

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, NOVEMBER 1, 2010, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT**

Mayor Annette Clews, Councillors Paul Isaac, Michael Baird, Pat Toone, Chris Vardas, Tony Jordan, and Myron Thompson

**STAFF**

W. Watson-Neufeld, Interim CAO and Director of Corporate Services  
J. Hager, Executive Assistant  
C. Grey, Municipal Intern  
T. Ference, Manager of Planning and Development  
D. Hilts, Taxes and Utilities  
K. Galloway, Economic Development and Sustainability Coordinator

**CALL TO ORDER**

Mayor Annette Clews called the meeting to order at 7:08 p.m. with a moment of reflection.

**AGENDA APPROVAL**

**385/10** Councillor Tony Jordan moved that Council adopt the agenda as presented. **CARRIED**

**MINUTES**

**386/10** Councillor Pat Toone moved that Council accept the minutes of the October 12, 2010 Regular Council Meeting as presented. **CARRIED**

**DELEGATIONS**

**Nina Gales, MAP Sustainability Plan**

Nina Gales presented the background of Municipal Area Partnership's Sustainability Plan.

**Jaydean Boldt, New Urban Design Group for Strathmore Lakes**

Jaydean Boldt presented the SW Outline Plan Amendment for Strathmore Lakes; a concept in Southwest Sundre.

**BUSINESS ARISING FROM THE MINUTES**

**MAP Sustainability Plan and Terms of Reference**

**387/10** Councillor Tony Jordan moved that Council postpone to the November 22, 2010 Council Meeting providing support, in principle, of the Sustainability Plan as presented by Municipal Area Partnership and recommend Municipal Area Partnership request an extension for the application of the grant for the printing of the brochures to allow for require changes. **CARRIED**

Mayor Annette Clews temporarily adjourned the meeting at 8:20 p.m.

Mayor Annette Clews reconvened the meeting at 8:27 p.m.

**PUBLIC HEARING**

**Redesignation Southwest Outline Plan Bylaw 09.10 Amendment to Land Use Bylaw 705**

Mayor Annette Clews opened the Public Hearing at 8:00 p.m. pursuant to Sections 230, 606, and 692 of the Municipal Government Act, 2000, as amended.

Interim Chief Administrative Office Wanda Watson-Neufeld confirmed the purpose of the hearing was for Bylaw 09.10. The purpose of Bylaw 09.10 was to amend the Land Use Bylaw 705 of the Town of Sundre, Schedule 'A', to include the following:

**Lot 11 and 12 Block 3 Plan 9510359, Block 2 Plan 2734GQ, Portion NE 33-32-5-W5M and all of the undeveloped road allowance located within Block 3 Plan 9510359 presently classified R-1 (Low Density Residential District) be reclassified to R-2 (General Residential District) as outlined on the attached map.**

Interim Chief Administrative Office Wanda Watson-Neufeld confirmed that notice of the Public Hearing was given, in writing, to the applicant, the assessed landowner or landowners, and adjoining landowners.

Interim Chief Administrative Office Wanda Watson-Neufeld confirmed that the Public Hearing was advertised in the local newspaper October 18 and 25, 2010.

Mayor Annette Clews informed all persons wishing to give oral presentations are to clearly state their name and that presentations are to be brief and to the point.

Mayor Annette Clews stated the order of the Public Hearing will be as follows:

Manager of Planning and Development

Applicant (or designate)

Those in favor of the Bylaw who have filed a written submission

Those in favor of the Bylaw who have registered on the sign-in sheet

Those opposed to the Bylaw who have filed a written submission

Those opposed to the Bylaw who have registered on the sign-in sheet

Any person deemed to be affected who wishes to be heard

Manager of Planning and Development Tracy Ference presented Council with background information regarding the redesignation request and the processes taken place to date.

Randy Gordon addressed Council, indicating approval of the proposal and redesignation of the said lands.

Mayor Annette Clews allowed a concluding statement from Manager of Planning and Development.

Councillor Paul Isaac requested a possible reason from the Manager of Planning and Development why there were letters of opposition, as neither of the letters cited a clear reason for their opposition.

Manager of Planning and Development responded to Councillor Paul Isaac's request.

Mayor Annette Clews closed the Public Hearing at 8:43 p.m.

## **BYLAWS**

**388/10**

### **Redesignation Southwest Outline Plan Bylaw 09.10 Amendment to Land Use Bylaw 705**

Councillor Tony Jordan moved that Bylaw 09.10, being a bylaw to redesignate within Lot 11 and 12 Block 3 Plan 9510359, Block 2 Plan 2734GQ, Portion NE 33-32-5-W5M and all of the undeveloped

road allowance located within Block 3 Plan 9510359 presently classified (R-1) Low Density Residential District to (R-2) General Residential District, receive second reading. **CARRIED**

- 389/10** Councillor Michael Baird moved that Bylaw 09.10, being a bylaw to redesignate within Lot 11 and 12 Block 3 Plan 9510359, Block 2 Plan 2734GQ, Portion NE 33-32-5-W5M and all of the undeveloped road allowance located within Block 3 Plan 9510359 presently classified (R-1) Low Density Residential District to (R-2) General Residential District, receive third reading.

