

MINUTES OF THE SPECIAL MEETING OF THE MUNICIPAL COUNCIL OF THE
TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, JANUARY 29,
2008 IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT

Mayor R. Cummings, Councillors A. Clews, G. Henderson White, J. Henze, B. McIntyre, G. Taylor, P. Toone

STAFF

N. Bartholow, Chief Administrative Officer
W. Watson-Neufeld, Director of Corporate Services
R. Baker, Director of Operational Services
R. Rawlins, Parks Manger
Celeste Bensmiller, Community Services

CALL TO ORDER

Mayor R. Cummings called the meeting to order at 6:30 p.m. with a moment of reflection.

BUSINESS:

2008 Town of Sundre Operating Budget

Corporate Services - Building Repair & Maintenance

038/08 Councillor J. Henze moved that the Town of Sundre Council approve the Town office roof repair. CARRIED

Corporate Services - Staff Retreat/Training

039/08 Councillor B. McIntyre moved that the Town of Sundre Council approve closing the office for a one day staff retreat/training session. CARRIED

Fire Budget

040/08 Councillor G. Taylor moved that the Town of Sundre Council approve the Fire Department budget as follows:

1. Remove the \$9,000 contingency – this is a surplus fund with no definition.
2. Remove the \$20,000 Capital portion to pave the parking – likely will be moving to a new location.
3. Remove \$1,200 (\$600 from Town) due to full time salary presently being paid to this incumbent during the day, and when he is required to act as the fire chief during the day, the town does not deduct from his full time salary.
4. That the Town of Sundre approve 20% of the capital cost for the Fire Tanker, using \$48,000 from reserves which will be replaced through internal financing over a period of five years and revise the capital contract with Mountain View County. CARRIED

AC

SPECIAL COUNCIL MINUTES - January 29, 2008Economic Development Committee Portal

041/08 Councillor B. McIntyre moved that the Town of Sundre Council approve the creation of an Economic Development Committee Portal on the Town of Sundre website, but prior to creating the portal, the EDC must come to Council with a presentation of what it is they are proposing for the portal. CARRIED

Economic Development - Trade Show Booth Design and Promotional Materials

042/08 Councillor B. McIntyre moved that The Town of Sundre Council approve the need for a Trade Show Booth Design. CARRIED

Economic Development Committee Training

043/08 Councillor B. McIntyre moved that the Town of Sundre Council approve the attendance of the Economic Development Committee Members at Economic Development related courses, not to exceed \$500.00. CARRIED

Councillor G. Henderson White declared a pecuniary interest and left the room at 7:01 p.m.

Roads - East Side Drainage

044/08 Councillor J. Henze moved that the Town of Sundre Council approve the following:

- 1) Improve the existing drainage channel through the Henderson/Wolske properties by cleaning out and regrading the channel;
- 2) Installing larger culvert(s) in the alley way to the north of Wolskes; and
- 3) Surveying 9th St. NE to see if it is possible to divert the drainage from Highway 27 through 9th St. to the Tall Timber Campground. CARRIED

Councillor G. Henderson White returned at 7:05 p.m.

Roads - Pave back alley east of Centre Street South

045/08 Councillor P. Toone moved that the Town of Sundre Council remove the paving of the back alley that originates at the intersection of 1st Ave. NW and Centre St. South from the budget. CARRIED

Water - Water Audit

046/08 Councillor G. Taylor moved that the Town of Sundre Council approve performing an audit of water meter and piping systems in residential and commercial installations within the Town of Sundre. CARRIED

Solid Waste - Price Increase

047/08 Councillor B. McIntyre moved that the Town of Sundre Council approve a \$1/month solid waste residential charge price increase. CARRIED

Gas - Change in Pricing Allocation

048/08 Councillor A. Clews moved that the Town of Sundre Council approve the change in residential gas pricing allocation to an increased flat rate of \$18/riser/month and decrease the distribution charge to \$1.06/GJ of gas consumed. CARRIED

mc

SPECIAL COUNCIL MINUTES - January 29, 2008Gas - Valve Location and Identification

049/08 Councillor G. Taylor moved that the Town of Sundre Council remove the expenditure to locate and identify valves in the Gas Distribution system from the budget. CARRIED

Gas Distribution Study

050/08 Councillor A. Clews moved that the Town of Sundre Council approve a Gas Distribution Study of the Town distribution system conducted by Public Works. CARRIED

Gas - Replace Anode Bed for Cathodic Protection System

051/08 Councillor B. McIntyre moved that the Town of Sundre Council approve the replacement of the anode bed located in Greenwood Park. CARRIED

Mayor R. Cummings temporarily adjourned the meeting at 7:18 p.m.
Mayor R. Cummings reconvened the meeting at 7:23 p.m.

