

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA HELD MONDAY, FEBRUARY 27, 2012, IN THE TOWN OF SUNDRE COUNCIL CHAMBERS

PRESENT

Mayor Annette Clews and Councillors Paul Isaac, Tony Jordan, Myron Thompson, and Pat Toone

ABSENT

Councillor Michael Baird and Chris Vardas

STAFF

Dave Dubauskas, Acting Chief Administrative Officer
Wanda Watson-Neufeld, Director of Corporate Services
Ron Baker, Director of Operational Services
Jacci Hager, Manager of Legislative and Community Services

CALL TO ORDER

Mayor Annette Clews called the meeting to order at 6:56 p.m. with a moment of reflection.

AGENDA APPROVAL

32/12 Councillor Tony Jordan moved that Council adopt the agenda as amended to add item 11.6 – Tender Riverside Protection Project Phase 2 – Construction. **CARRIED**

MINUTES

Monday, February 6, 2012 Regular Council Minutes

33/12 Councillor Paul Isaac moved that Council approve the minutes of the February 6, 2012 Regular Council Meeting as presented. **CARRIED**

PUBLIC ADDRESS

Sundre & District Nutrition for Learning

Angela Schmmieman, Director of Sundre & District Nutrition for Learning, provided Council with information about the organization and their fundraising initiatives.

FINANCE

Cash Flow Statement

Council Summary – 4th Quarter Projections

Detailed Assessment Audit Report by Municipal Affairs

Wanda Watson-Neufeld, Director of Corporate Services, reviewed the presented financial reports with Council.

- 34/12** Councillor Tony Jordan moved that Council accept the Cash Flow Statement, Council Summary, and the Detailed Assessment Audit Report as presented. **CARRIED**

COUNCIL REPORTS

Council reviewed the Council Reports as presented for information.

BYLAWS

Solid Waste Bylaw 01.12

- 35/12** Councillor Pat Toone moved that Bylaw 01.12, being a bylaw to amend Bylaw 831 – Solid Waste Collection, Removal, and Disposal, change item 5.4 to read ‘The repair of damage or replacement of cart(s) assigned to the unit due to the theft, misuse, alterations or abuse shall be the responsibility of the owner or occupant of the eligible premises if the theft, misuse, alterations or abuse has been caused by the owner or occupant of the unit to which the cart has been assigned’ receive second reading. **CARRIED**
- 36/12** Councillor Paul Isaac moved that Bylaw 01.12, being a bylaw to amend Bylaw 831 – Solid Waste Collection, Removal, and Disposal, change item 5.4 to read ‘The repair of damage or replacement of cart(s) assigned to the unit due to the theft, misuse, alterations or abuse shall be the responsibility of the owner or occupant of the eligible premises if the theft, misuse, alterations or abuse has been caused by the owner or occupant of the unit to which the cart has been assigned’ receive third reading. **CARRIED**

UNFINISHED BUSINESS

2012 Capital Project Revenue Revisions

- 37/12** Councillor Paul Isaac moved that Council approves \$15,750 be allocated from the MSI Operating Grant to assist with the purchase of an upgraded financial system. **CARRIED**
- 38/12** Councillor Myron Thompson moved that Council approves \$33,750 be allocated from General Reserves to assist with the purchase of an upgraded financial system. **CARRIED**
- 39/12** Councillor Tony Jordan moved that Council approves \$15,750 be allocated from the MSI Capital Grant for GIS software set-up. **CARRIED**
- 40/12** Councillor Pat Toone moved that Council approves \$25,000 be allocated from the MSI Capital Grant for Office Renovation. **CARRIED**

2012 Swing for Charity Sno-Pitch Tournament

- 41/12** Councillor Paul Isaac moved that Council approve the addition of the request from Swing for Charity in Unfinished Business. **CARRIED**
- Discussion ensued regarding fees for facilities and events.
- 42/12** Councilor Paul Isaac moved that Council waive the ball diamond rental fee for the 2012 Swing for Charity Sno-Pitch Tournament. **CARRIED**

NEW BUSINESS**Sundre Skatepark Project Arena Rental Fees**

- 43/12** Councillor Myron Thompson moved that Council waive the \$157.50 rental fee for the use of the Arena for the Sundre Skatepark fundraiser dated April 14, 2012. **CARRIED**

Nutrition for Learning Arena Rental Fees

- 44/12** Councillor Paul Isaac moved that Council waive the rental fee for the use of the Arena for the Sundre & District Nutrition for Learning fundraiser dated March 31 and April 1, 2012. **CARRIED**

Assessment Services Tender

- 45/11** Councillor Tony Jordan moved that Council selects Wild Rose Assessment Services Inc. for a two-year term from April 1, 2012 – March 31, 2014 with a one-year renewal term from April 1, 2014 – March 31, 2015. **CARRIED**

Appointment of EDC Public Member

Councillor Pat Toone moved that Council appoint Mr. Chris Vardas to the Economic Development Committee for a 1-year term until the 2012 Organizational Meeting of Council.

- 46/12** Councillor Pat Toone moved to table this item until the March 19, 2012 Council Meeting. Councillor Paul Isaac seconded the motion. **CARRIED**

Sundre Chamber of Commerce Rodeo Parade

- 47/12** Councillor Paul Isaac moved that Council approve the Sundre & District Chamber of Commerce Rodeo Parade scheduled for Saturday, June 23, 2012 at 10:00 a.m. with gathering to begin at 9:00 a.m. on the Main Avenue West service road. **CARRIED**

Tender Riverside Protection Project Phase 2 – Construction

- 48/12** Councillor Pat Toone moved that Council accept the low tender of \$1,269,357.00 (GST out) from Downer Construction Ltd. for the construction of river protection structures for the Red Deer River Bank Protection Project to be paid for with the provincial grant received for this project specifically. **CARRIED**

ADJOURNMENT

- 49/12** Councillor Myron Thompson moved at 8:22 p.m. to adjourn the meeting. **CARRIED**



Mayor

I hereby certify these minutes are correct.



Chief Administrative Officer

Monthly Report January 2011 – Mayor Annette Clews

- ☐ January 9 – 11am – Development officer interview
- ☐ January 9 – 1:30pm – CAO weekly meeting
- ☐ January 9 – 5:30pm – HR Toolkit review
- ☐ January 9 – 6pm – Governance
- ☐ January 11 – 10am – Development officer interview
- ☐ January 16 – 9am – weekly CAO meeting was invited to participate in the management meeting to clarify a few perspectives of council. Found this meeting to be very informative and interesting to see how the process works at this level.
- ☐ January 16 – 6pm – Council
- ☐ January 17 – 9am – MAP:

Letter of intent from MVC – resolution 1160 MAP motion – MOA letter received in December. Take to councils for discussions, CAO's talked about this.

Olds has already met with county committee. Fire services agreement has not been passed by county, is meeting with individual municipalities.

Olds looking for support to have power rates regulated, Alberta is on average 10-12% higher than other provinces. Paddy Monroe asking for Keith Wilson to come and talk to MAP on this topic of bill 50. Discussion on when and who should come open to all council and public. County will host with possible MAP funding.

MDP County – met with Olds – another letter this week MDP meeting on Feb.8th. County is stating they are still at draft area. Will be meeting with towns after consult with public and council approves.

Next meeting Monroe will do a presentation on FRAC operations.

- ☐ January 17 – 2pm – Met with resident to discuss the seniors committee, hopefully this lady will let her name stand, I think she will be a helpful member.
- ☐ January 17 – 7pm – Fish & Game – I attended this meeting as SRD were to be there to make a presentation on the Bison reintroduction to Banff National Park.
- ☐ January 23 – 12pm – appreciation lunch with Ron – presented him with his certificate
- ☐ January 23 – 1:30pm – weekly CAO meeting
- ☐ January 23 – 6pm – MPC
- ☐ January 25 – 11am(ish) – telephone meeting with MP Blake Richards – discussed the process for River Bank Applications, the good working relationship Ron is having with DFO, and however we have not heard from

Transport Canada - Navigable Waters. He is going to have Grant work with Ron to get all information and he is going to work on this.

January 26 - 12pm - EDC:

Young entrepreneurs and youth mentoring/interact program one in the same.

Chairperson 2012 - Monica let name stand vice- Ray

business retention survey - need e-mail out for review. Plus strategic plan, decide what next step should be.

