

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, AUGUST 22, 2011, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT

Mayor Annette Clews and Councillors Michael Baird, Paul Isaac, Tony Jordan, Myron Thompson, Pat Toone, and Chris Vardas

STAFF

R. Leuzinger, Chief Administrative Officer
R. Baker, Director of Operational Services
W. Watson-Neufeld, Director of Corporate Services
J. Hager, Executive Assistant

CALL TO ORDER

Mayor Annette Clews called the meeting to order at 7:00 p.m. with a moment of reflection.

AGENDA APPROVAL

224/11 Councillor Pat Toone moved that Council adopt the agenda as amended to include item 11.7 Library CUPE Negotiations to New Business. **CARRIED**

MINUTES

225/11 Councillor Paul Isaac moved that Council approve the minutes of the July 4, 2011 Regular Council Meeting as presented. **CARRIED**

226/11 Councillor Chris Vardas moved that Council approve the minutes of the July 18, 2011 Special Council Meeting as amended to correct the spelling of July in the header of the minutes. **CARRIED**

FINANCIAL

July 31, 2011 Profit and Loss Statement

W. Watson-Neufeld, Director of Corporate Services for the Town of Sundre, reviewed the Profit and Loss Statement with Council.

227/11 Councillor Myron Thompson moved that Council accept the July 31, 2011 Profit and Loss Statement as presented for information. **CARRIED**

COUNCIL REPORTS

Council reviewed the Council Reports as presented for information.



NEW BUSINESS**In Camera – Fuel Tender**

Councillor Paul Isaac excused himself from discussion regarding the Fuel Tender due to pecuniary interest at 7:11 p.m.

228/11 Councillor Tony Jordan moved that Council meet in camera at 7:11 p.m. **CARRIED**

229/11 Councillor Michael Baird moved that Council revert back to an open meeting at 7:20 p.m. **CARRIED**

Councillor Paul Isaac returned to the meeting at 7:20 p.m. but abstained from voting.

230/11 Councillor Pat Toone moved that Council accept the tender from Prairie Fuel Advisors to provide gasoline and diesel fuel to the Town of Sundre for the next three years. **CARRIED**

Library Board Member Resignation

231/11 Councillor Chris Vardas moved that Council regretfully accept Gale Henderson White's resignation from the Sundre Municipal Library Board. **CARRIED**

Library Board Member Appointment

Councillor Michael Baird abstained from voting, as he is the Manager of the Library.

232/11 Councillor Pat Toone moved that Council appoint Robert Griebel to the Sundre Municipal Library Board until the 2011 Organizational Meeting of Council. **CARRIED**

Mountain View Regional Emergency Services Refund

233/11 Councillor Tony Jordan moved that Council approve the transfer of the Mountain View Regional Emergency Services dissolution funds to the Town Fire Department Reserve to be allocated annually towards regional initiatives and Regional Fire Assistant costs. **CARRIED**

Municipal Corporate Review

234/11 Councillor Pat Toone moved that Council request a Corporate Review conducted by Alberta Municipal Affairs to ensure the Town of Sundre is operating efficiently and effectively. **CARRIED**

Library CUPE Negotiations

Councillor Michael Baird abstained from voting, as he is the Manager of the Library.

235/11 Councillor Chris Vardas moved that Council appoint Ryan Leuzinger, Chief Administrative Officer for the Town of Sundre, to assist the Sundre Municipal Library with union discussions this fall. **CARRIED**

CHIEF ADMINISTRATIVE OFFICER REPORT

236/11 Councillor Paul Isaac moved that Council accept the Chief Administrative Officer's Report and the Planning and Development Report as presented for information. **CARRIED**

NEW BUSINESS

In Camera – Personnel


237/11 Councillor Paul Isaac moved that Council meet in camera at 7:53 p.m. **CARRIED**

Annette Clews recessed the meeting at 7:54 p.m.
Annette Clews reconvened the meeting at 7:58 p.m.

