

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE  
TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY,  
AUGUST 5, 2008 IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT**

Councilors, G. Henderson White, Annette Clews, J. Henze, P. Toone, and  
R. McIntyre

**ABSENT**

Mayor Roy Cummings, Councilor George Taylor

**STAFF**

Nita Bartholow, CAO  
D. Savage, Interim Director of Corporate Services  
T. Fipke, Executive Assistant  
John Whitesell, Development Officer

**OTHERS PRESENT**

Dan Singleton, Sundre Round Up;  
Kim Walton

**CALL TO ORDER**

Deputy Mayor Annette Clews called the meeting to order at 7:02 p.m. with  
a moment of reflection.

**AGENDA APPROVAL**

**230/08** Councilor Joe Henze moved to approve the agenda as amended.  
**CARRIED**

**ADOPTION OF MINUTES**

**231/08** Councilor Bob McIntyre moved to adopt the Monday, July 14, 2008  
Regular Council Minutes. **CARRIED**

**DELEGATIONS:**

**BUSINESS ARISING FROM THE MINUTES**

**PUBLIC HEARING**

**Bylaw No. 864** Lane Abandonment – No comments from the public

**Bylaw No. 865** Setback allowances from property lines  
Kim Walton asked for the reasoning behind changing  
the setbacks. Suggested that Council consider that it  
be possible to do on a case by case basis and/or that

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non-combustible materials be used. In the alternative a lesser protrusion into the side yard should be considered.

Discussion took place surrounding possible relaxations or other alternatives.

**Bylaw No. 867** Amendment to include Hotels and Motels to discretionary uses in Central Commercial Districts –  
No comments from the public

**BYLAWS**

**Bylaw No. 865 – 2<sup>nd</sup> Reading**

A BY-LAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BY-LAW NO. 705.

**232/08** Councilor Gale Henderson White moved that Bylaw No. 865 receive 2<sup>nd</sup> Reading as Amended. Councilor Joe Henze requested a recorded vote: **In Favour:** Councilors Gale Henderson White, Annette Clews, Patricia Toone, and Bob McIntyre. **Opposed:** Councilor Joe Henze **CARRIED**

**Bylaw No. 866 – 1<sup>st</sup> Reading**

A BY-LAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO AUTHORIZE THE LEVY OF OFFSITE COSTS.

**233/08** Councilor Pat Toone moved that Bylaw No. 866 receive 1<sup>st</sup> Reading. **CARRIED.**

**Bylaw No. 867 – 2<sup>nd</sup> and 3<sup>rd</sup> Reading**

A BY-LAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO AMEND LAND USE BY-LAW NO 705

**234/08** Councilor Bob McIntyre moved that Bylaw No. 867 receive 2<sup>nd</sup> Reading. **CARRIED.**

**235/08** Councilor Bob McIntyre moved that Bylaw No. 867 receive 3<sup>rd</sup> Reading. **CARRIED.**

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**Bylaw No. 869 – 1<sup>st</sup> Reading**

Being a Bylaw to provide for licensing, regulation and control of dogs in the Town of Sundre, Province of Alberta

- 236/08** Councillor Pat Toone moved that Bylaw No. 869 receive 1<sup>st</sup> Reading. **CARRIED**
- 237/08** Councillor Gale Henderson White moved that Bylaw No. 869 receive 2<sup>nd</sup> Reading. **CARRIED**
- 238/08** Councillor Pat Toone moved that Bylaw No. 869 be presented for 3<sup>rd</sup> reading. **CARRIED UNANIMOUSLY**
- 239/08** Councillor Joe Henze moved that Bylaw No. 869 receive 3<sup>rd</sup> Reading. **CARRIED**

**Bylaw No. 868 – Establishing & Operating Fire Services Including Fire & Rescue**

Being a Bylaw for the purpose of establishing and operating fire services including fire and rescue

- 240/08** Councillor Joe Henze moved that Bylaw No. 868 receive 1<sup>st</sup> Reading. **CARRIED**
- 241/08** Councillor Bob McIntyre moved that Bylaw No. 868 receive 2<sup>nd</sup> Reading. **CARRIED**
- 242/08** Councillor Joe Henze moved that Bylaw No. 868 be presented for 3<sup>rd</sup> Reading. **CARRIED UNANIMOUSLY**
- 243/08** Councillor Bob McIntyre moved that Bylaw No. 868 receive 3<sup>rd</sup> Reading. **CARRIED**

**Sundre Fire Department Policy No. 01**

- 244/08** Councillor Gale Henderson White moved that Sundre Fire Department Policy No. 1 be adopted as presented. **CARRIED**

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**NEW BUSINESS**

**Fountain Tire Show ‘N Shine**

- 245/08** Councilor Pat Toone moved to approve and accept the request of Fountain Tire to use the green area at the west end of town along Highway 27 for its annual Show and Shine to park show vehicles only. Fountain Tire must ensure that only show vehicles are allowed on the grassed areas and garbage cans are located throughout the display and food areas. **CARRIED**

