

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, JANUARY 17, 2011, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT

Mayor Annette Clews, Councillors Paul Isaac, Michael Baird, Pat Toone, Chris Vardas, Tony Jordan, and Myron Thompson

STAFF

W. Watson-Neufeld, Interim CAO and Director of Corporate Services
J. Hager, Executive Assistant
T. Ference, Manager of Planning and Development
C. Grey, Associate Administrator

CALL TO ORDER

Mayor Annette Clews called the meeting to order at 7:01 p.m. with a moment of reflection.

AGENDA APPROVAL

01/11 Councilor Pat Toone moved that Council adopt the agenda as amended to remove Emergency Management Act 3.3, to add Discussion with Wendy Dichrow as 4.1, to address Bylaws after 4.1, to address Development Report after Bylaws, and to add Councillor Toone's and Councillor Baird's Council Reports to 10.1. **CARRIED**

MINUTES

02/10 Councillor Chris Vardas moved that Council accept the minutes of the December 13, 2010 Regular Meeting of Council as presented. **CARRIED**

DELEGATIONS

Presentation to past Council Members

Madam Mayor Clews presented Roy Cummings with the gift from the Town of Sundre and thanked him for his commitment to the Town of Sundre.

Presentation of Community Recreation and Culture Grant Funds

Madam Mayor Clews presented the Sundre Curling Club, the Sundre Historical Society, the Sundre Arts Society, and the West Country Seniors Centre with funds for the Community Recreation and Culture Grant.

Swing for Charity – Quinn Murphy

Swing for Charity member, Quinn Murphy, provided background information to Council regarding the Sno-Pitch tournament hosted on March 5 and 6, 2011 in Sundre.

BUSINESS ARISING FROM THE MINUTES

Meeting with Wendy Dichrow

Madam Mayor Clews provided information to Council regarding her meeting with Wendy Dichrow at Greenwood Neighbourhood Place to discuss Seniors and indicated that a letter will be sent to the Minister of Seniors before the end of February so they will receive it before budget.

BYLAWS**Council Procedures Bylaw 10.10**

03/11 Councillor Michael Baird moved that Bylaw 10.10, being a bylaw to regulate the proceedings of Council, receive second reading with amendments (she/he). **CARRIED**

Municipal Planning Commission and Subdivision and Development Authorities Bylaw 02.11

04/11 Councillor Paul Isaac moved that Bylaw 02.11, being a bylaw to establish a Municipal Planning Commission, Subdivision Authority, and Development Authority, receive second reading. **CARRIED**

05/11 Councillor Michael Baird moved that Bylaw 02.11, being a bylaw to establish a Municipal Planning Commission, Subdivision Authority, and Development Authority, be referred to the February 7, 2011 Council Meeting. **CARRIED**

REPORTS**Council Reports**

Madam Mayor informed Council that Sundre might be on the list of communities that the Ministers visit on February 9, 2011.

Planning and Development Report

Tracy Ference, Manager of Planning and Development, reviewed the Development Vital Statistics for 2010 with Council.

06/11 Councillor Chris Vardas moved to receive the Council and Mayor Reports and the Planning and Development Reports for 2010 as presented. **CARRIED**

CORRESPONDENCE**Community Peace Officer Report**

Council discussed the Community Peace Officer report and snow removal.

07/11 Councillor Pat Toone moved to receive the Community Peace Officer report for information. **CARRIED**

NEW BUSINESS**Swing for Charity Sno-Pitch Tournament**

08/11 Councillor Myron Thompson moved that Council waive the Sundre Community Centre rental fees for the 2011 Swing for Charity Sno-Pitch Tournament Cabaret scheduled for March 5, 2011. **DEFEATED**

09/11 Councillor Chris Vardas moved that Council waive the ball diamond rental fees for the 2011 Swing for Charity Sno-Pitch Tournament scheduled for March 5 – 6, 2011. **CARRIED**

10/11 Councillor Michael Baird moved that Council draft a letter to Chinook's Edge School Division supporting Swing for Charity's request for use of the property between diamond 2 and 3 for beer gardens during the Swing for Charity Sno-Pitch Tournament on March 5 and 6, 2011. **CARRIED**

PUBLIC HEARING**Annexation Bylaw 01.11**

Chair Clews declared the public hearing open at 8:01 p.m.

Chair Clews stated that this hearing is held pursuant to Sections 230, 606, and 692 of the Municipal Government Act, 2000, as amended.