238/11 Councillor Paul Isaac moved that Council revert back to an open meeting at 8:57 p.m. **CARRIED**

ADJOURNMENT

239/11 Councillor Tony Jordan moved at 8:58 p.m. to adjourn the meeting. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer

Councillor Baird

Councillors' report May 2011

- May 2nd – Council meeting.
- May 4th – 2:00 pm – Gary Marr and Ty Lund visit at Museum.
- May 4th – 7:00 pm – Fire hall tour.
- May 5th – 6:30 pm – Communications committee meeting.
- May 6th – 1:30 pm – Canada Day prep meeting.
- May 9th – 7:00 pm – MPC meeting.
- May 11th – 7:00 pm – Council and chamber of commerce meeting.
- May 12th – 11:00 am – Parkland Regional Library Board meeting. The decision was made to manage all library computers and wireless networks remotely from the PRL office. This will be a phased roll out but will ultimately benefit all of the libraries in Parkland. By securing the wireless connections PRL will save money on the bandwidth usage they are currently seeing, particularly spikes in usage when all libraries are closed. With Parkland maintaining the computers remotely libraries will see better service and maintenance, currently libraries in the region are haphazard in computer maintenance, with the responsibility falling on individual boards to properly maintain the systems. As the ALTA representative I gave a presentation on the library trustee education program that ALTA is rolling out online.
- May 12th – 6:00 pm – Dinner meeting with Mountain View County.
- May 14th – 7:45 am – Strategic planning meeting. A vibrant healthy community. (full day)
- May 15th – 10:00 am – ALTA meeting.
- May 16th – 5:30 pm – Governance meeting.
- May 18th – 7:00 pm – ALTA bylaw and policy ad hoc committee meeting
- May 19th – 4:00 pm – Council open house for seniors at West Country. Topic of interest: Desperate need for seniors care facilities in Sundre.
- May 24th – 12:00 pm – 4-h Beef show and sale. Gave an opening welcome from the Town.
- May 24th – 7:00 pm – Council meeting.
- May 25th – 4:00 pm – Communications committee meeting.
- May 26th – 12:00 pm – Conflict styles workshop. (half day)
- May 27th – 9:30 am – Set up the Mayors blog.
- May 30th – 7:00 pm – MPC.
- May 31st – 7:00 pm – ALTA networking ad hoc committee meeting.

Myron Thompson
Councillor Report
July 2012

July 8 Town office BBQ Lunch

July 11 MPC

July 12 Chamber Meeting

July 18 Special Council

July 19 Historical Society (minutes attached)

July 28 Blake Richards 12 noon

Sundre and District Historical Society

Regular Meeting

June 21, 2011 @ 7:00 pm

Attendees: Darlene Smee, Deb Ellithorpe, Martha Mjolsness, Chester Mjolsness, Natalie Horne, Garry Vooyo, Gene Fehr, Myron Thompson, Len Schafer, Jack Nichol, Mona Kibblewhite, Bob Worrall, Adeline Nichol Peterson, Jim Farn

Call to Order: Jack Nichol called the meeting to order at 7:10 pm.

Correspondence

Roger's communication Open house

There will be an open house for the public regarding putting in a communication tower. It will be held on June 27 from 5:30 – 7:30pm at the Sundre Community Center.

Thank you cards

2 thank you cards were read.

Town Flag

We have received a flag with the new town logo to fly in the village area.

Old Sundre Logo Wheel sign

The town has a wooden sign with the old Logo on it and they would be interested in donating it to the museum. We need to write a letter requesting the sign and also send in a picture showing them where we would be displaying it.

Minutes from last meeting: Len Schafer moved that we accept the minutes as circulated. 2nd by Gene Fehr. Carried

Old Business

Membership Brochures

Natalie Horne presented the brochure for membership. **Len Schafer moved that we accept the brochure and distribute.** 2nd by Gene Fehr. Carried. **MOTION**

Raffle Tickets

Our prizes will be for \$3,500 and \$1,500. The draw date will be November 19, 2011. We will be selling 999 tickets @ \$10 each. There will also be a \$2 off coupon printed on the ticket for the purchaser's next visit to the museum.

Aboriginal Day

This event was a huge success. The sun shone throughout the event.

Treasurer's Report

The accountant's bill was \$3,700.00. Deb Ellithorpe will see if she can find someone else to do the books for the museum. The digital sign account balance is \$977.64.

Deb Ellithorpe presented the treasurer's report. Find attached. Deb moved her report. 2nd by Mona Kibblewhite.

Manager's contract

Mona Kibblewhite moved that the manager get paid \$25 to attend monthly Museum Meetings. 2nd by Jim Farn. Carried. **MOTION**

Manager's Report

Darlene Smee presented the Manager's report as attached.

Gary Vooys moved that we send the Manager to the Alberta Museums Association Conference in Calgary from September 29 – October 1, 2011 and pay costs of approximately \$500.00. 2nd by Bob Worrall. Carried. MOTION

Darlene Smee will apply for a grant for part of the conference costs through the Alberta Museums Association.

Since the Conference is happening at the same time as Arts and Culture Day (October 1, 2011) there will need to be someone in charge of making sure things go as planned that day. This will be brought up again at an upcoming meeting to find a volunteer.

