

**MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, SEPTEMBER 16, 2013, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS**

**PRESENT:**

Mayor Annette Clews, Councillors Cheri Funke, Pat Toone, Myron Thompson, Paul Isaac, Chris Vardas and Tony Jordan

**STAFF:**

Doug Wright, Interim CAO  
Wanda Watson-Neufeld, Director of Corporate Services  
Ron Baker, Director of Operations  
Erin O'Neill, Manager, Planning and Development  
Jacci Hager, Manager, Parks and Recreation  
Kim Galloway, Economic Development  
Kelly Starling, Economic Development Contractor  
Anne-Marie Wolfe, Legislative Assistant

**CALL TO ORDER:**

Mayor Annette Clews called the meeting to order at 6:12 p.m. with a moment of reflection.

**AGENDA APPROVAL:**

**327/13** Councillor Chris Vardas moved that the Town of Sundre Council adopt the agenda as presented.  
**CARRIED**

**MINUTES:**

**Tuesday, September 3, 2013 Regular Council Meeting Minutes**  
**328/13** Councillor Cheri Funke moved that the Town of Sundre Council approve the minutes of the September 3, 2013 Regular Council Meeting as presented. **CARRIED**

**PUBLIC HEARING:**

**Municipal Development Plan**

Erin O'Neill, Planning and Development, presented the Municipal Development Plan for Public Hearing.

Mayor Annette Clews opened the floor for the public hearing.

Erin O'Neill, Manager, Planning and Development, presented the Municipal Development Plan Bylaw 08.13 to Council and answered questions and concerns from Council.

In favor – None

Opposed – None

Mayor Annette Clews declared the Public Hearing closed.

**BYLAWS:****Municipal Development Plan Bylaw 08.13**

Erin O'Neill, Manager, Planning and Development, discussed any outstanding queries and concerns with Council and presented the Municipal Development Plan Bylaw 08.13 for Council.

**329/13** Councillor Myron Thompson moved that the Town of Sundre Council read Bylaw No. 08.13, being the Municipal Development Plan, be read a second time. **CARRIED**

**330/13** Councillor Cheri Funke moved that the Town of Sundre Council read Bylaw No. 08.13, being the Municipal Development Plan, be read a third and final time. **CARRIED**

**Connection Fee Bylaw 10.13**

Doug Wright, Interim CAO, discussed the Connection Fee Bylaw 10.13 with Council.

**331/13** Councillor Pat Toone moved that the Town of Sundre Council read Connection Fee Bylaw 10.13 for a first time. **CARRIED UNANIMOUSLY**

**332/13** Councillor Chris Vardas moved that the Town of Sundre Council read Connection Fee Bylaw 10.13, for a second time. **CARRIED UNANIMOUSLY**

**333/13** Councillor Cheri Funke moved to present for third reading Bylaw No. 10.13 being a Connection Fee bylaw. **CARRIED UNANIMOUSLY**

**334/13** Councillor Cheri Funke moved that the Town of Sundre Council read Connection Fee Bylaw 10.13 for the third and final time. **CARRIED UNANIMOUSLY**

**Bylaw 04.12 – Land Use Bylaw Amendment – Block OT, Plan 5906EO**

Erin O'Neill, Manager, Planning and Development, presented Bylaw No. 04.12 to Council.

***Councillor Paul Isaac left the meeting at 6:30 pm***

**335/13** Councillor Cheri Funke moved that the Town of Sundre Council read Bylaw No. 04.12, being a Land Use Bylaw amendment for Block OT, Plan 5906EO, be read a third time. **CARRIED**

***Councillor Paul Isaac returned to the meeting at 6:32 pm***

**UNFINISHED BUSINESS:****Arena Operations**

Doug Wright, Interim CAO, spoke to Council about the Arena operations.

**336/13** Councillor Myron Thompson moved that this be referred to the Governance Meeting on November 12, 2013. **CARRIED**

**Master Recreation Plan**

Doug Wright, Interim CAO, spoke to Council about the final draft of the Master Recreation Plan.

Mike Roma, of RC Strategies, presented the final Master Recreation Plan to Council.

**Councillor Paul Isaac left the meeting at 7:10 pm.**

**Councillor Paul Isaac returned to the meeting at 7:11 pm.**

**Councillor Paul Isaac left the meeting at 7:20 pm.**

**Councillor Paul Isaac returned to the meeting at 7:29 pm.**

Councillor Paul Isaac and Councillor Myron Thompson both commended RC Strategies on the Master Recreation Plan.

Councillor Paul Isaac mentioned that these questions polled to the public have been asked a few different times in a short amount of times.

Councillor Myron Thompson mentioned that there seems to be a bit of disproportionate growth between the MDP and the MRP. And he queried why there wasn't included the Rodeo Association and the Ag Society in the MRP and why they were not utilizing the societies that we have in our community as they have more clout with the Provincial Government.

Mike Roma, RC Strategies, spoke to these concerns. RC Strategies had spoken to the Rodeo Association and they felt that this group is not under the direct control of the municipality and because they didn't know that much about the projects, they didn't pursue that line with the Rodeo Association or the Ag Society as they focused more on the tax payer and the more direct income of the municipality and other direct corporate sponsors within the municipality.

Councillor Thompson feels that the facilities should be used for the main purposes for which they were built. He would like to know how these facilities and societies can work together and use specific funding for the shared facility.

Councillor Paul Isaac wanted to know what kind of strategies could be used in order to utilize the facilities to the best it can be used.

Mike Roma, RC Strategies, felt that the facilities have to be advertised and the availability needs to be communicated more. These facilities also may have to be retrofit so more and diverse activities can use the same facilities without building new facilities and incurring higher costs.

Councillor Isaac feels that there should be more use coming out of our facilities. He feels that advertising for other user groups to use the facilities would increase the utilization and also will increase cash flow. Mr. Roma agreed.

**337/13**

Councillor Cheri Funke moved that the Town of Sundre Council adopt the Master Recreation Plan as a guideline for decision-making regarding future recreation and parks facilities and services provided by the Town of Sundre. **CARRIED**

Mayor Annette Clews spoke to the importance of our facilities being used to their best potential and would like to have brought forward a recreation board for the Sundre Community and she would like to see this discussion come forward to the Governance Meeting following the Election.

Councillor Myron Thompson also agreed with the idea of a recreation board and added that the recreation boards of the past were a very positive addition to our community.

Councillor Paul Isaac also gave some insight for more House League hockey and this may be in the works over the next five years.

**Mayor Clews called a recess at 7:55 pm.**

**Mayor Clews reconvened the meeting at 8:05 pm.**

**NEW BUSINESS:**

**Application for AMDSP Mapping System Project**

Doug Wright, Interim CAO, spoke to the application for the AMDSP Mapping System project.

- 338/13** Councillor Tony Jordan moved that the Town of Sundre Council authorize AMDSP to participate in an application for the AMDSP Mapping System project, submitted by the MD of Willow Creek under the Regional Collaboration component of the Regional Collaboration Program and that the Town of Sundre, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds. **CARRIED**

**Southern Alberta Flood Response Program Memorandum of Agreement**

Doug Wright, Interim CAO, spoke to Council regarding the Southern Alberta flood response program memorandum of agreement.

- 339/13** Councillor Paul Isaac moved that the Town of Sundre Council approve signing the Memorandum of Agreement for the Southern Alberta Flood Response Program. **CARRIED**

**Policy Review**

Councillor Tony wanted to know if there was a reason why the hazard assessment was included in the C-033 Working Alone and C-034 Prevention of Workplace Violence Policies? Administration addressed this query and clarified that it is for ease of location if and when the policy is needed in an urgent situation.

- 340/13** Councillor Tony Jordan moved that the Town of Sundre Council approve the policies: C-020, C-027, C-031, C-033, C-034, C-036, C-002A, B-012, F-004, C-003, C-004, C-008, C-009, C-010, C-011, C-012, C-013, C-014, C-016, C-017 as presented. **CARRIED**

Mayor Clews requested to postpone the In Camera item to the end of the meeting in order to maintain the flow of the meeting. All Council agreed.

**ICCI Grant**

Kelly Starling, Economic Development, presented the ICCI Grant to Council.

- 341/13** Councilor Cheri Funke moved that the Town of Sundre approves the submission of a joint grant with Mountain View County to the Industry Canada-Community Initiatives Program, for the purpose of conducting a comprehensive and strategic Business Retention, Expansion and Attraction Program, utilizing funding from the existing Economic Development Operating Budget, to be carried forward to 2014. **CARRIED**

**Correspondence**

- 342/13** Councillor Myron Thompson moved that the Town of Sundre Council accept all Correspondence as presented. **CARRIED.**

**Council Strategic Priorities**

Doug Wright, Interim CAO, discussed and requested an answer from Council regarding their strategic priorities.

- 343/13** Councillor Cheri Funke moved to that the Town of Sundre Council receive the Strategic Priorities as information and refers it to the 2014 Capital Budget workshop on 5 October 2013. **CARRIED.**

**Councillor Myron Thompson Report**

Councillor Thompson spoke to the changes that have come over at the library, the museum and with the human services programs. He would like to request a letter of support be sent to the Sundre and District Historical Society (The Museum) indicating the entire council's support of their request for funding. Councillor Thompson provided Council and the Interim CAO with copies of the Historical Society's request.

Councillor Thompson had a visit with the Sundre High School, Alberta Health Services, and Sam Smalldon, CAO of Mountain View Senior's Housing and other leaders involved with the current health care operations in Sundre. Councillor Thompson spoke to Council regarding the reimplementation of the Candy Strippers Program and GNP would like to help implement this program. September 26 at 1:00 pm at the Sundre Town Council Chamber. This is to facilitate connection of the youth of the community with the seniors of the community. This will not be a Town of Sundre project but a coordinated project made possible by Greenwood Neighbourhood Place.

Mayor Clews agreed that the letter of support should be done for the Sundre and District Museum.

Councillor Myron Thompson made a *Notice of Motion* to have a letter of support brought back to the next regular council meeting in order to have the Council discuss this item further.

- 344/13** Councillor Cheri Funke moved to go In Camera at 8:30 pm.
- 345/13** Councillor Cheri Funke moved to come out of In Camera at 9:10 pm.
- 346/13** Councillor Paul Isaac moved that the Town of Sundre Council approve sending a letter to Mountain View Senior's Housing regarding the sale of serviced lands. **CARRIED**

**ADJOURNMENT:**

**347/13** Councillor Cheri Funke moved to adjourn the meeting at 8:49 p.m. **CARRIED**

  
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Mayor

I hereby certify these minutes are correct.

  
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Chief Administrative Officer