

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, March 21, 2011, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT

Mayor Annette Clews*, Councillors Paul Isaac, Pat Toone, Chris Vardas, Tony Jordan, and Myron Thompson

*present for a portion of the meeting attending at 8:40 p.m.

STAFF

R. Leuzinger, Interim CAO
W. Watson-Neufeld, Director of Corporate Services
C. Grey, Associate Administrator
J. Hager, Executive Assistant

CALL TO ORDER

Deputy Mayor Paul Isaac called the meeting to order at 6:58 p.m. with a moment of reflection.

AGENDA APPROVAL

102/11 Councillor Chris Vardas moved that Council adopt the agenda as amended to add Municipal Area Partnership – Terms of Reference / Request for Decision All Councils Template as 4.1, Public Works Committee / East Side Servicing as 7.15, CAO Phone as 7.16, River Bank Stabilization Memo as 9.1, and In Camera Personnel as 12.1. **CARRIED**

MINUTES

103/11 Councillor Pat Toone moved that Council accept the minutes of the February 28, 2011 Special Meeting of Council as presented. **CARRIED**

104/11 Councillor Chris Vardas moved that Council accept the minutes of the February 28, 2011 Regular Meeting of Council as presented. **CARRIED**

DELEGATIONS

Paul Dament – East Side Services

Councillor Pat Toone declared pecuniary interest as she has family that own property on the East Side of Sundre and excused herself from the meeting at 7:02 p.m.

Paul Dament, owner of property on the East Side of Sundre, summarized his letter to Council regarding East Side Servicing.

Councillor Pat Toone joined the meeting at 7:17 p.m.

Bill Lough – Sundre Skatepark Project



Bill Lough, co-chair of the Sundre & District Skatepark Project Committee, provided a brief overview of the project and the request for the designation of the land and the placement of a fundraising sign on the proposed designated land.

Tessa Nybo – Sundre / Bergen 4-H

Tessa Nybo, member of the Sundre / Bergen 4-H, reviewed the cost of the Arena rental for their annual Show and Sale and the history of the rental for the annual show.

BUSINESS ARISING FROM THE MINUTES

Municipal Area Partnership – Terms of Reference / Request for Decision All Councils Template

- 105/11** Councillor Tony Jordan moved that Council approve the Municipal Area Partnership Terms of Reference with revised Schedule A 'Request for Decision All Councils template' which includes the following definition for 'Active Agent' in the Authority Matrix: 'Once a project or initiative has All Councils consent to proceed; and the project has been granted the authority to make operating decisions and share the resulting documents with Councils; further consultation will occur if the scope of the project changes or there is a need for additional funding.' **CARRIED**

NEW BUSINESS

Sundre Skatepark Project Land Designation

- 106/11** Councillor Myron Thompson moved that Council designate the lands south of 2 Avenue NW, west of the Sundre AquaPlex parking lot and south of the Rodeo Grounds, for the Sundre Skatepark project. The Town of Sundre will maintain ownership of the land and improvements. **CARRIED**

Sundre Skatepark Sign

- 107/11** Councillor Myron Thompson moved that Council authorize the Sundre Skatepark Project Committee to place a 20'x8' sign on the land intended for the future skatepark on the south side of 2 Avenue NW and west of the Curling Rink/AquaPlex parking lot, after supplying the Planning and Development Department with the appropriate site plan and drawings relating to the signage to ensure accordance with the Land Use Bylaw 705, with amendments. **CARRIED**

Subdivision and Development Appeal Board Appointment

- 108/11** Councillor Pat Toone moved that Council appoint Ms. Savage as member of the Subdivision and Development Appeal Board until the 2011 Organizational Meeting of Council. **CARRIED**

East Side Services Resident Concerns

Councillor Pat Toone declared pecuniary interest as she has family that own property on the East Side of Sundre and excused herself from the meeting at 7:44 p.m.