At the Chair's request, Interim CAO Wanda Watson-Neufeld confirmed that the purpose of Bylaw 01.11 is to amend the Land Use Bylaw 705 of the Town of Sundre, Schedule "A", by reclassifying the newly annexed lands to Urban Reserve (UR);

That notice of the public hearing was given, in writing, to: the applicant, the assessed landowner or landowners, and adjoining landowners;

That the public hearing notice was advertised in the local newspaper December 28, 2010 and January 4, 2011;

That any written submissions received and not included in the public hearing agenda package are read into the record.

Chair Clews stated that all persons giving oral presentations are to clearly state their name and that presentations are to be brief and to the point.

Chair Clews stated that the order of the public hearing will be:

- Manager of Planning and Development (or designate)
- Municipal Planning Commission Representative
- The applicant (or designate)
- Those in favor of the Bylaw who have filed a written submission
- Those in favor of the Bylaw who have indicated on the sign-in sheet
- Those opposed to the Bylaw who have filed a written submission
- Those opposed to the Bylaw who have indicated on the sign-in sheet
- Any person deemed to be affected who wishes to be heard

Tracy Ference, Manager of Planning and Development, indicated that she had not received any comments in favor or opposed to the bylaw. One letter was received from Mountain View County, thanking the Town of Sundre for providing the opportunity to review and comment and suggesting that it may be appropriate to rezone some of the lands according to their existing use (i.e. the Golf Course) to alleviate future difficulties for the landowners.

There were no comments from the Municipal Planning Commission.

There were no written submissions filed in favor of the bylaw and therefore, no comments.

There were no persons in the gallery in favor of the bylaw who wished to speak.

There were no written submission filed opposing the bylaw and therefore, no comments.

There were no persons in the gallery opposed to the bylaw that wished to speak.

Lillian Leussink, landowner of newly annexed land, asked if she and her family could continue to farm their land if it was rezoned to Urban Reserve. Chair Clews and Manager of Planning and Development confirmed that Urban Reserve allows farming operations to continue.

Chair Clews allowed for Council to ask questions after each presentation. There were no questions from Council.

Chair Clews allowed for concluding statements from those who made a presentation. There were no concluding statements.

Chair Clews allowed for closing comments from staff. There were no closing comments from staff.

Madam Mayor Clews closed the public hearing at 8:12 p.m.

Madam Mayor temporarily adjourned the meeting at 8:12 p.m.

Madam Mayor reconvened the meeting at 8:22 p.m.

NEW BUSINESS

Word of Life Church Signage

- 11/11** Councillor Tony Jordan moved that Council grant permission for the Word of Life Church to place a 'portable sandwich board sign' on Town property on Sunday mornings from 8:00 a.m. until 12:00 noon, near 2 Avenue NW between the Sundre Arena parking lot and the alley to the east of the parking lot, after supplying the Planning and Development Department with the appropriate site plan and drawings relating to the signage to ensure accordance with Land Use Bylaw 705, with amendments, PART TWO, Section 2.2. **CARRIED**

Internship Program

- 12/11** Councillor Pat Toone moved that Council authorize Administration to apply for the second year of the Municipal Internship Program Grant through Alberta Municipal Affairs. **CARRIED**

Pathways to Sustainability Conference

- 13/11** Councillor Pat Toone moved that Council allocate \$1,668 to the 2011 Sustainability Budget to send one Administration and one Sustainable Sundre Committee Member or new Council member to the Pathways to Sustainability Conference in Red Deer, Alberta on February 23-25, 2011. **CARRIED**

2011 Trade Shows

- 14/11** Councillor Michael Baird moved that Council participate in the Red Deer Home Show held on March 11-13, 2011 and the Outdoor Adventure & Travel Show (Calgary) held on March 26-27, 2011. **CARRIED**

Sundre Skating Club

- 15/11** Councillor Myron Thompson moved that Council donate the ice rental to the Sundre Skating Club for their annual carnival on Sunday, March 20, 2011. **DEFEATED**

Alberta Women's Institute

- 16/11** Councillor Michael Baird moved that Council donate a Town of Sundre History Book to the Alberta Women's Institute (Innisfail/Olds/Sundre Constituency) for their annual Handicraft Competition. **DEFEATED**

Economic Development Conference and Mayor's Symposium

- 17/11** Councillor Pat Toone moved that Council allocate \$1,335 to the 2011 Legislative Budget for Madam Mayor to attend the Economic Development Conference and \$930 to the 2011 Legislative Services Budget for Madam Mayor to attend the AUMA Mayor's Symposium. **CARRIED**

