



Regular Council Meeting  
Town of Sundre Municipal Council Chambers  
November 22, 2021  
6:00 p.m.

1. **Call to Order**  
Moment of Reflection
2. **Public Hearing:**
3. **Agenda – Amendments and Adoption**  
3.1 November 22, 2021 Regular Council Meeting
4. **Adoption of Previous Minutes**  
4.1 November 1, 2021 Regular Council Meeting Pg. 1
5. **Delegation:**  
5.1 Sundre Municipal Library Presentation – Ms. Karen Tubb Pg.4
6. **Bylaws/Policies: None**
7. **Old Business: None**
8. **New Business**  
8.1 RFD Q3 Financial Reports – Report Forthcoming
9. **Administration**  
9.1 Departmental Reports, October Pg. 7
10. **Municipal Area Partnership (MAP): None**
11. **Council Committee Reports**  
11.1 Mayor Warnock – October Report Pg. 67  
11.2 Councillor Paul Isaac – October Report Pg. 68  
Pg. 71
12. **Council Invitations / Correspondence: None**
13. **Closed Meeting**  
13.1 Advice from Officials, *FOIPP Act Section 24*
14. **Adjournment**

*Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 or email: [townmail@sundre.com](mailto:townmail@sundre.com)*



Regular Council Meeting Minutes  
Town of Sundre  
Council Chambers  
November 1, 2021

The regular meeting of Council of the Municipality of Sundre was held in the Municipal Council Chambers on Monday, November 1, 2021, commencing at 6:00 p.m.

**IN ATTENDANCE:** Mayor Richard Warnock  
Councillor Connie Anderson  
Councillor Owen Petersen (via Phone)  
Councillor Todd Dalke  
Councillor Jaime Marr  
Councillor Paul Isaac  
Councillor Chris Vardas

**ABSENT:** None

**STAFF:** Chief Administrative Officer, Linda Nelson  
Director of Corporate Services, Chris Albert  
Sr Development Officer, Betty Ann Fountain  
Executive Legislative Clerk, Anne-Marie Jonke

**PUBLIC:** There were 3 members of the public in attendance.

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

**PUBLIC HEARING:** None

**AGENDA – AMENDMENTS AND ADOPTION:**

*Res. 298-01-11-21* MOVED by Councillor Anderson that the agenda be approved as amended to include:  
*1. Item 8.3 RFP for Change of Alternate on the Sundre Wellness Advocacy Committee*

**CARRIED**

**ADOPTION OF THE PREVIOUS MINUTES:**

*Res. 299-01-11-21* MOVED by Councillor Vardas that the Minutes of the Organizational Meeting of Council held on October 25, 2021, be approved as presented.

**CARRIED**

*Res. 300-01-11-21* MOVED by Councillor Dalke that the Minutes of the Regular Meeting of Council held on October 25, 2021, be approved as presented.

**CARRIED**

**DELEGATIONS:** None

**BYLAWS/POLICIES:** None

**OLD BUSINESS:**                    **None**

**NEW BUSINESS:**                **Gas Alberta Inc. 2021 Gas Cost Refund**

*Res. 301-01-11-21*                MOVED by Councillor Dalke that the Town of Sundre Council transfers the Gas Alberta Inc. gas cost refund of \$16,176.62 to the Gas Department Lifecycling Restricted Surplus Account.

MEMBER	IN FAVOUR	OPPOSED
Mayor Richard Warnock		✓
Councillor Connie Anderson		✓
Councillor Owen Petersen (via Phone)	✓	
Councillor Todd Dalke	✓	
Councillor Jaime Marr		✓
Councillor Paul Isaac		✓
Councillor Chris Vardas	✓	
TOTAL VOTES	3	4

**DEFEATED**

*Res. 302-01-11-21*                MOVED by Councillor Isaac that the Town of Sundre Council approves a per gigajoule credit to be applied on utility bills issued in December 2021 for natural gas consumption used in November 2021. The per gigajoule rebate rate is dependent upon the total number of gigajoules sold.

MEMBER	IN FAVOUR	OPPOSED
Mayor Richard Warnock	✓	
Councillor Connie Anderson	✓	
Councillor Owen Petersen (via Phone)		✓
Councillor Todd Dalke		✓
Councillor Jaime Marr	✓	
Councillor Paul Isaac	✓	
Councillor Chris Vardas	✓	
TOTAL VOTES	5	2

**CARRIED**

**Discussion on Budget Verbal Report – Presented by CAO**

*Res. 303-01-11-21*                MOVED by Councillor Isaac that the Town of Sundre Council accept the verbal report as information.

**CARRIED**

**Change of Alternate for the Sundre Wellness Advocacy Committee**

*Res. 304-01-11-21*                MOVED by Councillor Vardas that the Town of Sundre Council remove Councillor Petersen as alternate from the Sundre Community Wellness Advocacy Committee and appoint Councillor Anderson to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2022.

**CARRIED**

**ADMINISTRATION:** None**MUNICIPAL AREA PARTNERSHIP:** None**COUNCIL REPORTS:** None**COUNCIL INVITATIONS/CORRESPONDENCE:** None

Mayor Warnock excused all public members at 6:18 p.m. and advised that they are welcome to return to the Regular Council meeting at the conclusion of the closed meeting.

*Mayor Warnock called a recess at 6:18 p.m.*

The following were in attendance for the closed meeting session:

Staff: Linda Nelson, Chief Administrative Officer

Public: None

**CLOSED MEETING****Topic of Closed Meeting**

13.1 Advice from Officials, *Client Solicitor Advice, FOIPP Act Section 24(1)(d)*.

*Res. 305-01-11-21* MOVED by Councillor Marr that Council go into closed meeting at 6:25 p.m.

**CARRIED**

*Res. 306-01-11-21* MOVED by Councillor Anderson that Council return to an open meeting at 7:07 p.m.

**CARRIED**

**ADJOURNMENT**

*Res. 307-01-11-21* MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 7:08 p.m.

**CARRIED**

These Minutes approved this 22<sup>nd</sup> Day of November 2021.

Mayor, Richard Warnock

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Chief Administrative Officer, Linda Nelson



#### 4. Know Our Community: Community Resources and Services

Residents will have at the Library a reliable source of information for the wide variety of programs, services and activities offered in our community.



#### 5. Provide a Comfortable Place: Physical and Virtual Spaces

Our community will have a safe and welcoming space for relaxation and enjoyment.



#### Our Vision

The Sundre Library is a welcoming, inclusive centre for literacy, leisure, creativity and lifelong learning.

#### Our Mission

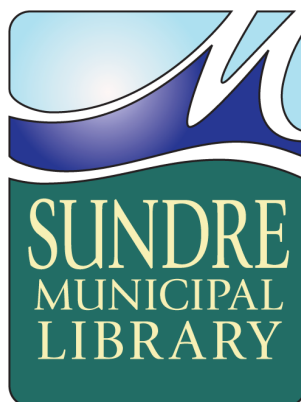
To provide materials, services, programs, information and resource connections which help the citizens of Sundre and area to flourish.

#### Our Values

Our facilities are **open** to everyone, and are **available** for the use of local clubs, groups and non-profit organizations.

Our materials are **chosen** to **appeal** to the widest possible range of patrons and to **reflect** and **celebrate** the diversity of our community.

Our staff are **dedicated** to **providing** the highest possible level of Library services and **assisting** patrons with accessing the materials and programs offered by the Library.



## Sundre Municipal Library Plan of Service 2022-2025



## Our History

The Sundre Municipal Library was established in 1949, and was first housed at the Women's Institute Hall. Library volunteers took a three-day course which qualified them to serve as librarians. In its early years the Library was open only one day per week, and closed for July and August.

Seventy-two years later, things have changed! The library is housed in spacious quarters in the Sundre Community Centre, with a bright children's area, an expanded adult section, and public computer stations. It is open year round.

Our Library currently employs one full-time Library Manager and three part-time Library Assistants.

We are fortunate to have an established Friends of the Sundre Municipal Library Society who aid the library in fund-raising.



Celebrating 70 years in December 2019!

## Our Plan of Service

Public libraries in Alberta are required to develop a Plan of Service every 3 years. This document serves as a 'road guide' to assist library staff in collection development and program planning during the course of the plan. Library Boards review their Plan of Service regularly to ensure alignment with Service Goals.

In preparing our new Plan of Service, the Library Board used the information contained in a recent community needs assessment prepared by Greenwood Neighbourhood Place to consider areas which could be addressed through library services.

### Service Responses:

#### 1. Nurture Young Learners through Early Literacy

Children under 5 will have programs and services designed to equip them with skills necessary to begin a successful educational journey.



## 2. Be an Informed Citizen: Local, National and World Affairs

Residents will have access to information to assist them to make informed decisions in fulfilling their civic responsibilities at the local, provincial and national levels.



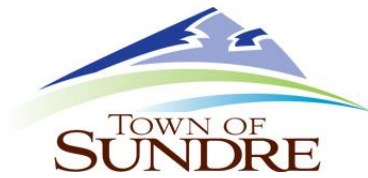
## 3. Express Creativity; Explore Literacy; Pursue Lifelong Learning.

Residents will have access to the opportunities and support they need to develop their imagination through creative activities; to explore the widest meaning of the word 'literacy;' to pursue topics of personal interest that promote continuous learning throughout their lives.



## 5.1b

<b>Sundre Municipal Library</b> Forecast of Revenue and Expenses	01/01/2022 to 31/12/2022	01/01/2023 to 31/12/2023	01/01/2024 to 31/12/2024
<b>Revenue</b>			
Donations/Fundraisers/Grants	\$ 17,500.00	\$ 18,500.00	\$ 18,500.00
Fees and Services	\$ 4,800.00	\$ 5,800.00	\$ 6,800.00
Government of Alberta	\$ 40,990.00	\$ 40,990.00	\$ 40,990.00
Mountain View County	\$ 54,148.00	\$ 54,148.00	\$ 54,148.00
Town of Sundre	\$ 107,625.00	\$ 110,315.00	\$ 111,415.00
Transfer from Legal and Accounting Fund	\$ 4,000.00		
<b>Total Revenue</b>	<b>\$ 229,063.00</b>	<b>\$ 229,753.00</b>	<b>\$ 231,853.00</b>
<b>Expenses</b>			
Accountant/Professional Fees	\$ 7,700.00	\$ 4,000.00	\$ 4,000.00
Advertising and Promotion	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
Collection Acquisitions	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
Computer Equipment and Software	\$ 600.00	\$ 600.00	\$ 600.00
Continuing Education/Professional Dev	\$ 900.00	\$ 900.00	\$ 900.00
CUPE Negotiations			
Deposit to Legal Reserve Fund		\$ 1,000.00	\$ 1,000.00
Facility Expenses	\$ 39,150.00	\$ 39,850.00	\$ 40,580.00
Office, Equipment, Supplies	\$ 8,200.00	\$ 8,000.00	\$ 8,050.00
Programs	\$ 5,250.00	\$ 5,250.00	\$ 5,250.00
Wages and Benefits	\$ 153,225.00	\$ 155,725.00	\$ 158,815.00
<b>Total Expenses</b>	<b>\$ 229,025.00</b>	<b>\$ 229,325.00</b>	<b>\$ 233,195.00</b>
<b>Net Income</b>	<b>\$ 38.00</b>	<b>\$ 428.00</b>	<b>\$ (1,342.00)</b>



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>November 22, 2021</b>
<b>SUBJECT</b>	<b>Departmental Reports – October</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>9.</b>

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### **BACKGROUND/PROPOSAL:**

The following Departmental Reports for October 2021 are provided to Council for their review and information:

- a) Linda Nelson, Chief Administrative Officer
- b) Betty Ann Fountain, Planning & Development
- c) Jim Hall, Operations Manager
- d) Sue Nelson, Community Services Manager
- e) Ross Clews, Fire Chief
- f) Kevin Heerema, Emergency Management/Peace Officer
- g) Jon Allan, Economic Development Officer
- h) Sari Werezak, Greenwood Neighbourhood Place, FCSS

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Please see attached reports.

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Plan Priority 1. Sustainable Governance

- 1.1 Improve communication and transparency with our stakeholders.

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept the attached Departmental Reports as information.

### **MOTION:**

That the Town of Sundre Council accept the of the Departmental Reports for October 2021 as information.

### **ATTACHMENTS:**

Department Reports

Date Reviewed: November 19, 2021

CAO: *Linda Nelson*



#/D/M/Y	January 11, 2021 Regular Council Meeting		
Res. #	Council Motion	Action	Status
001-11-01-21	MOVED by Councillor Warnock that the Council of the Town of Sundre has received sufficient information to make a decision on Bylaw 2020-08, being an amendment to part Four, Land Use District Regulations, Central Commercial District (C-1) of Land Use Bylaw 2018-10, to provide a "site specific exception" to accommodate the construction of a 4-storey mixed use building on a parcel legally described as: Plan 1911694, Block 1, Lot 1; Civic Address: 116 - 3 ST SW, that the Public Hearing be closed.		
002-11-01-21	MOVED by Councillor Wolfe that the Agenda be approved as presented		
003-11-01-21	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on December 7, 2020 be approved as presented.		
004-11-01-21	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on December 23, 2020 be amended as follows: 1. Revise list of Staff in Attendance to show Four (4) Firefighters and Town of Sundre Peace / Bylaw Officer in attendance.		
005-11-01-21	MOVED by Councillor Isaac that the Town of Sundre council give second reading to Bylaw 2020-08 being a Bylaw to amend the Land Use Bylaw		
006-11-01-21	MOVED by Councillor Preston that the Town of Sundre Council give third and final reading to Bylaw 2020-08 being a Bylaw to amend the Land Use Bylaw		<a href="#">Bylaw 2020-08</a>
007-11-01-21	MOVED by Councillor Dalke that the Town of Sundre Council give first reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures		
008-11-01-21	MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures		

009-11-01-21	MOVED by Councillor Dalke that the Town of Sundre Council give unanimous consent to proceed to a third reading to Bylaw 2020-11 being the Municipal Election Bylaw, a bylaw to establish certain election procedures		
010-11-01-21	MOVED by Councillor Warnock that the Town of Sundre Council give third and final reading to Bylaw 2020-11, being the Municipal Election Bylaw, a bylaw to establish certain election procedures		<a href="#">Bylaw 2020-11</a>
011-11-01-21	MOVED by Councillor Isaac that the Town of Sundre council give first reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre community Wellness Advocacy Committee		
012-11-01-21	MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre Community Advocacy Committee		
013-11-01-21	MOVED by Councillor Wolfe that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee		
014-11-01-21	MOVED by Councillor Preston that the Town of Sundre Council give third and final reading to Bylaw 2021-01 Boards and Committees Bylaw, being a Bylaw to establish Committees of Council by adding Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee		<a href="#">Bylaw 2021-01</a>
015-11-01-21	MOVED by Councillor Warnock that the Town of Sundre appoint Councillor Preston to the Sundre Futures Hospital Advisory Committee for a one-year term ending October 2021	Leg. Services send letter	<a href="#">Completed Appendix 1</a>

016-11-01-21	MOVED by Councillor Wolfe that the Town of Sundre Council appoint Mayor Leslie and Councillor Warnock to the Sundre Wellness Advocacy Committee for a one-year terms ending October 2021	Leg. Services send letter	<a href="#">Completed Appendix 2</a>
017-11-01-21	MOVED by Councillor Preston that the Town of Sundre Council appoint Mrs. Carolyn Sykes to the Vision for Sundre Committee for a term of two years	Leg. Services send letter	<a href="#">Completed Appendix 3</a>
018-11-01-21	MOVED by Councillor Wolfe that the Town of Sundre Council approve the request for funding in the amount of \$6,000 to the Sundre & District Curling Club, as recommended by the Grant Review Committee; with funds drawn from the 2020 Operating Budget - Transfers to Local Organizations	Leg. Services send letter	<a href="#">Completed Appendix 4</a>
019-11-01-21	MOVED by Councillor Warock that the Town of Sundre Council accept the letter sent to Mountain View Senior's Housing as information		
020-11-01-21	MOVED by Councillor Dalke that the Town of Sundre Council accept the December newsletter from the Honourable Josephine Pon, Minister of Seniors and Housing as information		
	<i>Mayor Leslie called a 10 minute recess at 6:42 p.m.</i>		
021-11-01-21	MOVED by Councillor Wolfe that Council go into closed meeting at 6:50 p.m.		
022-11-01-21	MOVED by Councillor Warnock that Council return to open meeting at 7:34 p.m.		
023-11-01-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:34 p.m.		
<b>#/D/M/Y</b>	<b>January 25, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>

024-25-01-21	MOVED by Councillor Wolfe that the Council of the Town of Sundre has received sufficient information to make a decision on Bylaw 2020-09, being an amendment to Land Use Bylaw Map in Land Use Bylaw 2018-10, by changing the land use designation for a parcel legally described as Plan 5314FP, Block 1, Lots 12-13 from Flood Plain Industrial District (I-2) to Highway Commercial District (C-2), that the Public Hearing be closed.		
025-25-01-21	MOVED by Councillor Funke that the Agenda be approved as presented		
026-25-01-21	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on January 11, 2021 be amended as follows: 1. Res. 004-11-01-21 to read: Moved by Councillor Wolfe that the Minutes of the Special Meeting of Council held on December 23, 2020 be amended as follows: 1. Revise list of Staff in Attendance to show Four (4) Firefighters and Town of Sundre Peace / Bylaw Officer in attendance		
027-25-01-21	MOVED by Councillor Warnock that the Town of Sundre Council give Second Reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map of Land Use Bylaw 2018-10		
028-25-01-21	MOVED by Councillor Funke that the Town of Sundre Council give Third and Final Reading to Bylaw 2020-09 being a Bylaw to amend the Land Use Bylaw Map of Land Use Bylaw 2018-10		
029-25-01-21	MOVED by Councillor Wolfe that the Town of Sundre Council approve the proposal from Behr Integrated Services to participate in the selection process for the Town of Sundre Fire Chief position in the amount of Two Thousand Eight Hundred and Fifty Dollars (\$2,850.00) utilizing funds from the current operating budget		



030-25-01-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for December / Year End 2020 as information		
031-25-01-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's, Councillor Cheri Funke's and Councillor Richard Warnock's reports for November-December 2020 and January 2021 as information		
032-25-01-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the following letters to Sundre & District Curling Club; Mrs. Carolyn Sykes; Sundre Hospital Futures; Sundre Wellness Advocacy Committee as information		
033-25-01-21	MOVED by Councillor Preston that the Town of Sundre Council accept the Parkland Regional Library Board Meeting Minutes of November 12, 2020 as information		
	<i>Mayor Leslie called a 5 minute recess at 6:52 p.m.</i>		
034-25-01-21	MOVED by Councillor Dalke that Council go into closed meeting at 6:57 p.m.		
035-25-01-21	MOVED by Councillor Dalke that Council return to open meeting at 8:26 p.m.		
036-25-01-21	MOVED by Councillor Preston being that the agenda matters have been concluded the meeting adjourned at 8:26 p.m.		
<b>#/D/M/Y</b>	<b>February 8, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
037-08-02-21	MOVED by Councillor Isaac that the Agenda be approved as presented.		
038-08-02-21	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on January 25, 2021 be approved as presented.		
039-08-02-21	MOVED by Councillor Dalke that the Town of Sundre Council continue to support Administration proceeding with the Council Chambers Technology Enhancement project.		
040-08-02-21	MOVED by Councillor Warnock that the Town of Sundre Council continue to support Administration proceeding with the Council Chambers Furniture Enhancement project.		

041-08-02-21	MOVED by Councillor Preston that the Town of Sundre Council supports Administration proceeding with the E-Waste Collection Drive.		
042-08-02-21	MOVED by Councillor Wolfe that the Town of Sundre Council approve the Grants to Organizations Funding for the first intake for 2021 in the amount of \$19,642.	Leg. Services send letter	<a href="#">Completed Appendix 5</a>
043-08-02-21	MOVED by Councillor Dalke that the Town of Sundre Council supports maintaining the Arena winter ice in light of the upcoming February 8, 2021, Provincial "New plan easing of health-measures" to allow for limited use of the facility until the end of March within the provincial guidelines		
044-08-02-21	MOVED by Councillor Preston that the Town of Sundre Council accept Councillor Cheri Funke's report for January 2021 as information.		
045-08-02-21	MOVED by Councillor Funke that the Town of Sundre Council accept the letters from the Mayors of South Central Alberta to Premier Kenney as information.		
046-08-02-21	MOVED by Councillor Funke that the Town of Sundre Council accept the letter from the M.D. of Bonnyville No. 87 as information.		
047-08-02-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the letter from the Town of High River as information.		
048-08-02-21	MOVED by Councillor Wolfe that Council go into closed meeting at 7:02 p.m.		
049-08-02-21	MOVED by Councillor Wolfe that Council return to open meeting at 8:46 p.m.		
050-08-02-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 8:47 p.m.		
<b>#/D/M/Y</b>	<b>February 10, 2021 Special Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
051-10-02-21	MOVED by Councillor Warnock that Council go into closed meeting at 2:30 p.m.		
052-10-02-21	MOVED by Councillor Preston that Council return to open meeting at 4:03 p.m.		

053-10-02-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 4:03 p.m.		
<b>#/D/M/Y</b>	<b>February 22, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
054-22-02-21	MOVED by Councillor Warnock that the Agenda be approved as presented.		
055-22-02-21	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on February 8, 2021 be approved as presented.		
056-22-02-21	MOVED by Councillor Wolfe that the Minutes of the Special Meeting of Council held on February 10, 2021 be approved as presented.		
057-22-02-21	MOVED by Councillor Funke that the Town of Sundre Council give first reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee.		
058-22-02-21	MOVED by Councillor Warnock that the Town of Sundre Council give second reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee.		
059-22-02-21	MOVED by Councillor Dalke that the Town of Sundre Council give unanimous consent for third reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness.		
060-22-02-21	MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2021-03 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council by amending Schedule "H" Terms of Reference for the Sundre Community Wellness Advocacy Committee.		<a href="#">Bylaw 2021-03</a>

	<i>Councillor Wolfe declared "pecuniary interest" excused himself from voting.</i>		
061-22-02-21	MOVED by Councillor Preston that the Town of Sundre Council approve the waiver of 2021 Business License fees in the amount of \$3,000 for businesses affected by the December 20, 2020 Covid-19 related restrictions.		
062-22-02-21	MOVED by Councillor Wolfe that the Town of Sundre Council approve the retention of IBI Group to prepare and assist Town Administration with the development of a Campground and Passive Use Outdoor Recreation Plan at a cost not to exceed \$35,000.00 including incidentals, with funding to be drawn from the Municipal Stimulus Program.		
063-22-02-21	MOVED by Councillor Warnock that the Town of Sundre Council appoint Mountain View County Councillors Angela Aalbers and Peggy Johnson to the Sundre Community Wellness Advocacy Committee for a one-year term, ending October 2021.	Leg. Services Send Letter	<a href="#">Completed Appendix 6</a>
064-22-02-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the Departmental Reports for January 2021 as information.		
065-22-02-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's and Councillor Richard Warnock's report for January 2021 as information.		
066-22-02-21	MOVED by Councillor Dalke that Council go into closed meeting at 6:50 p.m.		
067-22-02-21	MOVED by Councillor Wolfe that Council go into open meeting at 7:33 p.m.		
068-22-02-21	MOVED by Councillor Funke being that the agenda matters have been concluded the meeting adjourned at 7:33 p.m.		
<b>#/D/M/Y</b>	<b>March 8, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
069-08-03-21	MOVED by Councillor Dalke that the Agenda be approved as presented.		

070-08-03-21	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on February 22, 2021 be approved as presented.		
071-08-03-21	MOVED by Councillor Funke that the Town of Sundre Council proclaim March 8, 2021 as International Women's Day in the Town of Sundre.		
072-08-03-21	MOVED by Councillor Wolfe that the Town of Sundre Council appoint Ms. Betty Ann Fountain, as Returning Officer for the October 18, 2021 Election, as per Section 13 (1) of the <i>Local Authorities Election Act</i> .	Leg. Serv.	Completed
073-08-03-21	MOVED by Councillor Preston that the Town of Sundre Council appoint Mr. Chris Albert as the Substitute Returning Officer for the October 18, 2021 Municipal Election, as per Section 13 (2.1) of the <i>Local Authorities Election Act</i> .	Leg. Serv.	Completed
074-08-03-21	MOVED by Councillor Funke that the Town of Sundre Council support an extension to the current contract with E360 for a one-year period from May 31, 2021 to May 31, 2022.		
No Motion	The CAO discussed the current Social Media Policy and suggested that the Policy be amended to reflect current practices.		
075-08-03-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the Westlock County letter regarding concerns about proposed changes to AER Directive 067 as information.		
076-08-03-21	MOVED by Councillor Wolfe that the Town of Sundre Council draft a letter in solidarity with the Municipality of Crowsnest Pass in support of retaining the services of the RCMP in Sundre.	Leg. Services letter drafted	<a href="#">Completed Appendix 7</a>
<b><u>RECORDED VOTE:</u></b>			
	<b>MEMBER</b>	<b>IN FAVOUR</b>	<b>OPPOSED</b>
	Mayor Terry Leslie	✓	
	Councillor Richard Warnock	✓	
	Councillor Rob Wolfe	✓	
	Councillor Charlene Preston		✓

	Councillor Cheri Funke		v
	Councillor Paul Isaac	v	
	Councillor Todd Dalke		v
	TOTAL VOTES	4	3
077-08-03-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from Gas Alberta Inc. on the gas cost rate as information.		
078-08-03-21	MOVED by Councillor Funke that Council go into closed meeting at 6:43 p.m.		
079-08-03-21	MOVED by Councillor Warnock that Council return to open meeting at 7:15 p.m.		
080-08-03-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:15 p.m.		
<b>#/D/M/Y</b>	<b>March 22, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
081-22-03-21	MOVED by Councillor Dalke that the Agenda be approved as presented.		
082-22-03-21	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on March 8, 2021 be approved as presented.		
083-22-03-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the 2020 Quarterly Financial Reports as information.		
084-22-03-21	MOVED by Councillor Wolfe that the Town of Sundre Council approve the selection of Superior Safety Codes Inc.. As the Town of Sundre's Accredited Safety Codes Agency, for a term of three years, ending on March 31, 2024.		
085-22-03-21	MOVED by Councillor Dalke that the Town of Sundre Council appoint accept the RCMP Priority Survey as information.		
086-22-03-21	MOVED by Councillor Funke that the Town of Sundre Council approve the inception of the Millionaire's Educational No Cost Program for the youth in Sundre.		
087-22-03-21	MOVED by Councillor Funke that the Town of Sundre Council accept the CAO verbal report as information.		

088-22-03-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the Departmental Reports for February 2021 as information.		
089-22-03-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Terry Leslie's, Councillor Warnock's, and Councillor Funke's reports for February 2021 as information.		
090-22-03-21	MOVED by Councillor Funke that the Town of Sundre Council accept the Parkland Regional Library System Board Meeting (Draft) Minutes and Highlights as information.		
091-22-03-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:12 p.m.		
<b>#/D/M/Y</b>	<b>April 7, 2021 Special Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
092-07-04-21	MOVED by Councillor Preston that the agenda of April 7, 2021 Special Council Meeting be adopted, as presented.		
093-07-04-21	MOVED by Concillor Isaac that the Town of Sundre Council support the issuance of temporary permits for outdoor patios to assist local eating and drinking establishments to continue to serve their patrons during the additional COVID restrictions at no cost.		
094-07-04-21	MOVED by Councillor Funke that being the agenda matters have been concluded the meeting adjourned at 6:43 p.m.		
<b>#/D/M/Y</b>	<b>April 12, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
095-12-04-21	MOVED by Councillor Dalke that the Agenda be approved as presented.		
096-12-04-21	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on March 22, 2021 be approved as presented.		
097-12-04-21	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council held on April 7, 2021 be approved as presented.		

098-12-04-21	MOVED by Councillor Isaac that the Town of Sundre Council proclaim the week of June 7 - 13, 2021 as "Senior's Week" on behalf of the citizens of Sundre.		
099-12-04-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the results of the Gas Department's Operational Audit for 2020 as information.		
100-12-04-21	MOVED by Councillor Funke that the Town of Sundre Council adopt the 2021 O & M Manual as provided by the Federation of Alberta Gas Co-ops Ltd. for the operation and maintenance of rural Alberta natural gas utilities.		
101-12-04-21	MOVED by Councillor Preston that the Town of Sundre Council approve an additional \$11,208.50 to the approved budget with funding to come from Utilities Lifecycling RSA.		
102-12-04-21	MOVED by Councillor Wolfe that Council go into closed meeting at 6:19 p.m.		
103-12-04-21	MOVED by Councillor Isaac that Council return to open meeting at 6:50 p.m.		
104-12-04-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 6:51 p.m.		
<b>#/D/M/Y</b>	<b>April 26, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
105-26-04-21	MOVED by Councillor Funke that the Agenda be approved as amended as follows: 1. Addition of Delegation: Dr. Vincent Grant and Mr. Gerald Ingeveld – Sim Lab, to be numbered 5.1 on the Agenda. 2. Renumber PWC Delegation to 5.2 on the Agenda.		
106-26-04-21	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on April 12, 2021 be approved as presented.		
107-26-04-21	MOVED by Councillor Preston that the presentation by Dr. Vincent Grant and Mr. Gerald Ingeveld be accepted as information.		



