

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, APRIL 15, 2013, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT:

Mayor Annette Clews, Councillors Myron Thompson, Pat Toone, Paul Isaac, Tony Jordan, Chris Vardas and Cheri Funke

STAFF:

Dean Pickering, Chief Administrative Officer
Ron Baker, Director of Operations
Wanda Watson-Neufeld, Director of Corporate Services
Erin O'Neill, Planning and Development
Jacci Hager, Manager, Parks and Recreation
Linda Wallace, Economic Development Officer
Anne-Marie Wolfe, Legislative Assistant

CALL TO ORDER:

Mayor Annette Clews called the meeting to order at 6:00 p.m. with a moment of reflection.

AGENDA APPROVAL:

116/13 Councillor Paul Isaac moved that the Town of Sundre Council adopt the agenda as amended to include two In Camera items for Personnel numbered 13.6 and 13.7; and to reflect the movement of item 4.1 Rodeo Association Regarding Road Closure to 8.1 Presentations; and the relocation of Agenda Items 13.2 to 13.5 to New Business Items 11.4 to 11.7. **CARRIED**

MINUTES:

Monday, April 2, 2013 Regular Council Meeting Minutes

117/13 Councillor Myron Thompson moved that the Town of Sundre Council approve the minutes of the April 2, 2013 Regular Council Meeting as presented. **CARRIED**

FINANCE:

Audited Financial Statement Presentation

Price-Waterhouse-Cooper representative(s), Jill Adduono, CA, and Laura Daniels, Partner, presented Council with the Audited Financial Statements.

118/13 ***Councillor Cheri Funke moved to go In Camera at 6:20 pm. CARRIED***

119/13 ***Councillor Paul Isaac moved to come out of In Camera at 6:50 pm. CARRIED***

120/13 Councillor Chris Vardas moved that the Town of Sundre Council approve the Audited Financial Statement as presented. **CARRIED**

ADD file

Spring Budget Adjustment

Wanda Watson-Neufeld, Director of Corporate Services, presented the Spring Budget Adjustment to Mayor and Council.

- 121/13** Councillor Myron Thompson moved to receive the Spring Budget Adjustments as presented.
CARRIED

COUNCIL REPORTS:

Mayor Annette Clews requested that someone attend “Cure for Kids” Radiothon in her stead as she has a prior commitment. Please be in touch with Anne-Marie Wolfe, Legislative Assistant, if you are able to attend. As well, the Infracycle Webinar will be coming up, please forward any questions to Anne-Marie or Mayor Clews.

PUBLIC HEARINGS:**RV-1 District Public Hearing**

Erin O’Neill, Planning and Development, spoke to two main concerns regarding the storage of RVs in the park; it is not meant to be a storage facility and it is very congested and the other was to incorporate modern set backs in order to accommodate the bigger RV models available now. There will be a need to get a development permit for a second RV on site – as long as set backs are maintained. Planning has no other way to regulate this bylaw.

Mayor Annette Clews opened the floor for the RV-1 District Public Hearing.

John Poirier, President of the Condominium Association and the sole representative, would like to let the Town of Sundre Council know that the Association members disagree totally with the assessment of Planning and Development. There has never been any problem in the last twenty years that people have been doing this (storing a second RV on their property). People don’t understand why this is now a problem. There are RVs in laneways, and alleyways around town and there is no problem, however, it is a problem in the RV Park but not in Town?

Mayor Clews declared the Public Hearing closed.

PRESENTATIONS:

Mr. Jim Bowhay, is representing the Rodeo Association, Ag Society and the 4-H Club, as well as other community groups, regarding the “Road” Closure. He is the representative of “The Community”.

Regarding the potential “road” closure. There is a need for the “road” to exist. We believe there is a way to make this challenge into an opportunity. There is a lot of traffic, motorized and foot traffic that might be effected by a drastic incident. There are a great many facilities in the area and a lot of people that use the area on a daily basis. There can be over 10,000 people on one Rodeo weekend. Not to mention the amount of people at events and facilities like SPOG Neighbour’s Day, patrons at the Aquatic Centre, the Curling Rink, etc. It is great to have that second thoroughfare for access around an area that can get very congested during events. There are liability issues regarding this “road” which are understandable. A one-way road that would stay open year-round would be a benefit to all. There would be a recreational benefit. This one-

way gravel access could be kept open at a minimal expense to the Town. The alternate route is needed and wanted by EMS, Fire and RCMP.

The Community is well aware of the potential in both the pros and cons to this road closure. The Community wanted to have it on record that they would like this “road” to remain accessible and not closed off.

Mayor Clews acknowledged the presentation and remarked that she and Mr. Nichol, a community representative, had approached Chinook’s Edge School Division, who owns the land and the “road”, and had a meeting with their representative regarding these same concerns last year.

BYLAWS:

Tax Rate Bylaw – First Reading

Wanda Watson-Neufeld, Director of Corporate Services, discussed the Tax Rate Bylaw with the Mayor and Council Members.

122/13 Councillor Myron Thompson moved that the Town of Sundre Council give first reading to the Tax Rate Bylaw No. 03.13. **CARRIED**

RV-1 District – Second and Third Reading

Erin O’Neill, Planning and Development, discussed the RV-1 District amendment with Council.

123/13 Councillor Pat Toone moved that the Town of Sundre Council give second reading to Bylaw No. 02.13, being a Land Use Bylaw amendment for the Recreation Vehicle (RV-1) District. **CARRIED**

124/13 Councillor Chris Vardas moved that the Town of Sundre Council give third reading to Bylaw No. 02.13, being a Land Use Bylaw amendment for the Recreation Vehicle (RV-1) District. **CARRIED**

FortisAlberta – Renewal of the Electric Distribution System Franchise Agreement Bylaw 05.13

Dean Pickering, CAO, discussed the renewal of the electric distribution system franchise agreement bylaw 05.13 with the Mayor and Council.

