

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE
IN THE PROVINCE OF ALBERTA HELD MONDAY, DECEMBER 2, 2013, IN THE TOWN OF SUNDRE COUNCIL
CHAMBERS**

PRESENT

Mayor Terry Leslie, Councillors Paul Isaac, Tony Jordan, Verna McFadden, Jodi Orr, Myron Thompson, and Chris Vardas

STAFF

Doug Wright, Interim Chief Administrative Officer
Wanda Watson-Neufeld, Director, Corporate Services (via Conference Call)
Erin O'Neill, Manager of Planning and Development
Kim Galloway, Economic Development Officer
Kelly Starling, Economic Development Consultant (via Skype for 'Economic Development Strategic Plan' only)

CALL TO ORDER

Mayor Terry Leslie called the meeting to order at 6:01 p.m. with a moment of reflection.

ADOPTION OF AGENDA

448/13 Councillor Chris Vardas moved that the Town of Sundre Council adopt the agenda as amended to include the addition of items 6.2 In Camera – Personnel and 7.1 Appointment of CAO. **CARRIED**

ADOPTION OF MINUTES

November 18, 2013 Regular Council Minutes

449/13 Councillor Isaac moved that the Town of Sundre Council approve the minutes of the November 18, 2013 Regular Council Meeting as presented. **CARRIED**

November 23, 2013 Budget Deliberation Meeting Minutes

450/13 Councillor Jordan moved that the Town of Sundre Council approve the minutes of the November 23, 2013 Budget Deliberation Meeting Minutes as amended in the section of RFD 1.3 Administrative Services, Overview, which states 'will attend future AUMA', and amend to state 'will attend 2014 AUMA'. **CARRIED**

November 25, 2013 Regular Council Minutes

451/13 Councillor Jordan moved that the Town of Sundre Council approve the minutes of the November 25, 2013 Regular Council Meeting as amended to include the addition under motion 446/13 of 'Carried'. **CARRIED**

FINANCE

3rd Quarter Capital and Operating Project Update

452/13 Councillor Orr moved that the Town of Sundre receive the Capital and Operating Project Update as Information. **CARRIED**

UNFINISHED BUSINESS

2014 Operating Budget – Revised

Wanda Watson-Neufeld, Director of Corporate Services, provided an updated, tentative tax increase, based on the CAO contract negotiations; at 6.35% for Residential, 4.81% for Commercial, 0% increase for Commercial Vacant for the 2014 tax year. A motion was not made. Updated numbers will be presented at December 16, 2013 Council meeting following final CAO contract negotiations and reserves discussion.

2014 Reserves

453/13 Councillor Thompson moved that Town of Sundre Council reduce the proposed reserve impacting taxes by 20%, and furthermore, Administration is to bring back recommended reductions to Council. **CARRIED**

454/13 Councillor Orr moved that Town of Sundre Council reduce the reserve impacting user fees by 1%. **DEFEATED**

2014 Capital Budget

455/13 Councillor Jordan moved that the office redevelopment project be cancelled and that the MSI funding allocated to this project be redirected to other projects as determined by Administration. **CARRIED**

Mayor Leslie called a recess at 7:58 p.m.

Mayor Leslie reconvened the meeting at 8:13 p.m.

Economic Development Strategic Plan

Kelly Starling, Economic Development Consultant, presented the Economic Development Strategic Plan via Skype.

Kim Galloway, Economic Development Officer, requested that Council accept the Economic Development Strategic Plan. Kim further explained that the Business Visitation work would be undertaken in 2014, with five business cases being completed to begin attraction in 2015. Doug Wright, Interim CAO stated that he accepted the overage of hours in Kim's time as the numbers are an estimate and it is a one year strategic plan.

456/13 Councillor Vardas moved that the Town of Sundre accept the Economic Development Strategic Plan as presented. **CARRIED**

Doug Wright, Interim CAO requested that Council discuss 'Concern over Connection Fee Bylaw' prior to moving in-camera.

Correspondence

Concern over Connection Fee Bylaw

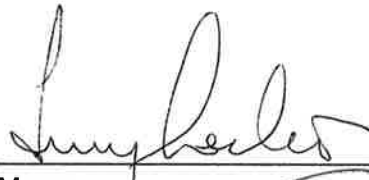
Doug Wright, Interim CAO, stated that when the Bylaw was developed it was understood that there may be anomalies and Council may need to waive the fee. In this circumstance Administration recommends that the connection fee be waived.

Councillor Vardas explained that Town of Sundre connection fee is higher as compared to other Towns. Councillor Isaac questioned whether the fee needs to be lowered or should remain as the value today. Mayor Leslie suggested that Administration might want to bring the bylaw back for Council review.

- 457/13** Councillor Vardas moved that the Town of Sundre waive the connection fee for the development along 5th Avenue S.W. for Strathmore Lake Estates Ltd. **CARRIED**
- 458/13** *Councillor Isaac moved to go In Camera at 8:47 p.m. **CARRIED***
- 459/13** *Councillor Thompson moved to come out of In Camera at 8:57 p.m. **CARRIED***
- 460/13** Councillor Thompson moved that the Town of Sundre accept the Contract for the CAO as presented. **CARRIED**
- 461/13** Councillor Orr moved that the Town of Sundre appoint Dave Dubauskas as Chief Administrative Officer as of December 9, 2013. **CARRIED**
- 462/13** Councillor Isaac moved that the Town of Sundre appoint CAO, Dave Dubauskas, in addition to Mayor Terry Leslie, Councillor Paul Isaac, and the Director of Corporate Services, Wanda Watson-Neufeld as signing authorities for the Town of Sundre. **CARRIED**

ADJOURNMENT

- 463/13** Councillor Thompson moved to adjourn the meeting at 9:05 p.m. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer

