



Regular Council Meeting
Council Chambers

February 5, 2019 comments at 6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing**
3. **Agenda – Amendments and Adoption**
February 5, 2019 Regular Council Meeting
4. **Adoption of Previous Minutes**
January 21, 2019 Regular Council Meeting Pg. 1
5. **Delegation**
6. **Bylaws**
 - 6.1 Bylaw 2019-02 – Boards and Committees Bylaw Pg. 6
 - 6.2 Bylaw 2019-03 – Change Boundaries of an Environmental Reserve Pg. 15
 - 6.3 Bylaw 2019-04 – Redesignation Land Use Pg. 18
 - 6.4 Setting of Public Hearing Pg. 21
7. **Old Business**
 - 7.1 Broadband Update (verbal) Pg. 22
 - 7.2 Trails/Pathway Update (verbal) Pg. 23
 - 7.3 Gazebo Project Update (verbal) Pg. 24
8. **New Business**
 - 8.1 Resignation from ISDAB Pg. 25
9. **Administration**
10. **Municipal Area Partnership (MAP)**
11. **Council Committee Reports**
 - 11.1 Report from the Mayor Pg. 27
12. **Council Invitations / Correspondence Pg. 29**
 - Trail Signage and GIS Identification
 - Ministers Awards for Municipal Excellence
 - Hon. Shannon Phillips, Feedback on Bighorn Park Proposal
 - Email from Premier's Office
13. **Notice to Public - Closed Meeting**
14. **Closed Meeting**
 - 14.1 Local Public Confidences – FOIPP Section 23(1)
15. **Return to Open Meeting – Invite Public to Return**
16. **Adjournment**

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 ext. 114.



Regular Council Meeting
Minutes
January 21, 2019

The regular meeting of Council of the Municipality of Sundre was held in Council Chambers in the Municipal Office on Monday, January 21, 2019, commencing at 6:00 p.m.

IN ATTENDANCE

Mayor Terry Leslie
Councillor Cheri Funke
Councillor Charlene Preston
Councillor Todd Dalke
Councillor Richard Warnock
Councillor Rob Wolfe
Councillor Paul Isaac

Staff:

Chief Administrative Officer, L. Nelson
Director of Planning and Economic Development, M. Marko
Acting Director of Corporate Services, C. Albert
Manager of Operations, J. Hall
Manager of Community Services, S. Nelson
Development Officer & Special Projects Coordinator, Ba Fountain

Absent:

Public:

10 Members, 1 Member of the Press

CALL TO ORDER

The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING

AGENDA – AMENDMENTS AND ADOPTION

Res. No. 17-19-01-21 MOVED by Councillor Funke that the Agenda be approved, as presented with the following changes:

Council Reports – supplemental to the agenda, December 2018 report, C. Funke
In Camera – Advice from Officials, FOIPP Section 24

CARRIED

ADOPTION OF THE PREVIOUS MINUTES

Res. No. 18-19-01-21 MOVED by Councillor Warnock that the Minutes of the Regular Meeting of Council held on January 7, 2019, be approved as presented.

CARRIED

DELEGATION Sundre Rodeo and Race Association

Res. No. 19-19-01-21 MOVED by Councillor Preston that the Town of Sundre Council accept the presentation from Sundre Rodeo and Race Association, as information.

CARRIED

BYLAWS Bylaw 2019-01 Council Procedural Bylaw

Res. No. 20-19-01-21 MOVED by Councillor Warnock that the Town of Sundre Council give First Reading to Bylaw 2019-01 "Procedural Bylaw", being a Bylaw to Establish Procedures for Council and Council Committee Meetings.

CARRIED

Res. No. 21-19-01-21 MOVED by Councillor Funke that the Town of Sundre Council give Second Reading to Bylaw 2019-01 "Procedural Bylaw", being a Bylaw to Establish Procedures for Council and Council Committee Meetings.

CARRIED

Res. No. 22-19-01-21 MOVED by Councillor Dalke that the Town of Sundre Council give Unanimous Consent for Third and Final Reading to Bylaw 2019-01 "Procedural Bylaw", being a Bylaw to Establish Procedures for Council and Council Committee Meetings.

CARRIED

Res. No. 23-19-01-21 MOVED by Councillor Wolfe that the Town of Sundre Council give Third and Final Reading to Bylaw 2019-01 "Procedural Bylaw" being a Bylaw to Establish Procedures for Council and Council Committee Meetings.

CARRIED UNANIMOUSLY

Res. No. 24-19-01-21 MOVED by Councillor Funke that the Town of Sundre Council rescind Bylaw 14.17 and amendments thereto.

CARRIED

OLD BUSINESS

NEW BUSINESS**Request for Discount for Ice Time**

- Res. No. 25-19-01-21** MOVED by Councillor Isaac that the Town of Sundre Council approve a discount to all user groups proportionate to their individual ice schedules, in an amount not to exceed \$3,260 to be disbursed accordingly.

CARRIED**Res. No. 26-19-01-21 SW Rear Lane Traffic Movement Alteration**

MOVED by Councillor Funke that the Town of Sundre Council accepts the report in regard to the change to the traffic movement for the rear lane located south of Main Avenue West between 6th Street and 7th Street SW, as information.

CARRIED**Res. No. 27-19-01-21 Member appointment to the Intermunicipal Subdivision & Development Appeal Board**

MOVED by Councillor Warnock that the Town of Sundre Council appoint Ms. Shelley Kohut, to the Intermunicipal Subdivision and Development Appeal Board for a one (1) year term.

CARRIED

- Res. No. 28-19-01-21** MOVED by Councillor Wolfe that the Town of Sundre Council appoint Mr. Jon Allan as Clerk of the Intermunicipal Subdivision and Development Appeal Board for a one (1) year term.

CARRIED

Mayor Leslie called a 5 minutes recess

Res. No. 29-19-01-21 Request to Waive the Community Centre Rental Fee for the “House calls with the Dean” event in conjunction with FCSS and the Cumming School of Medicine, University of Calgary

MOVED by Councillor Wolfe that the Town of Sundre Council waive the \$169.10 Community Centre Rental fee for the “House calls with the Dean” event scheduled for May 2, 2019.

CARRIED**ADMINISTRATION****Departmental Reports**

- Res. No. 30-19-01-21** MOVED by Councillor Isaac that the Town of Sundre Council accept the December 2018 Departmental Reports, as information.

CARRIED**MUNICIPAL AREA PARTNERSHIP**

COUNCIL REPORTS

Report to Council, December 2018 – C. Funke

- Res. No. 31-19-01-21** MOVED by Councillor Preston that the Town of Sundre Council accept the December 2018 report to Council submitted by Councillor Cheri Funke, as information.

CARRIED**INQUIRIES BETWEEN COUNCILLORS OR TO ADMINISTRATION****COUNCIL INVITATIONS / CORRESPONDENCE**

- Res. No. 32-19-01-21** MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence sent to Minister Shannon Phillips, Cancellation of Sundre Open House (Bighorn Park Proposal), as information.

CARRIED

- Res. No. 33-19-01-22** MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from Hon. Shaye Anderson, Minister Municipal Affairs, as information.

CARRIED

- Res. No. 34-19-01-21** MOVED by Councillor Dalke that the Town of Sundre Council accept the correspondence from Hon. Lori Sigurdson, Minister of Seniors and Housing (Minister's Seniors Service Awards), as information

CARRIED

- Res. No. 35-19-01-21** MOVED by Councillor Wolfe that the Town of Sundre Council accept the Parkland Regional Library Board Report from Mrs. Pat Toone, as information.

CARRIED

- Res. No. 36-19-01-21** MOVED by Councillor Warnock that the Town of Sundre Council determine a response to the "AG for Life" correspondence, as information.

CARRIED

- Res. No. 37-19-01-21** MOVED by Councillor Preston that the Town of Sundre Council accept the Mountain Rose Women's Shelter Association, as information and direct Administration to invite to present as delegation to Council.

CARRIED

- Res. No. 38-19-01-21** MOVED by Councillor Funke that the Town of Sundre Council accept the Alberta Order of Excellence correspondence, as information.

CARRIED

IN CAMERA – Notice to Public

Mayor Leslie excused all public members at 7:35 p.m., and advised that they are welcome to wait in the lobby to rejoin the council meeting after the In-Camera session concludes.

The following were in attendance for the In-Camera session:

Staff: Ms. Linda Nelson, CAO

Public: No Members

Res. No. 39-19-01-21

MOVED by Councillor Isaac that Council go into In-Camera at 7:40 p.m.

CARRIED

IN CAMERA

Topic of In Camera:

Advice from Officials FOIPP Section 24

Advice from Officials, FOIPP Section 24

Disclosure Harmful to Business Interests of a Third Party, FOIPP Section 16(1)

Local Public Body Confidences, FOIPP Section 23.1

Confidential Evaluations, FOIPP Section 19

Res. No. 40-19-01-21

MOVED by Councillor Dalke that Council return to open meeting at 8:30 p.m.

Mayor Leslie directed Administration to invite any public members in the lobby to rejoin the meeting.

ADJOURNMENT

Res. No. 41-19-01-21

MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 8:30 p.m.

CARRIED

These Minutes approved this 4th day of February, 2019.

Mayor

Chief Administrative Officer



COUNCIL DATE: February 5, 2019
SUBJECT: Bylaws: 2019-02 "Boards and Committee Bylaw"
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM: 6.1

BACKGROUND/PROPOSAL:

Council may establish procedures to be followed by council, council committees and other bodies established by council, by bylaw pursuant to section 145(b) of the *Municipal Government Act*.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached Report.

ALIGNMENT WITH STRATEGIC PLAN

This Bylaw aligns with Goal 1.1 in the Strategic Plan: Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that the Town of Sundre Council approve Bylaw 2019-02 "Boards and Committees Bylaw" as presented.

MOTION:

That the Town of Sundre Council give first reading to Bylaw 2019-02 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council.

That the Town of Sundre Council give second reading to Bylaw 2019-02 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council.

That the Town of Sundre Council give unanimous consent for third reading to Bylaw 2019-02 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council.

That the Town of Sundre Council give third reading to Bylaw 2019-02 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council.

Date Reviewed: _____

January 30/19

CAO: _____

Amie Naba



REPORT TO COUNCIL

COUNCIL DATE: February 5, 2019
SUBJECT: Bylaws: #2019-02 "Boards and Committee Bylaw"
REPORT WRITER: CHIEF ADMINISTRATIVE OFFICER

BACKGROUND/PROPOSAL:

Council may establish procedures to be followed by council, council committees and other bodies established by council, by bylaw pursuant to section 145(b) of the *Municipal Government Act*.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

The Bylaw Policy Review Committee have had an opportunity to review a draft of Bylaw 2019-02 and recommend amendments have been incorporated into the final draft before Council this evening.

