



Council Workshop
Council Chambers
May 1, 2017
7:00 p.m.

In attendance: Mayor Terry Leslie, Councillors: Paul Isaac, Cheri Funke, Myron Thompson, Verna McFadden, Nolan Blatchford and Chris Vardas

Staff in attendance:

Linda Nelson, Chief Administrative Officer
Vic Pirie, Director of Finance and Administration
Cynthia Robey, Legislative Executive Assistant

1. Call to Order

Mayor Leslie called the Council Workshop to order at 7:00 p.m.

2. Modification to or Adoption of Agenda

Councillor McFadden moved that the Town of Sundre Council adopt the May 1, 2017 Council Workshop Agenda, as presented. **Carried**

3. Adoption of Minutes

Councillor Isaac moved that the Town of Sundre adopt the April 18, 2017 Council Workshop Minutes, as presented. **Carried**

4. Sundre Library Plan of Service - presentation

Mr. Jamie Syer, Sundre Municipal Library Manager, reviewed the highlights of the *Sundre Library Plan of Service* power point presentation. The following topics were covered in this presentation:

- Parkland Regional Library 2016 Annual Report
- History of the Sundre Library
- Community Engagement Process
- Vision, Mission, and Statement of Values
- Service Responses
- Plan of Service Results 2013 – 2016
- Sundre Municipal Library Financial Statements - Year End December 31, 2016

5. First Quarter and Tax Rate - discussion

Mr. Vic Pirie, Director of Finance and Administration, previously provided to Council, the Report on First Quarter for review.

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Mr. Pirie provided to Council, the First Quarter Fiscal Report for review and discussion. The contents of the report is as follows:

Overview, Assessment and Mill Rates, Salaries and Benefits, General Services, Legislative Services, Corporate Services, Census and Election Services, Bylaw Services, Fire Services, Emergency Services, Animal Services, Operational Services, Roads, Town Shop, Water, Wastewater, Solid Waste, Gas, Family and Community Support Services, Planning and Development, Economic Development and Communications, Library, Sundre Community Centre, Arena, Greenwood Campground, Parks, Recreation and Culture, Community Services, Trails, and Outdoor Recreation.

Additionally, Mr. Pirie presented a 2017 Mill Rate Calculation spreadsheet to use as a working document during the Workshop.

Mayor Leslie called a recess at 8:15 p.m.

Council Workshop resumed at 8:23 p.m.

6. Report on Reserves – Part II

Mr. Vic Pirie, Director of Finance and Administration provided the Report on Reserves – Part II report for review. The contents of the report as follows:

- Overview – Sundre Policy No. 321 Financial Reporting, Step #1 of the reporting process, Council received a report on Reserves at the March 20, 2017 Council Meeting. This report provided information on the current status (as at December 31, 2016) of the Town's Reserves.
- Review of Town of Sundre Reserves & Grants – Jan 1, 2017 – December 31, 2021, which provided information on the level of the Town's Reserves and Grants over the next five years.
- Conclusion – Council and Administration will review the Reserves for possible consolidation, and to review and approve a Reserve Policy that reflects Council's position regarding Reserves.

7. Snake Hill - discussion

During the April 3, 2017 Council Workshop, Councillor Funke asked Administration to add this topic onto a future workshop agenda. Administration added the topic to the April 18, 2017 Council Workshop Agenda. During the April 18, 2017 Council Workshop, Council tasked Administration to gather additional information to facilitate a further discussion at a later date.

During the Council Workshop meeting of May 1, 2017, the following was discussed:

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- Protection of Snake Hill
- Administration meeting with the Sundre Bike and Ski Club
- Master Trails and Open Space Plan
- Public consultation
- Making sure the area is safe for users

8. **Future Topics for Council Workshop and Council Meeting Agendas:**

Discussion about Regional Fire Committee

Councillor Thompson moved that the Town of Sundre Council go into In-Camera at 9:07 p.m.

CARRIED

Mayor Leslie called a recess at 9:08 p.m.

Council workshop resumed at 9:13 p.m.

9. **In-Camera**

Advice from Officials – FOIPP Section 23

Councillor Thompson moved that the Town of Sundre Council come out of In-Camera at 9:49 p.m.

CARRIED

10. **Adjournment**

Councillor Blatchford moved that the Town of Sundre Council conclude the Workshop at 9:50 p.m.

CARRIED

Mayor

I hereby certify these minutes are correct.

per Chief Administrative Officer

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