Committee Reports

CARMN

No one was able to attend the last meeting. They are still working on the website.

JULY 1ST

The concession will consist to Beef on a Bun, Hot Dogs and Dixie Cups. Pies have also been ordered from Pearson's Berry Farm and will be delivered on Thursday. The food can also be picked up on Thursday from Sobey's.

CHAMBER OF COMMERCE

The VIC has a summer student hired. Starting July 1st they will be open 7 days a week. Travel Alberta will be coming to the Visitor Information Center to possibly give it accreditation status.

Pinkest Little Town in the West

Events: Pictures with my little pony – July 1st.

Sidewalk of hope – For \$20 donation you can have someone's name printed on a Ribbon painted on the sidewalks around town. Let Darlene Smee know if you would like to do this.

Golf Tournament – August 19, 2011

Community Garage Sale – August 27, 2011

Parade

Bob Worrall will have the one Farm-All Tractor up and running and Jack Nichol will be putting Lorne Sharkey's wagon in also.

New Business

Travelling Art Exhibits

Deb Ellithorpe moved that we get the two exhibits, The Forest (January 31 – February 27, 2012) and Stewart Cameron: Cartoonist (July 4 – July 31, 2012) from the Alberta Society of Artists at a cost of \$75.00 each. 2nd by Natalie Horne. Carried MOTION

Staffing

We have had 3 ladies do Work Experience as part of the Center for Employment Gateway Integrated Training. They helped out on Aboriginal Day.

We have received quite a few resumes for both the Manager's Assistant and the Collections Manager Assistant positions. We will do interviews next week.

There is a young gentleman, Nathan Kopp who is 13 years old, who will be volunteering as a tour guide in the Wildlife Exhibit. This is being arranged through the McMan Youth, Family & community Services Association.

Storage Room Shelving

Gary Vooyo moved that we contact **Gaylord Foothills Systems** to see if they would come out and give us some ideas and prices on shelving units for our storage room. We can apply for funding for this project but we need to have some prices to put on the budget sheet. 2nd by Gene Fehr. Carried

MOTION

Printing of brochures

We need to have some more of our tri-fold brochures printed up to send along with the Wildlife Exhibit brochures to Visitor Information Centers and other museums. We will be getting a price from Bill at Peak Printing.

Partnering Possibility

The Chamber of Commerce are talking about planning an Oktoberfest again and we discussed about becoming involved in this venture. This would be a fundraising event for us. It was decided that we should get involved in this event.

Concession at Rodeo

This is the last year that the Lions Club are going to have the concession; they will not be doing it for the Bulls and Wagons. There was discussion of possibly taking on the concession, depending what arrangements are made between the Rodeo Club and Lions.

The Lions are in need of some volunteers for Friday evening. Len Schafer will work for them from 6 – close.

The meeting was adjourned at 9:00 pm. The next meeting will be on **July 19, 2011 @7:00pm.**

Prepared by

Darlene Smee, Secretary

Approved by,

Jack Nichol, Chairperson

June 2011 Activity Report for Council from Pat Toone

June 1st --- Hospital Volunteer Recognition. I attended the event and brought greetings from the Town.

June 2nd Community Awards, I attended the event. It was very nice. It's great to have all these great people in our Community. The event was organized by the Chamber and GNP.

June 6th --- Gov.

June 8th --- GNP meeting. We did not have quorum. We will have our meeting during our Annual meeting.

June 9th --- SPOG. Guest speaker gave a presentation on FRACING.

--- Library meeting. We had a presentation from Parkland.

--- Sundre Sustainable meeting. We had a new member. They were brainstorming for ideas the Town could do to promote parts of our Sustainable Plan.

June 13th --- Mt. View Lodge Grand Opening in Olds. I attended.

--- Reg. Council meeting

June 14th --- MVRESC final meeting at the County office. The Commission finalized the motions needed for dissolution. Each Municipality will receive a refund according to the formula used for funding.

June 15th --- Outcomes Day in Red Deer. This was hosted by Central Alberta Child and Family Service Authority. GNP had to do a PowerPoint to show how it spent the grant money received last year.

June 18th --- MVSH, I attended a planning meeting at the County office.

June 20th --- MPC

June 22nd --- GNP Annual meeting. We had enough people to have a board. This is great news.

June 23rd --- MVRWC reg. Meeting in Didsbury.

June 23rd --- MVSH meeting were held at the Foothills Lodge in Sundre. The Finance meeting was first followed by reg. Board meeting

June 27th --- Council