Bylaw 2019-02 is a new Bylaw that will eventually replace all Bylaws related to Committees of Council. The Bylaw itself simply provides for the overall rules for committees in general, and the Terms of Reference for each committee will set out specific duties, mandates and functions specific to each committee.

The Bylaw before Council this evening includes Terms of Reference for The Bylaw Review Committee and the Grant Review Committee.

CONCLUSION

This Bylaw is a living document and will be revisited from time to time as new committees are formed, or when changes are required to the Terms of Reference of existing committees of Council. The Bylaw also provides guidance to committee members on their roles and responsibilities under the *Municipal Government Act*, and with Council's strategic goals and priorities.

RECOMMENDED ACTION

This Bylaw complies with the amended *Municipal Government Act* and aligns with Goal 1.1. In the Strategic Plan – Improve communication and transparency with our stakeholders. Administration is recommending all three readings to the Bylaw.

MOTION:

That the Town of Sundre Council give first reading to Bylaw 2019-02 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council.

That the Town of Sundre Council give second reading to Bylaw 2019-02 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council.

That the Town of Sundre Council give unanimous consent for third reading to Bylaw 2019-02 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council.

That the Town of Sundre Council give third reading to Bylaw 2019-02 "Boards and Committees Bylaw", being a Bylaw to establish Committees of Council.

Linda Nelson, CLGM, CTAJ, EMR
Chief Administrative Officer

Date Reviewed:

January 30/19

CAO:

Linda Nelson

**TOWN OF SUNDRE
BYLAW NO. 2019-02**

A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO ESTABLISH THE BOARDS AND COMMITTEES OF COUNCIL

WHEREAS, pursuant to the *Municipal Government Act*, Statutes of Alberta, 2000, Chapter M-26, as amended or replaced from time to time, provides that a Council may by Bylaw establish standing or special Committees of Council and delegate to such Committees certain duties and powers imposed and conferred upon a Council by the said *Municipal Government Act*;

AND WHEREAS, the Council of the Town of Sundre considers it expedient to establish Council Committees to support and facilitate the achievement of the Town of Sundre's Strategic Plan, Vision and Goals, and to advise Council on matters relevant to the Committee mandates.

NOW THEREFORE THE COUNCIL OF THE TOWN OF SUNDRE, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, AND PURSUANT TO THE AUTHORITY CONFERRED UPON IT BY THE MUNICIPAL GOVERNMENT ACT, R.S.A. 2000, C. M-26, AS AMENDED, ENACTS AS FOLLOWS:

1. NAME OF BYLAW

This Bylaw may be cited as "Boards and Committees Bylaw."

2. PURPOSE OF BYLAW

This Bylaw shall govern the establishment and regulation of Council Committees unless a variance is specifically provided for in this Bylaw. Any such variance must be set out in the Committee Terms of Reference.

3. DEFINITIONS

3.1 In this Bylaw, unless the context otherwise requires:

- 3.1.1 "Administrative Representative" refers to the administration resource person appointed to a Committee by the Chief Administrative Officer;
- 3.1.2 "Chief Administrative Officer" means the Chief Administrative Officer (CAO) for the Town of Sundre;
- 3.1.3 "Committee" means a Committee established by Council pursuant to this Bylaw, which Committee may consist entirely of Councillors, a combination of Councillors and Members at Large, or entirely of Members at Large;
- 3.1.4 "Council" means the Council of the Town of Sundre;
- 3.1.5 "Councillor" means a Councillor of the Town of Sundre;
- 3.1.6 "Town" means the Town of Sundre
- 3.1.7 "Ex-officio" means membership by virtue of one's office.
- 3.1.8 "Member at Large" means a member of the public appointed by Council to a Committee pursuant to the Bylaw;
- 3.1.9 "Mayor" means the Chief Elected Official of the Town of Sundre;
- 3.1.10 "Terms of Reference" means those terms pertinent to the establishment and mandate of an individual Committee and which are in addition to or beyond the parameters of this Bylaw;

- 3.1.11 "Voting Member" means those members identified as voting members in a Terms of Reference.

4. ESTABLISHMENT

- 4.1 Council does hereby establish those Committees as set out in Terms of Reference attached to and forming part of this Bylaw.
- 4.2 Each Committee shall be deemed to be a Committee of Council and shall be responsible and accountable only to Council.

5. POWERS/AUTHORITY OF COMMITTEES

- 5.1 A Committee shall have the authority to form ad hoc committees and task forces from among its members, to assist it in carrying out its objectives and responsibilities under this Bylaw.
- 5.2 Ad hoc committees and task forces established by a Committee shall report to the Committee in a manner determined by the Committee.
- 5.3 A Committee shall not have the power to pledge the credit of the Town, to pass Bylaws, or to enter into any contractual agreements.
- 5.4 The Committee shall provide a forum for examining timely issues relevant to its mandate by considering topics from the following sources:
- 5.5.1 receipt of requests or suggestions from Council,
- 5.5.2 requests or enquiries from the public through the CAO, and
- 5.5.3 initiated by the Committee.
- 5.5 The Committee shall prepare letters, recommendations, resolutions, discussion papers and other documents, as appropriate, to Council.

6. REPORTING TO COUNCIL

- 6.1 Councillors appointed to a Committee by Council shall be responsible to keep Council informed on Committee activities.
- 6.2 A Councillor appointed to the Committee shall provide a report to Council at a regular Council meeting on a regular basis.

7. PUBLIC PARTICIPATION

Community organizations and individuals that wish to appear before, or communicate directly with Council on any matter referred to within the Terms of Reference of a Committee shall be encouraged to make representations to that Committee.

8. MEMBERSHIP

- 8.1 A council committee may consist entirely of Councillors, of a combination of Councillors and other persons, or subject to the Municipal Government Act s. 154(2), entirely of persons who are not Councillors.
- 8.2 All members of a Committee shall be resident in the Town of Sundre, unless otherwise provided in the Terms of Reference for that Committee.
- 8.3 Councillors shall be appointed by Council at the organizational meeting.

- 8.4 Members at Large shall be appointed by Council to a Committee effective as of January 1st in each year or as otherwise designated by Council.
- 8.5 The Mayor is an Ex-officio member of those Committees that do not name the position of Mayor in their Terms of Reference.
- 8.6 Council may, for any reason it considers sufficient, remove a Member at Large of a Committee by resolution.
- 8.7 All Members at Large shall remain in office until their respective successors are appointed.
- 8.8 Any Member of a Committee who is absent from three (3) consecutive meetings of the Committee shall forfeit his or her office, unless there is a resolution of the Committee accepting a valid reason for his or her absence.
- 8.9 Committee Members shall only speak on behalf of the Committee when formally given such authority by Council or the Committee for a specific defined purpose.
- 8.10 The Committee Members shall adhere to the Procedures Bylaw established by Council in accordance with the Municipal Government Act s. 145(b).
- 8.11 The Committee Members shall adhere to the Council Code Conduct Bylaw established by Council in accordance with the Municipal Government Act s. 146.

9. TERM

- 9.1 Members at Large shall be appointed for a two (2) year Term, unless otherwise provided in the Committee Terms of Reference.
 - 9.1.1 To ensure continuity of membership in newly established Committees, Council shall, at the date of appointment, determine which of the Members at Large will hold office for one (1) year from the date of appointment and which of the Members at Large will hold office for two (2) years from the date of appointment.
 - 9.1.2 In each succeeding year, Council shall appoint for a two (2) year Term enough members to fill the vacancies created by the expiration of the Terms of the Members at Large in that year.
- 9.2 Members at Large whose Terms are expiring may be re-appointed.
- 9.3 Councillors appointed to a Committee shall be appointed for a one (1) year Term to ensure each Councillor is given opportunity to sit on a committee of their choice during the four (4) year term of office, however, Council may, in its discretion, and if there is no interest from another member of Council, appoint a Councillor for an additional consecutive one (1) year Term.

10. CHAIRMAN AND VICE-CHAIRMAN

- 10.1 At its first meeting each year, a Committee shall elect a Chairman and Vice-Chairman from among its Voting Members.
- 10.2 The Chairman shall hold office for a Term of one (1) year from the date of appointment.
- 10.3 The Chairman shall preside over all the meetings for the Committee.
- 10.4 In the absence of the Chairman, the Vice-Chairman shall preside over meetings and shall exercise all the same powers, duties and responsibilities that the Chairman would be entitled to exercise if present.

11. ADMINISTRATIVE REPRESENTATIVE

- 11.1 The Chief Administrative Officer shall appoint an Administrative Representative to each Committee.
- 11.2. The chief administrative officer shall ensure that
 - 11.2.1 minutes of each committee meeting are recorded in the English language without note or comment,
 - 11.2.2 include the names of the members present at the committee meeting,
 - 11.2.3 are given to the committee for adoption at a subsequent committee meeting,
 - 11.2.4 all bylaws, minutes of council meetings and other records and documents of the municipality are kept safe, and
 - 11.2.5 The Administrative Representative shall assist the Chairman in ensuring that Committee activities are consistent with, and that agenda items fall within, the Committee's Terms of Reference.
- 11.3 The Administrative Representative shall not be a member of a Committee and may not vote on any matter.
- 11.4 The Chief Administrative Officer, or his/her designate, shall ensure that all Committee members receive an appropriate orientation on the Terms of Reference of the Committee and its role as a Committee established by Council.

12. MEETINGS

- 12.1 A Committee shall give at least 24 hours notice of a Committee Meeting or a change in the location or time of a Committee Meeting.
 - 12.1.1 to the members of the Committee, and
 - 12.1.2 to the public.
- 12.2 Notice to the public shall be deemed to have been properly given if posted for public viewing on the Town of Sundre website.
- 12.3 A majority of the Voting Members shall constitute a quorum at a Committee meeting.
- 12.4 Notwithstanding s. 12.3, a Committee may act in the absence of a quorum provided all members have received notice as provided in subsections 12.1 and 12.2.
- 12.5 All Voting Members of a Committee, including the Chairman, shall be required to vote on any motion before the Committee and, in the event of a tie, the motion shall be lost.
- 12.6 Committees of Council shall make best efforts to meet during Municipal Office hours to reduce staff overtime costs.

