



Organizational Meeting
Council Chambers
October 28, 2013 at 6:00 p.m.

- 1. Call to Order** **6:00 p.m.**
 - Administer the Oath of Office to Mayor
 - Administer the Oath of Office to all Councillors
 - Mayor Assumes Role of Chair

- 2. Modification to or Adoption of Agenda**
 - 2.1

- 3. New Business**
 - 3.1 Schedule of 2014 Regular Meetings
 - 3.2 Appointment of Deputy Mayor
 - 3.3 Appointment of Signing Authorities
 - 3.4 Appointment of Committees of Council
 - 3.5 Appointment of SDAB Members
 - 3.6 Appointment of MPC Members
 - 3.7 Health and Hospital Community Committee
 - 3.8 Sundre Regional Recreation Advisory Committee
 - 3.9Sundre.Seniors.Housing.and.Care.Committee

- 4. Adjournment**



REQUEST FOR DECISION

COUNCIL DATE: October 28, 2013

AGENDA ITEM: 3.1

SUBJECT: Schedule of 2014 Regular Meetings

ORIGINATING DEPARTMENT: Administration

MOTION:

The Town of Sundre Council moves to approve the 2014 meeting calendar whereas Regular Council Meetings are held on the first and third Monday of every month unless otherwise shown on the calendar; whereas Council Workshops are held on the second Monday of every month unless otherwise shown on the calendar; and whereas MPC meetings are held on the fourth Monday of every month, and the second Monday only if business requires, unless otherwise shown on the calendar.

The Town of Sundre Council moves to schedule Regular Council, Council Workshop and MPC Meetings beginning at 6:00 p.m.

ALTERNATIVE ACTIONS:

The Town of Sundre Council provides alternative direction.

BACKGROUND/PROPOSAL:

None

DISCUSSION/OPTIONS:

None

COSTS/SOURCE OF FUNDING:

None

ATTACHMENTS:

2014 Meeting Calendar

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Anne-Marie Wolfe

Date: October 10, 2013

CAO Approval: Doug Wright

Date: October 23, 2013



2014 Regular Council Meetings

January 6, 20
February 3, 18 (due to Monday, February 17, being Family Day)
March 3, 17
April 7, 22
May 5, 20 (due to Monday, May 19, being Victoria Day)
June 9, 23
July 7, 15 (tentative – depending on hiatus)
August 5 (due to Monday, August 4, being Heritage Day), 18
September 2 (due to Monday, September 1, being Labour Day), 15
October 6, 20
November 3, 17
December 1, 15

2014 Council Workshops

January 13
February 10
March 10
April 14
May 12
June 16
July 14
August 11
September 8
October 14 (due to Monday, October 13, being Thanksgiving)
November 10
December 8

2014 MPC Meetings (*second Monday of the month only if business requires)

| | | |
|------------------|----------------|------------------|
| January *13, 27 | May *12, 26 | September *8, 22 |
| February *10, 24 | June *9, 30 | October *14, 27 |
| March *10, 24 | July 14 | November *10, 24 |
| April *14, 28 | August *11, 25 | December 8 |

Town of Sundre Meeting Calendar 2014

| |
|-----------|
| Council |
| Workshops |
| MPC (*) |
| Holidays |
| Hiatus |

Holidays

January 1:
New Year's Day

February 17:
Family Day

April 18:
Good Friday

April 21:
Easter Monday

May 19:
Victoria Day

July 1:
Canada Day

July 15 - August 4:
Council Hiatus
Tentative

August 4:
Heritage Day

September 1:
Labour Day

October 13:
Thanksgiving Day

November 11:
Remembrance Day

December 24 - 31
Council Hiatus

December 25:
Christmas Day

December 26:
Boxing Day

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REQUEST FOR DECISION

COUNCIL DATE: October 28, 2013

AGENDA ITEM: 3.2

SUBJECT: Appointment of the Deputy Mayor

ORIGINATING DEPARTMENT: Legislative Services

MOTION:

The Town of Sundre Council appoints _____ (a Councillor) to the position of Deputy Mayor effective immediately until the October 2014 Organizational Meeting.

BACKGROUND/PROPOSAL:

Deputy and acting chief elected officials

152(1) A council must appoint one or more councillors as deputy chief elected official so that

(a) only one councillor will hold that office at any one time,

and

(b) the office will be filled at all times.

(2) A deputy chief elected official must act as the chief elected official

(a) when the chief elected official is unable to perform the duties of the chief elected official, or

(b) if the office of chief elected official is vacant.

(3) A council may appoint a councillor as an acting chief elected official to act as the chief elected official

(a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or

(b) if both the office of chief elected official and the office of deputy chief elected official are vacant.

1994 cM-26.1 s152

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Anne-Marie Wolfe

Date: October 22, 2013

CAO Approval: Doug Wright

Date: October 25, 2013



REQUEST FOR DECISION

COUNCIL DATE: October 28, 2013

AGENDA ITEM: 3.3

SUBJECT: Appointment of Signing Authorities

ORIGINATING DEPARTMENT: Corporate Services

MOTION:

That Town of Sundre Council appoint the Mayor _____ and Councillor _____ along with the Interim CAO, Doug Wright, and Director of Corporate Services, Wanda Watson-Neufeld and the Director of Operational Services, Ron Baker as signing authorities for the Town of Sundre.

ALTERNATIVE ACTIONS:

The Town of Sundre Council moves to defeat the above motion.

BACKGROUND/PROPOSAL:

A designated Administrative signatory is used for the following reasons: 1) To negotiate and sign contracts/agreements, 2) to sign accounts payable cheques over \$30,000, 3) to approve payroll, 4) to approve accounts payable entry 5) grant applications, 6) statistical and environmental reports and 7) have rights to phone the bank and recommend transfers.

Which designated signatory is used when?

- 1) Contracts/Agreements – Typically are signed by the CAO but if unavailable will be signed by DCS. DOS will sign if both are unavailable.
- 2) Finance related items such as bank transfers, cheques, payroll, grant applications – Signed by DCS. If unavailable signed by CAO. If both are unavailable the DOS signs. DOS signs as program engineer on grant applications.
- 3) Accounts Payable – DOS approves all Public Works invoices; DCS approves all other invoices and all Capital Public Works invoices. CAO would approve these should the DCS not be available.
- 4) Statistical and Environmental Reports – DOS will sign Water and Waste Water reports, DCS will sign financial and municipal reports. In the absence of either the DOS or DCS, the CAO will sign these types of reports. It is imperative that these reports be signed by the person filling out and understanding the report as most reporting agencies will call to verify and clarify information and they always call the signatory. Examples of these reports are: Statistics Canada reporting on Gas Capital and other financial details, Environment Canada and water sampling, Municipal Affairs - Municipal statistical and tax information.



DISCUSSION/OPTIONS:

None

COSTS/SOURCE OF FUNDING:

None

ATTACHMENTS:

None

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Wanda Watson-Neufeld

Date: October 18, 2013

CAO Approval: Doug Wright

Date: October 25, 2013



REQUEST FOR DECISION

COUNCIL DATE: October 28, 2013

AGENDA ITEM: 3.4

SUBJECT: Appointment of Committees of Council

ORIGINATING DEPARTMENT: Council

MOTION:

Town of Sundre Council moves to appoint Council members to the committees and boards shown in the attached spreadsheet for a one-year term.

ALTERNATIVE ACTIONS:

The Town of Sundre Council provides alternative appointments to the committees and boards.

BACKGROUND/PROPOSAL:

Council is appointed to Committees and Boards each year during the Organizational Meeting for a one-year term.

DISCUSSION/OPTIONS:

None

COSTS/SOURCE OF FUNDING:

None

ATTACHMENTS:

Committees and Boards Appointments Spreadsheet

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Anne-Marie Wolfe

Date: October 17, 2013

CAO Approval: Doug Wright

Date: October 25, 2013



Central Alberta Economic Partnership

Mayor Annette Clews
Councillor Cheri Funke as alternate

Central Alberta Mayors' Meetings

Mayor Annette Clews
Deputy Mayor as alternate

Corridor Enhancement Committee

Councillor Chris Vardas
Councillor Tony Jordan

Deputy Mayor

Councillor Cheri Funke (as of May 2013)

*Economic Development Committee

This Committee is On Hold for One Year

Fire Advisory Committee

Councillor Cheri Funke
Councillor Tony Jordan as alternate (replaced by Councillor Paul Isaac due to time constraints)

Greenwood Area Planning Partnership

Mayor Annette Clews and Councillors Paul Isaac and Tony Jordan
Councillor Myron Thompson as alternate

Greenwood Neighbourhood Place/FCSS

Councillor Cheri Funke
Councillor Myron Thompson as alternate

Hospital Liaison

Mayor Annette Clews
Councillor Paul Isaac as alternate

Intermunicipal MOA Committee

Mayor Annette Clews and Councillor Tony Jordan
Councillor Pat Toone as alternate

Intermunicipal Planning Commission

Mayor Annette Clews and Councillor Pat Toone
Councillor Chris Vardas as alternate



Intermunicipal Subdivision and Development Appeal Board

Councillors Myron Thompson and Paul Isaac
Councillor Tony Jordan as alternate

Mountain View Regional Disaster Services Agency

Mayor Annette Clews and Councillor Tony Jordan
Councillor Myron Thompson as alternate

Mountain View Regional Waste Management Commission

Councillor Pat Toone
Councillor Cheri Funke as alternate

Mountain View Seniors' Housing

Mayor Annette Clews
Councillor Pat Toone as alternate

Municipal Area Partnership

Mayor Annette Clews and Councillor Pat Toone and Chris Vardas

Municipal Library Board

Councillor Pat Toone
Councillor Myron Thompson as alternate

Parkland Regional Library Board

Councillor Pat Toone
Councillor Myron Thompson as alternate

Red Deer River Municipal Users Group

Mayor Annette Clews
Councillor Myron Thompson as alternate

Red Deer River Watershed Alliance

Councillor Myron Thompson
Mayor Annette Clews as alternate

R.C.M.P. Liaison

Mayor Annette Clews, CAO
Deputy Mayor as alternate

Sundre and District Aquatic Society

Councillor Tony Jordan
Mayor Annette Clews as alternate



Sundre and District Cemetery Society

Councillor Paul Isaac

Councillor Myron Thompson as alternate

Sundre and District Chamber of Commerce

Councillor Chris Vardas

Councillor Paul Isaac as alternate

Sundre and District Historical Society

Councillor Myron Thompson

Councillor Tony Jordan as alternate

Sundre Petroleum Operators Group (S.P.O.G.)

Councillor Cheri Funke

Councillor Paul Isaac as alternate

Sundre Schools Liaison

Mayor Annette Clews

Councillor Myron Thompson as alternate

Sundre Senior's Housing and Care Committee

Mayor Annette Clews and Councillor Myron Thompson

Sunpine Public Involvement Round Table

Councillor Pat Toone

Councillor Tony Jordan as alternate

Sustainable Sundre Committee

This Committee is On Hold for One Year

Committee/Board

Members

Alternate

CEP
Central AB Mayor Clews
Corridor Enhancement Committee
Hospital **Changed to the Doctor Attraction Committee**
Hospital Liaison
EBC

Mayor Clews
Mayor Clews
Councillor Chris Vardas
Councillor Chris Vardas
Mayor Clews
Mayor Clews

Councillor Pat Toome
Deputy Mayor Cheri Funke
Councillor Tony Jordan
Councillor Paul Isaac
Councillor Pat Toome
Councillor Chris Vardas

Federated Gas
Fire Advisory Committee
GAPF
GNP/FCSS
IMOA

Councillor Michael
Councillor Tony Jordan
Mayor Clews and Councillors Paul Isaac and Tony Jordan
Councillor Pat Toome
Mayor Clews and Councillor Tony Jordan

Councillor Paul Isaac
Councillor Cheri Funke
Councillor Myron Thompson
Councillor Myron Thompson
Councillor Pat Toome

IPC
ISDAB
MAP
IMV/RDSA
IMV/RWMC
M/SH

Mayor Clews and Councillor Pat Toome
Councillor Myron Thompson and Councillor Paul Isaac
Mayor Clews
Mayor Clews and Councillor Tony Jordan
Councillor Pat Toome
Mayor Clews

Councillor Chris Vardas
Councillor Tony Jordan
Councillor Myron Thompson
Councillor Myron Thompson
Councillor Paul Isaac
Councillor Pat Toome

MFC

Mayor Clews Alternate Councillors Pat Toome and Chris Vardas

Councillor Myron Thompson

Recreation and Culture

Councillor Pat Toome

Councillor Myron Thompson

RCMP

All Council

Deputy Mayor Clews

RDRWUG

Mayor Clews and CAO

Councillor Myron Thompson

RDRWA

Councillor Myron Thompson
Mayor Clews Councillors Pat Toome and Chris Vardas

Mayor Clews

SDA

Councillor Myron Thompson

Councillor Myron Thompson

Aquatic Society

Councillor Tony Jordan

Councillor Myron Thompson

Cemetery Society

Councillor Paul Isaac

Councillor Myron Thompson

Chamber

Councillor Chris Vardas

Councillor Paul Isaac

Historical

Councillor Myron Thompson

Councillor Tony Jordan

Library

Councillor Myron Thompson

Councillor Myron Thompson

SPOC

Councillor Pat Toome

Councillor Cheri Funke

Surdle Schools

Mayor Clews

Councillor Myron Thompson

SPRT

Councillor Pat Toome

Councillor Tony Jordan

Stichtmabe Sundre

Councillor Pat Toome

Councillor Myron Thompson

Peace Officer

Councillor Tony Jordan

Councillor Myron Thompson

Fire Department

Councillor Tony Jordan

Councillor Myron Thompson

Sundre Senior's Housing and Care Committee

Councillor Myron Thompson and Mayor Clews

Councillor Myron Thompson

Deputy Mayor Clews
Signing Authority

every six months
annual

Councillor Cheri Funke
Mayor Clews and Councillor Pat Toome



REQUEST FOR DECISION

COUNCIL DATE: October 28, 2013

AGENDA ITEM: 3.5

SUBJECT: Appointment of Members to Subdivision and Development Appeal Board

ORIGINATING DEPARTMENT: Planning & Development

MOTION:

The Town of Sundre Council moves to appoint Roy Cummings, Willie Logan, Andy Doughty and Pat Campkin to the Subdivision and Development Appeal Board until the 2014 Organizational meeting of Council.

AND

The Town of Sundre Council moves to appoint Councillor X and Councillor X to the Subdivision and Development Appeal Board until the 2014 Organizational meeting of Council.

ALTERNATIVE ACTIONS:

The Town of Sundre Council moves to defeat the above motion.

BACKGROUND/PROPOSAL:

As per Bylaw 808, the Subdivision and Development Appeal Board (SDAB) shall consist of five (5) persons: two (2) representatives from Council and three (3) members of the public-at-large.

Section 11 of Bylaw 808 indicates, "a quorum of the Board shall consist of a majority of the Members, but Councillors may not form the majority of the quorum." Given the timelines of the Municipal Government Act for a SDAB hearing, Administration felt it prudent to appoint all four (4) public members, of which three (3) would be requested to attend the hearing.

DISCUSSION/OPTIONS:

All of the public members have been members of the Subdivision and Development Appeal Board for at least two years.

COSTS/SOURCE OF FUNDING:

None

ATTACHMENTS:

None

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Erin O'Neill

Date: October 21, 2013

CAO Approval: Doug Wright

Date: October 25, 2013



REQUEST FOR DECISION

COUNCIL DATE: October 28, 2013

AGENDA ITEM: 3.6

SUBJECT: Appointment of members to Municipal Planning Commission

ORIGINATING DEPARTMENT: Planning & Development

MOTION:

The Town of Sundre Council moves to appoint Jason Spurrier, Gabrielle Grainger, Connie Anderson, Robert Dales, Henryk Yonza, and Diane Hillock-Farquhar to the Municipal Planning Commission until the 2014 Organizational meeting of Council.

AND

The Town of Sundre Council moves to appoint Councillor X, Councillor X and Councillor X to the Municipal Planning Commission until the 2014 Organizational meeting of Council.

ALTERNATIVE ACTIONS:

The Town of Sundre Council moves to defeat the above motion.

BACKGROUND/PROPOSAL:

As per Bylaw 02.11, Municipal Planning Commission shall consist of no less than seven (7) and no more than nine (9) persons. Further to Council resolution 182/12 and 183/12, a maximum of (6) public members and a maximum of three (3) Councillors will be appointed.

DISCUSSION/OPTIONS:

Five (5) of the six (6) public members were on MPC in the 2012-2013 year.

COSTS/SOURCE OF FUNDING:

None

ATTACHMENTS:

None

REVIEWED AND APPROVED FOR SUBMISSION TO COUNCIL

Submitted By: Erin O'Neill

Date: October 21, 2013

CAO Approval: Doug Wright

Date: October 25, 2013

TOWN OF SUNDRÉ

BYLAW NO. 11.13

BEING A BYLAW OF THE TOWN OF SUNDRÉ, IN THE PROVINCE OF ALBERTA TO FORM THE SUNDRÉ HEALTH AND HOSPITAL COMMUNITY COMMITTEE.

WHEREAS, The Municipal Government Act, Revised Statutes of Albert 2000, Chapter M-26 and subsequent amendments thereto, Section 145 (a) and (b) authorizes “A Municipal Council to pass bylaws in relation to the following: (a) the establishment and functions of council committees and other bodies; (b) the procedure and conduct of council, council committees and other bodies established by the council, the conduct of councillors and the conduct of members of council committees and other bodies established by the council.”

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRÉ DULY ASSEMBLED ENACTS AS FOLLOWS:

1. The Committee shall consist of:
 - 1.1 Three (3) to Five (5) community members at large,
 - 1.2 Two (2) Town Councilors, with one (1) alternate,
 - 1.3 One (1) representative from the medical field preferably a doctor.
2. The Committee will meet on such date(s) and locations as determined at the discretion of the Committee. A quorum shall consist of the majority of the current Committee members.
3. A Record of Discussion of the Committee will be recorded by a member of the Committee.
4. Any member of the Committee, who is absent from three (3) consecutive meetings, shall immediately forfeit their position unless such absence has received prior approval by resolution of the Committee. Another member may be appointed in place for the remainder of the term.
5. **Purpose and Responsibility**
 - 5.1 The Committee shall:
 - 5.1.1 Provide information and identification of health care delivery needs,
 - 5.1.2 Suggest improved or enhanced services to meet local needs,
 - 5.1.3 Suggest improved or enhanced ground and air ambulance,

- 5.1.4 Identify the need for a new Hospital,
- 5.1.5 Provide information to Council that will then be used to approach the Provincial government with solutions which are in the best interest of our community.

6. **Limitations of Powers**

- 6.1 The Committee shall be advisory to Council and shall not establish policy, authorize expenditures or commit the Town's resources, except as authorized by Council.

7. **Transition**

- 7.1 This bylaw shall come into force immediately upon it's passing of third reading.

READ A FIRST TIME IN OPEN COUNCIL THIS 28TH DAY OF OCTOBER 2013.

Mayor

Chief Administrative Officer

READ A SECOND TIME IN OPEN COUNCIL THIS 28TH DAY OF OCTOBER 2013.

Mayor

Chief Administrative Officer

READ A THIRD TIME IN OPEN COUNCIL THIS 28TH DAY OF OCTOBER 2013.

Mayor

Chief Administrative Officer

TOWN OF SUNDRE

BYLAW NO. 13.13

BEING A BYLAW OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA TO FORM THE SUNDRE REGIONAL RECREATION ADVISORY COMMITTEE.

WHEREAS, The Municipal Government Act, Revised Statutes of Albert 2000, Chapter M-26 and subsequent amendments thereto, Section 145 (a) and (b) authorizes "A Municipal Council to pass bylaws in relation to the following: (a) the establishment and functions of council committees and other bodies; (b) the procedure and conduct of council, council committees and other bodies established by the council, the conduct of councillors and the conduct of members of council committees and other bodies established by the council."

NOW THEREFORE, THE MUNICIPAL COUNCIL OF THE TOWN OF SUNDRE DULY ASSEMBLED ENACTS AS FOLLOWS:

1. The Committee shall consist of:
 - 1.1 One (1) member representing the Town of Sundre Council, with one (1) alternate
 - 1.2 One (1) member representing the Mountain View County Council, with one (1) alternate,
 - 1.3 One (1) member representing local youth sport groups (must be an Executive Board member of a local youth sport group),
 - 1.4 One (1) member representing Greenwood Neighbourhood Place,
 - 1.5 One (1) Youth representative,
 - 1.6 Two (2) members at large from the Town of Sundre residents or business.
2. Committee members shall be appointed by their respective Councils during the Organizational Meeting of such Council.
3. Committee Member terms will be for one (1) or two (2) years for a maximum of two (2) consecutive terms. Committee members may be re-appointed after one term absent from the Committee.
4. Any member of the Committee, who is absent from three (3) consecutive meetings, shall immediately forfeit their position unless such absence has received prior approval by resolution of the Committee. Another member may be appointed in place for the remainder of the term.
5. Any member of the Committee may resign at any time, upon sending written notice to that effect, to the Committee Chair.

6. The Committee shall select a Chair, Vice Chair, and Recording Secretary from among the members to serve a one (1) year term after the Organizational Meetings of both Councils are complete.
7. The Committee will meet on such date(s) and locations as determined at the discretion of the Committee. A quorum shall consist of the majority of the current Committee members.
8. Minutes of the Committee will be recorded by Recording Secretary and distributed within one week of each meeting held.
9. The minute book shall be kept in the Town of Sundre Storage Room at the Town of Sundre Office and copies of all minutes shall be submitted to the administrative offices of each municipality for distribution of each Council member.
10. The Chair and every member present shall vote on each questions, and in the event of a tie, the motion shall be lost.
11. **Purposes and Responsibility**
 - 11.1 The Committee shall:
 - 11.1.1 Act in an advisory capacity to Town Council in relation to all matters affecting the provision of recreation services.
 - 11.2 Without restricting the generality of the foregoing, the Committee shall:
 - 11.2.1 Work in cooperation with the Manager of Community Services and department who is charged by Town Council with direct administration of Town recreation facilities,
 - 11.2.2 Make recommendations for improved or enhanced services to meet local needs through the identification of culture, public parks, and recreation needs in the community,
 - 11.2.3 Represent the general public as a voice to Council and administration,
 - 11.2.4 Consider consultation and provide information to individuals and/or community groups providing recreation/athletic/cultural services to residents,
 - 11.2.5 Ensure that residents of Sundre are well informed of the Parks and Recreation programs and services offered in and by the Town of Sundre,
 - 11.2.6 Cooperate with, and encourage all organizations; public, private, civic, social and religious; which support, promote, and provide recreation services and programs in the community.

12. Administrative Support

- 12.1 The Committee shall be supported by the Community Services Department staff as deemed necessary by the Manager in the following manner:
- 12.1.1 Endeavour to ensure the provision of public recreation facilities within Town limits, ie. Parks, athletic grounds, playgrounds, ice rinks, campground, and other facilities.
 - 12.1.2 Administer the work for the Department staff according to policy developed and approved by the Board and sanctioned by Council and to establish administrative procedures and office practices consistent with the Town of Sundre.
 - 12.1.3 Plan and develop all current and future areas and facilities designated for recreation use.
 - 12.1.4 Promote active living and healthy lifestyles for all community members and to administer the Recreation and Culture Grant for the Town of Sundre.
 - 12.1.5 Continue to partner with outside organizations for the provision of recreation programming in the community.
 - 12.1.6 Market the use of revenue generating facilities.
 - 12.1.7 Prepare and submit budget estimates to the Committee and Councils and to direct expenditure of funds in accordance with the budget approved by said services by the Councils.
 - 12.1.8 Conduct annual studies of local conditions and the needs affecting recreation in the community for the purpose of developing immediate and long-term plans to meet these needs and recommendations regarding fees.
 - 12.1.9 Attend all Committee meetings and act as the Committee's Chief Advisor on all matters pertaining to recreation.
 - 12.1.10 Research and recommend the feasibility of hosting major events.

13. **Limitations of Powers**

13.1 The Committee shall be advisory to Council and shall not establish policy, authorize expenditures or commit the Town's resources, except as authorized by Council.

14. **Transition**

14.1 This bylaw shall come into force immediately upon it's passing of third reading.

READ A FIRST TIME IN OPEN COUNCIL THIS 28TH DAY OF OCTOBER 2013.

Mayor

Chief Administrative Officer

READ A SECOND TIME IN OPEN COUNCIL THIS 28TH DAY OF OCTOBER 2013.

Mayor

Chief Administrative Officer

READ A THIRD TIME IN OPEN COUNCIL THIS 28TH DAY OF OCTOBER 2013.

Mayor

Chief Administrative Officer

October 24, 2013

Town of Sundre
Box 420
Sundre, Alberta
T0M 1X0

To: Sundre Town Council

For almost two years with the support and involvement of the Sundre Town Council "Sundre Seniors Housing and Care Committee" has been actively acting on our Mandate which is:

"Working with partners to focus on; housing, quality of life,
and accessibility for seniors in the Sundre community"

The receiving of the ASLI Grant for an all levels of Care Facility is not the end of our work and our commitment to the seniors in this community. We would like the Town Council to reappoint this committee and the members as listed below.

Town Council Representatives:

Myron Thompson-Counsellor
Jaime Marr-Recording secretary

Active Committee Members:

Charlotte McInnes-Chair
Carol Anderson-Vice Chair
Pat Campkin-community member
Annette Clews - community member
Monica St. Dennis-community member
Joan Dixon-community member
Joe Henze-community member
Diane Kalin-Foothills Lodge Representative
Lorey Marsden-GNP-Senior Services
Donna Sandburg-West Country Seniors Centre
Glyn Westcott-community member

Proposed Replacement Members:

Mr Terry Lesley – Mayor
Alan & Grace Barnsdale - she is a nurse
-The Barnsdales' owned and operated a long term care facility in England it was suggested they would represent the Medical Community

We would also like permission to continue to use the Town Office facilities for our meetings. This continuity and support by the Town Council is appreciated.

Thank you for your attention to this matter.

Charlotte McInnes, Chairperson
Sundre Seniors Housing and Care Committee