



Council Workshop
Council Chambers
April 18, 2017
6:00 p.m.

1. Call to Order
2. Modification to or Adoption of Agenda
3. Adoption of Minutes
3.1 April 3, 2017 Council Workshop - Page 1
4. RCMP Annual Performance Plan - presentation - Page 5
5. ICF Committee - discussion - Page 30
6. Mill Rate – Vacant Commercial – discussion - Page 31
7. Future topics for Council Workshop and Council Meeting Agendas:

Date:	Topic:	Scheduled:
April 3, 2017	Snake Hill	May 1, 2017

8. Adjournment
9. In-Camera

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Council Workshop
Council Chambers
April 3, 2017
7:00 p.m.

In attendance: Mayor Leslie, Councillors: Paul Isaac, Cheri Funke, Nolan Blatchford, Myron Thompson, and Chris Vardas

Absent: Councillor McFadden

Staff in attendance:

Linda Nelson, Chief Administrative Officer
Al Harvey, Former Interim Chief Administrative Officer
Angie Lucas, Director of Planning and Operations
Vic Pirie, Director of Finance and Administration
Cynthia Robey, Legislative Executive Assistant

1. Call to Order

Mayor Leslie called the Workshop to order at 7:00 p.m.

2. Modification to or Adoption of Agenda

Councillor Blatchford moved that the Town of Sundre Council adopt the April 3, 2017 Workshop Agenda with the following additions/amendments:

- Addition of three In-Camera - Legal items
- Removal of Item # 5 *Broadband – Public Consultation Strategy*, to be brought forward to the April 10, 2017 Regular Council Meeting

Carried

Mayor Leslie welcomed Ms. Linda Nelson, newly appointed Chief Administrative Officer. Ms. Nelson thanked Council, and provided a brief description of her first day with the Town of Sundre.

3. Alberta Transportation - presentation

Council received a presentation from Alberta Transportation representatives, Mr. Stuart Richardson and Mr. Kirk Kwan, concerning the roundabout project. An information meeting for stakeholders and businesses will be held on April 19, 2017, and an Open House on May 3, 2017. This topic will be revisited during the Regular Council Meeting of April 24, 2017. An information meeting for Mountain View County will be held on April 26, 2017.



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Councillor Isaac left the meeting at 7:50 p.m.

Councillor Isaac returned to the meeting at 7:52 p.m.

4. Adoption of Minutes

Councillor Isaac moved that the Town of Sundre adopt the March 20, 2017 Workshop Minutes, as presented. **Carried**

5. Gravel Crushing and Hauling Operations

Administration provided a hand out referencing gravel crushing and hauling operations concerning the Sundre West Pit, West of Sundre. Alberta Transportation will begin gravel pit operation of Sundre West Pit, beginning in April 2017, for the rehabilitation of Highway 22 from Cremona to Highway 27. Pit operation includes gravel extraction, processing, stockpiling, asphalt concrete pavement (ACP) production and hauling to and from the site.

6. Council Remuneration

Council reviewed Policy A-001 Council Remuneration. Recommended action: to research and access Council Remuneration policies from comparative communities, and use the information as an example to draft an updated copy, "in-house," of the A-001 Council Remuneration Policy.

7. Agenda Preparation – Costing/Paper Usage - discussion

Mr. Vic Pirie, Director of Finance and Administration, presented a report outlining the details of the costs involved in producing hard copies of the agenda packages.

Mayor Leslie called a recess at 8:44 p.m.

Council Workshop resumed at 8:49 p.m.

8. Update on Audit – Verbal Report

Mr. Vic Pirie, Director of Finance and Administration, presented a verbal report for information.

Initials



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9. Council Meeting Minutes – Council Reports

Administration presented to Council the following information:

- 1) Highlights pertaining to Municipal Government Act guidelines for the creation/procedure of Minutes and Council Reports.
- 2) Example of Municipal Affairs template importing Town of Sundre **Council Report** Minutes
- 3) Council Procedure Bylaw – Section 10.0 - subsection 10.4, and Section 11.0 - subsection 11.6
- 4) Municipal Affairs - Guide to the Preparation of Council Meeting Minutes
- 5) Municipal Affairs - Guide for Preparing a Council Meeting Agenda

10. Gala Sponsorship

During the Regular Council Meeting of March 27, 2017, Council reviewed correspondence received from Mountain View Senior's Housing Foundation, concerning a request for sponsorship of the 2nd *Annual Powered by the People Gala*. Council directed Administration to add this topic to the April 10, 2017 Regular Council Meeting Agenda for a decision.

11. Future Topics for Council workshop and Council Meeting Agendas:

Council prioritized the following in order of significance:

- Contracting of Arena Services
- Mill Rate – Vacant Commercial
- Business Incentives
- ICF Process

Topics currently identified on the April 3, 2017 Council Workshop Agenda:

- 1) Snake Hill
- 2) ICF Process

Councillor Thompson moved that the Town of Sundre Council go into In-Camera at 9:12 p.m. **CARRIED**

12. In-Camera

Legal FOIPP Section 27
Legal FOIPP Section 27
Legal FOIPP Section 27

Initials



Council Workshop
Council Chambers
April 3, 2017
7:00 p.m.

Councillor Blatchford moved that the Town of Sundre Council come out of In-Camera at 9:55 p.m.
CARRIED

13. Adjournment

Councillor Funke moved that the Town of Sundre Council conclude the Workshop at 9:56 p.m. **Carried**

Mayor


I hereby certify these minutes are correct.

Interim Chief Administrative Officer

Initials

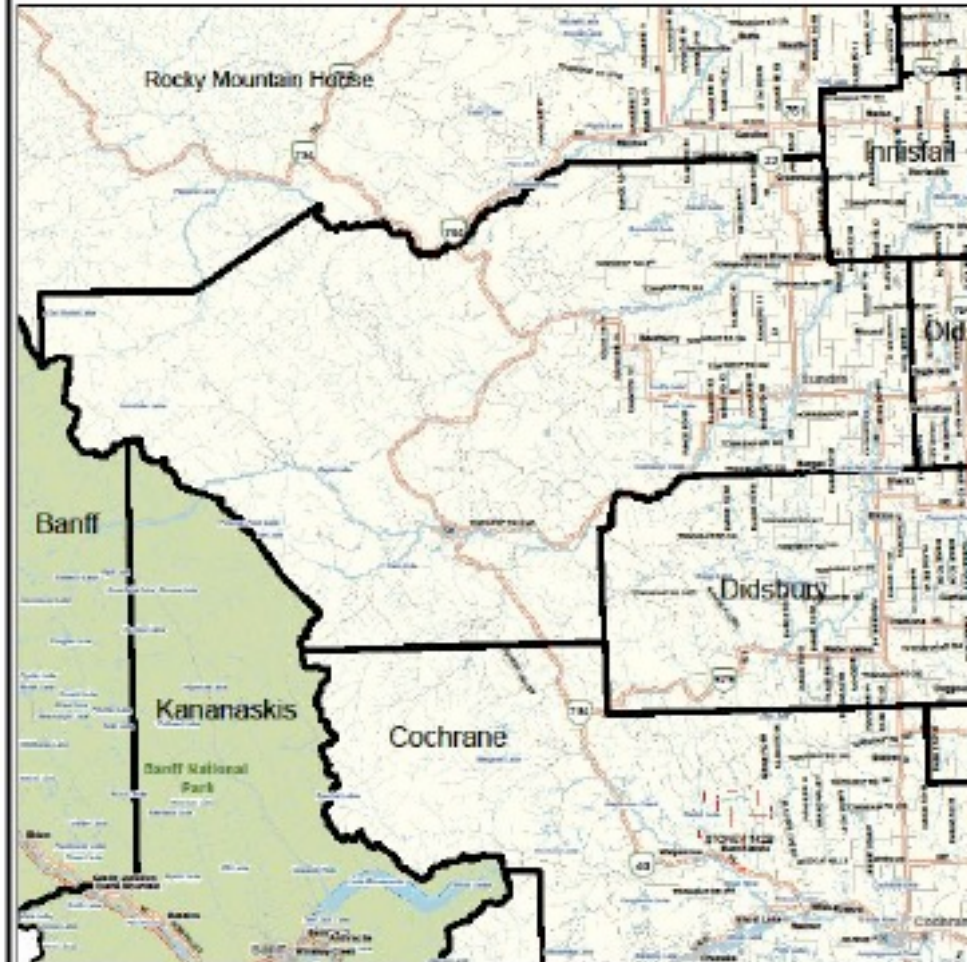


**RCMP Annual Performance Plan – Sundre Detachment
April 1, 2017 to March 31, 2018.**



This plan addresses key issues and priorities for the Sundre RCMP Detachment area, including the Town of Sundre, and portions of Mountain View County and Clearwater County. This plan is intended to outline goals and objectives that are realistic, measureable and achievable.

Sundre Detachment



0 4.5 9 18 27 36
Kilometers

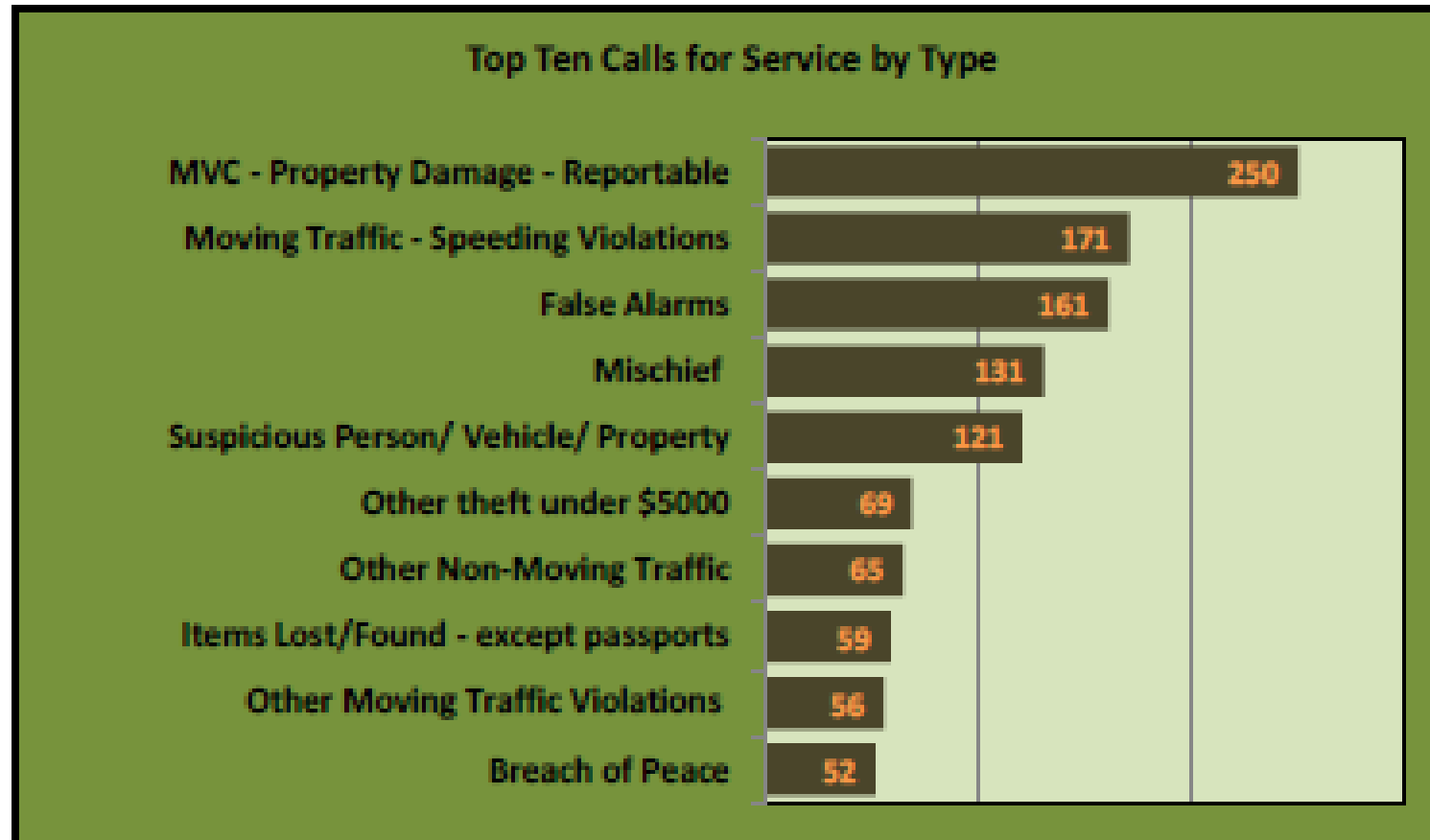


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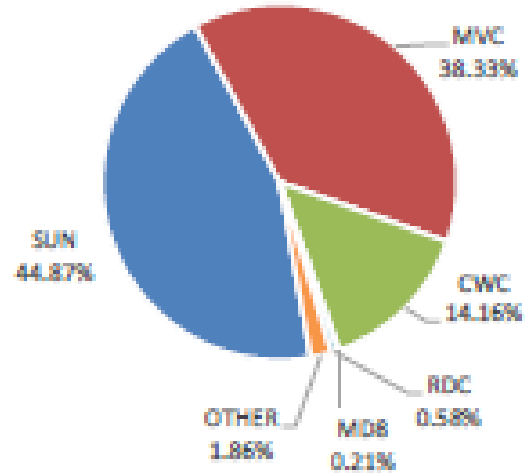


Calls for Service 2016

The Sundre Provincial Detachment generated 2,424 files in 2016, and 2,298 files in 2015. This includes calls for service from the general public as well as proactive and self-generated files.



File Generation by Zone



% of Files Generated by Zone	2015	2016
CWC	14.4%	14.2%
MVC	39.9%	38.3%
RDC	0.3%	0.6%
MD8	0.3%	0.2%
SUN	42.6%	44.9%
OTHER	2.5%	1.9%

The Sundre Provincial Detachment is divided into five zones; Clearwater County (CWC), Mountain View County (MVC), Red Deer County (RDC), M.D. of Bighorn #8 (MD8), and Town of Sundre (SUN). The Other category consist of files with an incorrect zone or location code.



Town of Sundre 5 Year Crime Trends 2012 - 2016

- Most Significant Increase since 2014: Property Crime Up Approx. 50 %.
- B & E, Theft MV, Theft , Possession Stolen Property.
- Motor Vehicle Collisions: Remain about the same
- Impaired Driving Charges down about 40%
- Persons Crimes remain about the same

OBJECTIVE #1

POLICE / COMMUNITY RELATIONS CONTRIBUTE TO SAFER YOUTH

GOAL: To prevent and deter crime through positive and meaningful police – youth relations. To develop and instill upon youth a set of positive, respectful, and socially responsible attitudes and values.

