

## APPLICATION FORM

**YES!** I am billed on a water meter and I removed my old water guzzling toilet and replaced it with an eligible low-flush toilet. Please credit my bill with a rebate!

I am the  Primary Account Holder (owner)  Tenant (owner's signature req'd)

Name: \_\_\_\_\_ Phone (daytime) \_\_\_\_\_

Town Utility Account #: \_\_\_\_\_

Installation Address: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Postal Code \_\_\_\_\_

Number of Toilets at this address \_\_\_\_\_ Number of persons in household \_\_\_\_\_

Year house was built \_\_\_\_\_

**You are eligible to apply for up to three toilet rebates per utility account.**

Toilets must be on the Town's eligible toilet list found at [sundre.com](http://sundre.com) or by calling 403.638.3551.

Installed by:  Plumber  Self

**1. Eligible toilet manufacturer/brand:** \_\_\_\_\_

Toilet name/model \_\_\_\_\_

Store Purchased From \_\_\_\_\_ Purchase Date \_\_\_\_\_

**2. Eligible toilet manufacturer/brand:** \_\_\_\_\_

Toilet name/model \_\_\_\_\_

Store Purchased From \_\_\_\_\_ Purchase Date \_\_\_\_\_

**3. Eligible toilet manufacturer/brand:** \_\_\_\_\_

Toilet name/model \_\_\_\_\_

Store Purchased From \_\_\_\_\_ Purchase Date \_\_\_\_\_

**I declare** I removed a 13 + litre toilet and installed an eligible toilet from the Town of Sundre's eligible toilet list. I read and understood the parameters of the program and understand that the Town of Sundre is not responsible for the installation or functioning of the toilets nor does it take responsibility for actions making old toilets unusable.

**I declare** I am billed on a water meter at this address.

**I have attached the required documents to this application:**

Verification Receipt  Original Sales Receipt

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Authorization Signature for Tenants:** I authorize this toilet retrofit and I authorize the Town to apply the rebate onto the existing utility account.

Owner Name (please print) \_\_\_\_\_

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_

Town of Sundre

# Toilet Replacement Program 2012



Town of Sundre  
717 Main Avenue West, Box 420, Sundre, AB. T0M 1X0  
P 403.638.3551 [www.sundre.com](http://www.sundre.com)



# What you need to know...



## Step 1: Determine Your Eligibility

- To apply for this program, you need to be the primary account holder on the utility account, the account must be on the Town's metered water system and in good standing.
- Renters may apply - all rebates will be applied directly on the primary utility account. A signature is required from the primary account holder to process the application form.

- Buildings renovated/built after June 1, 2007 are not eligible for this program (Due to Bylaw #844, Water Conservation Bylaw). Those buildings, by law, would have already installed low flush toilet fixtures.
- Applicants must be replacing 13 - 20 L toilets. Proof of the size of the old toilet must be provided (can be verified at the Town Shop during the recycling process).
- Limit of three toilet rebates per residence/property.



## Step 2: Time to get your \*NEW\* toilet

- Now is the time to order & purchase, in full, an approved low-flush or dual flush toilet - it must appear on either the UNAR qualified HET listing or the ULFT qualified listing. This list is available at the Town office and online, [www.sundre.com](http://www.sundre.com). Toilets purchased before July 19, 2010 are not eligible for rebate as per Policy #413.

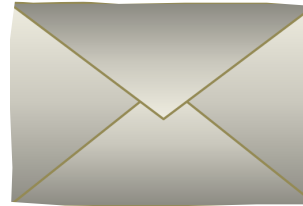
- If you found a toilet that is not on the listing, call us. We will try our best to figure out why it's not listed as a qualified ULFT or HET.
- Be sure to take a photocopy of your sales receipt as you will need to submit the original with your application form.



## Step 3: Verify your old toilet and Recycle it

- Your old toilet must be taken apart, and have all hardware removed (all plastic/metal handles and insides). This material can all be recycled.
- Call the Town Shop (403-638-4707) to ensure someone is available to assist you, and then bring your big old toilet pieces to the Town Shop (located behind Wilds Home Hardware).

- The Town will recycle your toilet and give you a verification receipt. This will show that you dropped off a 13 - 20 L toilet and that it was properly disposed of. Don't lose that receipt! We will need it with your application form.
- In the event that you are unable to prove that the toilet was recycled (either with a verification receipt from the Shop, a receipt from your plumber or from the recycle centre in Didsbury), you will only receive 50% of the rebate specified for your purchased toilet.



## Step 4: Mail it in or Drop it off!

- What a process! Now you are ready to fill out the rest of your application form on the back of this brochure.
- Complete the application form and make sure you, as the primary account holder, sign the form. If you rent, make sure you AND the owner sign the form.
- Along with your completed application form, please submit the following (be sure to make your own photocopies of all documents for your records):
  - Original sales receipt for your new toilet(s)
  - Verification receipt for your old toilet (or proof of recycling)

**Rebates will be applied directly to utility bills in the form of a credit. This process may take up to 8 weeks after the application documents are received by the Town.**

**REBATE RATES: if proof of recycling is NOT submitted - you are only eligible for 50% of the rebate.**

UNAR Qualified HET (3L/6L dual flush or 4.8 L or less single flush)	\$100
UNAR Qualified ULFT (4.9 - 6 Litre single flush)	\$50

\*\*Please note\*\*

- Submission of an application does not guarantee a rebate. All applications are processed on a first-come, first-served basis as long as funding is available.
- Funding for this program is budgeted annually through the Town of Sundre's water department and is set by a resolution of Council.
- The Town of Sundre may suspend/terminate this program at any time without notice.
- All applications for the 2012 Toilet Replacement Program must be received by the Town office by December 31, 2012.
- This program follows policy #413 as adopted by Council on July 19, 2010. All details regarding this program can be found in Policy #413 and copies are readily available at the Town Office for your convenience.

**If you have any questions regarding this program please contact the Utility Administrator at [debbie.h@sundre.com](mailto:debbie.h@sundre.com) or by phone 403.638.3551 Ext 105.**

**THANK YOU!**