

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD TUESDAY, FEBRUARY 19, 2013, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT:**

Mayor Annette Clews, Councillors Myron Thompson, Pat Toone, Paul Isaac, Cheri Funke and Chris Vardas

**ABSENT:**

Councillor Tony Jordan  
Dean Pickering, Chief Administrative Officer

**STAFF:**

Erin O'Neill, Interim CAO, Manager of Planning and Development  
Ron Baker, Director of Operations  
Linda Wallace, Economic Development Officer  
Jacci Hager, Manager of Legislative and Community Services  
Kevin Heerema, Protective Services  
Anne-Marie Wolfe, Legislative Assistant

**CALL TO ORDER:**

Mayor Annette Clews called the meeting to order at 6:00 p.m. with a moment of reflection.

**AGENDA APPROVAL:**

**62/13** Councillor Chris Vardas moved that the Town of Sundre Council adopt the agenda as amended with the addition of items: 12.4 "2013 Community Symposium - Building Stronger Communities", 10.3 Doctor's Retention and 14.1 In Camera Personnel and Legal. **CARRIED**

**MINUTES:**

**Monday, February 4, 2013 Regular Council Meeting Minutes**

**63/13** Councillor Myron Thompson moved that the Town of Sundre Council approve the minutes of the February 4, 2013 Regular Council Meeting as presented. **CARRIED**

**BYLAWS:**

**Bylaw 01.13 – "Cat Control Bylaw"**

Kevin Heerema, Protective Services, discussed with Council the amendments brought forward from the February 11, 2013, Governance Committee meeting and presented the amended Cat Control Bylaw for first reading.

**64/13** Councillor Paul Isaac moved that the Town of Sundre Council give first reading to Bylaw 01.13 "The Cat Control Bylaw". **CARRIED**

**UNFINISHED BUSINESS:****SMHA Provincials Request**

Jacci Hager, Manager, Parks and Recreation, discussed with Council in further detail the request made by the Sundre Minor Hockey Association for the Provincials coming up in March 2013.

- 65/13** Councillor Pat Toone moved that the Town of Sundre Council approve the allocation of \$3,000 from the Community Services Unnamed Reserves to accommodate the SMHA. **CARRIED**

**Sundre Economic Development Initiative Fund (SEDIF) – Implementation 2013**

Linda Wallace, Economic Development Officer, discussed the SEDIF implementation.

*Councillor Chris Vardas left the meeting at 6:26 pm.*

*Councillor Chris Vardas rejoined the meeting at 6:27 pm.*

*Councillor Paul Isaac left the meeting at 6:30 pm.*

- 66/13** Councillor Myron Thompson moved that the Town of Sundre Council amends Motion #45/13, made at the Regular Council Meeting of February 4, 2013, establishing the assembling of the Sundre Economic Development Initiative Fund Evaluation Committee with 5 members; 1 councillor and 4 public members with the Economic Development Officer operating as a non-voting resource to the committee. **CARRIED**

*Councillor Paul Isaac rejoined the meeting at 6:32 pm.*

- 67/13** Councillor Cheri Funke moved that the Town of Sundre Council appoint Councillor Chris Vardas as its representative on the SEDIF Evaluation Committee. **CARRIED**

**Doctor's Retention**

Councillor Chris Vardas spoke to council regarding the Doctor's Retention funds and the forwarding of funds to the committee in order to assist the incoming doctors in finding accommodations.

Erin O'Neill, Interim CAO, will speak to Tony Martens, MVC CAO, regarding the forwarding of funds and she will request that a member of the Doctor Retention Committee attend at Council on March 4, 2013.

**NEW BUSINESS:****Master Recreation Plan Contract Award**

Jacci Hager, Manager, Parks and Recreation, addressed council regarding the Master Recreation Plan Contract Award.

- 68/13** Councillor Chris Vardas moved that the Town of Sundre Council award the contract for the development of the Master Recreation Plan to RC Strategies in the amount of \$48,953. **CARRIED**
- 69/13** Councillor Chris Vardas moved that the Town of Sundre Council approve use of up to \$70,000 for the completion of the Master Recreation Plan as identified in the 2013 Capital Budget. **CARRIED**

**Arena User Fees**

Jacci Hager, Manager, Parks and Recreation, spoke to Council about the Arena User Fees.

- 70/13** Councillor Chris Vardas moved that the Town of Sundre Council approve the increase of the Arena User Fees for Youth (Local and Non-Local) and Adult (Local and Non-Local) by \$5.00/hour beginning January 1, 2014. **CARRIED**

**Corporate Credit Card Policy C-041**

Erin O'Neill, Interim CAO, discussed with Council the Corporate Credit Card Policy.

