



Regular Council Meeting
Council Chambers
March 4, 2019 at 6:00 p.m.

1. Call to Order (CAO)

Moment of Reflection

1.1 Appointment of Acting Deputy Mayor

2. Public Hearing

3. Agenda – Amendments and Adoption

March 4, 2019 Regular Council Meeting

4. Adoption of Previous Minutes Pg. 2

February 19, 2019 Regular Council Meeting

5. Delegation Pg. 10

5.1 Colt Needham, Bergen 4H Club

6. Bylaws

7. Old Business

8. New Business

8.1. Resignations from Downtown Area Revitalization Committee (DARC) Pg. 12

8.2 Appointment to Sundre Municipal Library Board Pg. 15

8.3 Requests for Funding/Donation Pg. 17

8.4 Land Sale Pg. 31

8.5 Resource Communities of Canada Coalition Pg. 36

8.6 Alberta Municipal Affairs MSI Amending MOA Pg. 40

9. Administration

9.1 Question Mayor's Caucus March 27-28, 2019

10. Municipal Area Partnership (MAP)

10.1 Verbal Report from Mayor Leslie

11. Council Committee Reports Pg. 43

11.1 Report from the Mayor

12. Council Invitations / Correspondence

12.1 Request for Council to pass a Bylaw to stop the pet trade of exotic species in Alberta Pg. 52

12.2 Brownlee LLP SDAB Training recipients Pg. 62

12.3 Hon. Shaye Anderson, Minister of Municipal Affairs on conclusion of MSI Program in 2021-22. Pg. 63

12.4 Parkland Regional Library 2018 Statistical Review Pg. 65

12.5 Mountain View Seniors' Housing Key Messages Pg. 66

13. Closed Meeting – Notice to Public

13.1 Advice from Officials – FOIPP Section 24

13.2 Advice from Officials – FOIPP Section 24

13.3 Confidential Evaluations – FOIPP 19(1)



Regular Council Meeting
Council Chambers
March 4, 2019 at 6:00 p.m.

14. Return to Open Meeting Pg. 68

14.1 CAO Response and Goals

15. Adjournment

Personal information heard in this meeting is being collected under the authority of Section 33 of the Freedom of Information and Protection of Privacy Act. Public meeting of the Town of Sundre, including presentations made by speakers, are recorded in Minutes and posted on the Town of Sundre website. If you have any questions about the collection of information, please contact the FOIP Coordinator at 403-638-3551 ext. 114.



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Appointment of Acting Deputy Mayor
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	1.1

BACKGROUND/PROPOSAL:

Mayor Leslie, and Deputy Mayor Paul Isaac are both away for the March 4, 2019 Regular Council Meeting.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In accordance with Section (3) of the *Municipal Government Act* States: A council may appoint a councillor as an acting chief elected official to act as the chief elected official

(a) if both the chief elected official and the deputy chief elected official are unable to perform the duties of the chief elected official, or

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Goal 1.1 Sustainable Governance – Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

Councillor Richard Warnock is next in line to be Deputy Mayor; therefor Administration recommends that Council appoint Councillor Richard Warnock as Acting Deputy Mayor in the absence of Mayor Terry Leslie and Deputy Mayor Paul Isaac.

MOTION:

That the Town of Sundre Council appoint Councillor Richard Warnock as Acting Deputy Mayor in the absence of Mayor Terry Leslie and Deputy Mayor Paul Isaac.

Date Reviewed: February 28, 2019	CAO: Amela Nebel
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Regular Council Meeting
Minutes
February 19, 2019

The regular meeting of Council of the Municipality of Sundre was held in Council Chambers in the Municipal Office on Tuesday, February 19, 2019, commencing at 6:00 p.m.

IN ATTENDANCE

Mayor Terry Leslie
Councillor Cheri Funke
Councillor Charlene Preston
Councillor Todd Dalke
Councillor Richard Warnock
Councillor Rob Wolfe
Councillor Paul Isaac

Staff:

Chief Administrative Officer, L. Nelson
Director of Planning and Economic Development, M. Marko
Director of Corporate Services, C. Albert
Manager of Operations, J. Hall
Manager of Community Services, S. Nelson
Legislative Assistant, L. Smith
Development Officer, Ba Fountain

Absent:

None

Public:

12 Members including press

CALL TO ORDER

The meeting was called to order at 6:00 p.m., with a moment of reflection on the business of the evening.

The order of the Public Hearing was changed to allow a representative from Dillon Consulting to attend.

PUBLIC HEARING

Public Hearing 2019-02

Public Hearing 2019-02 Called to Order at 6:01 p.m.

Purpose of Bylaw 2019-03: The purpose of Bylaw 2019-03 is to change the boundaries of the Environmental Reserve parcel described as Lot 10ER, Block 1, Plan 871 1392 to rectify a parking lot encroachment. The southern portion of the IGA parking lot encroaches on Town owned Environmental Reserve.

Confirmation of Notices: Notification of the Public Hearing for Bylaw 2019-03, were published in the local newspaper on February 5 and February 12, 2019; and on the Town of Sundre's website from February 5 to February 15, 2019. Adjacent Landowner letters were mailed via Canada Post on February 5, 2019.

Development Authority's Report: Mr. Mike Marko, Director of Planning & Ec. Development

Initials

Regular Council Minutes – February 19, 2019

Public Communication (letters/emails)

Those in Favour of the Bylaw: Name, Position, Civic Address, Municipality

Those Opposed to the Bylaw: Name, Position, Civic Address, Municipality

Any other person(s) deemed to be affected by the Bylaw: Name, Position, Civic Address, Municipality

Closing statement from the Development Authority: Mr. Mike Marko

Motion to Close the Public Hearing at 6:06 p.m.

Res. No. 61-19-02-19

MOVED by Councillor Wolfe that the Town of Sundre Council close Public Hearing 2019-02 pertaining to Bylaw 2019-03, being a Bylaw to change the boundaries of the Environmental Reserve parcel described as Lot 10ER, Block 1, Plan 871 1392 to rectify a parking lot encroachment.

CARRIED

PUBLIC HEARING

Public Hearing 2019-03

Public Hearing 2019-03 Called to Order at 6:11 p.m.

Purpose of Bylaw 2019-04: The purpose of Bylaw 2019-04 is to amend the Land Use Bylaw District Map by changing the land use designation of a portion of Lot 10ER Block 1 Plan 871 1392 (0.106 hectare) from Public Service District (PS) to Central Commercial District (C-1).

Confirmation of Notices: Notification of the Public Hearing for Bylaw 2019-04, were published in the local newspaper on February 5 and February 12, 2019; and on the Town of Sundre's website from February 5 to February 15, 2019. Adjacent Landowner letters were mailed via Canada Post on February 5, 2019.

Development Authority's Report: Mr. Mike Marko, Director of Planning & Ec. Development

Public Communication (letters/emails)

Those in Favour of the Bylaw: Name, Position, Civic Address, Municipality

Those Opposed to the Bylaw: Name, Position, Civic Address, Municipality

Any other person(s) deemed to be affected by the Bylaw: Name, Position, Civic Address, Municipality

Closing statement from the Development Authority: Mr. Mike Marko

Motion to Close the Public Hearing at 6:11 p.m.

Initials

Res. No. 62-19-02-19 MOVED by Councillor Funke that the Town of Sundre Council close Public Hearing 2019-03 pertaining to Bylaw 2019-04, being a Bylaw to amend the Land Use Bylaw District Map by changing the land use designation of a portion of Lot 10ER Block 1 Plan 871 1392 (0.106 hectare) from Public Service District (PS) to Central Commercial District (C-1).

CARRIED

PUBLIC HEARING **Public Hearing 2019-01**

Public Hearing 2019-01 Called to Order at 6:11 p.m.

Purpose of Bylaw 2018-19: The purpose of Bylaw 2018-19 is to implement the Southwest Industrial Area Structure Plan (SWIASP) for the Town's southwest industrial area in the SW 33-32-5-5. The SWIASP was prepared by Dillon Consulting on behalf of Rolling Mix who owns ±63.24 ha of vacant land and a ±1.5 ha privately owned parcel used as a residential recreational property. The SWIASP provides a policy framework for future redesignation, subdivision and development as an industrial park.

Confirmation of Notices: Notification of the Public Hearing for Bylaw 2018-19, were published in the local newspaper on February 5 and February 12, 2019; and on the Town of Sundre's website from February 5 to February 15, 2019. Adjacent Landowner letters were mailed via Canada Post on January 30, 2019. A copy of the draft Area Structure Plan was circulated to external agencies and internal departments on December 19, 2018 for comment.

Development Authority's Report: Mr. Mike Marko, Director of Planning & Ec. Development

Public Communication (letters/emails)

Those in Favour of the Bylaw: Mr. Jared Kassel of Dillon Consulting

Those Opposed to the Bylaw: Name, Position, Civic Address, Municipality

Any other person(s) deemed to be affected by the Bylaw: Margaretha Bloem, Director of Planning & Development, Mountain View County, 1408 - Twp Rd 320, Postal Bag 100, Didsbury, AB T0M 0W0

Closing statement from the Development Authority: Mr. Mike Marko

Motion to Recess the Public Hearing at 6:35 p.m.

Res. No. 63-19-02-19 MOVED by Councillor Warnock that the Town of Sundre Council recess Public Hearing 2019-01 to a date to be determined by Administration, and as per the *Municipal Government Act*, Sections 606 (2) and 636 (1)(a-b), provide the required notification of the Public Hearing date; and that the Town of Sundre Council refer Bylaw 2018-19, being a bylaw to adopt the Southwest Area Structure Plan, back to Administration and the Inter-municipal Planning Commission for further discussion with stakeholders and the Applicant and any necessary modifications before return to Council for second and third reading.

CARRIED

AGENDA – AMENDMENTS AND ADOPTION

Res. No. 64-19-02-19 MOVED by Councillor Funke that the Agenda be approved, as presented.

CARRIED**ADOPTION OF THE PREVIOUS MINUTES**

Res. No. 65-19-02-19 MOVED by Councillor Wolfe that the Minutes of the Regular Meeting of Council held on February 5, 2019, be approved as presented.

CARRIED**DELEGATION**

Melany Sealy (RR 1 Sundre, AB T0M 1X0)

Res. No. 66-19-02-19 MOVED by Councillor Dalke that the Town of Sundre Council accept the presentation from Melany Sealy, as information and directs the Chief Administrative Officer to review the petition and bring back a report within 45 days to Council.

CARRIED**BYLAWS****Bylaw 2019-03 To change the boundaries of an Environmental Reserve**

Res. No. 67-19-02-19 MOVED by Councillor Funke that the Town of Sundre Council give Second Reading to Bylaw 2019-03 “To change the boundaries of an Environmental Reserve”.

CARRIED

Res. No. 68-19-02-19 MOVED by Councillor Wolfe that the Town of Sundre Council give Third Reading to Bylaw 2019-03 “To change the boundaries of an Environmental Reserve”.

CARRIED**Bylaw 2019-04 To Amend the Land Use Bylaw District Map**

Res. No. 69-19-02-19 MOVED by Councillor Warnock that the Town of Sundre Council give Second Reading to Bylaw 2019-04 “to amend the Land Use District Map by changing the land use designation of a portion of Lot 10ER, Block 1, Plan 871 1392 (0.106 hectare) from Public Service District (PS) to Central Commercial District (C-1)”.

CARRIED

Res. No. 70-19-02-19 MOVED by Councillor Preston that the Town of Sundre Council give Third Reading to Bylaw 2019-04 “to amend the Land Use District Map by changing the land use designation of a portion of Lot 10ER, Block 1, Plan 871 1392 (0.106 hectare) from Public Service District (PS) to Central Commercial District (C-1)”.

CARRIED

OLD BUSINESS**Broadband Update**

Res. No. 71-19-02-19 MOVED by Councillor Funke that the Town of Sundre Council accept the verbal update from Staff on Broadband Service in the Community, as information.

CARRIED

Mayor Leslie called a recess to the meeting at 7:10 p.m.

Mayor Leslie called the meeting to return at 7:17 p.m.

Trails/Pathway Update

Res. No. 72-19-02-19 MOVED by Councillor Warnock that the Town of Sundre Council accept the verbal update from Staff on the Trails/Pathway Project as information.

CARRIED**Gazebo Project Update**

Res. No. 73-19-02-19 MOVED by Councillor Wolfe that the Town of Sundre Council accept the verbal update on the Gazebo Project from Administration, as information.

CARRIED**NEW BUSINESS****Proclamation – “Hospital Futures Day”**

Res. No. 74-19-02-19 MOVED by Councillor Isaac that the Town of Sundre Council endorse and proclaim March 6, 2019 as “Hospital Futures Day” in Sundre.

CARRIED**Gas Audit 2019**

Res. No. 75-19-02-19 MOVED by Councillor Dalke that the Town of Sundre Council approves the Town’s Integrity Management Program, and the The Rural Utilities Branch Quality Management Plan, as presented.