Relaxation of Noise Bylaw 725

- 18/11** Councillor Tony Jordan moved that Council relax Noise Bylaw 725 at the opening of the construction season to allow construction to begin at 6:00 a.m. until 11:00 p.m. and beginning August 15, 2011 until November 30, 2011, completely relax Bylaw 725 to allow 24 hour construction for the Red Deer River Bridge rehabilitation. **CARRIED**

FCM Sustainable Communities Conference

19/11 Councillor Chris Vardas moved to allocate \$1,575 to the Sustainability 2011 Budget to allow one Administrative staff member to attend the FCM Sustainable Communities Conference in Victoria, BC on February 7-10, 2011. **DEFEATED**

Fire Chief Appointment

20/11 Councillor Paul Isaac moved that Council meet in camera at 9:11 p.m. **CARRIED**

21/11 Councillor Chris Vardas moved that Council revert back to an open meeting at 9:40 p.m. **CARRIED**

22/11 Councillor Paul Isaac moved to appoint Marty Butts as the Fire Chief of the Town of Sundre Volunteer Fire Department for three years, effective January 10, 2011, with an annual review conducted by the Mayor, Deputy Mayor, Council Fire Liaison, and the Chief Administrative Officer. Leadership training to commence within the first year is a requirement of this appointment. **CARRIED**

ADJOURNMENT

23/11 Councillor Myron Thompson moved at 9:41 p.m. to adjourn the meeting. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer

December Report 2010

Paul Isaac

- 6 - 6:00 pm - Municipal Planning Commission Meeting @ Town Office
- 6 - 7:00 pm - Town Council Meeting @ Town Office
- 8 - 7:00 pm - I represented the Town of Sundre, at the Library. The Lions made their donation to multiple organizations in the Town, and the Town of Sundre also received a cheque.
- 9 - 2:00 pm - Meeting with Wanda & Annette, regarding hiring a Interim CAO.
- 10 - 11:00 am - Meet with Wanda & Annette @ the Town office.
- 13 - 7:00 pm - Town Council @ the Town Office
- 16 - 10:00 am - Meet with Wanda & Annette and Chris at the Twon office regarding the Two resumes which we have received for the Fire Chief. Went over resumes and some questions which we feel effective for us to ask the applicatants in order for us to make the best decision in hiring the correct person as the Fire Chief for the Town of Sundre Fire Department.
- 17 - 9:30 am - Meeting with Tracy & Denica @ Town Office.

Some discussion's in the town while I have out. Some discussion's at the arena while I have been there reffing. Some citizens have even come to my work place and had a few discussion's with me here. No phone calls this month. All discussions have been fairly positive.

Council Report December 2010

- Dec 1, Fire Department Meeting, A general meeting where discussion centered on Equipment Maintenance, Administrative business, and Volunteer opportunities in the community for this month.
- Dec 2, Communications and Media committee meeting. This was the first meeting of this committee that was formed to assist with enhancing council's communication both internally and externally. There were a number of initiatives discussed such as; Team building exercises, Potluck lunches, Newspaper articles, Open council (to the public) days and evenings, Ongoing ads to the community, Seniors visits. There were many positive ideas tabled during this meeting and we are certainly open and look forward to any other positive input.
- Dec 5, Sundre Community Carol Sing.
- Dec 6, Municipal Planning Commission Meeting.
- Dec 6, Governance Meeting.
- Dec 13, Council Meeting.
- Dec 15, Aquatic Society Meeting, could not attend due to flu.
- Phone calls, discussions at large with community members, and preparation time for the various meetings throughout the month.
- Dec 31, Report to Council.

In all December was a great month. I do hope everyone had a very Merry Christmas and took the time to enjoy some time at home with the family. As I write this report it is New Years eve and I would also like to wish you all a very Safe, Happy, Productive, and Prosperous New Year, have a great 2011!

Respectfully Submitted,

Tony Jordan

Myron Thompson
Councillor Report

- Dec 4 What a Party! Merry Christmas
- Dec. 6 MPC Meeting followed by governance
- Dec 8 Visit from Reeve regarding MVSH
- Dec. 9 Met with MAYOR ON Reeve's visit. suggested further talks with him (Paddy MUNRO) should be with all of council
- Dec. 13 Council Meeting
- Dec. 21 Historical society (minutes attached).

Sundre and District Historical Society

Regular Meeting

December 21, 2010 @ 7:00 pm

Attendees: Len Schafer, Garry Vooyoys, Judy Bysterveld, Darlene Smee, Jack Nichol, Mona Kibblewhite, Jim Farn, Gene Fehr, Myron Thompson, Deb Ellithorpe, Carol Brown, Larry Ellithorpe, Dorothy Thompson, Carl Bysterveld, Marj Nichol, Chester & Martha Mjolsness.

Call to Order: Jack Nichol called the meeting to order at 7:10 pm.

Judy Bysterveld moved that we go into "In Camera" meeting @7:12. Came out of "In Camera" at 7:30pm.

Jim Farn moved that Gene Fehr be allowed to use the Youth Center as a workshop for the museum.
2nd by Garry Vooyoys. Carried. **MOTION**

Correspondence

Town Representative

Our Town of Sundre representative for the museum is Myron Thompson and the alternate is Tony Jordan.

Donations in Memory of Reuben

We have had a total of \$345.00 donations given in memory. One of the donations is to be used to hire a piano tuner to tune the newly acquired piano at the museum.

Exhibit Manuals

There are 2 manuals available on Planning, Managing and Hosting Travelling Exhibits from Exhibit Junction. **Judy Bysterveld moved that we purchase the exhibit manual for \$20.** 2nd by Mona Kibblewhite. Carried **MOTION**

Door Prize Tickets

So far we have 27 books handed in which totals \$10,800. This will only pay for one of the prizes. Sell, Sell, Sell.

Minutes from last meeting : Garry Vooyoys moved that we accept the minutes as circulated. 2nd by Len Schafer.

Old Business

Dance Club – Enmax bills

The Museum has been paying the Enmax bills for the dance studio in 2010. The amount was \$580.00. The dance studio will pay us this amount as a donation, then next year they will give us two \$300.00 donations next year to cover this expense.

Funding from United Way Meeting

There will be a meeting to discuss how the community wants to spend this money so we can get an application in. The meeting will take place on January 6, 2011 at Greenwood Neighbourhood Place from 5:00 – 7:00pm.

Christmas Tea

There were about 30 people there and it was very successful. We made \$150 on the bake table.

GAIN meeting

There was a GAIN workshop at the museum. There were 8 people in attendance. We will have a report on what was learned at our February meeting.

Treasurer's Report

Deb Ellithorpe presented her report as well as a budget. **Deb Ellithorpe moved her report and budget.**
2nd by Judy Bysterveld. Carried **MOTION**

Manager's Report

Darlene Smee presented the Manager's report as attached. There are new membership cards and receipt books for membership.

Committee Reports

P2P

The next meeting will be sometime in January.

CARMN

Membership of \$50 per Institution is due. CARMN is working on a Brochure for 2011 with all the museums included that belong to CARMN. These will be available in May of 2012. At this time they just need a "yes" or "no" if we could commit up to \$200 towards this project. **Deb Ellithorpe moved that we pay our \$50 membership fee and that we commit to up to \$200 towards the brochure.** 2nd by Carol Brown. Carried

MOTION

Winterfest

The next meeting will be held on January 6, 2011 @ 10:00am @ the Museum Reception Center. It was report in the Sundre Round Up that the Lions Club gave the Museum \$1,000.00, which we have used for Winterfest, we have not received the money yet. Apache will be sponsoring the face painters (\$1,390.00) for the event.

Chamber of Commerce

Darlene Smee gave a report on the Chamber of Commerce Meeting. There are 125 paid members Sundown in Sundre was a success, they made about \$1,500 for Santa's Anonymous. There will be a Mix and Mingle at the Legion Hall on January 15, 2011. Not sure on the time yet. This is for all the members of the Chamber to come out, let people know about you and find out what businesses we have in our community. We need to have a representative to go to this event.

New Business

Date for AGM

The date for our AGM will be on February 15, 2011 @ 7:00pm. The regular meeting will follow.

Work Horse Calendars

We have ordered 24 of these calendars to sell. We buy them for \$12 and sell them for \$20.

Yard Work

Myron Thompson reported that he has spoken to John Whitesall Sr. and Jack Nichol in regards to some work that needs to be done on the west side of the Reception Center to make it more accessible for the mowers and to make it more eye appealing.

The meeting was adjourned and followed by a Christmas Social.

There will not be a meeting held in January. **The next meeting will be our AGM on February 15, 2011 @ 7:00pm** followed by the regular meeting.