**SCC Rental Fee Waiver for Jungle Jim Hunter Presentation**

- 246/08** Councilor Joe Henze moved to approve the request of MB Management Services to waive the rental fee for the Jungle Jim Hunter Booking on July 30, 2008, held at the Sundre Community Centre. **CARRIED.**

**Sundre Petroleum Operators Group Neighbor’s Day 2009 & 2010**

- 247/08** Councilor Joe Henze moved to approve the request of Sundre Petroleum Operator’s Group to secure the use of the arena for the Neighbor’s Day event on the second Wednesday of September for the years’ 2009 and 2010, being the 9<sup>th</sup> of September, 2009 and the 8<sup>th</sup> of September, 2010. **CARRIED**

**Resignation of Member from the Library Board**

- 248/08** Councilor Gale Henderson White moved, with regret, to accept the resignation of Jennifer Thiessen from the Library Board. **CARRIED.**

**MAP Secretarial Costs 2008**

- 249/08** Councilor Pat Toone moved to accept that \$0.25 per capita for a total of \$629.50 be committed to cover the secretarial costs of MAP for the balance of 2008, from the Corporate Services – General Services Budget. **CARRIED**

**Reallocation of Grant Funding**

- 250/08** Councilor Bob McIntyre moved to approve that a request be made to Alberta Municipal Affairs to reallocate the \$35,000 grant funding under the Implementation Grant from the Inter-municipal Plans to the completion of a Regional Fire Services Review and Master Plan Project. **CARRIED.**

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***Approval of Morrison Hershfield through Municipal Area Partnership Committee***

- 251/08** Councilor Bob McIntyre moved to approve that Morrison Hershfield be selected to complete the Regional Fire Services Review and Master Plan based on a fixed contract price of \$50,500 plus GST subject to the Minister's approval of the reallocation of the \$35,000 from the Implementation Grant to the Regional Fire Services Review and Master Plan Project. **CARRIED**

***Mountain View Senior's Housing Letter of Support***

- 252/08** Councilor Joe Henze moved to approve that a Letter of Support be written on behalf of Mountain View Seniors' Housing in their application for a ten million dollar debenture. **CARRIED**

***Community ReDesign***

- 253/08** Councilor Gale Henderson White moved to defer the Highway 27 Downtown Corridor Redevelopment Plan until amendments are made. **CARRIED**

***Uniform Quality Management Plan***

- 254/08** Councilor Bob McIntyre moved to adopt the presented Uniform Quality Management Plan for the purpose of obtaining Accredited Municipality status from the Safety Codes Council. The Municipality will be allowed to administer the *Safety Codes Act* including all pursuant regulations applicable to the disciplines of Building, Electrical, Plumbing, Gas and Fire within the jurisdiction of the Town of Sundre. **CARRIED**

***Quality Management Plan Request for Proposals***

- 255/08** Councilor Joe Henze moved to approve the Request for Proposals to be sent out to all Accredited Agencies for the purpose of determining which agency can provide the best service for administering the requirements for the Building Trades disciplines listed in the approved Uniform Quality Management Plan (QMP). **CARRIED**

***MPC and Governance Meeting Times***

Discussion regarding meeting times for the above meetings.

- 256/08** Councilor Joe Henze moved that both the MPC and Governance Meetings begin at 4:30 pm. **CARRIED**

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**FINANCE**

**Cash Statements and Reserves**

The financials for the months ending May and June 2008 were presented.

- 256/08** Councilor Pat Toone moved to accept as presented the financial reports for May and June, 2008. **CARRIED**

**Second Quarter Financial Presentation**

The financials for the Second Quarter were presented.

- 257/08** Councilor Bob McIntyre moved to accept the Second Quarter Financial Report as presented. **CARRIED**

**CORRESPONDENCE**

**Napa Auto Parts**

A letter from Napa Auto Parts regarding the Highway 27 Corridor was received by Council.

Direction to Administration to request that the RCMP patrol Highway 27 more in light of the Peace Officer being on vacation.

Direction to Administration to bring the Highway 27 Corridor issue to the next Governance Meeting.

**Chamber of Commerce**

A letter of thanks from the Chamber of Commerce was received by Council

**COUNCIL REPORTS**

**Joe Henze, Pat Toone, Annette Clews, & Gale Henderson White**

Councilors Joe Henze, Pat Toone, Annette Clews, & Gale Henderson White, and Bob McIntyre presented their activity reports for July, 2008.

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**ADMINISTRATIVE REPORTS**

**Chief Administrator's Report**

None.

**Development Permit Report**

Reports for the month ending July, 2008 and Year-to-Date were presented.

Councilor Pat Toone moved to accept the Development Permit Reports as presented. **CARRIED**

**CONFIDENTIAL ITEMS**

None.

**258/08** Councilor Gale Henderson White moved at 9:48 p.m. to adjourn the meeting. **CARRIED**

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**MAYOR**

I hereby certify that the minutes are correct.

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**CHIEF ADMINISTRATIVE OFFICER**