108-26-04-21	MOVED by Councillor Wolfe that the presentation by PricewaterhouseCoopers LLP be accepted as information.		
109-26-04-21	MOVED by Councillor Funke that Council go into closed meeting at 6:33 p.m.		
110-26-04-21	MOVED by Councillor Dalke that Council return to open meeting at 6:47 p.m.		
111-26-04-21	MOVED by Councillor Wolfe that the Town of Sundre Council move to accept the 2020 Auditor's Report and the 2020 Audited Financial Statements and the 2020 Financial Information Return as presented by PricewaterhouseCoopers LLP; Furthermore, direct Administration to forward said documents to the Minister as prescribed by Section 278 of the Municipal Government Act.		
112-26-04-21	MOVED by Councillor Funke that the Town of Sundre Council give first reading to Bylaw 2021-02 being the Intermunicipal Development Plan Bylaw between the Town of Sundre and Mountain View County.		
113-26-04-21	MOVED by Councillor Funke that the Town of Sundre Council set Wednesday, May 26, 2021 at 1:00 p.m. for a Special Meeting of Council for the Joint Public Hearing for Bylaw 2021-02 being the Intermunicipal Development Plan between the Town of Sundre and Mountain View County.		
114-26-04-21	MOVED by Councillor Preston that the Town of Sundre Council give first reading to Bylaw 2021-04 the 2021 Tax Rate Bylaw.		
115-26-04-21	MOVED by Councillor Funke that the Town of Sundre Council give second reading to Bylaw 2021-04 the 2021 Tax Rate Bylaw.		
116-26-04-21	MOVED by Councillor Wolfe that the Town of Sundre Council give unanimous consent for Third and Final Reading to Bylaw 2021-04 the 2021 Tax Rate Bylaw.		
117-26-04-21	MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2021-04 the 2021 Tax Rate Bylaw.		<a href="#">Bylaw 2021-04</a>

118-26-04-21	MOVED by Councillor Funke that the Town of Sundre Council proclaim the week of May 9 to 15, 2021 as Economic Development Week in Sundre.		
119-26-04-21	MOVED by Councillor Wolfe that the Town of Sundre Council proclaim April 28, 2021 as Administrative Professionals Day in the Town of Sundre.		
120-26-04-21	MOVED by Councillor Preston that the Town of Sundre Council accept the Departmental Reports for March 2021 as information.		
121-26-04-21	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Funke's report for March 2021 as information.		
122-26-04-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Warnock's report for March 2021 as information.		
123-26-04-21	MOVED by Councillor Funke that the Town of Sundre Council accept the letter to Minister Madu, from the County of Paintearth No. 18, as information.		
124-26-04-21	MOVED by Councillor Wolfe that Council go into closed meeting at 7:17 p.m.		
125-26-04-21	MOVED by Councillor Wolfe that Council return to open meeting at 7:34 p.m.		
126-26-04-21	MOVED by Councillor Dalke being that the agenda matters have been concluded the meeting adjourned at 7:34 p.m.		
<b>#/D/M/Y</b>	<b>May 6, 2021 Special Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
127-06-05-21	MOVED by Councillor Warnock that the Agenda be approved as presented.		
128-06-05-21	MOVED by Councillor Funke that Council go into closed meeting at 5:30 p.m.		
129-06-05-21	MOVED by Councillor Funke that Council return to open meeting at 5:45 p.m.		
130-06-05-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded, the meeting adjourned at 5:45 p.m.		
<b>#/D/M/Y</b>	<b>May 10, 2021 Regular Council Meeting</b>		

Res. #	Council Motion	Action	Status
131-10-05-21	MOVED by Councillor Preston that the Agenda be approved as presented.		
132-10-05-21	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on April 26, 2021 be approved as presented.		
133-10-05-21	MOVED by Councillor Dalke that the Town of Sundre Council thank the founder, Lisa Nicholson, of Hope 4 MVC Kids Society and accept the presentation, as information.		
134-10-05-21	MOVED by Councillor Wolfe that the Town of Sundre Council support the Sundre Business Continuity Pandemic Plan as presented.		
135-10-05-21	MOVED by Councillor Funke that the Town of Sundre Council support the Sundre Municipal Emergency Response Plan as presented.		
136-10-05-21	MOVED by Councillor Warnock that the Town of Sundre Council proclaim the week of May 16 to 22, 2021 as "National Public Works Week" in Sundre.		
137-10-05-21	MOVED by Councillor Isaac that the Town of Sundre Council participate in celebrating Mrs. Johnston's 95 <sup>th</sup> Birthday with a Certificate of Recognition of Mrs Johnston's 95 <sup>th</sup> Birthday, signed by the Mayor on behalf of Council, as presented, as information.	Leg Serv	<a href="#">Appendix 8</a>
138-10-05-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept Mayor Leslie's report for March 2021 as information.		
139-10-05-21	MOVED by Councillor Funke that the Town of Sundre Council accept the letter from Minister Pon, Senior's Week Proclamation as presented as information.		
140-10-05-21	MOVED by Councillor Dalke that the Town of Sundre Council accept the letter to Minister Madu, as presented as information.		
141-10-05-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from Minister Madu, as presented as information.		
142-10-05-21	MOVED by Councillor Funke that Council go into closed meeting at 6:47 p.m.		

143-10-05-21	MOVED by Councillor Wolfe that Council return to open meeting at 7:26 p.m.		
144-10-05-21	MOVED by Councillor Funke being that the agenda matters have been concluded the meeting adjourned at 7:27 p.m.		
<b>#/D/M/Y</b>	<b>May 26, 2021 Special Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
145-26-05-21	MOVED by Councillor Warnock that the agenda of May 26, 2021, a Special Council Meeting be adopted, as presented.		
146-26-05-21	MOVED by Councillor Preston that being the agenda matters of the Special Meeting of Council have been concluded the meeting adjourned at 1:46 p.m.		
<b>#/D/M/Y</b>	<b>May 31, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
147-31-05-21	MOVED by Councillor Wolfe that the Agenda be approved as presented.		
148-31-05-21	MOVED by Councillor Warnock that the Minutes of the Special Meeting of Council and Joint Public Hearing held on May 26, 2021 be approved as presented.		
149-31-05-21	MOVED by Councillor Preston that the Minutes of the Regular Meeting of Council held on May 10, 2021 be approved as presented.		
150-31-05-21	MOVED by Councillor Dalke that the Minutes of the Special Meeting of Council held on May 6, 2021 be approved as presented.		
Councillor Wolfe abstained from voting, as he was not in attendance at the Public Hearing, as per Section 184(a) of the MGA.			
151-31-05-21	MOVED by Councillor Warnock that the Town of Sundre Council give Second Reading to Bylaw 2021-02 the Intermunicipal Development Plan Bylaw between the Town of Sundre and Mountain View County.		
Councillor Funke arrived to the meeting at 6:08 p.m.			

152-31-05-21	<p>MOVED by Councillor Funke that the Town of Sundre Council give Third and Final Reading to Bylaw 2021-02 being the Intermunicipal Development Plan bylaw between the Town of Sundre and Mountain View County.</p>		<a href="#">Bylaw 2021-02</a>
153-31-05-21	<p>MOVED by Councillor Wolfe that the Town of Sundre Council The Town of Sundre Council moves to set a reserve bid of \$193,000 for Lot 10, Block 1, Plan 0312972, Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 4009.000 will be offered for sale by public auction, at the Town Office on Tuesday, October 26, 2021 at 9:00 am, with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p>		

154-31-05-21	<p>MOVED by Councillor -----Funke that the Town of Sundre Council The Town of Sundre Council moves to set a reserve bid of \$237,000 for Lot 6, Block 10, Plan 7611274, Sundre, AB, and furthermore,</p> <p>The property identified by Roll No. 1341.000 will be offered for sale by public auction, at the Town Office on Tuesday, October 26, 2021 at 9:00 am, with the terms and conditions of sale being cash or certified cheque, and furthermore,</p> <p>A 10% deposit is payable upon the acceptance of the winning bid at the public auction with the balance of the accepted bid, plus any proportioned amount of current year taxes to be paid by new owner, due within thirty days from the date of the auction or the deposit will be forfeited, and the Town will consider the next bid.</p>		
155-31-05-21	<p>MOVED by Councillor Warnock that the Town of Sundre Council approve the additional \$5000.00 to the Pickleball group, with funds to be drawn from General Corporate Stabilization.</p>		
156-31-05-21	<p>MOVED by Councillor Dalke that the Town of Sundre Council approve naming the Park located at Plan 5908E0, Block 0T, as the "Knott's Glen Memorial Park."</p>		
157-31-05-21	<p>MOVED by Councillor Preston that the Town of Sundre Council approve the purchase of the dehumidifier at a cost of \$7,500.00 from the City of Red Deer with the funding coming from the Municipal New Project (RSA) Restricted Surplus Account.</p>		
158-31-05-21	<p>MOVED by Councillor Wolfe that the Town of Sundre Council approve the cleaning services contract for Angela's Janitorial Services Ltd., for a three (3) year term, ending May 31, 2024, with an option to renew for an additional year, at an annual operating cost of \$59,530.00 plus GST.</p>		

159-31-05-21	MOVED by Councillor Warnock that the Town of Sundre Council proclaim June 2021 as Recreation and Parks Month in the Town of Sundre.		
160-31-05-21	MOVED by Councillor Wolfe that the Town of Sundre Council proclaim June 15, 2021, as World Elder Abuse Awareness Day in the Town of Sundre and to give permission to the committee to fly the Elder Abuse Awareness Day Flag at the Town of Sundre office that day.		
161-31-05-21	MOVED by Councillor Funke that the Town of Sundre Council support the voluntary Pledge for Council Candidates to commit to Keep Local Elections Local, Maintain Independence and Non-Partisanship, Demonstrate Transparency, and Engage in Respectful Behavior.		
162-31-05-21	MOVED by Councillor Dalke that the Town of Sundre Council accept the Departmental Reports for April 2021 as information.		
163-31-05-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Funke's April 2021 report as information.		
164-31-05-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the letter from the Municipality of Crowsnest Pass as presented, as information.		
165-31-05-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from the Town of Raymond as presented, as information.		
166-31-05-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the letter from the Town of Redcliff as presented, as information.		
167-31-05-21	MOVED by Councillor Funke that the Town of Sundre Council accept the letter from the Village of Rycroft as presented, as information.		
168-31-05-21	MOVED by Councillor Dalke that the Town of Sundre Council accept the certificate of appreciation from <i>Legion</i> as presented, as information.		
169-31-05-21	MOVED by Councillor Funke that Council go into closed meeting at 7:20 p.m.		

Chris Albert left the closed meeting at 8:15 p.m.			
Councillor Funke left the closed meeting at 9:00 p.m.			
Linda Nelson left the closed meeting at 9:05 p.m.			
170-31-05-21	MOVED by Councillor Wolfe that Council return to open meeting at 9:48 p.m.		
171-31-05-21	MOVED by Councillor Warnock being that the agenda matters have been concluded the meeting adjourned at 9:48 p.m.		
<b>#/D/M/Y</b>	<b>June 14, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
172-14-06-21	MOVED by Councillor Wolfe that the Agenda be approved as amended to include "via Teleconference," and a change to item 6.4 that will be included in the upcoming presentation.		
173-14-06-21	MOVED by Councillor Dalke that the Minutes of the Regular Meeting of Council held on May 31, 2021 be approved as presented.		
174-14-06-21	MOVED by Councillor Dalke that the presentation by Mr. Jim Stelfox and Ms. Brenda McKenzie be accepted as information with direction to Administration to invite a Coal Mining advocate and/or a member of the Provincial Government to make a presentation to Council in favour of coal mining on the Eastern Slopes.		
175-14-06-21	MOVED by Councillor Warnock that the Town of Sundre Council approve Policy B-025-00-POL , being the Asset Management Policy, as presented.	Leg. Serv.	<a href="#">Appendix 9</a>
176-14-06-21	MOVED by Councillor Funke that the Town of Sundre Council approve Policy C-002(a)-00-POL Human Resources Management – Best Practices Policy as presented.	Leg. Serv.	<a href="#">Appendix 10</a>
177-14-06-21	MOVED by Councillor Warnock that the Town of Sundre Council rescind the list of Policies attached to the Policy #C-002(a)-00 POL Human Resources Best Practices Policy.	Leg. Serv.	Complete



178-14-06-21	MOVED by Councillor Funke that the Town of Sundre Council approve the amended Policy A-007-01-POL, being the Social Media Policy, as presented.	Leg. Serv.	<a href="#">Appendix 11</a>
179-14-06-21	MOVED by Councillor Wolfe that the Town of Sundre Council approve Policy A-002-01-POL Council Remuneration Policy as amended to Clause 2 , Per Diems, to be changed to “on an hourly basis,” and to include “by invitation” under Council Honorarium, at “Attendance at Town functions, etc.”	Leg. Serv.	<a href="#">Appendix 12</a>
180-14-06-21	MOVED by Councillor Dalke that the Town of Sundre Council approves the allocation of the \$1,476,776 of 2019 and 2020 operational surpluses for transfer as follows: \$831,978 to General Corporate Stabilization RSA, \$53,216 to Corporate Services Stabilization RSA, \$13,041 to Protective Services Stabilization RSA, \$35,904 to Municipal Operations Stabilization RSA, \$30,584 to Development Stabilization RSA, \$75,411 to Community Services Stabilization RSA, \$421,489 to Utility Infrastructure Lifecycling RSA and \$15,153 to Shared Fire Operating RSA.		
181-14-06-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the Q1 2021 Quarterly Financial Reports, as information.		
182-14-06-21	MOVED by Councillor Dalke that the Town of Sundre Council approve the Grants to Organizations Funding for the 2nd in-take for 2021 in the amount of \$7,956.29 as shown on Schedule “A”.	Completed	<a href="#">Appendix 13</a>
183-14-06-21	MOVED by Councillor Warnock that the Town of Sundre Council funding be awarded to Hope 4 MVC Kids Society in the amount of \$1200. DEFEATED.	Leg Serv	Complete
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Terry Leslie	Not stated	Not stated
	Councillor Richard Warnock	√	
	Councillor Rob Wolfe		√
	Councillor Charlene Preston		√
	Councillor Cheri Funke		√

	Councillor Paul Isaac	v	
	Councillor Todd Dalke		v
	TOTAL VOTES	2	4
184-14-06-21	MOVED by Councillor Funke that the Town of Sundre Council approve a 3 <sup>rd</sup> intake to the Grants to Organizations Funding with an August 31, 2021 deadline for applications.		
185-14-06-21	MOVED by Councillor Funke that the Town of Sundre Council approve the project request to improve 6 <sup>th</sup> Street SE, 6 <sup>th</sup> Street NW and the back lane between 3 <sup>rd</sup> St NW and 2 <sup>nd</sup> St NW at a combined total cost of \$69,999.00, with funds to be drawn from MSI.		
186-14-06-21	MOVED by Councillor Isaac that the Town of Sundre Council approve the request to enter into a License of Occupation Agreement with 583445 Alberta Ltd. to allow for a patio within a Town Right of Way at Lot 1, Block D, Plan 7447ER, for a ten-year term period with an option to renew for an additional two terms, and that the CAO be authorized to sign the agreement on behalf of the Town of Sundre.		
187-14-06-21	MOVED by Councillor Preston that the Town of Sundre Council accept the CAO verbal report as information, and directs Administration to include the project list on the Utility Bill insert.		
188-14-06-21	MOVED by Councillor Warnock that the Town of Sundre Council accept Mayor Leslie's May 2021 report as information.		
189-14-06-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept Councillor Warnock's April and May 2021 report as information.		
190-14-06-21	MOVED by Councillor Dalke that Council go into closed meeting at 7:57 p.m.		
191-14-06-21	MOVED by Councillor Wolfe that Council return to open meeting at 8:45 p.m.		
192-14-06-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 8:45 p.m.		
<b>#/D/M/Y</b>	<b>June 28, 2021 Regular Council Meeting</b>		

Res. #	Council Motion	Action	Status
193-28-06-21	MOVED by Councillor Isaac that the agenda be approved as amended to include "Delegation, Minister of Environment, Jason Nixon."		
Res. 194-28-06-21	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on June 14, 2021, be approved as presented.		
Res. 195-28-06-21	MOVED by Councillor Preston that the presentation by the Hon. Jason Nixon, Minister of the Environment, be accepted as information.		
196-28-06-21	MOVED by Councillor Funke that the Town of Sundre Council direct Administration to proceed with upgrades to the skatepark at a cost of \$5,187.00, with funds being drawn from the Federal Gas Tax Fund and direct staff to work with the resident to bring anymore upgrades forward to the Fall Workshop.		
197-28-06-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the draft list of Capital Projects as information, with the understanding that the list will be updated with the new information provided this evening and brought back to Council for approval at a later date.		
198-28-06-21	MOVED by Councillor Wolfe that the Town of Sundre Council approve the Supply and Service Agreement between Soneera Water Canada Ltd., and the Town of Sundre and that the CAO be authorized to sign the agreement on behalf of the Town.		
199-28-06-21	MOVED by Councillor Funke that the Town of Sundre Council reconfirm the \$2,100,000.00 already set aside in the utility life cycling RSA, the \$150,000.00 confirmed in the Federal Gas Tax, and the \$800,000.00 already confirmed in the MSI.		
200-28-06-21	Moved by Councillor Isaac that the Town of Sundre Council acknowledge the \$7,500,000.00 funding commitment from the Province of Alberta towards the lagoon project.		

201-28-06-21	Moved by Councillor Warnock that Council ensure the remaining \$950,000.00 is available in the Utilities Lifecycling RSA, through future transfers and the budgeting process, to meet the financial obligation.		
202-28-06-21	Moved by Councillor Dalke ensure an additional \$200,000.00 is available in the Utilities Lifecycling RSA, through future transfers and the budgeting process, in the event there are unforeseen Town costs, and to cover legal costs, third party engineering and due diligence.		
203-28-06-21	MOVED by Councillor Isaac that the Town of Sundre Council accept the Departmental Reports for May and June 2021 as information.		
204-28-06-21	MOVED by Councillor Dalke that the Town of Sundre Council accept Councillor Funke's May 2021 report as information.		
205-28-06-21	MOVED by Councillor Dalke that Council go into closed meeting at 7:50 p.m.		
<b>Linda Nelson left the meeting at 8:00 p.m.</b>			
206-28-06-21	MOVED by Councillor Dalke that Council return to open meeting at 8:09 p.m.		
207-28-06-21	MOVED by Councillor Dalke that the Town of Sundre Council support the nomination of CAO, Linda Nelson, for the Dedicated Chief Administrative Officer Award, sponsored by the Society of Local Government Managers of Alberta (SLGM) and the Alberta Urban Municipalities Association (AUMA).		
208-28-06-21	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
<b>#/D/M/Y</b>	<b>August 3, 2021 Special Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
209-03-08-21	MOVED by Councillor Isaac that the agenda of August 3, 2021 Special Council Meeting be adopted, as presented (no amendments allowed).		

210-03-08-21	MOVED by Councillor Funke that the Town of Sundre Council give First Reading to Bylaw 2021-11 being a bylaw to amend Part Four of the Land Use Bylaw 2018-10 and the Land Use Bylaw Map, Schedule "A".		
211-03-08-21	MOVED by Councillor Dalke that the Town of Sundre Council set Monday, September 7, 2021 at 6:00 p.m. for a Public Hearing for Bylaw 2021-11.		
212-03-08-21	MOVED by Councillor Wolfe that the Town of Sundre Council revoke Resolution #78/15, being the appointment of Steve Washington as a Designated Officer for the Town of Sundre.		
213-03-08-21	MOVED by Councillor Funke that the Town of Sundre Council appoint Mr. Kevin Bohlken, AMAA, as Designated Officer to carry out the functions, duties, and powers of a municipal assessor under the Act, for the Town of Sundre.	Completed	<a href="#">Appendix 14</a>
214-03-08-21	MOVED by Councillor Warnock that Council go into closed meeting at 4:37 p.m.		
215-03-08-21	MOVED by Councillor Isaac that Council return to open meeting at 4:59 p.m.		
216-03-08-21	MOVED by Councillor Wolfe that being the agenda matters have been concluded the meeting adjourned at 4:59 p.m.		
<b>#/D/M/Y</b>	<b>August 16, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
217-16-08-21	MOVED by Councillor Isaac that the agenda of August 16, 2021 Regular Council Meeting be adopted, as presented.		
218-16-08-21	MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on June 28, 2021, be approved as presented.		
219-16-08-21	MOVED by Councillor Wolfe that the Town of Sundre Council give First Reading to Bylaw 2021-07 being a bylaw to amend the Municipal Development Plan for specific modifications to the Intermunicipal Development Plan area (Map 2), Land Use Concept Map (Map 3) and supporting policies.		

220-16-08-21	MOVED by Councillor Wolfe that the Town of Sundre Council set a Public Hearing date for Bylaw 2021-07 for September 20, 2021.		
221-16-08-21	MOVED by Councillor Isaac that the Town of Sundre Council give First Reading to Bylaw 2021-06 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised ASP as appended to Schedule A of Bylaw 2021.		
222-16-08-21	MOVED by Councillor Isaac that the Town of Sundre Council set a Public Hearing date for Bylaw 2021-06 for September 20, 2021.		
223-16-08-21	MOVED by Councillor Isaac that the Town of Sundre Council direct Administration to write a letter, on their behalf, to acknowledge, thank, and send best wishes to Councillor Preston in her future endeavours.	Completed	<a href="#">Appendix 15</a>
224-16-08-21	MOVED by Councillor Isaac that Council go into closed meeting at 4:55 p.m.		
225-16-08-21	MOVED by Councillor Isaac that Council return to open meeting at 5:29 p.m.		
226-16-08-21	MOVED by Councillor Isaac being that the agenda matters have been concluded the meeting adjourned at 5:29 p.m.		
<b>#/D/M/Y</b>	<b>September 7, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
227-07-09-21	MOVED by Councillor Isaac that the Council of the Town of Sundre has received sufficient information to make a decision on Bylaw 2021-11 that the Public Hearing be closed.		
228-07-09-21	MOVED by Councillor Funke that the agenda be approved as presented.		
229-07-09-21	MOVED by Councillor Funke that the Minutes of the Special Council Meeting held on August 3, 2021, be approved as presented.		
230-07-09-21	MOVED by Councillor Wolfe that the Minutes of the Regular Council Meeting held on August 16, 2021, be approved as presented.		

231-07-09-21	MOVED by Councillor Funke that the Town of Sundre Council give Second Reading to Bylaw 2021-11 being a bylaw to amend the Land Use Bylaw and the Land Use Bylaw Map, Schedule "A" Legend.		
232-07-09-21	MOVED by Councillor Dalke that the Town of Sundre Council give third and final reading to Bylaw 2021-11, being a bylaw to amend the Land Use Bylaw and the Land Use Bylaw Map, Schedule "A" Legend.		<a href="#">Bylaw 2021-11</a>
233-07-09-21	MOVED by Councillor Dalke that the Town of Sundre Council appoints PricewaterhouseCoopers LLP as the Town's auditors for the 2021 fiscal year.		
234-07-09-21	MOVED by Councillor Dalke that the Town of Sundre Council approve three members of the Sundre Library Board, Laura Skorodenski, Simon Ducatel, and Lynda Lyster to continue to serve for a 3-year term ending October 31, 2024.		
235-07-09-21	MOVED by Councillor Funke that the Town of Sundre Council reschedule the Fall Workshop date from October 23 <sup>rd</sup> and 24 <sup>th</sup> to October 29 <sup>th</sup> to 31 <sup>st</sup> and reschedule the Regular Council Meeting from November 15 <sup>th</sup> to November 22 <sup>nd</sup> , 2021.		
236-07-09-21	MOVED by Rob Wolfe that the Town of Sundre Council approve the Grants to Organizations Funding for the 3rd in-take for 2021 in the amount of \$16,634 as shown on Schedule "A" with the amendment to allocate the initial amount requested for Original T's, \$4777.50, and to allocate \$1,500.00 to The Sundre & District Curling Club.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Terry Leslie		√
	Deputy Mayor Richard Warnock		√
	Councillor Rob Wolfe	√	
	Councillor Cheri Funke		√

	Councillor Todd Dalke		√
	TOTAL VOTES	1	4
			DEFEATED
237-07-09-21	MOVED by Terry Leslie that the Town of Sundre Council approve the Grants to Organizations Funding for the 3 <sup>rd</sup> in-take for 2021 in the amount of \$16,634 as shown on Schedule "A" with the friendly amendment to change the allotted \$500 to the full amount of \$3000 as requested by Burden Bearers Counselling.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Terry Leslie	√	
	Deputy Mayor Richard Warnock		√
	Councillor Rob Wolfe	√	
	Councillor Cheri Funke		√
	Councillor Todd Dalke		√
	TOTAL VOTES	2	3
			DEFEATED
238-07-09-21	MOVED by Councillor Funke that the Town of Sundre Council approve the Grants to Organizations Funding for the 3 <sup>rd</sup> in-take for 2021 in the amount of \$16,634 as shown on Schedule "A."		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Terry Leslie		√
	Deputy Mayor Richard Warnock	√	
	Councillor Rob Wolfe		√
	Councillor Cheri Funke	√	
	Councillor Todd Dalke	√	
	TOTAL VOTES	3	2
			CARRIED



239-07-09-21	MOVED by Councillor Funke that the Town of Sundre Council direct administration to draft a Bylaw to prohibit the feeding of wildlife within Town of Sundre Corporate Limits for the Bylaw Policy Review Committee's review.		
	MEMBER	IN FAVOUR	OPPOSED
	Mayor Terry Leslie		√
	Deputy Mayor Richard Warnock		√
	Councillor Rob Wolfe		√
	Councillor Cheri Funke	√	
	Councillor Todd Dalke		√
	TOTAL VOTES	1	4
			DEFEATED
240-07-09-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the letter from the Municipality of Crowsnest Pass as presented, as information.		
241-07-09-21	MOVED by Councillor Funke that the Town of Sundre Council direct administration to prepare a letter to the Honorable Ric McIver with regard to the importance of continuing to keep the Council Code of Conduct Bylaw requirement as a legislated requirement, in solidarity with the Town of Claresholm, under the signature of the Mayor.	Completed	<a href="#">Appendix 16</a>
242-07-09-21	MOVED by Councillor Funke that the Town of Sundre Council direct administration to prepare a letter to Premier Kenney to ensure municipalities will not be burdened with the retroactive pay to the RCMP, and that the Provincial and Federal Government should manage any shortfalls as a result of the agreement, under the signature of the Mayor.	Completed	<a href="#">Appendix 17</a>
. 243-07-09-21	MOVED by Councillor Funke that the Town of Sundre Council accept the letter from Big Lakes County as presented, as information.		
244-07-09-21	MOVED by Councillor Dalke that Council go into closed meeting at 7:05 p.m.		

245-07-09-21	MOVED by Councillor Funke that Council return to an open meeting at 7:45 p.m.		
246-07-09-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:45 p.m.		
<b>#/D/M/Y</b>	<b>September 13, 2021 Special Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
247-13-09-21	MOVED by Councillor Wolfe that the agenda of September 13, 2021 Special Council Meeting be adopted, as presented (no amendments allowed).		
248-13-09-21	MOVED by Councillor Funke that the Town of Sundre Council approve the Capital Project on 9 <sup>th</sup> Street NE to not exceed the amount of \$36,873 plus GST with funds being drawn from the federal gas tax reserve.		
249-13-09-21	MOVED by Councillor Funke that Council go into closed meeting at 4:45 p.m.		
250-13-09-21	MOVED by Councillor Funke that Council return to open meeting at 5:14 p.m.		
251-13-09-21	MOVED by Councillor Wolfe that being the agenda matters have been concluded the meeting adjourned at 5:15 p.m.		
<b>#/D/M/Y</b>	<b>September 20, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
252-20-09-21	MOVED by Councillor Funke that the Council of the Town of Sundre That the Council of the Town of Sundre has received sufficient information to close the Public Hearing pertaining to Bylaw 2021-06, being a Bylaw to Amend the Eagle Ridge Area Structure Plan and, Bylaw 2021-07, being a Bylaw to Amend the Municipal Development Plan.		
253-20-09-21	MOVED by Councillor Wolfe that the agenda be approved as amended to include Item 9.1a-1 Council Expenditures.		
254-20-09-21	MOVED by Councillor Warnock that the Minutes of the Regular Council Meeting held on September 7, 2021, be approved as amended as follows: 1. To correct on page 5: "Mayor/Deputy Mayor Leslie."		

255-20-09-21	MOVED by Councillor Wolfe that the Minutes of the Special Council Meeting held on September 13, 2021, be approved as presented.		
256-20-09-21	MOVED by Councillor Funke that the Town of Sundre Council give Second Reading to Bylaw 2021-07 being a bylaw to amend the Municipal Development Plan for specific modifications to the Intermunicipal Development Plan area (Map 2), Land Use Concept Map (Map 3) and supporting policies.		
257-20-09-21	MOVED by Councillor Warnock that the Town of Sundre Council give third and final reading to Bylaw 2021-07 being a bylaw to amend the Municipal Development Plan for specific modifications to the Intermunicipal Development Plan area (Map 2), Land Use Concept Map (Map 3) and supporting policies.		<a href="#">Bylaw 2021-07 Municipal Development Plan Amendment</a>
258-20-09-21	MOVED by Councillor Dalke that the Town of Sundre Council give Second Reading to Bylaw 2021-06 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised ASP as appended to Schedule A of Bylaw 2021-06.		
259-20-09-21	MOVED by Councillor Funke that the Town of Sundre Council give Third and Final Reading to Bylaw 2021-06 being a bylaw to amend the Eagle Ridge Area Structure Plan by replacing the existing ASP with the revised ASP as appended to Schedule A of Bylaw 2021-06.		<a href="#">Bylaw 2021-06 Eagle Ridge Area Structure Plan Amendment</a>
260-20-09-21	MOVED by Councillor Warnock that the Town of Sundre Council accept the Q2 2021 Quarterly Financial Reports, as information.		
261-20-09-21	MOVED by Councillor Dalke that the Town of Sundre Council approve two members of the Sundre Library Board, Anton Walker and Wendy Murphy, to serve for a 3-year term ending October 31, 2024.		
262-20-09-21	MOVED by Councillor Wolfe that the Town of Sundre Council proclaim the week of September 19 – 25, 2021 as Alberta Development Officer's Week in the Town of Sundre.		

263-20-09-21	MOVED by Councillor Funke that the Town of Sundre Council accept the Departmental Reports for July and August 2021 as information.		
264-20-09-21	MOVED by Councillor Funke that the Town of Sundre Council accept the letter from the Town of Crossfield as presented, as information.		
265-20-09-21	MOVED by Councillor Warnock that Council go into closed meeting at 7:25 p.m.		
266-20-09-21	MOVED by Councillor Funke that Council return to an open meeting at 7:56 p.m.		
267-20-09-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 7:56 p.m.		
<b>#/D/M/Y</b>	<b>October 4, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
268-04-10-21	MOVED by Councillor _____ that the agenda be approved as presented.		
269-04-10-21	MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on September 20, 2021, be approved as presented.		
270-04-10-21	MOVED by Councillor Funke that the Town of Sundre Council maintains the Fortis Alberta Franchise Fee at 10% effective January 1, 2022.		
271-04-10-21	MOVED by Councillor Dalke that the Town of Sundre Council approve the installation of the new furnace and other repairs at the Fire Hall at a cost of \$15,000 with funds being drawn from Fire-Capital Restricted Surplus Account.		
272-04-10-21	MOVED by Councillor Funke that the Town of Sundre Council accept the Business Visitation & Triage Program report for information.		
273-04-10-21	MOVED by Councillor Wolfe that the Town of Sundre Council proclaim October 17 <sup>th</sup> to 23 <sup>rd</sup> as Workplace Bullying Awareness Week in the Town of Sundre.		

274-04-10-21	MOVED by Councillor Warnock that the Town of Sundre Council support the agreement between the Town of Sundre and Alberta Health Services for the simulation lab at the Fire Hall and that the CAO be authorized to sign the Agreement on behalf of the Town.		
275-04-10-21	MOVED by Councillor Wolfe that the Town of Sundre Council accept the verbal report as information.		
276-04-10-21	MOVED by Councillor Warnock that Council go into closed meeting at 7:25 p.m.		
277-04-10-21	MOVED by Councillor Funke that Council return to an open meeting at 8:09 p.m.		
278-04-10-21	MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 8:10 p.m.		
<b>#/D/M/Y</b>	<b>October 12, 2021 Special Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
279-12-10-21	MOVED by Councillor Isaac that the agenda of October 12, 2021 Special Council Meeting be adopted, as presented (no amendments allowed).		
280-12-10-21	MOVED by Councillor Wolfe that the Town of Sundre Council approves to proceed with the required structural repairs quoted by Supreme Renovations at a cost not to exceed \$49,700 plus GST, with funding to be drawn from the General Corporate Stabilization RSA.		
281-12-10-21	MOVED by Councillor Funke that being the agenda matters have been concluded the meeting adjourned at 4:41 p.m.		
<b>#/D/M/Y</b>	<b>October 25, 2021 Organizational Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>

	<p>Linda Nelson, Chief Administrative Officer, declared Richard Warnock as Mayor of the Town of Sundre effective immediately; and further, that the appointment be for a four (4) year term. The Oath of Office was administered to Mayor Warnock.</p> <p>Linda Nelson, Chief Administrative Officer, declared Chris Vardas as Councillor for the Town of Sundre effective immediately; and further that the appointment be for a four (4) year term. The Oath of Office was administered to Councillor Vardas.</p> <p>Linda Nelson, Chief Administrative Officer, declared Paul Isaac as Councillor for the Town of Sundre effective immediately; and further that the appointment be for a four (4) year term. The Oath of Office was administered to Councillor Isaac.</p>		
	<p>Linda Nelson, Chief Administrative Officer, declared Jaime Marr as Councillor for the Town of Sundre effective immediately; and further that the appointment be for a four (4) year term. The Oath of Office was administered to Councillor Marr.</p> <p>Linda Nelson, Chief Administrative Officer, declared Todd Dalke as Councillor for the Town of Sundre effective immediately; and further that the appointment be for a four (4) year term. The Oath of Office was administered to Councillor Dalke.</p> <p>Linda Nelson, Chief Administrative Officer, declared Owen Petersen as Councillor for the Town of Sundre effective immediately; and further that the appointment be for a four (4) year term. The Oath of Office was administered to Councillor Petersen.</p>		

	<p>Linda Nelson, Chief Administrative Officer, declared Connie Anderson as Councillor for the Town of Sundre effective immediately; and further that the appointment be for a four (4) year term. The Oath of Office was administered to Councillor Anderson.</p> <p>Linda Nelson, Chief Administrative Officer, turned the Chair over to Mayor Warnock.</p>		
282-25-10-21	MOVED by Councillor Vardas that the Town of Sundre Council adopt the agenda as presented.		
	Seating assignments were accepted as presented by Administration.		
283-25-10-21	Councillor Anderson moved that the Town of Sundre Council appoints Councillor Dalke for the first eight months of the rotation and Councillor Vardas to the last eight months in the position of Deputy Mayor, effective immediately, until the October 2022 Organizational Meeting of Council.		
284-25-10-21	<p>MOVED by Councillor Isaac that the Town of Sundre Council designate the following individuals to have signing authority for the Town of Sundre:</p> <p>Mayor Richard Warnock, Councillor Connie Anderson, Councillor Todd Dalke, Councillor Paul Isaac, Councillor Jaime Marr, Councillor Owen Petersen, Councillor Chris Vardas, Chief Administrative Officer, Linda Nelson, and Director of Corporate Services, Chris Albert.</p>		
285-25-10-21	MOVED by Councillor Vardas the the Town of Sundre Council approve the 2022 Meeting Calendar as presented.		
286-25-10-21	MOVED by Councillor Anderson that the Town of Sundre Council approve the following appointments to Council Committees, Boards and Commissions for a one-year term, 2021-2022 as per Schedule "A".		

	<p>Councillor Marr to the Events and Festivals Committee for a one-year term, 2021-2022.</p> <p>Councillor Petersen, Councillor Marr, and Councillor Dalke to the Grant Review Committee for a one-year term, 2021-2022.</p> <p>Councillor Dalke to the Vision for Sundre Committee for a one-year term, 2021-2022.</p> <p>Mayor Warnock, Councillor Petersen to the Sundre Wellness Advocacy Committee for a one-year term, 2021-2022.</p> <p>Councillor Dalke and Councillor Marr as Alternative, to the FCSS (Greenwood Neighbourhood Place) Board for a one-year term, 2021-2022.</p>		
	<p>Councillor Marr and Councillor Isaac as Alternative, to the Sundre Municipal Library Board for a one-year term, 2021-2022.</p> <p>Mayor Warnock, Councillor Vardas, and Councillor Dalke to the Intermunicipal Collaboration Committee for a one-year term, 2021-2022.</p> <p>Mayor Warnock and Councillor Vardas as Alternative, to Mountain View Seniors' Housing for a one-year term, 2021-2022.</p> <p>Mayor Warnock, and Councillor Vardas as Alternative, to the Mountain View Regional Waste Management Committee for a one-year term, 2021-2022.</p> <p>Mayor Warnock, and Councillor Anderson to the Intermunicipal Planning Commission for a one-year term, 2021-2022.</p>		



	<p>Councillor Marr, and Councillor Petersen as Alternative, to the Sundre &amp; District Aquatic Society for a one-year term, 2021-2022.</p> <p>Councillor Vardas as the Liaison between Council and the Central Alberta Economic Partnership for a one-year term, 2021-2022.</p> <p>Councillor Dalke to Citizens on Patrol for a one-year term, 2021-2022.</p> <p>Councillor Petersen to Sundre Search &amp; Rescue for a one-year term, 2021-2022.</p> <p>Councillor Vardas to Sundre Hospital (Futures &amp; Attraction/Retention) for a one-year term, 2021-2022.</p>		
	<p>Mayor Warnock, and Councillor Dalke as Alternative, to the Red Deer River Municipal Users Group for a one-year term, 2021-2022.</p> <p>Mayor Warnock, and Councillor Dalke as Alternative, to Red Deer River Watershed Alliance for a one-year term, 2021-2022.</p> <p>Councillor Anderson, and Councillor Isaac as Alternative, to the Sundre &amp; District Chamber of Commerce for a one-year term, 2021-2022.</p> <p>Councillor Petersen, and Councillor Marr as Alternative, to the Sundre &amp; District Historical Society for a one-year term, 2021-2022.</p> <p>Mayor Warnock to Sundre Forest Products / West Fraser for a one-year term, 2021-2022.</p>		

	<p>Councillor Isaac as Sundre School Liaison for a one-year term, 2021-2022.</p> <p>Mayor Warnock, and Councillor Marr to the Sundre Petroleum Operators Group for a one-year term, 2021-2022.</p> <p>Mayor Warnock to Sundre Coordinated Community Response for a one-year term, 2021-2022.</p>		
287-25-10-21	MOVED by Councillor Vardas that the Town of Sundre Council appoint Mrs. Patricia Toone and Councillor Marr as Alternative, to the Parkland Regional Library Board for a term ending at the Organizational Meeting in October 2022.		
288-25-10-21	MOVED by Councillor Marr to adjourn the October 25, 2021 Organizational Meeting of Council, and revert to a Regular Council Meeting at 6:25 p.m.		
<b>#/D/M/Y</b>	<b>October 25, 2021 Regular Council Meeting</b>		
<b>Res. #</b>	<b>Council Motion</b>	<b>Action</b>	<b>Status</b>
289-25-10-21	MOVED by Councillor Isaac that the agenda be approved as presented.		
290-25-10-21	MOVED by Councillor Isaac that the Minutes of the Regular Meeting of Council held on October 4, 2021, be approved as presented.		
291-25-10-21	MOVED by Councillor Dalke that the Minutes of the Special Meeting of Council held on October 12, 2021, be approved as presented.		
292-25-10-21	MOVED by Councillor Petersen that the Town of Sundre Council accept the brief overview of Council Procedural Bylaw 2019-01 as information.		
293-25-10-21	MOVED by Councillor Marr that the Town of Sundre Mayor and Councillors sign the Council Code of Conduct Bylaw Acknowledgement, and commitment to abide by Bylaw 2020-07 being the Mayor and Councillor Code of Conduct Bylaw.		

294-25-10-21	MOVED by Councillor Dalke that the Town of Sundre Council accept the departmental reports as presented.		
295-25-10-21	MOVED by Councillor Vardas that Council go into closed meeting at 7:10 p.m.		
296-25-10-21	MOVED by Councillor Dalke that Council return to an open meeting at 7:47 p.m.		
297-25-10-21	MOVED by Councillor Vardas being that the agenda matters have been concluded the meeting adjourned at 7:48 p.m.		



## DEPARTMENTAL REPORT

DEPARTMENT	Planning and Development
SUBMITTED BY	Betty Ann Fountain, Development Officer
COUNCIL DATE	November 22, 2021
MONTH	October 2021

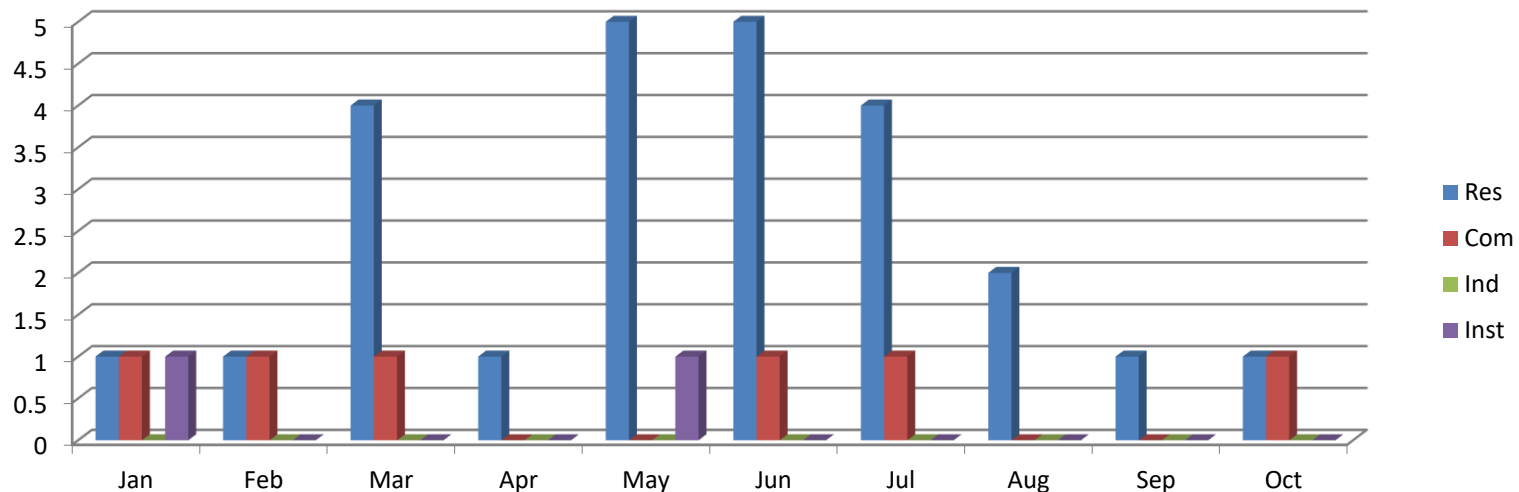
<b>TOPIC #1</b>	<b>Development and Building Permits</b>
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>• Development Permits – 5</li> <li>• Building Permits – 2</li> <li>• Electrical Permits – 1</li> <li>• Gas Permits – 3</li> <li>• Plumbing Permits – 1</li> </ul>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Development Permits included: Stripping &amp; Rough Grading (Eagle Ridge), Residential Improvements, Home Occupation-Major.</li> <li>• Building Permits included: Electrical, Gas and Plumbing Permits issued for a variety of residential and commercial projects.</li> </ul>
<b>TOPIC #2</b>	<b>Real Property Reports (RPRs)</b>
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>• RPRs – 3</li> </ul>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• RPRs are submitted with a request for a Stamp of Compliance to facilitate the sale of property. Role of Administration is to assist property owners to solve non-compliant issues.</li> </ul>
<b>TOPIC #5:</b>	<b>Campground and Outdoor Passive Use Plan</b>
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>
<b>RESOLUTIONS/SUCCESES</b>	<ul style="list-style-type: none"> <li>• Virtual Public Open House was presented to the public first week October</li> <li>• Report to Council forthcoming</li> </ul>
<b>TOPIC #6:</b>	<b>Subdivision</b>
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>• 0 subdivision applications were received and processed:</li> </ul>
<b>RESOLUTIONS/SUCCESES</b>	<ul style="list-style-type: none"> <li>• Although no subdivision applications were received in July/Aug. 2021, Administration is tracking the Developer's progress to meet conditions of previously approved subdivision applications.</li> </ul>
<b>TOPIC # 8:</b>	<b>Area Structure Plans</b>
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>• Sundre Hills ASP under revision by Developer to incorporate comments received from circulation of the ASP, anticipate 1<sup>st</sup> reading and public hearing forthcoming in 2022;</li> <li>• Discussion ongoing with landowner and her consultants on the submission of a new proposed ASP application for the SW-9-33-5-W5M. Anticipate submission of this application for ASP consideration in late 2021/early 2022.</li> </ul>

<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>Administration continues to work with developers and planning consultants in regards to new ASPs for the northwest part of Town (lands annexed in 2010).</li> </ul>
<b>TOPIC # 12:</b>	<b>Administrative</b>
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>Filing Project – ongoing;</li> <li>Succession Planning – staff recruitment continues.</li> </ul>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>Improved departmental efficiencies, knowledge and team building;</li> <li>Improves overall departmental performance, transparency and stakeholder engagement;</li> <li>Succession planning underway to building capacity within the department.</li> </ul>

<b>Attachments</b>	October Monthly Building Permit Statistics CAO's October 2021 Commercial, Industrial, Institutional Projects
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# MONTHLY BUILDING REPORT FOR THE MONTH OF OCTOBER 2021

	Dwelling Units	Oct. 2021		2021 Year To Date			2020 Year to Date		
		No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value	Dwelling Units	No. of Permits	Building Value
<b>RESIDENTIAL</b>									
Two-Storey Bungalows Bi-Level				0	0	\$ -	0	0	\$ -
				0	1	\$ 335,000	0	0	\$ -
				0	0	\$ -	0	0	\$ -
	0	0	\$ -	0	0	\$ -	0	0	\$ -
Duplex/Semi Det.	0	0	\$ -	0	0	\$ -	2	2	\$ 500,000
Multi-Family				0	0	\$ -	0	0	\$ -
Mobile Homes				1	1	\$ 200,000	1	1	\$ 200,000
Accessory Buildings		1	\$ 30,000	0	6	\$ 157,000	0	12	\$ 126,800
Renovation/Addition	0	0	\$ -	0	16	\$ 143,850		11	\$ 402,500
							0	0	\$ -
<b>Sub-Total</b>	0	1	\$ 30,000	1	24	\$ 835,850	3	26	\$ 1,229,300
<b>COMMERCIAL</b>									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		3	\$ 88,070
		1	\$ 20,000		3	\$ 323,619		6	\$ 1,773,500
		1	\$ 20,000		6	\$ 323,619		9	\$ 1,861,570
<b>INDUSTRIAL</b>									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		0	\$ -		0	\$ -
									0
<b>INSTITUTIONAL</b>									
Building Starts		No. of Permits	Building Value		No. of Permits	Building Value		No. of Permits	Building Value
Renovation/Addition		0	\$ -		0	\$ -		0	\$ -
		0	\$ -		2	\$ 118,575		2	\$ 495,000
		0	\$ -		2	\$ 118,575		2	\$ 495,000
<b>TOTAL</b>	<b>Dwelling Units</b>	<b>No. of Permits</b>	<b>Building Value</b>	<b>Dwelling Units</b>	<b>No. of Permits</b>	<b>Building Value</b>	<b>Dwelling Units</b>	<b>No. of Permits</b>	<b>Building Value</b>
	0	2	\$ 50,000	2	32	\$ 1,278,044	3	37	\$ 3,585,870





## MEMO

TO: Linda Nelson, CAO  
FROM: Betty Ann Fountain, Development Officer  
RE: October 2021 Commercial, Industrial, Institutional Projects

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### COMMERCIAL

<b><u>Development / Building Permit</u></b>	<b><u>District</u></b>	<b><u>Civic Address</u></b>	<b><u>Project</u></b>	<b><u>Value</u></b>
2021-D41	C-1	102 Centre ST S	Carport for Staff	\$20,000

Legend:

C-1 Central Commercial  
C-2 Highway Commercial  
C-3 Neighbourhood Commercial  
I-1 Light Industrial  
I-2 Flood Plain Industrial  
PS Public Service

Value: n/a = no building permit required

## DEPARTMENTAL REPORT

DEPARTMENT	Operations
SUBMITTED BY	Jim Hall
DATE	November 18, 2021
FOR MONTH OF	October 2021

TOPIC #1	Fibre Optic internet project
Progress	<ul style="list-style-type: none"> <li>The contractor is currently working in the NW rodeo grounds residential area. Despite the 2 feet of ground frost, drilling and excavations are still in progress. Line locating for gas and storm systems are continuing.</li> <li>The contractor is planning to continue excavating and drilling throughout the 21/22 winter season. The Gas Department will be advising further setbacks to protect infrastructure.</li> </ul>
TOPIC #2	Highway 27 Overlay
Progress	<ul style="list-style-type: none"> <li>The contractor has provided a service quote to camera the existing wastewater infrastructure to better plan for any necessary repairs or section replacements prior to the overlay anticipated in 2023.</li> <li>Approval is anticipated to begin this camera work. A quote has been supplied.</li> </ul>
TOPIC # 3:	Regulatory Testing
Progress	<ul style="list-style-type: none"> <li>Special testing for groundwater per AE&amp;P regulations at the lagoon has been completed. This test is an expensive third-party requirement that was indicated by recent audit by AE&amp;P.</li> <li>The test will occur every 5 years.</li> </ul>
TOPIC # 4:	Emergency Power Generation
Progress	<ul style="list-style-type: none"> <li>The 8 units that provide emergency power have been load and operationally tested by third party and our staff specialist. The fire hall generator is included in the annual test.</li> <li>This testing along with internal monthly operational testing is an annual requirement by AE&amp;P.</li> </ul>
TOPIC # 5:	Benefits of line locating of infrastructure
Progress	<ul style="list-style-type: none"> <li>The gas line, force main wastewater, storm and wastewater gravity systems have been located for the fibre optic project in Sundre. This endeavor has attempted to protect our underground infrastructure particularly our gas distribution. The opportunity to find system locations and issues have been a positive outcome as staff have been trained on an existing locator unit that can download GIS locations of gas services and mains. Additionally, once the accurate locations are complete, in the spring, the system will be GIS mapped.</li> </ul>



## DEPARTMENTAL REPORT

DEPARTMENT	Community Services
SUBMITTED BY	Sue Nelson
DATE	November 18, 2021
FOR MONTH OF	October 2021

TOPIC #1	Community Services
ISSUES:	<ul style="list-style-type: none"> <li>Operation's west wall required replacement prior to the renovations on the roof and inside the building commencing.</li> </ul>
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> <li>Work was completed between October 18<sup>th</sup> and 21<sup>st</sup>. The old wall has been replaced. The siding was back ordered, and the contractors came back the next week and installed the siding and put the finishing touches to the project.</li> <li>Arena alarm system was installed to the proper code for OHS and the building inspector signed off on the project.</li> <li>Held interviews for a community service operator.</li> <li>Community Centre hosted the municipal election held on the 7<sup>th</sup> and 18<sup>th</sup> of October.</li> </ul>
TOPIC #2	Parks - Cyclo-cross
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> <li>Bike n' Ski Club hosted a Cyclo-cross event on the weekend of October 9<sup>th</sup> &amp; 10<sup>th</sup>. The staging area was at the Rodeo Grounds and the race was held on Snake Hill. The event was well attended with over 100 entries from all over Alberta. Please see attachment #1</li> <li>The port-a-potties shelter was completed and installed. Waiting on the port-a-potties to be shipped. Anticipated date of arrival will be the end of February.</li> </ul>

### ATTACHMENTS:

Attachment #1	Bike n' Ski Club
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Snakes and Ladders Cyclocross 2021  
Presented By CABC and Sundre Bike and Ski Club

Race Organizer: Felix Lee [flixee@gmail.com](mailto:flixee@gmail.com)

Chief Comm: Andy Holmwood  
TD: Tom Lee/ Jiaya Sun

Saturday and Sunday October 9-10, 2021

The woods are lovely, dark and deep. But I have promises to keep, and miles to go before I sleep.

Officially known as the Snakes Head Natural Area but customarily referred to as Snake Hill, it is a provincial natural area managed by the Town of Sundre. You're unlikely to encounter one of the few garter snakes that inhabit it but deer and moose are not uncommon. Large predators are also around but stay away when there's human activity present - at least we hope that continues to be the case.

The trails on Snake Hill were originally opened by the Biathlon Club and additional development took place for the Alberta Winter Games sometime in the 1980s. The cross country ski trails are maintained by Town staff during the summer while the Bike'n Ski Club develops and maintains single track trails for mountain biking. During the winter, the Club grooms the trails for cross country skiing and fat biking.

In a bit of a twist from our traditional CX venue, we bring you Snakes and Ladders. Snake Hill in Sundre has been home to many events in the past, but none like cyclocross. And we say, why not? In our double header weekend we hope to satisfy your desire for traditional CX racing along with stuff we can't put in the tech guide and day two shenanigans with the possibility of getting you home for Sunday dinner with your non-racing family.

## IMPORTANT NOTICE ABOUT COVID PROTOCOL: COVID 19 Precautions

- *All racers/volunteers/spectators must carry a mask with them to use in a situation where physical distancing cannot occur. Masks are **required** while accessing building facilities.*
- *Where possible, consider giving yourself and each other 2 metres of distance.*
- *All participants must complete the Alberta Health Safety Checklist before taking part. AHS Daily covid-19 Checklist <https://open.alberta.ca/dataset/56c020ed-1782-4c6c-bfdd-5af36754471f/resource/58957831-a4ab-45ff-9a8e-3c6af7c1622e/download/covid-19-information-alberta-health-daily-checklist-2021-08.pdf>*
- *Anyone who has been in recent contact with someone with symptoms of COVID-19 may not participate or attend any events.*
- *Please stay at home if you are experiencing symptoms of COVID-19.*

- *Riders must wear masks before approaching and while interacting with staff, race officials and volunteers if they cannot maintain a minimum 2m distance.*

- *All riders and volunteers must bring their own food and drinks.*

- *Failure to comply with AHS/ABA regulations and/or the instructions of an official will result in removal from the event and may result in further sanctions, penalties or fines.*

*These precautions are in place to protect all participants and officials as everyone has a different level of risk and comfort as we progress to a back to near normal race year.*

Registration: Zone4. Registration closes Thursday October 7, 2021. There is no race day registration. \$35 for each category, \$40 for Sunday racing (any or all categories).

Categories:

Novice Men  
Sport Men  
Expert Men  
Open Men  
Sport Women  
Open Women

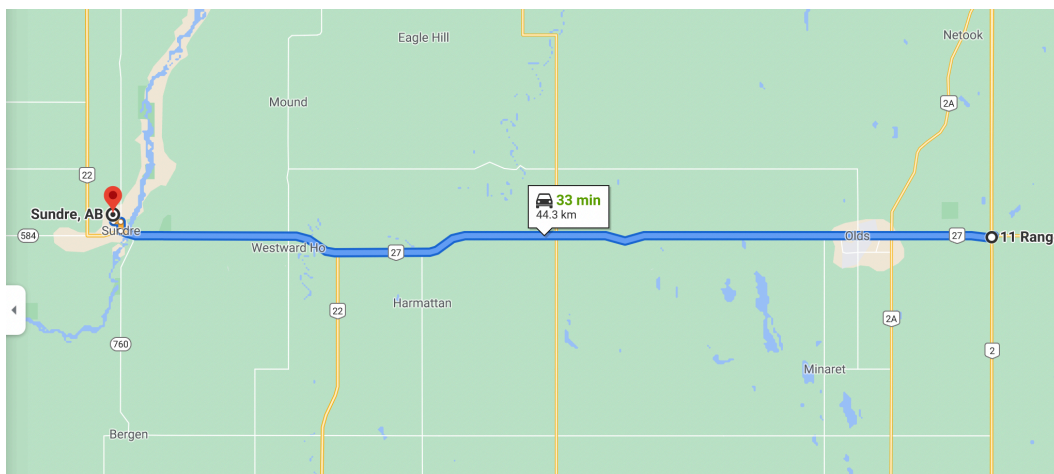
Fat Tire  
Single Speed

Equipment:

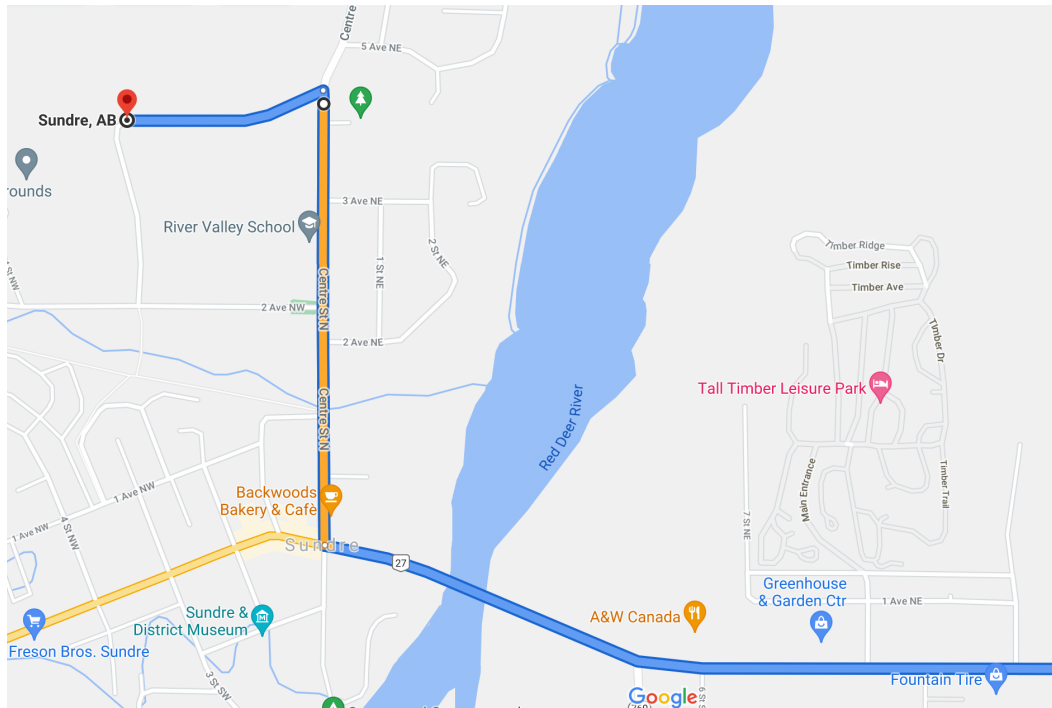
Novice men, Sport women and Fat tire may use mountain bikes. All other categories must use cyclocross bikes as defined by the UCI. While any single speed bicycle may be used for the SSCXAB21, only drop bars with 33mm tires or less may “win”.

Friday October 8: Course marked for inspection. Please be aware of other trail users at this time.

Directions to Sundre:



From the QEII



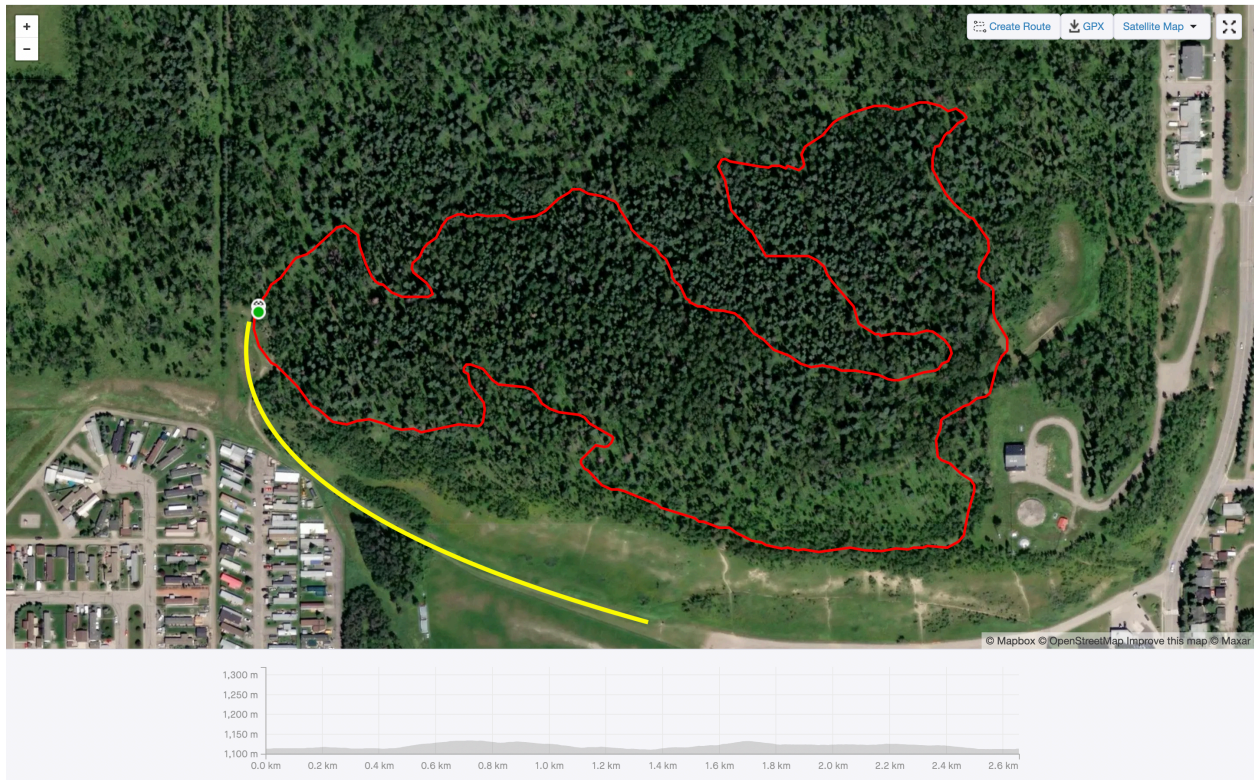
In Sundre

Parking: Parking is available along the north side of the ball diamonds and in the camping area. Team tents may be placed out side of the gate on the grassy area provided they are not blocking emergency vehicle access to the course.

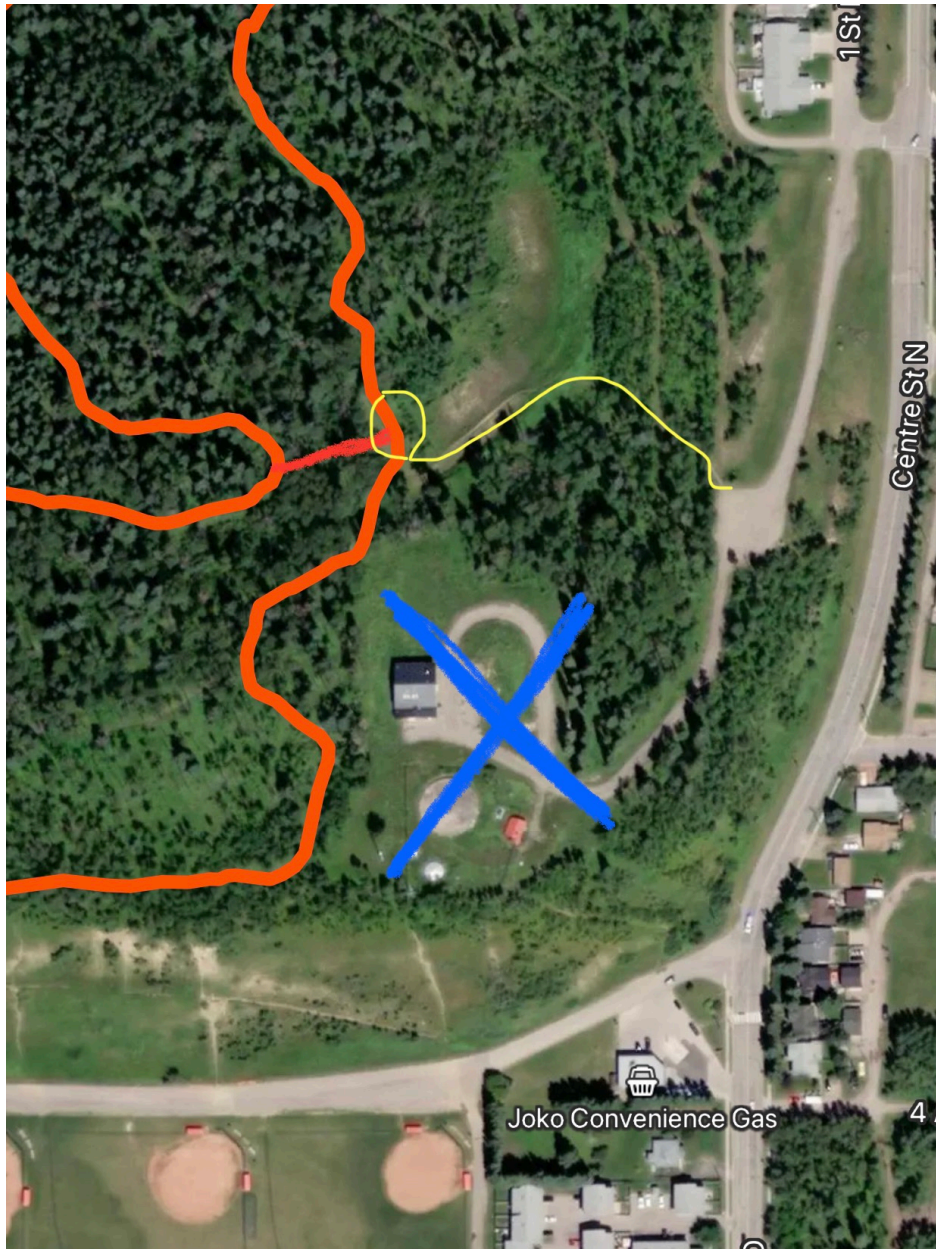




Course: The course winds through the forest on Snake Hill. At a distance of 2.6 km with 47 meter of elevation per lap, this course provides a few surprises every time. Staging and start line (marked in yellow) will be located near the registration tent and travel west along team tents up to the course. A single pit area will be located on the East end of the course with access from the toboggan hill parking lot.



Technical assistance zone: The tech zone is located on the eastern edge of the course at the top of the toboggan hill and can be accessed from Center street north marked in yellow. Please avoid cutting through the water treatment facility marked with blue X. This area is off limits to the public. Items in the this zone are not neutral. If you did not bring it, you may not use it.



<b>Saturday</b>	<b>Provincial Race Sanction</b>		
0800h	Course open for pre-ride	Licence check and sign on	
0900h	Novice Men	40 minutes	
1000h	Sport Women	30 + minutes	
1100h	Expert Men	50 minutes	
1200-1250h	Course open for pre-ride		
1200-1230h	Kids Race	20 minutes	
1300h	Sport Men	40+ minutes	
1345h	Open Women	40 + minutes	
1500h	Open Men	60 minutes	

<b>Sunday</b>	<b>Club Race Sanction</b>		
0800h	Course open for pre-ride		
0900h	Fat tire race	40 minutes	
1000h	Skinny tire race	40 minutes	
1100h	Kids race	20 minutes	
1200h	Single Speed Cyclocross	50 minutes	

Staging and call-ups for each race will start ten minutes prior to the scheduled race start

Course Pre-Riding: The course will be open for pre riding at the scheduled times (morning, afternoon).



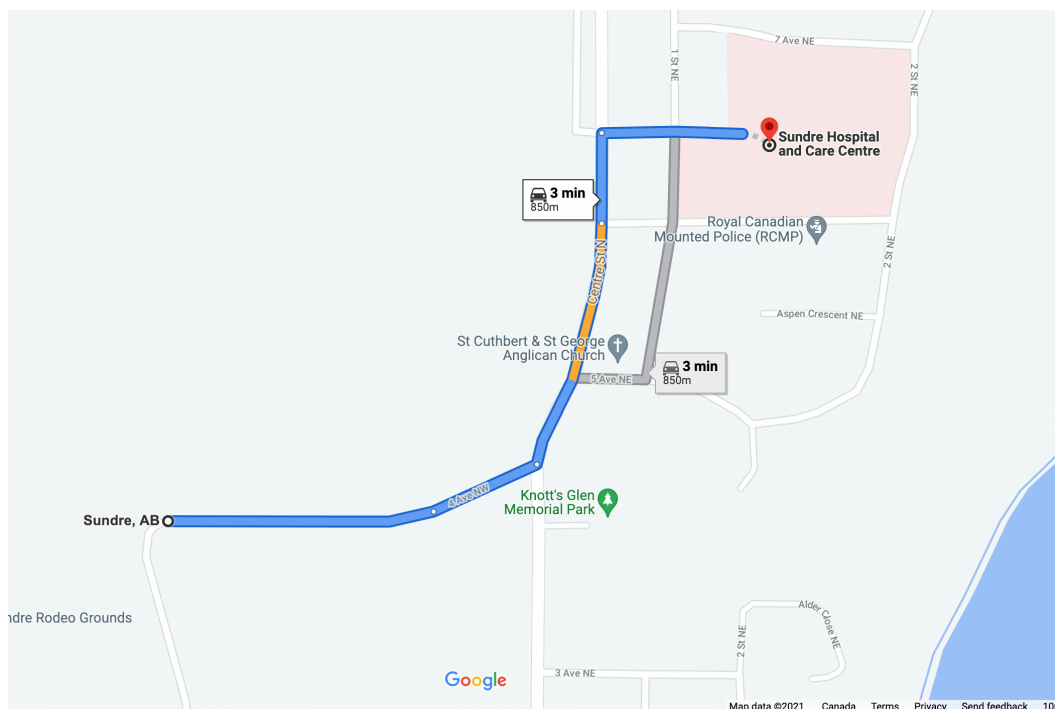
Body Numbers: **Please bring 12 of your own pins**, attach numbers to your jersey as per the diagram below.



Prizes and Awards: Results will be posted at the registration tent as soon as possible after the race. It is our intention to have podium presentations 25 minutes after the completion of each race

First Aid/ Emergency Response Plan:

At least one medical professional and one first aid volunteer will be on site should there be an on course incident. 911/EMS will be dispatched for serious injuries.  
Sundre Hospital and Care Center 709 1st Street 403 638 3033



Sundre Hospital



Camping: On site camping will be available

Hotel: Mountain View Inn and Suites

[Address:](#) 706 Main Ave E, Sundre, AB T0M 1X0

[Phone:](#) [\(403\) 638-0002](tel:4036380002)

Sponsors:

Ride N Glide Adventure Rentals

Sundre Inn and Suites

Blindman Brewery

## DEPARTMENTAL REPORT

DEPARTMENT	Fire Department
SUBMITTED BY	Ross Clews Fire Chief
DATE	November, 18, 2021
FOR MONTH OF	October 2021

TOPIC #1	<b>Emergency Response Numbers, 308 Year to Date October 2021 Responses – 28 Total</b>
ISSUES:	<ul style="list-style-type: none"> <li>October - Medical Assist-15, Alarms-6, Motor Vehicle Collisions-3, Wildland Fires-1, Structure Fire-1, EMS Medical First Response-1, Citizen Assist-1.</li> </ul>
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> <li>All incidents Responded, Managed and Resolved by SFD Members</li> </ul>
TOPIC #2	<b>Training</b>
ISSUES:	<ul style="list-style-type: none"> <li>NFPA 1002 Standard for Fire Apparatus Operator/Driver Personnel Professional Qualifications, NFPA 1051 Wildland Firefighting Personnel Professional Qualifications.</li> </ul>
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> <li>NFPA 1002 and NFPA 1051 courses will be instructed in-house and completed before year-end. Dates to be confirmed by the Office of the Fire Commissioner.</li> <li>Weekly training October; low/medium slope rope rescue, pump operations, and pump driving, medical training airway management</li> <li>Halloween event 2 Sundre fire department units passed out Halloween candy and fire prevention material to children around Sundre.</li> </ul>
TOPIC # 3:	<b>Fire Hall</b>
ISSUES:	<ul style="list-style-type: none"> <li>AHS e-Sim Lab construction, Furnace needs repair.</li> </ul>
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> <li>e-lab construction in-progress approximately 85% complete</li> <li>Fire Hall furnace replaced and functioning correctly</li> </ul>
TOPIC # 4:	<b>Fire Hall &amp; Unit PPE and Equipment</b>
ISSUES:	<ul style="list-style-type: none"> <li>Delivery delays on 77mm firehose, all other material purchases received</li> </ul>
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> <li>Expedite delivery dates from suppliers</li> </ul>
TOPIC # 5:	<b>Fire Inspections and Occupancy loads for businesses</b>
ISSUES:	<ul style="list-style-type: none"> <li>COVID requirements increasing requests</li> </ul>
RESOLUTIONS/SUCCESES:	<ul style="list-style-type: none"> <li>Scheduling and completing fire inspections/occupancy loads as time permits.</li> </ul>



## DEPARTMENTAL REPORT

<b>DEPARTMENT</b>	<b>Emergency Management</b>
<b>SUBMITTED BY</b>	<b>Kevin Heerema</b>
<b>DATE</b>	<b>Nov. 2021</b>
<b>FOR MONTH OF</b>	<b>Oct. 2021</b>

<b>TOPIC #1</b>	ICS 200 Train the Trainer – CANCELLED
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>Sundre was to host ICS 200 Train the Trainer. It was cancelled due to COVID restrictions. AEMA was unable to provide in person training.</li> </ul>
<b>TOPIC #2</b>	Winter Preparation
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>EM has worked with Public Works to ensure equipment is ready for any winter emergencies.</li> </ul>
<b>TOPIC # 3:</b>	Alberta Emergency Plan Webinar
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>Took part in an online webinar and review of the Alberta Emergency Plan</li> </ul>



## DEPARTMENTAL REPORT

<b>DEPARTMENT</b>	<b>Municipal Enforcement</b>
<b>SUBMITTED BY</b>	<b>Kevin Heerema</b>
<b>DATE</b>	<b>Nov. 2021</b>
<b>FOR MONTH OF</b>	<b>Oct. 2021</b>

<b>TOPIC #1</b>	Election Coverage
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• Provided Security for the Municipal Election</li> </ul>
<b>TOPIC #2</b>	Justice Transformation Initiative Update
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>• JTI provided an online update to the enforcement changes to take effect on February 1, 2022.</li> </ul>

## DEPARTMENTAL REPORT




DEPARTMENT	Economic Development and Communications
SUBMITTED BY	Jonathan Allan
DATE	November 19, 2021
FOR MONTH OF	October, 2021

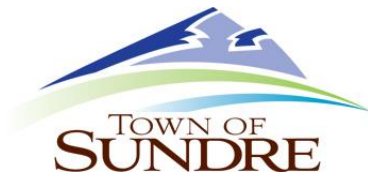
TOPIC #1	<b>Community Development, Business Development and Vacancy Rates</b>
<b>ISSUES:</b>	<p>VACANCY RATES</p> <ul style="list-style-type: none"> <li>October vacancy rate was estimated at 5.8% as a proportion of square footage available in the C1 district downtown.</li> <li>Readers will note that the rate will be higher in next month's November report.</li> </ul>
<b>RESOLUTIONS/SUCCESSES:</b>	<ul style="list-style-type: none"> <li>Completed and presented Business Visitation &amp; Triage report.</li> <li>Met AHS and Hospital Futures committee to discuss bringing Campus of Care to Sundre.</li> <li>Met again with Digital Service Squad regarding how to get local businesses to improve their online presence.</li> <li>Continued work with consultants on Regional Economic Growth Strategy being developed by Central Alberta Economic Partnership.</li> <li>Several meetings to discuss future projects and initiatives.</li> <li>Began project with Town of Didsbury and Mountain View County on the potential to develop a new film and TV industry promotion office; began process of applying for a CanExport grant in support.</li> <li>Assisted Chamber of Commerce with collection and tabulation of votes for Business Awards.</li> <li>Received notification that we had won 5 full blooms again in the Communities in Bloom competition this year.</li> </ul>
TOPIC #2	<b>Tourism Development</b>
<b>RESOLUTIONS/SUCCESSES:</b>	<ul style="list-style-type: none"> <li>Continued management and coordination of Explore Sundre tourism advertising campaign.</li> <li>Attended Calgary Fall Home Show (Sept 30-Oct 3).</li> <li>Corresponded with organizers of Shady Grove Music Fest to discuss promoting the event for greater success next year.</li> <li>Met with Chamber of Commerce to discuss planning for Sundown in Sundre event.</li> <li>Booked, recorded, and initiated new winter radio ads.</li> </ul>
TOPIC # 3:	<b>Broadband Fibre Optic Development</b>
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>
<b>RESOLUTIONS/SUCCESSES:</b>	<ul style="list-style-type: none"> <li>Fibre optic deployment continuing, as planned.</li> </ul>
TOPIC # 4:	<b>Other Projects</b>
<b>ISSUES:</b>	<ul style="list-style-type: none"> <li>N/A</li> </ul>

<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>Continued meeting with working group of the new Master Regional Recreation and Culture Plan; plan almost complete.</li> <li>Continued working on light garden project together with Community Services Dept., and corporate sponsors.; lights were supposed to be installed by end of October, but due to supply and shipment delays, it is anticipated the garden will not be installed until early December.</li> </ul>
<b>TOPIC # 5:</b>	<b>Committees, Meetings, Conferences and Professional Development</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>Attended two (2) CAEP meetings.</li> <li>Attended Economic Update presentation hosted by Calgary Economic Development.</li> </ul>
<b>TOPIC # 6:</b>	<b>Communications</b>
<b>RESOLUTIONS/SUCCESES:</b>	<ul style="list-style-type: none"> <li>Updated website(s) as necessary.</li> </ul>

## DEPARTMENTAL REPORT

DEPARTMENT	Greenwood Neighbourhood Place/Sundre FCSS
SUBMITTED BY	Sari Werezak / Executive Director
DATE	November 2021
FOR MONTH OF	September / October (just a few highlights...)

<b>TOPIC #1</b>	
<b>SENIORS ADVOCACY - HOUSING &amp; TRANSPORTATION GAPS</b> 	<ol style="list-style-type: none"> <li>1. Sundre FCSS Seniors Services met with AHS Continuing Care Counsellor to write a letter to Mountain View Senior's Housing expressing our concerns of financial hardship for low-income seniors living in senior care facilities, to cover their other monthly costs.</li> <li>2. We have concerns for many seniors who live out of town and face some barriers for transportation since there is no van service that will pick up rurally. Taxi alternative means exceptionally high costs for the seniors who need to arrange a ride for appointments.</li> </ol>
<b>RESOLUTIONS/SUCCESSSES:</b>	<ol style="list-style-type: none"> <li>1. Met recently with Jason Nixon and this week with Angela Aalbers (MVC Reeve) to further discuss this issue as it is becoming an ongoing concern.</li> <li>2. We called a meeting with the Community Van Association, as well as Edmonton-based "Drive Happiness" program that is making strides in smaller AB communities. The goal is to get the conversation started about how we can connect the two services.</li> </ol>
<b>TOPIC #2</b>	
<b>The DEN – SYC</b> 	<ul style="list-style-type: none"> <li>• Grand Opening of the Den SYC was a huge success and people of all ages were able to tour through the space. The launch date for scheduled programs was pushed to Nov 1st to allow time for navigating new public health measures.</li> </ul>
<b>RESOLUTIONS/SUCCESSSES:</b>	<ul style="list-style-type: none"> <li>• Currently over 25 committed and screened volunteers/facilitators are needed to fill nearly 80 time slots in a month, hoping to double that number to be open even more. Too many great stories of support by the community to share here!</li> </ul>
<b>TOPIC #3</b>	
<b>RURAL MENTAL HEALTH PROJECT</b> 	<ul style="list-style-type: none"> <li>• Sundre Welcome All Sharing Circles intend to enhance individual and community mental health and well-being.</li> <li>• Quote from Sundre resident: "...it has become a lifeline that is so essential."</li> <li>• Next, we are working on a "Lone Parent Program".</li> </ul>
<b>RESOLUTIONS/SUCCESSSES:</b>	<ul style="list-style-type: none"> <li>• A new LGBTQ+ sharing circle is now also meeting regularly.</li> </ul>



## REQUEST FOR DECISION

<b>COUNCIL DATE</b>	<b>November 22, 2021</b>
<b>SUBJECT</b>	<b>Council Committee Reports</b>
<b>ORIGINATING DEPARTMENT</b>	<b>Legislative Services</b>
<b>AGENDA ITEM</b>	<b>11.</b>

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### **BACKGROUND/PROPOSAL:**

Mayor Warnock and Councillor Paul Isaac have provided reports for Council's review and information for October 2021.

### **DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:**

Please see attached reports.

### **ALIGNMENT WITH STRATEGIC PLAN**

Strategic Priority 1. Sustainable Governance

*Goal 1.1 Improve communication and transparency with our stakeholders.*

### **ADMINISTRATION RECOMMENDATIONS:**

That Council accept Mayor Warnock and Councillor Isaac's reports as presented.

### **MOTION:**

That the Town of Sundre Council accept Mayor Warnock and Councillor Isaac's reports as information.

Attachments: 11.1 Mayor Warnock's report  
11.2 Councillor Isaac's report

Date Reviewed: November 19, 2021

CAO: *Linda Nelson*





*COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF MAYOR RICHARD WARNOCK*

717 Main Avenue West | P.O. Box 420 | Sundre, Alberta, Canada T0M 1X0 | T. 403.638.3551 | F. 403.638.2100 | E. townmail@sundre.com

**Other**

**Date of Meeting:** *See dates below.*

**October 02**

Participated with Council at the new Boardwalk viewing platform which included a Smug Ceremony.

Participated with Mayor Leslie at the Gazebo, with the unveiling of the Brenda Ware remembrance bench. I recommend that everyone stop by when you can to see the great carving that has been done of the bench and our Gazebo in Greenwood Campground.

**October 04**

Sundre, Regular Council Meeting. New business that was discussed included the Fortis Franchise fee, Fire Hall furnace repairs, Business Visitation and Triage program, and the adoption of Workplace Bullying week. Please go to the Town website for the full meeting minutes. ([www.sundre.com](http://www.sundre.com))

**October 07**

Attending the David Thompson Health Advisory Council meeting as an invited guest to learn about their efforts to work with Municipal Governments to raise awareness of the roles they do or can play for collaborative efforts with Alberta Health Services.

**October 12**

Sundre, Special Council meeting to discuss the one item of the repairs required at the Town shop to get the shop fully functional. Please refer to the Sundre web page for full meeting minutes.

**October 18**

Election day – I give thanks to all Sundre Residents that helped us have the highest voter turnout recorded.

October 19

Completed Mayor-Elect interviews with Simon Ducatel for “The Albertan, and with Galen Hartviksen for “96.5CKFN/Rock104.5” radio stations.

October 25

Town, Council Organizational meeting to approve signing authorities, 2022 meeting calendar, Council Committee and Board appointments, and Appointments of Public Members to special committees.

Town, Regular Council meeting, held right after the Organization Meeting, with the adoption of Council Procedural By-law and the Council Code of Conduct By-law. – Please visit Town webpage for full meeting minutes at [www.sundre.com](http://www.sundre.com)

October 30 & 31

Fall workshop and Council orientation was held Saturday and Sunday to work through the processes of the 2022 Budget (Approved by previous Council) including the Financial Framework and the Levels of Service that the budget supports.

#### Intermunicipal Collaboration Committee

N/A

Date of Meeting:

#### Mountain View Senior’s Housing

N/A

Date of Meeting:

#### Mountain View Regional Waste Management Committee

N/A

Date of Meeting:

#### Intermunicipal Planning Commission

N/A

Date of Meeting:



*COUNCIL COMMITTEE MEETING REPORT*  
*FROM THE DESK OF MAYOR RICHARD WARNOCK*

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**Red Deer River Municipal Users Group**

N/A

Date of Meeting:

**Red Deer River Watershed Alliance**

N/A

Date of Meeting:

**Sundre Forest Products**

N/A

Date of Meeting:

**Sundre Petroleum Operators Group**

N/A

Date of Meeting:

**Coordinated Community Response**

N/A

Date of Meeting:

**Sundre Wellness Advocacy Committee**

N/A

Date of Meeting:



**COUNCIL COMMITTEE MEETING REPORT  
FROM THE DESK OF COUNCILLOR PAUL ISAAC**

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**Other**

**Date of Meeting:** *See dates below.*

Monday, October 25 at 5:00 pm – Special Council Meeting  
Monday, October 25 at 6:00 pm – Council Oath of Office  
Monday, October 25 at 7:00 pm – Our First Council Meeting

Friday, October 29 to Sunday, October 31 – We had our Fall Workshop held in Red Deer

I did receive some phone calls and texts from some residents regarding the indoor walking for Seniors, issues around the arena for Sundre Minor Hockey. I have spoken to Linda and believe that these issues are being looked at and hopefully soon all issues will be resolved.

**Sundre Municipal Library Board**

**Date of Meeting:**

N/A

**Sundre & District Chamber of Commerce**

**Date of Meeting:**

N/A

**Sundre Schools Liaison**

**Date of Meeting:**

N/A