

MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, SEPTEMBER 12, 2016 IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT Mayor Terry Leslie, Councillors: Cheri Funke, Verna McFadden, Paul Isaac, Myron Thompson, and Nolan Blatchford

ABSENT Dave Dubauskas, Chief Administration Officer
Chris Vardas, Councillor

STAFF Angie Lucas, Interim, CAO (Director of Planning and Operational Services)
Cynthia Robey, Legislative Executive Assistant
Vic Pirie, Director of Finance and Administration

CALL TO ORDER

Mayor Leslie called the meeting to order at 7:00 p.m. with a moment of reflection.

MODIFICATION TO OR ADOPTION OF AGENDA

- 254/16** Councillor Blatchford moved that the Town of Sundre Council adopt the September 12, 2016 Regular Council Meeting Agenda with the following additions:
- Letter from Judy Dahl, Mayor of Olds, added under *Correspondence*
 - Draft Letter to Mountain View County from Mayor Leslie, added under *Unfinished Business* - Item 9.3
 - Draft Letter to Mr. Jason Nixon, MLA, added under *New Business* - Item 10.7
 - Councillor Thompson added a verbal report to Council, added as addition under *Council Reports* - Item 12.2
 - Councillor Funke added an In-Camera Item – Labour **CARRIED**

ADOPTION OF MINUTES


Mayor Leslie commented about Motion **252/16** - should not state staff name due to FOIP. Corrected wording should state: "*Councillor Funke moved that the Town of Sundre Council reclassify position title Operations Assistant and Safety Coordinator to Executive Assistant to Director of Planning and Operational Services, effective September 1, 2016.*"

255/16 Councillor Funke moved that the Town of Sundre Council adopt the Regular Council Meeting Minutes of August 29, 2016 as amended. **CARRIED**

PUBLIC ADDRESS

Mr. Dave Lewis, President of Foothills Terrace Condominiums presented Council with a handout, of which he read aloud. Residents are concerned about the state of the back alley between 2nd and 3rd Street. According to Mr. Lewis, the alley is heavily used by local businesses and residents. He said this is causing traffic concerns, and there is a continual dust problem. Further he stated the infrastructure is in very poor shape. He asked Council for assistance to rectify the problem. Mr. Lewis mentioned that a letter of complaint was delivered to the Town Office on May 9, 2016, outlining these concerns.

Mayor Leslie accepted Mr. Lewis' presentation and apologized to Mr. Lewis and said he wasn't sure what happened to their May 9, 2016 complaint letter and he will look into this.



Initials

Regular Council Minutes – September 12, 2016

Councillor Thompson stated that the alley, in the current state, is dangerous and that there is also a problem with potholes. He wants to see regular grading completed in order to properly maintain the alley.

Mr. Lewis requested a meeting with Council to discuss the issues he's raised.

256/16 Councillor McFadden moved that the Town of Sundre Council accept Mr. Lewis' presentation, and his supporting documentation. **CARRIED**

PRESENTATIONS

PUBLIC HEARINGS

BYLAWS

ADMINISTRATION REPORTS

Update on Capital and Operational Budget Timelines

257/16 Councillor Funke moved that the Town of Sundre Council accept as information, the Update on Capital and Operational Budget Timelines. **CARRIED**

Report on 2016 Tax Collection

258/16 Councillor Blatchford moved that the Town of Sundre Council accept as information, the Report on 2016 Tax Collection. **CARRIED**

UNFINISHED BUSINESS

RFD Mountain View Seniors Tax Appeal

259/16 Mayor Leslie moved that the Town of Sundre Council direct Administration to approach Brownlee for direction with respect to defeated Motion 247/16 on August 29, 2016. **CARRIED**

260/16 Mayor Leslie moved that the Town of Sundre Council direct Administration to hold discussions with Mountain View Seniors' Housing on the appropriate use of a one-time grant of \$10,000. **CARRIED**

Mayor Leslie called a recess taken at 7:39 p.m. and reconvened at 7:45 p.m.

RFD Town of Sundre Meeting Calendar Options

Council directed Administration to alter calendar "C" as per their discussions and bring it back for further review and approval to a future Council Meeting.

Mountain View County Draft Letter of Response

General discussion regarding the draft letter created by Mayor Leslie to the County in response to their letters to the Town earlier this year. Council directed Administration to finalize the letter.

NEW BUSINESS

RFD Proposed Upper Red Deer River Hazard Study



Initials

261/16 Councillor Thompson moved that the Town of Sundre Council support the Ministry of Environment and Parks to submit an application to the National Disaster Mitigation Program (NDMP) for the Upper Red Deer River Hazard Study. **CARRIED**

RFD Jodi Orr to become new Library Treasurer – Sundre Municipal Library

262/16 Councillor Funke moved that the Town of Sundre Council approve Ms. Jodi Orr becoming new Library Treasurer - Sundre Municipal Library. **CARRIED**

Discuss any Further Revisions Required to Council Procedures Bylaw 08.16

- The Council Procedures Bylaw is out of date - this is Council's job to update but they need time to go through the Bylaw thoroughly.
- There should be a committee of at least two members of council, Mayor Leslie wants to be a part of this Ad Hoc Committee to review and revamp the entire document, as per the MGA requirements.

Discuss Council Education and Training for 2017/2018 Legislative Operating Budget

- CAO presented Council with 2015/2016 spreadsheet showing conferences that Council members have attended and asked for direction from Council with respect to what Council wants to see offered for 2017 and 2018 in the way of training and education for Councillors.
- Councillor Funke mentioned there are also online courses available.
- Mayor Leslie stated that the AUMA Conference should be attended by all Council, Administration and Finance. A mini retreat should be incorporated around that time. Should be one main retreat per year, a second retreat should be in a local location. Budget should be set aside for each Councillor to decide what their training interests are.
- Federation of Canadian Municipalities Conference – not relevant to this Council at all.
- Alberta Association of Municipal Districts and Counties (AAMDC) – Fall conference, two or three should attend from Council as well as Administration.
Should be Budget lines for council to make a decision to send someone to a conference in 2018.
- ARPA – Councillor Isaac stated that he found the conference helpful but wants to make sure that what information he gets from the conference/meeting be shared with Administration. Interim CAO suggested this information could be given at a Council Workshop.
- Councillor Funke asked Director of Finance whether funds are available for training now. Director of Finance replied that funds are only available to cover the cost for a retreat, and that 5,000 is available.
- Councillor Thompson stated that it is not cost effective to have a retreat given the current economy.

Discuss Change of Council Meeting Times

Change of Regular Council Meeting – Oct 3, 2016

263/16 Mayor Leslie moved that the Town of Sundre Council change the October 3, 2016 Council Meeting start time to 4:00 p.m. **CARRIED**

Discuss Council Committees – Existing and Proposed

- Ad Hoc Committee to review existing and proposed Council committees.
- Councillor Thompson mentioned that Sundre Senior's Housing and Care Committee has decided to dissolve. Councillor Thompson requested that a letter to current and past members of this Committee be sent, expressing thanks and appreciation.

264/16 Councillor Thompson moved that the Town of Sundre Council direct Administration to draft a letter of appreciation to the present and past members of the Sundre Seniors Housing Care Committee.

CARRIED



Initials

Draft Letter to Jason Nixon, MLA

Mayor Leslie presented a draft letter to Jason Nixon to thank him for his support and work with the Hospital Futures Committee.

Mayor Leslie to write a letter of thanks to Minister of Health, Sarah Hoffman, with a copy to Deputy Minister of Health, Dr. Carl Amrhein, and to Dr. Verna Yiu, CEO of Alberta Health Services.

COUNCIL REPORTS

Report from Councillor Funke

Council received a written report outlining Councillor Funke’s activities for the months of July and August 2016.

Councillor Thompson provided a verbal report regarding Foothills Terrace Condominium Presentation. Council directed Administration to look into the safety issues with regard to the area around the daycare, to look at limiting speed, limit parking, adding potential crosswalks.

CORRESPONDENCE

Email from Red Deer River Municipal Users Group (RDRMU) Draft Letter

Council directed Administration to draft letter to Shannon Phillips, Minister of Environment and Parks regarding the 1986 letter that states the government agrees to cover all the costs.

Discuss Feedback Request – from MLA – Bill 21

Received correspondence for information

NOTICE OF MOTION

IN-CAMERA

265/16 Councillor Funke moved that the Town of Sundre Council move to extend Council Meeting time to go past 10:00 p.m. **CARRIED**

266/16 Councillor Isaac moved that the Town of Sundre Council move to In-camera at 9:50 p.m. **CARRIED**

Labour: as per Freedom of Information and Protection of Privacy Act Part 1, Division 2, Section 19.

267/16 Councillor Isaac moved that the Town of Sundre Council come out of In-camera at 10:15 p.m. **CARRIED**

ADJOURNMENT

268/16 Councillor McFadden moved that the Town of Sundre Council adjourn the meeting at 10:16 p.m. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer

