

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, FEBRUARY 4, 2013, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT:**

Mayor Annette Clews, Councillors Myron Thompson, Pat Toone, Tony Jordan, Cheri Funke, and Chris Vardas

**ABSENT:**

Councillor Paul Isaac

**STAFF:**

Dean Pickering, Chief Administrative Officer  
Erin O'Neill, Manager of Planning and Development  
Jacci Hager, Manager of Legislative and Community Services  
Ron Baker, Director of Operations  
Linda Wallace, Economic Development Officer  
Anne-Marie Wolfe, Legislative Assistant

**CALL TO ORDER:**

Mayor Annette Clews called the meeting to order at 6:00 p.m. with a moment of reflection.

**AGENDA APPROVAL:**

**41/13** Councillor Chris Vardas moved that the Town of Sundre Council adopt the agenda as amended with the addition of two items: 14.1 In Camera Personnel and the movement of item 10.2 Senior's Housing Update to 14.2 In Camera Land. **CARRIED**

**MINUTES:**

**Monday, January 21, 2013 Regular Council Meeting Minutes**

**42/13** Councillor Tony Jordan moved that the Town of Sundre Council approve the minutes of the January 21, 2013 Regular Council Meeting as amended to reflect the correction of spelling of "Councillor" and a correction from the wrong Councillor named making the rescinded motion before motion 29/13 to be changed to the correct Councillor, Pat Toone. **CARRIED**

**FINANCE:**

**Grader Roads Reserve Transfer**

Ron Baker, Director of Operations, discussed with Council the allocation of the funds from the Roads Reserve in 2012 to cover the cost of leasing the 2009 Volvo G930 grader in 2012.

**43/13** Councillor Myron Thompson moved that the Town of Sundre Council approve to allocate the funds to a maximum of \$34,036.47 from the Roads Reserve in 2012 to cover the cost of leasing the Volvo G930 grader in 2012. **CARRIED**

**COUNCIL REPORTS:**

Mayor Annette Clews presented her Report to Council for January 2013 and included a verbal overview of the GAPP meeting that took place on January 29, 2013.

**PRESENTATIONS:****SMHA Hosting Provincials**

Dallas Rosevear, a representative of the SMHA, presented the SMHA's ideas for the upcoming Provincials to be held here in Sundre in March 2013 and what the event may look like. They would like to offer the Town the opportunity to purchase a corporate sponsorship.

**Sundre Chamber of Commerce**

Sherry Tytkanych, President, Sundre Chamber of Commerce, and Heidi Overguard, Secretary, discussed the Chamber's contract with the Town of Sundre and requested that the balance be paid immediately due to some unforeseen financial difficulty.

**UNFINISHED BUSINESS:****Sundre Economic Development Initiative Fund (SEDIF) – Implementation 2013**

Linda Wallace, Economic Development Officer, discussed the SEDIF implementation.

- 44/13** Councillor Chris Vardas moved that the Town of Sundre Council adopt the implementation parameters for the Sundre Economic Development Initiative Fund in 2013 as outlined in Option A as presented. **CARRIED**
- 45/13** Councillor Cheri Funke moved that the Town of Sundre Council establish a SEDIF Evaluation Committee consisting of one member of Council, one member from the former Economic Development Committee, and the Economic Development Officer. **CARRIED**

**NEW BUSINESS:****2012 Gas Surplus**

Ron Baker, Director of Operations, addressed Council regarding the 2012 Gas Surplus.

- 46/13** Councillor Myron Thompson moved that the Town of Sundre Council approve the allocation of any 2012 gas surplus above the 2012 budgeted surplus to Gas Reserves and be allocated to the Gas Pipe Change-out project. **CARRIED**

**2013 Project – Upgrade Wastewater line to South West**

Ron Baker, Director of Operations, discussed the 2013 Project to upgrade the wastewater line to the South West of Town.

- 47/13** Councillor Pat Toone moved that the Town of Sundre Council approve the 2012 expenditure of \$14,250.06 for the 2013 approved Capital Project to upgrade the wastewater line from Bearberry Creek to Greenwood Park with funds being allocated from the Municipal Suitability Initiative Capital grant. **CARRIED**

**Planning and Development Reserve Transfer**

Erin O'Neill, Planning and Development, discussed with Council the transfer of funds to General Reserve - Development Planning from the 2012 Development budget surpluses.

- 48/13** Councillor Myron Thompson moved that the Town of Sundre Council allot up to a maximum of \$32,893 to General Reserve – Development Planning from 2012 Development budget surpluses.  
**CARRIED**

- 49/13** Councillor Myron Thompson moved that the Town of Sundre Council remove \$10,000 from 2013 General Reserve additions related to Development Planning. **CARRIED**

**Planning and Development Enforcement Actions**

Erin O'Neill, Planning and Development, discussed the Planning and Development enforcement actions with Council.

- 50/13** Councillor Pat Toone moved that the Town of Sundre Council direct Planning and Development to continue operating on complaint basis only ensuring that all conditions of each development permits are met. **CARRIED**

**2012 Community Services Reserves Request**

Jacci Hager, Manager, Parks and Recreation, discussed the reallocation of unused 2012 Recreation and Culture funding to offset other expenses.

- 51/13** Councillor Chris Vardas moved that the Town of Sundre Council reallocate the unused 2012 Recreation and Culture funding from approved 2012 Baseball, Outdoor Rinks and Recreation Fields allocations and move any remaining amounts to the Arena to offset expenses. **CARRIED**

- 52/13** Councillor Chris Vardas moved that the Town of Sundre Council approve the following transfers to the corresponding reserves from the 2012 budget to be used as intended in 2013:

1. 2012 Sundre Community Centre – Wedding Package Booklet	\$200.00
2. 2012 Greenwood Campground – Entrance Sign	\$900.00
3. 2012 Parks – General Goods and Supplies (benches, garbage cans)	\$4,000.00
4. 2012 Community Services – Celebrations and Flags	\$2,403.33

**CARRIED****SMHA Provincials Request**

Jacci Hager, Manager, Parks and Recreation, further discussed with Council the SMHA bid submission to host the Provincial Tournament in 2013 and the participation of the residents and staff of the Town of Sundre.

- 53/13** Councillor Myron Thompson moved that the Town of Sundre Council donate \$3000 for Corporate Sponsorship for the SMHA Provincial ATOM Hockey tournament with the source of funding to be recommended by Administration for the next council meeting February 19, 2013. **TABLED**

**Sundre Chamber of Commerce Request for Pre-Payment of Fee-for-Service Contract**

Linda Wallace, Economic Development Officer, discussed the details of the request of the Sundre Chamber of Commerce members in more detail.

- 54/13** Councillor Myron Thompson moved that the Town of Sundre Council direct Administration to provide the remaining \$7,500 immediately. **CARRIED**

**CORRESPONDENCE:****2016 Alberta Winter Games****Parkland Airshed Management Zone (PAMZ)****MVRWMC Response to Recycling Depot Overload**

- 55/13** Councillor Tony Jordan moved that the Town of Sundre Council accept all correspondence as presented. **CARRIED**

*Mayor Annette Clews called a recess at 8:01 p.m.*

*Mayor Annette Clews called the meeting back to order at 8:10 p.m.*

**CHIEF ADMINISTRATIVE OFFICER REPORT:****Storm Drainage – East Side**

Ron Baker, Director of Operations, presented his report to Council regarding the East Side Storm Drainage.

- 56/13** Councillor Cheri Funke moved that we write letters to Alberta Transportation, Alberta Sustainable Resources, and Alberta Health Services in regards to the East Side Storm Drainage issue. **CARRIED**

**Community Services Update Report**

Jacci Hager, Manager, Parks and Recreation, presented the Community Services Update Report to Council as information.

**Call to Action Committee**

Jacci Hager, Manager, Parks and Recreation, presented the Call to Action Committee Summary to Council as information. Mayor Annette Clews asked that any Councillors interested in attending the February 27, 2013 Call-to-Action please be in contact with Anne-Marie Wolfe, Legislative Assistant, so we can forward numbers to Marita Stermann at Greenwood Neighbourhood Place.

- 57/13** Councillor Cheri Funke moved that the Town of Sundre Council receive the above reports for information as presented. **CARRIED**

- 58/13** Councillor Chris Vardas moved to go In Camera at 8:35 p.m. **CARRIED**

- 59/13** Councillor Tony Jordan moved to come out of In Camera at 10:05 p.m. **CARRIED**

*RID JAC*

**60/13** Councillor Tony Jordan moved the Town of Sundre Council pay the Fire Department bills for the Fire Department Years of Service awards for the Fire Chief. **CARRIED**

**ADJOURNMENT:**

**61/13** Councillor Tony Jordan moved to adjourn the meeting at 10:10 p.m. **CARRIED**

  
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Mayor

I hereby certify these minutes are correct.

  
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Chief Administrative Officer

## **Council Report January 2013**

### **Mayor Annette Clews**

- ❖ *January 2&3- 3hrs per day- policy review and matrix organization (office 6hrs)*
- ❖ *January 7/13- 6pm- Council (3hrs. in office/4hrs. council meeting= 7hrs.)*
- ❖ *January 8/13-10:30am- CAO- met to discuss agenda items and review initiatives over hiatus. (1 1/2hrs CA/3hrs. home internet reading-river study reports= 4 1/2hrs)*
- ❖ *January 8/13- 12pm- lunch and workshop with Departments, CAO and BSEI to review and formulate options to present to council on East side service cost share to county (2hrs.)*
- ❖ *January 9/13- 7pm- Policy ad hoc committee- reviewed and made changes to some policies, looked at reformatting. (2hr. meeting/3hr internet research on river= 5 hr)*
- ❖ *January 10/13-5:30pm- Budget open house (1 1/2hrs.)*
- ❖ *January 14/13- 6pm- Governance*
- ❖ *January 15/13- 9am- MAP- presentation from Mr. Ingerveld- ABH advisory council. Talked about the proposed primary care clinic in Sundre and how Olds doctor is working with Sundre doctor, he expressed what a great asset this clinic would be for the entire region and hopes to see it move forward. Asked Mr. Ingerveld to look into MAP area of concerns around EMS and response times- our costs for providing first responders. Will have a workshop in February on the MAP priorities. Much discussion on the governance of commissions. Discussion on the proposed Sundre Seniors project by MVSH will be having an all councils meeting asp to ensure grant application timelines. (3hrs+1hr drive = 4hrs)*
- ❖ *January 16/13- Cooking with Kindness (1hr/2hrs office on e-mail/2hrs reading documents for RRMUG= 5hrs)*
- ❖ *January 17/12- 9am- RRMUG- Drumheller-Red Deer River Hazards adhoc committee- this meeting was focused on Priority #1- Flood mitigation- reviewed the studies and reports I have found to date, committee agrees these are old (2006 and prior), however there are still many relevant aspects. Our next steps are to meet first with central zone representative and get input on what the province is doing, then meet with Minister McQueen. Board meeting 1pm- Main topic was a presentation from Sundre Forest Products – The activities in area, impact and process of harvesting and replanting of trees, set backs from the river to protect riparian areas, and update on effects of mountain pine beetle on the national forest industry. (6hr+5hrs drive = 11hrs)*

- ❖ *January 17/13- 5pm- MVSH- Didsbury- Finance followed by Board meeting (6:30pm) – Given update on Olds project, all sub trades have been paid, no more leans against building, were given update on municipalities response to requisition concerns, the board is listening and although the board committed to past boards promise on no increase, and reach \$0 requisition, the finance committee and board are working with Sam to see if this possible, 2013 budget includes a lot of efficiencies implemented. The board will be looking at suggestion of increasing by COLA to ensure the operating deficit does not continue to grow. (4hrs)*
- ❖ *January 21/13- 6pm- Council*
- ❖ *January 22/13- 9am- SE Sundre ASP- county office- reviewed changes to date, there were several questions for clarification, noted the absence of IDP and MOA referrals, will look into getting Development officer input. (3hr + 1hr drive = 4hrs)*
- ❖ *January 23/13- 10:30am- weekly CAO meeting- reviewed upcoming agendas and general conversation, as I was unavailable for our regular Tuesday/Thursday meetings due to other commitments. (1 ½ hrs meeting- 2hrs in office = 3 1/2hrs)*
- ❖ *January 2/133- 7pm- Policy committee meeting- reviewed EDO and council remuneration. (2hr.)*
- ❖ *January 24/13- 3:30pm- MVSH- conference call with deputy minister- discussion on proposed project and thoughts on reuse of existing building (1hr)*
- ❖ *January 27/13- 1pm- Volunteered at casino for MVSH foundation (6hrs)*
- ❖ *January 28/13- 6pm- MPC (1hr)*
- ❖ *January 28/13- 7pm- BSEI engineering workshop all council*
- ❖ *January 30/13--5pm MVSH- board meeting to review PowerPoint for all council on Monday (1 1/2hrs+1hr drive=2 1/2hrs).*
- ❖ *January 30/13- Policy meeting-7pm- reviewed personal policies (1 1/2hrs)*