125/13 Councillor Myron Thompson moved that the Town of Sundre Council give first reading to Bylaw Number 05.13, the Renewal of the Electric Distribution System Franchise Agreement between the Town of Sundre and FortisAlberta. **CARRIED**

126/13 Councilor Tony Jordan moved that the Town of Sundre Council give second reading to Bylaw Number 05.13, the Renewal of the Electric Distribution System Franchise Agreement between the Town of Sundre and FortisAlberta. **CARRIED**

127/13 Councillor Chris Vardas moved that the Town of Sundre Council request for presentation of third reading for Bylaw Number 05.13, the Renewal of the Electric Distribution System Franchise Agreement between the Town of Sundre and FortisAlberta. **CARRIED UNANIMOUSLY**

128/13 Councillor Cheri Funke moved that the Town of Sundre Council give third reading for Bylaw Number 05.13, the Renewal of the Electric Distribution System Franchise Agreement between the Town of Sundre and FortisAlberta. **CARRIED UNANIMOUSLY**

Mayor Annette Clews called a recess at 7:25 pm.

Mayor Annette Clews reconvened the meeting at 7:34 pm.

Mayor Annette Clews turned the meeting over to Deputy Mayor, Tony Jordan, due to illness.

NEW BUSINESS:

Corridor Enhancement Plan Project - Award

Linda Wallace, Economic Development Officer, presented the proposals for the Corridor Enhancement Plan Project to Council.

129/13 Councillor Cheri Funke moved that the Town of Sundre Council awards the Corridor Enhancement Plan project to Genivar Inc., in the amount of \$38,928.00 plus the cost of printing and advertising relating to public communication, as well as rental, food and beverage, and other miscellaneous costs relating to public engagement sessions. **CARRIED**

130/13 Councillor Cheri Funke moved that the Town of Sundre Council authorizes Administration to proceed with such value-added work as is deemed desirable for the Town (should they wish to request any additional value-added work during this project, and should money still be available within the Economic Development Planning and Projects overall budget of \$50,000), provided no such additional costs exceed the overall budget of \$50,000. **CARRIED**

Riverside RV Request to Refund Land Use Bylaw Amendment Application Fee

Erin O'Neill, Planning and Development, presented the Riverside RV request for refund and the implications the refund will have on the Town.

131/13 Councillor Cheri Funke moved that the Town of Sundre Council does not provide a refund as the application fee was approved as part of our Planning and Development Fee Structure and furthermore, the mailing and advertising costs for this amendment exceed the application fee. **DEFEATED**

132/13 Councillor Paul Isaac moved that the Town of Sundre Council provide a 50% refund of the \$1500 application fee back to Riverside RV Condominium Association. **CARRIED**

SEDIF Committee Member Appointment

Linda Wallace, Economic Development Officer, spoke to Council about the SEDIF Committee Member Appointments.

133/13 Councillor Chris Vardas moved that the Town of Sundre Council appoint Wendy Morton, Roy Cummings, David Todd and Velma Vincent to the Sundre Economic Development Initiatives Fund Evaluation Committee, with thanks for their contributions. **CARRIED**

CORRESPONDENCE:

PRL Strategic Plan 2013 - 2015

Dean Pickering, CAO, presented the PRL Strategic Plan 2013 – 2015. Councillor Pat Toone also spoke to the Strategic Plan.

134/13 Councillor Pat Toone moved that the Town of Sundre Council accept all correspondence as presented. **CARRIED**

CHIEF ADMINISTRATIVE OFFICER REPORT:**Planning and Development March Report**

Erin O'Neill, Planning and Development, presented Council with the March 2013 report.

135/13 Councillor Chris Vardas moved the Town of Sundre Council receive the reports as presented. **CARRIED**

136/13 *Councillor Cheri Funke moved to go In Camera at 8:10 pm. **CARRIED***

137/13 *Councillor Paul Isaac moved to come out of In Camera at 9:30 pm. **CARRIED***

Fire Department Long Service Awards

Marty Butts, Fire Chief, spoke to the Mayor and Council about the Long Service Awards for the Fire Department.

138/13 Councillor Pat Toone moved that the Town of Sundre Council move the Long Service Awards to the Ad Hoc Policy Committee for review. **CARRIED**

Fire Department Credit Card Policy

Marty Butts, Fire Chief, spoke to the Mayor and Council about a change to the current credit card policy so that the Fire Department can maintain access to their credit card after regular office hours.

139/13 Councillor Myron Thompson moved that the Town of Sundre Council amend the Credit Card Policy so that the Fire Department Credit Card should be held in a safe at the Fire Hall, accessible only to the Fire Chief and Fire Assistant. **CARRIED**

Fire Assistant Rate of Pay

Marty Butts, Fire Chief, discussed the Fire Assistant Rate of Pay with the Council Members.

This decision was stayed. This will be negotiated between the Town of Sundre and the Fire Assistant candidate during the interview process.

Fire Department – Vehicle Extrication Challenge - Hosting

Marty Butts, Fire Chief, proposed to bring the Vehicle Extraction Challenge to Sundre and spoke to Mayor and Council about the logistics of the event.

140/13 Councillor Myron Thompson moved the Town of Sundre Council approve, in principal, the Sundre Fire Department hosting the TERC Vehicle Extrication Challenge for September 2013 with exact date and costs to be determined and discussed at Council on May 6, 2013. **CARRIED**

ADJOURNMENT:

141/13 Councillor Paul Isaac moved to adjourn the meeting at 9:50 p.m. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer