year's topic of interest is Water.

Council approved a redesignation application for several parcels of land adjacent to 12 Avenue N.E. to accommodate multi-family housing.

Council received information from the Operations Department that recent rehabilitation of 4 water leaks has reduced the loss of water and infiltration at the lagoon by 1.76 million gallons (6.6 million liters) compared to rates in 2024.

FROM THE DESK OF THE MAYOR

Schools Out – Summers In!

July is here, and that means the school bells have rung for the last time until late August or early September. To all our students, congratulations on another year and growth. To all the Grads, thank you for your dedication from kindergarten to Grade 12 diploma; and a special thank you for letting me be a part of your grad ceremony. To the parents and teachers who've supported them all the way – thank you, you have earned your summer break too!

As we officially roll into summer, our town comes alive in a different way. You'll hear the laughter of kids riding bikes, see families gathering in our parks and the smell of amazing food on the barbeques. It is time to slowdown, enjoy long evenings and reconnect with family and friends.

Whether you're staying home or hitting the road during this summer break, I encourage everyone to enjoy what Sundre has to offer. We have a beautiful community that we like to share with everyone. Visit a local shop, support a restaurant, check out a ball game, connect with nature at our fantastic boardwalk or visit our world class museum.

Let's keep safety in mind too; watch for kids playing and use caution in the Hwy 27 construction zone. The construction workers will be on site day and night to ensure this project is completed on time. When it is done, their efforts will give our downtown a shiny new and improved area to be proud of.

On behalf of Council, we wish each of you a joyful, restful and sun-filled summer.

Respectfully,
Mayor Warnock

FROM THE OFFICE OF THE COUNCIL

MESSAGES FOR THE MONTH of JULY, 2025

Hello everyone:

I hope this message finds you enjoying the best parts of summer—whether that’s special family time, backyard barbecues, or simply sitting on the deck with a cold drink in hand.

Here in our Town, summer is always a special time. Our streets and parks are alive with activity, from kids on bikes to families enjoying community events. It’s a reminder of what makes our town such a great place to live: friendly faces, strong community spirit, and plenty of ways to connect.

We’re halfway through summer now, and I want to thank everyone who’s been pitching in—whether it’s helping at events, volunteering for local causes, or simply being a good neighbour. Your efforts truly keep our community thriving.

I want to acknowledge the transportation challenges we’ve been facing with the work on the main highway through Town. While it hasn’t been easy at times, the project is progressing very well, and when completed, it will make travel through our community smoother and safer for everyone. Thank you for your continued patience and understanding as we continue to invest in our future.

We continue to be busy on the municipal side, with numerous projects and improvements underway. From normal utility work and park upgrades, to preparing for the fall season, our team is working hard behind the scenes to keep things running smoothly. I appreciate your patience during construction—it’s all part of investing in our future.

In addition, I am pleased to announce that 8 years of careful planning, numerous extensive meetings, and a full 4 seasons of testing completed in 2024, has brought the Town of Sundre Wastewater Treatment Trial to completion, meaning we are now close to the finish line. The regulatory notification period is active for 60 days, and we are currently planning an Open House to showcase this fantastic, advanced technology, which will benefit Sundre and Alberta. The Open House will be held at the Municipal Office on August 21st, at three separate times, 10:30 to 11:30 am, 1:30 to 2:30 pm, and 5:00 to 7:00 pm, to ensure all have opportunity to attend. Everyone is welcome!!

As we head into the second half of summer, let’s keep supporting our local businesses, enjoying the events still to come, and looking out for one another. There’s plenty of sunshine left, so make the most of it!

Thank you for making our Town such a vibrant, welcoming place. Enjoy the rest of your summer, and I’ll see you around Town!

Mayor Warnock

FROM THE OFFICE OF THE COUNCIL

Mayor's September Message

As September arrives, we feel the shift of seasons — cooler mornings, the return of school routines, and the unmistakable sense that fall is just around the corner. In our community, September is always a time of fresh starts and renewed focus, and this year it comes with the added importance of an election season.

Elections are a healthy part of community life. They give residents the chance to reflect on what has been accomplished, to share ideas for the future, and to choose the leadership that will continue moving our town forward. I am encouraged by the outlook for this fall's campaign period. It promises to be a constructive time for dialogue, where neighbours can respectfully exchange views about what matters most to them — from roads and infrastructure to recreation, housing, and the overall vision of our town.

I hope residents will take the time to engage, whether by attending forums, asking questions, or simply talking with candidates about the issues that matter to you and your family. Your voice is what keeps our democracy strong and our community vibrant.

I was impressed with the turnout for our Lagoon new technology open house, as this was our opportunity to not only tell, but show the public the modular trailer that was used for our one-year (4season) testing, showing excellent results to Alberta Environment and Protected Areas. Please, remember that this has been worked on for 8 years, with the last 4 years extensively, by Administration and the entire Council to bring forward an environmentally safe wastewater solution with a very big savings that will benefit all residents and businesses in Sundre for years to come.

The Town is holding the first ever Harvest Festival at the rodeo grounds from September 6-7. Check the Town's website at www.sundre.com for information on all of the fun filled family events.

With my weekly posting in the Albertan for the past 4 years, I have invited you to phone the office and make an appointment to have a chat. I have always made myself available for discussions on Town of Sundre topics and/or Provincial items that can affect Sundre and area and look forward to more of these this fall.

As always, I want to thank everyone for the pride you show in our town. Let's make this September a month of positive conversations, respectful campaigns, and shared optimism for the future.

Respectfully, Mayor Warnock



REQUEST FOR DECISION

COUNCIL DATE	September 22, 2025
SUBJECT	RFD Correspondence / Invitations
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11.

Correspondence and invitations received by, and/or sent by Legislative Services.

ADMINISTRATION RECOMMENDATIONS:

By separate Motion, that Council accept the attached correspondence as information and at Council's discretion, accept or decline the attached invitation.

Motion:

That the Town of Sundre Council accept the letter from Mountain View County dated September 12, 2025 pertaining to Bill 50 and ICF Impacts, as information.

Motion:

That the Town of Sundre Council accept the letter to APEGA Summit Awards Committee dated September 12, 2025.

ATTACHMENTS:

- 11.1 MVC letter
- 11.2 Letter to APEGA

Date Reviewed: September 15, 2025

CAO Amela Nebra

September 12, 2025

Via email

Town of Carstairs
Village of Cremona
Town of Didsbury
Town of Olds
Town of Sundre
Respective Library Boards

Subject: Bill 50 and ICF impacts

Dear Urban Partner CAO's and Library Board Members,

At the Mountain View County Council Meeting of September 10, 2025, Council passed the following motion:
RC25-503: That Council direct Administration to send a letter to Urban Partners, and respective Library Boards, confirming the County's interpretation of Bill 50 that mandates the requirement for municipalities to remove third-party services from Intermunicipal Collaboration Framework Agreements, and indicate this Council's continued support for the funding of our libraries.

This letter is to confirm the County's understanding of Bill 50, which requires the removal of third-party services, such as library services, from Intermunicipal Collaboration Framework Agreements. While this legislative change made by the province alters the structure of how this service is referenced within these agreements, it does not diminish the importance of our partnerships or our long-standing shared commitment to delivering valued services to our Residents.

On behalf of Council, I want to reiterate the County's ongoing support for library services and our intention to continue funding libraries in our region. Our goal remains to ensure that the quality of service to our communities remains high, and that our partnerships continue to thrive. For the remainder of 2025 Mountain View County has not identified any direct impacts from Bill 50 changes as we have already remitted the full funding commitment for the year. Regarding the 2026 and future agreements, the current county council has directed that these decisions will be deferred to the newly elected council, which will determine the course of action following the upcoming general municipal election this fall.

The County looks forward to continuing our strong and collaborative relationships as we collectively navigate the changes brought about by Bill 50.

If you have questions, or wish to discuss further, please contact me via email, jholmes@mvcounty.com or phone (403)-335-3311 ext. 179.

Sincerely,



Jeff Holmes
Chief Administrative Officer

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

September 12, 2025

APEGA Summit Awards Committee
Association of Professional Engineers and Geoscientists of Alberta (APEGA)

Dear Members of the Awards Committee,

Re: Nomination of the Town of Sundre Wastewater Treatment Project

On behalf of the Town of Sundre, and my fellow Councillors, I am proud to support the nomination of our Electroflocculation Wastewater Treatment Pilot & Outcomes-Based Approval Project for an APEGA Summit Award.

This project has allowed our community to lead the way in adopting an innovative, environmentally responsible, and fiscally prudent solution to wastewater management. With projected savings of over \$40 million compared to traditional lagoon expansion, Sundre has demonstrated how small municipalities can achieve sustainability without compromising affordability for residents.

Equally important, the project has earned overwhelming public support. Through open houses, participation in SPOG Neighbours Day, and the publication of our What We Heard report, residents expressed unanimous confidence in this initiative.

We believe this project represents not only a technical breakthrough, but also a model of environmental stewardship and community collaboration that will inspire municipalities across Alberta.

Yours Truly,



Richard Warnock, Mayor