#### **NEW BUSINESS**

##### **Country Road RV/Sundown in Sundre Parking**

- 390/10** Councillor Michael Baird moved that Council allow Country Road RV to move a maximum of 20 RV's on to the Town-owned property directly north of their land (104 Centre St NW) for the duration of Thursday, December 2<sup>nd</sup> to Sunday, December 5<sup>th</sup>, 2010 with the following conditions:
1. Time constraint is adhered to.
  2. Maximum of 20 units on Town property.
  3. The affected area must be restored to the same state as it was in prior to parking the units on them. **CARRIED**

##### **Appointment of Public Members**

- 391/10** Councillor Paul Isaac moved that Council appoint Mr. Moore and Ms. St. Dennis to the Economic Development Committee for a one-year term. **CARRIED**

- 392/10** Councillor Pat Toone moved that Council appoint Ms. Henderson-White to the Sundre Municipal Library Board for a two-year term, and appoints Ms. Bell, Ms. Descheemaeker, Mr. Sinnamon, and Ms. Foote to the Sundre Municipal Library Board for a three-year term each. **CARRIED**

- 393/10** Councillor Chris Vardas moved that Council appoint Mr. Logan and Mr. McKnight to the Subdivision and Development Appeal Board for a one-year term each. **CARRIED**

- 394/10** Councillor Myron Thompson moved to table the appointment of public members to the MPC until Confidential Items of this meeting. **CARRIED**

##### **Sundre Fire Advisory Committee**

- 395/10** Councillor Paul Isaac moved that Council disband the Sundre and District Fire Advisory Committee until such time as it is deemed necessary by Council and authorizes Administration to amend Bylaw 868 to reflect this change. **CARRIED**

- 396/10** Councillor Michael Baird moved that Council authorize Administration to amend the Fire Services Agreement so that it no longer refers to the Fire Advisory Committee. **CARRIED**

##### **November 22, 2010 Council Meeting**

- 397/10** Councillor Pat Toone moved that Council move to reschedule the Monday, November 22, 2010 Council Meeting to after the Municipal Planning Commission Meeting on Monday, November 15, 2010 to allow for AUMA Convention attendees to arrive in Edmonton on the afternoon of Monday, November 22, 2010. **CARRIED**

##### **Active Action Analysis**

- 398/10** Councillor Tony Jordan moved that Council terminate the Town of Sundre's contract with Active Action Analysis Group Inc. and pay the final amount owing on the contract. **CARRIED**

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**Interim Chief Administrative Officer Request For Proposal**

**399/10** Councillor Michael Baird moved that Council authorize Administration to research and provide a Request for Proposal for an Interim Chief Administrative Officer for the Governance Committee to consider at the November 8, 2010 Governance Meeting. **CARRIED**

**Recruitment Agency Request for Proposal**

**400/10** Councillor Chris Vardas moved that Council authorize Administration to prepare a Request for Proposal to engage a recruitment agency to hire the Chief Administrative Officer for the Town and bring the Request for Proposal to Council for review at the November 29, 2010 Governance Meeting. **CARRIED**

**CONFIDENTIAL ITEMS**

**401/10** Councillor Myron Thompson moved to meet in camera at 9:09 p.m. **CARRIED**

**Appointment of Public Members**

**Fire Chief**

Mayor Annette Clews left the meeting at 9:30 p.m. stating a conflict of interest because she and the Fire Chief are spouses.

Deputy Mayor Paul Isaac assumed the role of the chair.

**402/10** Councillor Chris Vardas moved to revert back to an open meeting at 9:41 p.m. **CARRIED**

**Fire Chief**

**403/10** Councillor Myron Thompson moved that Council regretfully accepts the resignation of the Fire Chief effective October 31,2010. **CARRIED**

Mayor Annette Clews rejoined the meeting at 9:43 p.m. and assumed the role of the chair.

**Appointment of Public Members**

**404/10** Councillor Myron Thompson moved that Council appoint Mr. Doughty and Mr. Gordon to the Municipal Planning Commission for a one-year term each. **CARRIED**

**ADJOURNMENT**

**405/10** Councillor Paul Isaac moved at 9:59 p.m. to adjourn the meeting. **CARRIED**

  
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Mayor

I hereby certify these minutes are correct.

  
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Chief Administrative Officer