



Special Council Meeting  
Council Chambers  
August 3, 2016 at 6:00 p.m.

1. **Call to Order**  
Moment of Reflection 6:00 p.m. Mayor
  
2. **Adoption of Agenda**
  
3. **New Business**
  - 3.1 RFD – Snake Hill Slam Event
  - 3.2 RFD – Appointments and items to be discussed at the AUMA Conference
  - 3.3 Discussion on recent MVC letters as attached
  - 3.4 Foothills Lodge Repurposing Update
  
4. **In-Camera**
  - 4.1 Labour: as per Freedom of Information and Protection of Privacy Act, Part 1, Division 2, Section 19
  
5. **Adjournment**



## REQUEST FOR DECISION

**COUNCIL DATE:** August 3, 2016

**AGENDA ITEM:** 3.1

**SUBJECT:** Sundre Snake Hill Slam Event

**ORIGINATING DEPARTMENT:** Community Services

**MOTION 1:**

The Town of Sundre Council moves to relax Sections 13.30, 13.32, and 13.33 of the Town of Sundre Traffic Bylaw #789 for the use of vehicles on public property on Saturday, August 27, 2016 for the Snake Hill Slam event;

**AND**

**MOTION 2:**

That the Town of Sundre Council moves to relax Section 2 (a), (b), and (c) of Town of Sundre Noise Bylaw #818 to allow for the use of a sound system on Saturday, August 27, 2016 for the program of events and entertainment;

**AND**

**MOTION 3:**

That the Town of Sundre Council moves to permit the closure of 4th Street NW (west of the Joko's Convenience Store entrance on Saturday, August 27, 2016 for the safety and security of the event.

**ALTERNATIVE ACTIONS:**

The Town of Sundre Council does not move in favour of the above motions and provides alternative direction to the Community Services Department with regards to the above motions.

**BACKGROUND/PROPOSAL:**

The Snake Hill Slam Annual 5 km Obstacle Run is coordinated by Greenwood Neighbourhood Place (GNP) and the event aims to promote health and wellness in the Sundre Community. The Snake Hill Event Committee submitted their venue application to the Town on July 12, 2016 and requested support from Administration and approval from Council with regards to the event as follows:



#### **GNP REQUESTS TO COUNCIL:**

- Please relax the noise bylaw for our event due to use of a loudspeaker, microphone, and music during the hours of 8:00am to 8:00pm.
- Permission to use ATVs on Snake Hill to deliver obstacle material.
- Permission to use a vehicle (if required) on Snake Hill to deliver obstacle material.
- Permission to block the road at Joko's Convenience Store.

#### **GNP REQUESTS TO TOWN ADMINISTRATION AND STAFF:**

- Please move approximately 8-10 picnic tables into the soccer field area to the south of Baseball Diamond #2.
- Please move 3 sets of bleachers into the soccer field area to the south of Baseball Diamond #2.
- Please lend us 8-10 garbage bins. We will ensure bins are left with clean bags and garbage is disposed of properly.
- Please unlock the gates leading onto Snake Hill on Friday (end of work day). *We will be finished by 8 pm on Saturday evening. Do you want us to lock the gate?*
- Please drop off road barriers at the gravel road beside Joko's on Friday. They can be left off to the side and our volunteers can set them up.

#### **DISCUSSION/OPTIONS:**

The applications states that the trail markings, race design, set up, amenities, safety, and communication and clean up will all be taken care of by the Snake Hill Event Committee.

In a review of the application, as is standard procedure, Administration have requested a list of authorized ATV operator names and ATV Insurance to be provided to the Town for security purposes. In addition, the ATV operators must wear all required safety gear when using the ATV's, such as helmets and seatbelts.



In addition, Administration requests that a Snake Hill Slam Committee Representative will be required to sign a Town of Sundre Recreational Facility and Equipment Rental Agreement and show proof of liability coverage for the event. Examples of Town facilities to be listed on the agreement, Baseball diamonds & Soccer Fields, Snake Hill, Community Centre rental and use of bleachers, tables, barricades, garbage bins etc.

**COSTS/SOURCE OF FUNDING:**

Sundre Fire Department Volunteers

Sundre Fire Department Equipment

Community Services Staff – 6 hours for equipment drop-off, set-up and break down

**ATTACHMENTS:**

Sundre Snake Hill Venue Application Letter

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REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Ian James, Manager of Community Services      Date: July 15, 2016

Reviewed By: Vic Pirie, Director of Finance and Administration      Date: July 18, 2016

Reviewed By: Angie Lucas, Director of Planning and Operations      Date: July 18, 2016

Interim CAO Approval: Angie Lucas      Date: July 18, 2016



## REQUEST FOR DECISION

**COUNCIL DATE:** Wednesday, August 3, 2016

**AGENDA ITEM:** 3.2

**SUBJECT:** Minister of Municipal Affairs' Request to submit Meetings with Ministries to AUMA

**ORIGINATING DEPARTMENT:** Legislative

**MOTION:**

The Town of Sundre Council directs Administration to arrange for a meeting with the Honourable Danielle Larivee Minister of Municipal Affairs at the 2016 AUMA Conference to discuss the following topics:

- 1.
- 2.
- 3.

**ALTERNATIVE ACTIONS:**

The Town of Sundre Council does not move in favour of the above motion.

**BACKGROUND/PROPOSAL:**

The Ministry of Municipal Affairs sent an email to the CAO on July 12, 2016 asking for Municipal Councils to submit meeting requests with the Minister and municipal stakeholders for the 2016 Alberta Urban Municipalities Association (AUMA) Convention being held on October 5 through October 7, 2016. Minister Larivee is requesting municipalities to submit the top three agenda items on or before Friday, August 19, 2016 along with a list of the meeting attendees.

A finalized meeting schedule will be determined and municipalities will be contacted by Friday, September 16, 2016 to advise them of meeting times and locations.

**DISCUSSION/OPTIONS:**

Administration have discussed the request and recommend that two of the possible items that could be discussed are i) waste water infrastructure costs and ii) issues surrounding potential flooding within the Town.

**COSTS/SOURCE OF FUNDING:**

N/A

**ATTACHMENTS:**

07.12.16 - Email from the Honourable Danielle Larivee, Minister of Municipal Affairs

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REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Judy Edge, Legislative Executive Assistant  
CAO Approval: Angie Lucas, Interim CAO

Date: July 18, 2016  
Date: July 25, 2016

From: <[municipalservicesandlegislation@gov.ab.ca](mailto:municipalservicesandlegislation@gov.ab.ca)>  
Date: Tue, Jul 12, 2016 at 3:09 PM  
Subject: Alberta Municipal Affairs - Minister's Meeting Room at 2016 AUMA Convention  
To: "David K.Dubauskas" <[dave.d@sundre.com](mailto:dave.d@sundre.com)>

Dear Chief Administrative Officer,

As you are likely aware, the Alberta Urban Municipalities Association (AUMA) will be hosting its annual convention in Edmonton at the Shaw Conference Centre from October 5-7, 2016. While this event is still a few months away, Municipal Affairs has commenced planning for several of the ministry-related events to be held at the convention. Part of this preparation includes the co-ordination of meetings, as scheduling allows, between myself and municipal stakeholders.

Should your council wish to meet with me at the 2016 AUMA Convention, and to ensure suitable time for co-ordination, I would invite you to submit your meeting request on or before **Friday, August 19, 2016**. Requests may be submitted to Marianne Bobik, Program and Policy Advisor, toll-free at 310-0000, then [780-644-2903](tel:780-644-2903), or by email at

[marianne.bobik@gov.ab.ca](mailto:marianne.bobik@gov.ab.ca). Please ensure you include your top three agenda items with your request, as well as a listing of meeting attendees. Specific details on meeting dates and times will be determined in the fall, once the AUMA Convention agenda and associated convention events have been confirmed. Once a finalized meeting schedule is determined, municipalities will be contacted by Friday September 16, 2016 to advise of their meeting time along with the location of the meeting.

I look forward to seeing many of you during the convention, and am eager to engage with you to discuss municipal priorities and opportunities for regional collaboration and strategic initiatives.

Sincerely,

Hon. Danielle Larivee

Minister of Municipal Affairs



July 15, 2016

Ms. Angie Lucas, Interim Chief Administrative Officer  
Town of Sundre  
Box 420  
Sundre, AB T0M 1X0

Dear Ms. Lucas:

Re: Memorandum of Agreement - Extension

Thank you for your letter requesting Mountain View County's consideration in extending the Memorandum of Agreement following the December 31, 2016 end date.

The County's intention is to extend the agreement with all of our urban partners and we have had our lawyers draft an agreement to allow for the extension.

We will be requesting a meeting of the MOA Committee in a separate letter and I suggest we discuss extending the agreement at that time.

The County also looks forward to continued collaboration with the Town. If you have any questions concerning the above I would be happy to discuss them with you.

Sincerely,

Tony Martens  
Chief Administrative Officer

TM/ge



# Mountain View C O U N T Y



July 21, 2016

Mayor and Council  
Town of Sundre  
P.O. Box 420  
Sundre, AB T0M 1X0

Dear Town of Sundre Council:

Re: MOA Committee Meeting

Mountain View County would request a meeting of the MOA Committee to discuss your letter dated June 7, 2016 wherein you indicate that the Town does not currently have the capacity to provide water and wastewater services to the County.

We have seen the documentation and fully understand the limitations the Town has in providing wastewater services to the County. We would like to better understand the limitations the Town faces in providing water, and respectfully ask that documentation in support of that decision be provided at the meeting.

We ask that the meeting be scheduled for late August. In addition to the water issue, this would also be a good opportunity to discuss extending the current MOA which is due to expire December 31, 2016.

Thank you for your consideration of our request and we look forward to your response.

Sincerely,

Bruce Beattie  
Reeve

BB/ge





# Mountain View C O U N T Y

July 21, 2016

Mayor and Council  
Town of Sundre  
P.O. Box 420  
Sundre, AB T0M 1X0

Dear Town of Sundre Council:

Re: MOA Committee Meeting

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We have seen the documentation and fully understand the limitations the Town has in providing wastewater services to the County. We would like to better understand the limitations the Town faces in providing water, and respectfully ask that documentation in support of that decision be provided at the meeting.

We ask that the meeting be scheduled for late August. In addition to the water issue, this would also be a good opportunity to discuss extending the current MOA which is due to expire December 31, 2016.

Thank you for your consideration of our request and we look forward to your response.

Sincerely,

Bruce Beattie  
Reeve

BB/ge



# Mountain View C O U N T Y

June 27, 2016

Mayor and Council  
Town of Sundre  
P.O. Box 420  
Sundre, AB T0M 1X0

Dear Town of Sundre Council:

Re: East Side Servicing - Tall Timber RV Resort and Suncor (Petro Can)

Mountain View County would request that the Town of Sundre provide water services to the Tall Timber Campground and to Suncor developments. We understand that wastewater is not possible at this time. Council further requested that the provision of water be considered prior to providing that to other developments which may arise in the near future.

The motion that was passed is:

“That Council send a letter to the Town of Sundre requesting that water services only be provided to the Tall Timber RV Resort and Suncor (Petro Can) until the Town’s wastewater is available; and further, that the request be addressed prior to The Town of Sundre issuing any further Development Permits within the Town.”

Thank you for your consideration of our request. We would be happy to meet with you to discuss this further.

Sincerely,

Bruce Beattie  
Reeve

BB/ge



# Mountain View C O U N T Y

June 27, 2016

Mayor and Council  
Town of Sundre  
P.O. Box 420  
Sundre, AB T0M 1X0

Dear Town of Sundre Council:

Re: Water and Wastewater Issues


County Council wishes to thank Mayor Leslie for his attendance at our Council Meeting held on June 22, 2016. Further to that meeting I would confirm that Mountain View County is prepared to participate on a joint Committee with the Town to identify issues related to water and wastewater and to identify potential solutions.

The motion approved by Council is:

“That Council send a letter to the Town of Sundre requesting that a working committee be struck to discuss Sundre’s water and wastewater issues only.”

I look forward to your response to continuous collaboration with the Town of Sundre.

Sincerely,



Bruce Beattie  
Reeve

BB/gc