CARRIED**Subdivision and Development Appeal Board Training (SDAB)**

Res. No. 76-19-02-19 MOVED by Councillor Preston that the Town of Sundre Council direct Administration to provide a report to the Minister as required under the *Municipal Government Act*, Sections 627.1(4), 627.2, 627.3 and the Subdivision and Development Appeal Board Regulation, Alberta Regulation 195/2017.

CARRIED

ADMINISTRATION ***January 2019 Departmental Reports***

Res. No. 77-19-02-19 MOVED by Councillor Isaac that the Town of Sundre Council accept the January 2019 Departmental Reports, as information.

CARRIED**MUNICIPAL AREA PARTNERSHIP****COUNCIL REPORTS****INQUIRIES BETWEEN COUNCILLORS OR TO ADMINISTRATION****COUNCIL INVITATIONS / CORRESPONDENCE**

Res. No. 78-19-02-19 MOVED by Councillor Wolfe that the Town of Sundre Council accept the correspondence from the Hon. Shaye Anderson pertaining to MSI Capital Program, as information.

CARRIED

Res. No. 79-19-02-19 MOVED by Councillor Funke that the Town of Sundre Council accept the letter of support for Greenwood Neighbourhood Place, as information.

CARRIED

Res. No. 80-19-02-19 MOVED by Councillor Funke that the Town of Sundre Council determine a response to Parkland Airshed Management Zone, at Council's discretion.

CARRIED

Res. No. 81-19-02-19 MOVED by Councillor Preston that the Town of Sundre Council accept the correspondence from Sundre Rodeo and Race Association pertaining to the annual "message from the Mayor and photo", as information.

CARRIED

Res. No. 82-19-02-19 MOVED by Councillor Issac that the Town of Sundre Council determine a response to Mountain View Publishing Inc. (Sundre Round Up), at Council's discretion.

CARRIED

Res. No. 83-19-02-19 MOVED by Councillor Funke that the Town of Sundre Council accept the correspondence sent to the Hon. Shannon Phillips, Minister of Environment and Parks, in regard to the Bighorn Park Initiative Open House, held February 4, 2019 in Sundre, as information.

CARRIED

Res. No. 84-19-02-19 MOVED by Councillor Warnock that the Town of Sundre Council accept the correspondence from Alberta Recreation & Parks Association – Support for Bighorn Country Proposal, as information.

CARRIED

CLOSED MEETING OF COUNCIL – Notice to Public

Mayor Leslie excused all public members at 8:40 p.m., and advised that they are welcome to wait in the lobby to rejoin the council meeting after the In-Camera session concludes.

The following were in attendance for the In-Camera session:

Staff: Ms. Linda Nelson, CAO

Ms. Sue Nelson, in attendance for item 14.1

Public: No Members

Sue Nelson left the meeting at 8:25 p.m.

Res. No. 85-19-02-19 MOVED by Councillor Dalke that Council go into Closed Meeting at 8:10 p.m.
CARRIED

CLOSED MEETING

Topic of In Camera:

Res. No. 86-19-02-19 MOVED by Councillor Warnock that Council return to open meeting at 9:25 p.m.
CARRIED

Mayor Leslie directed Administration to invite any public members in the lobby to rejoin the meeting.

ADJOURNMENT

Res. No. 87-19-02-19 MOVED by Councillor Issac being that the agenda matters have been concluded the meeting adjourned at 9:25 p.m.
CARRIED

These Minutes approved this 4th day of March, 2019.

Mayor

Chief Administrative Officer



REGULAR COUNCIL MEETING
FEBRUARY 19, 2019
6:00 P.M.
TOWN OF SUNDRE MUNICIPAL OFFICE

NAME (please print)	CIVIC (street) ADDRESS:	Please Indicate: Public Hearing(PH) or Delegation (D)	MAILING ADDRESS (PO Box, Town, Postal Code)
Melany Sealy	County	D	RR1 Sundre AB T0M1X0
Darlene Turner	County	D	Box 20 Site 21 RR1
Denise Dawson	County	D	RR#1 Sundre, AB T0M1X0
Margaretha Boen	on behalf of MVCauntly	PH	~
mae Bateman	To: 228 8th Avenue	D	Box 1956 Sundre AB T0M1X0
LINDA NEUSHAM	County	D	RR #1 SUNDRE T0M1X0
Dale Neusham	County	D	" "
Chris Vangle	Town 412 2nd	D-B	112 2nd St NE
Gerald Wgeald	County of W. A. Van	—	
Shelley Wgeald	"		
Jared Kase	Dillon	PH	Dillon Consulting.



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Delegation – Colt Needham
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	5.1

BACKGROUND/PROPOSAL:

Colt Needham is giving a presentation to Council regarding the Bergen 4-H Club.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

ALIGNMENT WITH STRATEGIC PLAN

Goal 3.1 Community Well-being – Continue to work with and value community groups.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the presentation from Colt Needham regarding the Bergen 4-H Club as information.

MOTION:

That the Town of Sundre Council thank Colt Needham for attending the Council meeting and accept his presentation on the Bergen 4-H Club, as information.

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Denise Nubun</u>
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REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	March 9, 2019 Budget Plan Meeting
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	7.1

BACKGROUND/PROPOSAL:

The March 9, 2019 Budget Plan Meeting has been scheduled to begin at 2:00 p.m.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Administration is requesting the meeting to begin earlier to allow more time for discussions on the budget.

Administration is recommending a start at 12:00 p.m. (where lunch will have to be brought in); or 1:00 p.m. (no lunch required).

Council is being asked to decide on a start time.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority Goal 1.1 - Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council set a start time at 12:00 or 1:00 p.m.

MOTION:

That the Town of Sundre Council set the March 9, 2019 Budget Plan Meeting to begin at 12:00 p.m.

OR

That the Town of Sundre Council set the March 9, 2019 Budget Plan Meeting to begin at 1:00 p.m.

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Amie Nelson</u>



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Resignations from DARC
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.1

BACKGROUND/PROPOSAL:

The Town has received two (2) resignations from the Downtown Area Revitalization Committee (DARC).

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see the attached letter from Leona Bennett and an email from Cindy Orr regarding their resignations to the committee.

ALIGNMENT WITH STRATEGIC PLAN

N/A

ADMINISTRATION RECOMMENDATIONS:

That Council accept the resignations of Leona Bennett and Cindy Orr from the Downtown Area Revitalization Committee.

MOTION:

That the Town of Sundre Council thank Leona Bennett and Cindy Orr for their service to the community and accept their resignations from the Downtown Area Revitalization Committee with our deep appreciation.

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Amie Nelson</u>

LEONA BENNETT

P.O. Box 467 Sundre, Alberta T0M 1X0

February 21, 2019

Jon Allan
Economic Development Officer
Downtown Area Revitalization Committee
C/O Town of Sundre
Sundre, Alberta
T0M 1X0

Dear Jon,

It is with regret that I am writing to inform you of my decision to resign my position on the Downtown Area Revitalization Committee, effective immediately.

My other commitments have become too great for me to be able to fulfill the requirements of my position on the DARC Committee, and I feel it is best for me to make room for someone with the time and energy to devote to the job.

It has been a pleasure being a part of the DARC Committee. I am so proud of all we have accomplished in the past five years, and I have no doubt the committee will continue these successes in the future.

Best regards,

Leona Bennett

From: **Cindy Orr** <cynthia.a.orr@gmail.com>
Date: Wed, 20 Feb 2019 at 13:26
Subject: Re: Meeting scheduled Thursday
To: Jonathan Allan <jon.a@sundre.com>, Alyssa Campkin
<alyssa.campkin@capitalpressure.com>

Hi Jon and Alyssa,

Thank you for the meeting update.

I am respectfully submitting my resignation to the DAR Committee and want to thank you both (and the rest of the committee) for your cooperation and hard work over the past 7 years.

I wish you all the best.

Sincerely,

cindy



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Appointment to Library Board
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.2

BACKGROUND/PROPOSAL:

Section 4(1) of the Alberta Libraries Act states *A municipal board shall consist of not fewer than 5 and not more than 10 members appointed by council.*

The Town of Sundre Municipal Library Board Chair Anton Walker is recommending Council to make an appointment to the Sundre Municipal Library Board.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Please see email from Mr. Walker asking that Ms. Wendy Botheras to be appointment to the Sundre Library Board.

Section (5) of the Libraries Act states: *Subject to subsection (6), appointments to the municipal board shall be for a term of up to 3 years.*

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Strategic Plan 3.3 Community Well-being – Continue to work with and value community groups.

ADMINISTRATION RECOMMENDATIONS:

That Council appoint Ms. Wendy Botheras to the Sundre Municipal Library Board.

MOTION:

That the Town of Sundre Council appoint Ms. Wendy Botheras to the Sundre Municipal Library Board for a term of three (3) years ending at the Organizational Meeting in 2022.

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Anda Neblin</u>



Cynthia Robey <cynthia.r@sundre.com>

FW: Appointment of Wendy Botheras to Sundre Library Board

1 message

Linda Nelson <linda.n@sundre.com>
To: Cynthia Robey <cynthia.r@sundre.com>

Tue, Feb 26, 2019 at 8:44 AM

For March 4th Agenda

-----Original Message-----

From: Anton Walker <maranton@telus.net>
Sent: Tuesday, February 19, 2019 12:10 PM
To: Nelson Linda <linda.n@sundre.com>
Subject: Appointment of Wendy Botheras to Sundre Library Board

Dear Ms. Nelson

Ms. Wendy Botheras has agreed to join the board of the Sundre Library. She has been a devoted patron of the library and brings to the board experience in ownership of two local business enterprises. She owned and operated for several years Camelot books the only bookstore in Sundre. We are delighted that she will bring her experience, energy and interest in the vision of the Sundre library to the board.

We highly recommend that the Sundre council approve her appointment to the library board.

Thank you

Anton Walker

Chair of the Library board



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Request for Funding
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.3

BACKGROUND/PROPOSAL:

The Town of Sundre Council receives several requests a year to provide funding/sponsorship and donations to various groups and organizations.

In 2018 Council approved 7 requests totaling \$5,639 from the Community Event Donations account.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The Council Grants Review Committee's (Bylaw 2019-02) purpose is to consider, review all applications/requests for funding and provide recommendations to Council of the Town of Sundre, based on available funds.

For 2019, there will be two accounts set up:

1. Grants with a budget to be determined by Council; and
2. Community Events Donation with an interim budget of \$5,000.

Attached to this RFD are 3 requests for funding:

1. Olds & District Kiwanis Music Festival
2. Mountain View Emergency Shelter Society – Suitcase Party
3. Sundre Hospital Futures.

In 2018 the Town of Sundre Council donated \$300 to the Kiwanis Music Festival and \$600 for the Hospital Futures Gala.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 3 Community Well-being– Goal 3.3 – Continue to work with and value community groups.

ADMINISTRATION RECOMMENDATIONS:

That Council have all requests for funding go to the Council Grants Review Committee.

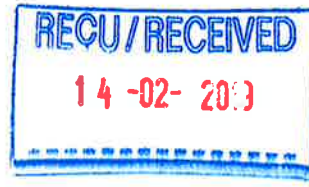
MOTION:

That the Town of Sundre Council determine a response to Olds & District Kiwanis Music Festival, Mountain View Emergency Shelter Society – Suitcase Party and Sundre Hospital Futures at Council's discretion.

OR

That the Town of Sundre Council have all requests for funding go to the Council Grants Review Committee.

Date Reviewed: February 28, 2019 CAO: Linda Nebel



Mountain View Emergency Shelter Society Suitcase Party

**With the support of the Royal LePage Shelter Foundation
Pomeroy Inn and Suites, Olds, Alberta.**

May 3rd, 2019

Sponsorship Opportunities

January 15, 2019

Dear

We would like to offer , the opportunity to be associated with **Royal LePage Wildrose's** fundraising initiative to raise money in support of abused adults and children in our community and domestic violence prevention.

On **May 3rd, 2019**, our office is hosting the **Mountain View Emergency Shelter Suitcase Party** with all proceeds supporting our local emergency shelter, **Mountain View Emergency Shelter Society**. At our first Annual event we aim to raise \$20,000 to break the cycle of domestic violence in our area.

Our event is taking place **at the Pomeroy Inn and Suites, Olds**. We are currently looking for local businesses and individuals interested in sponsoring our efforts to provide emergency shelter for adults and children experiencing violence. Joining us will give you the opportunity to demonstrate your commitment to ending family violence and will provide a powerful marketing vehicle for you to reach an enthusiastic group of local residents.

Since 1998, the Royal LePage Shelter Foundation has raised more than \$27 million to support women's shelters across Canada and fund long-term violence prevention and education programs. All funds raised by Royal LePage offices remain in their local community and because Royal LePage Canada covers the Royal LePage Shelter Foundation's administrative costs, 100% of all money raised goes toward this important cause.

We look forward to welcoming you as a partner to help strengthen our community. Together we can help abused adults and children lead safer, happier and more hopeful lives.

Merrell and Clare Dickie.
Royal LePage Wildrose Real Estate,
#4 – 4530 49 Ave,
Olds , Alberta T4H 1A4
P: 4033-556-6500
E: Royallepagewildrose@shaw.ca
W: royallepagewildrose.ca
C: (Merrell) 403-559-8377
C: (Clare) 403-586-9400

Sponsorship Category / Fee	Complimentary Tickets	Sponsor Recognition	Additional Advertising	Posts in social media / audiovisual
Gold Sponsor \$5,000	One table (10 tickets)	✓	Banner signage at venue / 2 -minute video slot	✓
Gold Sponsor \$ 5,000	One table (10 tickets)	✓	Banner signage at venue / 2 -minute video slot	✓
Gold Sponsor \$5,000	One table (10 tickets)	✓	Banner Signage at venue / 2- minute video slot	✓
Gold Sponsor \$5,000	One Table (10 tickets)	✓	Banner signage at venue/ 2 -minute video slot	✓
Silver Sponsor \$3,000	6 tickets	✓	Signage at venue	✓
Silver Sponsor \$3,000	6 tickets	✓	Signage at venue	✓
Silver Sponsor \$3,000	6 tickets	✓	Signage at venue	✓
Silver Sponsor \$3,000	6 tickets	✓	Signage at venue	✓
Silver Sponsor \$3,000	6 tickets	✓	Signage at venue	✓
Bronze Sponsor \$1,500	4 tickets	✓	Table Sponsor	✓
Bronze Sponsor \$1,500	4 Tickets	✓	Table Sponsor	✓
Bronze Sponsor \$1,500	4 tickets	✓	Table Sponsor	✓
Bronze Sponsor \$1,500	4 tickets	✓	Table Sponsor	✓
Bronze Sponsor \$1,500	4 tickets	✓	Table Sponsor	✓
Supporter \$1,000	2 tickets	✓		✓

Thank you to our confirmed Sponsors:

- Royal LePage Wildrose Real Estate.

Mountain View Emergency Shelter

With the support of the Royal LePage Shelter Foundation
Pomeroy Inns and Suites, Olds, Alberta
May 3rd 2019

We are proud to confirm our sponsorship of the Suitcase Party and as a partner helping to break the cycle of family violence in our community. Please sign us up for the following sponsorship opportunity (based on the opportunities listed on the previous page) :

☐ Attached is a cheque for my sponsorship payable to **Royal LePage Wildrose Real Estate (Fundraising Account)**

Please contact me to arrange for logos (and in-kind donation delivery, where applicable):

Name: _____ Company: _____

Address: _____

Telephone: _____ Email: _____

Thank you for your support!

Contact: Royal LePage Wildrose Real Estate, #4 - 4530 - 49 Ave, Olds, Alberta.
Office Phone: 403-556-6500
Email: royallepagewildrose@shaw.ca

Merrell Dickie 403-559-8377
Clare Dickie 403-586-9400

1 in 5 women experience some form of abuse in their intimate relationship.

THE WAR AT HOME

Every year in Canada, estimated **362,000** children witness or experience **family violence**.

THE WAR AT HOME

Want to make a donation?

Mail cheques to:
Mountain View
Emergency Shelter Society
Box 3931
Olds, AB T4H 1P6

24



OFFICE HOURS
2nd Floor, 4920 - 50 Ave.
Olds, AB

MONDAY 10:30am - 3:30 pm
WEDNESDAY 10:30am - 3:30 pm
THURSDAY 10:30am - 3:30 pm

CLOSED HOLIDAYS
WALK-INS WELCOME

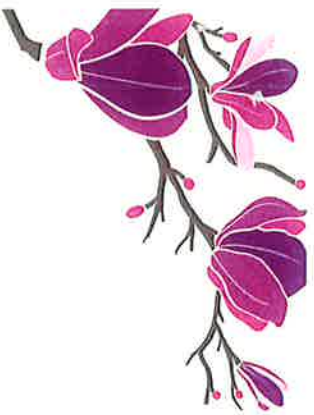
TO BOOK AN APPOINTMENT
403-586-4765
mountainviewemergencyshelter@gmail.com



Mountain View Emergency Shelter Society



Funded in part by
Olds FCSS



Mountain View Emergency Shelter Society offers ongoing support groups.

Please call 403-586-4765 for more info.

Future Support Programs

- Counselling/Life Coach for Family Violence Survivors - Women and Men.
- Building Economic Self Sufficiency Training (BEST).
- Safe/supportive housing for domestic violence survivors (and homeless).
- Court support/Legal assistance/Case management.
- SAFE Children's program.
- Pet foster program.
- Monitored exchange.
- Safe visitation.



Available to women and families who have been affected by Family Violence.

• An Outreach Worker will work with women and families who have been affected by Family Violence.

• The Outreach Worker will meet with you for up to 6 months in an agreed upon location convenient (and safe) for yourself.

• The number of meetings you will have with the Outreach Worker will be determined based upon the goals you have chosen related to the abuse in your life.

• Your Outreach Worker will provide assistance with safety issues, short term supportive counselling and education with respect to issues of the abuse in your life. Advocacy, assistance with basic needs and referrals to other agencies, resources and shelters will be provided if needed.

• Your Outreach Worker can be a source of support as you seek information, engage in self exploration and make healthy choices for your life.

We are all equals and should be treated with DIGNITY, COMPASSION, RESPECT and UNCONDITIONAL HIGH REGARD.

"Nobody can go back and start a new beginning, but anyone can start today and make a new ending"
Maria Robinson



Mountain View Emergency Shelter Outreach Support

February 26, 2019

Town of Sundre

Dear Sir/Madam:

On behalf of the **OLDS & DISTRICT KIWANIS MUSIC FESTIVAL SOCIETY**, I would like to thank you for your past contributions to our annual festival. In 2018, the festival hosted 480 entries from 15 different communities, which translates to about 1800 participants. We acknowledged 19 participants, plus bands & choirs at our Grand Concert and awarded \$4000 in scholarship money. Of all the scholarship recipients, there were 17 recommendations/nominees to move on to the Provincial Music Festival held in Edmonton at the end of May. The following participant placed at the Provincial Festival:

First Place Winner: Evan LaGrange – Musical Theatre (Ballad – 12 & under)
First Place Winner: Evan LaGrange – Musical Theatre (Up-tempo – 12 & under)

Second Place Winner: Evan LaGrange – Vocal (12 & under, boy)

The 2019 Festival of the Performing Arts is scheduled for **March 18 - March 29, 2019**. The **Musical Theatre Showcase** is scheduled for Friday, March 22, 2019 and the **Grand Concert** for Tuesday, April 2, 2019. Both events will be at the TransCanada Theatre in the Fine Arts and Multimedia Centre.

Your support in the past has been greatly appreciated. We would not be able to hold a festival in this area without it. We are again asking for your support. We will be listing all our donors in the Local Syllabus, Festival Program and in the programs for each of our Concerts. We would be happy to put your business card in our Festival program. If you would be interested in this, please email your business card to the email address below. A charitable tax receipt will be provided.

Please mail your donation to: Olds & District Kiwanis Music Festival Society
Box 3934
Olds, Alberta T4H 1P6

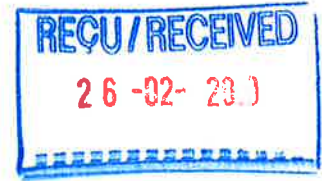
If you have any questions, please feel free to contact me.

Yours Truly,



Lindsay Ord – Festival Fundraiser
Olds & District Kiwanis Music Festival Society
lindsayord77@gmail.com

Your past donation was in the amount of \$300.00



February 20, 2019

Town of Sundre
Box 420
Sundre, AB T0M 1X0

Dear Town of Sundre;

The Sundre Hospital Futures would like to thank you for your support. We are mindful of the sacrifice many make to help us enhance healthcare in our community. We have been truly blessed by the support of so many who care and endeavor to make our community a better place.

As we strive to continue to make healthcare a priority we are hoping you will be able to join us in supporting our first annual capital campaign. This campaign will be officially announced on March 6th, 2019 at the Sundre Hospital. The campaign will focus on adding critical equipment to our current hospital to provide better care for the members of our community.

If you are unable to attend this announcement, please look for details in the paper and on our website following March 6, 2019. We invite you to consider making a donation to this campaign by filling out and sending back the enclosed RACK Card. For your convenience, we also are offering Monthly donations that can be made by completing the Pre Authorized Debit Form, also enclosed. Every gift, big or small will make a difference. We thank you once again for your continued support.

Sincerely;

Gerald Ingeveld
Chair, Sundre Hospital Futures

PLEASE PRINT CLEARLY

Today's Date: _____

The Wetaskiwin Health Foundation Account No. 08279 219 581873700

Please NOTE: all monies collected will be processed and placed in the SUNDRE FUTURE COMMITTEES fund designated by donor

Donor Name(s): _____	Financial Institution (FI): _____
_____	FI Account No.: _____
Address: _____	FI Transit No.: _____
City/Town: _____	FI Address: _____
Province: _____	City/Town: _____
Postal Code: _____	Province: _____
Phone No. _____	Postal Code: _____

* Financial Institution = 3 digits Financial Institution Transit No. = 5 digits *

Withdrawals will commence on the last business day of the month, once the form has been returned to the Wetaskiwin Health Foundation.

Authorized Signature(s): _____

Please debit my/our account monthly for _____ (The amount of your monthly donation)

Commencing on (month): _____

To Expire: _____

(If no expiry date is given, it will remain in effect until we receive written notice from you)

I would like my donation to be credited to the following Sundre Futures Committee FUND:

- | | |
|---|--|
| <input type="checkbox"/> CURRENT CAMPAIGN | <input type="checkbox"/> GREATEST NEEDS |
| <input type="checkbox"/> HOSPITAL FUTURES FUND | |
| <input type="checkbox"/> Other _____ | |

Notes: _____

Sundre Hospital Futures

PRE-AUTHORIZED DEBIT (PAD) FORM

I/We authorize the Wetaskiwin Health Foundation, on behalf of the Sundre Hospital Futures Committee, and the financial institution designated (or any other financial institution I/We may authorized at any time) to begin deductions as per my/our instructions for monthly, regular, recurring Donation to the Sundre Hospital Futures Committee. Regular, monthly donations will be debited from my/our specified account on the last business day of each month. The Wetaskiwin Health Foundation, on behalf of the Sundre Hospital Futures Committee will obtain my/our authorization for any other one-time or sporadic debits, **excluding** charges that may incur for any returned items.

This authority is to remain in effect until the written notification from me/us of its change or termination. The notification must be received at least ten (10) business days before the next debit is scheduled at the address provided below. I/We may obtain a sample cancellation form, or more information on my/our right to cancel a PAD Agreement at my/our financial institution or by visiting www.cdnpay.ca.

This authorization may not be assigned, whether directly or indirectly, by operation of law, change or control or otherwise, without providing at least 10 days prior written notice to me/us.

I/We have certain recourse rights if any debit does not comply with this agreement. For example, I/We have the right to receive reimbursement for any PAD that is not authorized or is not consistent with this PAD Agreement. To obtain a form for a Reimbursement Claim, or for more information on my/our recourse rights, I/We may contact my/our financial institution or visit www.cdnpay.ca.

THERE WILL BE A SERVICE FEE OF \$45.00 FOR ANY RETURNED ITEMS.

Please complete reverse side

Return completed form and VOIDED cheque to:

**The Wetaskiwin Health Foundation
c/o The Sundre Hospital Futures Committee
709 1st Street NE
Sundre, Alberta
T0M 1X0**



SUNDRE HOSPITAL FUTURES

NAME _____

ADDRESS _____

CITY _____

POSTAL CODE _____

PHONE _____

EMAIL _____

Please make a difference and donate:

\$10 \$25 \$50 \$100

other \$ _____

Cheque Cash Visa/MasterCard

Monthly Withdrawal

- For online donations please visit our website at www.sundrehospitalfutures.com
- For credit card donation please contact our office (780) 361-4130
- For monthly donations please complete the attached form and return to the hospital

Greatest Needs

Current Campaign

Future Hospital Fund

Other: _____

Please return to... Sundre Hospital & Care Centre

AG3 709 1 St NE, Sundre AB, T0M 1X0

A Charitable Tax Receipt will be issued.

www.sundrehospitalfutures.com



SUNDRE HOSPITAL FUTURES

709 1 ST NE, Sundre AB, T0M 1X0

Ph: 403-638-3033

Email: sundrehospitalfutures@gmail.com

Register Charitable B.N: II9296416 RR000I

www.sundrehospitalfutures.com



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Request to Purchase Municipal Land
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.4

BACKGROUND/PROPOSAL

Administration has been approached with a request to purchase ± 0.127 ha (.0314 acres) of municipally owned land located on a portion of SE $\frac{1}{4}$ Sec. 4, Twp. 33, Rge. %, W5M, which would be subdivided and consolidated with an adjacent parcel of land for development purposes.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

See attached letter of request from Bemoco land Surveying Ltd.

ALIGNMENT WITH STRATEGIC PLAN

This Bylaw aligns with Goal 4 in the Strategic Plan:

4. Financial Stability

4.1 Diversify Sundre's tax base by supporting commercial and industrial development.

ADMINISTRATION RECOMMENDATIONS:

Administration recommends that the Town of Sundre Council direct administration to begin the legal process to sell municipally owned land, beginning with steps to proceed with an appraisal to determine fair market value.

MOTION:

That the Town of Sundre Council direct Administration to proceed with the process required to sell ± 0.127 ha (.0314 acres) of municipally owned land located on a portion of SE $\frac{1}{4}$ Sec. 4, Twp. 33, Rge. %, W5M, based on the appraised fair market value of the land.

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Linda Nebo</u>
--

Bemoco Land Surveying Ltd.

100, 6040-47th Avenue, Red Deer, Alberta, T4N 1C2 Phone (403) 342-2611 Fax (403) 342-2910

Subdivision Consultants & Land Surveyors

Our File: S-003-19

February 8, 2019

Attn: Town Administration

Re: Potential Land Purchase

Of Part of

S.E. ¼ Sec. 4, Twp. 33, Rge. 5, W5Mer. (C of T 871 200 173 B)

Town of Sundre

To whom it may concern,

We, Bemoco Land Surveying Ltd, being an acting agent for Strathmore Lakes Estates, have an interest in purchasing a portion of Town owned land. These lands being situated within the above-mentioned legal description and contain approximately 0.127 Ha (0.314 Acres) (13,678 Sq ft). The final area to be determined by a final plan of survey prepared by a qualified Alberta Land Surveyor and agreed upon by the Town of Sundre if approved.

Please find attached to this letter, a copy of a surveyor's sketch showing the proposed purchase lands shown as Area "A" and Area "B" along with a copy of the certificate of title to the above said lands.

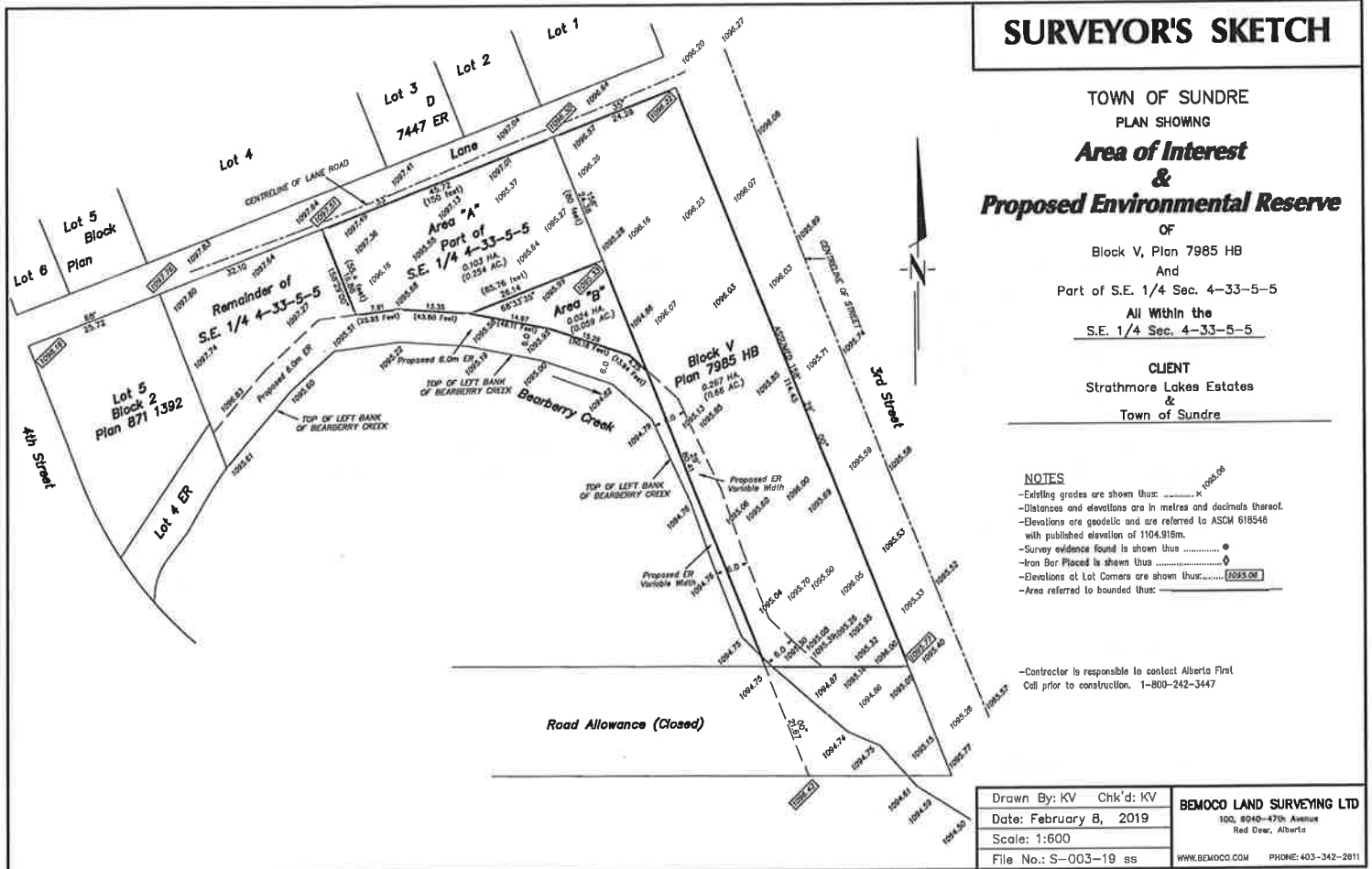
Please feel free to contact me at our office to discuss.

Yours truly,
BEMOCO LAND SURVEYING LTD.



Kevin Vennard, ALS

CC Strathmore Lakes Estates Att: Al Bertram





LAND TITLE CERTIFICATE

S

LINC SHORT LEGAL
0021 440 094 5;5;33;4;SE

TITLE NUMBER
871 200 173 B

LEGAL DESCRIPTION

MERIDIAN 5 RANGE 5 TOWNSHIP 33
SECTION 4
THAT PORTION OF THE SOUTH EAST QUARTER
WHICH LIES TO THE SOUTH OF THE LANEWAY,
IN BLOCK 'D' ON PLAN 7447ER
TO THE EAST OF BLOCK 'G' ON PLAN 8693FD,
TO THE WEST OF BLOCK 'V' ON PLAN 7985HB,
AND OUTSIDE THE BED OF BEARBERRY CREEK
CONTAINING 0.809 OF A HECTARE (2 ACRES) MORE OR LESS
EXCEPTING THEREOUT:

PLAN	NUMBER	HECTARES	ACRES (MORE OR LESS)
SUBDIVISION	8711392	0.003	0.007

EXCEPTING THEREOUT ALL MINES AND MINERALS
AND THE RIGHT TO WORK THE SAME

ESTATE: FEE SIMPLE

MUNICIPALITY: TOWN OF SUNDRE

REGISTERED OWNER(S)				
REGISTRATION	DATE(DMY)	DOCUMENT TYPE	VALUE	CONSIDERATION
871 200 173	30/10/1987			RENEWAL

OWNERS

THE TOWN OF SUNDRE.
OF SUNDRE
ALBERTA T0M 1X0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION		
NUMBER	DATE (D/M/Y)	PARTICULARS
2664GW	03/08/1955	UTILITY RIGHT OF WAY GRANTEE - THE TOWN OF SUNDRE.

(CONTINUED)

ENCUMBRANCES, LIENS & INTERESTS

PAGE 2

871 200 173 B .

REGISTRATION

NUMBER DATE (D/M/Y) PARTICULARS

TOTAL INSTRUMENTS: 001

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 15 DAY OF
JANUARY, 2019 AT 02:23 P.M.

ORDER NUMBER: 36545065

CUSTOMER FILE NUMBER: S-003-19



END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

THE ABOVE PROVISIONS DO NOT PROHIBIT THE ORIGINAL PURCHASER FROM
INCLUDING THIS UNMODIFIED PRODUCT IN ANY REPORT, OPINION,
APPRAISAL OR OTHER ADVICE PREPARED BY THE ORIGINAL PURCHASER AS
PART OF THE ORIGINAL PURCHASER APPLYING PROFESSIONAL, CONSULTING
OR TECHNICAL EXPERTISE FOR THE BENEFIT OF CLIENT(S).



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Resource Communities of Canada Coalition
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.5

BACKGROUND/PROPOSAL:

Barry Morishita, President of the AUMA met with sister municipalities across Western Canada to discuss forming a **Resource Communities of Canada Coalition**.

It was agreed there is a need to coordinate our Canadian municipal voice to:

- Advocate for a responsible resource industry;
- Ensure municipal perspectives are being heard on issues impacting resource development; and
- Share factual information regarding resource development interests.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

The attached email is inviting municipalities to get involved in this movement and the first three major activities.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 6 – Goal 6.1 – Build upon and improve our relationships with our regional partners.

ADMINISTRATION RECOMMENDATIONS:

A recommended resolution was provided by the AUMA.

MOTION:

WHEREAS responsible resource development is essential for the future of Canadian Municipalities.

WHEREAS there is a need to coordinate the Canadian municipal voice to:

1. Advocate for a responsible resource industry.
2. Ensure municipal perspectives are being heard on issues impacting resource development.
3. Share factual information regarding resource development interest.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal association across Western Canada have created a Resource Communities of Canada Coalition to facilitate a coordinated approach to represent municipal resource development interests across the country.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada are asking municipalities to support the Resource Communities of Canada Coalition.

NOW THEREFORE BE IT RESOLVED THAT the Town of Sundre Council approve to support the Resource Communities of Cana Coalition.

Date Reviewed: February 28, 2019 CAO: David Nelson

Linda Nelson

From: President <President@auma.ca>
Sent: Thursday, February 28, 2019 8:58 AM
Subject: Amplify Our Municipal Voice For Responsible Resource Development
Attachments: Resource Communities of Canada Template Motion.docx

Hello municipal colleagues,

Earlier this month, I met with our sister municipal associations across Western Canada to discuss forming a **Resource Communities of Canada** Coalition. We agreed there is a need to coordinate our Canadian municipal voice to:

- Advocate for a responsible resource industry.
- Ensure municipal perspectives are being heard on issues impacting resource development.
- Share factual information regarding resource development interests.

I invite you all to become involved in this movement. The Canadian resource industry is the backbone of our economy and is key to Canada's future prosperity. Whether you are a summer village or a large urban center, there are direct and indirect economic benefits that will impact your community. I ask that you pass a motion at your next Council meeting to support the Resource Communities of Canada Coalition to ensure our municipal voice is heard. I have attached a motion template for you to use.

Our first three major activities are:

1. Education Campaign at FCM Conference in Quebec

We want to enhance the support of energy infrastructure projects by educating elected officials and the public about the benefits of the resource and energy industry at the FCM Conference. We are currently working with a group of experts to solidify the messages and approach for the educational campaign. Stay tuned in the coming weeks for more information on the campaign and how you can get involved.

2. Bill C-69 Advocacy

Although many people have termed Bill C-69 as the "pipeline" bill, we very are concerned that the proposed amendments to Bill C-69 will have a significant impact on municipalities, such as:

- Directly impacting municipal land-use planning, construction and maintenance of infrastructure.
- More municipal infrastructure projects falling under federal review.
- Additional financial and administrative costs being added to municipal operations.

I met with a group of independent Canadian senators on February 1st to discuss Bill C-69. This was important because the Canadian Senators can propose amendments before the House of Commons votes on the bill, likely during this session of parliament. We have also requested another meeting with the Senators in the near future.

3. Formally Establish the Resource Communities of Canada

Although activities are already underway, we do want to formalize our group with a detailed terms of reference. We will be focusing on this after the educational campaign at the FCM Conference.

There is great power in a structured and coordinated approach to represent municipal resource development interests across the country.

Please support the Resource Communities of Canada to ensure our municipal perspectives are heard by passing a motion at your next council meeting. Please let me know if your council passed the motion or if you have any questions by emailing president@auma.ca.

Best regards,

Barry Morishita | President
Mayor, City of Brooks

C: 403.363.9224 | president@auma.ca

Alberta Municipal Place | 300 8616-51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-AUMA | www.auma.ca





REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	MSI Amending MOA
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	8.6

BACKGROUND/PROPOSAL:

The current funding agreements for the Municipal Sustainability Initiative (MSI) expires on March 31, 2019.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

In order to receive MSI funding through the planned conclusion of the program in 2021-2022, an amending Memorandum of Agreement (MOA) is required.

Please see attached Agreement where the Mayor and Chief Administrative Officer are required to sign.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority 1 Sustainable Governance - Goal 1.1– Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council approve and direct the Mayor and Chief Administrative Officer to sign the MSI Memorandum of Agreement.

MOTION:

That the Town of Sundre Council approve and direct Mayor, Leslie and Chief Administrative Officer, Linda Nelson to sign the Municipal Sustainability Initiative (MSI) Memorandum of Agreement to receive funding for the planned conclusion of the program in 2021-2022

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Linda Nelson</u>
--

Municipal Sustainability Initiative
AMENDING MEMORANDUM OF AGREEMENT

BETWEEN: HER MAJESTY THE QUEEN in Right of the Province of Alberta as
represented by the Minister of Municipal Affairs

(hereinafter called “the Minister”)

and

the **Town of Sundre**, in the Province of Alberta

(hereinafter called “the Municipality”)

(hereinafter called “the Parties”)

WHEREAS the Parties entered into a Municipal Sustainability Initiative Memorandum of Agreement (hereinafter called the “Original Agreement”) dated October 22, 2007;

AND WHEREAS the Parties have, by written agreement, amended the Original Agreement on July 03, 2009, June 18, 2014 and May 11, 2017;

AND WHEREAS the Parties wish to further amend the Original Agreement;

THEREFORE the Parties agree as follows:

1. The Original Agreement and subsequent Amendments are amended by:
 - a. Deleting “an eleven-year funding commitment” in the preamble and replacing it with “a fourteen-year funding commitment”.
 - b. Deleting “under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000),” in the preamble.
 - c. Deleting “eleven-year term” in section 4 and replacing it with “fourteen-year term”.
 - d. Deleting section 7(vi) and replacing it as follows:

7(vi) “all operating funds provided and income earned, not expended prior to December 31 in the year that funding is received, may be retained by the Municipality and expended on projects accepted by the Minister during the subsequent year. Thereafter, all unexpended funds shall be returned to the Minister, unless the Minister or delegate has granted an extension to this date in writing;”

e. Deleting section 15 and replacing it as follows:

15. "Notwithstanding that the grant payments will terminate in fiscal 2021-22, the other provisions of this Agreement shall continue in effect until March 31, 2027."

f. Adding section 15.1 as follows:

15.1 "The Minister may cancel this Agreement at any time after March 31, 2022 with written notice."

2. Except as amended herein, all other provisions of the Original Agreement as amended remain in full force and effect.
3. This Amending Memorandum of Agreement shall be effective as at April 1, 2019 following signing by the Parties' authorized representatives.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
in Right of the Province of
Alberta as Represented by
the Minister of Municipal Affairs

Per: 

MINISTER, MUNICIPAL AFFAIRS

Date: February 14, 2019

Town of Sundre

Witness (or Seal)

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

Witness (or Seal)

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Council Committee Reports
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	11

BACKGROUND/PROPOSAL:

Mayor Terry Leslie has provided a report to Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES

Please see attached.

ALIGNMENT WITH STRATEGIC PLAN

This aligns with Goal 1.1 in the Strategic Plan – Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS

MOTION:

That the Town of Sundre Council accept the Report to Council submitted by Mayor Leslie, as information.

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Amide Neba</u>
--

Mayor's Report to Council – February 2019

Saturday February 2, 2019 – Metis Rededication at the Sundre Museum – 10:00 – 11:30 – I was honoured to be asked to attend, on behalf of our Council, a special rededication of a display celebrating the contributions of Metis families in Sundre and district. Metis elders, local families, MLA Jason Nixon representing the Provincial Government, and many local residents, came together at the Museum to celebrate this event, hosted by the Sundre and District Historical Society. The Metis people have been “lost people”, in terms of their aboriginal status until a Supreme Court ruling in 2016 allowed more than 600,000 Metis people the “status” of being considered aboriginal people. The morning was a celebration of Metis history, culture, music and dance. In the afternoon, local families shared their stories of celebration and contribution to our community. Congratulations and thank you to the Historical Society for this celebration addressing many of the Calls to Action outlined in the Truth and Reconciliation Report.

Monday February 4, 2019 – Intermunicipal Collaboration Committee (ICC) Meeting with Mountain View County – Town Office – 9:00 – 11:00 - This meeting with Mountain View County representatives was to discuss an FCSS Transfer Agreement, the Intermunicipal Development Plan Terms of Reference, the possibility of setting Terms of Reference for a Tri-Services Building Feasibility Subcommittee, and beginning discussions about a Fire Services Sub-Agreement. (I had to leave the meeting early with Reeve Beattie, to attend a meeting with the Assistant Deputy Minister of Alberta Seniors and Housing in Olds at the Mountain View Seniors Housing Office).

Monday February 4, 2019 – Assistant Deputy Minister Seniors and Housing Meeting with the Reeve of Mountain View County (also the Chair of Mountain View Seniors Housing) and the Mayors of Olds, Didsbury, Sundre, Carstairs, and Cremona, regarding Requisitions and the Sustainability of the Housing Management Board Model that Mountain View Seniors Housing operates under – 11:00 – 1:00 – Mountain View Seniors Housing Board Room – Olds – This meeting was set up at the request of Councils, through the Mayors and the Reeve that make up the Mountain View Seniors Housing Board. There was an “all Council” meeting held on November 22, 2018 where Councils of Mountain View County, Olds, Sundre, Didsbury, Carstairs and Cremona were informed of some financial challenges being experienced by Mountain View Seniors Housing (MVSH), that would lead to significant increases to the requisitions to the ratepayers of all member municipalities. Because Councils were very concerned about the impacts to all ratepayers, this meeting was to convey these concerns to the Ministry, about the sustainability of Mountain View Seniors Housing as a Housing Authority, with the downloading of double and triple increases to requisitions to ratepayers in all municipalities. The Mayors, the Reeve, and MVSH staff outlined the history of MVSH since 1960, and the impacts of recent Provincial Government policy changes, and how those Provincial government changes have affected the “bottom line” for MVSH, and the dramatic increases to each municipality through requisitions. It was also outlined to the Assistant Deputy Minister that MVSH, and member municipalities wish to continue a partnership with the Province, but not at the expense of double and triple increases to requisitions to our ratepayers, when Seniors Housing has never been a municipal responsibility. Mayors and the Reeve also expressed frustration in the inability for MVSH to charge residents the actual costs necessary to make the business viable, as would be done in a private housing setting. Ideas and options were discussed regarding solutions and MVSH staff will be working with the Ministry to try and address the concerns brought forward by municipal Councils. The Assistant Deputy Minister (ADM) confirmed that

the Foothills Lodge in Sundre would be placed on the market for sale at fair market value, and that the proceeds from the sale would go to Mountain View Seniors Housing to provide housing for seniors in the region. There was also discussion about the proposed Carstairs lodge construction possibility, and the capital grant opportunities for this project. There was serious concern expressed by all municipalities about the need for predictable funding for this project, if it is to go forward. MVSH staff will be in contact with the Seniors Housing Ministry in the coming months to address issues, and possible solutions brought forward.

Monday February 4, 2019 – Bighorn Country Open House hosted by Alberta Environment and Parks –

4:00 – 7:00 – Sundre Legion – The Alberta Environment and Parks Minister, Shannon Phillips, rescheduled this previously cancelled public Open House meeting, hopefully after consideration of the letter written, on behalf of Sundre Town Council, requesting the courtesy of allowing our community the chance to have some input into the proposal. There were more than 300 people who arrived within the first 20 minutes on a -30 degree day when the school busses did not run because of the cold. There were close to 500 people who attended, asked questions, spoke with Alberta Environment and Parks (AEP) staff, and provided input, suggestions, and raised concerns. I spoke with more than 30 AEP staff, after the Open House, who were in attendance to hear from our community. I thanked them for coming to our community and giving us the chance to “have our say”, and for the professional way they conducted themselves, being awkwardly “stuck in the middle” amid the “politics”. One senior staff member commented that the community was “great, with some very thoughtful conversations that will be forwarded the ministry”. There were no incidents of threats reported.

Tuesday February 5, 2019 – Mountain View Regional Waste Management Commission Strategic

Planning Session – 9:00 – 5:00 – Mountain View County Council Chambers – The Waste Commission has undergone some dramatic changes in the past year. This Strategic Planning Day was set to look at “Strategic Direction”, not “Strategic Decisions”. The day began with an open discussion of “where we are right now”, and what feedback are we getting from our customers? There was a review of whether we are delivering on our stated Mission, Values and Objectives. There was a Strengths, Weaknesses, Opportunities and Threats (SWOT) exercise and a discussion about level of service and what we want to deliver to our customers. We had some detailed discussion about transfer stations, recycling services and the landfill parts of the business and we looked at some possible options and ideas of “out of the box thinking” to deliver service, use technology in a different way and possible joint ventures that would make the business more viable and less dependent on charging municipalities a growing “fee for service” (requisition) every year. The Commission is certainly aware of the concerns of member municipalities with proposed requisition increases that are proposed and concerns that have been expressed since an “all Council” meeting held last June. Since that meeting the Commission has taken the following actions; hired a new CAO with CAO experience, hired a Chief Financial Officer (CFO), rather than continuing to contract financial services through a member municipality, transitioned from being a “management” Commission to a “governance” Commission, directed the CAO and CFO to do a cost/benefit analysis of the landfill, recycling and transfer station components of the Commission business, analyze available trend data from prior years to inform the business plan coming forward, renegotiate contracts with service providers, maintained senior staff and done some efficiency reorganization, developed a balanced budget which is based on actual trend data rather than projected numbers that have historically not been met, lowered tipping fees to get more revenue from private haulers (which accounts for 65% of Commission revenue), closed the Olds Transfer Station and worked

with the new contractor to ensure cleanup of the facility to reduce Commission liability, assessed closure and post closure costs and reserves, as well as addressed previous Commission concerns about “where post closure reserves are located”, ordered an updated study to review potential closure/post closure costs so updated figures can be built into the budget (the last study done regarding the closure/post closure cost projections was done in 2007), examined efficiencies that will make the Commission more able to have a business plan that is not so dependent on municipal “fees for service” (requisitions), assessed the cost savings to the Commission from the closure of the Sundre Recycling Centre, maintained a full staffing complement since December and implemented cross training for staff positions, and instituted a new reporting system for the Commission to review commercial and transfer station monthly summaries as well as recyclables and contaminated soils. The Commission is “back on track” with Commission Board members very confident of the Commission’s future viability. The Commission recognizes that member municipalities had/have serious concerns about the viability of the Commission and the reliance on a deficit funding model that was reliant on “fees for service” contributions by municipalities to “make up” shortfalls in revenue. The Commission will be providing more information updates to municipalities through Key Message statements after each Commission meeting. The Commission has heard loud and clear that member municipalities want more communication about the finances, business plan, and that the Commission must limit increases to residents of the region. The Commission requests that all Councils “stop talking about selling the assets of the Commission” as a solution to increasing fees for service. In the future, if assets were sold, making sure to “maximize” the assets would rely on a “thriving” business model. Any member municipality is able to withdraw from the Commission, but any member wishing to do so should be aware of the liability share they would take on for closure and post closure costs. The Commission is collecting that information, by way of an updated study on closure/post closure costs so municipalities can make informed decisions about what they might like to do in the future to deal with waste and recycling. Commission Board members are optimistic and committed to the sustainability of the Commission.

Thursday February 7, 2019 – Emerging Trends in Municipal Law Education day hosted by Brownlee LLP – Calgary Plaza Hotel – 8:30 – 5:00 – This annual event hosted by Brownlee Law is a legal technical training session for CAOs, development staff, and Council members interested in learning more about the specifics of Planning and Development Strategies to Streamline and Kick Start Development, Achieving Sustainable Tax Revenues in Challenging Times, Creating Economic Development – Strategies for Taking the Concept to Reality, Changing with the Times: Key Employment and Labour Tool Kit for Municipal Organizational Change, Maximizing Procurement Value – going beyond the basics, and a “Bear Pit” session for questions and answers.

Planning and Development Strategies to Streamline and Kick Start Development Session - Suggestions were offered for contract specifics in the areas of development agreements, permits and language, to give more clarity of expectations in the relationship between the municipality and developer. An “out of the box thinking” success story from the city of Red Deer was outlined where the city, as their own developer, partnered with some innovative residential and commercial solutions that met the city vision, in the Timberlands subdivision. A process for creating and planning a vision for future development, reviewing statutory documents, and creating reasonable development agreements was outlined in specific detail, with practical examples. It was interesting to me to see a core building block to this work was the completion of a Master Utility Study – which the Town of Sundre is completing now. The importance of off site levies was explained as a cost recovery tool, helping to spread out the

cost of development, into the future, for smaller developers. Front ending finance for developers was explained complete with an example of the County of Leduc success story for a commercial subdivision parallel to highway 2. The developer negotiated with the County of Leduc to put part of a “spine road” that was essential to the success of the industrial park, from 2011 through 2017. The developer did the first leg of the road. With an off site levy agreement with the developer, some of those off site levy revenues, with some municipal investment and clear agreements, were then put in place. This project has been a resounding success. There were further examples of success stories in Cochrane. A former 45 acre Domtar wood treatment contaminated brownfield site needed 180 feet of digging and removal of contaminated soil from 2004 to present. The key to the success was to work with the developer, bring in big box stores as anchor tenants, and work together to succeed. The Town developed three scenarios of assessment possibility projections. After 6 years, \$125 million in assessment increases has been the result for Cochrane. Cochrane used a “Community Revitalization Levy” tool, approved by the Provincial Government, to generate tax revenue to fund libraries, parks, and eventually schools. There is currently a moratorium by the Provincial Government, on using this tool. Developers face local people who are anxious and fearful of change, there is sometimes a “not in my back yard – NIMBY” attitude, vocal landowners can be influential, there is risk to developers of losing their investment, there are changing economic forces, and there are often barriers created by planning. The challenge to municipalities is to incentivize development and get away from the idea of “user pay”, participate with developers in putting some municipal funds in the “option tool box”. The Town of Whitecourt has enough interest in residential developers to meet their needs but they decided, as a municipality, to develop the Hilltop Industrial Development, which started in 2000, with a 9 phase development plan for fully serviced, high standard industrial lots, developed in 30-40 acre parcels at a time, on a 330 acre site. Council gets updated on an annual basis. There is separation between town staff and regulatory staff for this project. If you sign a purchase agreement today, you will have a development agreement next week. This development provides property tax revenue of \$2 million per year. There was strong advice to get rid of Municipal Planning Commissions.

Achieving Sustainable Tax Revenues in Challenging Times Session – Using “old tools” to generated more revenue. There are tools to target specific taxpayers that have been challenged – and confirmed by the courts, as legitimate. Business tax for a cattle feeding operation in the County of Lethbridge was upheld by the court – and the court of appeal because the court takes a broad interpretation of the powers of the municipality under the MGA. Municipalities can impose a base “minimum” tax, which has also been upheld by the courts. Caution was suggested as this would be a very political decision. A clean energy improvement tax bylaw is also an option for municipalities. Brownfield Property Tax Incentives are a very useful new tool to encourage redevelopment of derelict properties, unsightly and under utilized properties, where there is a social and economic desire to redevelop, and where Council wants to generate new or increased tax revenue. If a municipal Council identifies all these properties, there can be agreements with property owners, or a bylaw can be created, identifying tax years where the incentive applies and the conditions upon which the tax was granted. There are limits within the MGA Section 347 (a) to “cancel or reduce tax arrears”, (b) to “cancel or refund all or part of a tax”, and (c) to “defer the collection of a tax”. The limitation does not allow Council to discriminate between taxpayers, or to give “special treatment” to one or more taxpayers at the expense of the rest. You also can’t discriminate or give preferential treatment to provincial contractors, investments, goods or services – or you are in contravention of the New West Trade Partnership. Under this agreement municipalities cannot provide business subsidies that distort investment decisions, entice or assist the relocation of a

business, or give a subsidy to a business that provides an advantage to a business. Bankruptcy, Receivership and the Companies' Creditors Arrangement Act (three types of insolvency) were also discussed, along with court decisions affecting municipalities, and what municipalities can expect when they "stand in line" with other creditors. Banks are ranked ahead of municipalities in insolvency cases so municipalities, at this time, have no recourse in the recovery of tax arrears (mainly affecting linear assessment taxes in counties).

Creating Economic Development – Strategies for Taking Concept to Reality – Alberta's Industrial Heartland as an Industrial Hub, Cross Iron Mills as a shopping/sports and commercial hub, Olds Fibre and CCI as a partnered broadband internet provider and Aquaterra, Ace and New Water as partnered regional utilities were provided as examples of building strategic alliances, through letters of intent, expressions of interest, or memorandums of understanding and interim agreements, development of vision and long term strategic planning, engaging the public leading to final binding agreements between partners is the history of success in these projects.

There were some guidelines provided for Solid Waste Management entities which included features such as: leveraging of existing assets, regionally owned landfill assets, operate as a separate legal entity that is immune from local politics with full time staff.

This was a very technical session of interest to Council members, but primarily directed to the "nuts and bolts" detail staff must attend to before proposals ever come before Councils.

Key Employment and Labour Tool Kit for Municipal Organizational Change Session – Working Notice should be the first tool used to minimize cost and maximize workplace integrity during a reorganization. It is a practical tool – rather than use severance. There is some advantage to the employee to start looking, while still employed because potential employers are more likely to hire someone you rave about, who is still employed by you. It is also a much more "human" way to downsize. Contracting out is also an option but you must demonstrate a good faith business rationale. This is generally more applicable for union organizations. You do have less control when you contract out. A contractor has to do the identified job, to the identified standard within the identified timeframe. Constructive dismissal is a risk if you ever take money from an employee, or demote an employee, or if you "location change" an employee. Harassment in the workplace and a hostile workplace leave you liable as a municipality. In 15 minutes in Alberta, 1000 employees are constructively dismissed – and one will sue. In order to file for constructive dismissal, an employee must quit and sue. Because you don't hear about constructive dismissal much, don't assume it is not a risk. There are defenses for municipalities, depending on circumstances. Consultation with a lawyer prior to any reorganization, reasonable working notice options, and other ideas particular to your organization need to be respectfully examined. Reasonable working notice, coupled with informed consent of the employee is the best option. Working notice must be clear, detailed and in writing. Severance is the pay you give an employee you have "let go" so they can find another job. It is the responsibility of the employee to actively look for a job. It is important to be sure that for any written acknowledgement of the working notice change letter, you give the employee "over night" to be sure they have the time to consider and consult a lawyer. If they sign it when presented, it is not worth the paper it is printed on.

Value Based Procurement for Construction Projects Session – Calgary, Edmonton and Vancouver have incorporated social value, environmental value and economic value in their procurement policies. Contractors are expected to limit all these risks plus ask contractors for their policies on reducing,

reusing, recycling and how they include minority and handicapped persons into their hiring processes. Contractors are involved early and the tender model is being compared with other models like the preferred contractor model. Value scoring for projects are developed in advance of project construction timelines. It is still technically a tender but uses many other considerations – rather than just price – as many municipalities have had bad experiences with the traditional tender model. With new models, there have been 50% reduction in change orders, 38% decrease in overall delay and 34% satisfaction increases. Don't use "cut and paste" templates from other municipalities as each municipality is unique. Doing the work with staff, current and future suppliers, contractors, vendors and strategic advisors – and getting in early is the best option for success. There was also a lot of technical information about prequalification, procurement rules, contract delivery models, the Canada Free Trade Agreement, the New West Partnership Trade Agreement rules and prohibited practices. You cannot give a local contractor price discount because of these agreements if they fall within dollar guidelines for goods and services and construction.

The Bear Pit Session where Questions from the day are answered:

Defamation – if you are a public official, you are subject to scrutiny, but you are not expected to take false allegations about you. If you can prove a reasonable person has now changed their belief in your character, you can take action – if you can identify who made the comment (referring to social media) and if the person who is making the comment is considered to be credible, you can take action. A "wingnut" that everyone knows is a "wingnut", is not necessarily considered credible, and if you take action, your chances for success in a suit are minimal.

Cannabis production facilities as farmland is still before the province. Because of the court of appeal decision, Councils can impose a business tax on any activity on a business. If a municipality "targets" a specific business, tread cautiously and seek advice about your specific circumstances.

This conference was attended by CAO Linda Nelson, Planning staff Mike Marko and Betty Ann Fountain and me.

Friday February 8, 2019 – Meeting with University of Calgary Engineering students regarding their Project for Flood Mitigation in Sundre – 10:00 – 12:30 Council Chambers – 6 engineering students and their industry advisor from Stantec Engineering, met with Council members and Operations Manager, Jim Hall to provide community input on the project. The study being undertaken will examine flood mitigation options and climate change adaptation planning for the future in the Sundre area. This was an information sharing session with students wanting to understand the history of flood mitigation efforts by Town staff and emergency services personnel, planning documents, and other local information. The goal will be to assist the Town with some engineering recommendations to be considered when developing Long Term Municipal Plans, and Long Term Financial Strategy considerations. Follow up meetings with staff are ongoing to support this project.

Friday February 8, 2019 – Mayor's Prayer Breakfast Planning Meeting with representatives from the Ministerial Association, Chamber of Commerce, Sundre Petroleum Operators Group (SPOG), and the Hospital Futures Committee at the SPOG office – 3:00 – 4:00 – This was the meeting to set the agenda and details for the Breakfast to be held Wednesday April 3, 2019 from 7:00 – 9:00 AM.

Thursday February 14, 2019 – Regular Monthly SPOG Meeting – 12:00 – 3:00 at the SPOG Office –

There was optimistic discussion about the Chamber of Commerce partnering with SPOG, the Town of Sundre and the Rodeo and Race Association to host the 2019 Neighbours Day on a different date – August 9, 2019, in conjunction with the Bulls and Wagons event. There will be more information coming forward after a planning meeting later in February. The Alberta Energy Regulator (AER) gave an update on water use reports and the impact to the oil and gas industry from a recent Supreme Court ruling regarding abandoned wells. The industry supports the ruling and believes it is industry responsibility to manage their liabilities, not government. Iaian Park, Business Development Officer from Red Deer College, and Jon Allen, Economic Development Officer for the Town of Sundre, gave an update on the Campus Alberta Central Partnership with the Town of Sundre and the possible benefits to the oil and gas industry for worker course work being delivered locally. There were updates from industry representatives and community groups in attendance, as well as an update from the Hospital Futures Committee.

Tuesday February 26, 2019 – Meeting with RCMP Sgt. Jody Achtimichuk – 10:00 – 11:00 – CAO office –

Sgt. Achtimichuk met with CAO Linda Nelson and me to set a time to come before Council to bring statistics and goals for review and discussion. We also discussed the status of the possible tri-services building, the process to move forward, and the state of the current RCMP Office. There was some discussion about working together in the future and the ongoing partnership we have.

Respectfully submitted for Council consideration by Terry Leslie - Mayor



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	Correspondence
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	12

BACKGROUND/PROPOSAL:

Correspondence received and/or sent by Legislative Services during the period February 20, 2019 to February 28, 2018.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the attached correspondence for information by passing a separate Motion for each item of correspondence.

MOTION:

That the Town of Sundre Council accept the request for the Town of Sundre Council to pass a bylaw to stop the pet trade for exotic species in Alberta from Nadine Cardon as information.

That the Town of Sundre Council accept the Subdivision and Development Appeal Board Training program correspondence provided by Brownlee LLP on February 6, 2019 as information.

That the Town of Sundre Council accept the correspondence from Hon. Shaye Anderson, Minister of Municipal Affairs regarding the MSI funding planned conclusion of the program in 2021-22.

That the Town of Sundre Council accept the Parkland Regional Library 2018 Statistical Review, as information.

That the Town of Sundre Council accept the Mountain View Seniors' Housing Key Messages from the February 7, 2019 Regular Board Meeting, as information.

ATTACHMENTS:

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Amiea Nelson</u>
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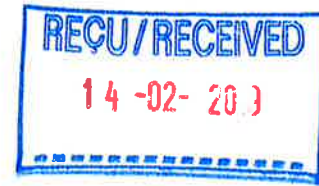
February 9, 2019

The Mayor and Council Members of The Town of Sundre

717 Main Avenue West

PO Box 420

Sundre Alberta T0M 1X0



To The Mayor and Council Members of The Town of Sundre,

I am writing this letter in the hopes that you and the rest of the council/government will consider a law/bylaw to stop the pet trade for exotic species in Alberta. As animal protection laws/bylaws are municipality based, this letter is being sent to most of the major cities and towns in Alberta and all the Alberta MLAs, in the hopes that we can work together to make a province wide change for a better life for wildlife/pets in our province.

Many of the birds, reptiles, fish, and primates are endangered in their natural environment and are listed on appendix I & II of the Convention for International Trade on Endangered Species (CITES). Did you know that Canada is a member of CITES?

"The Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) is an international agreement to which governments voluntarily adhere and which seeks to ensure that the trade in specimens of wild animals and plants does not threaten their survival."

"The CITES appendices are lists of animals and plants afforded different levels or types of protection from over-exploitation.

Appendix I lists those species deemed most endangered. They are threatened with extinction and CITES prohibits international trade in specimens of these species except when the purpose of the import is not commercial, such as for scientific research, when trade may be allowed if authorised by both an import permit and an export permit (or re-export certificate).

Appendix II lists species not necessarily threatened with extinction at present but which may become so unless trade is closely controlled. International trade in specimens of species listed in Appendix II may be authorised by the granting of an export permit or re-export certificate. No import permit is necessary under CITES. Permits or certificates should only be granted if the relevant authorities are satisfied that certain conditions are met, above all that trade will not be detrimental to the survival of the species in the wild.

Appendix III lists species included at the request of a Party that already regulates trade in the species and needs the cooperation of other countries to prevent unsustainable or illegal exploitation. International trade in specimens of Appendix III species is allowed only on presentation of the appropriate permits or certificates.”

A prime example of exotics in the pet trade are the parrots (Psittaciformes). Every parrot species worldwide is listed on either Appendix I or II of CITES. Many of the species are illegal to own as a pet in their native country. Yet we allow the captive breeding, selling and buying of these species in Canada. Some are even imported/smuggled in from other countries.

Parrots are not a domestic species. They have not been domesticated over thousands of years like the dog or cat. A parrot has the mental capacity of a human 2 year old and in the wild many species live up to 50, 80 even 100 years (not so in captivity, average lifespan is about 15 – 20 years because of poor diet, husbandry and stress). Most pet owners tire of a pet bird after about 3 years as they are loud, destructive, need to be challenged/entertained all the time, bond with only one or 2 people, and often don't adjust well to change (new house, new spouse, kids, etc). As most bird species are long lived the need for alternate care is rarely considered by the pet owner. Sanctuaries and rescues are full of birds where the owner has died and no other family member can go near the bird nor do they want the bird. A parrot is not a single generation pet.

Currently worldwide there are thousands of animal/bird rescues for unwanted/abandoned pets. This is a recent problem, within the last 25-30 years.

It's time to step-up and change some laws and attitudes about what species should be in the pet trade. Even domesticated species such as cats, dogs, rabbits and guinea pigs (to name a few) are abandoned by the thousands nowadays. Shelters all over the country are bursting with unwanted pets. Even worse, some pets are abandoned outside to fend for themselves. This has disastrous effects on our eco-system and native wildlife.

One solution to the problem is to make it illegal to breed, sell or buy birds and other exotics.

Many States in the US and countries worldwide have now put laws in place where pet stores can no longer sell breeder cats, dogs and rabbits. Pet stores can only sell/adopt rescue animals and all animals must be spayed/neutered. There are hefty fines and in some places jail time, for those that don't abide by the laws. This is something that should be done in Canada and take it one step further to include birds and other exotics. Did you know in Alberta it is illegal to keep a migratory bird as a pet, even a wildlife rehabber cannot keep a migratory bird that has a non-releasable injury. That bird must be euthanized. So why do we allow exotic species that are not native to our environment or even our climate, in the pet trade?

I urge you to please consider changing laws/bylaws both at the municipal level and the provincial level, so we can stop future generations of unwanted exotic pets from suffering a life of pain, social isolation, neglect and abandonment. Let's make Alberta a leader in Canada in animal protection and conservation.

If changing laws/bylaws are not an option, would your council/government consider funding a rescue/sanctuary in Alberta for the thousands of unwanted exotics pets, parrots and others species.

I have enclosed some websites of rescues and nature specialists that have more detail about the problem society has created with the pet trade. Also attached is an article from Malaysia that is very relevant to us here in Canada.

If you require further information please do not hesitate to contact me. I am more than willing to help with whatever is needed to bring about change to protect the planet's wildlife.

Thank you for taking the time to read my request.

A handwritten signature in black ink, appearing to read 'Nadine Cardon', with a stylized, flowing script.

Nadine Cardon - Email: nctfc2016@gmail.com

“For me, the sight of a parrot living alone, living in a cage, deprived of flight, miserably bored, breaks my heart. And the parrot's too, perhaps.” Jane Goodall

Most captive parrots have never even seen the sky.

The following are a few organizations that support a legislation that stops the breeding, selling & buying of parrots and other exotics in the pet trade.

The Oasis Sanctuary: <https://the-oasis.org/>

Feather Angels: <https://featheredangels.wordpress.com/>

The Avian Welfare Coalition: <http://www.avianwelfare.org/>

Parrots Forever Sanctuary and Rescue Foundation: <http://parrotsforever.com/>

Animal Welfare Foundation of Canada: <http://awfc.ca>

Three Birds and a Cloud: <https://threebirdsandacloud.wordpress.com>

Animal Matters: www.animalmatters.org

Belize Bird Rescue: www.belizebirdrescue.com

A.P.R – All Parrot Rescue: <http://www.allparrotrescue.com/>

Monkeyland and Birds of Eden: <https://www.monkeyland.co.za/> and <https://birdsofeden.co.za/>

John "Griff" Griffith:

https://www.youtube.com/channel/UCZAwVEpsoMhkQqoAnsLQkZA?fbclid=IwAR2n7-MgLqNx31KnkO42ND-MrPEWuMwIFWnr_1wn3YiUo3L31R1cvAvS4Zk

Meika's Bird House: www.meikasbirdhouse.com

Everyone has a role to play in ending exotic pet trade

Wong Ee Lynn | Published: 15 Mar 2016, 10:12 pm | Modified: 15 Mar 2016, 10:12 pm



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The theme for World Wildlife Day this year, which fell on March 3, is 'The Future of Wildlife Is In Our Hands'. This call to action is a timely and necessary one in Malaysia, which has the unfortunate reputation for its weak enforcement of animal protection laws, and as a hub for wildlife trafficking and the illegal wildlife trade.

The Star's recent exposé of how wildlife traders use social media for the illegal trade of protected species demonstrate that illegal wildlife trade continues to thrive in Malaysia despite the fact that the Wildlife Conservation Act 2010 and Animal Welfare Act 2015 have been given statutory footing.

Judging by the comments in social media, it is clear that many Malaysians are not aware of, or are indifferent to, the suffering of wildlife traded as pets. Local celebrities and political personalities are among the individuals known to have purchased and kept protected species as companion animals.

Comments from social media users are largely encouraging and envious, with many expressing the desire to purchase similar animals due to their beauty and the fact that exotic pets are seen as status symbols.

Among the reasons given by wildlife traders and owners to justify the keeping of exotic pets are as follows:

(i) That since the animals' natural habitats have already been destroyed, they have no homes to return to, or since their mothers have been killed, the young have no way of surviving in the wild, and therefore keeping them in captivity as companion animals is the humane thing to do.

(ii) That the animals were bred in captivity and are therefore used to captivity and are dependent on humans.

(iii) That they genuinely love animals and regard their exotic pets as family members, and therefore oppose any attempt to restrict their 'right' to acquire and keep these wild animals or to remove existing exotic pets from their care.

(iv) That there is virtually no difference between keeping wildlife and keeping dogs, cats and other domestic animals as companion animals.

(v) That keeping wildlife in captivity and as pets can prevent a species from going extinct.

However, there are many scientifically-proven reasons why wildlife should not be in captivity and why the wildlife pet trade is a threat to biodiversity, ecosystems and human health and safety.

A threat to biodiversity and individual animals

The wildlife trade threatens both biodiversity and individual animals being traded. Nor is wildlife trade a minor problem, with only a handful of people keeping wildlife as exotic pets.

The Wildlife Conservation Society reports that reports that the threat of extinction of wildlife species due to the wildlife trade is a very real and immediate problem, as the wildlife trade, which is valued to be approximately US\$8 billion annually, is surpassed in scale only by the illegal trade in drugs and arms.

Many exotic species advertised as 'captive bred' are actually poached from the wild, since DNA testing cannot reveal whether an animal was raised in captivity or in the wild, and most consumers and laypersons are unable to tell the difference and uninterested in finding out, as long as they get to acquire a particular animal as an exotic pet.

Captive breeding of wildlife is an expensive and frequently unsuccessful business, and often traders and poachers find it easier and cheaper to capture animals from their native habitats and then pass them off as captive-bred to assuage the guilt of customers.

Wild animals, especially wild cat hybrids such as Bengal cats (i.e. Asian leopard cat and domestic cat hybrids) and serval and caracal hybrids are unsuited to indoor life and have been known to attack and seriously injure their human handlers and other pets. Even if captive bred, hybrid cats that escape or are allowed to roam become prolific hunters, killing native birds and wildlife and smaller mammals including pet dogs, cats and rabbits.

Pet snakes, which are frequently abandoned once their human handlers tire of them, also end up killing birds and other wildlife. Released or abandoned turtles, including the red-eared slider turtle, may carry the salmonella virus and threaten the health of humans and other species. Any released or escaped introduced species will compete with native species for food and territory and cause imbalance in the local ecology.

Many animals die of shock, stress, illness and injury during capture, transportation, transit and captivity. Baby turtles are sealed shut in their shells for transportation. Slow lorises have their teeth and claws clipped without anaesthesia.

Many die due to a lack of treatment, and slow loris populations in the wild are in rapid decline due to the high demand for slow lorises as pets after popular YouTube videos show them being kept as amusing companions. All eight species of slow lorises are now threatened, and the Javan slow loris is now one of 25 the most endangered primates worldwide.

Birds, especially parrots, are sedated and have their beaks cut or taped up, legs bound and wings clipped or tied. Most are sedated and stuffed into bags or cardboard mailer tubes. The Animal Law Coalition reports that 60 percent of wild-caught birds do not survive to reach their destinations.

Contrary to the claim that people who acquire exotic pets do so because they love the said animals and are able to care for them, many exotic pets often end up being released, surrendered to zoos and animal shelters, abandoned or unintentionally killed due to ignorance and neglect.

The Humane Society reports that many pet snakes do not live past one year due to inadequate nutrition. Many animal welfare organisations and veterinarians can also attest to the fact that

exotic pets, especially small animals such as hedgehogs, chinchillas and chipmunks, die from being improperly and roughly handled, especially by children.

Can also endanger human health and safety

Keeping wildlife as pets can also endanger human health and safety. Scorpions, snakes and other venomous or poisonous animals are unlike domestic mammals and do not enjoy human contact.

There are many reports of people being killed or severely injured by their pet snakes and scorpions. Wild cats, sun bears and macaques can maul and cause grievous injury to their human handlers. Monkeys, including macaques, can carry and spread viruses to humans, including the Herpes-B virus.

Lizards and turtles carry the salmonella virus, which can be fatal to humans. Birds, especially parrots, can spread parrot fever and pneumonia, especially through the inhalation of their dry droppings in a cage or aviary.

The only true way to show love and admiration for a particular species is to protect their habitats and wild populations and observe them in their natural environments. Contrary to the popular argument by exotic pet enthusiasts that they can 'learn' a lot about a species by acquiring and keeping them, there is not much to be learned from keeping wild animals indoors confined to small tanks, cages and enclosures, away from members of their own species.

Cats and dogs are different from exotic pets in that they have become dependent on humans for their physical, social and emotional needs through 5,000-30,000 years of selective breeding and evolution.

Even so, cats, dogs and other domestic animals still need exercise, outdoor time, opportunities to play and engage in behavior natural to their species, and the companionship of their own kind. This need is even greater in wild animals that undergo extreme stress from being confined and handled by humans.

People who acquire exotic animals usually do so for their own egos and short-term enjoyment, not because they genuinely care for the welfare and continuance of the species. They have no realistic plans on how to rehabilitate their exotic pets, return them to their native countries or environment or reintroduce them into the wild.

Numerous studies, including by the UK Royal Society, have shown that wild populations are less likely to mate with a captive member of the species, and as such the claim that the captive breeding of exotic pets can restore wildlife populations has no scientific merit.

Despite the existence of laws such as the Wildlife Conservation Act 2010, there are very few regulations in place making it difficult for people to purchase, acquire, or keep exotic animals, especially when proper licenses have been obtained.

Multi-million dollar organised crime network

Also, the international wildlife trade involves a multi-million dollar organised crime network, and poorly-funded, shorthanded government agencies are no match for wildlife traders. Bribery, corruption and plain incompetence makes it difficult for many developing countries to stop the illegal wildlife trade.

Wildlife conservation groups and enforcement agencies in Malaysia rely heavily on ordinary citizens and travelers to be their eyes and ears. However, due to manpower concerns, not all reports can be acted on expediently.

It may seem blindingly obvious to social media users that enforcement agencies should just 'call up the number on the Facebook page and catch the offenders'. However, wildlife traders often stay one step ahead and make their movements difficult to trace by using unregistered prepaid mobile phone numbers and ensuring payment is made in advance before the animal changes hands.

In order to aid conservation groups and enforcement agencies, those who wish to report wildlife crime must be vigilant and relay accurate information, such as the species, address, photographic and documentary evidence and contact information, as well as be available to be contacted. Reports can be made through Perhilitan's official website or through their Careline at 1300-80-10-10, or to the 24-hour NGO-run Wildlife Crime Hotline at 019 356 4194.

As consumers and social media users, we must remember that our actions have consequences. Conservation groups and enforcement agencies need our assistance, support and awareness in order to be able to execute their responsibilities effectively.