Young entrepreneurs program was left with principal to see if interest in school. Leave with Greenwood Neighborhood Place partnering business people with students to learn about business.

Careers - next generation group - looking at keeping kids in community. Focus is on trades.

Sundre Economic Development Initiative Fund - town approved \$7,000.00 for this a subcommittee called SEDIF - 3members. - rotate on semi-annual basis. Begin with Ray/ Monica and Gerry

Package and promotion - spring showcase with travel Alberta partner with chamber and museum. May 8 or 9th.

Budget - training fund \$250.00. 2012 EDA Conference - April 9-11 register prior to. Growing rural tourism - April 2-4th (Camrose).

2012 - Trade shows - EDA committee member attend tradeshow - all tourism - where is the request that one be industry?
Shop local - support local - groups and events.

January 26 - 4:30pm - MVSH:

Finance committee -

Olds independent living- 8units left objective to have plan B - rental units.

Office lease offer - recommend to board for space in Olds - 2900 square feet.

Governance review - housing act does allow for a corporation, need to meet with department to discuss, we can change operational practices as opposed to changing governance structure.

ASLI Grant - we were declined, but we need to approach minister with business plan. Tuesday or Thursday. Will need to get motion of board for housing demand study.

Clay Cup - permission to become management body for their projects.

HR - system automated to better allow for budgeting.

Management review of lodges will be done during audit to improve efficiencies

for services provided to clients.

Board Meeting

ASCHA conference - booked Leduc March 25-27 - issues of governance at this board.

WECARE issues are to meet with AB Health within 2weeks. No issues have been addressed. - Minister has been made aware of this twice in six months.

Organization chart / changes - ensuring same quality care and quality services at all lodges

25,000.00 budgeted for the study in Sundre for project needs.

- ▣ January 27 - 10:30am - Minister Kent - Banff National Park - He made the announcement on the reintroduction of Plains Bison into the Park. I would like to have a delegation comprising of Parks Canada, SRD, and a Director of the Easter Slopes Stuart ship(Sundre's Fish and Game) to come and make a presentation to council on what the process will be and how our community is part of this
- ▣ January 30 - 1:30pm - weekly CAO meeting
- ▣ January 30 - 6pm Governance - including the science project concerning communication by one of River Valley School Students
- ▣ January 31 - 5:30pm - CAO interviews

Other activities included phone interviews concerning the progress on the riverbank, the proposed donation from MVC to the skateboard park with conditional Town By-law. Resident appreciation for the Town initiating the seniors committee and how people see this. One resident letter of concern with regard to debt limit of the Town, to which I need to meet with CAO to discuss proper reply.

Report to Council

T. Jordan

Jan 2012

- Jan 9 - HR Interactions Toolkit meeting, going over the handbook we received and providing feedback.
- Jan 9 – CAO Meeting
- Jan 9 – Governance meeting
- Jan 16 – CAO Meeting
- Jan 16 – Regular Council meeting
- Jan 17 – Sundre Aquatic Society meeting. As I attend these meetings I am somewhat concerned with the number of volunteers left in attendance. Post AGM last March attendance was very strong with a great group of excited people. As of this last meeting the remaining volunteers have dropped off substantially and the current board it seems is struggling with the task of operating the facility. Further concerns I have are around facility condition (in the future) and finances going forward. The board is writing a letter to the Town regarding 50% of the pool recreation funding up front (as per last year) and 50% later in the year (after the town's tax deadline). As per our discussions on Jan 30th I look forward to any potential creative solutions we may be able to offer to the Aquaplex board for consideration going forward.
- Jan 23 – CAO meeting
- Jan 23 – MPC meeting
- Jan 30 – CAO meeting
- Jan 30 – Miss Green presentation and discussion regarding her science fair project
- Jan 30 – Governance cancelled. Had a toolbox meeting to discuss ongoing business items
- Jan 31 – CAO interviews

Councillor Myron Thompson

JANUARY REPORT

January 9 - Governance

Jan - 16 - Council

Jan. 17 - Historical Society

Jan 23 - MPC

Jan 30 - Comm. of whole Workshop

JAN 31 - CAO Interviews