

**MINUTES OF THE SPECIAL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, APRIL 4, 2011, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT**

Mayor Annette Clews, Councillors Paul Isaac, Michael Baird, Tony Jordan, and Myron Thompson

**ABSENT**

Councillors Chris Vardas and Pat Toone

**STAFF**

R. Leuzinger, Interim Chief Administrative Officer  
W. Watson-Neufeld, Director of Corporate Services  
T. Ference, Manager Planning and Development  
J. Hager, Executive Assistant  
C. Grey, Associate Administrator

**CALL TO ORDER**

Mayor Annette Clews called the meeting to order at 5:33 p.m. with a moment of reflection.

**AGENDA APPROVAL**

**135/11** Councillor Paul Isaac moved that Council adopt the agenda as presented. **CARRIED**

**NEW BUSINESS**

**Rescind 133/11 – 2011 Operating and Capital Budget**

**136/11** Councillor Paul Isaac moved that Council motion 133/11 – 2011 Operating and Capital Budget. **CARRIED**

**2011 Operating and Capital Budget, excepting 2011 Library Budget**

**137/11** Councillor Myron Thompson moved that Council approve the 2011 Operating and Capital Budget as presented on March 22, 2011 with recommended changes as outlined below:

2011 Transfer of Reserves – See attached Reserve Schedule for reserve Additions and Usage. Significant cuts were made during budget deliberations with the note that future budgets will require an increase in reserves or amortization expense will need to be charged within the operating budget so that future infrastructure and capital replacement can occur to ensure service levels are maintained.

Cost of Living – 2% increase to all Town employees and Council

Advertising – Increase Sundre Round up Town advertisement to a full page.

Legislative – Purchasing I-Compass was discussed and removed from the 2011 budget. Administration is directed to review and bring back alternatives to Council in 2012.

*AC*

Corporate Services – Using \$110,000 from General Surplus to cover overall budget costs to assist tax rates. Council directs that the use of General Surplus should be phased out in future budgets.

Development – Using \$15,000 from General Reserves to cover some of the budget increase. Council directs that the use of General Reserves in this department should be phased out in future budgets.

Fire Budget

Additional funding of \$30,000 for the 2011 Fire Pumper was deferred to 2012 once a new Fire Services Agreement with Mountain View County is completed.

Increase to Fire Assistant Contract was discussed and defeated.

Volunteer Fire Fighter and Fire Chief Honorarium increase was discussed and Council has designated an additional \$22,580 to support these volunteers.

Fire Chief Control of Donations made to Town – this item was removed from budget discussions and will come forward at the next Council meeting.

Water & Waste Water

Price increase effective June 1, 2011. The average user will see an increase of \$11.78 per month from June to December or \$82.46 for the year. Estimated Waste Water surplus of \$149,000, Water & Waste Water Reserves of \$50,000 and \$20,000 of MSI Operating grant dollars will also be allocated to this department to over come water treatment plant startup costs.

- Water and Waste Water Flat Charges will be \$17.29/service
- Water Consumption Fee will be \$1.73/m<sup>3</sup>
- Waste Water Consumption Fee will be \$0.88/m<sup>3</sup>

Bulk Water sale price will be increasing to \$5.50 effective April 1, 2011.

Gas

Price increase effective April 1, 2011. The average user should see a decrease of \$15.38 per month or \$184 per year. Though charges are increasing the cost for the Town to purchase gas is expected to be significantly lower than in the past, hence risers should see a decrease.

- Gas Flat charge will be \$20/service
- Gas Cost Recovery Rate plus a distribution charge of \$1.16/gj

FCSS – Town of Sundre Council accepts the FCSS budget as presented to Council on December 13, 2010.

Arena – User fee rates will be increasing effective October 2011 per the outlined fee schedule.

Baseball – User fee rates will increase from \$500 to \$600 per season. Fees are not to be waived. Tournament rates will remain the same.

Recreation & Culture

Aquatic Society has been allocated \$165,000. \$80,000 to be paid immediately. Recreation & Culture Grants of \$20,829 will be available to the community. All other allocations are designated per March 22, 2011 budget deliberations.

Two handwritten signatures in black ink are located in the bottom right corner of the page. The first signature is a stylized 'JR' and the second is a cursive signature that appears to be 'JL'.

Requests for Funding

- Chamber of Commerce to receive \$6,000 (covered by MSI operating grant funding)
- Historical Society to receive \$1,000 for Winterfest (covered by General reserves – approved by Council on March 21, 2011 Council meeting (note: Community Services reserves are 100% allocated so must come from General Reserves)
- Greenwood Neighbourhood Place to receive \$10,000 (covered by MSI operating grant funding)
- Community Van to receive \$7,000 (covered by MSI operating grant funding)

MSI Operating Grant Allocations

I-Compass & Facility Scheduler	0	
Water - cover 2011 Water Treatment Operating	20,000	
Economic Development - New Website	9,225	Approved in 2010
Economic Development - Chamber of Commerce Donation	6,000	
Community Services - Greenwood Neighbourhood Place Donation	10,000	
Community Services - Community Van	7,000	
Total MSI Operating Allocated	52,225	

**CAPITAL BUDGET – requirement of \$11,341,089**

The following items have been moved from 2011 to 2012:

Corporate Services – Town Office Redevelopment  
Fire – 2011 Pumper

The following capital item will need future revision:

East Side Services – The costs listed are based on the full project as the Town as not yet received different options and pricing. This project does not impact the operating budget as no tax dollars will be collected through the 2011 operating budget.

MSI Capital Grant Allocations

Corp. Serv - Old Town Office Roof	115,000	
Water - Water Flow Meters/Basins	121,500	
Parks - Outdoor Fitness Equipment	18,600	Approved in 2010
SCC - Bathroom Retrofit	37,900	Approved in 2010
R/W/WW - East Side Servicing	501,781	Likely to change
Roads - Install Catch Basins	85,200	
Roads - Museum Parking Lot	0	moved \$214,459 to Gas Tax Fund
	879,981	

**CARRIED****2011 Library Budget**

Councillor Michael Baird declared pecuniary interest as he is the Library Manager and excused himself as a voting member.

**138/11**

Councillor Paul Isaac moved to approve the 2011 Library Budget as presented on March 22, 2011 with recommended changes as outlined below.

Library – Town of Sundre Council accepts the Library budget with modifications as presented on March 2, 2011 allocating \$91,128 as Town Contributions. \$50,000 of these funds were approved and paid to the Library in January 2011.

**CARRIED**

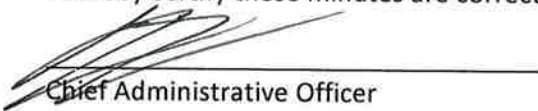
**ADJOURNMENT**

**139/11** Councillor Tony Jordan moved at 5:35 p.m. to adjourn the meeting. **CARRIED**



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Mayor

I hereby certify these minutes are correct.



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Chief Administrative Officer