TYPE: Police / Community Relations – Youth at Risk

SUPPORTED PRIORITIES: Community, youth, crime prevention.

Measure:

- **# of Positive Youth Interactions:** Year End Target: 350
- **# of Presentations / Talks:** Year End Target: 15



TOP PRIORITIES IDENTIFIED THROUGH CRIME STATS, POLICE FILE DATA BASES, COMMUNITY CONSULTATIONS

- 1) PROPERTY CRIME
- 2) TRAFFIC SAFETY
- 3) POLICE / COMMUNITY – YOUTH
RELATIONS



INITIATIVE 1: POLICE / COMMUNITY – YOUTH RELATIONS

RCMP Members will engage themselves, on and off duty, in positive informal interactions with youth throughout the community and area. (Informal drop in visits to the schools / recreation facilities, participation in sports and rec, leadership roles in clubs & organizations, coaching).



INITIATIVE 2: POLICE / COMMUNITY – YOUTH RELATIONS

RCMP Members will provide a number of informative presentations and talks to youth in a variety of topics, primarily within the schools. (Drugs, Alcohol, Cyber Crimes and Bullying, Social Media, Risk Taking Behavior, Staying Safe, Traffic / Pedestrian Safety). Cst. Eric MORRIS to meet with the Principal at River Valley School, and Cst. Dow YORK to meet with the Principal at Sundre High School to identify and implement talks for the 2017-18 school year.

OBJECTIVE # 2 CONTRIBUTE TO SAFE ROADS

Goal: To increase road and community safety by reducing the number of injury and fatal motor vehicle collisions, through enforcement and education initiatives.

TYPE: Public Safety / Enhance Road Safety

Supported Priorities: Community, Youth, Crime Reduction / Prevention

Measure:

- | | |
|---|----------------------------|
| • 10 Traffic Offence Contacts per Month per Cst. | Year End Target: 720 (Det) |
| • STEP: Impaired Driving Check Stops | Year End Target: 10 |
| • STEP: Distracted Driving Initiatives | Year End Target: 6 |
| • Traffic Safety Presentations to Youth / Adults. | Year End Target: 10 |



INITIATIVE 1 - GENERAL TRAFFIC ENFORCEMENT

Through self generated enforcement, Members will write at least 10 traffic contacts per month, with a focus on high risk traffic offences that pose the greatest risk to public safety, including speed, distracted driving, seat belts, intersection related offences, and impaired driving. A traffic contact may include a Violation Ticket or a written Traffic Violation Notice (warning or notice to comply) under the Traffic Safety Act, or any traffic offence under the Criminal Code of Canada (Impaired Driving, Dangerous Driving, Fail to Remain at Scene).



INITIATIVE 2 - IMPAIRED DRIVING

STEP: (Selective Traffic Enforcement Program)

The Detachment will implement at least 10 STEP Check Stop Initiatives targeting impaired driving and alcohol related offences, throughout the year, at high volume traffic locations during long weekends, holidays, and special events (Sundre Rodeo weekend). Each initiative will require 1 or more check stops in a 10 hour shift, with at least 3 enforcement officers and a total of at least 24 man hours, and may involve participation from other enforcement agencies such as RCMP Integrated Traffic Unit, Provincial Sheriffs, Town and County Peace Officers.



INITIATIVE 3) STEP: DISTRACTED DRIVING

STEP (Selected Traffic Enforcement Program)

In addition to regular enforcement, the Detachment will implement at least 6 STEP initiatives targeting distracted drivers. Each STEP must involve at least 3 enforcement officers and a total of 18 man hours. This may involve participation from other agencies including the RCMP Integrated Traffic Unit, Provincial Sheriffs, Town and County Peace Officers.

- Distracted Driving is now considered as high of a traffic safety risk as impaired driving.
- Distracted Driving does not specific to a target age group. Everyone of all ages are doing it.
- As of Jan. 1, 2016 the fine is \$287 and 3 Demerits.



INITIATIVE 4 - TRAFFIC SAFETY PRESENTATIONS

RCMP Officers will provide presentations to the Elementary School, High School, Learning Center, and adult community. "Be the Difference" Program to be considered again for all Gr. 10 students. The Power Point Interactive Program is equivalent to 5 presentations and focuses on high risk driving offences. (Speed, Distracted Driving, Impaired Driving, Risk-Taking, Seat Belts). RCMP Officers will also participate in any traffic safety activities including the traffic accident mock scenario at the High School typically done in May. Presentations to the adult community will be considered with a focus on Impaired and Distracted Driving. Adults over the age of 35 are considered to be the highest risk target age group to commit impaired driving offences. A general community presentation may be considered along with presentations to various other adult groups or businesses.



OBJECTIVE # 3

CRIME REDUCTION - HABITUAL OFFENDER PROGRAM (HOM)


Goal: To reduce crime through sustained enforcement of Judicially Ordered Sanctions / Conditions involving Habitual Offenders.

TYPE: CRIME REDUCTION – Mandatory Divisional Initiative

PRIORITIES SUPPORTED: Crime Reduction Strategy, Serious and Organized Crime, Division

Measure:

- **2 Active Habitual Offenders each quarter. Year End Target: 6**
- **At least 1 conditions checks per week. Year End Target: 150**



INITIATIVE 1 - HOM PROGRAM

The Habitual Offender Management (HOM) Program is a mandatory initiative for all RCMP Detachments throughout Alberta and Canada. It is a Crime Reduction Initiative designed to target habitual offenders in order to prevent and reduce crime. A Habitual Offender can be an adult or a youth who has been identified as having a significant criminal record or a known history of repeated and ongoing criminal behavior.