- 109/11** Councillor Myron Thompson moved that Council consider the information presented in the letters presented by property owners I, II, III, IV when the project is brought back to Council for a decision. **CARRIED**

Councillor Pat Toone joined the meeting at 7:46 p.m.

Senior's Week 2011

- 110/11** Councillor Pat Toone moved that Council proclaim June 6 – 12, 2011 as Senior's Week 2011. **CARRIED**

Red Cross Day 2011

111/11 Councillor Chris Vardas moved that Council proclaim May 8, 2011 as Red Cross Day. **CARRIED**

Sundre Historical Society Canadian Heritage Grant

112/11 Councillor Myron Thompson moved that Council support the Sundre Historical Society in their application for the Canadian Heritage Grant for Winterfest 2012. **CARRIED**

113/11 Councillor Myron Thompson moved that allocate \$1,000 from the Community Services Reserves for 2012 Winterfest and donate the use of the portable speaker system for the two days of the festival. **CARRIED**

Sundre Aquatic Society

114/11 Councillor Michael Baird moved that Council authorize Administration to pay \$80,000 from Recreation funding to the Sundre Aquatic Society prior to budget approval, requiring the Sundre AquaPlex to continue to pay their utility bills. **CARRIED**

Sundre / Bergen 4-H

115/11 Councillor Michael Baird moved that Council authorize Administration to discuss the dates with the Sundre / Bergen 4-H Club for the Sundre Arena for their annual Show and Steer Sale to alter the Show date to alleviate the use over the long weekend at the current youth rate set in Policy 333. If they must use the May 16-25, 2011 the Club must pay the current youth rate as set in Policy 333 for all days required. **CARRIED**

Deputy Mayor Paul Isaac temporarily adjourned the meeting at 8:30 p.m.

Deputy Mayor Paul Isaac reconvened the meeting at 8:35 p.m.

Mayor Annette Clews joined the meeting at 8:40 p.m.

Land Title and Caveat Fees

116/11 Councillor Myron Thompson moved that Council approve a revision of the fee schedule to include a \$25 charge per title or encumbrance. **CARRIED**

117/11 Councillor Michael Baird moved that Council approve a revision of the fee schedule to include a \$65 charge for discharging or registering caveats. **CARRIED**

Business Retention and Expansion Workshop and Business Luncheon Series

118/11 Councillor Pat Toone moved that Council refer allocating \$3,650 to 2011 Economic Development Promo General Services for the purpose of hosting Business Retention and Expansion initiatives, including a one-day workshop and a 6-part luncheon series to the Tuesday, March 22, 2011 Budget Deliberations. **CARRIED**

Public Works Committee / East Side Servicing

Councillor Pat Toone declared pecuniary interest as she has family that own property on the East Side of Sundre and excused herself from the meeting at 8:52 p.m.

119/11 Councillor Paul Isaac moved that Council authorize Public Works Committee to recommend East Side Servicing options to Council; Council will work through the options and select one or two to present to the Business/Residential Servicing Engagement Committee (one resident one business for, one resident one business with concerns) for discussion; Council and the Business/Residential Servicing Engagement Committee will host a public meeting to engage the public. **CARRIED**

- 120/11** Councillor Michael Baird moved to appoint Councillor Chris Vardas and Mayor Annette Clews to the Business/Residential Servicing Engagement Committee. **CARRIED**

Councillor Pat Toone joined the meeting at 8:55 p.m.