13. TERMS OF REFERENCE

13.1 The Terms of Reference shall set out as a minimum:

- 13.1.1 A statement of purpose
- 13.1.2 Composition of Committee
- 13.1.3 Duties and Power of the Committee
- 13.1.4 Roles and Responsibilities
- 13.1.5 Term
- 13.1.6 Frequency of Meetings

14. GENERAL

- 14.1 Committee members shall abide by the Procedural Bylaw enacted by Council.
- 14.2 Committee members shall abide by the Council Code of Conduct Bylaw enacted by Council.
- 14.3 The proceedings and deliberations of a Committee must be conducted in public except where the information is protected from disclosure under the provisions of the *Freedom of Information and Protection of Privacy Act*.

15. EFFECTIVE DATE

All Schedules attached are part of and form part of this Bylaw.

This Bylaw shall come into full force and effect upon the date of the Third and Final Reading.

Read for a first time on this ____ day of _____ 2019; Motion # _____.

Read for the second time on this ____ day of _____ 2019; Motion # _____.

Read for Unanimous Consent on this ____ day of _____ 2019; Motion # _____.

Read for the third time on this ____ day of _____ 2019; Motion # _____.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

Schedule "A"

TERMS OF REFERENCE

COUNCIL POLICY AND BYLAW REVIEW COMMITTEE

I. STATEMENT OF PURPOSE

To consider, develop and review Town of Sundre Policies and Bylaws, and provide feedback to the Administration and Council of the Town of Sundre.

II. COMPOSITION OF COMMITTEE

- 3 Councillors
- Town of Sundre Chief Administrative Officer
- Recording Secretary (Non-Member)

III. DUTIES AND POWERS

- Review Policies and Bylaws of the Town of Sundre to ensure that best evidence, as well as the context, philosophy and values of the Town of Sundre are accurately reflected.
- To ensure accountability, authority and responsibility are clearly delineated and consistently applied.
- Obtain feedback from Town of Sundre Administration and Staff through the CAO related to the need for development of new Policies and Bylaws, or the revision of existing Policies and Bylaws.
- With the guidance of Administration, develop new Policies and Bylaws to address emerging needs or existing gaps in policy.

IV. ROLES AND RESPONSIBILITIES

- The Committee shall be responsible to review draft Bylaws and Policies, prepared by the CAO, and recommend amendments/additions for decision of Council as a whole.
- The CAO shall research, draft and present Bylaws and Policies to the Committee for review.
- The CAO shall present the Bylaws and Policies to Council for decision.

V. TERM

The Committee appointment shall be for one (1) year, renewable by Motion of Council at the Organizational Meeting. The Chair shall be appointed by the Committee, for a term of one (1) year.

VI. FREQUENCY OF MEETINGS

The frequency of meetings shall be at the call of the Chair, or as requested by the CAO through the Chair.

Schedule "B"

TERMS OF REFERENCE

COUNCIL GRANT REVIEW COMMITTEE

I. STATEMENT OF PURPOSE

To consider, review all applications/requests for funding and provide recommendations to Council of the Town of Sundre, based on available funds.

VII. COMPOSITION OF COMMITTEE

- 3 Councillors
- Town of Sundre Chief Administrative Officer and/or designate
- Recording Secretary (Non-Member)

VIII. DUTIES AND POWERS

- Review applications/requests for funding submitted to the Town of Sundre to ensure that best evidence, as well as the context, philosophy and values of the Town of Sundre are accurately reflected.
- To ensure accountability, eligibility, and compliance with the Council's strategic priorities are clearly delineated and consistently applied.
- Obtain feedback from Town of Sundre Administration and Staff through the CAO related to the compliance with grant application criteria as a part of the review process.
- Debate and establish grant levels for all applications.

IX. ROLES AND RESPONSIBILITIES

- The Committee shall be responsible to review applications/requests for funding, as presented by staff, and recommend approvals for decision of Council as a whole.
- Staff shall review, prepare and present recommendations, (based on Council's strategic goals and priorities), on applications/requests for funding to the Committee. Staff shall direct applicants to the correct forms/processes to apply for funding.
- The CAO or their designate shall present the recommendations of the Committee to Council for decision.

X. TERM

The Committee appointment shall be for one (1) year, renewable by Motion of Council at the Organizational Meeting. The Chair shall be appointed by the Committee, for a term of one (1) year.

XI. FREQUENCY OF MEETINGS

The committee shall meet as required to facilitate the timely review and recommendations on applications.

XII. CONFLICT OF INTEREST

Committee members must declare any conflicts of interest and absent themselves from any funding decisions in which they have a real or perceived conflict.



COUNCIL DATE: February 5, 2019
SUBJECT: Bylaws: 2019-03 Change Boundaries of an Environment Reserve
ORIGINATING DEPARTMENT Planning & Development
AGENDA ITEM: 6.2

BACKGROUND/PROPOSAL:

The purpose of Bylaw 2019-03 is to change the boundaries of the Environmental Reserve parcel described as Lot 10ER Block 1 Plan 871 1392 to rectify a parking lot encroachment. The southern portion of the IGA parking lot encroaches on Town owned Environmental Reserve (0.106 ha portion of lands shown as Area 'A' on the attached Scheduled 'A' to Bylaw 2019-03). This portion of land will be sold to the IGA proponents.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This matter was approved by Council in early 2017; however, the Registrar of the Land Titles Office has now requested the following:

1. A revised bylaw (to correct an error) to address the boundary change of the ER by removal of 0.106 ha from Environmental Reserve. This is necessary to complete the transaction. Bylaw 2019-03 (subject of this report) is the revised bylaw for this purpose.
2. A subdivision application to create the 0.106 ha parcel from ER is also required in order to subdivide application to create the 0.106 ha parcel to be conveyed to the proponents (subdivision application has been initiated and is being processed concurrently by the subdivision authority).

A revised bylaw to redesignate the 0.106 ha from Public Service District (PS) to Central Commercial District (C1) is also necessary to address the proper redesignation for this area (parking lot). The land use bylaw amendment for this purpose is being addressed as part of agenda item 6.3.

ALIGNMENT WITH STRATEGIC PLAN

This matter (process delivery) aligns with Strategic Goal 1.1: improves communication and transparency with stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council give First Reading to Bylaw 2019-03 and set a Public Hearing date.

ATTACHMENTS:

Bylaw 2019-03

MOTION:

That the Town of Sundre Council give First reading to Bylaw 2019-03, being a bylaw to change the boundaries of an environmental reserve in order to rectify an encroachment problem.

Date Reviewed: <u>January 30/19</u> CAO: <u>Donde Nebu</u>
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**TOWN OF SUNDRE
BYLAW NO. 2019-03**

**BEING A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO
CHANGE THE BOUNDARIES OF AN ENVIRONMENTAL RESERVE IN ORDER TO RECTIFY
AN ENCROACHMENT PROBLEM.**

UNDER AUTHORITY of and pursuant to section 676(1)(d) of the *Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26*, which states that a Council may, by bylaw, after giving notice in accordance with section 606 and holding a public hearing in accordance with section 230, change the boundaries of an environmental reserve to rectify an encroachment problem, the Municipal Council of the Town of Sundre in the Province of Alberta, **HEREBY ENACTS AS FOLLOWS:**

The boundaries of the Environmental Reserve parcel described as Lot 10ER Block 1 Plan 871 1392 are hereby changed to rectify a parking lot encroachment problem by removing from Environmental Reserve the 0.106 ha portion of lands shown as Area 'A' on the attached Schedule 'A'.

This Bylaw shall come into full force and effect upon the date of the third and final reading.

READ A FIRST TIME this ____ day of _____ 2019

PUBLIC HEARING HELD this ____ day of _____ 2019

READ A SECOND TIME this ____ day of _____ 2019

READ A THIRD AND FINAL TIME this ____ day of _____ 2019

MAYOR

CHIEF ADMINISTRATIVE OFFICER



COUNCIL DATE: February 5, 2019
SUBJECT: Bylaws: 2019-04 – Amend Schedule 'A', The Land Use Bylaw District Map
ORIGINATING DEPARTMENT Planning & Development
AGENDA ITEM: 6.3

BACKGROUND/PROPOSAL:

The purpose of Bylaw 2019-04 is to amend the Land Use Bylaw District Map by changing the land use designation of a portion of Lot 10ER Block 1 Plan 871 1392 (0.106 ha) from Public Service District (PS) to Central Commercial District (C1) as shown in Schedule 'A' attached to Bylaw 2019-04. This will accommodate the proper land use district for the parking lot on these lands (see related item 6.2, which addresses removal of the Environmental Reserve classification from these lands).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

This bylaw is required to approve the appropriate land use districts for these lands by correcting an error in the previous bylaw approved by Council in early 2017. It will also facilitate the completion of a land transfer with the proponents of the IGA property.

ALIGNMENT WITH STRATEGIC PLAN

This matter (process delivery) aligns with Strategic Goal 1.1: improves communication and transparency with stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council give First Reading to Bylaw 2019-04 and set a Public Hearing date.

MOTION:

That the Town of Sundre Council give First Reading to Bylaw 2019-04, being a Bylaw to Amend Schedule A, the Land Use Bylaw District Map of Land Use Bylaw 2018-10, from Public Service District (PS) to Central Commercial District (C-1).

ATTACHMENTS:

Bylaw 2019-04

Date Reviewed:

January 30 / 19

CAO:

Amide Nelson



**TOWN OF SUNDRE
BYLAW NO. 2019-04**

**BEING A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO
AMEND THE LAND USE BYLAW 2018-10.**

UNDER AUTHORITY of and pursuant to the provisions of the *Municipal Government Act, Revised Statutes of Alberta 2000 Chapter M-26*, and amendments thereto, the Municipal Council of the Town of Sundre in the Province of Alberta, **HEREBY ENACTS AS FOLLOWS:**

Schedule 'A', the Land Use District Map in Land Use Bylaw 2018-10 is amended by changing the land use designation for a portion of lands described as Lot 10ER Block 1 Plan 871 1392 from Public Service District (PS) to Central Commercial District (C-1), as shown as Area 'A' on the attached Schedule 'A'.

This Bylaw shall come into full force and effect upon the date of the third and final reading.

READ A FIRST TIME this ____ day of _____ 2019

PUBLIC HEARING HELD this ____ day of _____ 2019

READ A SECOND TIME this ____ day of _____ 2019

READ A THIRD AND FINAL TIME this ____ day of _____ 2019

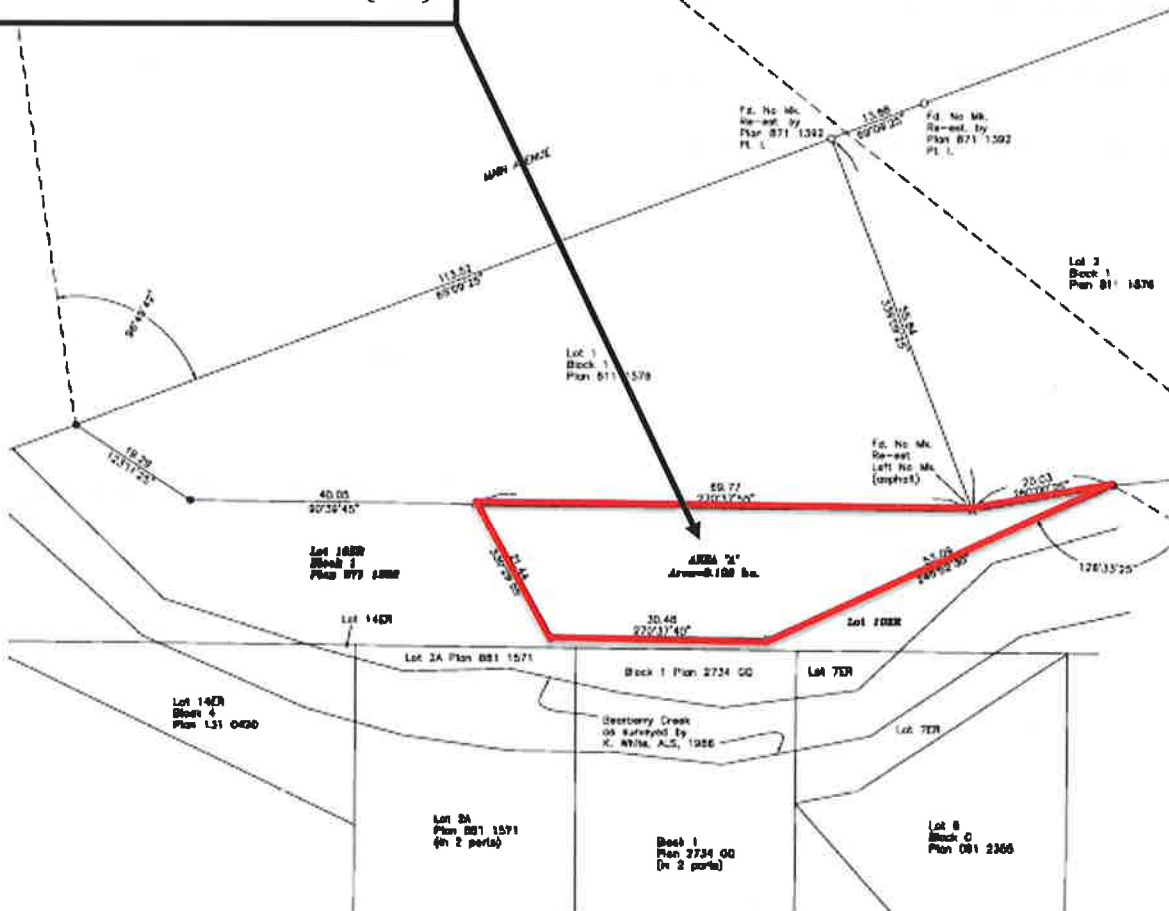
MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A" **BYLAW NO. 2019-04**



**AREA TO BE REDESIGNATED FROM
PUBLIC SERVICE DISTRICT (PS) TO
CENTRAL COMMERCIAL DISTRICT (C-1)**



**TOWN OF
SUNDRE**
Bylaw 2019-04
Bylaw to redesignate portion of Lot 10ER Block 1 Plan 871 1392



COUNCIL DATE: February 5, 2019
SUBJECT: Bylaws: 2019-04 Setting of Public Hearing
ORIGINATING DEPARTMENT Planning & Development
AGENDA ITEM: 6.4

BACKGROUND/PROPOSAL:

A Public Hearing is required to be set in accordance with Section 230(1) of the *Municipal Government Act*.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please refer to item 6.2 regarding Bylaw 2019-03 To change the boundaries of an Environmental Reserve in order to rectify an encroachment, and item 6.4 regarding Bylaw 2019-04 to amend the Land Use Bylaw District Map by changing the land use designation of a portion of Lot 10ER Block 1 Plan 871 1392 (0.106 ha) from Public Service District (PS) to Central Commercial District (C1)

ALIGNMENT WITH STRATEGIC PLAN

This matter (process delivery) aligns with Strategic Goal 1.1: improves communication and transparency with stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council set a Public Hearing date of February 19, 2019 for Bylaws 2019-03 and 2019-04 regarding changing the boundaries of an Environmental Reserve.

MOTION:

That the Town of Sundre Council schedule a Public Hearing for Bylaws 2019-03 and 2019-04 on February 19, 2019 at 6:00 p.m. in the Municipal Council Chambers.

Date Reviewed:

January 30/19

CAO:

Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE: February 5, 2019
SUBJECT: Broadband Fibre Optic Development
ORIGINATING DEPARTMENT: Economic Development
AGENDA ITEM: 7.1

BACKGROUND/SUMMARY:

Council requested an update on the status of broadband fibre optic development.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Information pertaining to the status of broadband fibre optic development will be provided by staff.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council accept the update as information.

COSTS/SOURCE OF FUNDING:

N/A

MOTION:

The Town of Sundre Council accept the update as information.

ATTACHMENTS:

Draft CCI Wireless roll-out map

Date Reviewed:

January 31/19

CAO:

Linda Nelson



REQUEST FOR DECISION

COUNCIL DATE: February 5, 2019
SUBJECT: Sundre Trails and Pathways Map
ORIGINATING DEPARTMENT: Economic Development
AGENDA ITEM: 7.2

BACKGROUND/SUMMARY:

Council requested an update on the status of the trails and pathways map.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Information pertaining to the development of the Trails and Pathways map will be provided by staff.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council accept the new Sundre Trails and Pathways map as information.

COSTS/SOURCE OF FUNDING:

N/A

MOTION:

The Town of Sundre Council accept the new Sundre Trails and Pathways map as information.

ATTACHMENTS:

New 2019 Sundre Trails and Pathways Map

Date Reviewed: <u>January 31 / 19</u> CAO: <u>Amide Nubun</u>



COUNCIL DATE: February 5, 2019
SUBJECT: Old Business – Gazebo Project Update
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM: 7.3

BACKGROUND/PROPOSAL:

The Gazebo to be located at the north end of Greenwood Campground is an ongoing project in conjunction with the Town of Sundre and community members, led by Mrs. Moe Fahey.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration will provide a verbal update on the Gazebo Project.

ALIGNMENT WITH STRATEGIC PLAN

This project aligns with Goal 2.1: Continue to promote recreational opportunities, and Goal 3: Continue to promote and encourage year-round tourism opportunities for Sundre & District, in the Strategic Plan.

ADMINISTRATION RECOMMENDATIONS:

That the Town of Sundre Council accept the report as information.

COSTS/SOURCE OF FUNDING:

MOTION:

That the Town of Sundre Council accept the verbal update on the Gazebo Project, as information

ATTACHMENTS:

Date Reviewed:

January 30/19

CAO:

Amick Nelson



REQUEST FOR DECISION

COUNCIL DATE: February 4, 2019
SUBJECT: Resignation from Intermunicipal Subdivision & Development Appeal Board
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM: 8.1

BACKGROUND/PROPOSAL:

On November 5, 2018 Council approved the appointment of Mr. William (Willie) Logan as a Public Member to the Intermunicipal Subdivision and Development Appeal Board.

Motion: 456/18

"MOVED by Councillor Wolfe that the Town of Sundre Council moves to appoint Mr. Mike Beukeboom, and Mr. William Logan, to the Intermunicipal Subdivision and Development Appeal Board for a one (1) year Term."

Due to circumstances, Mr. Logan has notified Administration that he is resigning from this position.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The ISDAB was established for the purpose of hearing appeals related to decisions made by the development authority and subdivision authority pertaining to applications relating to lands located within each Municipality; in accordance with the Act.

The ISDAB agreement requires eight Members. The Town of Sundre is responsible to appoint two public members, who will form part of a list of appeal board members eligible to hear appeals on behalf of the Towns or the Village. The Town of Sundre is also responsible to appoint a Clerk for the Intermunicipal Subdivision and Development Appeal Board.

On January 21, 2019 with the appointment of Ms. Shelley Kohut, and the appointment of Mr. Jon Allan as Clerk, the Town of Sundre has met its obligations of the ISDAB agreement.

MOTION:

That the Town of Sundre Council accepts Mr. William (Willie) Logan's resignation from the Intermunicipal Subdivision and Development Appeal Board.

ATTACHMENTS:

- Email from Mr. Logan

Date Reviewed: January 30/19

CAO: Andie Nelson

From: William Logan <wilrobyn@telus.net>

Date: Wed, Jan 23, 2019 at 9:00 AM

Subject: Letter of resignation for SDAB ATTEN: Linda Nelson

To: <townmail@sundre.com>

To Whom It May Concern,

I am writing this letter in regard to inform you that I will be stepping down from being a member of the SDAB, effective immediately.

Sincerely,
William (Willie) Logan



COUNCIL DATE: February 5, 2019
SUBJECT: Report from the Mayor
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM: 11

BACKGROUND/PROPOSAL:

Mayor Terry Leslie has provided a report to Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Goal 1.1 in the Strategic Plan - Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

MOTION:

That the Town of Sundre Council accepted the report to Council submitted by Mayor Leslie, as information.

Date Reviewed: _____

January 30/19

CAO: _____

Amick Nelson

Mayor's Report to Council – January 2019

January 15, 2019 – Hospital Futures Annual General Meeting – 7:00 – 8:30 – Anglican Church – The Hospital Futures Committee is growing in scope with a changing mandate. Reports were given by three separate sub committees; the Sundre Health Professional Attraction and Retention Committee, the Advocacy Committee, and the Foundation Committee which is the fundraising group working with the Wetaskiwin Foundation raising funds for a new hospital. There was discussion about a strategic planning session to look at options to involve another possible committee to include representatives from the Town of Sundre and Mountain View County councils.

January 17, 2019 – Red Deer River Municipal Users Group Executive Meeting – 10:30 – 12:00 and Regular Meeting and Annual General Meeting – 1:00 – 3:30 – Drumheller – The Executive Committee reviewed the Water Quality Action Plan, and discussed next steps to present to the member municipalities at the regular meeting for discussion. At the regular meeting in the afternoon, Todd Aasen and Phil Boeime were the guest speakers from Alberta Environment and Parks. They outline provincial initiatives and plans to deal with “low flow events” (drought), protecting source water, how apportionment is calculated for water licenses, and answered questions about water supply and water quality. There was discussion about next steps for the User's Group.

January 18, 2019 – Candre Facility Tour – 11:00 – 1:00 – Council, staff, the RCMP, Chamber of Commerce and SPOG representatives were given the opportunity to hear about building plans to date, tour the facility and ask questions.

January 24, 2019 – Didsbury Council invitation to hear speakers from Peace River Councillors – Didsbury Council Chambers – 6:00 – 8:00 – This was an opportunity to hear information from Peace River Councillors about Intermunicipal Collaboration Framework issues in Alberta. History of changing urban rural numbers, GDP changes over the past decades, and infrastructure deficit realities were discussed.

January 28, 2019 – Mountain View Regional Waste Management Commission regular meeting – Mountain View County Office – 9:00 – 1:00 – Commission members heard a presentation from Mountain View County representatives about agricultural plastics. There was a general discussion of the Commission's role in recycling, changing world market conditions for recycled products, levels of service to be provided and possible alternative means of providing recycle services. A strategic planning session is planned for February 5th to develop long term strategies for sustainability of the Commission and to discuss the possible business model needed to move forward.

January 29, 2019 – Chamber of Commerce Annual General Meeting – Sundre Legion – 7:00 – 9:00 – The Chamber expressed thanks to the Town of Sundre for increasing the contribution to the Chamber to \$15,000 in 2019 from \$12,500 in 2018. Mountain View County contributes \$5000. There have been many changes at the Visitor Information Centre by Moe Fahey. Tracy McCrimmon, the Executive Director of SPOG was the guest speaker. She offered the Chamber the opportunity to partner with SPOG on a number of projects.

Respectfully submitted by Terry Leslie, Mayor



COUNCIL DATE: February 5, 2019
SUBJECT: Council Invitations/Correspondence
ORIGINATING DEPARTMENT Legislative Services
AGENDA ITEM: 12

BACKGROUND/PROPOSAL:

Correspondence received and/or sent by Legislative Services during the period January 16 to 30, 2019.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The attached correspondence is provided for Council's review and information.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Goal 1.1 in the Strategic Plan - Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence for information by passing a separate Motion for each item of correspondence.

MOTION:

That the Town of Sundre Council accept the correspondence from Hon. Shaye Anderson, Minister of Municipal Affairs regarding Gas Tax Fund (GTF) funding to assist with Trail Signage & GIS Identification, as information.

That the Town of Sundre Council accept the correspondence from Hon. Shaye Anderson, Minister of Municipal Affairs inviting the Town to provide submissions for the 18th annual Minister Awards for Municipal Excellence, as information.

That the Town of Sundre Council accept the correspondence from Hon. Shannon Phillips, Minister of Environment and Parks, Bighorn Park proposal, as information.

That the Town of Sundre Council accept the email from the Premier's office, as information.

ATTACHMENTS:

- Letter from Hon. Shaye Anderson, Minister of Municipal Affairs
- Letter from Hon. Shaye Anderson, Minister Municipal Affairs
- Letter from Minister Shannon Phillips – feedback on the Bighorn Country Proposal
- Email from the Premier's office

Date Reviewed: <u>January 30/19</u> CAO: <u>Amelia Nelson</u>



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

18-01-2019

AR945412

January 11, 2019

His Worship Terrance Leslie
Mayor
Town of Sundre
PO Box 420
Sundre AB T0M 1X0

Dear Mayor Leslie,

The Government of Alberta is committed to working with municipalities to make life better for Albertans. By providing stable, predictable funding to our municipal partners, we continue to ensure you have the resources needed to meet your local infrastructure priorities and strengthen the communities you call home. Alberta is partnering with the Government of Canada to provide Gas Tax Fund (GTF) funding to assist with building strong, safe, and resilient communities.

I am pleased to accept the following qualifying project submitted by your municipality under the GTF program.

Project #	Project Name	GTF Funding
GTF-61	Trail Signage & GIS Identification	\$25,000

The provincial government appreciates opportunities to celebrate your GTF funded projects with you, so please send invitations for these milestone events to my office. If you would like to discuss possible project recognition events and activities, as outlined in the program guidelines, contact Municipal Affairs Communications, toll-free at 310-0000, then 780-427-8862, or at ma.gtfgtrants@gov.ab.ca.

I look forward to working in partnership to strengthen Alberta's communities.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Linda Nelson, Chief Administrative Officer, Town of Sundre



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR96051

January 15, 2019

His Worship Terrance Leslie
Mayor, Town of Sundre
PO Box 420
Sundre AB T0M 1X0

Dear Mayor Leslie,

I am pleased to invite the Town of Sundre to provide submissions for the 18th annual Minister's Awards for Municipal Excellence, which formally recognizes excellence in local government practices and promotes knowledge sharing among municipalities. These awards offer an opportunity to recognize the truly great work happening in local governments in Alberta.

An independent review committee, comprised of representatives from various municipal associations, will recommend award recipients in five categories and, if chosen by the review committee, one award for outstanding achievement:

- Innovation – Recognizes a leading practice embodying the first use of an idea in a municipal context in Alberta (municipalities with a population of less than 500,000);
- Partnership - Recognizes a leading municipal practice involving consultation, co-ordination and co-operation with other municipalities, jurisdictions or organizations (municipalities with a population of less than 500,000);
- Safe Communities – Recognizes a leading practice focused on making municipalities safer through prevention and enforcement (municipalities with a population of less than 500,000);
- Smaller Municipalities – Recognizes an innovative practice developed by communities with less than 3,000 residents;
- Larger Municipalities – Recognizes an innovative and creative practice of larger municipalities with populations of 500,000 or greater that have a substantial resource base and who can partner with departments within the municipality's control; and
- Outstanding Achievement – Recognizes a municipality or municipal partnership that has helped to inspire action and change that has benefited local government practice in Alberta. This award, if chosen by the review committee, recognizes the best submission from the other categories.

.../2

- 2 -

Further details regarding eligibility and submission requirements may be found on the Municipal Excellence Awards webpage at www.municipalaffairs.gov.ab.ca/1595. The deadline for submission is March 29, 2019.

Should you have any questions regarding the Municipal Excellence Awards, please contact the Municipal Excellence Team, at 780-427-2225, or by email at menet@gov.ab.ca.

I encourage you to share your success stories, and look forward to celebrating these successes with your communities.

Sincerely,



Shaye Anderson
Minister of Municipal Affairs



97558

ALBERTA
ENVIRONMENT AND PARKS

*Office of the Minister
Minister Responsible for the Climate Change Office
MLA, Lethbridge-West*

January 22, 2019

Her Worship Tammy Burke, Mayor
Town of Rocky Mountain House
5116 - 50 Avenue
Box 1509
Rocky Mountain House AB T4T 1B2
tburke@rockymtnhouse.com

His Worship Terry Leslie, Mayor
Town of Sundre
717 Main Avenue West
Box 420
Sundre AB T0M 1X0
terry.l@sundre.com

Reeve Jim Duncan
Clearwater County
4340 - 47 Avenue
Box 550
Rocky Mountain House AB T4T 1A4
jduncan@clearwatercounty.ca

Reeve Bart Guyon
Brazeau County
Brazeau County Office
Box 77, 7401 Township Road 494
Drayton Valley AB T7A 1R1
bguyon@brazeau.ab.ca

Dear Mayor Burke, Mayor Leslie, Reeve Duncan, and Reeve Guyon:

I would like to thank you for taking the time to engage with Alberta Environment and Parks officials over the last month to review and provide feedback on the Bighorn Country proposal. Our department has taken great care to ensure this proposal better supports tourism and recreation, future economic development and diversification interests, as well as important conservation objectives. As an outcome of these initial meetings, I am pleased to follow up on some key themes that arose in your discussions with officials to affirm government's intent of the proposal and its implementation.

Proposed West Country Public Land Use Zone

Discussion regarding impacts to industry has arisen related to the proposed West Country Public Land Use Zone (PLUZ). The proposed West Country PLUZ is designed so it will not affect industrial dispositions. A PLUZ is a land management tool used to support effective management of the recreational use of public land and to provide authority that supports safe and enjoyable experiences. While Alberta's landscapes are busy, a working landscape is important to all Albertans. Environment and Parks recognizes that recreation planning must acknowledge the need for ongoing and future industrial access to the landscape. Enhanced management of recreational use in the proposed area would provide improved tourism and recreational experiences, address user conflicts, and benefit the environment as well as various industry and municipal partners.

The proposed West Country PLUZ designation would not affect industrial dispositions, commercial interests, or access to the abundant natural resources in the area.

- Forest management planning and forest operations would continue to be managed under the *Forests Act* and its associated regulations and policy. Current secured access to fibre would not change.
- Surface activities associated with energy and mines and mineral resources continue to be managed by the *Public Lands Act* and its associated regulations by the Alberta Energy Regulator and Environment and Parks.
- Sand and gravel interests would continue to be managed by the *Public Lands Act* and its associated regulation by Environment and Parks.
- Grazing dispositions would continue to be managed by the *Public Lands Act*. The existing management approach and the established relationships between disposition holders and local Rangeland Agrologists would not change.

If the West Country PLUZ is created, recreation management planning will include full involvement of stakeholders, Indigenous peoples, municipalities and the public through a multi-year planning process.

- Trails and camping areas in the West Country PLUZ would remain open. Future recreation planning is needed to sustain recreation objectives over the long term, in combination with other land uses and the environment.
- Recreation management planning would begin late spring/early summer with stakeholders in the area. Recreation management plans for the PLUZ may take several years to develop. This planning will build on initiatives and discussions that are already underway, such as the Clearwater Trails Initiative.

The proposed boundaries are part of the consultation process and we look forward to hearing from Albertans on these and other parts of the plan. Should municipalities have suggestions or comments on the West Country PLUZ boundaries we would welcome your input. If the designation and the boundaries are approved this would commence a multi-year multi-stakeholder consultation with municipalities, industry, local user groups, Indigenous communities and Albertans to develop land and recreation management plans.

Parks and Protected Areas Summary

The proposed parks and protected areas designations in this proposal were selected to align with existing activities occurring in the area today. Each designation focuses on a different key land management objective (please see the attached frequently asked questions for descriptions). All proposed designations would fall under the *Provincial Parks Act* and its associated regulations, which outline allowable uses and restrictions. The Bighorn Country proposal consultation package has included a large amount of detail about the proposed parks and protected areas to provide clarity and assurances on the management intent of these cherished landscapes. Additional levels of planning occur through a parks management planning process that identifies, for example, future intent for capital development, trails management and development, and managerial direction tailored for local and site-specific considerations. This process includes further consultation.

The boundaries of proposed parks and protected areas were also carefully designed to avoid negative commercial impact; to better support commercial tourism and existing recreational activity; to put measures in place to manage an anticipated increase in activity; and to secure environmental protection with more effective legislative and regulatory tools. The intent of the parks and protected areas is different from the intent of the West Country PLUZ where existing regulatory tools will remain in effect.

The Bighorn Country parks and protected areas would continue to support off-highway vehicle use on the existing designated trails. The excellent work of the Bighorn Backcountry Standing Committee and other active volunteers and stewardship groups have established usage permissions and designated trails to sustainable levels. This proposal, accompanied by capital and operating commitments, would simply position government to better partner in maintaining these trails, enhancing the user experience, and providing basic amenities that are currently absent.

There are no commercial forestry interests in the proposed park areas and, therefore, no impacts to commercial forestry. In addition, the Bighorn Country proposal includes the intention to maintain the existing R11 forest management regime to actively manage the forest. Respecting other commercial interests:

- Existing petroleum and natural gas activities would be honoured. New rights will be sold subject to a no surface access addendum.
- Freehold mineral titles would be honoured.
- Existing grazing commitments would be honoured.
- Existing trapping lines would be honoured.
- Existing sand and gravel commitments would be honoured.
- All existing metallic and industrial mineral dispositions have been avoided, ensuring no impact.

There is minimal impact on existing Crown coal agreements. Under this proposal, portions of two coal leases would be cancelled and compensated. Four coal lease applications will be amended to avoid overlap with the proposed parks. These exceptions were included in the proposal to support and secure long-term sustainable opportunities to grow the tourism sector in the area.

Finally, hunting, fishing, and various commercial activities in the area, such as helicopter tours and outfitting, will also continue to be supported at their current levels. Some differences may arise owing to the different parks designations, such as the need for permits. The operational funding associated with this proposal includes our commitment to ensure an effective and streamlined permitting process is in place that does not become a barrier to doing business or enjoying the landscape.

If approved, parks management planning will include full involvement of stakeholders, Indigenous peoples, municipalities and the public.

North Saskatchewan Regional Plan

In discussions, you and others have asked why the Bighorn Country proposal is being proposed now and in advance of the entire North Saskatchewan Regional Plan (NSRP). Regional planning is complex. It differs from traditional approaches to developing

regulations because it encompasses policy direction in areas, such as economic diversification and community development, and binding regulation with respect to environmental thresholds around air, water, and biodiversity.

Over the past four years, government has consulted widely on the NSRP, which includes the Bighorn Country. Our consultations have included public sessions and stakeholder workshops, online workbooks and written submissions. Many comments have focused on the Bighorn region. While the entire NSRP is not ready at this time, the Bighorn Country region itself is an integrated land management proposal and is ready for discussion and focused consultation. Our final plan for the Bighorn Country would be incorporated into the NSRP.

Assisting with Public Inquires

In closing, I appreciate your support in encouraging productive and respectful discussions and engagement at these sessions. I am also attaching supporting documents to assist you and your officials to respond to frequently asked questions regarding the Bighorn Country proposal. I trust that you will find these materials useful. I encourage you to share this letter with your Council Members and your community to support the discussion on the Bighorn Country, and I look forward to your feedback and further engagement on this important initiative.

Sincerely,



Shannon Phillips
Minister

Attachments

cc: Honourable Deron Bilous
Minister of Economic Development and Trade

Honourable Oneil Carlier
Minister of Agriculture and Forestry

Honourable Margaret McCuaig-Boyd
Minister of Energy

Honourable Ricardo Miranda
Minister of Culture and Tourism

Bev Yee, Deputy Minister
Environment and Parks

Frequently asked questions:

Bighorn Country Proposal

What is Bighorn Country?

- Bighorn Country includes all public lands located in the western part of the North Saskatchewan Region, extending from the borders of Banff National Park eastward towards Drayton Valley.
- The Bighorn Country area contains stunning mountain ranges, alpine lakes, foothills, massive river valleys and forests.
- It includes the headwaters of the North Saskatchewan River, which supplies safe drinking water to over one million people in downstream communities.
- It provides key habitat to numerous species identified as rare or at-risk including grizzly bear, wolverine, harlequin duck, Athabasca rainbow trout and bull trout.
- Bighorn Country offers opportunities for world-class outdoor recreation and nature-based tourism, with some of the greatest unrealized tourism potential in the province.
- Indigenous Peoples have a long history of traditions on this land and value the landscape for their nourishment, identity and spirituality.

Why is enhanced management for the Bighorn Country needed now?

- Alberta and Bighorn Country are changing. Population growth, economic development and changing levels and types of recreational use are putting added pressure on a finite landscape. These cumulative impacts strain the landscape and threaten the unique characteristics that draw us to Bighorn in the first place.
- The area within the Bighorn Country proposal is currently guided by direction from the 1984 Eastern Slopes Policy. As part of regional planning, the intention is to replace the policy with an updated vision for management backed by legislation. The Bighorn Country Proposal is the proposed legislative update to this policy.
- This proposal represents a continuation of the Eastern Slopes Policy and designations and permitted uses were carefully aligned with the uses identified in the Eastern Slopes Policy.
- On public lands industrial users have created additional footprints which are also used by recreational users even when it is inappropriate or unsafe. This can contribute to damage to the land and degradation of critical fish-bearing streams.
- Enhanced management of the Bighorn Country would conserve the landscape while supporting traditional Indigenous use, diversifying the

economy and providing improved outdoor recreation and nature-based tourism experiences.

- The proposed mix of public lands and parks would increase recreation opportunities, boost economic development, preserve the natural environment and protect the vital headwaters in this incredible region of our province.

Why is the government moving so fast with this proposal?

- Government is not moving fast with Bighorn Country proposal.
- While the proposal for Bighorn Country is just now being made public, the work around it has been taking place for the past four years, as part of the North Saskatchewan Regional Plan (NSRP).

How was it developed?

- The Bighorn Country proposal has been developed from the NSRP work, which has been underway since 2014, including ongoing consultations with people who live, work and have an interest in the region.
- A Regional Advisory Council consisting of members representing a range of perspectives and experience was established to provide recommendations for consideration in the development of the regional plan. These recommendations were considered in the development of the Bighorn Country.
- The North Saskatchewan Region is complex, with various strong views on land and resource management, and as the draft NSRP is being developed, it has become clear that targeted consultation and action in some key areas is required to arrive at a regional plan that is reflective of the region's diverse views and goals. The Bighorn Country proposal is one of these targeted consultations.
- Following further consultation with Indigenous Peoples, stakeholders, municipalities and the public, a refined and final version of Bighorn Country would be implemented and eventually incorporated into the NSRP, once it is developed.

What is happening with the NSRP?

- Bighorn Country is being advanced ahead of the NSRP as a focused priority in recognition of longstanding discussions, and in having received significant input already through the NSRP process.
- The Government continues to support regional planning approach because it encourages stakeholders, municipalities, Indigenous Peoples and the public to work collaboratively to respect and care for the land while managing for cumulative effects and achieving desired economic, societal and environmental goals.

How can Albertans inform planning for Bighorn Country?

- Consultation with stakeholders, municipalities, Indigenous Peoples and the public on the Bighorn Country proposal will be open until February 15, 2019.
- All interested parties can find more information and provide input on the future of Bighorn Country via an online survey at TalkAEP.alberta.ca.
- Feedback received during this phase of engagement will be instrumental as we refine the management intent of any new and expanded parks, protected areas and public land use zones and finalize the Bighorn Country project.
- Over this consultation period, we will gain your input on the future of the Bighorn area.
- If we proceed, further consultation with stakeholders, municipalities, Indigenous Peoples, and the public would be held to inform recreation and management planning – such as location and use of trails. Changes on the landscape will not be immediate as we continue to consult on the details.

How will Indigenous Peoples be consulted on the Bighorn Country?

- One-on-one meetings will be arranged with First Nations and Metis communities interested in discussing or submitting feedback on the proposed Bighorn Country.
- NSRP First Nations and Working Group Tables will continue to meet after the launch of consultation on Bighorn Country.
- Alberta continues to meet with Indigenous communities across the province to discuss co-operative management and guardian programs in Alberta's parks and protected areas. These discussions will continue in relation to parks and protected areas within Bighorn Country.
- We have been engaging or consulting with 31 First Nations, 8 Metis Settlements, the Metis Settlements General Council, and the Metis Nation of Alberta, including Regions 1, 2, 3, 4, and numerous Metis Locals, specifically on developing the NSRP. Since 2013, there have been more than 185 meetings and 16 workshops held with Indigenous Peoples on the NSRP.
- Feedback provided by Indigenous Peoples during the development of the NSRP is being used to inform Bighorn Country.

What is the management intent of the Bighorn Country?

- Protect headwaters and watershed integrity;
- Conserve and maintain biodiversity;
- Recognize Indigenous Peoples rights and traditional uses;
- Provide high quality outdoor recreation opportunities; and,
- Support economic diversification and increase tourism opportunities.

How will the
proposal protect
drinking water for
Albertans?

- Bighorn Country is home to the headwaters of the North Saskatchewan River, which supplies drinking water to over one million Albertans.
- Protection for these critical headwaters will be enhanced as they would be protected through legislation, instead of policy. Legislation provides legal backing, while policy does not.
- This will provide long-term protection entrenched in legislation.

What are the land
designations
proposed for
Bighorn Country?

- Provincial Parks conserve nature. They provide opportunities for nature-based recreation, tourism and education, which are dependent on and compatible with the conservation objective. These areas allow hunting, trapping, fishing and other traditional uses, as well as nature-based touring, guiding and outfitting. OHV use is allowed on designated trails. Alberta Parks may, however, apply timing restrictions or restrict firearm discharge in Provincial Parks and Provincial Recreation Areas where firearms use may conflict with other uses.
- Wildland Provincial Parks focus on the conservation of nature with significant opportunities for backcountry and wilderness recreation in a relatively undisturbed state. These areas are open to hunting, trapping, fishing and other traditional uses, as well as nature-based touring, guiding and outfitting. OHV use is allowed on designated trails.
- Provincial Recreation Areas (PRA) provide nature-based outdoor recreation, tourism and educational opportunities. They can include support facilities and access to adjacent water bodies and public land for outdoor recreation. They may be intensively developed and include tourism accommodations and facilities, or they may remain largely undeveloped to provide a place primarily for trail-based activities such as motorized OHV recreation.
- Public land use zones enable greater authority to manage priority issues including protection of watercourses and sensitive areas, recreational access, sustainable nature-based tourism development and retention of environmentally sensitive features. Public land use zones provide the authority to designate trails, ensuring that recreational pressures are appropriately timed and placed – and that public land user conflict can be minimized or mitigated.
- Each of these designations has unique management objectives that are complimentary to each other to enhance recreation opportunities and support nature-based tourism, while ensuring protection of ecologically sensitive landscapes and features.

How many new
and expanded
parks are
proposed for
Bighorn Country?

- There are four new or expanded parks proposed for Bighorn Country:
 - Bighorn Wildland Provincial Park
 - Focus is on high-quality hunting, fishing and other nature-based recreation experiences while conserving nature. Equestrian and off-highway vehicle use would continue, where appropriate, on designated trails. Indigenous cooperative management would be explored through ongoing dialogue.

How many new
and expanded
Provincial
Recreation Areas
(PRA) are
proposed in
Bighorn Country?

- David Thompson Provincial Park
 - Incorporates the existing Thompson Creek and Kootenay Plains Provincial Recreation Areas and the Kootenay Plains Ecological Reserve. Focus is on developing services, facilities and infrastructure to support current and future demand for recreation and tourism opportunities while prioritizing conservation.
- North Saskatchewan River Provincial Park
 - Would protect important natural landscapes in the Lower Foothills Natural sub-region that are underrepresented in the parks system and unique to Bighorn Country. The area is well suited to water-based recreation, hiking, mountain biking and equestrian uses. Parks management planning would help determine the need for specific trails and infrastructure to support recreation, conservation, tourism and education.
- Ya Ha Tinda Provincial Park
 - Ya Ha Tinda Provincial Park contains diverse landscape types and a wide range of experiences. It is an important staging area for the Bighorn Wildland Provincial Park, providing access for equestrian and other recreational users. Parks management planning would help us determine the need for specific trails and infrastructure.
- These parks would add more than 384,325 hectares of legislatively protected lands (369,395 ha within the Wildland Provincial Park and 14,931 hectares within the three Provincial Parks), covering 0.6% of Alberta.
- There are 4 new or expanded PRAs in the Bighorn Country area:
 - Bighorn Dam PRA
 - Focus is on providing trails, staging areas and campgrounds to suit different recreation and tourism uses. OHV and snowmobile use would be permitted on designated trails, and a staging area would link campgrounds to the existing trail network in surrounding areas. Appropriate commercial development would be identified through the parks management planning process.
 - Hummingbird PRA
 - An important campground and staging area that provides access to the Bighorn Wildland Provincial Park or the Kiska-Willson Public Land Use Zone. Focus would be on providing trails, staging areas and campgrounds to suit different recreation and tourism uses. Appropriate commercial recreation and tourism development would be identified through the parks management planning process.

- Shunda PRA
 - Expansion and consolidation of the Fish Lake and Goldeye Lake Provincial Recreation Areas. Focus would be providing facilities and infrastructure to suit diverse recreation and tourism uses. Appropriate commercial recreation and tourism development would be identified through the parks management planning process.
- Snow Creek PRA
 - Minor expansion and opportunity to formalize Nordic ski trails while meeting future demand for commercial recreation and tourism development opportunities. Would provide a staging area for snowmobiles to access adjacent trails.

What are the proposed public land use zones in the Bighorn Country?

- The Kiska/Willson Public Land Use Zone boundaries would be reconfigured. This public land use zone would continue to support exploration for, and development of, coal, limestone and other resources. The northern portion would continue to provide commercial recreation and nature-based tourism opportunities, while the southern portion would provide low-impact backcountry recreation and nature-based tourism experiences.
- A new West Country Public Land Use Zone is proposed for land east of Bighorn Backcountry, which would help us better manage recreation and tourism. The proposed West Country PLUZ designation would not affect industrial dispositions, commercial interests, or access to the abundant natural resources in the area.
- Designated trails would remain unchanged in the public land use zone until consultation with public, Indigenous Peoples and stakeholders on recreation management planning is complete. Recreation and tourism planning would include new trails, staging areas and other infrastructure.
- No major changes to OHV use on designated trails are proposed in the Bighorn Country parks and protected areas, and no reduction in designated OHV trails is planned.
- No changes to motorized access would be implemented in the West Country Public Land Use Zone until recreation management planning and additional public engagement has been completed.
- OHV use would be permitted on existing designated trails and where a management plan, trails plan or regulation specifies.
- In areas where designation of trails has not yet occurred, use of existing access can continue, but no new trails, routes or access may be developed in parks without a park management plan.
- OHV use will continue to be prohibited in the beds and shores of permanent water bodies, watercourses and wetlands and use of appropriate or designated watercourse crossings is required.
- Where OHV use is currently permitted in provincial recreation areas, it would continue on designated off-highway vehicle trails and areas.

Would OHV use be permitted in parks, protected areas and Public Land Use Zone?

Why would you not eliminate OHV use on designated trails?

- The boundary of the parks and public lands have been carefully designed to ensure sensitive areas are protected, while allowing OHV users to continue to enjoy the land with minimal impact.
- Significant investment has been made by the Government of Alberta, Bighorn Monitoring Standing Committee and other user groups and individuals to ensure the designated trail network is well maintained and sustainable.

Would fishing, hunting and trapping be permitted in parks and protected areas?

- Fishing is permitted within provincial recreation areas, provincial parks and wildland provincial parks, subject to existing regulations.
- Hunting and trapping is permitted in wildland provincial parks, and in some provincial parks, subject to existing legislation and policy.
- In provincial parks where hunting is permitted, hunters are required to obtain a Parks Firearm Discharge Permit. The permit would outline site-specific area restrictions in discharge.
- Existing registered trapping areas would be honored. Parks would work with trappers to determine their needs for things like infrastructure and motorized access.
- Final policy decisions regarding hunting and trapping in some areas of the proposed parks would be determined as part of parks management planning, which would include engagement and consultation with Indigenous Peoples, stakeholders, municipalities and the public.

Would my access to recreation in Bighorn Country change?

- Access to recreation would be supported with a focus on land stewardship and recreation management that ensures recreation would be place-appropriate, safe and available for future generations.
- On public lands, establishment and/or amendment of existing Public Land Use Zones, advancement on landscape management planning and recreation management planning supports safe and sustainable recreation and tourism experiences.
- Formalized recreation management planning and landscape management planning would further support recreation and nature-based tourism opportunities—such as staging areas, boat launches, campsites and other forms of private sector fixed-roof accommodation—to augment other recreational and tourism opportunities in the region.

Would random camping be permitted?

- Random camping would be allowed on vacant public land, which includes public land use zones. There will be no fee to camp on vacant public lands.
- Backcountry or tent camping would continue to be permitted unless there is a risk to public safety or environmentally sensitive areas, incompatibility with adjacent activity or existing dispositions issued under the Public Lands Act prohibit public access.

What impact
would Bighorn
Country have on
the energy and
mineral
industries?

- In public land use zones, concerns associated with random motorized camping are assessed and managed to lessen impacts on the environment and promote more desirable camping experiences.
- "Random" foot-access backcountry camping would be permitted in the Wildland Provincial Park, except within one kilometer of designated backcountry campgrounds and/or designated trails.
- Existing random camping areas could be formalized in the future to enable enhancing recreation experiences, ensure camping is safe, accessible and a positive experience for users.
- The impact would be negligible. The highest value coal and mineral resources in the area and the vast majority of existing Crown mineral agreements are within the Kiska/Willson Public Land Use Zone, which supports energy and mineral development.
- Any petroleum and natural gas agreements located within proposed parks in Bighorn Country would be honoured as existing commitments.
- The Bighorn Country proposal was carefully developed to minimize potential impacts on industry.
- Under the Eastern Slopes policy, much of the area was zoned as a Prime Protection zone, so there is minimal industry in the area currently.
- The proposed West Country PLUZ designation would not affect industrial dispositions, commercial interests, or access to the abundant natural resources in the area.
- Similarly, the proposed PLUZ does not limit mineral exploration and development, nor does it place any limitations on petroleum and natural gas development.

What impact
would Bighorn
Country have on
the forestry
industry?

- There would be no direct impacts to the forest industry as there is no forest tenure within the parks and protected areas being established in Bighorn Country.
- The Bighorn Country proposal was carefully developed to minimize potential impacts on industry.
- Forest management planning, approvals, and forest operations would continue to be managed under the *Forests Act* and its associated regulations and policy. Current secured access to fibre would not change.
- Under the Eastern Slopes policy, much of the area was zoned as a Prime Protection zone, so there is minimal industry in the area currently.

What impact
would Bighorn
Country have on
grazing?

- Existing grazing commitments would be honoured in areas designated as Provincial Recreation Areas, Provincial Parks and Wildland Provincial Parks.
- The proposed new West Country Public Land Use Zone and the amended Kiska-Willson Public Land Use Zone overlap agricultural dispositions administered under both the *Forest Reserves Act* and the *Public Lands Act*. There is no impact to grazing dispositions.

Will the proposed land designations impact industry through onerous restrictions?

- Where there is overlap between lands designated under the Provincial Parks Act and active range allotments within the Rocky Mountains Forest Reserve, the range allotments would continue to be administered by Alberta Environment and Parks.
- The Bighorn Country proposal was developed carefully in order to minimize impacts on industry.
- There would be no change to the approach for industrial activity within the PLUZs. Current government policy, administrative and approvals processes apply.
- In proposed parks:
 - Existing petroleum and natural gas activities would be honoured.
 - New rights would be sold subject to a no surface access addendum
 - Freehold mineral title would be honoured
 - Existing grazing commitments would be honoured
 - Existing trapping lines would be honoured
 - Existing sand and gravel commitments would be honoured
 - All existing metallic and industrial mineral dispositions have been avoided ensuring no impact
 - There are no commercial forestry interests in the proposed park areas and therefore no impact to commercial forestry

Will the R11 Forest Management Plan continue to provide direction for vegetation management?

- The management of all forests within the Bighorn area would continue to be delivered through the stakeholder-created R11 Forest Management Plan (FMP).
- Vegetation management to reduce wildfire and forest disease risk would occur as outlined in the R11 FMP and consistent with current government policy.

What impact would Bighorn Country have on the tourism sector?

- Bighorn Country contains some of the best unrealized tourism potential in the province, and the proposal would support growth of commercial recreation and nature-based tourism that is important to the local and regional economy.
- Outdoor recreation and tourism-based businesses rely on a well-managed system of recreation opportunities to grow and thrive. Economic benefits of recreation management planning on public land includes enabling opportunities for nature-based tourism where desired by local communities.
- The proposed mix of parks and public lands provide different types of development opportunities. Combined, they would support effective tourism development, which would directly benefit businesses and communities.

Would the new land designations create additional red tape for

- The government is committed to improving its service to the tourism industry and is currently exploring ways to smooth out potential barriers by enhancing government services.

businesses and
tourism
operators?

- Where new permitting processes are required, on designated Park lands, operational resources would be committed to ensure efficient processes and appropriate service levels.

What would these
proposed
changes cost?

- The Government of Alberta is earmarking \$40 million toward developing Bighorn Country, creating new opportunities for economic development, tourism, conservation, and recreation in a growing province.

When would
proposed
changes come in
to effect?

- Any parks or public land changes would only happen after input from this consultation period has been considered.
- Recreational and management planning would require further consultation with and input from Indigenous Peoples, stakeholders, municipalities, and the public over the next year at least before any changes would be developed and implemented.

Public Land Use Zones and Industry

What is a Public Land Use Zone (PLUZ)?

Public land is land owned by the Alberta Government and is managed for many values including commercial, industrial, agricultural, forestry, tourism, recreation, and environmental values. A PLUZ is a public land designation that supports current and future industrial activities, while providing tools to enhance management of recreational use, minimize conflict and better integrate recreational use with other public land users. While a PLUZ land designation supports multiple values, it does not give the authority to place restrictions on existing or future industrial or commercial activities. As such, a PLUZ is an effective and appropriate designation for working landscapes, where energy, forestry, minerals, and agriculture are a part of the fabric of the landscape and a key contributor to communities, and to local, regional and provincial economies.

A PLUZ enables:

- The designation of recreational trails and areas for motorized and non-motorized use;
- The application of timing restrictions for recreational trails and areas; and,
- Additional education and enforcement tools to support responsible recreation.

Does a PLUZ affect Industry?

Existing Processes:

A PLUZ does not affect existing or future dispositions or tenure on public land. Commercial and industrial activities under the Public Lands Act, Forests Act, Forest Reserves Act, Mines and Minerals Act, etc. will continue to be managed in accordance with their applicable processes.

Increasing Recreational Pressures:

Currently, under the Public Lands Administration Regulation, recreational use is permitted on any public land that is not under a formal disposition that grants the disposition-holder exclusive rights. Alberta's population has grown rapidly, resulting in increased recreational pressures on public land. Unmanaged recreation can impact industrial and commercial operations resulting in conflicts between users. For example – rutting and compaction along pipeline right-of-ways or regenerating cut blocks as a result of recreational use has resulted in increasing costs and liability on tenure holders.

Benefits to Industry:

The proposed PLUZ and subsequent recreation management planning will facilitate better integration of recreational activities with industrial and commercial activities and help minimize conflict between users. Recreation management planning will:

- Facilitate conversations between recreational users, industrial and commercial partners, municipalities, Indigenous peoples, and Albertans about their values and activities.
 - Through the establishment of a stakeholder advisory committee using the Bighorn Standing Committee model with addition of industrial and commercial partners at the table
- Increase awareness of recreational users about industrial and commercial values, activities, and timing.

- Increase awareness of industrial and commercial partners about recreation and tourism values, activities, and timing.
- Designate recreational trails and areas to enhance recreation experiences and reduce conflict between users.
 - Example – relocate trails causing damage to industrial infrastructure or impacts to sensitive environments.
- Identify mutually beneficial opportunities for end land use planning.
 - Example – conversion of forestry access roads to off-highway vehicle or mountain biking trails or conversion of end-of-life well sites to rustic camping nodes.

Commitment to Recreation Management Planning in the West Country PLUZ

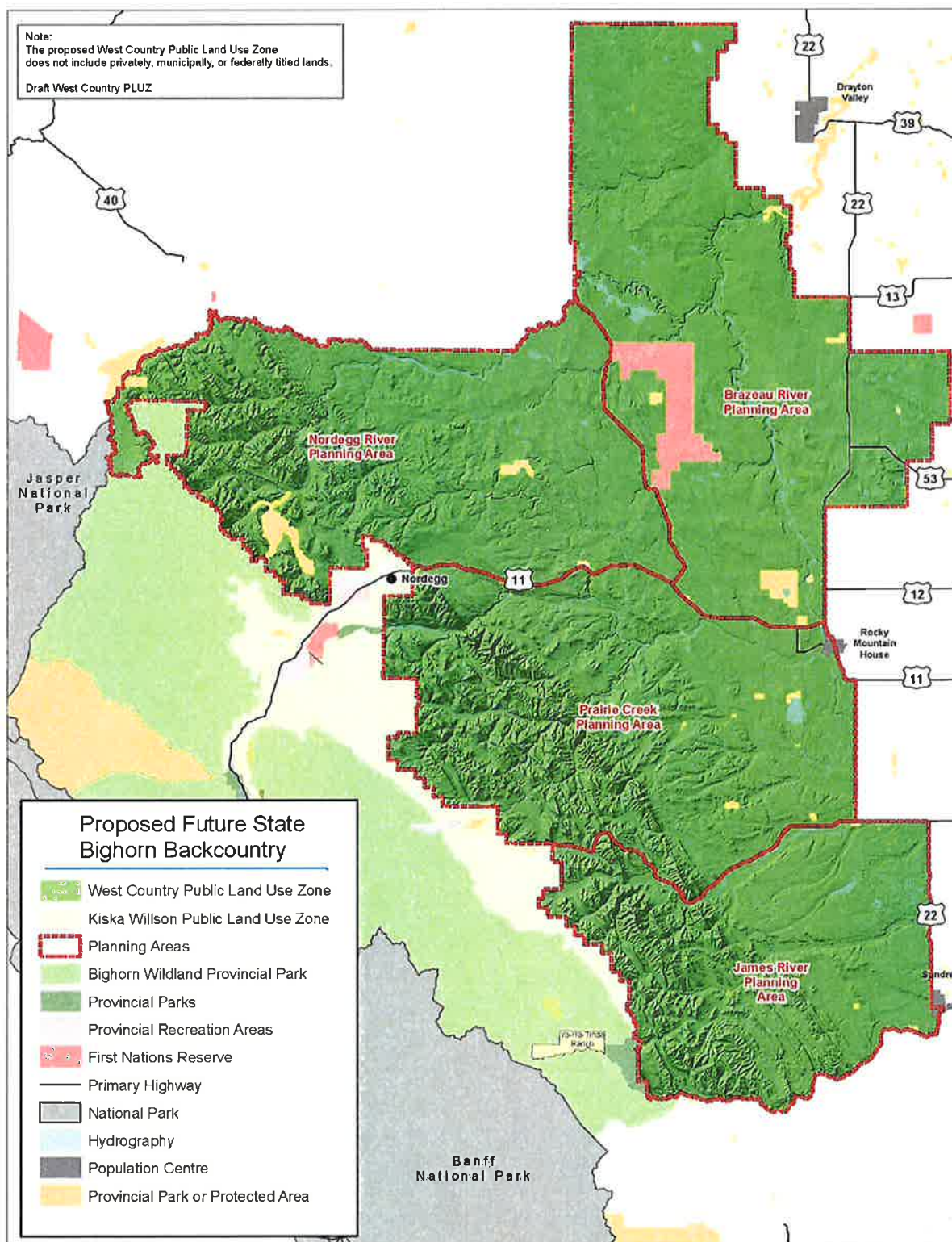
A variety of recreational activities occur in the proposed PLUZ. The intent is to sustain and better support recreation, and to plan and improve integration in recreational use to manage conflicts.

The government is engaging Albertans on the proposed West Country PLUZ including input on the PLUZ boundaries until January 31, 2019. If the currently proposed or an amended West Country PLUZ is approved, the Government of Alberta will establish a broad based stakeholder process involving active members in existing stewardship groups, municipalities, industry, and other interested Albertans to participate in the PLUZ planning process. The Government of Alberta is committing to a planning process similar to the Bighorn Backcountry, where recreational planning was informed through ongoing planning with volunteer stewardship groups that had representation from a variety of user groups, such as the Bighorn Backcountry Steering Committee. In addition to leveraging the expertise and input of a steering committee (specific to the West Country PLUZ and planning areas within), the planning process would include public consultation opportunities on specific priority projects and areas within the PLUZ itself.

The current proposal outlines four planning areas (see map). Should the current or amended PLUZ proposal proceed, we envision that each of the Brazeau River, Nordegg River, Prairie Creek and James River planning areas would need a dedicated planning and consultation process before any recreational plans and designated uses are established. There would be no immediate changes to recreational use and any exceptions would be temporary and associated with safety or environmental considerations. This planning process would be expected to take 5+ years with ongoing involvement of from the community, industry, and various user groups.

Priority initiatives within these planning areas could also be assessed and advanced on the request of local communities and industry – Government will take those cues from you. This type of planning takes time and each planning area would require a minimum of a year to effectively assess, deliberate, discuss, provide options and undertake consultation.

Proposed West Country Public Land Use Zone, January 13, 2019





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Betty Ann Fountain

to me

Wed, Jan 23, 9:24 AM (7 days a

For Feb 4 Correspondence File

----- Forwarded message -----

From: Office of the Premier <Premier@gov.ab.ca>

Date: Wed, Jan 23, 2019 at 8:27 AM

Subject: Re: COPY OF LETTER TO MINISTER PHILLIPS CANCELLATION OF SUNDRE OPEN HOUSE ACCTS:00234152

To: Terry Leslie <bettyann.f@sundre.com>

Dear Terry Leslie:

On behalf of Premier Notley, thank you for your email. I have shared your comments and forwarded your email to the Ministry of Environ
consideration.

Regards,

Jana Tondur, MSc., P. Biol

Assistant Director

Premier's Correspondence Unit

Communications and Public Engagement

Government of Alberta

The personal information is being collected and used pursuant to section 33(c) and section 39(1)(a) of the [Freedom of Information and Protection of Privacy Act](#) and will be protecte