Prepared by

Darlene Smee, Acting Secretary

Approved by,

Jack Nichol, Chairperson

December Report 2010

Chris Vardas

December 6 - 6pm – MPC meeting. At 7pm held town council meeting.

December 13 – 5pm – Town council meeting

December 14 – 7pm – Chamber meeting – Jennifer Powel came to talk about her works shops on how to keep staff, advertise, how to promote your business, and for small and big business how to hire and maintain your recruitment, how to keep customer service good. Talked about chamber website, not quite what they want to it's not ready yet. Talked about the request for money from the town. Discussed poor advertisement from newspaper for sundown, also mentioned ploughing of streets. Talked about the TV show "Village on a diet". Talked about the pinkest town of the west coming on August 23. January 15 – mix and mingle for all businesses to meet and get to know each other.

December 16 – 10am – meeting with Wanda, Annette, Paul and myself to discuss the resumes for fire chef.

December 2010 Mayor Report

Annette Clews

- * Dec. 2nd-CAEP – Kim attended as a voting member, I had a conflicting meeting and was unable to attend. This portfolio meetings will on occasion conflict with RRMUG, will make arrangements with Pat to attend these, beginning with the Jan. 20th, and March 17th, 2011 meetings.
- * Dec. 2nd – 1pm- RRMUG- Drumheller – This was the AGM/ organizational meeting. The Co chairs are John Caster and Earl Graham. The Directors (6) are Doug Major, Derk Baird, Annette Clews, Buck Bukanin, Brenda Knight, and Doug Lehman. Regular Meeting followed with discussion on a subcommittee to look at a report done by Dr. Habibi out of the U of C about contaminations in river water. **Question: how do we monitor the possibility of well contamination of pesticides/herbicides from surface? Should we be looking at preventing such contamination from happening, for example the disallowing of pesticides?**
- * Dec. 2nd-7pm-Communication committee – This group met for the first time, minutes have gone out for circulation. Many new thoughts on ways and topics to communicate have been brought forward. Next meeting is January 4th, 2011.
- * Dec. 4th – Town Christmas party
- * Dec. 6th – 4pm – Met with Acting CAO and Administrative assistant to discuss Action List. This will come to council in New Year.
- * Dec. 6th – 4:30pm – Bunt Transportation – Gave presentation on the study to date. Will be coming back with the input from this meeting. Some highlights were 10,000 vehicles per day on H22/H27.
- * Dec. 6th – 6pm – MPC
- * Dec. 6th – 7pm – Governance
- * Dec. 8th – 5:30pm – Central AB Mayors – Red Deer – This meeting was only a greeting type, no agenda or presenters. We did however have a round

table discussion about Seniors Housing and the commissions that run them. Red Deer has a society made from the public, and is looking at migrating back to council appointed to this board.

- * Dec. 9th – 5:30pm – MVSH finance committee. 6:30pm – Board meeting – Building update, on schedule and was given a budget update. If individual municipal councils wish to have an in camera update then this can be arranged though requests. Next meeting Dec. 23, 2010.
- * Dec. 13th – 6pm – Council
- * Dec. 14th – 9 am – MAP – the original request from Sundre was discussed and will come forward in January. Discussed the dispersion of minutes. The upcoming all council dates, and the final sustainability report from coordinator.
- * Dec. 14th – 1:30pm – Pinkest Town will have this meeting again on Jan.17th.
- * Dec. 16th – 10am – Fire Chief Resumes – will meet again on Jan.6th.
- * Dec. 21st – 12pm – Economic Development committee – Had 5 public members attend, discussed position of Chair once Kim begins maternity leave, will discuss next meeting. Discussed the Business retention and expansion initiative, which will include surveys. The down town revitalization – Sandlack report. The village on a diet possibility and pinkest little town update. Next meeting Jan. 25th.
- * Dec. 22nd – 3:15pm – Met with ATB to receive donation for recreation sign, followed by a met and greet with Nan from the Vietnamese community.
- * Dec.23rd – 5:30pm – MVSH finance committee. 6:30pm – Regular Board Meeting – Building update, Lodge statistics, and in camera legal. Minutes should have been circulated. Next meeting Jan.27th.

Other – Met with council members to discuss issues, and had a meeting with AB transportation over upcoming bridge construction. Had radio and newspaper interviews to do with the river bank stabilization. Met with Interim CAO 2-3 times per week to discuss operations, public concerns, sign documents, ect.