- 71/13** Councillor Chris Vardas moved that the Town of Sundre Council approve the Corporate Credit Card Policy C-041 as presented. **CARRIED**

**Fuel Card Policy C-042**

Ron Baker, Director of Operations, discussed the Fuel Card Policy C-042 with Council.

- 72/13** Councillor Myron Thompson moved that the Town of Sundre Council adopt Policy No. C-042 to govern the use of Fuel Cards by Town of Sundre employees and the Sundre Fire Department. **CARRIED**

**Re-Purpose of Old Town Signs**

Linda Wallace, Economic Development Officer, discussed the repurposing of the old signs rather than the destruction of the signs.

- 73/13** Councillor Myron Thompson moved that the Town of Sundre Council support the re-purposing of the old east town entrance sign and old west town entrance sign (if salvageable) for use as directional and "lure" signage for the Museum and World of Wildlife Centre and that any proposal must come back to Council for final approval. **CARRIED**

**Policy on CPIC**

Kevin Heerema, Protective Services, further discussed with Council the CPIC (Canadian Police Information Centre).

- 74/13** Councillor Myron Thompson moved that the Town of Sundre Council adopt the CPIC Policy Manual as Policy for CPIC access by the town's Peace Officer(s). **CARRIED**

**Age Friendly Information Workshop**

Erin O'Neill, Interim CAO, discussed the details of the Age Friendly Information Workshop.

- 75/13** Councillor Pat Toone moved that the Town of Sundre Council extend an invitation to attend the Age-Friendly Information Workshop to the Chamber of Commerce and the Senior's Housing and Care Committee and that the Town of Sundre cover any registration fees from the Council Training Budget. **CARRIED**

***Mayor Annette Clews called a recess at 7:19 p.m.***

***Mayor Annette Clews called the meeting back to order at 7:24 p.m.***

*RHP.  
etc*

**2013 Mountain View Seniors Housing (MVSH) Project**

Erin O'Neill, Interim CAO, discussed the details of the 2013 Mountain View Seniors Housing Project with Council explaining that the other towns and County had not supported Motion # 2 and providing additional information from the MGA regarding Debt Limit and Council Responsibility as follows:

***"Debt limit***

**268** *No municipality may lend money or guarantee the repayment of a loan referred to in section 264 if making the loan or guarantee will cause the municipality to exceed its debt limit, unless the loan or guarantee is approved by the Minister."*

***"Civil liability of councillors***

**275(1)** *When a municipality makes a borrowing, loan or guarantees the repayment of a loan that causes the municipality to exceed its debt limit, a councillor who voted for the bylaw authorizing the borrowing, loan or guarantee is liable to the municipality for the amount borrowed, loaned or guaranteed, unless the borrowing, loan or guarantee has been approved by the Minister."*

**76/13** 1. LAND PURCHASE AND LONG TERM LAND LEASE

Councillor Chris Vardas moved that the Town of Sundre Council to provide support for securing 11 acres of land, through acquisition or a public private partnership, to be leased back to Mountain View Seniors Housing (MVSH) for the proposed seniors building project to be built in Sundre, as part of the grant application. **CARRIED**

***Councillor Paul Isaac left the meeting at 7:22pm***

**77/13** 2. SUPPORT FOR MVSH RISK - OPERATING AND CAPITAL

Councillor Chris Vardas moved that the Town of Sundre agree to provide financial support as a member of MVSH for any future operating deficit and debt servicing resulting from the construction of new units in the Town of Sundre. **CARRIED**

**CORRESPONDENCE:**

**GIS Orthophotography Grant Approval**

**Stakeholder Meeting with Linear Property Assessment**

**Letter Regarding New Arena Reserve**

***Councillor Paul Isaac returned to the meeting at 7:25pm.***

**78/13** Councillor Chris Vardas moved that the Town of Sundre Council accept all correspondence as presented. **CARRIED**

**CHIEF ADMINISTRATIVE OFFICER REPORT:**

**Disabled Parking Lots Centre Street RTC**

Ron Baker, Director of Operations, presented his report to Council regarding the disabled parking lots on Centre Street.

**Planning and Development Report – January 2013**

Erin O’Neill, Planning and Development, presented her report to Council for January 2013.

**79/13** Councillor Paul Isaac moved that the Town of Sundre Council receive the above reports for information as presented. **CARRIED**

**80/13** ***Councillor Myron Thompson moved to go In Camera at 7:41 pm. CARRIED***

**81/13** ***Councillor Cheri Funke moved to come out of In Camera at 8:55 pm. CARRIED***

**ADJOURNMENT:**

**82/13** Councillor Paul Isaac moved to adjourn the meeting at 8:55 p.m. **CARRIED**

  
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Mayor

I hereby certify these minutes are correct.

  
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Chief Administrative Officer