



Regular Council Meeting
Council Chambers
May 14, 2018
6:00 p.m.

1. **Call to Order**
Moment of Reflection
2. **Public Hearing**
2.1 2018-02 Agenda (to be provided at the meeting)
3. **Agenda – Amendments and Adoption**
3.1 May 14, 2018 Regular Council Meeting
4. **Adoption of Previous Minutes**
4.1 May 7, 2018 Regular Council - Page 1
5. **Delegation**
5.1 Sundre Municipal Library, 2017 Financials - Page 5
6. **Bylaws**
6.1 Bylaw 2018-01 To Amend Schedule “A” Land Use Bylaw District Map - Page 12
7. **Old Business**
8. **New Business**
8.1 RFD Subdivision Application 2018-SD-001 To Create Bareland Condominium Plan - Page 19
8.2 RFD Sundre Pro Rodeo Parade Request - Page 31
8.3 RFD 2017/2018 Snow Removal Report - Page 36
8.4 RFD Computer Purchase - Page 40
8.5 RFD Alberta Police Act Working Group - Page 41
8.6 RFD Development of Destination Branding Plan - Page 45
9. **Administration**
9.1 OH & S Pilot Project (information forthcoming) - Page 48
10. **Notice of Motion**
11. **Municipal Area Partnership (MAP)**



Regular Council Meeting
Council Chambers
May 14, 2018
6:00 p.m.

12. Council Committee Reports

12.1 Report to Council - April 2018, Councillor Warnock - Page 49

12.2 Report to Council – April 2018, Deputy Mayor Funke - Page 51

13. Inquiries Between Councillors or to Administration

14. Council Invitations / Correspondence

14.1 Parkland Airshed Management Zone, Blue Skies Awards Event - Page 52

14.2 Mountain View Credit Union, 8th Annual Charity Golf Classic - Page 53

15. In Camera

16. Adjournment

Personal information heard in this meeting is being collected under the authority of Section 33 of the *Freedom of Information and Protection of Privacy Act*. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 ext. 114.



Regular Council Meeting
Minutes
May 7, 2018

The regular meeting of Council of the Municipality of Sundre was held in Council Chambers in the Municipal Office on Monday, May 7, 2018, commencing at 6:00 p.m.

IN ATTENDANCE

Mayor Terry Leslie
Councillor Cheri Funke
Councillor Charlene Preston
Councillor Todd Dalke
Councillor Richard Warnock
Councillor Rob Wolfe

Staff:

Chief Administrative Officer, L. Nelson
Acting Director of Corporate Services, C. Albert
Manager of Operations, J. Hall
Legislative Executive Assistant, C. Robey

Absent:

Councillor Paul Isaac

Public:

2 Members

CALL TO ORDER

The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

PUBLIC HEARING

AGENDA – AMENDMENTS AND ADOPTION

Res. No. 193-18-05-07 MOVED by Councillor Preston that the agenda be approved, as presented. **CARRIED**

ADOPTION OF THE PREVIOUS MINUTES

Res. No. 194-18-05-07 MOVED by Councillor Funke that the minutes of the regular meeting of council held on April 23, 2018, be approved as amended. **CARRIED**

DELEGATION

Sundre and District Chamber of Commerce

Council welcomed Mr. Connie Anderson, President, of the Sundre and District Chamber of Commerce.

Mr. Anderson provided information on the following:

- Grants and Financial Information
- Visitor Information Centre – to be open by May long weekend, or earlier if volunteers can be recruited

- Staff Changes
- 2018 Explore Sundre Adventure & Home Expo

Res. No. 195-18-05-07 MOVED by Councillor Warnock that Council accept the presentation from the Sundre and District Chamber of Commerce, as information. **CARRIED**

BYLAWS

RFD Bylaw 2018-08 To Amend Bylaw 16.17 Chief Administrative Officer Bylaw

Res. No. 196-18-05-07 MOVED by Councillor Funke that the Town of Sundre Council give First Reading to Bylaw 2018-08, being a Bylaw to amend Bylaw 16.17 Chief Administrative Officer Bylaw. **CARRIED**

Res. No. 197-18-05-07 MOVED by Councillor Funke that the Town of Sundre Council give Second Reading to Bylaw 2018-08, being a Bylaw to amend Bylaw 16.17 Chief Administrative Officer Bylaw. **CARRIED**

Res. No. 198-18-05-07 MOVED by Councillor Funke that the Town of Sundre Council give Unanimous Consent for Third Reading to Bylaw 2018-08, being a Bylaw to amend Bylaw 16.17 Chief Administrative Officer Bylaw. **CARRIED**

Res. No. 199-18-05-07 MOVED by Councillor Preston that the Town of Sundre Council give Third Reading to Bylaw 2018-08, being a Bylaw to amend Bylaw 16.17 Chief Administrative Officer Bylaw. **CARRIED**

RFD Bylaw 2018-09 Revised Bylaw to Address Section 63 and Section 65 of the Municipal Government Act

Res. No. 200-18-05-07 MOVED by Councillor Funke that the Town of Sundre Council give First Reading to Bylaw 2018-09, being a Revised Bylaw to Address Section 63 and Section 65 of the *Municipal Government Act*. **CARRIED**

Res. No. 201-18-05-07 MOVED by Councillor Dalke that the Town of Sundre Council give Second Reading to Bylaw 2018-09, being a Revised Bylaw to Address Section 63 and Section 65 of the *Municipal Government Act*. **CARRIED**

Res. No. 202-18-05-07 MOVED by Councillor Dalke that the Town of Sundre Council give Unanimous Consent to Third Reading to Bylaw 2018-09, being a Revised Bylaw to Address Section 63 and Section 65 of the *Municipal Government Act*. **CARRIED**

Res. No. 203-18-05-07 MOVED by Councillor Wolfe that the Town of Sundre Council give Third and Final Reading to Bylaw 2018-09, being a Revised Bylaw to Address Section 63 and Section 65 of the *Municipal Government Act*. **CARRIED**

OLD BUSINESS

NEW BUSINESS

- Res. No. 204-18-05-7** **RFD Proclamation “Public Works Week”**
 MOVED by Councillor Warnock that the Town of Sundre Council proclaim the week of May 20 – 26, 2018 as “Public Works Week,” on behalf of the citizens of Sundre. **CARRIED**
- Res. No. 205-18-05-07** **RFD Proclamation “Seniors’ Week”**
 MOVED by Councillor Wolfe that the Town of Sundre Council proclaim the week of June 3 – 9, 2018 as “Seniors’ Week,” on behalf of the citizens of Sundre. **CARRIED**
- RFD Highway 27 Pedestrian Crossing Improvement**
 Mr. Jim Hall, Operations Manager, provided Council with the background information leading up to this Request for Decision.
 Additionally, Mr. Hall provided Council with information concerning the round-a-bouts, street painting and sweeping.
- Res. No. 206-18-05-07** MOVED by Councillor Funke that the Town of Sundre Council approve of the purchase of two pedestrian signal systems, with funds not to exceed \$12,000, to come from the Unallocated Roads Reserve. **CARRIED**
- Res. No. 207-18-05-07** **RFD Public Participation Policy Working Group**
 MOVED by Councillor Wolfe that the Town of Sundre Council accept the Report to Council, as information. **CARRIED**

ADMINISTRATION**NOTICE OF MOTION****MUNICIPAL AREA PARTNERSHIP****COUNCIL REPORTS****1. Mayor’s Report to Council – April 2018**

- Res. No. 208-18-05-07** MOVED by Councillor Warnock to accept the Council Reports, as information. **CARRIED**

INQUIRIES BETWEEN COUNCILLORS OR TO ADMINISTRATION**COUNCIL INVITATIONS / CORRESPONDENCE**

1. Minister’s Seniors Service Awards, CAO letter of support, J. Wicks
2. Alberta Municipal Affairs, Invitation to 2018 Presentation Fire Services Exemplary Service Medal Awards
3. Mountain View County, Olds/Didsbury Airport Tour

Res. No. 209-18-05-07

MOVED by Councillor Dalke that Council accept the correspondence, for information. **CARRIED**

IN CAMERA

ADJOURNMENT

Res. No. 210-18-05-07

MOVED by Councillor Wolfe being that the agenda matters have been concluded the meeting adjourned at 6:36 p.m. **CARRIED**

These minutes approved this 14th day of May, 2018.

Mayor

Chief Administrative Officer

SUNDRE MUNICIPAL LIBRARY

Financial Statements

Year Ended December 31, 2017

(Unaudited - See Notice To Reader)

NOTICE TO READER

On the basis of information provided by management, we have compiled the statement of financial position of Sundre Municipal Library as at December 31, 2017 and the statement of revenues and expenditures for the year then ended.

We have not performed an audit or a review engagement in respect of these financial statements and, accordingly, we express no assurance thereon.

Readers are cautioned that these statements may not be appropriate for their purposes.

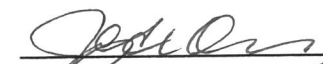
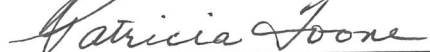
Calgary, Alberta
February 16, 2018

HAMILTON & ROSENTHAL
CHARTERED ACCOUNTANTS LLP

SUNDRE MUNICIPAL LIBRARY
Statement of Financial Position
December 31, 2017
(Unaudited - See Notice To Reader)

	2017	2016
ASSETS		
Current		
Non-restricted cash	\$ 75,920	\$ 66,838
Restricted funds (Note 3)	44,000	65,192
Accounts receivable	600	-
GST recoverable	1,069	1,098
Parkland Regional Fund	569	298
	<u>122,158</u>	133,426
Capital assets (Note 4)	<u>17,888</u>	14,282
	<u>\$ 140,046</u>	<u>\$ 147,708</u>
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 22,667	\$ 16,366
Deferred revenue (Note 5)	16,272	21,459
	<u>38,939</u>	37,825
NET ASSETS		
General fund	<u>101,107</u>	109,883
	<u>\$ 140,046</u>	<u>\$ 147,708</u>

APPROVED BY THE DIRECTORS

 Director
 Director

SUNDRE MUNICIPAL LIBRARY
Statement of Revenues and Expenditures
Year Ended December 31, 2017
(Unaudited - See Notice To Reader)

	2017	2016
Revenues		
Municipal funding - Town of Sundre	\$ 105,001	\$ 105,259
Municipal funding - County of Mountainview	43,467	37,259
Grants - Library Services Rural Grant	18,776	18,776
Grants - Alberta Municipal Affairs	16,650	16,650
Donations and fundraising	14,758	12,769
Parkland Allotment	6,001	7,901
Other revenue	5,551	8,055
Fines, fees and sales	5,292	6,092
Legal fund revenue	5,235	-
Grants - other	4,674	9,485
Interest earned	108	154
Memberships	-	500
	<u>225,513</u>	<u>222,900</u>
General and administrative expenses		
Salaries, wages and benefits	151,261	147,420
SCC Operating costs	27,788	16,825
Books and DVD purchases	10,227	13,902
Janitorial	6,610	5,232
Legal fees	5,235	-
Repairs and maintenance	4,626	6,077
Workshops	4,599	6,935
Professional fees	3,297	4,368
Library, office supplies and postage	2,921	2,656
Insurance	2,725	5,248
Amortization of fixed assets	2,478	2,152
Programs	2,465	3,083
Telephone and internet	2,187	3,786
Advertising and promotion	1,999	3,387
Memberships	1,682	1,555
Utilities	566	9,695
Interest and bank charges	388	432
Meetings and conventions	324	474
Fees and fines	67	187
	<u>231,445</u>	<u>233,414</u>
Deficiency of revenues over general and administrative expenses from operations	<u>(5,932)</u>	<u>(10,514)</u>
Other income (expenses)		
Books and DVD purchases (capitalized)	10,227	13,902
Amortization of books	(12,065)	(13,883)
Renovation costs	(1,006)	-
	<u>(2,844)</u>	<u>19</u>
Deficiency of revenues over general and administrative expenses	<u>\$ (8,776)</u>	<u>\$ (10,495)</u>

SUNDRE MUNICIPAL LIBRARY
Notes to Financial Statements
Year Ended December 31, 2017
(Unaudited - See Notice To Reader)

1. PURPOSE OF THE ORGANIZATION

Sundre Municipal Library (the "organization") is a not-for-profit organization incorporated under the Societies Act of Alberta. As a registered charity the organization is exempt from the payment of income tax under Section 149(1) of the Income Tax Act. The Sundre Municipal Library became a registered charity on July 18, 2014.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Capital assets

Capital assets are stated at cost less accumulated amortization, and are amortized over their estimated useful lives at the following rates and methods:

Furniture and fixtures	20%	declining balance method
Computer equipment	30%	declining balance method
Books	100%	declining balance method

One-half of the above mentioned rates are applied in the year of acquisition.

Revenue recognition

Sundre Municipal Library follows the deferral method of accounting for revenue. Donations that are externally restricted are deferred until the related expenditure has occurred.

3. RESTRICTED FUNDS

Restricted funds consists of \$17,208 that has been externally restricted by the Town of Sundre and \$26,792 that has been internally restricted by the Board of Directors. Of this internally restricted amount, \$7,953 is restricted for an Operating Reserve, \$8,321 for Capital projects, and \$10,518 for a Technology Reserve. The internally restricted amounts are not available for other purposes without approval of the Board of Directors.

4. CAPITAL ASSETS

	Cost	Accumulated amortization	2017 Net book value	2016 Net book value
Books	\$ 169,155	\$ 164,041	\$ 5,114	\$ 6,951
Furniture and fixtures	37,074	26,244	10,830	5,544
Computer equipment	17,664	15,720	1,944	1,787
	<u>\$ 223,893</u>	<u>\$ 206,005</u>	<u>\$ 17,888</u>	<u>\$ 14,282</u>

SUNDRE MUNICIPAL LIBRARY
Notes to Financial Statements
Year Ended December 31, 2017
(Unaudited - See Notice To Reader)

5. DEFERRED REVENUE

Deferred revenue consists of an amount specified by the Town of Sundre to be reserved for the purpose of legal fees related to future contract negotiations. These amounts are not available for other purposes without approval of the Town of Sundre.

Sundre Municipal Library				
2018 Budget				
adopted March 21, 2018				
	Actual 01/01/2017 to 12/31/2017	Budget 01/01/2017 to 12/31/2017	Budget 01/01/2018 to 12/31/2018	Budget 2018 vs Actual 2017
Revenue				
Town of Sundre	\$ 105,001	\$ 105,001	\$ 105,001	\$ -
Mountain View County	\$ 43,467	\$ 37,259	\$ 37,259	\$ (6,208)
Library Services Rural Grant	\$ 18,776	\$ 18,776	\$ 18,776	\$ -
Alberta Municipal Affairs	\$ 16,650	\$ 16,650	\$ 16,650	\$ -
Donations/Fundraising	\$ 14,758	\$ 13,000	\$ 15,000	\$ 242
Parkland Allotment	\$ 6,001	\$ 6,868	\$ 7,006	\$ (1,005)
Other Revenue	\$ 5,551	\$ 7,500	\$ 6,000	\$ 449
Fines, Fees and Sales	\$ 5,292	\$ 6,000	\$ 5,000	\$ (292)
Grants - Other	\$ 4,674	\$ 12,400	\$ 4,000	\$ (674)
Copies	\$ 3,018	\$ 3,500	\$ 3,000	
Fines	\$ 2,195	\$ 2,500	\$ 2,000	
PRL Fines/Fees Reimbursed	\$ 79	\$ -	\$ -	
Bank Interest (CU)	\$ 108	\$ 150	\$ 100	\$ (8)
TOTAL REVENUE	\$ 220,278	\$ 223,604	\$ 214,792	\$ (7,497)
Expenses				
Salaries, Wages & Benefits	\$ 151,261	\$ 147,843	\$ 149,350	\$ (1,911)
SCC Operating Costs	\$ 27,788	\$ 26,891	\$ 27,468	\$ (320)
Books and DVD purchases	\$ 10,227	\$ 12,868	\$ 13,006	\$ 2,779
Janitorial	\$ 6,610	\$ 6,000	\$ 6,200	\$ (410)
CUPE Negotiations (legal fees)	\$ 5,235	\$ 5,000	\$ -	\$ (5,235)
Repairs and Maintenance	\$ 4,626	\$ 6,100	\$ 5,100	\$ 474
Workshops	\$ 4,399	\$ 4,200	\$ 4,300	\$ (99)
Professional fees (accounting)	\$ 3,297	\$ 4,000	\$ 5,000	\$ 1,703
Friends of the Library reallocation	\$ 3,217	\$ -	\$ -	\$ (3,217)
Office supplies and postage	\$ 2,747	\$ 2,600	\$ 3,200	\$ 453
Insurance	\$ 2,725	\$ 2,649	\$ 2,700	\$ (25)
Programs	\$ 2,465	\$ 4,750	\$ 4,750	\$ 2,285
Telephone and Internet	\$ 2,124	\$ 2,100	\$ 2,250	\$ 126
Advertising & Promotion	\$ 1,932	\$ 2,600	\$ 2,600	\$ 668
Memberships	\$ 1,682	\$ 1,350	\$ 1,700	\$ 18
Library Equipment/Furniture	\$ 1,308	\$ 500	\$ 2,500	\$ 1,192
Utilities	\$ 566	\$ -	\$ -	\$ (566)
Interest and bank charges	\$ 388	\$ 400	\$ 400	\$ 12
Meetings and conventions	\$ 324	\$ 500	\$ 500	\$ 176
Fees and fines	\$ 67	\$ 280	\$ 180	\$ 113
Computer and Technology	\$ -	\$ 1,000	\$ 8,000	\$ 8,000
Transfer to Legal/Financial Reserve	\$ -	\$ 500	\$ -	\$ -
TOTAL EXPENSES	\$ 233,922	\$ 232,931	\$ 239,204	\$ 5,282
NET INCOME	\$ (13,644)	\$ (9,327)	\$ (24,412)	\$ (12,779)
Transfers from Reserves				
Legal/Financial Reserve	\$ 5,235		\$ 2,000	
Technology Reserve			\$ 8,000	
NET INCOME AFTER TRANSFERS	\$ (8,409)		\$ (14,412)	
NON-RESTRICTED CASH ASSETS	\$ 75,920		\$ 61,508	
RESTRICTED CASH ASSETS	\$ 44,000		\$ 34,000	



REQUEST FOR DECISION

COUNCIL DATE: May 14, 2018
SUBJECT: REDESIGNATION APPLICATION
BYLAW 2018-01 TO AMEND SCHEDULE 'A', LAND USE BYLAW DISTRICT MAP
DEPARTMENT: PLANNING & DEVELOPMENT
AGENDA ITEM: 6.1 (RELATED TO ITEM 8.1)

BACKGROUND/PROPOSAL:

The purpose of Bylaw 2018-01 is to amend the Land Use District Map of Land Use Bylaw 705, to change the land use designation of Part of the NE-9-33-5-W5M from Urban Reserve (UR) District to General Residential (R-2) District, as shown in Schedule "A" attached to Bylaw 2018-01.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached staff report.

This application is also related to Subdivision Application (2018-SD-001) to subdivide Part of the NE-9-33-5-W5M into 56 Bareland Condominium Units for residential development. (see related Agenda Item 8.1)

PUBLIC NOTICE/ADVERTISEMENT OF BYLAW AND PUBLIC HEARING:

Notice/advertisement for the May 14, 2018 Public Hearing for Bylaw 2018-01 was published in the Sundre Round Up on May 1, 2018 and May 8, 2018 in accordance with s. 606(2) of the *Municipal Government Act*. This notice was also posted on the Town's website since May 1, 2018.

At the time of writing this report, no public responses were received regarding Bylaw 2018-01.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council approve Bylaw 2018-01.

COSTS/SOURCE OF FUNDING:

All costs associated with the redesignation, subdivision and development of this land will be borne by the applicant/developer. The ultimate development will result in revised tax assessment from agricultural to residential for 56 bareland condominium units and common property.

MOTION:

THAT Town of Sundre Council give Second Reading to Bylaw 2018-01, being a Bylaw to Amend Schedule A, the Land Use District Map of Land Use Bylaw 705, from Urban Reserve (UR) District to General Residential (R-2) District.

THAT Town of Sundre Council give Third and Final Reading to Bylaw 2018-01, being a Bylaw to Amend Schedule A, the Land Use District Map of Land Use Bylaw 705, from Urban Reserve (UR) District to General Residential (R-2) District.

ATTACHMENTS:

1. Bylaw 2018-01
2. Land Use Bylaw Amendment Report

Date Reviewed: May 8, 2018 CAO: Linda Nelson



**TOWN OF SUNDRE
BYLAW NO. 2018-01**

**BEING A BYLAW OF THE TOWN OF SUNDRE IN THE PROVINCE OF ALBERTA TO AMEND
THE LAND USE BYLAW 705.**

UNDER AUTHORITY of and pursuant to the provisions of the *Municipal Government Act*, *Revised Statutes of Alberta 2000*, and amendments thereto, the Municipal Council of the Town of Sundre in the Province of Alberta, **HEREBY ENACTS AS FOLLOWS:**

Schedule 'A', the Land Use District Map in Land Use Bylaw 705 is amended by changing the land use designation of Pt. NE ¼ Sec. 9, Twp. 33, Rge. 5, W5M from Urban Reserve District (UR) to General Residential District (R-2), as shown in Schedule "A" attached.

This Bylaw shall come into full force and effect upon the date of the third and final reading.

READ A FIRST TIME this 23rd day of April 2018

PUBLIC HEARING HELD this 14th day of May 2018

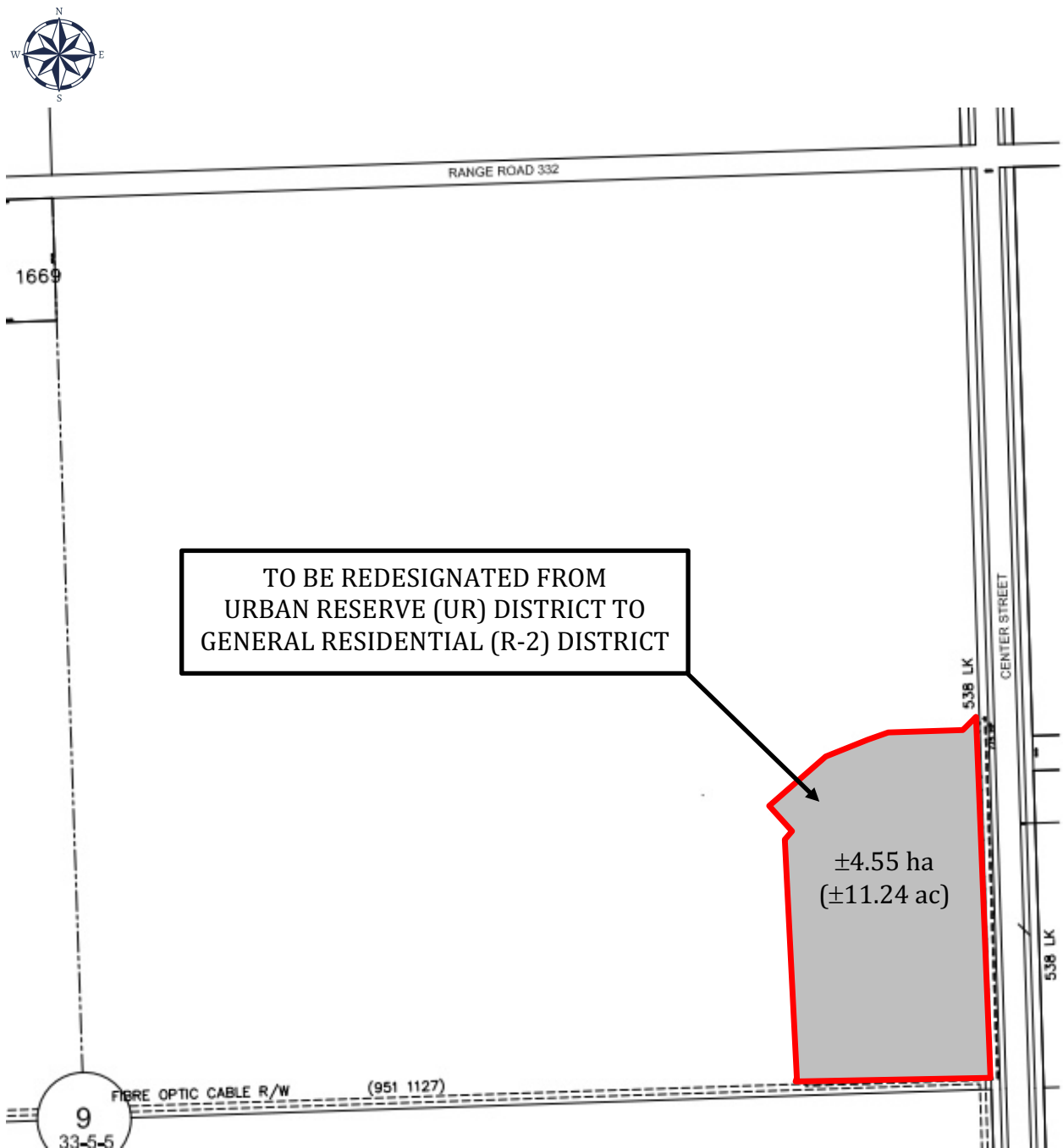
READ A SECOND TIME this ____ day of _____ 2018

READ A THIRD AND FINAL TIME this ____ day of _____ 2018

MAYOR

CHIEF ADMINISTRATIVE OFFICER

SCHEDULE "A"
BYLAW NO. 2018-01



Land Use Redesignation Bylaw: 2018-01
NE-9-33-5-W5M



LAND USE BYLAW AMENDMENT REPORT

COUNCIL DATE: MAY 14, 2018

SUBJECT: REDESIGNATION APPLICATION
BYLAW 2018-01 TO AMEND SCHEDULE 'A', LAND USE BYLAW DISTRICT MAP

REPORT WRITER: DIRECTOR OF PLANNING AND ECONOMIC DEVELOPMENT

PURPOSE OF APPLICATION:

An application to amend the Land Use District Map was received from Wescott Consulting Group on behalf of Bridgewater Land Sundre 1 Ltd. to change the land use designation for a portion of lands in the north west quadrant of the Town from Urban Reserve (UR) District to General Residential (R-2) District. Bylaw 2018-01 was prepared in response to this application and proposes to amend the Land Use District Map of Land Use Bylaw 705 from Urban Reserve (UR) District to General Residential (R-2) District, as shown in Schedule "A" attached to Bylaw 2018-01.

BACKGROUND:

First Reading to Bylaw 2018-01 was given on April 23, 2018 and Council set the Public Hearing date for May 14, 2018. Notice/advertisement for the May 14, 2018 Public Hearing for Bylaw 2018-01 was published in the Sundre Roundup on May 1, 2018 and May 8, 2018 in accordance with s. 606(2) of the *Municipal Government Act*. This notice was also posted on the Town's website since May 1, 2018.

The subject land to be redesignated comprises the southeast ± 4.550 ha portion of the NE-9-33-5-W5M located on the west side of Centre Street. These lands were annexed from Mountain View County in 2010 to accommodate the Town's future growth, and originally redesignated to Urban Reserve (UR) District for holding purposes until such time as a plan is prepared for and approved by Council for community development.

The redesignation to the General Residential (R-2) District will facilitate the subdivision and development of these lands for residential housing. The applicant has submitted a concurrent subdivision application for the creation of a Bareland Condominium Plan for 56 bareland condominium units to facilitate the development of 56 semi-detached and single-detached dwellings together with an internal private roadway, greenspace (common property) and an access road that will connect to Centre Street. This development will be serviced by tying into the Town's existing services to the south in the vicinity of Centre Street and 12 Avenue. The applicant/developer will be responsible, through the subdivision process and associated development agreement to pay for all costs related to site servicing and construction of the subdivision. (see related Item 8.1 on the Council Agenda for the details on the subdivision application)

ANALYSIS OF LAND USE:

Municipal Development Plan (MDP)

The proposed redesignation is consistent with the policies of the MDP as follows:

1. The subject site is identified on the Land Use Concept Map in the MDP for residential development.
2. The proposed redesignation is consistent with the Residential Policies of the MDP (s. 6.3 of the MDP).

3. No Area Structure Plan (ASP) has been prepared for these lands. The MDP requires an ASP to be prepared if the development is 30 acres or more (s.6.2.4 of the MDP). This redesignation is for ± 4.550 ha (11.24 ac). The applicant is committed to the process of preparing an ASP for the remainder lands prior to any subsequent redesignation and subdivision applications moving forward on the remainder lands.

Parks, Open Space & Trails Plan

The Parks, Open Space & Trails Plan provides a framework for considering and developing parks and trails in the Town. The applicant, through the subdivision process, will be required to construct or pay for the construction of the pedestrian walkway (regional pathway) along Centre Street to connect the development with the pedestrian walkway south of the site [*Municipal Government Act* s. 655(1)(b)(ii)]. The common property in this development will connect to the regional pathway on Centre Street. The review of this redesignation has considered the recommendations of the Parks, Open Space & Trails Plan and are further addressed in the related subdivision report.

Subdivision and Development of Lands

The subject land (± 4.550 ha) is concurrently being considered for subdivision (separate subdivision application) for the creation of a Bareland Condominium Plan for 56 bareland condominium units to facilitate the development of 56 semi-detached and single-detached dwellings. The General Residential (R-2) District is the appropriate land use district for the proposed subdivision. A typical architectural rendering of a semi-detached prototype is attached for the information of Council. Note that this rendering is conceptual only and may not represent the final housing style and design for this subdivision. Subdivision development will be addressed through the subdivision process and housing development will be addressed through the development and building permit processes.

RECOMMENDED ACTION:

Administration recommends that Council give Second, and Third Reading to Bylaw 2018-01.



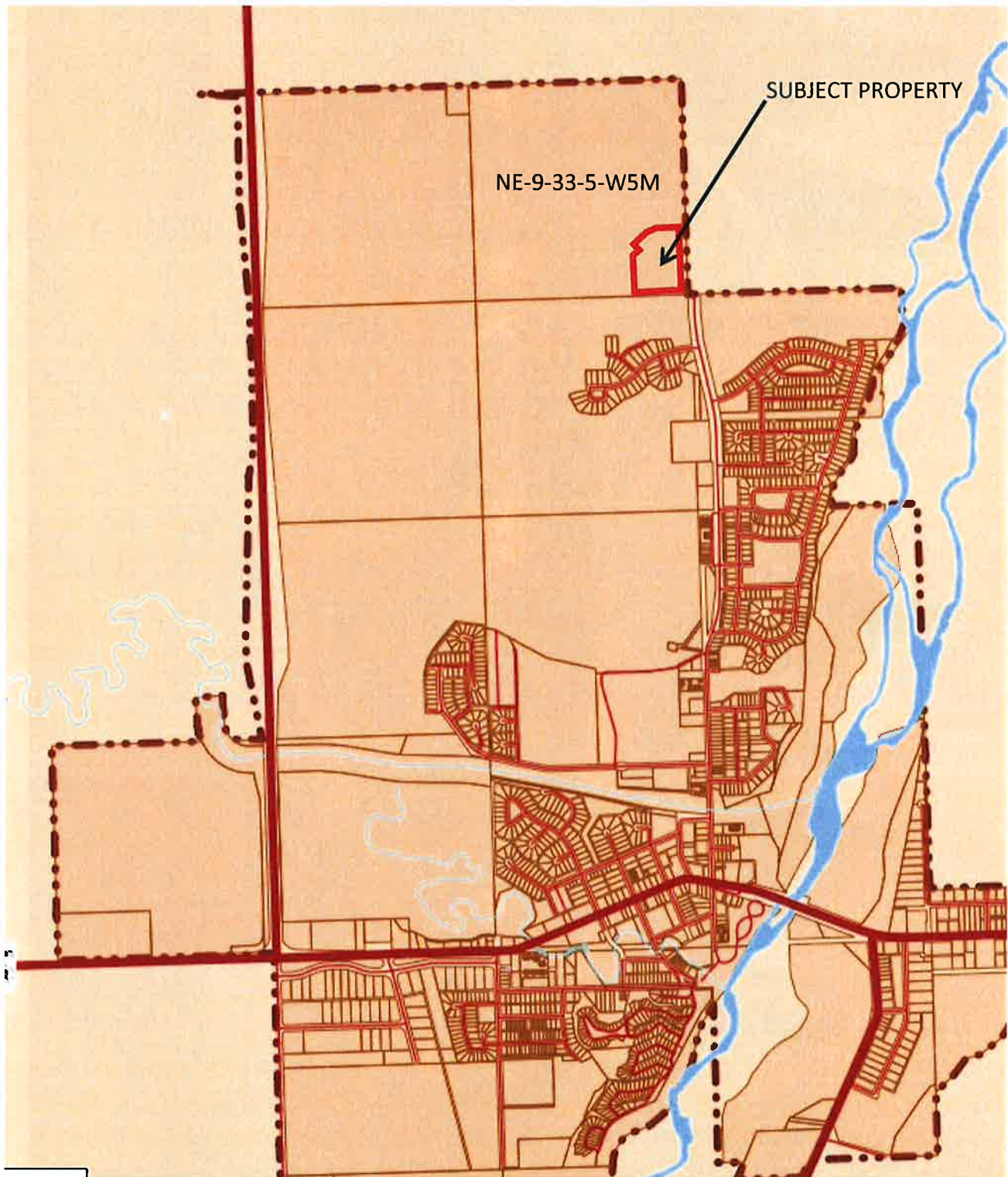
Mike Marko

Director of Planning and Economic Development

Date Reviewed: May 8, 2018

CAO: David Nelson

KEY PLAN



Land Use Redesignation: 2018-01
Bareland Condominium Subdivision: 2018-SD-001
NE 9-33-5-W5M





REQUEST FOR DECISION

COUNCIL DATE: May 14, 2018

SUBJECT: SUBDIVISION APPLICATION 2018-SD-001 - TO CREATE A BARELAND CONDOMINIUM PLAN COMPRISING ± 4.550 HA FOR 56 RESIDENTIAL UNITS, COMMON PROPERTY AND ROAD DEDICATION

ORIGINATING DEPARTMENT: PLANNING & DEVELOPMENT

AGENDA ITEM: 8.1 (RELATED TO ITEM 6.1)

BACKGROUND/PROPOSAL:

This subdivision application is for a Bareland Condominium Plan comprising ± 4.550 ha to create 56 bareland condominium units for residential purposes, common property and road dedication.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached staff report.

This application is also related to Bylaw 2018-01 to amend the Land Use District Map of Land Use Bylaw 705, from Urban Reserve (UR) District to General Residential (R-2) District for Part of the NE-9-33-5-W5M. (see related Agenda Item 6.1)

ADMINISTRATION RECOMMENDATIONS:

Pursuant to Section 623(1) and (2) of the Municipal Government Act and Section 1.8 of Land Use Bylaw 705, as amended, Council is the subdivision authority for the purpose of considering this application for approval.

The proposed subdivision (bareland condominium and road dedication), in the opinion of the Town of Sundre Administration, satisfies the requirements of Section 654 of the *Municipal Government Act* and the relevant considerations listed in Section 7 of the Subdivision and Development Regulation.

The Administration therefore recommends that the subdivision authority approve this subdivision with the conditions noted in the related Staff Report.

COSTS/SOURCE OF FUNDING:

All costs associated with the subdivision and development of this land will be borne by the applicant/developer. The ultimate development will result in revised tax assessment from agricultural to residential for 56 bareland condominium units and common property.

MOTION:

THAT Town of Sundre Council APPROVES application 2018-SD-001 for the subdivision of a ± 4.550 ha portion of the NE-9-33-5-W5M for a Bareland Condominium Plan to allow 56 bareland condominium units, common property and road dedication, subject to the conditions noted in the related Staff Report.

ATTACHMENTS:

Staff Report

Date Reviewed: May 9, 2018 CAO: Andre Neber



Town of Sundre
PO Box 420
717 Main Avenue W.
Sundre, Alberta, Canada T0M 1X0
Phone: (403) 638-3551 Fax: (403) 638-2100
Email: townmail@sundre.com

SUBDIVISION REPORT

Application No.: 2018-SD-001	Date of Report: May 14, 2018
Applicant: Wescott Consulting Group	
Owner: Bridgewater Land Sundre I Ltd.	
Address of Property: N/A	
Legal Description of Property: Part of NE-9-33-5-W5M	
Roll Number of Property: 4705000	
Location: West side of Centre Street (James River Road), south of Township Road 332, northwest quadrant of Town	
Proposal: Subdivision to create a Bareland Condominium Plan comprising ± 4.550 ha for 56 residential units, common property and road dedication	
Land Use District: Urban Reserve (UR) District – to be redesignated to General Residential (R-2) District	

PURPOSE OF APPLICATION:

This subdivision application is for a Bareland Condominium Plan comprising ± 4.550 ha to create 56 bareland condominium units for residential purposes, common property and road dedication.

BACKGROUND:

The subject land to be subdivided comprises the south east ± 4.550 ha portion of the NE-9-33-5-W5M (Attachment 1). The subdivision will create a Bareland Condominium Plan comprising ± 4.014 ha and dedicated roadway comprising ± 0.536 ha. The Bareland Condominium Plan will consist of 56 bareland condominium units to facilitate the development of 56 semi-detached and single-detached dwellings together with an internal private roadway and greenspace (common property).

The dedicated roadway along the northerly boundary of the Bareland Condominium Plan will provide access from the condominium site to Centre Street. It will also function as the start of the primary collector road system in the northwest quadrant of the Town to facilitate access to future subdivisions to the north and west.

The subdivision will be serviced by tying into the Town's existing services to the south in the vicinity of Centre Street and 12 Avenue.

COMMENTS FROM ADJACENT LANDOWNERS:

No comments were received from adjacent landowners.

COMMENTS FROM REFERRAL AGENCIES AND OTHER DEPARTMENTS:

AGENCY/DEPARTMENT	COMMENTS
Chinook's Edge School Division 73	No comments received.
Red Deer Catholic Regional Schools	No comments received.
Canada Post Corporation	No comments received.
Alberta Culture and Community Spirit	No comments received.
Alberta Energy Regulator	No comments received.
Alberta Environment	No comments received.
Alberta Health Services	No comments received.

Alberta Transportation	Letter received. The parcel to be created will be well removed from Highway 27 with indirect access to the highway being gained solely by way of the local road system. As such, strictly from Alberta Transportation's (AT) point of view, we do not anticipate that the creation of the parcel as proposed would have any appreciable impact on the highway. Therefore, AT grants a waiver of s.14 and s.15(2) of Subdivision and Development Regulation. Waivers are granted under site specific circumstances (indirect access by the local road system).
Trans Canada Pipelines	Email received. The proposed subdivision is not within the vicinity of TransCanada Pipeline Infrastructure.
Atco Pipelines	Email received. No objection.
Altalink Management Ltd.	No comments received.
Telus Communications Inc.	No comments received.
Shaw Communications	Email received. Shaw no longer services Sundre.
Fortis Alberta	No comments received.
Mountain View County	Letter received. The Town of Sundre should ensure that the properties east of the Town's boundary are not impacted by overland drainage flows generated by this proposed development. According to the Town map (website) the portion of RR53 adjacent to this development is located within the Town.
Town of Sundre Community Services	No comments received.
Town of Sundre Development	No comments received.
Town of Sundre Economic Development	Email received. Subdivision to create residential units is supported by ED.
Town of Sundre Fire Department	Verbal comments noted. The area falls outside of the 10 minute response time for firefighting purposes. Fire smart access should be provided from the dedicated roadway to the western flank of the bareland condominium site as a wildfire mitigation strategy.
Town of Sundre Operations	Verbal comments noted. Need to address regional pathway within Centre Street to connect to subdivision. Town services need to be extended to site (Sanitary Sewer, Water, Storm Sewer and Gas).
Town of Sundre Engineering Consultants (CIMA+)	<p>Letter received.</p> <p>General: It is our understanding that the Town will not be requiring an ASP for the Phase 1 development that is part of the larger development plan area comprising of the NW-9-33-5-W5 and the remainder of NE-9-33-5-W5.</p> <p>Geotechnical: No concerns with Shallow Subsoil & Groundwater Site Investigation Report.</p> <p>Environmental: No concerns with Environmental Site Assessment.</p> <p>Preliminary Servicing Report – Wastewater:</p> <ul style="list-style-type: none"> The proposed development is located within the Northwest Collection Zone as referred from the Town of Sundre Master Infrastructure Study (October 2013). Under the Urban Development Horizon, the proposed wastewater servicing for the Northwest Collection Zone will initially consist of 250mm, 450mm, and 525mm diameter sewer mains with the alignment running straight from west to east, and connect to the gravity trunk main just south of the waste water treatment plant within NW-10-33-5-W5. Therefore, the proposed wastewater servicing

	<p>for Phase 1 development via connection to the existing 300mm diameter sewer main along James River Road does not align with the overall wastewater infrastructure servicing plan for the area, and will be subject for further review as part of the upcoming updates to the Town of Sundre Master Infrastructure Study.</p> <ul style="list-style-type: none"> • The developer shall pay the appropriate offsite levy for any required downstream wastewater infrastructure upgrades, including at the wastewater treatment plant (lagoon system), that benefits the proposed development. The amount shall be determined once the updates to the offsite levy has been finalized. • The design of the wastewater system shall be in accordance with the Town of Sundre Engineering Design Guidelines. • The preliminary servicing report assumed a per capita sewage generation rate of 340 L/capita/day which is lower than the recommended rate of 480 L/capita/day per the Town of Sundre Master Infrastructure Study (October 2013). However, the recommended per capita sewage generation rate will be re-evaluated as part of the upcoming update to the Master Infrastructure Study, and any new recommendations from this study shall be used in the wastewater design analysis for Phase 1. <p><i>Preliminary Servicing Report – Potable Water Servicing:</i></p> <ul style="list-style-type: none"> • The preliminary servicing report assumed a water usage rate of 340 L/capita/day which is lower than the recommended rate of 450 L/capita/day per the Town of Sundre Master Infrastructure Study (October 2013). However, the recommended per capita water usage rate will be re-evaluated as part of the update to the Master Infrastructure Study, and any new recommendations from the study shall be used in the water design analysis for Phase 1. • The design of the water distribution system shall be in accordance with the Town of Sundre Engineering Design Guidelines. • A hydrant flow test should be conducted to confirm the available flow and pressure at the proposed tie-in point. • The developer shall pay the appropriate offsite levy for any required infrastructure upgrades, including at the water treatment plant, that benefits the proposed development. The amount shall be determined once the updates to the offsite levy has been finalized. <p><i>Preliminary Servicing Report – Stormwater Management:</i></p> <ul style="list-style-type: none"> • The City of Red Deer Intensity-Duration-Frequency (IDF) curves shall be used to generate the Chicago Storm at various durations and return periods to be used in the stormwater analysis, instead of the IDF curve from the Edmonton Municipal Airport, which is much farther to Sundre.
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POLICY REVIEW:

Municipal Development Plan (MDP)

The proposed subdivision is consistent with the policies of the MDP as follows:

1. The subject site is identified on the Land Use Concept Map in the MDP for residential development.
2. The proposed subdivision is consistent with the Residential Policies of the MDP (s. 6.3 of the MDP).

3. No Area Structure Plan (ASP) has been prepared for these lands. The MDP requires an ASP to be prepared if the development is 30 acres or more (s.6.2.4 of the MDP). This subdivision area is ± 4.550 ha (11.24 ac). The applicant will engage in the process of preparing an ASP for the remainder lands prior to any subsequent phases of redesignation and subdivision.

Parks, Open Space & Trails Plan

The Parks, Open Space & Trails Plan provides a framework for considering and developing parks and trails in the Town. The review of this subdivision has considered the recommendations of this plan and are addressed in the Reserve Analysis of this report.

The Administration recommends that the developer enter into an agreement (development agreement) with the municipality to construct or pay for the construction of the pedestrian walkway (regional pathway) along Centre Street to connect the subdivision with the pedestrian walkway south of the site [*Municipal Government Act* s. 655(1)(b)(ii)]. The common property in the subdivision will connect to the regional pathway on Centre Street.

Land Use Bylaw

The subject land (± 4.550 ha) is concurrently being considered for redesignation (separate redesignation application) from the Urban Reserve (UR) District to General Residential (R-2) District to accommodate the proposed development. The General Residential (R-2) District is the appropriate land use district for the proposed development.

RESERVE ANALYSIS:

The subject property is required to provide 10% municipal/school reserve pursuant to section 666(1) of the *Municipal Government Act* for parks and/or schools purposes. This is also a policy requirement of the Town's Parks, Open Space and Trails Plan. In this case, the developer proposes to defer the reserves owing by caveat onto the remainder quarter section, as this application is a self-contained bareland condominium project and open space (green space) will be provided as part of the common property managed by the future condominium association. Full reserves (including the deferred amount from this subdivision) will be taken through future subdivision of the remainder lands, subject to ASP preparation to determine the ultimate vision and structure (land use and servicing strategy) for the remainder area. The ASP process will also consider parks, schools and other open space land requirements for the larger community defined by the future ASP.

TECHNICAL REVIEW:

Topography

The subject site is characterized as an undulating plain with flat to rolling topography. There are no topographical implications for this subdivision.

Soil Characteristics

The applicant performed a Shallow Subsoil & Groundwater Site Investigation (ALMOR Testing Services Ltd.) to perform a geotechnical investigation of soil and groundwater conditions for this site. Soil conditions include silty clay, overlying silty clay (till), overlying sandy gravel or bedrock. The investigation concluded that subsurface conditions are considered suitable for foundation support and that groundwater is not a consideration for the site.

Stormwater Collection and Disposal

The subject site and surrounding areas are vacant and historically have been used as agricultural pasture. The natural surface water drainage for the site flows southeast towards the Red Deer River. Stormwater management will be via a combined overland and underground stormwater conveyance system of drainage swales, catch basins and storm sewer pipes that tie into a series of storm ponds. Stormwater discharge will be controlled to the levels prescribed by the Town's Master Infrastructure Study.

A stormwater management plan will be required as a condition of subdivision approval.

Potential for Flooding, Subsidence or Erosion

The subject site is located outside the Government of Alberta 2012 Flood Study area for Sundre.

Accessibility to a Road

The applicant prepared a Traffic Impact Assessment (TIA) (D & A Paulichuk Consulting Ltd.) to assess the traffic/access needs for this subdivision. The TIA also assessed combined traffic volumes from other projected developments to the year 2038.

Access to the subject site will be from a dedicated road on the north side of the subject bareland condominium site that will connect to Centre Street. This road is in alignment with the access road to the Town's lagoon site on the east side of Centre Street. An internal (private) looped road will provide direct access to each condominium bareland unit. An emergency (second) access from the internal (private) road will be provided at the south end connecting back to Centre Street.

The TIA concluded that the local existing and proposed road system is sufficient to handle the additional development proposed and that the development does not trigger any intersection or signalization upgrades with Centre Street over the projected time horizon.

Use of Land in the Vicinity of Subject Land

The site is located in the Town's northwest sector, on the west side of Centre Street. The site is part of two (2) quarter sections owned by the same landowner, extending adjacent to the Town's northerly boundary between Centre Street on the east and Highway 22 on the west. The land and surrounding area is vacant and has historically been used as pasture. An ASP will be required prior to any subsequent redesignation and subdivision consideration in this area.

There is an existing utility right of way and gas line in favour of Foothills Natural Gas registered on the subject lands. This natural gas line and associated right of way will be removed as this was a rural service which is not required in the Town. There is also a right of way in favour of AGT (Telus) protecting a telecommunications line (fibre optics) along the south side of the proposed subdivision. This right of way will remain on the applicant's remainder lands, outside of the proposed subdivision area.

Water Supply, Sewage Disposal and Solid Waste Disposal

The applicant prepared a Preliminary Servicing Report (S. D. Consulting Group – Canada Inc.) to assess the servicing needs for this subdivision.

An internal looped water distribution system will provide potable water to the bareland units. This system will connect to the existing water distribution system at 12 Avenue via a water line extension under Centre Street from the subject site to 12 Avenue.

The ultimate waste water servicing strategy for this site is to tie into an east-west sanitary service line just north of the proposed subdivision that will connect to the existing gravity trunk main just south of the Town's lagoon. The applicant proposes that the waste water generated from this proposal flow via a gravity sewer line from the site's internal piped system southerly under the Centre Street road right of way and tie into the existing main at 12 Avenue. This option may be a viable permanent or temporary option until the ultimate servicing strategy is implemented and will be further evaluated during the submission and review of the detailed Engineering servicing and construction drawings.

The entire servicing systems (sewer, water and storm sewer) including off-site extensions from connection points at the existing systems will be the developer's responsibility and costs. As a condition of subdivision approval, these systems will be required to be constructed in accordance with the Town's Master Infrastructure Study and Servicing Standards, and secured through the signing of a Development Agreement.

Solid waste disposal and management would be either through the Town's solid waste contractor, paid for through the Town's utility billing or arranged and managed by the condominium board and paid for privately through condominium fees. The applicant will be required to provide a Solid Waste Disposal Plan to the Town for consideration.

Shallow Utilities

Shallow utilities (electricity, gas, telecommunications) will be extended to service the site. The Town is the gas utility franchise provider and the developer will be responsible for the design and all costs associated with extending and providing the gas service to the subject site, subject to Town approvals.

The applicant will be required to extend all other shallow utilities in consultation with and approval of the other franchise service providers.

Offsite Levies

Offsite levies for costs associated with transportation and servicing upgrades that benefit the development will be required to be paid in accordance with the Town's Offsite Levy Bylaw in effect at the time of endorsement of the plan of subdivision (registration of the plan at the Land Titles Office). This requirement will be confirmed through the Development Agreement. The Town will consider the deferral of payment of offsite levies (excepting any special assessments) to the Development Permit stage as an incentive for the developer.

Taxes

A subdivision authority must not approve an application for subdivision unless all outstanding property taxes on the land proposed to be subdivided have been paid to the municipality, or arrangement satisfactory to the municipality have been made for their payment pursuant to Part 10 of the *Municipal Government Act*. A recommended condition of subdivision approval will be that all outstanding taxes be paid, or satisfactory arrangement for paying thereof made to the Town of Sundre pursuant to Part 10 of the *Municipal Government Act* [Section 654(1)(d) of the *Municipal Government Act*].

The subject lands were annexed to the Town in 2010 and are subject to Municipal Government Board Order O.C. 224/2010. The order requires the applicant's lands to be assessed on the same basis as if they had remained in Mountain View County to the end of 2019 or until such time as redesignation to a designation other than "Urban Reserve" or "Agricultural" occurs or subdivision occurs. In this case, the redesignation and/or subdivision will trigger the reassessment of these lands to the municipal tax rate levels established by the Town.

Street Naming and Addressing

The Town has a street addressing bylaw that authorizes the CAO to assign addresses in an orderly manner to parcels of land, buildings and sub-units. There is no street naming bylaw or policy for the Town. The developer will be required to provide a Street Naming and Addressing Plan to the Town for consideration and approval as a condition of subdivision approval. The Administration will work with the developer to provide direction on logical street names and addressing for this purpose.

CONCLUSION:

The proposed subdivision (bareland condominium and road dedication), in the opinion of the Town of Sundre Administration, satisfies the requirements of Section 654 of the *Municipal Government Act*, as follows:

1. The land that is proposed to be subdivided is suitable for the purpose for which the subdivision is intended;
2. The proposed subdivision conforms with the provisions of any statutory plan and the land use bylaw;
3. The proposed subdivision conforms with the use prescribed for that land in the land use bylaw; and
4. The proposed subdivision would not unduly interfere with the amenities of the neighbourhood or materially interfere with or affect the use, enjoyment or value of neighbouring parcels of land.

The proposed subdivision (bareland condominium and road dedication), in the opinion of the Town of Sundre Administration, satisfies the relevant considerations listed in Section 7 of the *Subdivision and Development Regulation*.

The Administration recommends that the subdivision authority approve this subdivision with the conditions noted below. All conditions of approval must be satisfied by the subdivision authority before the plan is endorsed and registered at the Land Titles Office.

RECOMMENDATION:

THAT the Subdivision Authority (Council) **APPROVES** application 2018-SD-001 for the subdivision of a ± 4.550 ha portion of the NE-9-33-5-W5M for a Bareland Condominium Plan to allow 56 bareland condominium units, common property and road dedication, subject to the following conditions:

Conditions of Approval:

1. Preparation of the Subdivision Plan by means suitable to the Registrar of the Land Titles Office [Section 81 and 84 of the *Land Titles Act*], to effect the registration of the Bareland Condominium Plan and Road Dedication.
2. All outstanding taxes to be paid, or satisfactory arrangement for paying thereof made to the Town of Sundre pursuant to Part 10 of the Municipal Government Act [Section 654(1)(d) of the Municipal Government Act].
3. Registration at Land Titles Office of utility easements/rights-of-way and related agreements.
4. Design and construction of the wastewater system, water distribution system and stormwater management facility shall be in accordance with the Town of Sundre Engineering Design Guidelines.
5. Design and construction of the natural gas distribution system shall be in accordance with the franchise utility provider (Town of Sundre) natural gas system design requirements.
6. Entering into a Development Agreement with the Town of Sundre respecting road and access construction, servicing (water, sanitary sewer, natural gas and storm water management), payment of off-site levies, other development matters such as Centre Street Regional pathway construction and providing securities.
7. Submission and approval of Engineering servicing and construction drawings including a site grading and drainage plan that is consistent with the Town's Master Infrastructure Plan and Engineering Design Guidelines.
8. Payment of the appropriate offsite levies as per the Town of Sundre Offsite Levy Bylaw in effect at the time of plan endorsement, for any required transportation and servicing upgrades that benefit the development including the wastewater treatment plant (lagoon system) and water treatment plant.
9. If stripping and grading of the lands is to be done prior to the signing of the Development Agreement, submission and approval of an Erosion, Sediment and Dust Control Plan is required prior to a Development Permit being issued for the stripping and grading.
10. Preparation and registration of Condominium Bylaws.
11. Deferment of municipal and school reserve against the remainder of the land that is the subject of this application in the amount of 10% of the total area of the subdivision, in accordance with s. 669 of the *Municipal Government Act*.
12. Submission and approval of a Street Naming and Addressing Plan.
13. Submission and approval of a Solid Waste Management Plan.
14. Submission and approval of a Construction Management Plan.

Advisory Notes:

1. No further subdivision of the applicant's lands will be permitted until an Area Structure Plan is prepared and approved by Council that sets out the framework for future redesignation, subdivision and development including servicing strategy on the remainder lands.
2. This subdivision decision is valid for a period of one year from the date of the decision. If the conditions of approval are not satisfactorily addressed and the registrable plan is not submitted to our office within this timeline along with the required endorsement fee, reapplication will have to be made unless the Council of the Town of Sundre extends the one year period.

APPEAL PROCESS:

An appeal is made to the Town of Sundre Subdivision and Development Appeal Board as prescribed by Section 678 of the *Municipal Government Act*, by filing a notice of appeal, in writing, within 14 days after written receipt of the written decision of the subdivision authority or deemed refusal by the subdivision authority. The notice of appeal must be

accompanied by the Appeal fee of \$215.00. Appeals are to be addressed to: PO Box 420, 717 Main Avenue W. Sundre AB T0M 1X0, Attention: Clerk of the Subdivision and Development Appeal Board.

LIST OF ATTACHMENTS:

Attachment 1 - Key Plan

Attachment 2 - Aerial Photo

Attachment 3 - Tentative Plan



Prepared by Mike Marko

Director of Planning and Economic Development

/file

The Town of Sundre collects personal information, including name and contact information, for the purpose of providing programs, services and contacting customers in this regard. The Town of Sundre is authorized to collect this personal information under Section 33 of the *Freedom of Information and Protection of Privacy Act* and by Section 3 of the *Municipal Government Act*. Please contact the Development Department at The Town of Sundre, 717 Main Avenue West P.O. Box 420 Sundre, AB T0M1X0, or phone 403-638-3551 if you have questions about this collection of information.

ATTACHMENT 1

KEY PLAN

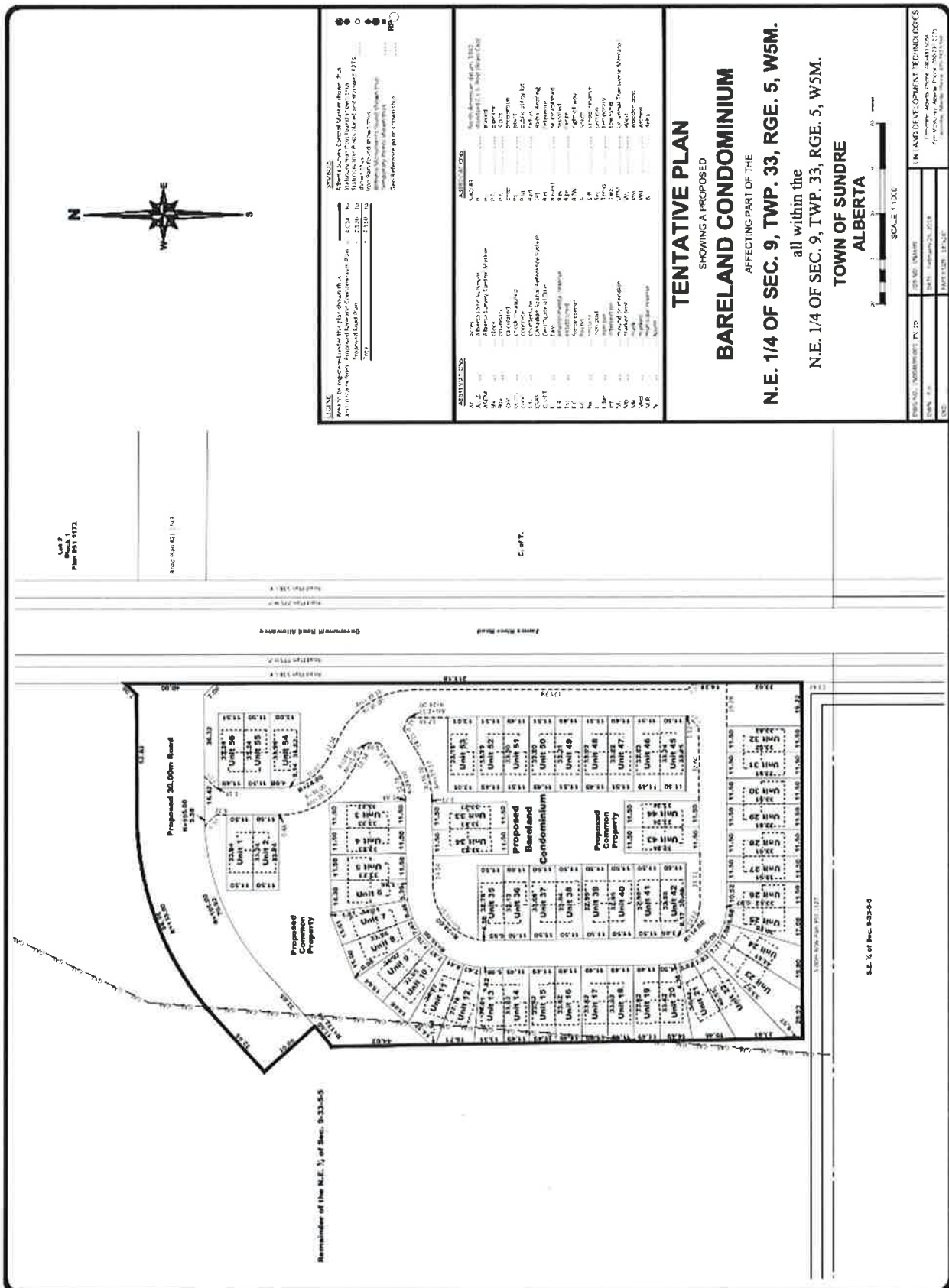


ATTACHMENT 2

AERIAL PHOTO



TENTATIVE PLAN





REQUEST FOR DECISION

COUNCIL DATE: May 14, 2018

SUBJECT: 2018 Sundre Pro Rodeo Parade Request

ORIGINATING DEPARTMENT: Legislative Services

AGENDA ITEM: 8.2

BACKGROUND/PROPOSAL:

The Rodeo & Race Association has been hosting the annual Sundre Pro Rodeo for thirty-nine years. It is an annual event that brings hundreds of local and rural families and tourists to our community and downtown core.

The Committee takes great care to ensure that safety is number one. They are pleased to follow the Town's bylaws and policies and have set realistic goals to achieve its continued success. It is a family-focused event that engages the community with local, live entertainment, food, games, rides and fun.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The 2018 Sundre Pro Rodeo Parade is scheduled for Saturday June 23, 2018 commencing at 10:00 a.m.

The Director of Emergency Services, Kevin Heerema, met with the Pro Rodeo Parade organizers and he is satisfied the parade route will meet all Town safety concerns.

Parade organizers are requesting the following support from the Town staff and the RCMP:

- a) To erect the necessary barriers at key intersections, provide parade barricade controls and provide traffic resumption and barricade removal;
- b) To have a Special Constable assist with traffic control at the west and east ends of Main Ave before, during and after the parade; and
- c) To have two RCMP members to lead the annual parade and assist with barricades as per usual.

ADMINISTRATION RECOMMENDATIONS:

Administration has worked well with the Sundre Pro Rodeo Parade Committee in the past and continues this valuable relationship. The Sundre Pro Rodeo Parade is an annual Town event that truly represents our community and culture.

COSTS/SOURCE OF FUNDING:

Staff will be scheduled to work on Saturday June 23, 2018 to erect barriers and assist with resolving any safety issues as directed by the Director of Emergency Services. Staff will receive overtime pay or time off in lieu.

MOTION:

That the Town of Sundre Council approves the Sundre Pro Rodeo Parade Committee's request to hold the annual Sundre Pro Rodeo Parade as shown on the Parade Route Map on June 23, 2018.

ATTACHMENTS:

Sundre Pro Rodeo Committee letters, flyer and route map

Date Reviewed: May 10, 2018 CAO: Linda Nelson



Sundre Pro Rodeo Parade



April 23, 2018
Town Of Sundre
Box 420
Sundre, AB

Re: 2018 Sundre Pro Rodeo Parade, Sundre, Alberta

The 2018 Sundre Pro Rodeo Parade Committee kindly asks for Council's approval to hold their annual Sundre Pro Rodeo Parade. The parade route is as per the attachment. The parade is scheduled for Saturday, June 23, 2018 commencing at 10:00 AM. The parade participants will begin to gather at the west end of town near the Kings Motel at 9:00 AM.

Our Theme this year is *"Celebrating Literacy & Learning"*

We are excited to celebrate 'Literacy & Learning' in this years Parade. Literacy is one of the most important skills when it comes to our personal growth, culture and development. It is even more important today because of how our economy and society are changing. Around the world, governments, businesses and people are becoming more and more connected by digital technologies. It is our intent to highlight this amazing spirit in our community through recognizing locally retired teachers, educators and instructors who helped build our community into what it is in our parade this year. This is an exciting theme that will bring a variety of brightly coloured floats & special VIP guests to our parade. We are inviting all families to participate in the parade as well as businesses and other usual entries.

The Annual Sundre Pro Rodeo and Parade is a fantastic event for Sundre & all the surrounding communities. Generations of local families have dedicated themselves to this fantastic weekend of events over the years, and this year is the 39th Annual Rodeo! We are so proud of all the community effort put forth over the years and also very grateful to have such a successful Pro Rodeo based in Sundre. The Parade is a great addition to this weekend and we hope all councillors consider participating in this year's event!

As was the practice during past years, it would be highly appreciated if the necessary barriers were erected at the key intersections and if the Special Constable could assist with traffic control at the west and east ends of Main Ave before, during, and after the parade.

We will also be kindly requesting that the Sundre RCMP Detachment provide two members to lead the annual parade and assist with barricades as per usual.

We thank you for your past support in this regard and look forward to your reply.

Heidi Overguard,
Sundre Parade Committee 2018



Sundre Pro Rodeo Parade



April 20, 2018
Alberta Transportation
401-4920 51st ST.
Red Deer, AB

RE: 2018 Sundre Rodeo Parade

We are seeking authority to hold a parade and the temporary closure of HWY 27 (Main Avenue) in Sundre, Alberta on Saturday, June 23, 2018 starting at 10:00 AM.

The parade route will stage and start at the Kings Motel along highway 27 (Main Avenue) on the west side of Sundre. It will follow east on highway 27, turn south onto 2nd St. SW, turn west onto 1st Ave. SW, turn south onto 3rd ST. SW, turn west onto 4th Ave SW, turn north onto 6th ST. S.W. to then return to the staging area.

The parade participants will consist of vehicles, floats, pedestrians, horses with riders, and wagons pulled by horses. We anticipate about 100 participants/groups to be a part of this event. It is expected that the parade could last as long as ninety minutes. The length of the parade route is about 1.5 kilometers. Last year the parade was completed in about 1 hr.

Traffic detours have been arranged to avoid disruption of the parade and to allow traffic through Sundre. Traffic entering Sundre from the east and wanting to travel west or north through Sundre will be directed north on Centre Street at the traffic lights. This traffic will be detoured to township RD 33.2 and then directed west to HWY 22. East bound traffic will be directed east on township road 33.2 and then enter Sundre via Centre Street.

Special event signs warning traffic about the delay and detour will be posted strategically east and west of Sundre along HWY 27 and HWY 584. There will also be similar signage posted along HWY 22. Appropriate personnel will be posted at key locations, east, west and north of Sundre to assist with traffic flow.

We also kindly request that all TRAVIS be contacted and made aware of our parade and that all Over Dimensional Permits be cancelled for Parade day, affecting our parade route.

Included are attachments showing the parade route and the Sundre parade detour route. Please feel free to contact us if any questions arise.

Thank you and we look forward to your response.

Heidi Overguard
Sundre Parade Committee 2018
RR3 Site 102 Box 8
Sundre AB
T0M 1X0
(403) 507-6590



▲ To Bearberry, Caroline
Rocky Mountain House



Parade Start @ 10 AM

A map of Main Ave W in Kamloops, BC, showing the parade route. The route starts at the intersection of Main Ave W and Hwy 22, where a sign indicates 'Enter from Hwy 22 west'. The route proceeds east along Main Ave W, passing the 'RCMP, Legion & Emergency Services' building. The route then turns south at the intersection of Main Ave W and 7 St SW, where a sign indicates 'LINE UP FACING THIS WAY'. The route ends at the intersection of Main Ave W and 1 St E, where a sign indicates 'Parade start'. Other landmarks include 'Dignitaries' and 'Registration Opens At 7:00 AM'.

- Refreshments provided by Valerie Burrell Professional Corporation, Sundre Vision Care, Camelot Books and Corner Brook Ltd.

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**IF YOU'RE
LOOKING FOR....**

SOMETHING AWESOME THIS JUNE

**CHECK OUT THE SUNDRE
PRO RODEO PARADE!!**

SATURDAY, JUNE 23 @ 10 AM

'Celebrating Literacy & Learning!'

*** Calgary Round Up Band ***

*** Red Deer Royals***

*** Innisfail Marching Pipe Band & Drums**

*** Sundre High School Band ***

*** AB Fireman Association Pipe Band***

*** And Much MORE.... ***

***Celebrate 39 Years of our very own
SUNDRE Pro Rodeo Parade by entering a
Float in the parade or sponsoring this
fantastic annual event!***

***For More Information Contact
Email: paradesundre@gmail.com
Heidi @ 403-507-6590***



REQUEST FOR DECISION

COUNCIL DATE: May 14, 2018

SUBJECT: 2017/2018 Snow Removal Report

ORIGINATING DEPARTMENT: Operations

AGENDA ITEM: 8.3

BACKGROUND/PROPOSAL:

During the 2017/2018 snow season the Town of Sundre Roads Department was tasked with multiple snow events, cold temperatures without any chinooks, and an additional technical priority with the Alberta Transportation traffic circles. The report includes statistics, data, staff review and comments for this season and next year.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See Attached Report

ADMINISTRATION RECOMMENDATIONS:

See Attached Report

COSTS/SOURCE OF FUNDING:

N/A

MOTION:

That the Town of Sundre Council accepts the 2017/2018 Snow Removal Report for information.

ATTACHMENTS:

2017/2018 Roads Department Snow Removal Report

Date Reviewed: April 25, 2018 CAO: Linda Nelson



COUNCIL DATE: May 7, 2018

SUBJECT: 2017/2018 Snow Removal Report

ORIGINATING DEPARTMENT / REPORT WRITER: Operations / J. Hall

BACKGROUND

The Town of Sundre Operations Road Department began snow removal mid November of 2017 with some streets being cleared by the 23rd of November. It was the mandate of staff to provide snow clearing in-house while in keeping with set procedures and priorities. The addition of the new leased wheel loader increased productivity and quick response to achieve a high standard level of service.

Statistics and Data

2017/2018 Snow Report

- ***Statistics and Data***
- Final total accumulations 17 feet
- Approximately 80 concerns and requests from public
- Approximately 12 gratitude's to the staff
- Approximately 32 events that required round-a-bout snow clearing
- Sanding efforts for round-a-bout approximately 25 events
- 99 hours associated OT for round-a-bout sweeping
- Contractor W&R Billed for \$34,398 in sidewalk/ trails /street assistance and facilities from November 2018 to end of March 2018
- Excluding assistance from W&R for drive way clean ups, all Town street snow and ice removal/maintenance was completed by the ops staff.
- Overtime was utilized mainly for round-a-bout work
- Only 2 concerns were sent in for sidewalk ice/snow
- Required assistance from Gas Department on large clearing events.
- Gas department managed these tasks while ensuring priorities for gas tasks were completed
- Increased maintenance and wearable parts i.e., brooms due solely to round-a-bouts

- Several near misses for the skid steer, Kubota sidewalk and grader operations.
- Workloads were doubled this season and was still managed in-house
- This task alone was identified as a level 3 in severity for injury, damage and potential lost time or fatality
- All residential streets were cleared completely at least twice some 3 times
- Priority level areas were cleared per procedures and schedules
- Back alleys were cleared twice with an additional specific lane clearing
- Storm drainage inverts and out flows were managed and freeze offs were reduced.
- The main NE hub road 2nd street NE was cleared 4 times in house saving budget contracted services \$12,000
- From January 2018 to end of March 2018 362 hours were accumulated on the new loader. This equivalent work in the past would cost \$57,920 with contracted services.
- Emergent issues that arose were quickly dealt with rather awaiting assistance from contracted services
- New information signage improved public awareness for scheduled street clearing

Staff Post Season Engagement Notes

During this meeting staff discussed shortfalls and issues that occurred during the season.

Our contractor responsible for sidewalks, trails and facilities commented that brooming the sidewalks reduced salting of slippery sections by over 50%. The brooming implement provided a cleaner surface for pedestrians. There were only 2 official concerns posted for sidewalks.

He noted that communication with highway services next season is needed to mitigate the plowing of highway snow onto east side residential driveways.

Staff noted that the loader was crucial in keeping up level of service with the addition of round-a-bout requirement. For the priority areas it was noted that traffic activities and attitudes were negative with many near miss incidents.

Some slight changes to next season include sweeping sidewalks at the Centre Street business district, then sweeping the curb for parking. The snow push will be utilized for all

road maintenance to keep ice build up from forming. Operations will present an RFD for a loader blade that was utilized to clear streets but primarily cleared cul de sacs and back lanes where there are many tight areas for the grader. Signage will be added prior to the season for no parking on street sides that can be cleared to. Bylaws for vehicles parked on streets, vehicles left on streets when signed for snow removal, and shoveling snow onto roads from residential sidewalks and driveways will be focused on.

The round-a-bout snow clearing was managed this year by means of sweeping the sections. This activity took an average of 3.5 hours to complete and required a traffic flagger to ensure safety during the task.

As noted in the stats section that ops booked 99 hours at OT rates to complete the event tasks. This was required to be started at 4:30am and was very technical to perform due to the mat material. Prior to the 2018/2019 season, administration will request a meeting with Alberta Highway Services to agree on a cost recovery for staff time and equipment maintenance.

Summary

This season was a difficult one to manage and mirrored the 2013 season. Overtime was up in cost however this was solely due to event timing on weekends and the round-a-bouts. The season did however go well with the staff clearing residential streets at least 2-3 times as well as back lanes. Apart from snow events occurring on weekends and Business district clearing, overtime was minimal for the residential streets and general snow maintenance.

Staff were able to keep the storm system operating in the event of heavy melting and this is noted thus far with the Spring melt finally here. Street sweeping is now underway to further clear up residual sand and debris from entering the storm system. Concerns were very positive for the majority as an attempt was made to contact each concerned member to discuss scheduling and procedures.

I would like to recognize Cody, Connor, Ken, and Willy for their dedication to the safe roads they managed this season. There were not very many weekends off for these staff members and a lot of very early mornings.



REQUEST FOR DECISION

COUNCIL DATE: May 14, 2018
SUBJECT: Computer Purchase
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM: 8.4

BACKGROUND/PROPOSAL:

The Town of Sundre budgets for the purchase of computers for Council after each election.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Councillor Funke did not require a new computer at the time computers were purchased for Council but has since been having problems with her laptop.

Finance has confirmed that there is funding of up to \$2,000.00 under Corporate Services for Evergreening/Computers.

MOTION:

That the Town of Sundre Council approve the purchase of a new computer for Councillor Funke, with funding up to \$2,000.00 being drawn from Corporate Services Evergreening/Computers.

Date Reviewed: <u>May 10, 2018</u> CAO: <u>dinda Nelson</u>



REQUEST FOR DECISION

COUNCIL DATE: May 14, 2018
SUBJECT: Alberta Police Act Working Group
ORIGINATING DEPARTMENT: Legislative Services
AGENDA ITEM: 8.5

BACKGROUND/PROPOSAL:

Advocating for a new, more equitable police funding model is one of AUMA's priorities for 2018. However, there is more work to do in developing and testing options for this funding model. As establishing a new funding model will require opening the *Alberta Police Act*, AUMA would like to determine what other legislative changes may be required.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

To accomplish this, AUMA is establishing a working group with the following mandate:

- Gather and validate information on the current policing costs being paid by municipalities.
- Develop specific options for a funding model.
- Provide estimates of the financial impacts to municipalities under each funding model option.
- Test funding model options with AUMA membership.
- Recommend other amendments to the *Alberta Police Act* to improve policing services and community safety.

Councillor Funke is interesting in putting her name forward to participate in this project and is seeking Council's support.

The Terms of Reference are attached for Council's information.

ALTERNATIVES

That the Town of Sundre Council repudiate Councillor Funke's request to participate in the AUMA Alberta Police Act Working Group.

That the Town of Sundre Council support Councillor Funke's request to participate in the AUMA Alberta Police Act Working Group.

MOTION:

That the Town of Sundre Council support Councillor Funke's request to participate in the AUMA Alberta Police Act Working Group.

Date Reviewed: May 10, 2018 CAO: Aminda Nelson



Terms of Reference

Alberta Police Act Working Group

BACKGROUND:

Advocating for the implementation of a new, more equitable police funding model is a strategic priority for the Safe and Healthy Communities Committee in 2018.

Currently, policing costs are only paid by urban municipalities with a population greater than 5,000. In 2010, the previous provincial government committed to providing a new cost-sharing model for police funding. At this time, AUMA consulted with members on potential approaches and developed proposed principles for a new funding model, including the model's use of population and assessment base as a simulation of demand for services and ability to pay. This work was validated by members in 2013 at the Spring Mayors' Caucus.

In 2016, AUMA members passed a resolution asking AUMA to advocate for a new, more equitable police funding model. In response to this resolution, the Minister of Justice and Solicitor General indicated that although Ministry staff have researched options for a new funding model, any consultations on police funding are not likely to take place until after the 2019 provincial election.

To further inform AUMA's advocacy on this issue, there is a need to undertake additional work to develop and test options for a new police funding model. Also, as establishing a new model will require opening the Alberta Police Act, AUMA would like to determine what other legislative amendments may be required to improve policing services. AUMA is therefore seeking to strike a working group to carry out this work.

MANDATE:

The working group will be tasked with:

- Gathering information on the current policing costs being paid by municipalities;
- Using the principles previously endorsed by members to develop options for a funding model;
- Providing estimates of the financial impacts to municipalities under each funding model option;
- Testing funding model options with AUMA membership;
- Recommending a new funding model to the AUMA Board; and
- Recommending other amendments to the Alberta Police Act as required to improve policing services and community safety.



TERM:

As a government review of the Alberta Police Act as not been scheduled, timelines for the working group are flexible. However, it would be strategically advantageous to have recommendations in place by winter 2018-19 to inform advocacy as political campaigning intensifies for the 2019 provincial election. Accordingly, the working group is expected to be appointed by mid-June 2018. An initial orientation will be held over the summer, and regular meetings will begin in fall 2018. The working group is expected to complete its work by February 2019.

MEMBERSHIP AND RESPONSIBILITIES:

The working group will consist of CAOs or senior administrators with subject matter expertise, spanning a range of AUMA's regular members (i.e. cities, towns, villages and summer villages) and geographic regions. Subject expertise includes knowledge of police services, police governance, policing standards, the Alberta Police Act, Municipal Police Servicing Agreements, the Alberta Law Enforcement Review Board, police commissions and committees, and RCMP Community Advisory Committees. The use of alternates will be allowed, and if necessary, working group membership can be amended during the working group's term.

AUMA will also explore opportunities for the working group to partner with stakeholders such as the Alberta Association of Police Governance, the Alberta Association of Chiefs of Police, and Alberta Justice and Solicitor General staff.

Working group members will be responsible for:

- Responding to requests for input in a timely manner;
- Preparing for and regularly attending meetings;
- Constructively participating in meetings; and
- Representing the interests and views of municipal administrations.

MEETINGS:

The working group will hold up to five face-to-face meetings at AUMA's office in Edmonton. Meeting agendas and support materials will be emailed to working group members at least five working days prior to a meeting. Discussions with working group members may also be done through email and/or telephone meetings.

AUMA shall reimburse working group members for their travel expenses according to AUMA Policy No. FM003. Members will not be paid for their time.



Alberta Police Act Working Group Interest Form

To be considered for participation in the Alberta Police Act Working Group, please complete this form and submit it by **May 31, 2018** to Kelly Santarossa, Senior Policy Analyst, at ksantarossa@auma.ca. Working group members will be selected based on experience, with some consideration given to the geographic region and size of municipality represented to ensure a diverse range of perspectives. Approximately 10 to 12 participants will be selected.

Name:

Municipality:

Position:

Mailing Address:

City:

Province:

Postal Code:

Business Phone:

Mobile Phone:

Email:

Please provide a brief summary or any relevant experience:



REQUEST FOR DECISION

COUNCIL DATE: May 14, 2018
SUBJECT: Development of Destination Branding Plan
ORIGINATING DEPARTMENT: Economic Development
AGENDA ITEM: 8.6

BACKGROUND/SUMMARY:

Since 2015, Council has provided funding to support the #ExploreSundre destination marketing campaign, which has also been supported by private partners, and Travel Alberta. This year, Travel Alberta has increased our grant contribution and provided us with the opportunity to leverage funding and take our destination marketing to the next level.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached staff report.

The purpose of the destination branding plan is to develop a message and brand that will serve to support the Town's tourism advertising until at least 2021.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council approve development of a Destination Branding Plan and direct Administration to issue a request for proposals to do so.

COSTS/SOURCE OF FUNDING:

Funds will come from the Department of Economic Development's existing Advertising and Promotion budget, with support from Travel Alberta's Cooperative Marketing Grant.

Town contribution:	\$6,750
Travel Alberta contribution:	\$13,250
Total:	\$20,000

An extra \$3,000 to \$5,000 may be reallocated toward this project from the existing Advertising and Promotion budget and Travel Alberta support, if necessary. No extra funding is requested.

MOTION:

The Town of Sundre Council moves to direct Administration to develop a Destination Branding Plan and to direct Administration to issue a request for proposals to do so.

ATTACHMENTS:

Staff Report to Council

Date Reviewed: May 10, 2018

CAO: Michelle Spencer L. Nelson



COUNCIL DATE: May 14, 2018

SUBJECT: Development of Destination Branding Plan

ORIGINATING DEPARTMENT: Economic Development

AGENDA ITEM:

BACKGROUND/SUMMARY:

Since 2015, the #ExploreSundre destination marketing campaign has been supported by private partners, Travel Alberta and the Town of Sundre. The average number of visitors to Sundre between 2015-2017, when the #ExploreSundre campaign was launched, was 111% higher than the previous 3-yr period (2012-2014), based on Visitor Information Centre statistics. This shows that the campaign to promote Sundre and area as a legitimate destination has gained significant traction. 2018's campaign hopes to build off of this large success, and begin the process of augmenting our brand and presence with improved brand collateral and creative.

Tourism has been one of the Town's major focuses for economic development in recent years. Although much of the tourism into the Sundre area is not specifically to visit the Town, per se, the thousands of tourists that travel into the West Country every year – and who contribute to the increased summertime traffic counts through Town – often stop in Town to visit the Museum, walk the Snake Hill, get their gas and groceries, and visit restaurants and shops. The tourism marketing also helps raise the general profile of Sundre, which supports investment.

Along with the Tourism website www.exploresundre.com, the advertising campaign strategy has been completely coordinated in-house, with only graphic design supported by an outside firm. This year, Travel Alberta has increased our grant contribution and provided us with the opportunity to leverage funding and take our destination marketing to the next level.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Town of Sundre tourism area consists of the town proper and stretches well beyond its borders into Mountain View County and Clearwater County. The Town of Sundre is the primary hub of this frontier, which is why the Town has benefited from tourism and wishes to further market the Sundre area as a destination. The Town of Sundre is both a destination for tourism (leisure, recreational, sports, business), and, for better or for worse, is also simply a travel-through destination for tens of thousands of travelers who pass through on their way into the region known as the West Country. The West Country generally refers to the region that stretches west of Highway 22 (the Cowboy Trail) to the eastern slopes of the Rocky Mountains.

Travel Alberta has unilaterally decided to increase funding to the #ExploreSundre tourism marketing campaign based on its success. Due to the increased funding, the Town of Sundre is now in a position to develop a new destination branding plan, supported by the development of new marketing assets (photography, video, ads, etc.).

The purpose of the destination branding plan and its associated marketing assets is to develop a message and brand that will guide advertising, social media postings, the look and function of the tourism website, and to help us tell an evocative and memorable story. The successful proponent will help the Town of Sundre convey this story by creating a tourism identity for the Sundre tourism area. The intent is that this branding exercise will serve to support the Town's tourism advertising until at least 2021.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that Council approve development of a Destination Branding Plan and to direct administration to issue a request for proposals to do so.



Jonathan Allan
Economic Development Officer



COUNCIL DATE: May 14, 2018

SUBJECT: OH & S Pilot Project

ORIGINATING DEPARTMENT: Legislative Services

AGENDA ITEM: 9.1

BACKGROUND/CONTENT

Administration will provide information to Council concerning this item at the meeting.

COUNCILLOR WARNOCK'S REPORT TO COUNCIL – April 2018

April 07 – Mountain View Seniors Housing Spring Board Retreat

Attended the MVSH Board Retreat at Mountain View County Office

Significant Points = 1) Review of the 2017 Strategic Plan Framework - 2) Financial Forecast up to 2020 – 3) Review of MVSH Funding model including Access to Capital, Borrowing Costs and Deficit's – 4) Effects of the Carbon Tax – 5) Overview of present and future risks and – 6) Role of Government in Capital Finance plans with in MVSH priority new projects, Carstairs, Didsbury and Olds.

April 11/12/13 – Alberta Senior Communities and Housing Association Convention

Attended the ASCHA Convention at the Sheraton Hotel in Red Deer

Significant Points = 1) Government Funding models are not the same in all regions with in the Province and work needs to be done to understand the required differences – 2) Workshops where held on all 3 days which I found very informational because most of us do not understand the difficulties that face some of our seniors today as they live in the lodge controlled environment – 3) There was very good networking opportunities to listen and learn from many Housing Authority Body's from all over Alberta and how they are addressing the seniors well being.

April 18 – Cooking for Kindness Community Luncheon

Attended the Luncheon at the Sundre Legion as a networking event with the citizens and business members of Sundre.

April 18 – Indoor 3D Archery Championships

Continuation of the organizational meetings for the 3D Archery Championships being held in Sundre on April 27, 28 and 29th.

Cont'd on Page 2

COUNCILLOR WARNOCK'S REPORT TO COUNCIL – April 2018 – Page 2

April 23 to April 27 – Indoor 3D Archery Championships Week Events

Significant Points = 1) 4 Intense days of set up in 4 venues, Arena, Curling rink, High School Gym and Sundre Community centre – 2) Thursday evening volunteer meet and greet to give thanks to all the volunteers and sponsors for supporting this great event – 3) Friday assist in preparation for registration and practice butts set up at the Community Centre – 4) Attended the opening ceremonies at the Community Centre – 5) Volunteered both Saturday and Sunday on the Archery Safety Line – 6) Attending the closing ceremonies Sunday Afternoon. ... For those that did not get the chance to see this I recommend if there is an opportunity in the future for another one in Sundre that you go see this take place, because it is amazing to see the results of the hard work done by the Archery club to host such an event in the town of Sundre with attendance of over 260 archers.

Council Report - April 2018

Deputy Mayor Funke

April 4, 2018 – Sundre Historical Society Bylaw Review (Sundre Museum)

In order to change the Historical Societies Bylaws they have to follow the regulations set out in the Societies Act, which dictates that a special resolution is needed to send any revisions to the government. At this meeting some of the board members were present to review suggested amendments put forward by Wim Nan, once the changes were agreed upon it would be brought to the board as a whole to discuss the amendments.

April 7, 2018 – Mountain View Seniors Housing Board Retreat (Mountain View County Office)

It was very interesting to experience a strategic planning session with MVSH, they have always been one of the more structured committees. From an alternates point of the committee has a good handle on their priorities in the upcoming years, although I believe they may need to shift some of their focuses since they did not receive the funding grant for the new facility in Carstairs.

April 3, 5, 10-11, 2018 – Citizens on Patrol First Aid Training (Sundre Fire Hall)

April 12, 2018 – Sundre & District Chamber of Commerce AGM (Sundre Legion)

The treasurer's report showed a deficit of **\$3,334.78** for the 2017 year. The new Board consists of; Connie Anderson, President. Jim Eklund, Vice President. Lois Warnock Secretary/Treasurer. The Chamber is still running under the 1968 Bylaw so I believe one of the first priorities of the Board will be to update their Bylaw.

April 17, 2018 – Volunteer Appreciation

April 17, 2018 – Sundre Historical Society Board Meeting

The Board made a motion to accept the amendments to the Bylaw and proceed with bringing it to their membership for the Special Resolution on May 3.

April 18, 2018 – Library Board Meeting

At the last library meeting they passed their 2018 budget with a deficit of **\$14,412**. They are also in the middle of revising their policies. (Side Note: the bylaws for the library must be approved by Town Council but not the policies)

April 18-19 – Citizens on Patrol Training

April 24, 2018 – Mountain View County Land Use Open House

There didn't seem to be too much in the changes that will affect our Municipality. The one thing I did learn was that they did not circulate these changes to us as they are supposed to as per the IDP, this will need to be addressed and enforced in the new agreements and IDP.

April 25, 2018 – Citizens on Patrol Board Meeting

The tri-services gala is to go ahead as scheduled. A large group of the members have had their training and first aid done, all that is left is a mandatory ride along with an RCMP member before the members are officially ready to patrol.

April 28, 2018 – 3D Archery Competition



PAMZ | Parkland Airshed
Management Zone

Dear Mayor and Members of Council,

May 1, 2018

We are writing to request your presence at the Parkland Airshed Management Zone (PAMZ) Blue Skies Awards event on Clean Air Day, June 6 at the Sheraton Hotel in Red Deer from 12:00-1:30pm.

The event will be a luncheon where we will recognize and honour recipients who have done exemplary work in the central region in the following categories. The awards recognize achievements in:

- Innovation and application of technology to reduce energy use and air pollution;
- Environmental protection activities that reduce air pollution, conserve energy or protect environmental health;
- Public education and outreach activities that reduce air pollution to protect and promote a healthy environment.

Cost for the luncheon is \$15/ person, which can be paid at the door by cash. All we ask is that you RSVP justine@pamz.org by May 18, if you intend coming.

Shannon Phillips, Minister of Environment and Parks has been invited to attend, as well as the MLAs from the PAMZ region. We hope members of your council will also attend this gala luncheon to show your support for such an effort. Your presence will help us continue to motivate people and organizations to actively address air quality issues in this region. In addition to the recipients of the awards and provincial government officials, the media and the general public will be asked to attend as well.

As you may know, in recent years the central Alberta region has been experiencing fine particulate matter levels above the Canadian Ambient Air Quality Standards. PAMZ, in partnership with Alberta Environment and Parks has and is playing a major role in trying to address these issues through such strategies as education and community outreach activities in order to motivate key regional stakeholders into taking action. One of these strategies is the creation of the Blue Skies Awards.

PAMZ is a multi-stakeholder non-profit organization consisting of industry, government, environmental organizations and the general public. It was formed in 1997 to monitor and manage air quality within the central Alberta Parkland Region. For more information about our organization and the Blue Skies awards, please go to our website at www.pamz.org.

We hope you will consider attending this event. Please feel free to contact our Executive Director, Kevin Warren at (403) 862-7046, should you have any questions.

Sincerely,

Board Chair
PAMZ

May 8, 2018

Good afternoon,

We are pleased to invite you to attend our 8th Annual Charity Golf Classic. In the seven previous years that we have hosted this tournament, we have raised \$135,000 for local organizations.

We hope you will support this year's event, being held **Thursday, July 5th, 2018 at the Coyote Creek Golf Resort** near Sundre. All proceeds from this year's tournament will go to support the **Sundre & District Aquatic Society**. As the only swimming pool/fitness centre in the province of Alberta that relies solely on volunteers to operate and manage the facility, using only facility revenue, donations and grants, the funds raised during this year's Golf Classic will help immensely with large projects and expenses. One of those expenses being the construction of a new and safer waterslide and stairs.

This is a great opportunity to help us support Alberta communities, while also enjoying a day of golf. Please see the attached brochure for more information, including sponsor and golfer registration. If you have any questions or require additional information, please contact:

Kianna Hofforth

Marketing Communications Coordinator

kianna.hofforth@mvcu.ca

P: 403.556-3306 F:403.556.1050

Sent on behalf of



Owners win!™