



Council Workshop
Council Chambers
April 3, 2017
7:00 p.m.

In attendance: Mayor Leslie, Councillors: Paul Isaac, Cheri Funke, Nolan Blatchford, Myron Thompson, and Chris Vardas

Absent: Councillor McFadden

Staff in attendance:

Linda Nelson, Chief Administrative Officer
Al Harvey, Former Interim Chief Administrative Officer
Angie Lucas, Director of Planning and Operations
Vic Pirie, Director of Finance and Administration
Cynthia Robey, Legislative Executive Assistant

1. Call to Order

Mayor Leslie called the Workshop to order at 7:00 p.m.

2. Modification to or Adoption of Agenda

Councillor Blatchford moved that the Town of Sundre Council adopt the April 3, 2017 Workshop Agenda with the following additions/amendments:

- Addition of three In-Camera - Legal items
- Removal of Item # 5 *Broadband – Public Consultation Strategy*, to be brought forward to the April 10, 2017 Regular Council Meeting

Carried

Mayor Leslie welcomed Ms. Linda Nelson, newly appointed Chief Administrative Officer. Ms. Nelson thanked Council, and provided a brief description of her first day with the Town of Sundre.

3. Alberta Transportation - presentation

Council received a presentation from Alberta Transportation representatives, Mr. Stuart Richardson and Mr. Kirk Kwan, concerning the roundabout project. An information meeting for stakeholders and businesses will be held on April 19, 2017, and an Open House on May 3, 2017. This topic will be revisited during the Regular Council Meeting of April 24, 2017. An information meeting for Mountain View County will be held on April 26, 2017.

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Councillor Isaac left the meeting at 7:50 p.m.

Councillor Isaac returned to the meeting at 7:52 p.m.

4. Adoption of Minutes

Councillor Isaac moved that the Town of Sundre adopt the March 20, 2017 Workshop Minutes, as presented. **Carried**

5. Gravel Crushing and Hauling Operations

Administration provided a hand out referencing gravel crushing and hauling operations concerning the Sundre West Pit, West of Sundre. Alberta Transportation will begin gravel pit operation of Sundre West Pit, beginning in April 2017, for the rehabilitation of Highway 22 from Cremona to Highway 27. Pit operation includes gravel extraction, processing, stockpiling, asphalt concrete pavement (ACP) production and hauling to and from the site.

6. Council Remuneration

Council reviewed Policy A-001 Council Remuneration. Recommended action: to research and access Council Remuneration policies from comparative communities, and use the information as an example to draft an updated copy, "in-house," of the A-001 Council Remuneration Policy.

7. Agenda Preparation – Costing/Paper Usage - discussion

Mr. Vic Pirie, Director of Finance and Administration, presented a report outlining the details of the costs involved in producing hard copies of the agenda packages.

Mayor Leslie called a recess at 8:44 p.m.

Council Workshop resumed at 8:49 p.m.

8. Update on Audit – Verbal Report

Mr. Vic Pirie, Director of Finance and Administration, presented a verbal report for information.




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9. Council Meeting Minutes – Council Reports

Administration presented to Council the following information:

- 1) Highlights pertaining to Municipal Government Act guidelines for the creation/procedure of Minutes and Council Reports.
- 2) Example of Municipal Affairs template importing Town of Sundre **Council Report** Minutes
- 3) Council Procedure Bylaw – Section 10.0 - subsection 10.4, and Section 11.0 - subsection 11.6
- 4) Municipal Affairs - Guide to the Preparation of Council Meeting Minutes
- 5) Municipal Affairs - Guide for Preparing a Council Meeting Agenda

10. Gala Sponsorship

During the Regular Council Meeting of March 27, 2017, Council reviewed correspondence received from Mountain View Senior's Housing Foundation, concerning a request for sponsorship of the 2nd Annual Powered by the People Gala. Council directed Administration to add this topic to the April 10, 2017 Regular Council Meeting Agenda for a decision.

11. Future Topics for Council workshop and Council Meeting Agendas:

Council prioritized the following in order of significance:

- Contracting of Arena Services
- Mill Rate – Vacant Commercial
- Business Incentives
- ICF Process



Topics currently identified on the April 3, 2017 Council Workshop Agenda:

- 1) Snake Hill
- 2) ICF Process

Councillor Thompson moved that the Town of Sundre Council go into In-Camera at 9:12 p.m. **CARRIED**

12. In-Camera

Legal FOIPP Section 27
Legal FOIPP Section 27
Legal FOIPP Section 27



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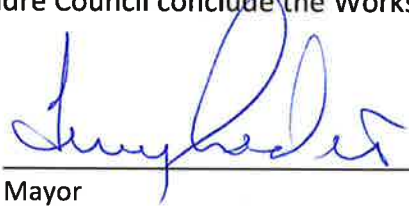


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Councillor Blatchford moved that the Town of Sundre Council come out of In-Camera at 9:55 p.m.
CARRIED

13. Adjournment

Councillor Funke moved that the Town of Sundre Council conclude the Workshop at 9:56 p.m. **Carried**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer



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