

REFERENCE FOR BUILDERS AND DEVELOPERS

TOWN OF SUNDRE GAS INSTALLATION POLICY

– see attached Policy #401



The Town of Sundre has divided the year into two construction seasons – summer and winter. Summer season is April 15th to October 31st. During the summer construction season the personnel from the Town of Sundre will do all of the work necessary to install gas services to homes and businesses. The rates for this work are available from the Town Office. During the winter season the Town of Sundre does not install gas services. The builder / developer may request a gas installation during the winter season at the sole discretion and decision of the gas department. Limiting factors for this decision are winter temperatures and scheduling. SEE BELOW.

During the winter construction season the following conditions are to be met by the builder / developer:

Alberta-One-Call must be done for each lot. The builder / developer must apply at the Town Office for a gas service installation.

1. The builder / developer is responsible for trenching the line for the gas service installation after all associated utilities are located by use of ALBERTA ONE CALL. The depth of the trench is to be no less than 24” and no more than 30” below the final ground level of the property. The trench shall not be any closer than 2 metres from the gas main. THE USE OF COAL OR ANY COMBUSTIBLES TO THAW THE GROUND IS NOT PERMITTED.
2. During the winter construction season the builder / developer has the responsibility to SAFELY expose the gas main and provide a sufficiently accessible and safe environment as to allow the Town of Sundre personnel to attach the necessary electrofusion components to the gas main. The size of the excavation will be marked out by the personnel from the Town. **The gas main can only be exposed through the use of a qualified hydrovac service.** The pressure used by the hydrovac service is not to exceed 1,000 psi. The hydrovac service will create a suitable pit as to allow the gas personnel easy access to the gas main. The pit will be of a size to conform to OH&S regulations. The work area that is cleared must allow electrofusion tooling to be attached to the pipe. This requires at least 8” of space behind and below the pipe to be accessible. Town personnel are to be consulted on the exact requirements.
3. **The Town of Sundre shall have the ultimate decision on the placement (location) of the gas meter.** All electrofusion procedures will be done by the Town of Sundre personnel. As per the manufacturers recommendation no fusions will be attempted at temperatures below -10 C. If conditions are deemed to be unsuitable, fusions will not be attempted.

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4. After the gas service installation is completed and a proper 24-hour pressure test has shown that there is pressure integrity on the installation, the builder / developer will first bed the gas service line with sand and then backfill the installation with native material. Both operations are to be supervised by Town personnel.
5. Gasfitter information – see attached. Please pass this information on to the gasfitter hired for your building.
6. The Town will install a standard meter set to the riser for the gas service installation. The regulator will be set to 7” wc. The meter set will be unlocked when the builder / developer produces:
 1. A gas permit
 2. A verified pressure test on the downstream gas system.
7. If there are any questions with regard to the above conditions, please contact:

Jim Hall
Gas Manager
Town of Sundre
(403) 638 – 4707 ext 106
jim.h@sundre.com

or

John Nelson
Operations - Gas
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(403) 638-4707 ext 105