When we click 'like' on or share photos and videos of wildlife being kept as pets and in captivity, we are condoning, enabling and encouraging the wildlife and exotic pet trade. We are

normalising the practice of poaching, abusing, exploiting and confining wildlife. Instead, we should raise awareness and in our social media comments, draw attention to the threats to wildlife populations, and other animal welfare and safety concerns.

Monkeys and apes that appear to be grinning or yawning are not trying to entertain humans, but are showing aggression and fear. For every slow loris holding an umbrella or a toy, 7-8 others probably died during capture and transportation. We should therefore advise friends and family against purchasing or acquiring exotic pets, and persuade them to adopt from local animal shelters or to visit and support sanctuaries and rescue organisations instead.

Nature-lovers who enjoy watching and photographing wildlife must take extra care not to unwittingly disclose the location of endangered species, including the nests of birds and location of trapdoor spiders, frogs, scorpions and other small animals on social media, which could lead poachers and wildlife traders to them.

We vote every day with our money, and so as people who claim to love animals and the environment, we should not purchase exotic pets or wildlife products such as elephant ivory or crocodile and snake leather.

We should not patronise circuses, petting zoos and amusement parks which keep wildlife in captivity or harm and exploit animals. We should avoid shopping at pet stores that sell exotic pets, and should lodge reports on the sales of wildlife to Perhilitan or wildlife conservation groups that can assist in investigating and acting on our report.

Ending the wildlife trade is not the role of government enforcement agencies alone. The loss of biodiversity, ecological imbalance and threats to human and animal health and safety affect all of us.

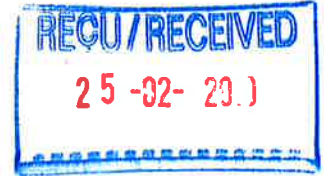
We all have a role to play in protecting wildlife and reducing the demand for exotic pets. Keeping wildlife as exotic pets should not be a status symbol, but a symbol of self-deception, ignorance, selfishness and vanity.

WONG EE LYNN is coordinator, Green Living Special Interest Group, Malaysian Nature Society.



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Refer to: J. S. Grundberg
Direct Line: 780-497-4812
E-mail: jgrundberg@brownleelaw.com
Our File No.: 71187-0160/JSG

February 21, 2019

TOWN OF SUNDRE
PO Box 420
Sundre, AB T0M 1X0

Attention: Linda Nelson, CAO

Dear Madam:

Re: SDAB Training for Members & Clerks
Date: February 6, 2019
Location: Calgary, AB

The following individuals attended the above noted Subdivision and Development Appeal Board training program provided by Brownlee LLP on February 6, 2019:

1. Linda NELSON, Clerk
2. Mike BEUKEBOOM, Member
3. Shelley KOHUT, Member
4. Betty Ann FOUNTAIN, Clerk

This training was provided in accordance with Ministerial Order MSL019/18. The above noted individuals successfully completed the training and a written assessment of learning.

Please note that pursuant to Ministerial Order MSL033/18, beginning on April 1, 2019, all municipalities must include the reporting requirements set out in Section 3 of the *Subdivision and Development Appeal Regulation* in the Statistical Information Return that is to be submitted to Alberta Municipal Affairs on an annual basis. This includes information about the membership of the SDAB, the clerks, and their training status.

Yours truly,

BROWNLEE LLP
PER:

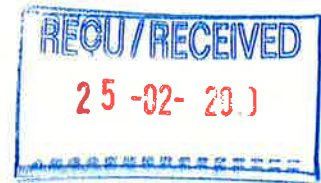
Jeneane S. Grundberg
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ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*



AR96301

February 19, 2019

His Worship Terrance Leslie
Mayor
Town of Sundre
PO Box 420
Sundre AB T0M 1X0

Dear Mayor Leslie,

In Budget 2018, and throughout this past year, the Government of Alberta has confirmed its intent to fulfill the full \$11.3 billion funding commitment under the Municipal Sustainability Initiative (MSI). In order to continue to provide MSI funding through the planned conclusion of the program in 2021-22, an amending MSI Memorandum of Agreement is required, as current funding agreements expire on March 31, 2019.

An amending agreement will be sent to the Chief Administrative Officer of your municipality formally extending the MSI funding terms until the conclusion of the program on March 31, 2022.

Our government reached a remarkable milestone when the *City Charters Fiscal Framework Act* was passed in December 2018, establishing ongoing, legislated capital funding for the cities of Calgary and Edmonton, linked to changes in provincial revenues. I remain optimistic that through continued dialogue with the municipal associations, we will establish a similar legislated funding framework for all municipalities as a successor to the MSI.

I look forward to continued partnership with your municipality to deliver quality infrastructure and services to Albertans.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Linda Nelson, Chief Administrative Officer, Town of Sundre

Parkland Regional Library 2018 Statistical Review

The number of new items added to the region-wide collection through new purchases and donations has remained stable for the past few years since the materials allotment provided by PRL to each library of **\$1.13** per capita has remained constant since 2017. However, this is an indication that libraries rely predominantly on their PRL allotment for their materials budget and that there is little additional support from local funding sources. At PRL, materials allotment is established as part of the budgeting process. At one time materials allotment was set at \$1.60 per capita. However due to the demand for eContent and IT costs (PRL buying computers for member libraries) the money available for physical materials has diminished over time.

Physical Collections	2017	2018	Change
Items Ordered	20,212	21,520	6%
Items Processed	28,095	27,953	-1%
Items in catalogue	652,145	649,878	0%

PRL and some member libraries have recognized the interest in, and demand for, more eContent and have put additional resources towards eBooks and eAudio materials. This has resulted in a 16% increase of eContent available in PRL's eLibrary. It is only through Parkland that eContent can be made available to member library patrons.

eLibrary Collections	2017	2018	Change
eBooks	5,700	6,166	8%
eMagazines	83	73	-12%
eAudio	2,323	3,204	38%
Total eContent	8,106	9,443	16%

The demand for eContent and growth of these collections is also demonstrated in the circulation of library materials across the region. While physical item checkouts have seen slight growth, eContent circulation has increased dramatically since 2017. Circulation equals approximately **six items** per resident of Parkland based on the 2018 population of 218,348.

Circulation	2017	2018	Change
Circulation of physical items	1,196,871	1,219,152	2%
Circulation of eContent	79,107	93,126	18%
Total circulation for the region	1,275,978	1,312,278	3%

Library patrons take full advantage of system services, including access to materials in all 49 member libraries. System-wide and province-wide resource sharing and the movement of materials around the system continues to rise steadily year over year.

Resource Sharing & Deliveries	2017	2018	Change
Total interlibrary loan items borrowed	252,863	265,174	5%
Total interlibrary loan items lent	246,693	256,255	4%
Van Delivery Volume	973,100	1,094,750	13%
Government Courier & Mail	49,100	67,750	38%
Total volume per year	1,022,200	1,162,500	14%

Total system cardholders has also shown slight but steady growth, **up by 2% from 2017**. This is an encouraging trend and demonstrates that libraries can and do remain relevant in our communities. The **44,973 cardholders** borrowed an average of **29** items in 2018. Central Albertans also increased their use of library websites and the online catalogue; and both residents and visitors took advantage of free library wi-fi hotspots with an average of 5 uses per resident, based on a population of 218,348.

Virtual Library Use	2017	2018	Change
Visits to member library websites	366,615	401,918	9%
Total visits to library catalogue	272,062	289,351	6%
Total virtual visits	638,677	691,269	8%
Wi-fi sessions in member libraries	982,619	995,243	1%

In addition to purchasing and cataloguing library materials, providing eContent and special collections (e.g. large print, audio books, program kits), and managing and maintaining computer network, catalogue, and websites for our libraries, Parkland staff provide professional support to member library staff and trustees.

In 2018, Parkland's consultant librarians visited **38** member libraries, providing **72** on-site visits plus **155** remote consulting sessions. In addition to a very successful conference that drew **118** library staff and trustees, Parkland provided **5** workshops attended by **88** library staff and **6** trustee workshops with **49** attendees.

An educational component was included in all four PRL Board meetings in 2018 and consultants facilitated **two advocacy workshops** for the Parkland board. We also made presentations to **14** member councils as part of our continued efforts to educate municipal councillors on the importance of public and regional library services in their communities.



BOARD MEETINGS | KEY MESSAGES

Mountain View Seniors' Housing (MVSH) Regular Board meeting held February 7, 2019

- The MVSH Board met at the MVSH Administrative Offices in Olds Alberta for their regular scheduled Board meeting.

Key Messages from Regular MVSH Board Meeting

- The Board met with the MVSH executive management team at this meeting and received updates on key risks, issues and activities.
- The Board was updated on recent AHS Health Care funding concerns at all sites. These matters are still under review and the objective is to ensure adequate care delivery hours and funding for residents at these sites.
- The Board heard an update from the meeting with the Alberta ADM of Housing held February 4, 2019 at the MVSH Offices in Olds Alberta. This meeting was called by the the Board Chair, Mayors and Reeve of Municipalities in Mountain View County.
 - The agenda for the ADM meeting covered areas of concern related to the partnership with the Province and the sustainability of MVSH under existing legislation and constraints.
 - The ADM committed to working with MVSH to assist with guidance and support towards any flexibilities and decisions to provide for a greater sustainability within the Housing Management Body legislation and operating framework.
 - The Board was updated by the ADM that Foothills Lodge is finally being put up for sale by the Province. Proceeds from this sale will be available to MVSH for use in addressing deferred maintenance projects for assets owned or managed by MVSH across the County.
 - The Board was updated by the ADM that the 13 Community Housing units recommended by the Board for disposal will have ownership of the assets transferred to MVSH at nominal value (\$1) so the Board will have authority over the future disposition or development of these properties.
 - The Board was updated by the ADM on the Carstairs Campus Project Proposal in the MVSH Capital Plan. The ADM provided assurances of assistance and support to MVSH in the process of discussion with the Province and with CMHC as consideration and discussion of this project proposal continues between the Province and MVSH.
- The Board was updated on the 2019 Operating Budget of \$15,885,781 and requisition of \$1,950,000 which will permit MVSH to continue operations at 2018 Service Levels.
- The Board was advised of the Foundation's 4th Annual Powered by the People Gala to be held at the Pomeroy Inn in Olds Alberta on Thursday April 4, 2019. This is a fund-raising event and the theme this year is "Blue Hawaii" and there will be an Elvis impersonator as entertainment.



- The Board will schedule a series of four workshops this spring, to update our Strategic Plan, as well as the MVSH Business Plan. The first step will be site tours of all MVSH facilities to familiarize Board members with the physical assets of MVSH. The goal of this process is to provide the Board with the tools to ensure MVSH meets the needs of our residents as well as the expectations of our owners. A schedule of dates will be set to start in March and completed by end of June 2019.
- The Board was updated on Union Negotiations and the MVSH proposal to Enhanced Mediation for the Sundre site. This stage of bargaining will lead to a report by the Mediator before the end of March 2019. The Olds site continues to progress in Negotiations in the early stages of bargaining for the first collective agreement.
- The Board was updated on the progress of the 2018 Audit Plan and was provided an update on the draft preliminary unaudited Financial Statements and Notes for December 31, 2018. The Board has requested a review of debt and interest rates to be brought forward during the Strategic and Business Planning retreats.

Next MVSH Regular Board Meeting

- Our next regular Board meeting will be Thursday March 28, 2019 @ 6:30-9:00 PM at the MVSH Administration Offices, in Olds, AB.

Contact or Questions

- If you require any information or there are any questions related to this communication please contact a Board Director, Alternate Director or Sam Smalldon, CAO for MVSH at 403-556-2957 or by email at sam.smalldon@mvsh.ca.



REQUEST FOR DECISION

COUNCIL DATE	March 4, 2019
SUBJECT	CAO Review and Goals
ORIGINATING DEPARTMENT	Legislative Services
AGENDA ITEM	14.1

BACKGROUND/PROPOSAL:

Chief Administrative Officer, Linda Nelson provided a response to her Performance Review at a closed meeting of Council.

DISCUSSION/OPTIONS/BENEFITS/DISADVANTAGES:

Chief Administrative Officer, Linda Nelson will provide a verbal update of the CAO Goals for 2019.

ALIGNMENT WITH STRATEGIC PLAN

Strategic Priority Goal 1.1 - Improve communication and transparency with our stakeholders.

ADMINISTRATION RECOMMENDATIONS:

That Council accept the Chief Administrative Officer's response to the Performance Review as information.

That Council accept the Chief Administrative Officer's Goals for 2019.

MOTION:

That the Town of Sundre Council accept the Chief Administrative Officer's response to the Performance Review as information.

That the Town of Sundre Council approve the following Chief Administrative Officer's Goals for 2019:

Date Reviewed: <u>February 28, 2019</u> CAO: <u>Linda Nelson</u>
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