FCSS - Budget Approval

052/08 Councillor A. Clews moved that the Town of Sundre Council approve the FCSS budget as presented. CARRIED

Library - Budget Approval

053/08 Councillor A. Clews moved that the Town of Sundre Council approve the Sundre Municipal Library Budget. CARRIED

SCC - Lessee Maintenance Fee

054/08 Councillor G. Henderson White moved that the Town of Sundre Council approve a charge of \$100/month as a maintenance fee to the Sundre Community Centre lessees. CARRIED

SCC - Daily Supervision and Maintenance of the Sundre Community Centre

055/08 Councillor J. Henze moved that the Town of Sundre Council approve hiring a contractor to supervisor the day to day operations and maintenance of the Sundre Community Centre up to 100/hours per year. CARRIED

SCC - Heating and Cooling Systems Maintenance

056/08 Councillor J. Henze moved that the Town of Sundre Council approve hiring a contractor to perform the heating and cooling systems maintenance at the Sundre Community Centre. CARRIED

SCC - Low Flow Fixtures

057/08 Councillor G. Henderson White moved that the Town of Sundre Council approve the installation of low flow urinals in the SCC gymnasium washroom. CARRIED

*SPECIAL COUNCIL MINUTES - January 29, 2008*Arena - Overhaul Ice Plant Compressor

058/08 Councillor P. Toone moved that the Town of Sundre Council approve the ice plant compressor overhaul in 2008. CARRIED

Arena - Ongoing Maintenance

059/08 Councillor G. Henderson White moved that the Town of Sundre Council remove the replacement of the mesh panel in the ceiling of the arena and place wall metal cladding on the internal wood surfaces from the budget. CARRIED

Greenwood Campground - Repair and Maintenance issues

060/08 Councillor G. Taylor moved that the Town of Sundre Council approve installing expanded metal covering to the windows and doorways at the Greenwood Campground Cook shack up to \$1,000. CARRIED

Greenwood Park - Development of Greenwood Day Use Area

061/08 Councillor G. Taylor moved that the Town of Sundre Council approve the expenditure of \$4,000 to develop the Greenwood Day Use Area over a 3 – 4 year period. CARRIED

Parks/Arena/Trails - Hire One Additional Operator 1

061/08 Councillor B. McIntyre moved that the Town of Sundre Council approve hiring one additional full time Operator 1 Parks & Recreation staff member. CARRIED

Parks - Extension of Horticultural Technician position

062/08 Councillor B. McIntyre moved that the Town of Sundre Council remove extending the Horticultural Technician position from 5 months to 10 months from the budget. CARRIED

Parks - Playground Repair and Maintenance

063/08 Councillor G. Taylor moved that the Town of Sundre Council approve placing pea gravel or tire crumb in the appropriate playground locations and approve playground repair and removal of hazardous items to make all playgrounds as safe as possible. CARRIED

Parks - Repair & Maintenance on Boulevards and Other Open Spaces

064/08 Councillor G. Henderson White moved that the Town of Sundre Council approves the rehabilitation of the West Boulevard between 6th and 7th Streets and allows the Parks Department to start aerating and fertilizing open spaces and playing fields per the attached plan. CARRIED

Parks - Tree Replacement Program

065/08 Councillor B. McIntyre moved that the Town of Sundre Council approves a tree replacement and installation program; hold an Open House in 2008, remove 39 trees causing safety concern, thereby keeping \$4,000 in the budget and cutting \$8,000. CARRIED

pc

*SPECIAL COUNCIL MINUTES - January 29, 2008*Parks - Communities in Bloom (CIB) Funding Reallocation

066/08 Councillor G. Taylor moved that the Town of Sundre Council approve, in principle, how the accounting for CIB is incorporated into the Town Operating Budget and cut \$2,000 from CIB BBQ. CARRIED

Community Services Advertising

067/08 Councillor P. Toone moved that the Town of Sundre Council approve the increase to the 2008 Community Services Budget for advertising. CARRIED

Community Services - Canada Banners

068/08 Councillor G. Taylor moved that the Town of Sundre Council approve purchasing and installing 20 Canada Banners. CARRIED

Community Services - Flag Poles and Flags

Councillor J. Henze moved that the Town of Sundre Council approve the installation of 14 flag poles and flags on the south side of Hwy 27 beside the derrick. Councillor J. Henze requested permission to withdraw his motion.

069/08 Councillor J. Henze moved that the Town of Sundre Council remove the installation of 14 flag poles and flags on the south side of Hwy 27 beside the derrick from the budget; however, the Community Services Department will investigate possible grants for this project and potentially ask each Province to donate a flag. CARRIED

Canada Day Celebrations

070/08 Councillor B. McIntyre moved that the Town of Sundre Council approve monies for the 2008 Canada Day Celebrations but remove \$2,000 from the Town's contribution portion. CARRIED

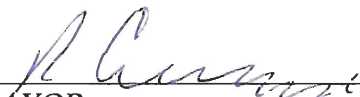
Trails - Replace the Main Sign at Snake Hill

071/08 Councillor G. Taylor moved that the Town of Sundre Council approves the replacement of the main sign at Snake Hill. CARRIED

072/08 Councillor P. Toone moved that the Town of Sundre Council approve the Town of Sundre 2008 Operating Budget. CARRIED


ADJOURNMENT

073/08 Councillor G. Henderson White moved to adjourn the meeting at 8:55 p.m.
CARRIED



MAYOR

I hereby certify that the minutes are correct.



CHIEF ADMINISTRATIVE OFFICER