Appointment of Council Committees

- 121/11** Councillor Chris Vardas moved to appoint Councillor Myron Thompson to GAPP as member replacing Councillor Pat Toone and appoint Councillor Paul Isaac as alternate to GAPP. **CARRIED**

- 122/11** Councillor Paul Isaac moved to appoint Councillor Chris Vardas to Public Works Committee as member replacing Councillor Pat Toone and appoint Councillor Tony Jordan as alternate to Public Works Committee. **CARRIED**

CAO Phone

- 123/11** Councillor Paul Isaac moved that Council authorize the CAO to claim the data plan and Town-related phone calls portion of his cell phone bill. **CARRIED**

CORRESPONDENCE

River Bank Stabilization Memo

- 124/11** Councillor Paul Isaac moved that Council authorize Administration send a letter to Premier Ed Stelmach requesting funding from the \$75 million budget in Emergency Projects for the Town of Sundre's \$2.5 million stabilization project. **CARRIED**

AGENDA ADDITION

- 125/11** Councillor Myron Thompson moved that Council add Per Diem Claims to the Agenda for decision. **CARRIED**

- 126/11** Councillor Myron Thompson moved that Council approve the submission of Per Diem claims for all Council members who attended the Saturday, March 12, 2011 Budget Meeting. **CARRIED**

REPORTS

Council and Mayors Report

Month-ending February 2011

Planning and Development Report

Month-ending February 2011

Fire Department Incident Report

Month-ending February 2011

- 127/11** Councillor Chris Vardas moved to receive the Council and Mayor Reports, the Planning and Development Report, and the Fire Department Incident Report, all month-ending February 2011, as presented. **CARRIED**

IN CAMERA

- 128/11** Councillor Chris Vardas moved to meet in camera at 9:26 p.m. **CARRIED**

Personnel

129/11 Councillor Paul Isaac moved to revert back to an open meeting at 9:51 p.m. **CARRIED**

ADJOURNMENT

130/11 Councillor Pat Toone moved at 9:51 p.m. to adjourn the meeting. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer

Council Report

February 2011

- Feb 2: Fire department meeting, general business discussion.
- Feb 3: Capital budget meeting.
- Feb 7: Special Council Meeting (RE: Personnel).
- Feb 7: Council Meeting.
- Feb 10: Public relations committee meeting.
- Feb 12: Operating budget meeting (all day).
- Feb 14: MPC meeting
- Feb 15: Aquaplex Meeting, the board heard the manager's report and the maintenance report. Further discussion centered on budget and staffing levels.
- Feb 16: Peace officer meeting. Went on a ride along with Kevin and gained some great insights into what some of the Peace Officers responsibilities are in our community. I was able to observe how the current radar system (on loan from the county) in the Peace officer's vehicle operates. I was also given the opportunity to gain a bit more understanding of the laser gun and its operation. Though I only spent about 3 hours with Kevin I can honestly say I have come away from this experience with a clearer understanding regarding some of the tools he makes use of daily. Overall I found this to be an excellent opportunity and highly recommend it to all council. I know I will be going along again in the future.
- Feb 17: Eastside services meeting with BSEI/Mobile Home Park owners to discuss project cost concerns.
- Feb 17: GAPP meeting with BSEI, discussion regarding Town of Sundre and County east side business.
- Feb 22: Governance meeting.
- Feb 23: Operating budget Meeting.
- Feb 24: Eastside services meeting with the public (by appointment).
- Feb 28: Special Council Meeting (RE: Personnel).
- Feb 28: Council Meeting.

That covers my report other than some phone calls and some discussions with various members of the community.

Respectfully Submitted;

Tony Jordan

Activity Report for Feb. 2011 from Councillor Pat Toone

Feb. 3rd --- Capital Budget

Feb. 9th --- Meeting with MLAs

--- GNP meeting. The board discussed Board Development. We did a Strategic Dev. Plan, with staff, in Feb. Wendy asked if the board wanted to do a Board Dev. Day. It was decided to wait until after the Open House March 25th. They hope to have new members. United Way. GNP will apply through Nutrition for Learning Society to access money to print Sundre on the Go.

Feb. 12th --- All day Budget 2011.

Feb. 14th --- MPC meeting

Feb. 17th --- Library meeting. I missed this meeting due to personal reasons and Myron could not cover for me.

Feb. 22nd --- Gov. Meeting

Feb. 23rd --- Budget

Feb. 24th --- MVRWC meeting in Olds. There was some discussion on Re-cycling sites. All Municipalities are having problems with extra items. Olds has an employee check the sites twice daily to make sure the sites are clean. The Co-op site is the worst.

Feb. 24th --- East side services: we met with some residents. I think this project is going to make it very financially difficult for some residents and business owners.

Feb. 28th --- Special Council. Personnel

--- Reg. Council.

Councillor Chris Vardas

February Report

February 7 – Special Council meeting – 6pm

February 7 – Council meeting 6pm

February 9 – Riverside meeting

February 12 – Capital Budget 9am

February 14 – MPC 5pm

February 15 – Chamber Meeting 7pm

February 22 – Governance 6pm

February 23 – Budget meeting 6pm

February 24 – Trails and Open Spaces meeting cancelled

February 28 – Chris Aldrich meeting over eastside services 9am

February 28 – Meeting with Wade K. Over eastside services 11am

February 28 – Signing for CAO 6pm

February 28 – Council meeting 7pm

Councillor Report MONTH OF FEBRUARY

- Feb 1 SKATEBOARD PARK meeting 7 PM
- Feb 3 CAPITAL Budget 3:30 - 10 PM
- Feb 7 Council Meeting
- Feb 8 Sundre Chamber of Commerce meeting
- Feb 9 ~~FEB~~ PROVINCIAL MINISTERS meeting 10:30
- Feb 10 COMMUNICATIONS meeting
- Feb 12 Budget meeting 9 AM - 4 PM
- Feb 14 MFC meeting
- Feb 15 Historical Society meeting (~~minutes attached~~)
AGM meeting election of Board - PLANS FOR Winterfest
- Feb 19 Winterfest - Greetings from Town Council To Metis -
- Feb 22 GOVERNANCE meeting
- Feb 24 Public Meeting - EAST people one on one.
- Feb. 28 Council Meeting following Special meeting - w/ New CAO

Mayor's Report Month of February 2011

Annette Clews

- * Feb. 2nd – 6pm – CAO contract at town office
- * Feb. 3rd – capital budget final draft.
- * Feb. 7th – 11:30am – Pink committee discussed initiatives and events.
- * Feb. 7th 6pm- Council
- * Feb. 9th – 10:30am – Minister's round table. Many concerns around the riverbank stabilization as well as the Pine Beetle infestations. I feel this was well received with excellent representation from all organizations within our community.
- * Feb. 10th – 5:30pm – Communication committee – when over the action list and prioritized, will have recommendations for discussion at governance.
- * Feb. 12th – Budget – this was a first look at the proposals for operational budget.
- * Feb. 14th – 8:30 am – phone reference checks for possible interim CAO.
- * Feb. 14th – 7pm – MPC
- * Feb. 15th – 9 am MAP – topics – All council social- the need to do this at least twice per year is a priority. Update on the highering of regional fire assistant. There will be further investigation of regional business licensing, the possibility of equalizing the fees. There has been no budget to date presented to the group.
- * Feb. 16 – 10am – contract negotiations with interim CAO
- * Feb. 17th – all day – Mayor's Caucus in Edmonton – Had a round table with ministers concerning possible provincial budget implications. Heard the AUMA's position on an initiative similar to MSI.
- * Feb. 17th – 6pm- GAPP Sundre members- discussed timelines on discussions on river crossing and eastside services.
- * Feb. 18th – 8:30am – Met with Paul Blachette – IT proposal for software.
- * Feb. 22nd- 12pm – Economic Development – survey questions, upcoming tradeshow, other initiatives in town.
- * Feb. 22nd – 5:30pm – governance.
- * Feb. 23 – 6pm – budget
- * Feb. 24th – 5pm – East side residents meetings at town office
- * Feb. 28th – 6pm Special council followed by regular council

Several phone conversations with residents that had questions on the Eastside servicing. Newspaper interviews, and calls to MLA Ty Lund and MP Blake Richards with questions and concerns with Eastside servicing and Riverbank stabilization.