Habitual Offenders are a small percentage of the criminal population, however, are responsible for a majority of the crimes being committed, in particular, property crime, illicit drugs, violent acts, and weapons offences. A Habitual Offender must be bound by a Judicial Order with Conditions, in order to be considered for the HOM Program. A HOM will be treated with a higher level of priority and scrutiny, within the judicial system. Communities that have had this program in place for a few years have seen significant reductions in crime rates.



INITIATIVE 2 - HOM CONDITIONS CHECKS

RCMP Officers will be assigned specific HOM files to manage. The Detachment as a whole will conduct at least one conditions check per week, at random times, on each Habitual Offender. These checks will be documented for tracking and monitoring purposes. Any breach of conditions will normally result in new charges being laid and a Bail Hearing conducted. A HOM is notified in person when they have been placed into the program. It is not a voluntary program. A HOM will also be provided with support services information / referrals that are available in Sundre and area, should they be in need of such services or choose to utilize them.

OBJECTIVE # 4

REDUCE PROPERTY CRIME


Goal: To reduce property crime through specialized investigations / enforcement , and education.

Type: Reduction Property Crime.

Priorities Supported: Serious and Organized Crime, Crime Reduction and Prevention, Community.

Measure:

- | | |
|--|---------------------|
| • Specialized Investigations. | Year End Target: 2 |
| • News / Social Media Releases | Year End Target: 25 |
| • Crime Prevention / Awareness Presentations | Year End Target: 6 |
| • COP Presentations / Meetings | Year End Target: 6 |



INITIATIVE 1: PROPERTY CRIME – SPECIALIZED INVESTIGATIONS

Due to a significant increase in motor vehicle, off highway vehicle, and equipment thefts, the RCMP will employ various investigative and enforcement techniques in order to reduce these types of property crimes. The focus will be on theft and unlawful possession of stolen Motor Vehicles, Off Highway Vehicles, and other Equipment. Other RCMP specialized and support sections may be utilized.



INITIATIVE 2: PROPERTY CRIME – PUBLIC EDUCATION

The RCMP will provide continuous, timely and ongoing social media and news releases pertaining to property and other crimes occurring in the community and area, along with information and tips on crime prevention and awareness. A fan – out system will be utilized and will include the Sundre Round Up, the Gazette, Town of Sundre and County Web Sites, Rural Crime Watch and SPOG.



INITIATIVE 3: CRIME PREVENTION PRESENTATIONS:


The RCMP will provide education and informative presentations on Crime Prevention and Awareness, with a focus on reducing and deterring property crime. Presentations will be made available to various interest groups, businesses, and the community.




INITIATIVE 4: CITIZENS ON PATROL

The RCMP will support the implementation of a new Citizens on Patrol Program for the Town of Sundre and surrounding rural area. This is a community driven – community based volunteer program that is supported by the RCMP.

The goal of the program is to reduce / prevent crime through trained volunteers who, while on patrol, observe, record, and report crime and other activity to the police. This initiative will require an advertising strategy, community information sessions, establishing a steering / executive committee, meetings, training, security clearances, program approval and implementation. The initiative may take up to one year to implement.

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- This APP will be updated every 3 months in order to monitor its progress
 - Measurable target goals will be updated
 - This plan is flexible and variations or changes may occur as deemed necessary
 - Quarterly or bi-annual updates will be provided to all stakeholders



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COUNCIL DATE: April 18, 2017

SUBJECT: ICF Committee

ORIGINATING DEPARTMENT: Legislative Services

AGENDA ITEM: 5

BACKGROUND/PROPOSAL:

Council directed Administration to add this topic to an agenda for discussion.



COUNCIL DATE: April 18, 2017

SUBJECT: Mill Rate - Vacant Commercial

ORIGINATING DEPARTMENT: Legislative Services

AGENDA ITEM: 6

BACKGROUND/PROPOSAL:

Council directed Administration to add this topic to an agenda for discussion.